SAN DIEGO UNIFIED DISASTER COUNCIL
MEETING MINUTES
April 18, 2013

1. CALL TO ORDER

Director Holly Crawford, OES, called the meeting to order at 9:00am and roll call was taken.

2. ROLL CALL

	MEMBER
CARLSBAD	David Harrison
CHULA VISTA	David Bejarano
CORONADO	Mike Blood
DEL MAR/ENCINITAS	Dismis Abelman
EL CAJON	Rick Sitta
LEMON GROVE	Tim Smith
ESCONDIDO	Mike Lowry
LA MESA	Ed Aceves
IMPERIAL BEACH	Dean Roberts
NATIONAL CITY	Robert Hernandez
OCEANSIDE	Felipe Rodriguez
POWAY	-
SAN DIEGO	Javier Mainar
SAN MARCOS	Todd Newman
SANTEE	Robert Leigh
SOLANA BEACH	Kenn Nelson
VISTA	Richard Minnick
OES	Stephen Rea

3. CALL FOR PUBLIC INPUT

There was none.

4. APPROVAL OF MINUTES

The February 21, 2013 minutes were unanimously approved.

5. CERT MAP – William Smith

Council members were asked to approve the new CERT Mutual Aid Plan. Questions/concerns were addressed. A motion to approve the CERT MAP was made. 17 cities, yay. Carlsbad, nay.

6. HIRT – Dismis Abelman

AT&T presented a check to Holly on behalf of the Unified Disaster Council for $80,000 for HIRT training.

The new HIRT contract was presented by Dismis. The 2013-14 projected budget was reviewed. A cost comparison was done reviewing other areas. Satisfaction was high with the service provider. Chief Blood, Chief Sitta, Chief Leigh sat in on the negotiation team. The cost has not increased since 2009. The proposed contract is a 2-years contract with four, 2-year extensions. The contract locks in the cost for the next two years. Questions and discussion regarding the HIRT contract took place.
A motion was made to approve the proposed HIRT contract.
17 cities, yay. Carlsbad, nay.

7. <u>Grant Reallocation Requests</u> - Holly Crawford

The Grant Subcommittee includes: Mike Blood, Javier Mainar, Dean Roberts, Mike Lowry, Filipe Rodriguez, Robert Leigh, Holly Crawford, Stephen Rea, Madeline Smith, and Brian Lewis. The Grant Subcommittee came up with a formal procedure to request returned funds for reallocation. The application is due by July 1, 2013 so that the Finance Department has time to review the applications and verify to see if the project is allowable using grant funding. The approved projects will be voted on in the August UDC meeting.
A motion to accept the Grant Reallocation Project Request process was made.
The motion carried.

8. <u>Grant Mid-Point Progress Procedures</u> - Holly Crawford

The SHSP Grant Sub-Committee made a recommendation to use a midpoint progress report. This would be used in combination of the Fiscal Year End (FYE) Projection Report at the end of May. The Midpoint Progress Report specifications were given.
A motion to accept the Mid-Point Progress Procedure was made.
The motion carried.

Two options were presented on how to calculate populations for cities who service fire districts. The new formulas will be presented in the June UDC meeting for voting.

9. <u>SDG&E Disaster Preparedness Plan</u> – Ken Fussell

In January a California Senate Bill 1650 passed stating that utilities provide a Disaster Preparedness Plan based on guidance from the CPUC. Since SDG&E had no updated guidance from the CPUC, they submitted their existing plan which is in packet of materials. On March 29, SDG&E made a presentation on the Disaster Preparedness Plan that many UDC members attended. Questions and concerns were addressed regarding the Disaster Preparedness Plan. The bill states that SDG&E obtain a contact person for each city. Any updates would be passed along to the contact person. A presentation will be made to this forum every two years. The next presentation to the UDC will be in 2015.

10. <u>InfraGard Update</u> – Serge Duarte

The InfraGard's purpose is to mitigate criminal and terrorist based threats, risk and loss. They:

- Provide opportunity to exchange ideas, information and security practices between the private sector, law enforcement, and other first responders, government and academia
- Provide members with timely threat/risk advisories, alerts and warnings
- Provide a conduit to act as a "force multiplier" for the FBI and DHS
- Host regular meetings on timely topics of concern and importance to our critical infrastructure sectors

For more information regarding InfraGard, please contact Parker Scott at Albert.Scott@IC.fbi.gov

11. <u>AlertSanDiego</u> – Bennett Cummings

Updates:

- Maps will be customizable and we can add up to 5 overlays. i.e: hospitals, schools, shelters.
- Multi-city access – cross jurisdictional messaging solution is being addressed
- A campaign went out to 2500 numbers. All numbers were contacted within 10 minutes. We were able to see how the system reacted and we were able to review the benefits of the system in action.

