

County of San Diego
BORREGO SPRINGS COMMUNITY SPONSOR GROUP
MEETING AGENDA

Thursday January 9, 2014 at 4:30 P.M.
Borrego Springs High School Community Room
2281 Diegueno Road, Borrego Springs, California

Administrative Items

- A. Call to Order
- B. Roll Call of Members
- C. Approval of the Agenda
- D. Members' review of maps and other printed materials for meeting: 15 minutes
- E. Consideration and approval of Minutes from the meetings of December 5, 2013
- F. Correspondence
- G. Committee reports
- H. Public Comment: an opportunity for members of the public to speak to the Sponsor Group on any subject matter within the group's jurisdiction that is not already on today's agenda, with a time limit of three minutes (3:00) per speaker.

Action Items

- A. Annual organizational meeting items, including: a.) regular meeting schedule for February 2014 through January, 2015; and b.) nomination and election of Chair, Vice Chair, and Secretary to begin serving terms commencing with the end of this January meeting, and ending at the end of the January 2015 regular monthly meeting
- B. Consideration of candidates to recommend as a replacement for vacant seat #11, expiring Jan. 5, 2017.
- C. Discussion and possible action on a request for Sponsor Group support for County Traffic Engineer's recommendation to install yield controls along Tilting T Drive at the Flying H Road, Frying Pan Road and Double O Road intersections.

Non-Action Items

- A. Continuing discussion of Specific Plans & Special Study Areas in the Borrego Springs Community Plan of August 3, 2011, as updated subsequently.
- B. Possible pre-application discussion of rezoning of commercial parcels at the northeast corner of Ocotillo Drive and Palm Canyon Drive.

The next regular meeting will be held February 6, 2014 at 4:30 P.M. at the Borrego Springs High School Community Room, 2281 Diegueno Road, Borrego Springs, CA 92004. **If this Agenda is revised, a revised copy will be posted 72 or more hours prior to the meeting. The final Agenda may include additional Administrative or Non-Action items.** For further information contact the Chair at Rich@BorregoValleyInn.com or (760) 767-3319. Address all U.S. Mail to: Rich Caldwell, Chair, Borrego Springs Community Sponsor Group, P.O. Box 1371, Borrego Springs, CA 92004-1371.

1
2
3
4
5
6
7
8
9
10
11
12

County of San Diego
BORREGO SPRINGS COMMUNITY SPONSOR GROUP
STUDY GROUPS WORKSHOP MINUTES
Thursday December 5, 2013 at 3:15 P.M.
Borrego Springs High School Community Room
2281 Diegueno Road, Borrego Springs, California

13
14
15

Administrative Items

- 16
17
18
19
20
21
- A. Call to Order – called to order by chair R. Caldwell at 15:15
 - B. Roll Call of Sponsor Group Members – present: Caldwell, R.; Falk, R.; Haldeman, J; and Webb, S.

22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37

Action Items

- A. none

38
39
40

Non-Action Items

- A. Facilitated workshop discussions within and among Study Groups comprised of community members and stakeholders as well as Sponsor Group Members addressing the Specific Plans & Special Study Areas in the Borrego Springs Community Plan adopted August 3, 2011.

The workshop ended at 16:15.

submitted by R. Caldwell substituting for T. Beltran

1
2
3
4
5
6
7

County of San Diego
BORREGO SPRINGS COMMUNITY SPONSOR GROUP
MEETING MINUTES

Thursday December 5, 2013 at 4:30 P.M.
Borrego Springs High School Community Room
2281 Diegueno Road, Borrego Springs, California

