



JANETTE SHELTON
CHAIR

COMMITTEE FOR PERSONS WITH DISABILITIES
5500 OVERLAND AVE., SUITE 370, SAN DIEGO, CALIFORNIA 92123
(858) 505-6628

SUSAN MADISON
VICE CHAIR

Meeting Minutes



Regular Meeting – Virtual – July 15, 2026 – 3:00 pm

Members Present: Chair Janette Shelton, Vice Chair Susan Madison, Laura Handzel, Paul Houston Sr., Michelle Krug, and Ayesha Majid

Members Absent: Jessica Kramer, Brennan Pearson, Secretary Julie Neward

County Staff: Todd Hood and Jaime G Monreal

Call to Order – Meeting was called to order at 3:01pm by the Chair.

Welcoming Remarks and Introductions

Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances)

Vote to Approve Meeting Minutes – June 17, 2026

- A motion was made and seconded to approve the June 2026 meeting minutes as amended; committee approved.

Non-Agenda Comment

- Janette relayed that Jessica Kramer has been working on POST (Peace Officer Standards and Training) and will provide details at a following meeting

Sunset Review

- The committee reviewed the application and will provide recommendations to Laura who will draft a letter for review
 - Todd requested specific examples when referencing additional staff support
 - Todd will summarize total time spent by support staff in supporting the committee
- The committee will consider interns and other options for additional support
 - Ayesha has a colleague at Southwestern College for student interns

- [Jay's Program](#) through the County and the Regional Center may also have opportunities

Annual Report 2025/2026 Preparation

- Janette, Paul and Ayesha will work together on a draft for committee review in the following months

Live Well Advance Conference 2026

- Todd informed the committee there has been no announcement or call for sessions but the format may be changing
- The committee discussed proposing a panel on disability etiquette to build an inclusive community by speaking to schools and non-profits about learning objectives such as accessibility, different types of disabilities, common barriers, practical strategies, rights, and resources.
- Sue provided the [Job Accommodation Network](#) as a resource which can also be used beyond employment accessibility

Strategic Focus Area – Housing Accessibility

- Tabled for the next meeting for representatives to be present.

Training Requirements

- Todd informed the committee that Ethics training and Fiscal and Financial training every two years is now required for members beginning service after 1/1/2026.

Accessibility Webpage Input

- Cameron Clay is working on restructuring the Office of Ethics and Compliance website. The Committee is being asked to provide input on best way to present information.
 - Laura requested [Job Accommodation Network](#) be added to the webpage
 - Paul requested [Able Disabled Advocacy](#) be added to the webpage
 - Jessica requested [Consumer Center for Health, Education, and Advocacy](#), [Legal Aid Society](#), and [San Diego Access & Crisis Line](#) be added to the webpage
 - Michelle recommended phone numbers be added next to every link
 - Laura recommended an audit of the links every six months (potentially a task for additional administration resources)
 - Sue inquired about the accessibility of online PDFs and videos.

- Todd provided background on the current initiative to address accessibility of electronic content across the County due April 2027.

New Business – Future Agenda Items

- Todd is still working on best resources for evacuation protocol at the CAC
- Todd is gathering the best contacts within Behavioral Health Services, since they no longer fall under HHSA, to improve interactions with persons with disabilities
 - Jessica is working with county supervisor on initiative for ADA interactive process with HHSA
- The Office of Emergency Services extended the deadline for community input through October and wants to update the committee on the Emergency Operations Plan and Hazard Mitigation Plan
 - Todd will ask them to present at the August meeting
- Todd requested whether the Committee desires to keep meeting Room 302 since meetings are teleconferencing.

Meeting Adjournment

The Chair adjourned the meeting at 4:26pm.

Click the link below for a video recording of the meeting.

[Committee for Persons with Disabilities Meeting – July 15, 2026](#)

The next regular meeting will be held virtually via Zoom on Wednesday, August 19, 2026.

Public can attend in person at the following address:

County Administrative Center
Room 306A
1600 Pacific Highway
San Diego, CA 92101

Committee for Persons with Disabilities website:

<https://www.sandiegocounty.gov/content/sdc/hr/CPD.html>

County of San Diego Accessibility Awareness website:

<https://www.sandiegocounty.gov/content/sdc/cao/oec/accessibility/>