



# County Surveyor

(Actual Job Class: LUEG Program Manager)

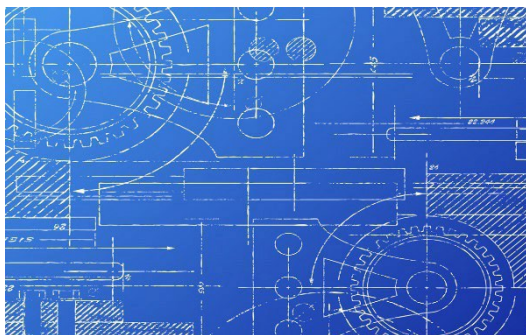


## Department of Public Works

**Anticipated Hiring Range: \$160,000 - \$170,00 Annually**

**Join our team! We are looking for a California registered professional land surveyor or engineer to fill this key role.**

**Qualified candidates may be eligible for additional compensation and a competitive benefits packet, including a relocation allowance up to a limit of \$15,000.**



# THE POSITION

The County of San Diego, Land Use & Environmental Group (LUEG) is seeking a highly motivated and experienced leader to manage and oversee the Land Surveying Section of the Land Development Division of the Department of Public Works (DPW). The **County Surveyor** is responsible for but not limited to:

- Plans and manages the work of more than 15 county staff in Land Surveying.
- Oversees annual budget preparations monitoring and tracking for assigned programs. Provides budget briefings to the Director.
- Oversees survey support services for DPW Capital Improvement Projects and other departmental land and boundary surveys (e.g., Department of Parks and Recreation, Department of General Services).
- Oversees production and online management of maps and other survey records for public use.
- Provides assistance to Planning & Development Services (PDS) for Subdivision Map Act Reviews (i.e., Tentative Maps, Final and Parcel Maps, Lot Line Adjustments, Mergers, Certificates of Compliance).
- Reviews Records of Survey, Corner Records, Certificates of Correction and Subdivision Map Exclusions.
- Oversees customer service counter for members of the public and internal customers. Acts as the Ex- Officio County Recorder.
- Oversees maintenance of vertical and horizontal control network.
- Oversees Survey Monument Preservation program and administration of funds.
- Acts as an expert witness on behalf of the County.



# THE IDEAL CANDIDATE

## **The ideal candidate will possess the following:**

- Ten (10) years of experience as a licensed professional land surveyor.
- Strong knowledge of applicable laws, codes, ordinances, regulations, and court cases, including those concerning land development easements, boundaries, land use planning and land surveying.
- Knowledge of principles, practices and concepts of engineering, including public works construction means and methods.
- Knowledge of construction safety codes and regulations.
- Skills and ability to demonstrate effective leadership.
- A solid foundation in principles and practices of program planning, development, implementation and records management.
- Experience in supervising, planning and managing the work of at least five employees.
- Experience in establishing, monitoring and tracking budgets for annual programs.
- Experience in making presentations to governmental officials, community groups, and professional groups.
- Experience in planning, procuring and negotiating consultant services and task orders.

## **The ideal candidate will also possess a professional history that demonstrates the following leadership competencies and attributes:**

- Actively seeks opportunities to improve status quo.
- Motivated to perform beyond the requirements of the position.
- Demonstrates strong teamwork and collaboration skills.
- Capitalizes on opportunities and manages risks.
- Understands the nuances between public and private land surveying practices.
- Formulates objectives and priorities and implements plans consistent with the long-term interest of the organization.
- Recognizes strengths and weaknesses of others and how best to manage them.
- Builds and supports mutually beneficial relationships with other organizations, associations, and community contacts.
- Communicates well with executive-level management.



# THE DEPARTMENT

The Department of Public Works (DPW) consists of six divisions responsible for a variety of activities. These range from the construction and maintenance of roads and highways in the unincorporated areas of the county, to the management of the region's sanitation and flood control districts. It also includes construction, operation and maintenance of regional general aviation airports, such as McClellan-Palomar Airport in Carlsbad and Gillespie Field in El Cajon.

The Department of Public Works (DPW) is responsible for: County-maintained roads; traffic engineering; land development civil engineering review; design engineering and construction management; land surveying and map processing; watershed quality and flood protection; County airports; solid waste planning, recycling and waste diversion; inactive landfills; wastewater systems management; and special districts. DPW has an annual operating budget of \$481 million with a total of 663 employees. [Click here](#) to learn more about DPW.