8
9

Administrative Items

- 10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
- A. Call to Order – meeting called to order at 16:30
 - B. Roll Call of Members – present: Caldwell, R.; Caldwell, Dr. S.; Falk, R; Haldeman, J.; and Webb, S.
 - C. Approval of the Agenda – Webb moved approval as submitted, Haldeman seconded, unanimous approval.
 - D. Members’ review of maps and other printed materials for meeting: none
 - E. Consideration and approval of Minutes from the regular meeting of October 3, 2013, special meeting of October 29, 2013, and the workshop meeting of October 3, 2013 – Haldeman moved approval as submitted, Falk seconded. The October 3 regular meeting minutes were corrected at line #83 to reflect a 3:15 P.M. vs. 3:30 P.M. meeting time. The amended minutes were unanimously approved.
 - F. Correspondence. R. Caldwell reported: preparing and sending email on group action in re: Desert Pantry ABC license application; telephone discussion with Philip Cleary with regard to pre-application discussion of rezoning for parcels at N.E. intersection of Palm Canyon Drive and Ocotillo; he did not attend November Borrego Village Assoc. meeting as it was canceled.
 - G. Committee reports – none.
 - H. Public Comment – none.

28
29

Action Items

- 30
31
32
33
34
- A. Change of regular meeting date for January, 2014 from Jan. 2 to Jan. 9. So moved by Caldwell, Dr. S. and seconded by Haldeman, unanimously approved.
 - B. Consideration of candidates to recommend a replacement for vacant seat #11, expiring Jan. 5, 2017. This item was held over to January meeting pending Registrar of Voters certification of application.

35
36

Non-Action Items

- 37
38
39
40
- A. County of San Diego Parks Department update by Steve Cast, Project Manager. Mr Cast and one other county employee briefed the group on new policies affecting: 1.) naming rights for objects and facilities within county parks; and 2.) changes to fee ranges.

41 B. Continuing discussion of Specific Plans & Special Study Areas in the Borrego
42 Springs Community Plan of August 3, 2011. No discussion.

43
44 At 17:15 Dr. Caldwell moved adjournment, seconded by R. Falk, and the meeting was
45 adjourned by unanimous agreement.

46
47 minutes submitted by R. Caldwell substituting for T. Beltran

DRAFT

Borrego Springs Community Sponsor Group
2014-15 Proposed Regular Meeting Dates / Times

All meetings to commence at 4:30 P.M. Pacific Time and are normally held on the first Thursday of the month except where noted*

February 6, 2014

March 6, 2014

April 3, 2014

May 1, 2014

June 5, 2014

*July 10, 2014 [only if action required]

August 7, 2014 [only if action required]

September 4, 2014

October 2, 2014

November 6, 2014

December 4, 2014

*January 8, 2015 [annual organizational meeting]

COUNTY OF SAN DIEGO, CALIFORNIA
BOARD OF SUPERVISORS POLICY

Subject

Planning and Sponsor Group Policies and Procedures

**Policy
Number**

I-1

Page

17 of 24

Section III Group chairs are encouraged to meet collectively from time to time with the Chair of the County Planning Commission to discuss community planning and regional planning issues and to advise the Planning Commission on planning matters.

Section IV Annually each seated member must complete a community planning/sponsor group training available online and in person. All newly elected and appointed planning group and newly appointed sponsor group members being seated on the first Monday after January 1 shall complete the community planning/sponsor group training in person prior to being seated. All planning and sponsor group members appointed after the first Monday after January 1 shall complete the planning and sponsor group training online prior to being seated.

Section V Each member shall comply with the provisions of this Policy and the Ralph M. Brown Act and required training. Any alleged violation of the provisions of the Ralph M. Brown Act or this Policy may be investigated by the Department of Planning & Development Services and appropriate actions may be taken, including those actions detailed in Article VIII of the Bylaws of this Policy.

Section VI Each group may be represented by the Chair or his/her designee at all County hearings.

ARTICLE IV - OFFICERS

Section I The election of officers is a responsibility of group membership and is governed in accordance with the Group's Standing Rules. If there are no applicable Standing Rules, the following Sections II through VI apply.