The next meeting with Blackboard Connect is July 16. Please contact Bennett if you have suggestions or customization of the system.

12. <u>Urban Area Security Initiative Update</u> – John Valencia

As a reminder, we have three active UASI grant programs running currently.

FY-10: All claims have been submitted to our office and we are just wrapping up the paperwork now.
FY-11 and FY-12: All UAWG members should have received an invitation to a reallocation meeting at the LECC for Monday, April 22. We will reallocate funds that have been identified.
FY-13: UASI grant guidelines have not been released by DHS. We have vetting results ready for allocation. It is still pending what allocation we are getting and grant guidance. We will probably in receive in May.

Regional training update: Since last UDC meeting, ten different courses have been conducted and 290 personnel trained. If you need more information on training or courses offered, please see John.

13. Homeland Security Grants Update – Brian Lewis

Fiscal year end is coming up June 30th. The important deadline is: May 31st all related expenditures from July 1st, 2012 to April 30th, 2013 for FY11 & FY12 SHSPG are due to OES. New for this year and approved by the UDC will be the grant midpoint progress report, a brief explanation on how remaining grant funds will be spent, as well as detailing any known funds that will be returned and can be reallocated, and for jurisdictions that have spent zero funds to date, a justification will need to be provided as to why no funds have been spent.

FY10 SHSPG

For the reallocated funds projects, the following projects were completed:

- $37,000 was used for Regional Radios for Encinitas
- $55,000 for the Childcare Disaster Plan and Workshop
- $35,000 for the AFN Pamphlet foreign language translation and printing
- $102,000 for the Earthquake Annex
- $68,000 for the Emergency Generator for North County Dispatch
- $373,000 for Sheriff's radios
- CAD software for North County Dispatch could not be completed in the grant deadline timeframe, due to needing sole source pre-approval from CalEMA
- 6 Consoles for Heartland Fire could not be completed because they were not an allowable purchase under the grant guidelines.

FY11 SHSPG

In your packets you will find the latest FY11 SHSPG status for each jurisdiction. As always, we encourage jurisdictions to send in your cash requests as soon as possible. For FY11, the total grant award was $4.2M and approximately 15% has been spent to date.

FY12 SHSPG

FY12, the total grant award was $2.4M and a negligible amount has been submitted to OES. Reminder: the FY11 & FY12 SHSPG are running concurrently and while it may be typical for jurisdictions to spend the oldest grant first, I encourage jurisdictions to draw down the FY11 & FY12 grants at the same time.

15. EXECUTIVE REPORT – Holly Crawford, OES

A. Childcare Disaster Plan: We did complete the Childcare Disaster Plan and Guide. We conducted training with Childcare providers and introduced the Plan. This document may become a FEMA document and we are in the process of preparing the document for general use nationwide.
B. Tsunami Mapping Project – Holly was contacted by a professor, Claudine Jaenichen, a design researcher from Chapman University. She focuses her work specifically on visualization and design in evacuation. She researched evacuation routes in mapping and found that how you display them really affects how you remember which evacuation route to take. The Professor has offered to develop a map for San Diego County using grant funds she has received. If you represent a coastal city, please let Holly know if this is something you might be interested in. Holly will use money out of the planning budget to print and mail to all residents in the area. Right now it is just limited to Tsunami based evacuation routes.
C. Earthquake Annex – A big thank you to the planning committee of the Earthquake Annex. These individuals spent hours working on this project in a consolidated amount of time: Michael Rand, Kirsten Lorek, Felipe Rodriguez, David Harrison, Tom Gallup, Mona Freels, Emma McCleese, Stephen Rea, Tom Amabile, Stasia Place, myself. The final draft should be completed by the end of April. Some of the additions we are looking at are the impact outside San Diego. We would like to incorporate additional maps to overlay to incorporate in the Annex. The final draft will be brought to the UDC for approval when available.
D. Outreach Materials – New Top Ten Home Preparedness Tips will be available on April 22 in the following languages: Tagalog, Vietnamese, and Spanish as well as English.
E. Future Planning Projects- We will be initiating evacuation planning process very soon. We will discuss road closures and hope to involve all agencies. We will also be focusing our Access and Functional Needs – putting together training materials for Shelter Workers in order to better care for individuals with cognitive or physical disabilities. We will also be looking for ways to assist in recruitment for Licensed Vocational Nurses to assist in Shelters if needed. On May 28, OES is partnering with HHSA to host eight monolingual non-English speaking communities to develop focus groups to assist in coming up with a risk communication plan both for health and emergency management.

13. **NEXT SCHEDULED MEETING –** June 20, 2013, 0900-1100
SD County OES 5580 Overland Avenue, Suite 100

14. **MEETING ADJOURNED-** 10:23 A.M.