

**County Of San Diego**  
**Health and Human Services Agency (HHSa)**

**SUBJECT: Requests for Restriction of Protected Health Information**

**NO: HHSa- L-4**  
**PAGE: 1 of 1**  
**DATE: September 1, 2017**

**REFERENCE: Health Insurance Portability and Accountability Act (HIPAA); California Information Practices Act; various State Agreements.**

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**POLICY:** Individuals may request restrictions on the use and sharing of their Protected Health Information. The County is not always required to agree to these requests, but will consider all requests and will agree to those it can reasonably accommodate and to those required by law. The Agency Compliance Office shall establish procedures to respond to such requests.

**RESPONSIBILITIES:** Privacy laws and regulations such as the Health Insurance Portability and Accountability Act (HIPAA) and the California Information Practices Act (CIPA) outline requirements regarding the confidentiality of and client's rights regarding Protected Information. Many Agency Programs also have Agreements with the State of California that outline additional confidentiality parameters. Compliance with these regulations is addressed in a series of Agency policies and procedures maintained by the Agency Compliance Office.

**DEFINITIONS:** See HHSa Policy L-30 Privacy Definitions

**PROCEDURES:** See related procedures and forms at [www.cosdcompliance.org](http://www.cosdcompliance.org).

**QUESTIONS:** HHSa Privacy Officer at 619-338-2808

Approved: \_\_\_\_\_

  
Christy Carlson  
Group Program Manager  
Agency Compliance Office