

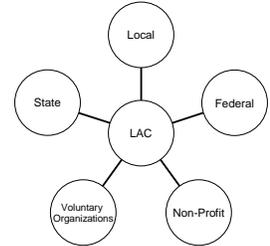
## Local Assistance Center (LAC)

### Health and Human Services Agency (HHSA) Liaison Training

LAC Just-In-Time Training

## Mission

- LACs provide a centralized location for services and resource referrals for disaster-caused needs, assistance and guidance following a disaster or significant emergency.



## HHSA Liaison Position Description

- Coordinate
  - Coordinates with the LAC Manager about HHSA Services.
  - Coordinates with the HHSA Oversight Team Resource Coordinator about site plans, services, wait times, issues, additional resources and staff.
- Assist
  - HHSA Liaisons assist HHSA Services by troubleshooting the problems and determining additional staffing needs.
  - Assist by providing services to clients.
  - Support HHSA Services at the LAC site and direct HHSA Services when the need arises.

## Quick Tips

- Sign in
- Obtain HHSA Liaison Vest
- Check in with LAC Manager
- Coordinate with the Oversight Team HHSA Resources Coordinator
- Review HHSA Liaison Checklist

## Good Luck

- Remember, the HHSA Liaison is responsible for the on-site management of Health and Human Services Agents, and also coordinating with the Oversight Team's HHSA Resource Coordinator.
- At the end of the shift sign out and return the vest.
- Thank you for your commitment.