

SECTION 3.5.3: RELOCATION ALLOWANCE.

- (a) Executive Management. Upon determination by the Chief Administrative Officer, or the Board of Supervisors if the Board is the appointing authority, that relocation allowance is appropriate to facilitate recruitment for and appointment to a vacant position in a class designated EM, a relocation allowance in an amount not to exceed \$15,000.00 may be authorized for the actual and reasonable relocation expenses incurred incidental to relocation of the appointee and his/her immediate family to San Diego County. Expenses may include, but are not limited to, personal transportation, moving expenses for household goods and temporary housing arrangements. Claims for expenses submitted pursuant to this provision shall be subject to review and determination by the Auditor & Controller prior to reimbursement.

(Added 01/31/86, Ord. No. 7079)
(Amended 05/08/87, Ord. No. 7296)
(Amended 06/28/02, Ord. No. 9477)
(Amended 06/23/06, Ord. No. 9783)
(Amended 01/18/08, Ord. No. 9912)
(Amended 01/10/14, Ord. No. 10314)
(Amended 07/01/19, Ord. No. 10609)

- (b) Unclassified Management. Upon determination by the appointing authority and approval by the Chief Administrative Officer or designee, that relocation allowance is appropriate to facilitate recruitment or selection for an appointment to a vacant position in a class designated UM, NA or NE a relocation allowance in an amount not to exceed \$10,000 may be authorized for the actual and reasonable relocation expenses incurred incidental to relocation of the appointee and his/her immediate family to San Diego County. Expenses may include, but are not limited to, personal transportation, moving expenses for household goods, and temporary housing arrangements. Claims for expenses submitted pursuant to this provision shall be subject to review and determination by the Auditor & Controller prior to reimbursement.

(Amended 07/01/19, Ord. No. 10609)

- (c) Repayment Provision. Persons in the unclassified service who receive relocation allowance and either resign employment or are terminated prior to completing one year of service shall be required to reimburse the County a pro-rated portion of the allowance based on the number of full months worked at the time of separation. The employee must contact the Auditor & Controller Central Payroll Administration to arrange payment of any amount due to the County.

(Renumbered 09/05/03, Ord. No. 9586)
(Amended 08/03/07, Ord. No. 9876)
(Renumbered and Amended 01/18/08, Ord. No. 9912)
(Amended 08/01/08, Ord. No. 9946)
(Amended 01/10/14, Ord. No. 10314)
(Amended 10/02/15, Ord. No. 10391)