

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
SAN DIEGO MILITARY AND VETERANS ADVISORY COUNCIL MEETING**

**MEETING NOTICE: In Person
North Central Live Well Center
5055 Ruffin Road, 2nd Floor Conference Room, San Diego CA 92123
Phone (858) 694-3222**

**Public Video Viewing/Comment Option:
<https://zoom.us/j/91342482110>**

**August 24, 2023
1:00 p.m. to 3:00 p.m.**

AGENDA

- | | |
|-------------|---|
| 1:00 - 1:01 | 1. Call to Order |
| 1:01 - 1:02 | 2. Pledge of Allegiance |
| 1:02 - 1:03 | 3. Roll Call |
| 1:03 - 1:05 | 4. Action Item: Approval of April 27, 2023 & June 15, 2023 Meeting Minutes |

PUBLIC COMMENTS

- | | |
|-------------|---|
| 1:05 - 1:15 | 5. <u>Guidelines for Public Comment on Items not listed on the agenda:</u> <ul style="list-style-type: none">➤ Members of the public may request to speak about any issue within the purview of the Board➤ Each speaker will be limited to three (3) minutes➤ Board members may not discuss or take action on issues raised during public comment unless the issue is listed in this Agenda |
|-------------|---|

PRESENTATIONS/DISCUSSION ITEMS

- | | |
|-------------|--|
| 1:15 - 1:20 | 6. Action Item: Motion to request Board of Supervisors recognizes the SDMVAC Service for Griselda Delgado (02/2021 to 06/2023) and Jack Harkins (01/2019 to 05/2023) |
| 1:20 - 1:35 | 7. Action Item: Election of new Chairperson for SDMVAC (and officer vacancies possibly resulting thereof) |
| 1:35 - 1:45 | 8. Action Item: Motion to establish bi-monthly meetings of the SDMVAC on the third Thursday of each month. |
| 1:45 - 2:15 | 9. Presentation Item: Leave No Veterans Homeless Initiative: Mathew Brown, Acting Chief, Agency Operations; Homeless Solutions and Equitable Communities, Health and Human Services Agency (HHSa) |

- | | | |
|-------------|-----|--|
| 2:15 - 2:45 | 10. | Discussion Item: OMVA's Detailed Budget: Jeannie Hufford, Deputy Director, Self Sufficiency Services, Health and Human Services Agency (HHSa) |
| 2:45 - 2:55 | 11. | Discussion Item: Review guidelines for hybrid meetings (CA Govt Code section 54953(f)). |
| 2:55 - 3:00 | 12. | Discussion Item: Update on the Veteran's Day Parade event |

ADJOURNMENT/ NEXT MEETING

The next regular meeting will be held on October 19, 2023, 1:00 – 3:00 pm, at 5055 Ruffin Road, 2nd Floor Conference Room, San Diego, CA 92123.

ASSISTANCE FOR THE DISABLED:

Agendas and records are available in alternative formats upon request. Contact the San Diego Military and Veterans Advisory Council Meeting staff contact at (858) 694-3222 with questions or to request a disability-related accommodation. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. Additional information can be found on the San Diego Military and Veterans Advisory Council (SDMVAC) website:

https://www.sandiegocounty.gov/content/sdc/hhsa/programs/ssp/veterans_advisory_council.html

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
SAN DIEGO MILITARY AND VETERANS
ADVISORY COUNCIL (SDMVAC)**

**Held In Person
North Central Live Well Center
5560 Overland Ave, 1st Floor Conference Room 172, San Diego,
CA 92123 Phone (858) 694-3222 * * Fax (858) 573-7381
Public Video Viewing/Comment Option: None**

**SDMVAC Meeting Minutes
April 27, 2023**

Members Present

Griselda Delgado
Paula Jansen
Jude Litzenberger
Danny Jackson
Tony Teravainen
Philip Kendro
Mark Balmert
Wilfred Quintong

Staff Present

Anna Keill Lague, Admin Staff, Office of Military & Veterans Affairs (OMVA),
Health & Human Services Agency (HHSA)
Glenn Darden, Admin Staff, Office of Military & Veterans Affairs (OMVA), Health
& Human Services Agency (HHSA)

