

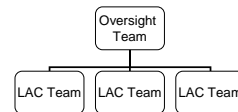
Local Assistance Center (LAC) Oversight Positions

Children's Area Manager Training

LAC Just-In-Time Training

Oversight Team Purpose

- The Oversight Team is responsible for the initial planning activities of the LAC(s) and ongoing decisions. The team ensures that disaster relief efforts are provided in a standardized and consistent manner throughout all LAC operations. The team activates and directs the activities of the LAC through the LAC Manager.



Children's Area Manager Position Description

- Coordinate with YMCA CRS
 - Work with YMCA Childcare Resources Service (CRS) to initiate Children's Area at each LAC.
 - Coordinate with YMCA CRS' Emergency Operation Center.
 - Work with YMCA CRS to create work schedules for Children's Area Workers and request additional staff if needed.
- Communicate
 - Maintain communication with Children's Area Supervisor.
 - Establish communication with Save the Children for additional resources.

Children's Area Manager Position Description

- Manage
 - Coordinate with Oversight Manager and YMCA CRS to ensure child care services and supplies.
 - Oversee Children's Area Supervisors and assist with issues beyond their control.
 - Troubleshoot onsite issues with the Children's Area Supervisor.

Quick Tips

- Check in with Oversight Manager
- Coordinate with YMCA CRS and LAC Children's Area Supervisors
- Review Children's Area Manager Checklist

Good Luck

- Remember, the Children's Area Manager is responsible for coordinating with the YMCA CRS to ensure the safety of the children at the LACs.
- Thank you for your commitment.