

**NAME:** **ALPINE DESIGN REVIEW BOARD**

**LEGAL AUTHORITY:** County Administrative Code Section 396.10; Board Resolution on 4/3/1991 (8); Board Resolution on 4/4/2001 (6); Amended 6/11/02 (11).

**MEMBERS  
APPOINTED BY:**

All nominations to the Board are subject to the review and approval of the Board of Supervisors

**MEMBERSHIP  
COMPOSITION:**

Composed of five (5) members who shall hold numbered seats as follows:

- Alpine Community Planning Group shall nominate members for Seats 1 and 3.
- The Chamber of Commerce shall nominate members for Seats 2 and 4.
- The member for Seat 5 shall be nominated by the Chamber of Commerce, from a slate of five persons associated with the Alpine business community who have been selected by the Alpine Planning Group.

All nominations shall be made during the calendar year prior to the expiration of the respective term.

Members shall reside, maintain a business, or own property or be employed in the Community Planning Area.

In selecting candidates, emphasis shall be given to the following:

1. One of the members nominated by the Alpine Community Planning Group shall be a building or design professional, such as an architect, landscape architect, planning consultant, civil engineer, unless the Group is unable to find an acceptable candidate with such a professional background.
2. The nominee for Seat 2 shall be an owner of property in the town zoned or used for business purposes.
3. Candidates with design backgrounds in architecture, landscape architecture, urban planning, fine arts, and construction.
4. At least one representative of the community planning group.
5. At least one representative of the local business community.

The Board shall elect a Chairperson, Vice Chairperson, and a Secretary from among its members.

- TERMS:** The term of office shall be four (4) years.  
A member may be re-appointed for a second term or removed by a majority of the Board of Supervisors.
- DUTIES:** To implement provisions of Section 396.1 of the County Administrative Code in relation to preparation and development of Community Design Guidelines for the purpose of guiding architecture and design of new development in the community to maintain a community identity.  
  
Members may prepare and adopt rules for the internal conduct of its business.
- MEETING DATE AND LOCATION:** 1<sup>ST</sup> Monday – 7:30 p.m.  
2605 Alpine Boulevard, Alpine
- CONTACT PERSON:** Stephanie Wells  
Planning & Development Services  
Mail Stop: O – 650  
858-495-5336
- REVISED:** August 15, 2018