Guests

Members Absent

Mia Roseberry

1. Meeting called to order at 1:01 pm by Chair, Griselda Delgado
2. Pledge of Allegiance led by Chair Griselda Delgado
3. Roll Call
 - SDMVAC present members noted above.
4. The February 23, 2023 Meeting Minutes were approved, with all Council Members present voting yes.
5. Public Comments:
 - No public comment.
6. **Chair Comment: SDMVAC Update.** Ex- Officio Wilfred Quintong gives an update about the resignation of former Chair Jack Harkins from District 4 last May 15,2023. He informed the council about the Executive Committee Election for the vacant position will be this coming August.
7. **Discussion Item: SDMVAC Chairperson Elections,** Ex-Officio Wilfred Quintong stated that since the Chair position is vacant the Vice Chair can be an acting Chair. Ask the council if they want to make a

vote or nomination now to elect a new Chair while waiting for the Executive Committee Election which will be held in August. Ex-officio Wilfred Quintong said in the bylaws whenever there's a vacancy of the Chair the council can and will appoint a new Chair but in the meantime, the Vice Chair can act as Chair in the absence of the position. They can vote just by hand and nominate.

8. Discussion Item: SDMVAC Appointments Resulting from D4 Resignation,

Vote:

Motion: To promote Vice Chair Griselda Delgado to be the Chair of the Council

Moved by: Member Tony Teravainen

Seconded by: Mark Balmert

The motion passed with a unanimous vote.

Nomination for Vice Chair was opened by Chair Griselda Delgado

Mark Balmert nominates Jude Litzenberger for Vice Chair seconded by Chair Griselda.

Jude Litzenberger accepted the nomination. All council members vote Yes.

- 9. Discussion Item: Ending Veterans Homeless Initiatives,** Ex-officio Wilfred Quintong gives updates about how the county and the other agencies take the lead to end Veteran Homelessness. According to him, there has been no identified funding for this project. They are going to ask for support from the Board of Supervisors for recommendations. They will come up with a plan before this summer to present to the Board of Supervisors. There will be other community partners that will support this project, the Regional Task Force for Homelessness, (VVSD) Veterans Village of San Diego, the County Department of Homeless Solutions, and Equitable Communities. OMVA is providing an outreach program helping homeless Veterans to provide benefits to which they are entitled. The council requested to have a copy of the proposed plan from this group for Homeless Veterans to be presented to the Board of Supervisors for review. Ex-officio Wilfred Quintong will check the availability of the proposal before this group submits it to the Board.

- 10. Discussion Item: Establishing a Veteran Center in East County,** A Board of Action Letter authorizes the County to put in an (RFP) (\$100,000.00). Request for proposal for a consultant to investigate where and how we can put an MVRC/CMVR in East County. Joel Anderson and Diane Jacobs have been fighting to get a center out in the boundaries of D2. What they are looking for is the Model of a (CMVR) Center of Military and Veterans Reintegration, in which Maurice Wilson would be a great person to bring in to brief the concept. It is already being used in the Orange County and Los Angeles areas.

- 11. Information Item: SD County Office of Military and Veterans Affairs Update,** Wilfred Quintong provided the council with the monthly activity report for the month of April. Also informed the council about the transfer location of MVRC's Oceanside to Ocean Ranch area. Provided updates about the hiring of the Veterans Program at the county. And update about the upcoming outreach event for the next month.

ADJOURNMENT/SET NEXT MEETING:

The meeting was adjourned at 14:45 p.m. The next regular meeting will be held on August 17, 2023.

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
SAN DIEGO MILITARY AND VETERANS
ADVISORY COUNCIL (SDMVAC)**

**Held In Person
North Central Live Well Center
5055 Ruffin Road, 2nd Floor Conference Room, San Diego CA 92123
Phone (858) 694-3222**

Public Video Viewing/Comment Option: <https://zoom.us/j/96590806494>

**SDMVAC Meeting Minutes
June 15, 2023**

Members Present

Jude Litzenberger
Danny Jackson
Tony Teravainen
Mia Roseberry

Members Absent

Griselda Delgado
Paula Jansen
Philip Kendro
Mark Balmert

Staff Present

Rick Wanne, Director, Self-Sufficiency Services, Health & Human Services Agency (HHSA)
Michael Schmidt, Interim Office of Military & Veterans Affairs Officer, Office of Military & Veterans Affairs (OMVA), Health & Human Services Agency (HHSA)
Ray Flores, Interim Office of Military & Veterans Affairs Officer, Office of Military & Veterans Affairs (OMVA), Health & Human Services Agency (HHSA)

