SAN DIEGO UNIFIED DISASTER COUNCIL
MEETING MINUTES
February 20, 2014

1. CALL TO ORDER

Holly Crawford called the meeting to order at 9:00am and roll call was taken.

2. ROLL CALL

	MEMBER
CARLSBAD	David Harrison
CHULA VISTA	
CORONADO	Perry Peake
DEL MAR/ENCINITAS	Dismas Abelman
EL CAJON	Tim Smith
LEMON GROVE	Tim Smith
ESCONDIDO	Greg Kogler
LA MESA	
IMPERIAL BEACH	
NATIONAL CITY	Walter Amedee
OCEANSIDE	Darryl Hebert
POWAY	Dane Cawthon
SAN DIEGO	John Valencia
SAN MARCOS	Matthew Ernau
SANTEE	
SOLANA BEACH	Sherri Sarro
VISTA	Richard Minnick
OES	Holly Crawford

3. CALL FOR PUBLIC INPUT

There was none.

4. APPROVAL OF MINUTES

The minutes of December 12, 2013 were unanimously approved.

5. REGIONAL CAD INTEROPERABILITY – Mike Scott, RTP

This UASI funded project began in 2009. The project objective is "connecting disparate computer aided dispatch systems together to allow San Diego urban area Fire, EMS, and Law Enforcement CAD systems to seamlessly exchange data and resources between each system, regardless of the CAD manufacturer".

The UDC Ad-hoc committee was comprised of Holly Crawford, John Valencia, Police Chief Ed Aceves, Deputy Fire Chief Tim Smith and Fire Chief Rick Minnick. The committee proposed nine recommendations:

Recommendation #1: Designate the Unified San Diego County Emergency Services Agreement and the Unified Disaster Council as the appropriate solution for the RCIP governance.
Recommendation #2: Upon expiration of the existing RCIP MOU and transfer of governance to the UDC, create an advisory committee with subject matter stakeholders to advise the Unified Disaster Council regarding policy and funding recommendations.
Recommendation #3: Continue to utilize the City of San Diego Office of Homeland Security to manage the UASI grant funding and existing contractual agreements to support the program.
Recommendation #4: Develop a new contractual relationship with Thinkstream for the region.

Recommendation #5: In the short term, continue to utilize existing contractor services to provide ongoing application management support.
Recommendation #6: In the long term, the UDC should assume the role of providing the necessary staff for program support.
Recommendation #7: Identify member assessments and user fees as potential funding mechanisms.
Recommendation #8: If possible, continue to utilize grant funding to support the program management, administrative support and equipment costs.
Recommendation #9: Transition the RCIP governance to the UDC in February 2015.

Key points of the recommendations are:

- Accepting the recommendations does not commit members to a certain funding level
- Any future budget that impacts member assessments would come before the full membership
- Provides a path forward to sustain an important capability
- Provides a long term governance model for future decisions

A motion was made to accept the recommendations. The motion carried.

6. **REGIONAL PUBLIC SAFETY GEODATABASE** – Mike Scott, RTP

The project objective is to provide public safety data that is:

- Interoperable (common symbols, templates, etc.)
- Multi-jurisdictional
- Multi-disciplinary
- Displayed visually (map viewers)
- Multiple platforms, delivery methods

The members were updated with key accomplishments thus far such as a centralized server in place at City of Chula Vista, computer aided dispatch mapping layers, target hazard plan template, wild land urban interface fire emergency response plan template, common map grid with printed hard copy map books.

7. **DROUGHT IMPACT IN SAN DIEGO** – Dana Friehauf, SDCWA

The members were briefed regarding drought impact on San Diego County in regards to fire danger, drinking water supply, agriculture and jobs related to the impact. It is projected that the Central Valley of California will sustain the most negative impact.

8. **NICS FUNDING UPDATE** – Jack Thorpe, NICS (Next – Generation Incident Command System)

NICS is a web-based command & control environment for small to large to extreme scale incidents that facilitates collaboration across Federal, Tribal, Military, State, County, & Local/Municipal levels of preparedness, planning, response, and recovery for all-risk/all-hazard events. NICS facilitates situational awareness for widely dispersed responders.

