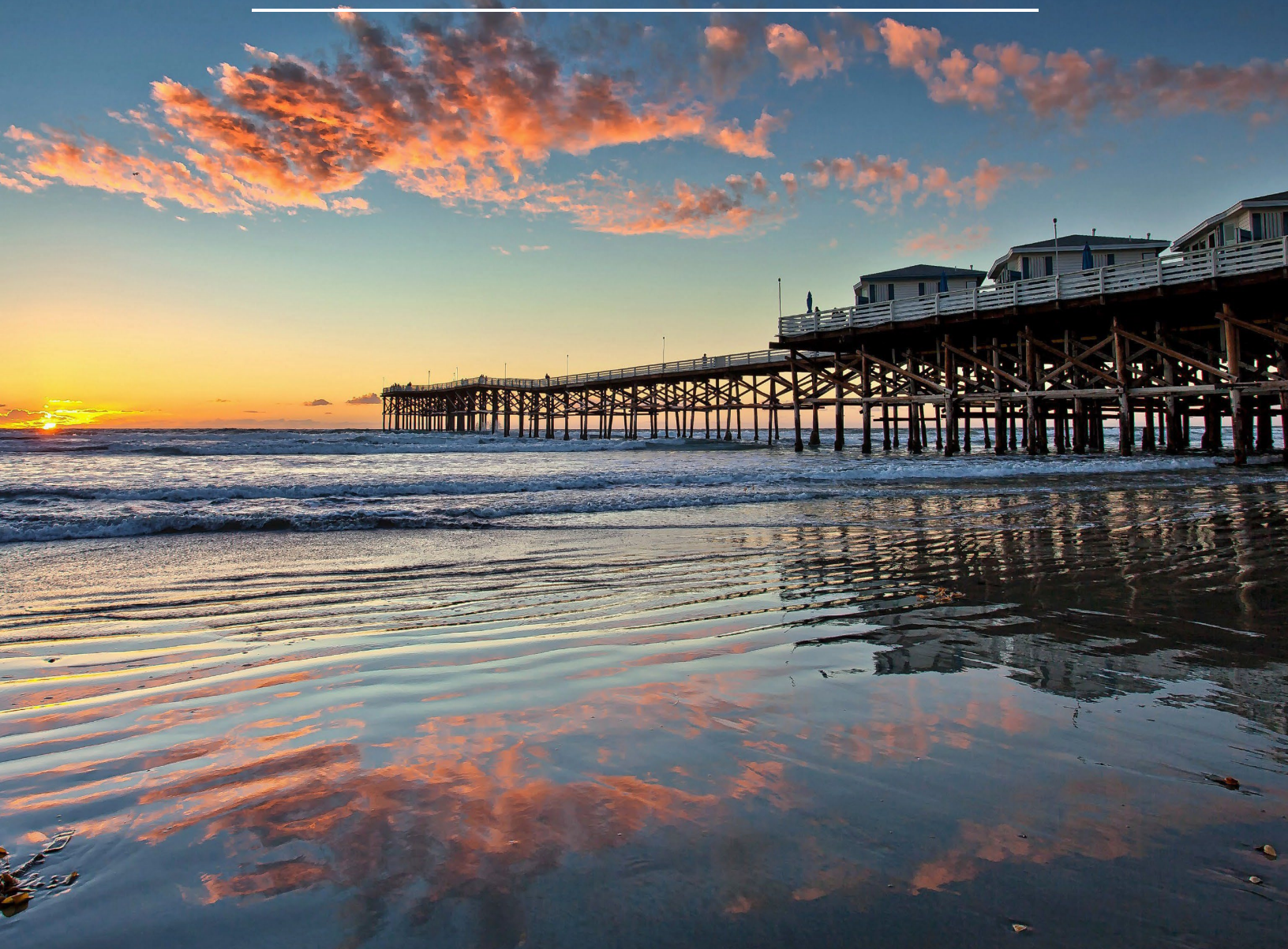


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## CAREER OPPORTUNITY

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### **LEGAL ADVISOR**

#### SHERIFF'S STANDARDS COMPLIANCE MANAGER

**ANTICIPATED HIRING RANGE:**  
**\$105,000 to \$120,000 Annually**  
**(Recently Admitted Attorney)**





## LEGAL ADVISOR –SHERIFF’S STANDARDS COMPLIANCE MANAGER

The Sheriff’s Department is seeking to fill one Legal Advisor- Sheriff’s Standards Compliance Manager position that will primarily focus on law enforcement services and Public Records Act related laws and issues. This position serves as a Legal Advisor to the Sheriff and command staff and is an integral part of the Legal Affairs Unit, overseeing the identification, monitoring, and compliance of the Sheriff’s Department with legal matters, standards, and court orders.

