

**SAN DIEGO UNIFIED DISASTER COUNCIL  
MEETING MINUTES  
April 21, 2016**

**1. CALL TO ORDER**

Holly Crawford called the meeting to order at 9:00 am and roll call was taken.

**2. ROLL CALL**

**MEMBER**

CARLSBAD	David Harrison
CHULA VISTA	Jim Geering
CORONADO	
DEL MAR/ENCINITAS	Mike Stein
EL CAJON	Rick Sitta
LEMON GROVE	Daryn Drum
ESCONDIDO	Michael Lowry
LA MESA	Rick Sitta
IMPERIAL BEACH	
NATIONAL CITY	Walter Amedee
OCEANSIDE	Darryl Hebert
POWAY	
SAN DIEGO	Brian Fennessy
SAN MARCOS	Brett Van Wey
SANTEE	Richard Smith
SOLANA BEACH	Mike Stein
VISTA	Jeff Hahn
OES	Holly Crawford

**3. CALL FOR PUBLIC INPUT**

There was none.

**4. APPROVAL OF MINUTES**

The minutes of February 18, 2016 were unanimously approved.

**5. UDC BUDGET RECOMMENDATION - Brian Lewis, OES**

The Unified Disaster Council (UDC) Budget was presented for Fiscal Year 2016-2017. A motion was made to approve the UDC Budget for Fiscal Year 2016-2017 of \$307,071.00.

The motion carried.

The HIRT Budget was also presented for Fiscal Year 2016-2017 of \$1,818,332.00 as a non-voting item. The HIRT Budget is a two year contract that was approved during the April 16, 2015 UDC meeting.

**6. RCFE TASKFORCE – Regina New, RCFE Taskforce**

- The Residential Care Facilities for the Elderly (RCFE) is a collaborative group of RCFE administrators and providers working together to support in disaster preparedness, response and recovery.
- The RCFE consists of a voluntary Task Force that works with other providers in city and county services, offers evacuation assistance for RCFE's and their residents, and provides relocation assistance to other like facilities, allowing continuity of quality care.

- Mission: To coordinate and educate residential care facilities for the elderly in disaster preparedness, response and recovery.
- Vision: All residential care facilities are equipped to provide safe, secure and continuous care to all residents during all phases of a disaster.

**7. SONGS EMERGENCY PREPAREDNESS – Kelli Gallion, San Onofre Nuclear Generating Station**

An update on the Decommissioning of San Onofre Nuclear Generating Station was given. The key principles of decommissioning are: safety, stewardship, and engagement.

The Emergency Response Plan is as follows:

- Nuclear Regulatory Commission approved Emergency Response Plan as long as there is fuel onsite
- Required to have Agreements with local law enforcement, fire, medical, and medical transport
- Annual training, including drills required of Offsite Response Organizations (OROs)
- Dedicated and trained onsite Emergency Responders
- Notify the Federal, State, and Local jurisdictions within 60 minutes
- Offsite radiation monitoring capability maintained
- Offsite emergency funding maintained at 100% until all fuel is in dry storage

**8. RCIP Update – Gary Rapp, LR Kimball**

In February 2014 the UDC Regional CAD Interoperability Project (RCIP) Advisory Committee was created due to the termination of the original contract and the loss of the RCIP Executive Committee. The Advisory Committee was suggested, and implemented with the understanding that RCIP would be a multi-disciplinary program involving law enforcement, fire agencies, and other groups. With the recent bankruptcy of original vendor (Thinkstream) , the company assets were obtained out of the bankruptcy and the new vendor is Kologic.

With the new vendor, the ongoing agreements with Thinkstream were voided. An interim agreement was reached with OHS to provide interim funding for support through November. Any work beyond this point will require a new contract or RFP. An additional year of funding beyond the OHS interim agreement has been approved by UASI only to cover support.

The RCIP will be moving forward as a fire agency only project with no multi-disciplinary requirements. Guidance was requested as to the termination of the UDC Advisory Committee and the transfer of this roll to a fire agency specific group. Based on the input and guidance from the UDC and the San Diego Fire Chief's Communications Section, a vote will be taken by both groups in the next available meeting.

**9. VOLUNTEER AND DONATIONS MANAGEMENT – N. CALIFORNIA FIRES – Suu-Va Tai, California Volunteers and Charlene Sargent, Adventist Community Services**

Donations Management Best Practices were presented by contrasting the Butte and Valley Fires:

- Develop plans
- Identify and educate your team
- Manage in-kind donations – collect, sort, warehouse, distribute (fixed and mobile)
- Educate and prepare – public donate responsibly, elected officials, government partners
- Messaging – early and consistent

Valley Fire Response lessons learned: Volunteers...Couldn't have done it without them

- Essential that base camp was operational
- North Coast opportunities provided critical liability coverage for volunteers who registered
- Affiliated volunteers were the most reliable
- Trained government-affiliated volunteers did the heavy lifting in this event
- Plan to manage spontaneous volunteers

#### 10. **RECOVERY PLANNING** – Bennett Cummings, OES

A briefing was given on recent recovery developments.

