**COUNTY OF SAN DIEGO** 

# **Disability Guide**

FOR SHORT-TERM DISABILITY AND LONG-TERM DISABILTY PARTICIPANTS

LTD & VOLUNTARY STD CLASSES 1-3

# How to Report Your Disability

## Call Lincoln Financial at (888) 480-8710 and press 1.

Available Monday to Friday, 8 AM – 8 PM PT.

### What to Expect After Filing

- Written communication based on your delivery preferences
- Your LFG claim specialist may reach out for additional information regarding your disability

#### Your LFG claim specialist can help with:

- · Claim status and eligibility
- Required documents and deadlines
- · Benefit calculations and duration
- · Periodic medical updates if needed

#### **Next Steps**

- For help, contact your specialist, call (888) 480-8710, or email Claims@lfg.com.
- Register at <u>www.LincolnFinancial.com</u> to track your claim and contact your specialist.
- Report your return-to-work date at least 3 days before your claim ends.

## Tips for a Smooth Process

- · Read all communications promptly.
- Leave a voicemail with your question if your specialist is unavailable.
- Expect responses within 1 business day.
- Allow up to 3 business days for document review.
- Use the website or mobile app\* to check your leave status, email your specialist, or upload documents.

#### **IMPORTANT**

- Do <u>not</u> submit your claim online
- If the elimination period is met, Lincoln will automatically open a longterm disability claim on your behalf

Check the status of your claim online anytime at

www.LincolnFinancial.com first-time users need to register