Guests

Ardee Apostol, Group Finance Director, Financial & Support Services Division, Health & Human Services Agency (HHSA)
Maryneez Moraleja, Revenue & Budget Manager, Financial & Support Services Division, Health & Human Services Agency (HHSA)

1. Meeting called to order at 1:01pm by Vice Chair, Jude Litzenberger
 - A quorum of SDMVAC members was not present, therefore an official meeting was not called to order. However, it was decided to proceed with non-action item presentations from staff.
2. Pledge of Allegiance
3. Roll Call
 - SDMVAC present members noted above.
4. The April 27, 2023 Meeting Minutes were not approved, due to the lack of a quorum.
5. Public Comments:
 - No public comment.
6. **Discussion Item:** Transition Report from OMVA Regarding Director Retirement: Rick Wanne, Director, Self-Sufficiency Services, Health & Human Services Agency (HHSA). Mr. Wanne announced

the retirement of Office of Military and Veterans Affairs (OMVA) Director Wil Quintong and Program Coordinator Donnie Relieve. Gratitude and acknowledgment of their County and military service was noted. Mike Schmidt was introduced as the Interim Military & Veterans Affairs Officer. An overview of the Health & Human Services Agency and Self-Sufficiency Services structure was provided. Increased staff support to the SDMVAC will be provided going forward. It was announced that meetings will now be broadcast online via Zoom and public comment speaker slips are now available in various languages.

7. **Discussion Item:** VA PTSD Awareness/Veterans Suicide Prevention Event at County Admin Building on June 25th: Mike Schmidt, Interim Office of Military & Veterans Affairs Officer, Office of Military & Veterans Affairs (OMVA), Health & Human Services Agency (HHSA). Mr. Schmidt provided an update on the upcoming PTSD event on June 25th 2023.
8. **Discussion Item:** Plan to Reappoint Rep from District 4: Rick Wanne, Director, Self-Sufficiency Services, Health & Human Services Agency (HHSA). Mr. Wanne provided an overview of the process of how the vacant District 4 Board of Supervisors seat will be filled. A special election is called for August 2023, with a high probability of a runoff in November. Once a new Board of Supervisor is elected, they will take the action to appoint a new SDMVAC District 4 member, some time in 2024.
9. **Discussion Item:** Old Business: Progress Getting Data Requested of OMVA at Last Meeting: Mike Schmidt, Interim Office of Military & Veterans Affairs Officer, Office of Military & Veterans Affairs (OMVA), Health & Human Services Agency (HHSA). A request was made to provide additional data for veterans services provided in East County. Staff will follow up with that information. There was a discussion regarding the meeting date and frequency of the SDMVAC meetings, this item will be added to the August 17, 2023 agenda for more discussion. There was also a request to provide a copy of the SDMVAC by-laws to the Council members. Additional upcoming community veterans events were shared by several of the members present.
10. **Presentation Item:** 23/24 Proposed Operational Plan Budget Presentation: Maryneeza Moraleja, Revenue & Budget Manager, Financial & Support Services Division, Health and Human Services Agency (HHSA). Ms. Moraleja provided an overview of the Proposed Operational Plan Budget for Fiscal Year 23/24. A copy of the Office of Military & Veterans Affairs detailed department budget was requested to be provided to the SDMVAC members.

ADJOURNMENT/SET NEXT MEETING:

The meeting was adjourned at 2:13 p.m. Next regular meeting will be held on August 17, 2023.