- Federal Planning uses the National Disaster Recovery Framework
- State Planning uses the California Disaster Recovery Framework
- Local Planning uses:
  - OA Recovery Plan RSF Annexes
  - Recovery Operations Center Guide and Position Checklists
  - Sandy Recovery Act Pilot Program Debris Management Plan Update
  - Financial Donations Management Plan
  - In-Kind Donations Management Plan
  - Terrorism Incident Recovery Annex

A Southern California Regional Workshop on California Disaster Recover Framework will be held Thursday, April 28, 1:00-4:00 pm at the County of Riverside Emergency Management Department.

#### 11. **EMERGENCY WATER DISTRIBUTION PROJECT**– Kim McDermott, OES

The purpose of the program is to provide emergency assistance for households that are without running water for drinking and sanitation and to establish a water distribution system to residents with dry water wells due to the drought – potable water tank installation and water delivery. The project is in development and targeted for approval in June with the County Board of Supervisors. Partner agencies are Office of Emergency Services and the Department of Environmental Health. Rural Community Assistance Corporation is a non-profit partner that will aid in well assessments and work with contractors to install potable water tanks and establish water delivery schedules.

Eligibility requirements are:

- Well must be dry due to the drought
- It is a primary residence
- A long term solution is in place
- An income requirement less than 200% of the federal poverty level
- All residents in San Diego County, including tribes

#### 12. **ACTIVE SHOOTER EXERCISE** – Tom Amabile, OES

The San Diego Regional Tabletop Exercise will be held on Tuesday, May 24, 0800-Noon at the Balboa Park Club, 2144 Pan American Road, San Diego, CA 92101.

The County is committed to do an annual regional exercise and this tabletop sets the stage for the 2017 full-scale exercise. The tabletop allows for the testing of plans and policies in a non-threatening environment and allows for the evaluation of changes implemented based on AARs. The objectives are:

- Describe procedures for integrating police, SWAT, EOD, Fire and EMS units using ICS and establishing interoperable communications during a multi-jurisdictional response to terrorist attacks
- Discuss policies and procedures for sharing information between jurisdictions and with the public

- Discuss the process for restoring critical services and establishing reunification
- Discuss the process for evacuation and sheltering in place for those targeted throughout San Diego County

**13. Cal OES UPDATE** – Joanne Phillips, Cal OES

- Vance Taylor, Chief Office of Access and Functional Needs will begin a series of visits to the SoCal OA's this month to meet with county emergency managers, present an update on latest AFN issues and concerns
- FEMA and the State are beginning to work on the Catastrophic Plan rewrite which will likely take about two years
- For the Capstone Exercise Plan 2016 (formerly known as Golden Guardian), an April workshop to discuss commodity distribution will be held. In May, there will be a state level rehearsal. The full scale exercise with DOD, FEMA, and CNG will be held in November, 2016
- Notes were presented on Recovery reporting to the State
- New and updated Hazardous Materials Emergency Response Guidebooks have arrived and are being distributed
- May 25 will be the next Speaker Series event. Topic is Emergency planning for animals. Location: Irvine, 10:00am to noon

**14. UASI TRAINING COMMITTEE REPORT** – Katherine Jackson, OHS

Fifteen trainings have been performed since January 1, 2016. Total personnel trained for the period (January 1-April 22, 2016) is 1144.

**15. URBAN AREA SECURITY INITIATIVE** – Katherine Jackson, OHS

**FY-14:** The grant is closing – fully expended and on time.

**FY-15:** Open with first due date for quarterly reporting the end of April.

**FY-16:** UAWG Reallocation meeting on April 25. Funds should be available sometime in October or November.

**16. STATE HOMELAND SECURITY PROGRAM GRANT** – Christina Davis, OES

**FY15 SHSP** – The next modification request deadline is May 13. Requests can only be submitted once per quarter to CalOES.

The application for reallocated funds was sent out on April 5, and is due to OES on May 6, 2016. The scoring will be completed in May and announced at the next UDC meeting in June.

**FY16 SHSP** – In February, the Department of Homeland Security released the allocation amounts that will be awarded to the states. California received the same amount as last year of 60.2 million. If this allocation amount proportionately flows down to our region, then the FY16 allocation will be the same as FY215 at approximately \$4.4 million.

Documents will be sent out to begin planning for the FY16 application. In previous years, the allocations were released to the Operations areas in July.

**17. EXECUTIVE REPORT**, Holly Crawford, OES

- A. NIMS Refresh – FEMA released the refreshed National Incident Management System (NIMS) for a 30-day National Engagement Period. Interested parties are invited to comment on the draft of the refreshed NIMS so that it reflects the collective expertise of the whole community. The national Engagement Period will conclude at 5:00 pm EDT on May 9, 2016. Please visit: <https://www.fema.gov/national-incident-management-system/national-engagement>
- B. EOC Remodel – The second phase of the EOC remodel will include:

- A new audio-visual system. The current system is over 10 years old and failing. The video wall with projectors will come down and flat screens will be installed and will give more space for 4 more EOC positions
  - The UDC members will all get their own microphone
  - Voice over IP telephones will be installed
  - An upgrade to EOC furniture
- C. Other – Fire Chief Mike Lowry was thanked for many years of service and dedication to the Unified Disaster Council. He will be retiring at the end of April.
- D. A Terror Attack Symposium is being offered to all on May 20, by Carlsbad. Flyers were distributed.

**NEXT SCHEDULED MEETING** – June 16, 2016 0900-1100 am  
SD County OES 5580 Overland Avenue, Suite 100, San Diego, CA 92123

**MEETING ADJOURNED** – 10:50 AM