

**SAN DIEGO UNIFIED DISASTER COUNCIL
MEETING MINUTES
April 10, 2014**

1. CALL TO ORDER

Supervisor Dianne Jacob called the meeting to order at 9:00am and roll call was taken.

2. ROLL CALL

MEMBER

CARLSBAD
CHULA VISTA
CORONADO
DEL MAR/ENCINITAS
EL CAJON
LEMON GROVE
ESCONDIDO
LA MESA
IMPERIAL BEACH
NATIONAL CITY
OCEANSIDE
POWAY
SAN DIEGO
SAN MARCOS
SANTEE
SOLANA BEACH
VISTA
OES

David Harrison
David Hanneman
Mike Blood
Dismas Abelman
Tim Smith
Tim Smith
Michael Lowry
Ed Aceves

Walter Amedee
Darryl Hebert
Dane Cawthon
John Valencia
Brett Van Wey
Richard Mattick
Sherri Sarro
Richard Minnick
Holly Crawford

3. CALL FOR PUBLIC INPUT

There was none.

4. APPROVAL OF MINUTES

The minutes of February 20, 2014 were unanimously approved.

5. REGIONAL PUBLIC SAFETY GEODATABASE – Mike Scott, RTP

The Ad-hoc committee consisting of Holly Crawford, John Valencia, Ed Aceves, Tim Smith and Rick Minnick proposed eight recommendations to the UDC:

- Designate the Unified San Diego County Emergency Services Agreement and the Unified Disaster Council as the appropriate solution for the RPSG governance
- Create a multidisciplinary advisory committee with subject matter stakeholders to advise the Unified Disaster Council regarding policy and funding recommendations
- Continue to utilize the City of San Diego Office of Homeland Security to manage the UASI grant funding and existing contractual agreements to support the program
- In the short term, continue to utilize a combination of existing contractor services to manage and develop the project
- In the long term, the UDC should assume the lead in determining how to provide program management and staffing at the regional level
- If possible, continue to utilize grant funding to support the program management, administrative support and operating cost
- If grant funding is not available, may need to identify member assessments and user fees as potential funding mechanisms
- The UDC should assume the formal role of governance on July 1, 2014

The key points of the recommendation are:

- Accepting the recommendations does not commit members to a certain funding level
- Any future budget that impacts member assessments would come before the full membership
- Provides a path forward to sustain an important capability
- Provides a long term governance model for future decisions
- This capability is an integral part of the systems that support public safety preparedness, response and mitigation

After discussion, a motion was made to accept the recommendations of the Ad hoc committee. The motion carried.

6. **UASI REGIONAL TRAINING MANAGER** – John Valencia, OHS

The proposal is to transition the Urban Area Security Initiative (UASI) funded Regional Training Manager from a uniformed, rotational fire service position to a permanent (limited and grant funded) non-uniformed position within the City of San Diego's Office of Homeland Security.

The advantages of the transition:

- Staff continuity with no repeated learning curve
- Annual cost savings of approximately \$40,000 to \$53,000
- No more need for regional fire agencies to detail a battalion chief outside core missions
- Potential to proportionally fund the position with UASI, according to workload and position requirements
- Leverages OHS established urban area support role

A motion was made to accept the recommendation and approve the proposal. The transition of duties is expected in July, 2014.

The motion carried.

7. **MARITIME RESPONSE PLAN – Mass Rescue Operations (MRO)** – Rick Wurts, SDLG

San Diego is situated for potential of a maritime mass casualty incident. San Diego comprises three harbors, 33 marinas, with vessels for hire, commercial aircraft flying over water, accidents, smuggling, and terrorism. A Mass Rescue Operations Exercise was conducted. The exercise scenario was a collision of two vessels outside Mission Bay with various injuries and missing persons. Exercise objectives:

- coordination of water rescue resources
- treatment of transport
- triage interface
- coordination with hospitals and Red Cross

The San Diego Life Guard Services is seeking UDC support and adoption of the MRO after:

- finalizing the MRO
- formatting a county annex that is consistent with the regional annex
- addressing any questions or concerns

8. **EVACUATION AND DECONFLICTION PLAN** – Shannon LaVine, Leidos

Members were updated on the progress of the plan. A meeting was held with stakeholders during March. The meeting focused on adding information on primary routes and road loads. An annex or appendix will be added to the plan. Tools to be added: an evacuation coordination flowchart, an evacuation coordination checklist, an evacuation implementation checklist.

9. **MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN** – Tom Amabile, OES

An exercise was conducted in March on climate change. It was not a prediction but a short term climate model scenario. The key takeaways:

- More frequent and longer-lasting heat waves expected
- More frequent extremely high sea levels

- Shorter rainy season
- Rain events are more intense – fewer wet days but wetter when it does rain

Impact:

1. The fire season may be longer and less predictable
2. San Diego's water supply plans are likely to be severely challenged by climate change
3. Public health – heat exposure risks, higher air pollution, poor air quality
4. Energy demand and supply – shortages could lead to brown/blackouts
5. Coastal flooding – erosion of beaches and cliffs, inundation
6. Inland/urban flooding – intense and overwhelming rain causing river flooding with landslides and mudslide

The key points of this exercise will be incorporated in the Hazard Mitigation Plan which is currently being updated.