ITEM #6 MOTION TO REQUEST BOARD OF SUPERVISORS RECOGNIZES THE SDMVAC SERVICE FOR GRISELDA DELGADO



ITEM #7 ELECTION OF NEW CHAIRPERSON FOR SDMVAC (AND OFFICER VACANCIES POSSIBLY RESULTING THEREOF)





ITEM #8 MOTION TO ESTABLISH BI-MONTHLY MEETINGS OF THE SDMVAC ON THE THIRD THURSDAY OF EACH MONTH



ITEM #9

LEAVE NO VETERANS HOMELESS INITIATIVE

*Mathew Brown, Acting Chief
Homeless Solutions and Equitable Communities*



Department of Homeless Solutions and Equitable Communities
Office of Homeless Solutions



Leave No Veteran Homeless

Led by County of San Diego,
Supported by dozens of
organizations

Background

- San Diego County is home to one of the country's largest concentrations of veterans in the nation.
- As of June 2023, more than 800 veterans were experiencing homelessness in the region.
- February 7, 2023 the San Diego County Board of Supervisors voted unanimously to create the Leave No Veteran Homeless initiative.
- The goal is to reach functional zero for veteran homelessness
 - Functional zero means veteran homelessness is rare, and every unhoused veteran has the opportunity and support to have permanent housing.
- Regional efforts show a decline in veteran homelessness by 27% from 2020-2022.





ENDING VETERAN HOMELESSNESS

Achieving Functional Zero

LEAVE NO VETERAN HOMELESS

Lines of Effort



COMMUNITY PARTNERSHIPS



DATA COLLECTION ANALYSIS AND REPORTING



HOUSING SOLUTIONS



SUPPORTIVE SERVICES



VETERAN HOMELESS OUTREACH



FUNDING



PREVENTION AND SUSTAINMENT

DESIRED OUTCOMES

Increase community awareness of Veteran Homelessness

Create greater opportunities for community involvement

Develop public facing website

Leverage existing Veteran homeless By Name List

Practice data-informed decision making

Track progress and outcomes

Unhoused Veterans provided Emergency/Temporary Shelter and Transitional Services

Veteran Homeless population connected with permanent housing resources

Veteran homeless population placed into permanent housing solution using existing housing stock

Ensure all supportive services are coordinated

Ensure streamlined access to VA benefits

Increase education and employment opportunities

Increase training for outreach staff on Veteran resources

Increase provider coordination of outreach to Veterans

Engage Veterans with lived experience in outreach efforts

Complete funding analysis

Identify funding priorities and identify gaps

Engage State and Federal partners in solution focused approach

Leverage knowledge gained from current effort to develop a prevention and sustainment plan

Create long-term coordinated system based on best practices

Promote equitable services for most vulnerable populations

END STATE

Functional Zero achieved for the County's Veteran homeless population

Functional Zero for Veteran homeless sustained over time

Successes and lessons learned applied to other homeless populations within and outside the region

Needs

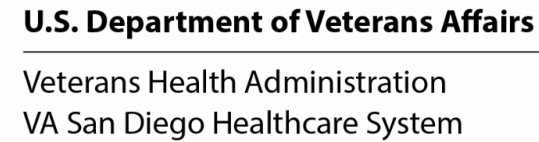
- Affordable Housing - Landlords
- Employers
- Community Outreach
- Contribute to the Flexible Housing Pool
- [Share NoVeteranHomeless.org](http://NoVeteranHomeless.org)



WILL YOU
JOIN US?



Founding Partners





ITEM #10

OMVA'S DETAILED BUDGET

*Jeannie Hufford, Deputy Director
Self-Sufficiency Services*



San Diego Military & Veterans Advisory Council

August 17, 2023

Office of Military & Veterans Affairs (OMVA)

