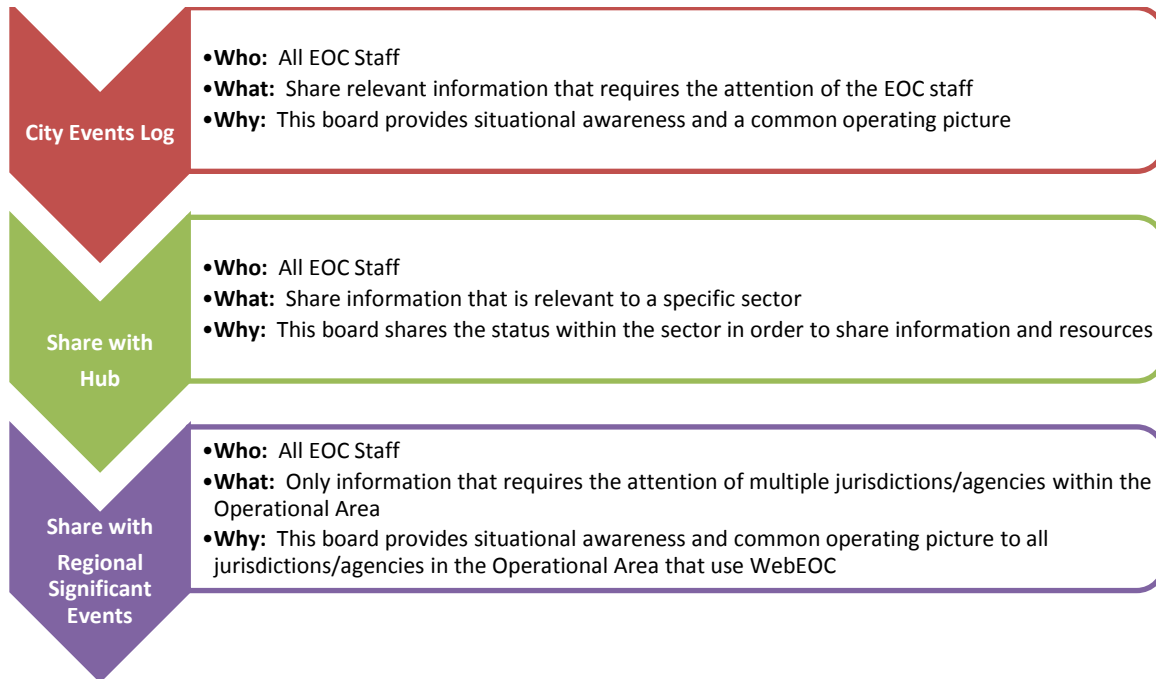
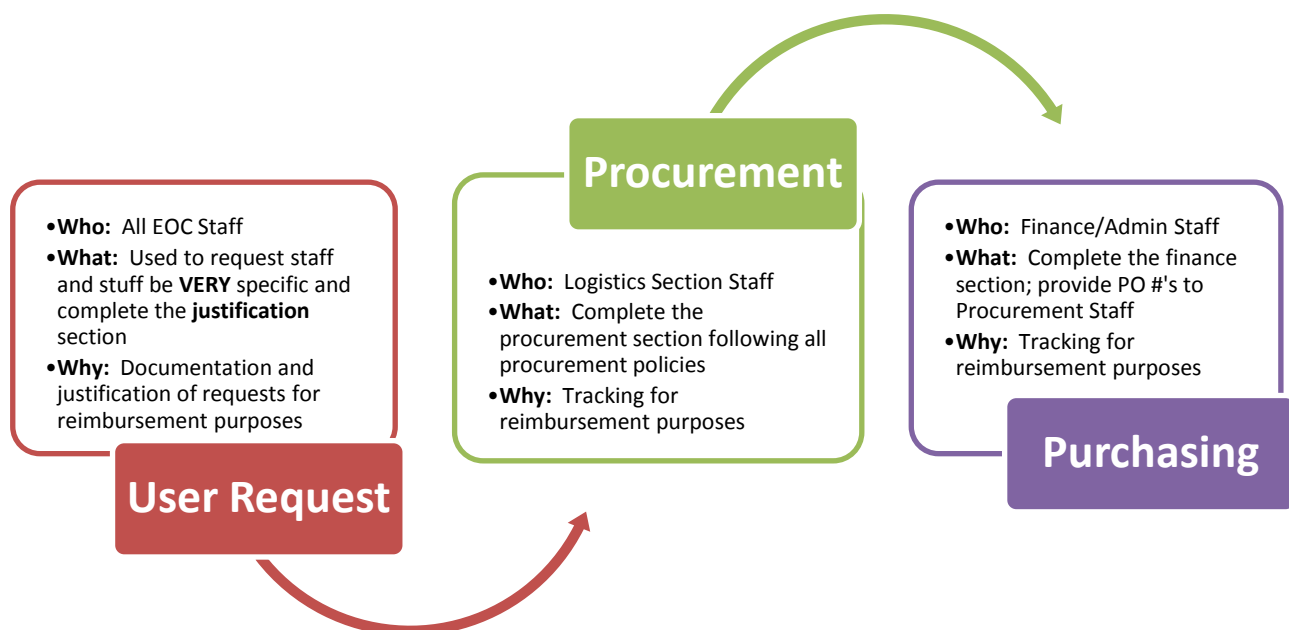