10. CYBER DISRUPTION PLAN – Robert Barreras, OES

To better prepare the region, OES has contracted with URS to develop a Cyber-Disruption Planning Annex. Here are the six sections of the plan:

1. A Chronological Cyber-Disruption Response Checklist that will outline what to do to prepare for and respond to cyber-disruption. The checklist is meant to be an easy-to-use guide to help assure that all critical response elements are addressed.
2. Development of a Cyber Disruption Team and outline the roles and responsibilities of team members. The team will consist of federal, state, local, and private sector team members.
3. Define the Cyber-Disruption Event to properly assess how to respond. This will aid by defining critical questions (extent of the event, who is affected, and ultimately, who caused it).
4. Assess and define Communication Protocols during a Cyber-Disruption Event. Understanding what lines of communication are available and which to use if one or more are not available is key to the success of the response. It will define communication protocols, backup communication protocols and standards for communications.
5. Define the Non-Natural Types of Cyber-Disruption Attacks to assist the Cyber-Disruption Team with assessing the attack and initiating an effective response.
6. Develop a Glossary of Cyber-Specific Terminology. This will ensure a common terminology and help avoid confusion in communications.

11. OPERATIONAL AREA EMERGENCY OPERATIONS PLAN UPDATE - Marlon King, OES

The purpose of reviewing the plan is to provide content changes in current policies, procedural guidelines, and new advancements. FEMA's Comprehensive Preparedness Guide (CPG) is being used as recommended structure for the plan. Various hazards are addressed. The changes will make the plan more visually appealing in a user-friendly format. The changes will incorporate AFN recommendations while adhering to CPG 101 guidance. The project timeline was presented and the goal is to request approval of the Op Area EOP from the UDC at the August 21, 2014 meeting.

12. UASI UPDATE – Katherine Jackson, OHS

All expenditures have occurred for FY-11. Submitting final cash requests now.

All expenditures have occurred for FY-12. Expenditures are currently routing. All expenditures will be paid by June.

The FY-13 grant is progressing well. All expenditures will happen by November 30, 2014. No anticipated reallocation for this grant.

RTP vetting for FY-14 is scheduled next week to be awarded sometime in October, 2014

13. **STATE HOMELAND SECURITY PROGRAM GRANT UPDATE** – Brian Lewis, OES

FY13 SHSPG

- The next modification request deadline is May 2nd. Modification requests can only be submitted once per quarter to Cal OES. I encourage all jurisdictions to review their current workbook items and determine if a modification is needed.
- June 6th is the final date to submit Fiscal Year End Reimbursements and to submit documentation for EHP, EOC, and sole source requests.
- As always, items with holds **cannot** be purchased until further approval from Cal OES. If your agency has line items with the following holds: EHP, Aviation, Watercraft, EOC upgrades, or Sole Source pre-approval and have not submitted the required documentation, please do so as soon as possible to avoid delays

FY14 SHSPG, last month the Department of Homeland Security released the allocation amounts that will be awarded to the states. California's allocation will be a 15% increase over the current FY13 SHSPG allocation. If this increase flows down to our regional level, then the FY14 SHSPG allocation will be \$3.4 million.

14. **EXECUTIVE REPORT** – Holly Crawford, OES

- A. Tsunami Awareness Week: Thank you to coastal cities who participating in the Tsunami Awareness Week and Tsunami Inundation mailing. It was a great success. The same type of GIS maps that were mailed out, will be generated in Los Angeles County and the San Francisco area.
- B. Risk Communication Planning: The plan is complete and in process of implementing recommendations by our partners in HHSA. We are attempting to set up a partner relay system to eight language groups: Arabic, Spanish, Burmese, Filipino, Chinese, Vietnamese, Somali, Korean. Our goal is to have a this relay system set up with various community groups by the Fall. Kim McDermott from OES is the lead on that. Please contact her if you would like to assist.
- C. Disaster Curriculum is still in the development stage and should be complete by June. We are hoping to find a corporate sponsor that will fund back packs for the 4th grade students to give them a starter disaster kit to take home.
- D. SONGS – We are going forward with the July 17 Reception and Decontamination Exercise at Carlsbad High School. We are still required to conduct that drill and show that we have the ability to appropriately respond.
- E. Fire Authority Merger – We are bringing on board Theresa Vargas as an Administrative Services Manager who has worked for the county for over 15 years. She will oversee budget, finance, human resources and information technology for both Office of Emergency Services and the Fire Authority.
- F. AFN Videos and Training will be complete by the next UDC meeting. These are video trainings for disaster shelter workers and shelter managers. We are starting to work on the short 10 minute training videos that you have funded through UASI. These short videos are targeted for first responders with instructions on how to appropriately evacuate people with physical, cognitive, and emotional disabilities.

NEXT SCHEDULED MEETING – June 19, 2014 0900-1100
SD County OES 5580 Overland Avenue, Suite 100

MEETING ADJOURNED- 11:00 A.M.