- Currently California agencies that have used NICS are: CAL OES, CALFIRE, California National Guard, CALTRANS, CHP
- NICS is hosted at the San Diego Supercomputer Center, UCSD via the sponsorship of the San Diego County Board of Supervisors
- The DHS funding ends 2014
- NICS will continue to be free to all emergency response organizations
- NICS will continue to be easy to learn and easy to use
- NICS will be resilient and work all the time
- The growth and adoption of NICS will be via Apps

The next five-year growth and expansion areas were presented as well as proposed funding and the 12 major thrusts for the next 5 years.

9. **2-1-1 SAN DIEGO** – John Ohanian, 2-1-1 San Diego
2-1-1 San Diego was introduced as the region's primary connection to community, health and disaster support services through a free, 24-hour call line and searchable online database. With highly trained client service representatives speaking more than 200 languages and working around the clock, 2-1-1 San Diego provide stigma-free support to the community, connecting individuals to more than 6,000 local programs. 2-1-1 San Diego is eight years old and handles approximately 1200 calls per day. Individuals might call with inquiries about wildfire, earthquake, tsunamis, terrorist incident, hazmat, floods or other risks.

10. **ARC REORGANIZATION** – Rick Hinrichs, Curt Luthye, American Red Cross
The regional structure of non-relief operations of the American Red Cross was presented. The multiple territory configuration was shown. The regional response with multiple territories has increased resource requirements. Now, The Red Cross Mass Care can stand up 21 shelters with the current existing resources for 24-36 hours without outside mutual aid. More support is needed such as more mass care supervisors, additional community groups, government support with resources and planning elements. Additional support needed: joint planning teams to integrate government, NGO, private sector operations and resources that could aid in a county wide disaster.

11. **HAZARD MITIGATION PLAN** – Brian Holland, San Diego Foundation
This item was tabled to a future meeting.

12 **EVACUATION AND DECONFLICTION** – Shannon LaVine, Leidos
The revised Draft Summary Report is complete and is broken down by jurisdictions. Since the last UDC meeting, over 38 plans have been looked at.
The next step will be a Site Deconfliction Workshop on March 13 at the COC Chambers from 1:00-4:00 pm. The final draft is scheduled to be released on March 24.

13. **HIRT AUDIT** – Nick Vent, DEH
The Final Report of the Hazardous Incident Response Team was distributed. The conclusion is that all are doing a great job. Nick is retiring and thanked all for 28 years working together as a team. He thanked all and said goodbye. Dave Cammell will be replacing Nick.

14. **URBAN AREA SECURITY INITIATIVE UPDATE –** John Valencia, City of San Diego
FY11-12 All spending is done by the investment committees.
FY-13 spending continues and looks on pace to hit all milestones.
FY-14 currently issuing guidance to investment committees. Up 8% over last year. Using the FY-13 as a baseline.

A total of 12 courses were offered and the total personnel trained for this period was 359.

15. **STATE HOMELAND SECURITY PROGRAM UPDATE –** Brian Lewis, OES

For FY11 & FY12 SHSPG, the grants have been closed to the jurisdictions as of December 31, 2013 and $289,883 has been returned to OES of that $228,386 was returned from FY11 and $61,497 from FY12. All of the allowable requested projects have been funded. As we finalize the review and reimbursement of the remaining cash requests, this total may increase and the remaining grant funds will be used towards Sheriff's Radios. On the screen and in your handouts is the breakdown of the funded projects and the corresponding grant years. The funded reallocation projects will have until March 31st to complete their projects and submit the cash requests to OES.

- For FY11 SHSP a total of $228,386 was returned (5%) (Total Allocation $4.2M)
  - The majority of the returned funds came from exercises including CBRNE MCI, San Diego Regional Rescue Drill 2012, and the Tactical Medical Exercise ($177,066)

        - $51,320: Julian ($6,800), North County ($13,098), Carlsbad ($4,430), Escondido ($4,600), CFA ($3170)
    - For FY12 SHSP a total of $61,497 was returned (3%) (Total Allocation $2.4M)
        - The funds mainly came from CFA ($28,351), Port of SD ($9,745), Julian ($7,216), North County ($6,873)
    - FY10 SHSPG $531,104 was returned (8%).
        - North County Generator: $67,984
        - Encinitas Radios: $36,984
        - Earthquake Hazard Specific Annex: $102,378
        - Childcare Disaster Plan: $55,568
        - AFN Pamphlet Translation: $38,000
        - Sheriff Radios: $230,190

