

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES CALFRESH RESTAURANT MEALS PROGRAM

Last Updated: 08.26.2022

FREQUENTLY ASKED QUESTIONS FOR TRANSITIONING RESTAURANT VENDORS

1) I received notice that my restaurant is being transitioned to the State. What does this mean?

This means that your County has decided to give the management of their Restaurant Meals Program (RMP) to the California Department of Social Services (CDSS). You must now enter into a new, very simple contract with CDSS to replace your previous contract with your County. We will also be your new point of contact if you have any questions or needs regarding the RMP. That's it!

Please refer to the **CalFresh Statewide Restaurant Meals Program Vendor Transition Steps** for detailed steps on how the transition will work. This should have been attached to the transition email that was sent from your County.

2) What is this new contract?

This contract is called a [Permanent Single Agreement \(PSA\)](#). It is a simple form that outlines the restaurant vendor and CDSS responsibilities, requests the restaurant location information, the restaurant owner's information, and requires a signature. You are also requested to submit a [Vendor Intake Form](#), which asks for additional restaurant information. Both forms are quick and simple to complete!

3) Once I sign the PSA, will the Memorandum of Understanding (MOU) that I signed with the County still be active?

It is the County's responsibility to terminate the MOU once it fully transitions its RMP to CDSS. Please check with your County to confirm when your MOU will be terminated.

4) I have multiple restaurants – some even in different Counties. Can I submit one PSA and one Vendor Intake Form for all of them?

You can submit a single PSA for multiple restaurants if they are under the same business license. Please make sure that you list all the restaurants' information on page 3, **Attachment A1: Additional Restaurant Information** of the PSA. A single Vendor Intake Form may also be submitted if the **Additional Restaurant Attachment** is filled out with all locations. Note that an incomplete PSA or Vendor Intake Form will likely lead to a delay in the review and approval of your transition materials.

5) What happens after entering into the new agreement with CDSS?

After signing the PSA with CDSS, the County in which your establishment resides will reach out to you to terminate the original MOU. This will be a separate process between you and the County and CDSS will not be involved in this termination.

6) What if I have a restaurant in a state-administered County and another restaurant in a locally administered County? Can I still submit one PSA and Vendor Intake Form for both?

CDSS can only approve PSAs for restaurants in Counties that have transitioned their programs over to us. If you have a restaurant located in one of the few Counties that

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opted to maintain local administration, no further action is required for that restaurant. Your restaurant will still be entered into a Memorandum of Understanding with the County and operations will run as usual.

7) I am not sure if my restaurant is still authorized to be a part of the RMP. How can I check?

Please visit the [RMP Website](#) and check to see if your restaurant is on the active RMP vendor list in your County. If your restaurant is on the list, your restaurant is still federally authorized to participate in the RMP with the U.S. Department of Agriculture – Food and Nutrition Service (USDA-FNS).

8) My restaurant was deauthorized by USDA-FNS, but I want to continue participating in the program. What do I do?

If your restaurant was deauthorized, you will need to re-apply for authorization by following the same steps as a newly applying restaurant. Application instructions can be found on the [RMP Partners Page](#).

9) Why was my restaurant deauthorized from USDA-FNS?

There are several reasons why your restaurant could have been deauthorized by USDA-FNS. CDSS does not receive information from USDA-FNS on why certain restaurants were deauthorized. Please reach out to USDA-FNS directly at 1-877-823-4369 for further clarification.

10) I submitted my PSA and Vendor Intake Form to CDSS. What now?

If you are still federally authorized and have submitted your PSA and Vendor Intake Form to CDSS, you may continue accepting CalFresh food payments through EBT cards as payment from RMP customers while you wait for the transition to be completed. It may take up to three weeks or more to receive your signed PSA back. Once you receive the signed PSA, you must print and display the Statewide Restaurant Meals Program [signage](#) in your restaurant storefront.

11) I have an additional restaurant that isn't on the RMP and one that is. Can I include this restaurant on the PSA and Vendor Intake Form for the restaurant that I'm transitioning?

For this situation, separate PSAs and Vendor Intake Forms must be submitted, as CDSS processes applicant restaurants and transitioning restaurants differently. Any additional restaurants you'd like to participate in the program must follow the application steps found on the [RMP Partners Page](#).

12) I have a question that isn't on this document. Where can I find the answer?

Reach out to us at any time with questions, to CDSSRMP@dss.ca.gov. We are here to help you navigate this process!