FY 23/24

Operating Budget



Office of Military & Veterans Affairs

County of San Diego

HEALTH & HUMAN
SERVICES



LAND USE &
ENVIRONMENT



PUBLIC SAFETY

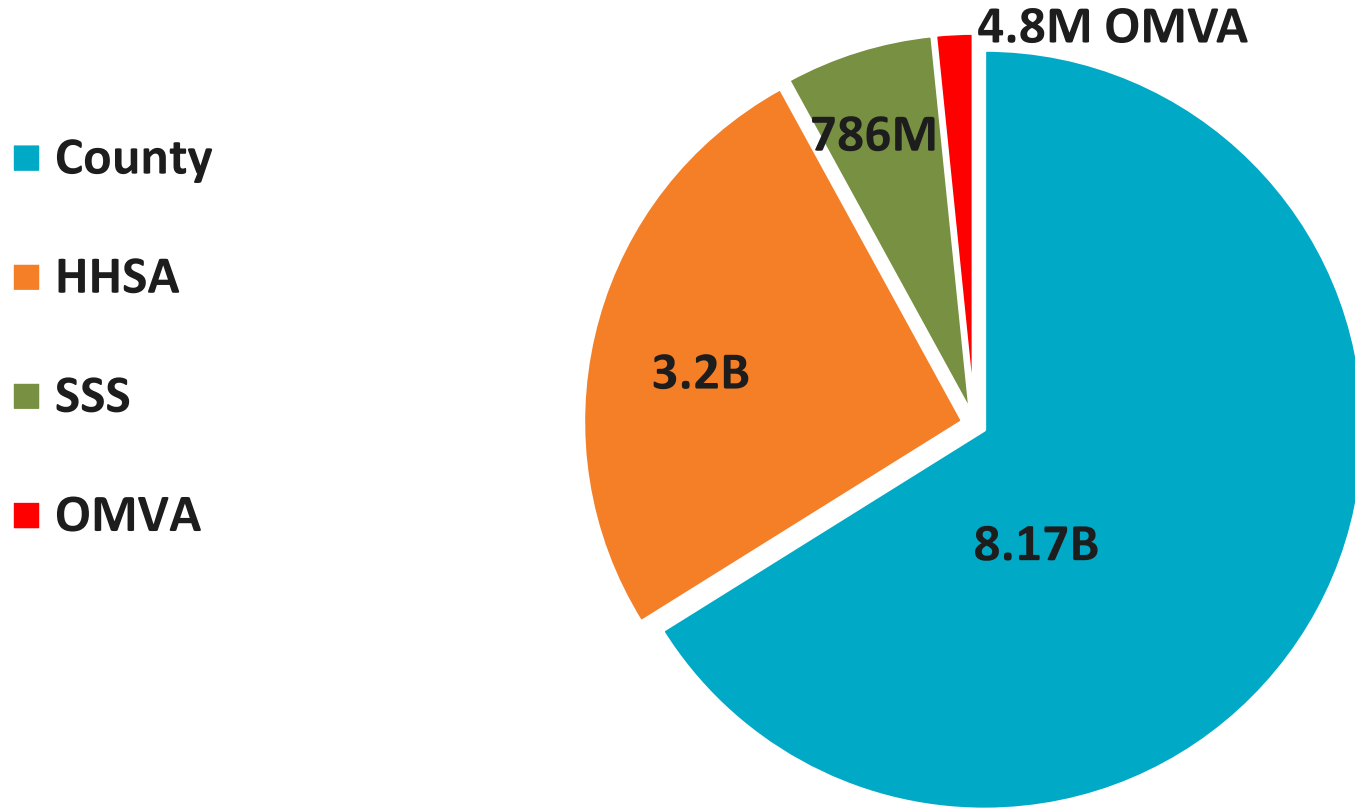


FINANCE & GENERAL
GOVERNMENT



Office of Military & Veterans Affairs

FY 23/24 Adopted Budget \$8.17B



Office of Military & Veterans Affairs

Health & Human Services Agency \$3.2B

Department	Fiscal Year 2023-24 Adopted Budget
Self-Sufficiency Services	\$ 786,018,439
Aging & Independence Services	\$ 281,656,156
Behavioral Health Services	\$1,021,065,711
Child and Family Well-Being	\$ 456,858,494
Public Health Services	\$ 238,243,782
Medical Care Services Department	\$ 50,397,921
Administrative Support	\$ 184,384,893
Housing & Community Development Services	\$ 99,461,517
Homeless Solutions and Equitable Communities	\$ 79,560,043
County Successor Agency	\$ 7,765,176



Office of Military & Veterans Affairs

Department Description

Supports the nation's third-largest veteran population by connecting veterans and their families to benefits, counseling, and referral services.



