Construction Engineering Program Manager

Official Class Title: LUEG Program Manager

Anticipated Hiring Range: $125,000 - $135,000

Commitment, Integrity, and Stewardship
Operational Excellence
THE POSITION

CONSTRUCTION ENGINEERING PROGRAM MANAGER

The County of San Diego Department of Public Works (DPW) is seeking applications and résumés from a highly motivated and experienced leader to manage and oversee the Construction Engineering section of DPW’s Engineering Services Division.

THE IDEAL CANDIDATE

The ideal candidate will possess a professional history that demonstrates the following experience and leadership competencies and attributes:

• Ability to thrive in a fast-paced, high profile, and demanding environment
• Skilled in strategic planning, project management, and outcome-based performance management
• Ability to build, lead, and motivate high performing teams to be accountable; support concurrent complex projects; initiate change; and reach challenging goals
• Organizational and political awareness of issues, and ability to build consensus and clearly communicate with stakeholders at all levels, verbally and in writing
• Experience in a public agency or related private organization with project management, design, construction, and contracting for large complex public works infrastructure projects; and broad knowledge of standard practices and industry standards for public works infrastructure projects
• Knowledge of Civil Engineering theories, procedures, and methods; applicable federal, state, and local regulatory codes and rules; construction means and methods; and contract development and administration experience related to public works infrastructure activities and operations
• Experience establishing, monitoring, and tracking project and program budgets and schedules; preparing recommendations and reports related to engineering programs; and developing, tracking, planning, procuring, and negotiating consultant services and task orders
• Knowledge of the State of California and local storm water regulations and permits related to capital improvement projects

In addition, the ideal candidate will possess current registration as a State of California Professional Engineer (Civil Engineer); certification as a Qualified Storm Water Pollution Prevention Plan Practitioner/Developer (QSP/QSD per Order #2010-0014–DWQ); and certification as a Project Management Professional.
THE DEPARTMENT

The Department of Public Works (DPW) preserves, enhances, and promotes quality of life and public safety through the responsible development and maintenance of reliable and sustainable infrastructure and services in the unincorporated region. DPW serves the unincorporated County maintaining our roads, sidewalks and bridges; providing wastewater services; keeping road drainage systems and flood control channels clear; operating traffic signals and street lights; managing eight airports; providing professional project management, engineering, and construction contract services; and inspecting private developer construction sites and permit work performed in the County’s Right of Way. DPW consists of four divisions responsible for a variety of services and activities.

CONSTRUCTION ENGINEERING SECTION

DPW’s Construction Engineering Section provides administrative, technical, fiscal, and schedule control for more than 35 projects totaling in excess of $60 million annually. Resident Engineers ensure that all infrastructure facilities are built to meet or exceed contract requirements and public work standards. The section also manages the County Materials Lab and provides technical review and quality assurance testing for public and private projects.

THE POSITION

The Construction Engineering Program Manager is responsible for the Department of Public Works’ Capital Improvement Program Construction Engineering Section and the County Materials Lab. The program includes construction management for improvements and maintenance of roads and road related infrastructure, new and refurbished bridges, flood control and drainage facilities, underground utilities for potable water and wastewater systems, and airport facilities. The Materials Lab Section provides geotechnical recommendations, field investigations, and technical review and quality assurance testing for all public works projects. Responsibilities include: establishing and implementing programs and procedures; developing and delivering strategic initiatives and operational objectives; coordinating and communicating with elected officials, executive management, local community planning groups, and others; fiscal planning and budget management; developing and tracking project scopes, schedules, and budgets; and providing overall program management and quality control for project portfolios.
**MINIMUM QUALIFICATIONS**

**Applicants must possess the following:**
A bachelor's degree from an accredited U.S. college or university or certified foreign studies equivalency AND five years of experience that demonstrates the ability to perform the essential functions of the classification which must include at least two years (2) of management or supervision; OR a combination of experience and/or education as stated above.

**Notes:** A master's degree or higher degree may substitute for a total of one year of experience and cannot be applied to the required one year of supervision. Qualifying experience will include CAO Staff Officer or Project Manager experience that involves leading projects.

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**SALARY & BENEFITS**

**COMPENSATION**

The anticipated hiring range is $125,000 - $135,000 annually.

Salary placement for this position is dependent upon the qualifications of the successful candidate. Salary reviews are performance-based and goal oriented.

**BENEFITS**

- Fifteen days of paid vacation, thirteen days of paid sick leave, and thirteen paid holidays
- Medical, dental, and vision insurance plans
- Disability Insurance, Life Insurance, and Accidental Death/Dismemberment Insurance
- Flexible Management Benefit Package – a monthly credit may be used to select benefits from a group of options
- Defined benefit retirement program
- Reciprocity with other governmental retirement systems may be granted; for further information, visit the website for the San Diego County Employees Retirement Association
- Deferred Compensation Program 457 and 401(a) plans
- May be eligible for relocation allowance up to $10,000
From our world-class beaches to almost year-round sunny weather, San Diego offers our residents much more than sun and waves. Downtown you can watch a Padres game at Petco Park or enjoy one of the fine-dining restaurants in the Gaslamp.

Heading east you will find mountains that may be covered in snow depending on the time of year. Head south and you will start to truly see the diversity in both geography and cultures. Head west, and you will run into over 70+ miles of pristine coastline.

The County of San Diego is committed to valuing diversity and practicing inclusion because our diverse workforce is our greatest asset and our customers are our number one priority.
HOW TO APPLY

APPLICATION PROCESS AND RECRUITMENT SCHEDULE
1. Complete the online application at www.sandiegocounty.gov/hr; select the current job postings link.
2. Attach your résumé and cover letter.
3. Attach a copy of college degree, final transcript, diploma, or completion letter*.
4. Complete Supplemental Questionnaire with your application.
   *Note: If qualifying with a letter of completion, a copy of your degree or final transcript must be submitted at time of appointment.

Interested candidates are encouraged to apply as soon as possible for consideration.

SPECIAL NOTES
Persons serving in positions in the Unclassified Service do not accrue tenure and serve at the pleasure of the appointing authority. The provisions of this job announcement may be modified or revoked and do not constitute an expressed or implied contract. Qualified women, minorities, and persons with disabilities are encouraged to apply. Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of a job, on a case-by-case basis.

CONTACT INFORMATION
You may direct any questions regarding the application and selection process to Anna Lisa Acedo, Human Resources Services Manager at AnnaLisa.Acedo@sdcounty.ca.gov.

Questions regarding the position or department should be directed to Jennifer Lawson, Group Human Resources Director for the Land Use and Environment Group at Jennifer.Lawson@sdcounty.ca.gov.