

SECTION 4.2.18: EDUCATIONAL LEAVE.

- (a) An employee may receive paid leave to attend courses, seminars, workshops, or conventions that enhance, improve or add to the knowledge, skills, and performance in the employee's County position. The determination as to when and whether an employee is granted this leave shall be made by the employee's appointing authority; however, such approval shall not be unreasonably withheld. Request for such leave will be submitted in the manner prescribed by the employee's appointing authority.

Eligible Classes: Classes designated AE, AM, AS, CC, CL, CM, CR, CS, DA, DI, DM, HS, MM, PD, PM, PR, PS, RN, SS and SW.

- (b) An employee in a class included in the Professional Unit may receive a minimum of two (2) calendar days each year to attend conferences and other educational activities which will be beneficial to the employee and the County. The determination as to when and whether an employee receives this leave will be made by the appointing authority. There shall be no accumulation of this time. For payroll purposes, this time will be counted as time worked.

Eligible Classes: Classes designated PR.

(Added 09/27/96, Ord. No. 8720)
(Renumbered 10/25/96, Ord. No. 8744)
(Amended 12/04/01, Ord. No. 9405)
(Amended 01/18/08, Ord. No. 9912)