



COUNTY OF SAN DIEGO

Leon L. Williams San Diego County Human Relations Commission

Meeting Agenda

May 16, 2023 5:30 PM – 7:30 PM

Location: County Administration Center (CAC) - Room 302
1600 Pacific Hwy, San Diego, CA 92101

Public Remote Access: Zoom Webinar Virtual Meeting <https://zoom.us/j/91437425056>

1. Call to Order
2. Roll Call & Introductions
3. Land Acknowledgement
4. Public Comment: Opportunity for members of the public to speak to the Commission on any subject matter within the Commission's jurisdiction, but not an item on today's agenda
5. Celebratory/Awareness Month or Day:
 - Women's History Month (March)
 - Picture at end of meeting
 - Asian & Pacific Islander Awareness Month
 - Jewish American Heritage Month
6. Rules of Order
7. Action Item: Future in-person HRC Meetings: Poll outcome – Vote on top two (2) options
8. Action Item: Election process & Election of Chair & Two Vice Chairs
 - Nominees shared
 - Nominees allowed 2 min to speak
 - Vote:
 - Chair
 - Two Vice-Chairs
9. Form 700 filings
10. Subcommittee Updates
 - Commissioners to be appointed to subcommittees

- Communications:
 - Recap on Bonita Sunnyside
 - For June 2023

11. Discussion of community raised matters relating to the Commission promoting positive human relations. Discussion is limited to 15 minutes which may include the Commission placing the matter on a future agenda for possible action.

12. Staff updates

- Creating HRC email address

13. Announcements

14. Adjournment

***ONLINE VIRTUAL MEETING ACCESS**

To access the Commission meeting, members of the public can either attend the meetings by clicking on the Zoom Webinar link below, or by dialing in using one of the telephone numbers below.

Please click the link below to join the Leon L. Williams San Diego County Human Relations Commission Meeting | Tuesday, May 16, 2023, 5:30 P.M.- 7:30 P.M

Please click this link to join. <https://us06web.zoom.us/j/91437425056>

Or One tap mobile:

+17207072699,91437425056# US (Denver)

+12532158782,91437425056# US (Tacoma)

Or join by phone:

To access the Commission meeting by telephone

US: +1 720 707 2699

Webinar ID: 914 3742 5056

REQUEST TO SPEAK:

Members of the public wishing to address the Commission must submit a “Request to Speak” form to the Commission via email to: HRC@sdcounty.ca.gov by 9:00 a.m. the morning of the meeting. Speakers may not yield their time to another person. Time allotted for each speaker during non-agenda public comment is limited to two (2) minutes. Time allotted to each speaker for agenda items is limited to three (3) minutes.

There will be a total of ten (10) minutes scheduled at the beginning of the meeting for members of the public to address the Commission, each speaker will be allowed no more than two minutes, on any subject matter within the jurisdiction of the Commission and which is not an item on the agenda for that meeting. In the event more than five (5) individuals request to address the Commission, the first five (5) will be heard at the beginning of the meeting. The remaining speakers will be heard at the conclusion of the meeting and granted two (2) minutes each. Any person filing a Request to Speak form after the time deadline established by this subsection shall not be allowed to make a presentation to the Commission. All issues raised by a speaker will be referred to the Chief Administrative Officer. No other action may be taken by the Commission at this time.

ASSISTANCE FOR PERSONS WITH DISABILITIES:

Agendas and records are available in alternative formats upon request. Contact the Office of Ethics and

Compliance at (619) 531-5174 with questions or to request a disability-related accommodation. Individuals requiring sign language interpreters should contact the Countywide ADA Title II Coordinator at (619) 531-4908. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 72 hours in advance of the meeting so that arrangements may be made.

Next Meeting of the Commission:

TBD

Rules of Order

In order to maintain order in the meeting to ensure all matters on the agenda can be addressed and all voices have the opportunity to be heard, the Commission adopts the following general rules of order.

1. Arrive to the meeting on time having read the agenda materials.
2. Be respectful of others who are speaking, remain on mute until it is your turn to speak and avoid interrupting others. Raise your hand to be called on by the Chair. Do not speak until called on by the Chair.
3. Refrain from discriminatory and harassing remarks.

Definition: “Discriminatory or harassing remarks” includes legally protected speech in a Board meeting that disparages an individual or group based on their perceived race, religion, sexual orientation, ethnicity, gender, disability, etc. or other hate speech but does not rise to the level of a criminal threat or inciting violence.

If a **Commissioner** makes a discriminatory or harassing remarks, as defined, at a meeting, the Chair shall take the following actions:

- (1) Read the County’s policy regarding discrimination and harassment (below), into the record.
- (2) State that comments inconsistent with the Commission’s Purpose and in violation of County policy will not be condoned, and inform the member that their language is unwanted, unwelcome and/or inappropriate, and that they interfere with the ability of those present to listen and understand; and
- (2) State that any County employee who is offended or otherwise does not wish to attend due to the remarks is excused from attendance at the meeting during the remarks; and
- (3) Mute the offending Commissioner’s microphone; and
- (4) The Chair may call a recess to allow staff or public to leave and/or provide de-escalation.

Purpose of Commission: To promote positive human relations, respect, and the integrity of every individual regardless of gender, religion, culture, ethnicity, sexual orientation, age, or citizenship status.

Policy Against Discrimination and Harassment (from County’s Code of Ethics): “The County is committed to a work environment free from unlawful discrimination and harassment, including sexual, racial, religious, age, disability, or any other form of discrimination or harassment.”

If a **member of the public** makes a discriminatory or harassing remarks, as defined, at a meeting, the Chair may take the following actions:

- (1) The Chair shall read, at Chair's option, the County's policy regarding discrimination and harassment (below), into the record. The Chair shall state that comments in violation of County policy will not be condoned, and inform the speaker that their language is unwanted, unwelcome and/or inappropriate, and that they interfere with the ability of those present to listen and understand; and
- (2) the Chair shall further state that any County employee who is offended or otherwise does not wish to attend due to the remarks is excused from attendance at the meeting during the remarks; and
- (3) the speaker's time will be held during the Chair's admonishment and the speaker will receive their full allotment of time, unless the speaker's comments continue to disturb, disrupt, or impede the orderly conduct of the meeting; and
- (4) the speaker will be allowed to continue after the admonishment.
- (5) The Chair may call a recess to allow staff or public to leave and/or provide de-escalation.

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4. A Commissioner may abstain from voting on a matter. If a Commissioner abstains from voting on a matter the Commissioner shall not be required to state the basis for the abstention.
5. Each Commissioner will be allowed no more than 3 minutes of time to speak on an item and those who have not spoken will be given an opportunity to speak before anyone who has previously spoken on the agenda item. The Chair may mute Commissioners who repeatedly violate the 3 minute time limit.
6. Keep discussion focused on the Agenda item.
7. Do not use the chat function for any discussion. The chat function should only be used to announce your arrival or departure from the meeting or if you are having IT problems.
8. Be clear when making a motion or taking an action. For example, "I, [Commission Member's name] make a motion to adopt the staff recommendation." "I [Commission Member's name] second that motion."

9. Commissioner correspondence regarding Agenda Items will be distributed to the Commission on the Monday before the Meeting and will be posted onto the Commission webpage.

The Chair will adjourn the meeting promptly at the designated stop time. Any item on the agenda which has not been fully discussed or heard will carry over to the next Commission meeting.

Adopted by the Commission on 11.10.20

Amended by the Commission on 3.22.22