

**County Of San Diego
Health and Human Services Agency (HHSa)**

SUBJECT: HHSa Compliance Officer

NO: HHSa-M-2.1

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DATE: September 28, 2017

REFERENCE: State Agreements, U.S. Department of Health and Human Services, Office of Inspector General.

POLICY: In order to establish a formal and robust program that will act as an internal control measure, mitigating the potential for violations of health care and human services laws, regulations and ordinances, the Health and Human Services Agency (HHSa) shall maintain a Compliance Program with specific guidance over HHSa programs. The Agency Compliance Officer position shall be staffed at a senior management level, and will have, at minimum, the following roles and responsibilities:

- Responsible for the implementation and operation of the HHSa Compliance Program
- Responsible for advising and reporting to the HHSa Director and Compliance Oversight Committee regarding fiscal, operational, policy and regulatory compliance issues and organizational risks
- Developing Code of Conduct and Compliance policies and procedures to ensure compliance with federal and State healthcare and social service programs

RESPONSIBILITIES: HHSa is committed to providing high-quality, cost effective health care and human services in compliance with all federal, State and local laws, regulations and ordinances. Violations of these laws, regulations and ordinances by HHSa employees, contractors or agents may expose HHSa to the risk of substantial penalties. The Agency Compliance Office is responsible for establishing policies and procedures to promote a working environment that fosters adherence to these requirements and demonstrates high ethical standards in carrying out the Mission, Vision and Values of HHSa.

PROCEDURES: See related procedures and forms at www.cosdcompliance.org.

QUESTIONS: HHSa Compliance Officer at 619-338-2807

Approved: _____


Christy Carlson, CCEP
Group Program Manager, Compliance