



COUNTY OF SAN DIEGO

COMMITTEE FOR PERSONS WITH DISABILITIES

MEETING MINUTES

Regular Meeting – January 14, 2022 - 2:00 p.m.
Teleconference



Members Present: *Kaye Kelley (Chair), Michelle Krug, Jose Gaspar, Karolyn Smith, Candice Custodio-Tan, Jessica Kramer, Janette Shelton, Suzanne Ditmars, Sherie Kainz Ibarra, Rickeena Kamei-Boyd*

Members Absent:

COSD Staff: *Katie McKnight and Claudia Silva*

The meeting was called to order at 2:05pm by Chair Kelley; introductions followed.

Vote to Approve Meeting Minutes

Meeting Minutes – December 17, 2021

Karolyn made a motion to approve the meeting minutes and Janette seconded the motion: committee approved.

Non-Agenda Comment

None

County Communications

Guest Speaker: Tammy Glenn, Assistant Director of County Communications Office

Topic: Culturally Competent Language Plan

Board of Supervisors asked County Communications to put together a Culturally Competent Language Plan for County employees. Tammy's objective of meeting with the Committee is to solicit feedback and suggestions.

Plan Objectives:

- Convene a working group of communications stakeholders within the County
- Create County-wide communications strategy to ensure equitable, culturally responsive, inclusive and trauma-informed processes
- For creating and distribution of County documents and communications
- Develop plans to ensure communications, business operations and public facing documents use appropriate language that is culturally responsive and inclusive

Suggestions and feedback from the Committee:

- Create an online form to allow input in a private or anonymous manner
- Define 'culturally competent' and what that encompasses
- Highly encouraged trauma informed training and communication for County services, forms and employees

- Improve reasonable accommodations to ADA assistance form
- Identify local organizations to source
- Identify which cultures to proactively source and involve
- “Role Play” or source input from internal COSD employees
- Research how people should deal with sensitive issues from cultural differences
- Suggested resources:
 - Support The Enlisted Program (STEP)
 - API Coalition
 - Ethnic Studies Advisory Committee San Diego Unified School District
 - Community based organizations
 - UCSD Campus Centers

Committee Officer Elections

Nominations for Chair: Kaye Kelley

Committee Member	Vote
Candice Custodio-Tan	Kaye Kelley
Jose Gaspar	Kaye Kelley
Kaye Kelley	Kaye Kelley
Karolyn Smith	Kaye Kelley
Janette Shelton	Kaye Kelley
Michelle Krug	Kaye Kelley
Suzanne Ditmars	Kaye Kelley
Jessica Kramer	Kaye Kelley
Sherie Kainz Ibarra	Kaye Kelley
Rickeena Boyd-Kamei	Kaye Kelley

2022 Chair: Kaye Kelley

Nominations for Vice Chair: Rickeena Boyd-Kamei and Karolyn Smith

Motion was made to postpone Vice-Chair election to the March 2022 meeting.

Committee Member	Vote
Candice Custodio-Tan	Postpone to March
Jose Gaspar	Postpone to March
Kaye Kelley	Postpone to March
Karolyn Smith	Postpone to March
Janette Shelton	Postpone to March
Michelle Krug	Abstain
Suzanne Ditmars	Postpone to March
Jessica Kramer	Postpone to March
Sherie Kainz Ibarra	Postpone to March
Rickeena Boyd-Kamei	Postpone to March

Authorization of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e)

Karolyn moved to extend government code 54953(e) for the February meeting. Suzie seconded the motion; committee approved.

Meeting Adjournment

Kaye adjourned the meeting at 3:12pm.

The next regular meeting will be held on Friday, February 11, 2022 at 2:00 pm on Zoom. Meeting will have video and presentation capabilities, as well as a dial-in phone number.