WebEOC New User Training Class Curriculum & WebEOC Board Guide

Boards:



Task Tracker / Logistics Request – Finance:



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Status Boards:

Road Closure	<ul style="list-style-type: none">• Used for Law Enforcement Branch to list road closures in the jurisdiction
Shelter Status	<ul style="list-style-type: none">• Used for Care & Shelter Branch to list shelter status with details like capacity and location
Mass Notification	<ul style="list-style-type: none">• Any mass notifications (Alert SD or Reverse 911) need to be listed here so that OES has a record of its use
Animal Evacuation Sites	<ul style="list-style-type: none">• Used for Law Enforcement Branch to list animal evacuation sites with details
Damage Assessment	<ul style="list-style-type: none">• Used for Damage Assessment Unit to list general info like number of structures damaged, destroyed and cost estimates
EOC Status & Proclamation	<ul style="list-style-type: none">• Used by the EOC Director to indicate the level of EOC activation and make notation when a local proclamation has been issued
Initial Damage Estimate (IDE)	<ul style="list-style-type: none">• Used by Finance/Admin Section Chief to list initial damage assessment for County OES
Fire Status	<ul style="list-style-type: none">• Used by the Fire & Rescue Branch Director to update status of the fire

Other General Boards:

Phone Lists	<ul style="list-style-type: none">• This is a listing of jurisdictions/agencies using WebEOC
Chat	<ul style="list-style-type: none">• You can use this feature to chat (instant message) between sections• This should be used sparingly to ask simple questions
Messaging	<ul style="list-style-type: none">• This is the equivalent of e-mail• This should be used when two-way communication is necessary• To ensure that the person is getting the message, you might send it to the Section rather than the person• Tip: In the "Positions" column, start typing the Section (i.e. ELC ..) will take you to the El Cajon Sections (ELC=El Cajon; LMS=La Mesa; LGV=Lemon Grove)• To select more than one recipient use the ctr key to select individual Sections or the shift key to select a group
File & Map Library	<ul style="list-style-type: none">• This area can be used to store and share files that are necessary during an EOC activation• Examples might include City traffic maps, Workers Comp filing paperwork, vendor lists, etc.
IAP / Sit Rep	<ul style="list-style-type: none">• Sit Rep - Each Section Chief should use the "Sit Rep Working Draft" to update the status in their section; SitsStat Unit is responsible for finalizing the report• IAP - Situation Status Unit should go through the templates to create an IAP every operational period