



DR. KAROLYN SMITH
CHAIR

COMMITTEE FOR PERSONS WITH DISABILITIES

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HUMBERTO GURMILÁN
VICE CHAIR



Meeting Minutes

Regular Meeting – April 16, 2025 – 3:00 pm

Members Present: Chair Dr. Karolyn Smith, Janette Shelton, Jessica Kramer, Susan Madison, Michelle Krug, and Laura Handzel

Members Absent: Vice-Chair Humberto Gurmilán

County Staff: Todd Hood and Jaime G Monreal

Call to Order – Meeting was called to order at 3:02 pm

Welcoming Remarks and Introductions

Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances)

Vote to Approve Meeting Minutes – March 19, 2025

- A motion was made and seconded to approve the March 2025 meeting minutes as amended; committee approved. Michelle abstained.

Non-Agenda Comment

- Jessica raised concerns about deficiencies at the county Housing and Community Development Services (HCDS) around communication and reasonable accommodations.
 - Todd requested Jessica forward him details of the concerns.
- Michelle reminded everybody that the state of the county address is tonight.

List of Invisible Disabilities for District Attorney

Speaker: Dr. Karolyn Smith

- Jessica expressed concerns about the relevance and format of the list as well as clarification on where the list will go in POST training.

- A motion was made and seconded to table the list for more collaboration; three Yes, two Abstain, and one No.
- Dr. Smith stated that communication on behalf of the committee needs to be discussed and approved with a vote.
- Dr. Smith also requested members clarify whether presented items in discussion are informational or actionable, and for members to provide recommendations with proposed timing.
- Dr. Smith clarified the List of Invisible Disabilities is a guideline for District Attorney and Sheriff's Office to use at their discretion.
- A motion was made and seconded to send the List of Invisible Disabilities to the District Attorney as recommendation for them to use as they best see fit without a recommendation for using it for POST training; committee approved.
- Michelle requested that the letter be clear that the list is a working document.
- Laura recommended that the document include a disclaimer that the list is not a comprehensive list.
- Todd stated the cover letter needs to be modified.
- The committee will review the cover letter before it is distributed.

Site Evacuation Procedures for Boards, Commissions and Committees

Guest Speaker: Todd Hood

- Todd provided the evacuation plan, maps, and contact information specific to the County Administration Center (CAC) and indicated that there would be ongoing discussions and updates on site evacuation procedures, with a focus on making the plans more accessible and effective for individuals with disabilities.
 - Current plan recommends individuals, if they have the means, create an Individual Site Evacuation Plan or Emergency Support Team agreement to ensure needs are met.
- Sue recommended the City of San Diego as a resource and considering Stryker chairs at county sites.
- Dr. Smith has been in discussions with Director Toney regarding considerations for evacuating people with disabilities
- Jessica clarified the distinction between an accommodation and accessibility.

Public Awareness of Interactive Process for Requests for Modification - Update

Speakers: Todd Hood/Jessica Kramer

- Todd confirmed he has sent the concerns to BHS and is following up to schedule a meeting and waiting on details regarding how people are made aware of their rights.

- Jessica raised concerns around the Crisis Stabilization Units (CSUs) utilized by the county and whether reasonable accommodation information is provided at intake. She highlighted the challenges faced by individuals with disabilities at these units, such as the lack of comfortable sleeping arrangements and nutritious meals.
 - Todd agreed to include CSUs when speaking with BHS.

Qualifying for Disability Special Considerations and Protection under the Law

Speaker: Jessica Kramer

- Jessica shared that Assembly Bill 1906 was signed by the governor tasking stakeholders with evaluating the language in legislation to remove dependent adult/persons and replace it with adults or persons with disabilities
- Jessica will provide to committee for educational purposes.

Office of Emergency Services – Access and Functional Needs Advisory Committee

Speaker: Dr. Karolyn Smith

- Dr. Smith met with Yuliana Briceno at Office of Emergency Services and emphasized the importance of having individuals with disabilities on the advisory committee to provide valuable insights and perspectives on emergency services and risk mitigation.
- Dr. Smith stated the meetings are every other month and encouraged any interested parties to attend.

Committee Business

- **Board of Supervisors Update**
 - Todd confirmed Humberto and Michelle are serving in expired seats.
 - Janette will report back next month following the state of the county.

New Business – Future Agenda Items

- The committee discussed the importance of having a strategic focus for future agenda items, ensuring that discussions and initiatives align with the committee's goals and objectives.
- Todd encouraged community engagement at budget hearings.
- Jessica raised concerns about lack of ADA coordinator training and lack of funding.
- A motion was made and seconded to begin discussing how the committee will participate in Live Well Advance Conference and School Summit; committee approved.
- A motion was made and seconded to have presentation from Housing and Community Development on accessible, affordable housing including budget

needs, what's been working, and data backed info including information on its merging with the Office of Homeless Solutions; committee approved.

- Todd requested the committee send questions to ensure the right people are presenting.
- Todd will send the committee any recent information with the queued video link and resources as a baseline.

Meeting Adjournment

The Chair adjourned the meeting at 4:41 pm.

Click the link below for a video recording of the meeting.

[Committee for Persons with Disabilities Meeting – April 16, 2025](#)

The next regular meeting will tentatively be held on Monday May 19, 2025, at the following address:

County Administrative Center
Room 302
1600 Pacific Highway
San Diego, CA 92101

Alternatively, guests may participate in the meetings via the below Zoom link or teleconference.

- [Join Zoom Meeting](#)
- One tap mobile: +14086380968,,82997774664#
- Call 408-638-0968 and enter Meeting ID 829 9777 4664 when prompted

Committee for Persons with Disabilities website:

<https://www.sandiegocounty.gov/content/sdc/hr/CPD.html>

Accessibility Awareness Community Engagement website:

https://www.sandiegocounty.gov/content/sdc/cao/oec/accessibility_awareness.html