Office of Military & Veterans Affairs

Office Locations

Kearny Mesa (OMVA Headquarters)

5055 Ruffin Road, San Diego, CA 92123

Escondido

649 W Mission Avenue, Escondido, CA 92025

Oceanside

3708 Ocean Ranch Blvd, Oceanside, CA 92056

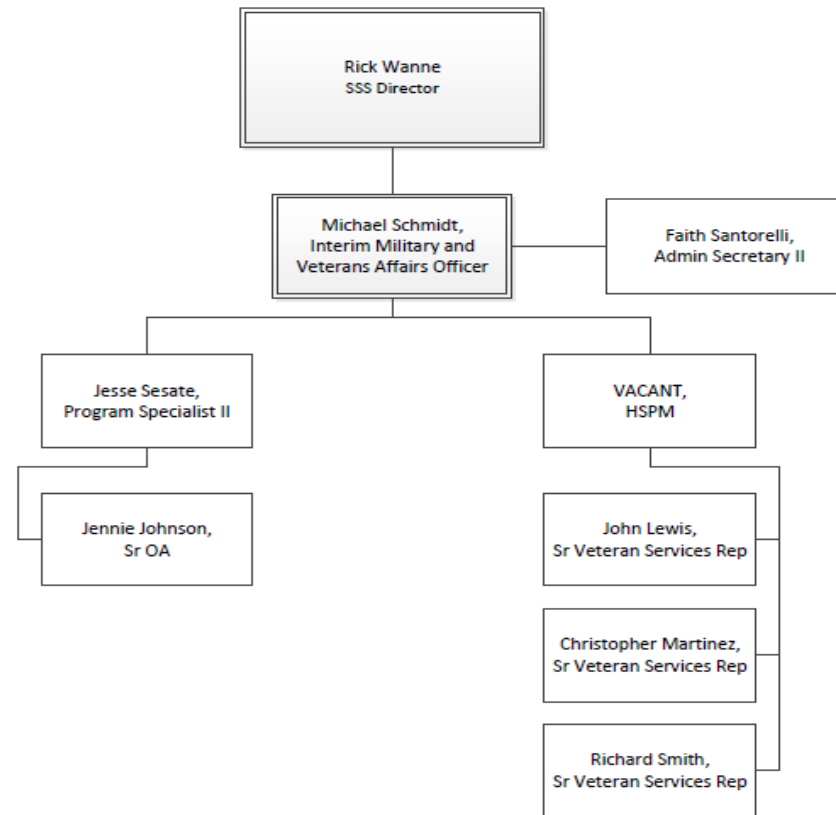
National City

401 Mile of Cars Way, National City, CA 91950



Office of Military & Veterans Affairs

Organizational Structure



Office of Military & Veterans Affairs

FY 23/24 Adopted Budget

Salaries & Benefits	\$2.6M
Services & Supplies	\$2.2M
Total Budget	\$4.8M



Office of Military & Veterans Affairs

Salaries & Benefits

23 Full Time Equivalents

Classification	FTE
Military & Veterans Affairs Officer	1
Human Services Program Manager	1
Program Specialist II	1
Sr Veteran Services Representative	4
Veteran Services Representative	11
Administrative Secretary II	1
Sr Office Assistant	1
Office Assistant	3



Office of Military & Veterans Affairs

Services & Supplies

- ☐ Contracted Services
- ☐ Rents & Leases
- ☐ Office Supplies
- ☐ Facilities Management
- ☐ IT Costs



Office of Military & Veterans Affairs

Contracted Services

Career Management Services (CMS) \$750,000

(Provides administrative assistance to the OMVA)

Chico \$31,000

(Annual newsletter publication)

TBD \$100,000

(Active procurement for consultant services specializing in veterans wellness and services)



Office of Military & Veterans Affairs

Revenue

- ❑ State Aid Veterans Affairs (CalVet) \$975,000
- ❑ Net County Cost (General Purpose Revenue) \$3,835,658



Office of Military & Veterans Affairs

CalVet Subvention Funding



Counties receive funding from the California Department of Veterans Affairs (CalVet) for reimbursement of administrative costs for assisting the veteran community in applying for and maintaining available benefits and entitlements for which they may be eligible.



Office of Military & Veterans Affairs

CalVet Subvention Funding

The Subvention funding administered by CalVet consists of three revenue programs:

1. County Subvention Program
2. Medi-Cal Cost Avoidance Program
3. Veterans Service Office Fund



Office of Military & Veterans Affairs

Semi-Annual Claim

A semi-annual claim for Subvention Funding is submitted to the State certifying costs and workload units for the period.

Filing Period	Due Date
July 1 – December 31	January 31
January 1 – June 30	July 31



Questions?





