



DR. KAROLYN SMITH
CHAIR

COMMITTEE FOR PERSONS WITH DISABILITIES

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HUMBERTO GURMILÁN
VICE CHAIR



Meeting Minutes

Regular Meeting – May 19, 2025 – 3:00 pm

Members Present: Vice-Chair Humberto Gurmilan, Janette Shelton, Susan Madison, and Laura Handzel

Members Absent: Chair Dr. Karolyn Smith, Michelle Krug, and Jessica Kramer

County Staff: Todd Hood and Jaime G Monreal

- The Chair has a personal emergency, and thus is not able to attend.
- The Vice Chair will preside today's meeting.
- Due to an oversight, Michelle was notified of the meeting date change at 9:23am the day of the meeting.
- Jessica was notified of the meeting via USPS mail, but not reminded until 9:27am the day of the meeting.
- Todd will reach out to both.
- A new member, Paul Houston was expected to join the Committee, but was not able to make this meeting. Paul will officially join the Committee in a future meeting.

Call to Order – Meeting was called to order at 3:10 pm by the Vice Chair

Welcoming Remarks and Introductions

Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances)

- None

Vote to Approve Meeting Minutes – April 16, 2025

- A motion was made and seconded to approve the April 2025 meeting minutes; committee approved.

Non-Agenda Comment

- None

Live Well Advance Conference and School Summit

Guest Speaker: Liz Wellbrock

- Liz is leading accessibility efforts for the event scheduled for 10/22/2025 at the San Diego Convention Center. The call for session proposals has gone out and the goal is to obtain different types of proposals and engage different communities. Liz reviewed the Accessibility page on the event website.
- Sue requested flexibility with the 5/23/2025 deadline and requirements to submit session proposals.
 - Janette and Sue will develop the session proposal
 - Laura offered to help
 - Liz agreed to accommodate the committee's session proposal submission deadline, confirmed details can be provided later, and will provide information from last year's panels for reference.
 - Todd will connect the team with Sheriff and DA staff regarding the Blue Envelope program and the disability video, respectively to start coordinating the panel.
- Laura proposed surveys for session attendees before and after the DA disability video to measure impact and for engagement.
 - Todd recommended referencing other industry studies for questions to ask.
- Cameron Clay summarized last year's experiences at the Connection Hub and volunteered to coordinate again this year.
 - The committee agreed that more people staffing the table would be a priority.
- Humberto requested from Liz the biggest feedback regarding last year's event.
 - Liz stated parking overflow and long lines at the buffet lunch were the biggest issues.
- Liz will send the Live Well San Diego newsletter to Todd to forward to the committee to register for updates on the event.

Robert's Rules

Speaker: Humberto Gurmilan

- Tabled for future meeting.

Ice Breaker

Speaker: Humberto Gurmilan

- Tabled for future meeting.

Strategic Focus Area Discussion

Speaker: Todd Hood

- Tabled for future meeting.

Committee Business

- **List of Invisible Disabilities for District Attorney – VOTE**

Tabled for future meeting.

- **Board of Supervisors Update**

Janette stated the state of the county address was well attended with main speaker Supervisor Terra Lawson-Remer focusing on response to concerns around federal funding.

Todd reminded the committee it is budget review season and encouraged members to attend budget community engagement sessions and provide comments on budget considerations.

- **Executive Committee Meetings**

Todd stated agenda planning and meeting debrief sessions are subject to the Brown Act. Staff will explore options for agenda planning and meeting debrief.

New Business – Future Agenda Items

- **CAC Evacuation Procedure**

Sgt. Bonanno will conduct active shooter training and site evacuation plans - scheduled for June meeting.

- **Housing Accessibility**

Housing and Community Development Services will present accessibility considerations for various housing programs - scheduled for June meeting.

- **MTS Accessible Transportation**

MTS will present accessibility programs and initiatives - scheduled for July meeting.

- **Behavioral Health Services**

Todd will share the responses from the department in a future meeting with key committee members present.

Meeting Adjournment

The Chair adjourned the meeting at 3:57 pm.

Click the link below for a video recording of the meeting.

[Committee for Persons with Disabilities Meeting – May 19, 2025](#)

The next regular meeting will be held on Wednesday June 18, 2025, at the following address:

County Administrative Center
Room 302
1600 Pacific Highway
San Diego, CA 92101

Alternatively, guests may participate in the meetings via the below Zoom link or teleconference.

- [Join Zoom Meeting](#)
- One tap mobile: +14086380968,,82997774664#
- Call 408-638-0968 and enter Meeting ID 829 9777 4664 when prompted

Committee for Persons with Disabilities website:

<https://www.sandiegocounty.gov/content/sdc/hr/CPD.html>

Accessibility Awareness Community Engagement website:

https://www.sandiegocounty.gov/content/sdc/cao/oec/accessibility_awareness.html