Section II The group elects from its members the following officers: Chair, Vice-Chair and Secretary. Officers shall be elected annually upon nomination by members of the group or by a slate of nominees prepared by a nominating committee. A majority vote of the authorized membership is required to elect officers. Newly elected officers shall take office at the end of the meeting during which they were elected.

Section III If an office is vacated, the Chair will temporarily appoint a member of the group to fill the vacancy until a new officer is elected. Such election shall be held within 30 days of the vacancy.

Section IV The Chair provides general supervisory guidance to the group and presides over all its meetings. The Chair develops the meeting agenda. The Chair assigns coordinating duties to the Vice-Chair as necessary. The Chair is the sole official spokesperson for the group unless this responsibility is delegated by the Chair. The Chair may vote on every motion put before the members.

Section V In the absence of the Chair, the Vice-Chair assumes the duties and responsibilities of the Chair. The Chair may create a file of correspondence during his or her tenure. At the end of the Chair's term, this file shall be added to the correspondence file maintained by the Secretary.

COUNTY OF SAN DIEGO, CALIFORNIA
BOARD OF SUPERVISORS POLICY

Subject	Policy Number	Page
	Planning and Sponsor Group Policies and Procedures	I-1

Section VI One person may be elected Secretary or the responsibilities may be rotated among the group's membership. However, regardless of the number of people who serve as Secretary, the following functions must be carried out. The Secretary records the minutes of all group meetings and maintains a file of all group correspondence. The Secretary keeps the roll, certifies the presence of a quorum, and keeps a record of actions as they occur at each meeting. If the group meets regularly once a month, minutes shall be sent to the Department of Planning & Development Services, when feasible, two weeks after the minutes are approved by the group but no later than two months from the time the meeting described in the minutes occurred; if the group meets regularly twice a month, minutes shall be sent to the Department of Planning & Development Services, when feasible, eight days after the minutes are approved by the group and no later than one month from the time the meeting described in the minutes occurred. Minutes shall record the motions and the names of those who make and second motions if seconds are required. Likewise, the minutes shall indicate which members voted against, disqualified themselves, or abstained from voting on a motion. If a member disqualified themselves, the minutes shall state the reason. (All planning/sponsor group agendas and minutes are kept on file in the Office of the Clerk of the Board of Supervisors as required by the Public Information Act.) It will be the responsibility of County staff to place published legal advertisements for groups who are involved in Plan Updates. Groups not involved in an Update shall be responsible for placing legal advertisements for group meetings. County staff shall reproduce and distribute the group's meeting notices and minutes to interested parties for a nominal fee.

ARTICLE V - SUBCOMMITTEES

Section I The conduct and membership of subcommittees is a responsibility of the group's membership and is governed in accordance with the group's Standing Rules. If there are no applicable Standing Rules, the following Sections II through V apply. However, no subcommittee shall include a quorum of the planning or sponsor group.

Section II The Chair shall appoint the chair of all subcommittees (except the nominating subcommittee) and all its members with the concurrence of a majority of the group. There may be standing as well as ad hoc subcommittees. Chairs of subcommittees must be members of the planning and sponsor group. Membership on the subcommittee is open to all interested citizens, but requires nomination by the Chair and appointment by the group. All members of a subcommittee may vote on subcommittee matters. However, at group meetings, only authorized group members may vote.

Section III The purpose and scope of activities of each subcommittee shall be outlined in writing by the chair of the group upon creation of the subcommittee, and shall relate to planning and land use matters important to their community.

Section IV Each subcommittee chair shall be responsible for keeping records of actions and reports of the subcommittee and shall submit these actions and report to the



County of San Diego

APPLICATION FOR APPOINTMENT TO A PLANNING OR SPONSOR GROUP VACANCY

(For Mid Term or Post Election Appointments Only NOT TO BE USED FOR REGULAR GROUP ELECTIONS)

GROUP NAME:

Borrego Springs Community Sponsor Group

APPLICANT NAME: Bonnie Petrach

SUPERVISORIAL DISTRICT: 5

Current Membership on Other Boards, Commissions or Committees (BCC):

Name of BCC:

Date Appointed

None

Specialized Experience or Knowledge:

Retired from County Housing & Community Development. Duties included determining program eligibility, inspecting housing, review grant applications, fraud investigations, County Fair Housing rep.

