



JANETTE SHELTON
CHAIR

COMMITTEE FOR PERSONS WITH DISABILITIES
5500 OVERLAND AVE., SUITE 370, SAN DIEGO, CALIFORNIA 921
(858) 505-6628

SUSAN MADISON
VICE CHAIR

Meeting Minutes



Regular Meeting – Virtual – September 16, 2026 – 3:00 pm

Members Present: Chair Janette Shelton, Vice Chair Susan Madison, Secretary Julie Neward, Jessica Kramer, Ayesha Majid, Claudia “Azucena” Lopez de Nava, Paul Houston Sr., Brennan Pearson, and Luz Nuñez

Members Absent: Michelle Krug and Laura Handzel

County Staff: Todd Hood and Jaime G Monreal

Call to Order – Meeting was called to order at 3:00 pm by the Chair.

Welcoming Remarks and Introductions

Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances)

Vote to Approve Meeting Minutes – August 19, 2026

- A motion was made and seconded to approve the August 2026 meeting minutes; committee approved.

Non-Agenda Comment

- John Brady with Lived Experience Advisors invited the committee to the World Homeless Day event focused on “Peace” October 8th to 10th on the County lawn

Policy for ADA Reasonable Modification Requests

- Eric Rubio, HHSA Self Sufficiency Services Chief of Program Integrity, discussed the Civil Rights, Language Services and Disability Accommodations policy that includes the interactive process and reasonable accommodation requests.
 - As a result of the concerns raised by the committee, training was reassigned to staff and meetings with lobby staff to reinforce the importance of the policy

- Contact information provided for the San Diego County Civil Rights Investigators at (619) 338-2833 and SDCivilRightsUnit@sdcounty.ca.gov and statewide [County Coordinators](#)
- Rights and Responsibilities are explained during the intake process
- Requests are entered in journal entries in CalSAWS
- Details of the process for tracking requests were provided
- Denials require a physical letter explaining the rationale
- Committee members shared lived experiences and request continued engagement including reporting of efforts around behavioral and neurodivergent training, and continuity of reasonable modifications, and statistics related to numbers of requests for modifications made, denials, etc.
- Eric offered to return with updates on the process of tracking requests in journal entries

Options for All Overview

- Gary Seideman, Director of Film and Media Vocational Training Program at [Options for All](#), provided information on his non-profit organization and the various programs offered to support intellectual and/or developmental disabilities

Vote on Sunset Review

- Sue reviewed the Sunset Review response to question 18 drafted by Laura, incorporating feedback from the committee
- A motion was made and seconded to accept the changes to the Sunset Review document Laura suggested; committee approved

Housing Accessibility – Implementing SMART Goals

- The committee discussed the two SMART Goals, as drafted by Brennan and Michelle, and actions to be taken to achieve the goals
 - Janette and Laura will draft a one-page letter with talking points
 - Committee members will use the talking points with their respective Supervisor
- The committee discussed coordinating department website updates of language
- The committee seeks to meet with the City of San Diego Accessibility Advisory Board

Committee Business

- The Committee determined to continue teleconference meetings
- Todd reminded committee members about BCC orientation on 10/13/2026 and required ethics and fiscal and financial training

New Business – Future Agenda Items

- Todd confirmed there will be presentations on site evacuations for persons with disabilities and the senior housing ordinance at next month's meeting
- Sue requested to fill Secretary position on the committee

Meeting Adjournment

The Chair adjourned the meeting at 4:59 pm.

Click the link below for a video recording of the meeting.

[Committee for Persons with Disabilities Meeting – September 16, 2026](#)

The next regular meeting will be held virtually via Zoom on Wednesday, October 21, 2026.

Public can attend in person at the following address:

County Administrative Center

Room 306A

1600 Pacific Highway

San Diego, CA 92101

Committee for Persons with Disabilities website:

<https://www.sandiegocounty.gov/content/sdc/hr/CPD.html>

County of San Diego Accessibility Awareness website:

<https://www.sandiegocounty.gov/content/sdc/cao/oec/accessibility/>