



**SAN DIEGO UNIFIED DISASTER COUNCIL
HIRT POLICY COMMITTEE MEETING
5580 Overland Ave., Suite 100
SAN DIEGO, CA 92123**

**HIRT POLICY COMMITTEE
MEETING MINUTES
August 18, 2022**

1. CALL TO ORDER - Chair

Meeting was called to order at 11:28 am and roll was taken. There is an established quorum.

2. ROLL CALL – Stephen Rea, OES

Chief Harry Muns, Chula Vista Fire Department
Stephen Rea, County of San Diego OES
John Garlow, Santee Fire Department
Chief Dan Barron, San Marcos Fire Department
Shannon Nuzzo, County of San Diego OES
Todd Burton, County of San Diego DEHQ
Chief Robert Rezende, City of San Diego Fire Department
Amy Harbert, County of San Diego DEHQ
John-Ross Glueck, County of San Diego DEHQ

3. CALL FOR PUBLIC INPUT - Chair

There were no requests to speak received from the public.

APPROVAL OF MINUTES - Chair

ACTION: The minutes of February 17, 2022, were unanimously approved.

4. HIRT REPORT – Todd Burton, DEHQ and Shannon Nuzzo, OES

- HIRT update on response time and activity for 2021CY with various jurisdictions and incident type was shared. Included in these updates, the Cost Recovery process was shared for 2021CY. Numbers remain the same as the previous meeting updated.

5. Pool Service Trucks – Todd Burton, DEHQ

- Presentation on pool truck fires and the need of proper cleanup and disposal of hazardous materials. Many municipalities need a proper way to dispose of these hazardous waste materials. Municipalities should work with Public Works for contractors to handle these emergency responses.

6. Lithium Ion Battery – Chief Robert Rezende, City of San Diego

- Presentation on lithium-ion batteries and the increase in hazards of these fires. Explanation given on the difference in lithium-ion battery fires in vehicles and that of structure fires. The presentation also included the keys to success for extinguishing an electric vehicle fire and challenges that could be expected. Recommended use of PPE by the Hazardous Materials (HAZMAT) team when extinguishing these electrical fires. Working on an Emergency Response Plan for first responders on action to take when responding to these types of incidents.

7. HIRT CONTRACT - Chair



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- The next HIRT contract is due in 2023 and current research is being completed on a Statement of Work (SOW) for the Request for Proposal (RFP) to the county Department of Purchasing and Contract (DPC). Board approval is not needed since this is a UDC contract. Current contract expires June 30, 2023.

8. SUBCOMMITTEE OPEN DISCUSSION - Chair

Chief Lozano mentioned Cajon Valley have seven lithium-ion powered buses and four have been in operation within this last year. Emphasized the use of these buses for awareness. Mr. Rea discussed timeline for meetings and reiterated this is a Brown Act compliant meeting now.

NEXT SCHEDULED MEETING – October 20, 2022, from 11:00 am - 12:00 pm
SD County OES - 5580 Overland Avenue, Suite 100, San Diego, CA 92123

MEETING ADJOURNED – 12:10 pm

**UNIFIED DISASTER COUNCIL (UDC) – EMERGENCY SERVICES ORGANIZATION
UNIFIED CONTRACT NO. 13-002-HM AMENDMENT NO. 4**

To San Diego Fire/Rescue Department, City of San Diego, Contractor. Pursuant to the contract changes clause, you are directed to make the changes described herein to the Contract or do the following described work not included in the previous agreed on Statement of Work.

Title of Contract: **Hazardous Materials Incident
Response Team (HIRT)**

Effective Date: **July 1, 2021**

Description of Contract Changes) and/or Work To Be Done:

1. Pursuant to Section 2, the UDC is exercising its option to extend the contract July 1, 2021 through June 30, 2023.
2. Section 3, Invoicing and Payment, change paragraph two to reflect the following:
“The SDFD shall invoice UNIFIED quarterly in arrears for actual costs incurred in an amount not to exceed the two-year budget amounts approved by the UDC. Approved amounts are as follows:
 - Initial Period: \$933,741 for July 1, 2013 through June 30, 2014 and \$933,741 for July 1, 2014 through June 30, 2015.
 - First Option Period: \$952,883 for July 1, 2015 through June 30, 2016 and \$952,883 for July 1, 2016 through June 30, 2017.
 - Second Option Period: \$996,724 for July 1, 2017 through June 30, 2018 and \$996,724 for July 1, 2018 through June 30, 2019.
 - Third Option Period: \$1,082,841 for July 1, 2019 through June 30, 2020 and \$1,176,398 for the July 1, 2020 through June 30, 2021.
 - Fourth Option Period: \$1,176,398 for July 1, 2021 through June 30, 2022 and \$1,176,398 for July 1, 2022 through June 30, 2023.