ITEM #11

REVIEW GUIDELINES FOR HYBRID MEETINGS (CA GOVT CODE SECTION 54953(f))



COUNTY OF SAN DIEGO

INTER-DEPARTMENTAL CORRESPONDENCE

November 29, 2022

CONFIDENTIAL
ATTORNEY-CLIENT
COMMUNICATION

TO: County Departments that Support Brown Act Boards, Commissions, Committees, and Groups

FROM: Randall R. Sjoblom, Senior Deputy County Counsel

RE: New AB 2449 (2022) Teleconferencing Procedures under the Brown Act

On September 13, 2022, the Governor signed AB 2449. This bill amends the Brown Act to provide additional opportunities for legislative body members to teleconference at public meetings from a remote location without following the standard Brown Act teleconferencing rules. These procedures are in addition to those in AB 361 (2021) that provide for teleconferencing during a declared emergency and with state or local guidance recommending social distancing.

AB 2449 will go into effect on January 1, 2023 and expire on December 31, 2025, at which time AB 2449 will be automatically repealed. This memorandum provides a general overview of the procedures that must be followed in order to allow a member of a legislative body to teleconference. Also attached for your reference are (a) a checklist, and (b) a comparison chart of the three types of teleconferencing procedures: (1) standard, (2) AB 361, and (3) AB 2449.

Procedures for Public Participation under AB 2449

- Public must be able to hear, visually observe, and address the legislative body either remotely or in person in real time
- Public must be able to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service (the agenda must include instructions for public participation)
- Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location under AB 2449

General Procedures

- Member must participate through both audio and visual technology
- Member must disclose whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the relationship with those individuals

- Member must identify “just cause” or “emergency circumstances” as set forth below

Just Cause

A member may participate remotely if the member has just cause and the member notifies the legislative body at the earliest opportunity (including at the start of the meeting) with a general description of the need to appear remotely.

- Just cause is defined as any of the following:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability that is not otherwise accommodated
 - Travel on official business of the legislative body or another state or local agency
- The Office recommends a member not disclose any specific medical information in the general description for just cause.
- The Office recommends that when the meeting starts, the chair of the legislative body disclose that one of the members is participating remotely due to just cause with a brief description of the reason. This will inform the public and facilitate tracking the number of times just cause is invoked so that the limits are not exceeded in a calendar year.

Emergency Circumstances

- In the alternative, a member may participate remotely due to emergency circumstances. The member must notify the legislative body as soon as possible with a general description of the need to appear remotely, without disclosing any medical diagnosis or disability. This description can be 20 words or less. Emergency circumstances are defined as a physical or family medical emergency that prevents a member from participating in person
- The legislative body must approve a request based on emergency circumstances by a majority vote of the legislative body at the beginning of the impacted meeting. AB 2449 allows this request to be voted on even if it is received after the agenda is posted. If the request is received in time to place it on the agenda, the agenda item should read as follows:

Approval of the request by [INSERT MEMBER NAME] to teleconference from a remote location due to emergency circumstances.¹

Procedures for the Board/Commission/Committee/Group to Utilize AB 2449

- Include instructions on the agenda how the public can participate via: 1) two-way audio or 2) a telephonic service with a webcasting service

¹ See an alternative recommendation for a standing agenda item in key takeaways section below.

- A quorum of the members must participate in person at the singular noticed location that is open to the public
- All votes must be by roll call
- In the event of a broadcast disruption or if the public is unable to comment, the legislative body may take no further action until the services are restored

Cap on Meetings Attended via Teleconferencing

There is a limit on the number of times per calendar year a member can utilize the AB 2449 teleconferencing procedures. These procedures cannot be invoked by a member for more than: 1) two meetings if the legislative body has fewer than 10 meetings per year, or 2) three consecutive months or 20 percent of regular meetings per year if the legislative body has 10 or more meetings per year. Furthermore, just cause cannot be invoked more than twice per calendar year. This is a cumulative limit to annual teleconferencing, whether based on just cause, emergency circumstances, or a combination of both.