Occupational Experience:

Employer: SD County

Position Title:

Dates of Employment

Current: Retired

Past: SD County

Analyst

1985-2012

Past:

Statement of why you feel you would be the best candidate to fill this vacancy:

I've been a full-time Borrego resident for 1 1/2 years, so I can bring a new perspective.

Four horizontal lines for additional text.

The undersigned agrees to comply with all Board of Supervisors policies pertaining to Community Groups and understands that Group members are subject to the open meeting requirements of the Ralph M. Brown Act.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

If applying for a Planning Group: I declare that I am registered to vote within the Planning Group's boundaries.

If applying for a Sponsor Group: I declare that I currently own property in or reside within the Sponsor Group's boundaries.

If appointed I will file Form 700, Statement of Economic Interest in a timely manner as instructed in the appointment letter.

SIGNATURE: Bonnie Petrach DATE: 10-2-13

PRINT NAME ON VOTER'S REGISTRATION FORM: Bonnie Petrach First Name Last Name

Planning Group - Internal use only:

Registrar of Voters confirmation:

I certify that the above is a registered voter of the DESERT COMMUNITY SPONSOR GROUP Planning Group for which he/she seeks to be appointed.

Voter ID # 901102

Signed: D. Garcia Deputy Registrar of Voters

R.O.V. Date Stamp:

2013 DEC 23 AM 9:39 REC'D S.D. CO. ROV



This application is a public record and is subject to the rules of disclosure.

The information on pages one and two of this document will be scanned and posted as PDF documents to the Clerk of the Board's Web site.

The following private Information is for internal use only and will not be posted to the web site.

NAME: Bonnie Petrach SUPERVISORIAL DISTRICT: 5

RESIDENCE ADDRESS:

3449 Santa Saba Rd, Borrego Springs, CA 92004

MAILING ADDRESS (IF different than above):

PO Box 6161, Borrego Springs, CA 92004

BUSINESS ADDRESS:

NA

E-MAIL ADDRESS:

bonniepetrach@ymail.com

TELEPHONE NUMBERS (Include Area Code):