Invoice submittal shall be made through the Contracting Officer’s Representative (COR) who will process such approved invoice for payment by UNIFIED. The COR for UNIFIED will be Jessica Williams.”

All other Terms and Conditions remain in effect.

IN WITNESS WHEREOF, County and Contractor have executed this Amendment effective as of the date first set forth above.

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposed change is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work specified herein.

Revised Contract Total price not to exceed \$10,378,731 for the period July 1, 2013 through June 30, 2023.

City of San Diego

San Diego Fire Rescue Department

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Approved as to form:

**Unified San Diego County Emergency Services
Organization**

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

City of San Diego - SDFD

Fiscal Year	SDFD Contract Amount	SDFD COST Projected	SDFD Cost Increase	SDFD Cost % Increase	GAP	SDFD GPR funding to close the GAP in Funding	SDFD Amended Contract Funding Request
22-23	\$1,176,398	\$1,357,641	\$64,650	5%	(\$181,243)	\$181,243	\$1,176,398
23-24	\$1,295,324	\$1,359,404	(\$117,163)	10%	(\$64,080)	\$64,080	\$1,295,324
24-25	\$1,411,903	\$1,514,332	\$38,349	9%	(\$102,429)	\$102,429	\$1,411,903
DEHQ COSTS							
22-23	\$964,390	\$1,153,287			(\$188,897)	\$188,897	\$964,390
23-24	\$1,112,141	\$1,247,666	\$94,379	8.2%	(\$135,525)	\$135,525	\$1,112,141
24-25	\$1,180,063	\$1,324,020	\$76,354	6.1%	(\$143,956)	\$143,956	\$1,180,063
Totals	\$7,140,219	\$7,956,350	\$156,569		(\$816,130)	\$816,130	\$7,140,219

DEHQ Comments:

County OES reached out regarding the renewal of the HIRT Contract. They requested we provide a “rough estimate” to renew the existing HIRT Contract (SOW/RFI 5820, Dated 11-08-2012) for years FY 23/24, and FY24/25.

1. Based upon the requested information the numbers provided below are a rough estimate. Actual renewal of the contract would require a finalized cost calculation by DEHQ.
2. Labor Rates used for labor cost estimates for FY23/24 & FY24/25 are based on negotiated labor contract amounts.
3. The current DEHQ contract amount of \$964,390 has remained the same since FY20/21. Considering the negotiated labor increase and various equity labor rate adjustment from FY22/23 to FY24/25, the contract amount should also be adjusted accordingly
4. The DEHQ Cost Projections are based on full cost recovery with an Overhead Rate of 36%. DEHQ has agreed to bill the contract using 20% OH rate and requested General Purpose Revenue (GPR) from the county to cover the revenue gap, a realized cost savings passed on to UDC Members.

SDFD Comments:

1. "Rough estimate" to renew the existing HIRT Contract (SOW/RFI 5820, Dated 11-08-2012) for years FY 23/24, and FY24/25.
2. Based upon the requested information the numbers provided above are a rough estimate. Actual renewal of the contract would require a finalized cost calculation by SDFD.
3. Labor Rates used for labor cost estimates for FY23/24 & FY24/25 are based on negotiated labor contract amounts.
4. The current SDFD contract amount \$1,176,398 has remained the same since FY20/21. Considering the negotiated labor increase and various equity labor rate adjustment from FY22/23 to FY24/25, the contract amount should also be adjusted accordingly
5. The SDFD Cost Projections are based on full cost recovery with an Overhead Rate of 39.4%.

Notes:

FY2023 7/1/2022	General wage increase	3%	All Ranks
FY2023 1/1/2023	Equity Adjustment	3.5%	Firefighter
FY2023 1/1/2023	Equity Adjustment	4.5%	Engineer
FY2023 1/1/2023	Equity Adjustment	5%	Battalion Chief
FY2023 1/1/2023	General Wage Increase	3%	All Ranks
FY2024 7/1/2023	General Wage Increase	2.70%	All Ranks
FY2024 1/1/2024	Equity Adjustment	3.5%	Firefighter
FY2024 1/1/2024	Equity Adjustment	4.5%	Engineer
FY2024 1/1/2024	Equity Adjustment	5%	Battalion Chief
FY2024 1/1/2024	Equity Adjustment	1.50%	All Ranks