### **As Legal Advisor - Sheriff’s Standards Compliance Manager, you will have a key role in:**

- Monitoring compliance with current laws and regulations, as well as department and County policies and procedures
- Formulating, reviewing, and recommending policy and operational improvements
- Representing the Sheriff in court appearances, administrative hearings, and court proceedings
- Assessing liability and risk issues
- Rendering legal advice and opinions to the Sheriff and members of the department matters primarily related to labor and employment related law issues



# MINIMUM QUALIFICATIONS

A bachelor's degree from an accredited U.S. college or university or a certified foreign studies equivalency **AND** three years of experience that demonstrates the ability to perform the essential functions of the classification **OR** a combination of education and/or experience as stated above.

**Note:** Possession of a Juris Doctorate degree may substitute for the experience requirement

## THE IDEAL CANDIDATE

The Sheriff's Department is seeking an attorney who is a strategic, innovative, and independent leader. ***You must be able to practice law in California at the time of appointment.***

The ideal candidate will be a licensed member of the California State Bar, who is newly admitted or has 0-3 years of experience. The ideal candidate will possess a professional history that demonstrates the ability to work closely and cooperatively with command staff and support managers, and the ability to review and develop policies and practices for the Sheriff's Department.

The ideal candidate will also demonstrate a combination of the following necessary leadership competencies and attributes:

- Formulates objectives and priorities, and implements plans consistent with the long-term interest of the organization
- Carefully considers implications and impact of decisions across time and on others
- Anticipates future consequences and trends accurately; applies knowledge appropriately





# SALARY & BENEFITS

## COMPENSATION:

\$105,000 to \$120,000 annually, dependent on qualifications

## BENEFITS

- Fifteen days of paid vacation, ten days of executive time-off, thirteen days of paid sick leave, and fourteen paid holidays
- Medical, dental, and vision insurance plans
- Disability Insurance, Life Insurance, and Accidental Death/Dismemberment Insurance
- Flexible Management Benefit Package – a monthly credit may be used to select benefits from a group of options
- Defined benefit retirement program
- Reciprocity with other governmental retirement systems may be granted; for more information, visit the website for the [San Diego County Employees Retirement Association](#)
- Deferred Compensation Program (457) and 401(a) plans
- May be eligible for relocation allowance up to \$15,000



## SAN DIEGO COUNTY SHERIFF'S DEPARTMENT

The Sheriff's Department is the chief law enforcement agency in the County of San Diego, covering approximately 4,200 square miles. The Department's employees provide general law enforcement, jail and court services, as well as regional investigative support, and technical emergency response. Law enforcement services are provided to an estimated 1,000,000 County residents, including those in nine contract cities.

The Sheriff's detention facilities process over 200,000 incarcerated persons annually, booking and releasing incarcerated persons, ensuring court appearances, and providing necessary daily care for approximately 4,200 incarcerated persons.

For additional information, please review the [Sheriff's Department](#) website.



# HOW TO APPLY

1. You may complete an online application at [www.sandiegocounty.gov/hr](http://www.sandiegocounty.gov/hr);
2. Select the current job postings link, job number 23097406U.
3. Please attach a copy of your resume and college degree, final transcript, diploma, or completion letter.

\*The Department of Human Resources will remove personally identifiable information from all new recruitments. This practice, called Blind Applicant Screening, will hide a candidate's personal information that could influence or bias a hiring decision. Personal information includes name, phone number, address, gender, age and race. This process will help contribute to a fair and equitable selection process leading to a more diverse and inclusive workforce. Please make sure to update the Work History in your application profile to match your resumé. Hiring managers will only receive the redacted application (without resumé) to make a determination of which candidates they will interview. Resumé will be sent to hiring managers at the time interviews are scheduled

*A first review of resumes will take place the week of July 10, 2023. The recruitment is set to close on Monday, July 24, 2023.*

## SPECIAL NOTES



The County of San Diego is committed to valuing diversity and practicing inclusion because our diverse workforce is our greatest asset and our customers are our number one priority.



*The County of San Diego and its employees embrace the vision of: a just, sustainable, and resilient future for all. Our values include: integrity, equity, access, belonging, excellence, and sustainability. Each of which are infused throughout our operations. While also embracing a mission of strengthening our communities with innovative, inclusive, and data driven services through a skilled and supported workforce. Click here for more information on our **Strategic Plan** ([sandiegocounty.gov](http://sandiegocounty.gov)) as well as our commitment to serve everyone, to build a **Framework for the Future** that will create a County that works for all.*

Persons serving in positions in the Unclassified Service do not accrue tenure and serve at the pleasure of the appointing authority.

## CONTACT INFORMATION

You may direct any questions regarding the application and selection process to Bryan Faircloth, Executive Recruiter, Department of Human Resources, [Bryan.faircloth@sdcounty.ca.gov](mailto:Bryan.faircloth@sdcounty.ca.gov).

Questions regarding the position or department should be directed to Billie Jean Tamayo, Group Human Resources Director for the Public Safety Group, [BillieJean.Tamayo@sdcounty.ca.gov](mailto:BillieJean.Tamayo@sdcounty.ca.gov).