Key Takeaways

- Under AB 2449, a quorum of the membership of any legislative body must meet in person. A quorum cannot all utilize these rules at same meeting.
- Members are limited in the number of times they can use AB 2449, and the legislative body should track each time a member uses these rules.
- Because the rules require that the public be able to participate remotely and because a member's request to participate telephonically can be received up until the meeting starts, all meetings through the end of 2025 should provide the option for the public to participate remotely.
- The Office recommends as an alternative to adding the agenda item as needed to instead add a standing agenda item to either disclose the reason for just cause or to vote on approval for emergency circumstances to avoid any confusion or need to vote on off agenda items:
 - Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a [SUPERVISOR/ COMMISSIONER/ BOARD, COMMITTEE OR GROUP MEMBER], if applicable.

If you have any questions, please contact the attorney from County Counsel's office assigned to the board or commission for which your department supports.

Attachment 1: AB 2449 Checklist

Attachment 2: Teleconferencing Chart

AB 2449 Checklist
(Applicable January 1, 2023 to December 31, 2025)

Procedures for Public Participation

- ☐ Public must be able to remotely hear, visually observe, and address the legislative body either remotely or in person in real time
- ☐ Public must have the opportunity to participate via: 1) two-way audio or 2) a telephonic service with a webcasting service
- ☐ Public cannot be required to submit comments prior to the meeting

Procedures for Member to Teleconference from a Remote Location

- ☐ Member must participate through both audio and visual technology
- ☐ Member must disclose adults who are present in the room at the remote location with the member and the general nature of the relationship with those individuals
- ☐ Member must submit a general description of the need to teleconference to the legislative body at the earliest opportunity (do not disclose any medical diagnosis or disability)
- ☐ Member may teleconference for just cause. Just cause is limited to 2 meetings per calendar year (see "Limits per Member" below). Just cause is defined as:
 - Child care or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse or domestic partner
 - Contagious illness that prevents member from attending in person
 - A need related to a physical or mental disability
 - Travel on official business of the legislative body or another state or local agency
- ☐ Member may teleconference due to emergency circumstances, which requires approval of the legislative body and which is defined as a physical or family medical emergency that prevents a member from participating in person
- ☐ Limits per Member: Just cause and emergency circumstances cannot be invoked collectively for more than: 1) two meetings if the legislative body has fewer than 10 meetings per calendar year, or 2) three consecutive months or 20 percent of regular meetings per calendar year if the legislative body has 10 or more meetings per year. Just cause cannot be invoked more than twice per calendar year.

Procedures for the Board/Commission/Committee/Group

- ☐ Include instructions on the agenda how the public can participate remotely
- ☐ A quorum of the members of the legislative body must participate in person at the noticed location that is open to the public
- ☐ A majority of the membership must approve a request by a member to teleconference due to emergency circumstances; include the request on the agenda if received in time
- ☐ All votes must be taken by roll call
- ☐ Meeting must be stopped and no action taken if the broadcast of the meeting or ability of the public to comment is disrupted

TELECONFERENCING RULES UNDER THE BROWN ACT

	Default Rule	Declared Emergency (AB 361)	Just Cause (AB 2449)	Emergency Circumstances (AB 2449)
In person participation of quorum	Required	Not Required	Required	Required
Member participation via teleconferencing	Audio or Audio-visual	Audio or Audio-visual	Audio-Visual	Audio-Visual
Required (minimum) opportunities for public participation	In-person	Call-in or internet-based	Call-in or internet-based <u>and</u> in person	Call-in or internet-based <u>and</u> in person
Disruption of broadcast or public's ability to comment	Meeting can proceed	No further action taken	No further action taken	No further action taken
Reason must be approved by legislative body	No	Yes (initial findings and renewed findings every 30 days)	No, but general description to be provided to legislative body	Yes and general description to be provided to legislative body
Votes must be taken by roll call	Yes	Yes	Yes	Yes
Member's remote location included on agenda	Yes	No	No	No
Declared emergency and health official's recommendation for social distancing	No	Yes	No	No
Annual limits	None	None	Twice per calendar year (limits for emergency circumstances also apply for collective number of times AB 2449 can be used per year)	3 consecutive months/ 20% of regular meetings per calendar year; or 2 meetings per calendar year if body meets less than 10 times per year (collectively with just cause)
Effective Dates	Ongoing	Expires 12/31/2023	Expires 12/31/2025	Expires 12/31/2025



ITEM #12

UPDATE ON VETERAN'S DAY PARADE EVENT



LIVE WELL
SAN DIEGO