



DR. KAROLYN SMITH
CHAIR

COMMITTEE FOR PERSONS WITH DISABILITIES

5500 OVERLAND AVE., SUITE 370,
SAN DIEGO, CALIFORNIA 92123
(858) 505-6628



Meeting Minutes

Regular Meeting – June 18, 2025 – 3:00 pm

Members Present: Chair Dr. Carolyn Smith, Susan Madison, Michelle Krug, Jessica Kramer, Laura Handzel, and Paul Houston Sr.

Members Absent: Janette Shelton

County Staff: Todd Hood and Katie McKnight

Call to Order – Meeting was called to order at 3:01pm by the Chair

Welcoming Remarks and Introductions

- Paul Houston is a new member of the Committee for Persons with Disabilities

Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances)

- None

Vote to Approve Meeting Minutes – May 19, 2025

- Michelle Krug requested a note be made to the minutes indicating that she was not informed of the meeting date change in advance.
- A motion was made and seconded to approve the May 2025 meeting minutes with Michelle's edit; committee approved.

Non-Agenda Comment

- Public comment supporting wrap-around services with Housing, and follow up for in home supportive services as a focus for committee topic.

Housing and Community Development Services (HCDS) - Housing Program Accessibility

- HCDS presented an overview of the department and responded to committee questions.
- Committee Inquiry and Feedback
 - Clarify use of non-elderly individuals as a reference
 - Emphasize projects that serve veterans
 - Grants for homeowners as well as mobile homeowners
 - Rural east county programming
 - Funding sources determine standards used for programs and projects
 - No known impacts from current administration changes
 - Affordable housing deed restrictions are a minimum of 55 years
 - County's permitting and programs consideration of universal design to support accessible housing designs.
 - More attention to ADA accommodations and reasonable requests in order to maintain long term housing for individuals with disabilities and who need ongoing support.
 - Committee can assist with ideas to advocate for funding, streamline processes and remove barriers
 - A more robust interactive process for requests due to disabilities
 - Dedicate more attention to individuals needing reasonable modification requests based on communication challenges
 - Voucher Retention
 - Contractor ADA Compliance and Commitment to Accessibility
 - Followup to Requests (inspections, annual recertification, etc.)
 - Ongoing Communication/Interaction with Individuals
 - Ongoing Care Needs
 - Number/percentage of people with disabilities participating in programs
 - Number of staff supporting "boots on the ground" activities

Active Shooter Presentation

- Completed during closed session for security purposes.

Annual Report on Accessibility

- Todd Hood provided an overview of the Annual Report on Accessibility for the Board of Supervisors, including committee activities over the past year.
- Committee annual report to the Board of Supervisors is on calendar year

Live Well Advance Proposal - VOTE

- Susan Madison presented the committee's proposal to host a session at the 2025 Live Well Advance Conference and School Summit. The proposal has been submitted, and the committee is awaiting a decision on their participation.
- A motion was made and approved for the committee to host a panel at the 2025 Live Well Advance Conference and School Summit (if accepted by LiveWell team).

Committee Business

- **Board of Supervisors Update – ADA Anniversary Resolution – VOTE**
 - A motion was made and seconded to draft a proclamation honoring the 35th anniversary of the Americans with Disabilities Act and request the Board of Supervisors present it at a future Board Meeting; committee approved.
- **Meeting Debriefs/Agenda Planning**
 - Topic was tabled until the next meeting.
- **Nominations for Vice Chair**
 - Laura Handzel was nominated
 - A vote will be scheduled for the July meeting
- **List of Invisible Disabilities for District Attorney – VOTE**
 - Topic was tabled until the next meeting

New Business – Future Agenda Items

- **MTS Accessible Transportation**
- **Sheriff Blue Envelope Program**
- **Behavioral Health Services Request for Modifications**

Meeting Adjournment

The Chair adjourned the meeting at 4:32 pm.

Click the link below for a video recording of the meeting.

[Committee for Persons with Disabilities Meeting – June 18, 2025](#)

The next regular meeting will be held on Wednesday July 16, 2025, at the following address:

County Administrative Center
Room 302
1600 Pacific Highway
San Diego, CA 92101

Alternatively, guests may participate in the meetings via the below Zoom link or teleconference.

- [Join Zoom Meeting](#)
- One tap mobile: +14086380968,,82997774664#
- Call 408-638-0968 and enter Meeting ID 829 9777 4664 when prompted

Committee for Persons with Disabilities website:

<https://www.sandiegocounty.gov/content/sdc/hr/CPD.html>

Accessibility Awareness Community Engagement website:

https://www.sandiegocounty.gov/content/sdc/cao/oec/accessibility_awareness.html