For FY13 SHSPG, this grant cycle we will continue to implement the competitive request process for reallocating unspent grant funds. In your packet you will find an example of the request form and scoring guide. The request form has been updated based upon feedback and recommendations from the UDC sub-committee and the recommendations have been approved by the UDC. An email will be sent out on Monday February 24th with the request form and scoring guide to all of the SHSPG grant managers. Jurisdictions will have until July 1st to submit reallocation requests. The requests will be ranked by the UDC sub-committee in August. And in late December or early January we will announce the funded projects and the funded projects will have 2.5 months to complete the projects and submit the reimbursement requests to OES. Please note, for FY13 SHSPG because the performance period has been affectively shortened to one year for the jurisdictions, many jurisdictions have adjusted their project focus to equipment purchases to help ensure their allocations or the majority of their allocations will be spent. I anticipate the returned FY13 SHSPG funds to be between $30,000 and $90,000.

The next modification request deadline is May 2nd

16. **EXECUTIVE REPORT** – Holly Crawford, OES

A. Risk Communications Plan is in review now. The plan recommends partner relay systems. Committees for each of the eight targeted language groups will likely be formed by the County. We are also looking at video teleconference translation services in partnership with Public Health.

B. AFN Videos and Training – The shelter worker/manager training video project is near completion. The videos teach on how to appropriately care for individuals with physical, emotional and cognitive disabilities. We will be purchasing $50,000 in additional AFN shelter supplies. Training videos will be produced for first responders on teaching appropriate evacuation techniques for individuals with physical, emotional and cognitive disabilities.

   John Valencia, Stasia and Holly visited Los Angeles City and Los Angeles County last month to discuss lessons learned from their Access and Functional Needs lawsuit.

C. The disaster curriculum for fourth grade classrooms will be complete in May. Holly presented to 42 school superintendents and it was well received. Letters of support include: a letter from FEMA, a letter from the Director of Cal OES, a letter from Fire Chiefs Association, a letter from Police and Sheriff Association, and a letter from the County Board of Supervisors. The official launch will be in April/May timeframe. We are hoping to get all fourth grade classrooms in San Diego County reaching 37,000 students per year.

D. Tsunami Awareness Week – There will be a media event on March 26. It will launch the tsunami inundation maps and mailing. A walk out drill is planned in the City of San Diego.

E. SONGS Update – Edison has said verbally they will continue to fund offsite emergency planning as long as they still hold an operating license. This license expires in 2019. We have a Reception and Decontamination graded drill scheduled for the week of July 14 at

Carlsbad High School. We are in the process of devising a draft extent of play. Tom Amabile will meet with FEMA on March 20 to present our plan for the drill which includes some demonstration with interviews (portal monitor operation /shower) but scaled down given that the plant is non-operational.

F. Fire Authority Merger – OES is to assume the administrative oversight of budget and finance and not the operations portion. OES is in the process of hiring an Administrative Services Manager who will oversee budget, finance and human resources. This frees up the Public Safety Group executive office from those duties. Herman Reddick will remain the public face of the Fire Authority and operational control will remain outside of OES responsibility area.

G. WEA, National Weather Service – NWS announced recently that WEA for tsunami will be sent countywide for tsunami warnings that are not preceded by a watch or advisory.

H. Resolve to be Ready Campaign (Mobile App Campaign) was January 6-26. We received 10,222 new users (6,139 IOS and 4,099 Android). A big thank you to Robby Barreras.

I. Other - The July EOC section training has been moved to July 31 due to conflict with our SONGS drill.

Two new staff members joined OES as Emergency Services Coordinators: Marlon King and Kim McDermott. We replaced Leslie Luke (Group Program Manager) by promoting Bennett Cummings to Sr. Emergency Services Coordinator. Bennett will be our lead on Recovery. A new task list will be sent out detailing staff and project assignments.

NEXT SCHEDULED MEETING – April 10, 2014, 0900-1100
SD County OES 5580 Overland Avenue, Suite 100

MEETING ADJOURNED- 11:35 A.M.