County of San Diego Office of Emergency Services
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FY14 SHSP Reallocation Project Request Form

Grant:	State Homeland Security Program Grant (SHSP) for 2014

Project Requirements:	• Proposed SHSP reallocation projects will have a 2.5 month completion timeframe (January 1, 2016 to March 16, 2016)
	• Projects must not require EHP, Aviation, or Watercraft approval
	• Projects must not require new sole sourcing pre-approval for project expenditures that are $100,000 and over
	  o Note: The $100,000 threshold relates to the overall contract and not the amount requested for the grant project
	  o Requested projects that have a sole source pre-approval in place for the FY14 SHSP grant will be accepted
	• For Equipment:
	  o Per Federal requirements, multiple quotes are required (3 quotes are preferred)
	  o Must have an approved AEL number

Proposal Due Date:	All Proposals are due by July 1, 2015
Project Completion Date:	• Cash Requests for all projects must be submitted to OES by March 16, 2016 • All equipment must be installed and fully operational by the end of the performance period of the grant o FY14 SHSPG Performance Period ends: May 31, 2016

Name/Jurisdiction:	**Date:**
Telephone Number: **E-Mail Address:**	**Estimated Cost** **(Round to nearest whole dollar):**
Project Name:	**Estimated Timeframe** **for Project Completion:**

Project Request Overview & Details

Describe the details of the proposed project:

a. **What FY14 SHSP Project will the proposed request support, i.e. Project C: Strengthen Communications Capabilities**

b. **For Equipment please include the following information:**

   i. What Team or Organization will the equipment support

   ii. Describe what capability the equipment will support

      - For Team/Organization and capability, please use the following link:
        - http://www.fema.gov/pdf/prepared/crosswalk.pdf

   iii. The AEL number associated with the equipment, please use the following link for AEL Guidance:

        - http://www.fema.gov/media-library-data/20130726-1825-25045-7138/fema_preparedness_grants_authorized_equipment_list.pdf

1. Outline the Costs of the project.

2. Describe how this project represents good value and will provide a strong return on the investment in the project?

3. **How sustainable is this project, will this project require extra costs in the future to maintain? Will funding this project complete the project or will it require future or multiple phases?**

   Note: All equipment purchased under the SHSP grant must be fully operational by the end of the performance period of the grant.

Project Justification

4. **In your own words,**
    a. **How well does this investment improve, build, or sustain regional or your own capabilities?**
    b. **What need or gap will the proposed project fill for the region or your organization?**
    c. **How critical is the SHSP funding for this proposed project to become a reality?**

5. **Federal Level: How closely does this project align with the federally stated purpose of the State Homeland Security Program Grant?**

   a. *"SHSP supports the implementation of state Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events".*

6. **State Level: Does the proposed project support one of the State Homeland Security Strategy Goals & Objectives and if so how well does the project meet one of the goals or objectives? (Please reference Attachment A for the list of Goals & Objectives)**

7. **Local Level: Does this investment address the SDUA Homeland Security Strategy Core Capabilities and if so how well does the project support the core capabilities? (Please reference Attachment B for the list of Core Capabilities)**

Project Plan

8. **What plans and documentation will you have in place to guarantee the requested project will be completed by the required deadline?**
    a. Attach any additional documentation to support the requested project.
    b. Per Federal requirements, multiple quotes are required (3 quotes are preferred).

Authorized Agent Signature and Certification

I certify that the above identified responses are true and correct.

Signature of Authorized Agent	*Printed Name*
Title	*Date*

Attachment A

State Government: Homeland Security Strategy Goals and Objectives

FY 2014 STRATEGIC GOALS AND OBJECTIVES	
IJ #1: Strengthen Information Sharing and Collaboration Capabilities and Law Enforcement Investigations	
Goal 1: Enhance Information Analysis and Law Enforcement Capabilities	
Objective 1.1	Strengthen Information Sharing and Collaboration Among All Levels of Government, Private Industry, Non-Governmental and Community Based Organizations
Objective 1.2	Strengthen California's Ability to Identify and Counter Emerging Threats
IJ #2: Enhance Protection of Critical Infrastructure and Key Resources	
Goal 2: Protect Critical Infrastructure and Key Resources	
Objective 2.1	Implement the California Critical Infrastructure Protection Program
IJ#3: Strengthen Communications Capabilities	
Goal 3: Strengthen Communications Capabilities	
Objective 3.1	Implement the California Statewide Communications Interoperability Plan
Objective 3.2	Strengthen Alert and Warning Systems to Ensure the Delivery of Clear and Consistent Public Information
IJ#4: Enhance Community Resilience	
Goal 4: Enhance Planning and Community Preparedness	
Objective 4.1	Enhance Citizen Preparedness While Integrating the Needs of Vulnerable Populations
Objective 4.2	Strengthen Volunteer Management and Donations
IJ#5: Enhance Catastrophic CBRNE and All Hazards Incident Planning and Response Capabilities	
Goal 5: Strengthen Catastrophic CBRNE and All Hazards Incident Planning, Detection and Response Capabilities	
Objective 5.1	Strengthen All Hazards Incident Management Capabilities Across California
Objective 5.2	Enhance Resource Management Through Implementation of the California Metrics Project
Objective 5.3	Implement the California Preventative Radiological and Nuclear Detection Program
Objective 5.4	Implement a California Disaster Recovery Framework
IJ#6: Enhance Medical and Public Health Preparedness	
Goal 6: Improve Medical and Health Capabilities	
Objective 6.1	Enhance Health and Public Health Preparedness and Disaster Response Capabilities for All Hazards
Objective 6.2	Enhance Medical Preparedness and Disaster Response Capabilities for All Hazards

Attachment B

Core Capability
Community Resilience
Forensics and Attribution
Infrastructure Systems
Intelligence and Information Sharing
Interdiction and Disruption
Long-term Vulnerability Reduction
Physical Protective Measures
Planning
Public Information and Warning
Risk and Disaster Resilience Assessment
Risk Management for Protection Programs
Situational Assessment
Threats and Hazard Identification
Screening, Search, and Detection
Operational Communications
Operational Coordination
Access Control and Identity Verification
Mass Search and Rescue Operations
Public Health and Medical Services
On-scene Security and Protection
Fatality Management Service
Critical Transportation
Cybersecurity
Environmental Response/Health and Safety
Economic Recovery
Public and Private Services and Resources
Mass Care Services