## LAND DEVELOPMENT DIVISION

The County Surveyor resides in DPW's Land Development Division, which also includes Private Development Construction Inspection, Watershed Protection, Flood Control, and Solid Waste Planning & Recycling.

The Land Development Division provides engineering and review services for construction and development projects throughout the unincorporated areas of San Diego county. The [DPW Land Development Website](#) hosts additional information related to processes under their cognizance.



# MINIMUM QUALIFICATIONS

## Applicants must possess the following:

Five years of experience that demonstrates the ability to perform the essential functions of the classification which must include at least two years (2) of management or supervision and a bachelor's degree from an accredited U.S. college or university or certified foreign studies equivalency; OR a combination of experience and/or education as stated above.

**Notes:** A master's degree or higher degree may substitute for a total of one year of experience and cannot be applied to the required one year of supervision. Qualifying experience will include CAO Staff Officer or Project Manager experience that involves leading projects.

**\*\*\*\*This position requires current State of California licensure as a Land Surveyor or a Civil Engineer license authorized to practice land surveying.**

## SALARY & BENEFITS



### COMPENSATION

The anticipated hiring range is \$160,000 to \$170,000 annually. Salary placement for this position is dependent upon the qualification of the successful candidate. Salary reviews are performance-based and goal oriented.

**\*\*\*\*\*Qualified candidates may be eligible for additional compensation and a competitive benefits packet, including a relocation allowance up to a limit of \$15,000.**

### BENEFITS

- 15 days of paid vacation, 13 days of paid sick leave, 10 days of paid executive time off, 14 paid holidays, and 3 days of paid emergency child and/or older adult leave per year.
- Medical, dental, and vision insurance plans
- Disability Insurance, Life Insurance, and Accidental Death/Dismemberment Insurance
- Flexible Management Benefit Package – a monthly credit may be used to select benefits from a group of options
- View the detailed Benefit Plan for [Unclassified Management \(UCL\)](#)
- Defined benefit retirement program
- Reciprocity with other governmental retirement systems may be granted; for further information, visit the website for the [San Diego County Employees Retirement Association](#)
- Deferred Compensation Program 457 and 401(a) plans
- May be eligible for relocation allowance up to \$15,000



# How To Apply

## Application Process and Recruitment Schedule

1. Complete the online application at [www.sandiegocounty.gov/hr](http://www.sandiegocounty.gov/hr)
2. Select the current job posting link. 24031508U.
3. Attach your resume at the Attachment step of the application.
4. Attach a copy of your degree, transcripts, or certified foreign equivalency.

**Interested applicants are encouraged to apply as soon as possible for consideration.**

The Department of Human Resources will remove personally identifiable information from all new recruitments. This practice, called Blind Applicant Screening, will hide a candidate's personal information that could influence or bias a hiring decision. Personal information includes name, phone number, address, gender, age, and race. This process will help contribute to a fair and equitable selection process leading to a more diverse and inclusive workforce.

Please make sure to update the Work History in your application profile to match your resume. Hiring managers will only receive the redacted application **(without resumes)** to determine which candidates they will interview. Resumes will be sent to hiring managers at the time interviews are scheduled.

## Contact Information

You may direct questions regarding the application and selection process to Bryan Faircloth, Executive Recruiter at [Bryan.Faircloth@sdcounty.ca.gov](mailto:Bryan.Faircloth@sdcounty.ca.gov).

For questions regarding the position or department please contact Lydia Lopez, Group Human Resources Director at [Lydia.Lopez@sdcounty.ca.gov](mailto:Lydia.Lopez@sdcounty.ca.gov).

The County of San Diego is committed to valuing diversity and practicing inclusion because our diverse workforce is our greatest asset, and our customers are our number one priority.



As an employer of over 18,000 employees, the County of San Diego is an organization committed to veteran hiring, retention, and professional development. We recognize the contributions and sacrifices made by our veterans and value the unique expertise and leadership qualities they bring to our workforce. We strive to provide veterans with the resources and tools necessary to maximize their employment opportunities, and to assist veterans with their transition into civilian life by applying the valuable skills, knowledge, and training acquired in service to positions and career paths at all levels within our large organization.