HOME: NA

CELL: 619-504-6197

WORK: NA

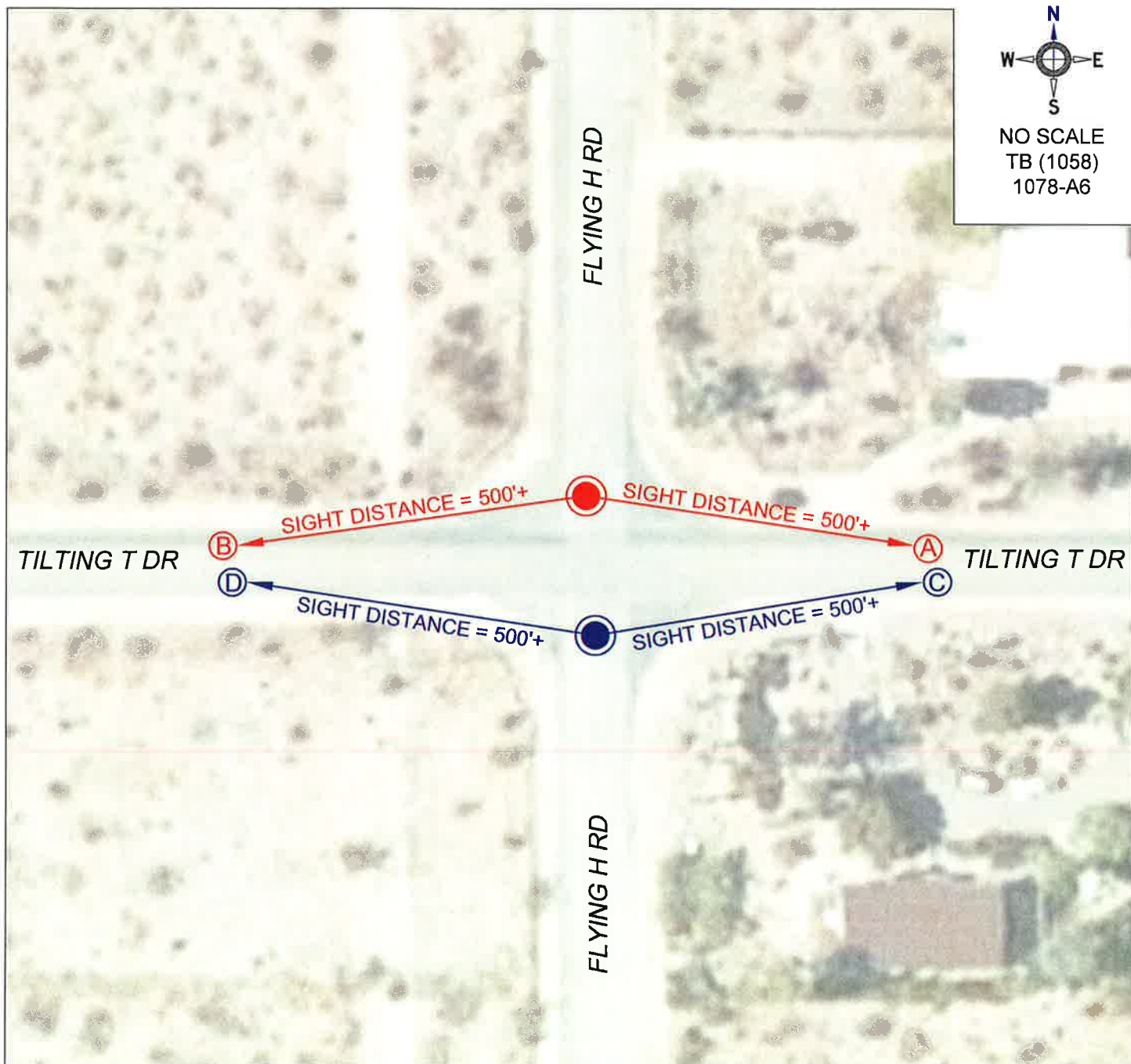
① SIGHT DISTANCE (SD) TAKEN ON NORTH LEG OF FLYING H RD, 8' BACK FROM PROLONGATION OF EDGE OF PAVEMENT ON TILTING T DR:

- ① SIGHT DISTANCE (SD) LOOKING AT EASTERLY DIRECTION = 500'+
- ② SIGHT DISTANCE (SD) LOOKING AT WESTERLY DIRECTION = 500'+

③ SIGHT DISTANCE (SD) TAKEN ON SOUTH LEG OF FLYING H RD, 8' BACK FROM PROLONGATION OF EDGE OF PAVEMENT ON TILTING T DR:

- ③ SIGHT DISTANCE (SD) LOOKING AT EASTERLY DIRECTION = 500'+
- ④ SIGHT DISTANCE (SD) LOOKING AT WESTERLY DIRECTION = 500'+

NOTE:
 PREVAILING SPEED (MPH) = 50 TO 55 MPH
 MINIMUM OPERATIONAL STOPPING SIGHT DISTANCE (FT) REQUIRED = 412 FT.



① SIGHT DISTANCE LOOKING AT EASTERLY DIRECTION = 500'+



② SIGHT DISTANCE LOOKING AT WESTERLY DIRECTION = 500'+



③ SIGHT DISTANCE LOOKING AT EASTERLY DIRECTION = 500'+



④ SIGHT DISTANCE LOOKING AT WESTERLY DIRECTION = 500'+

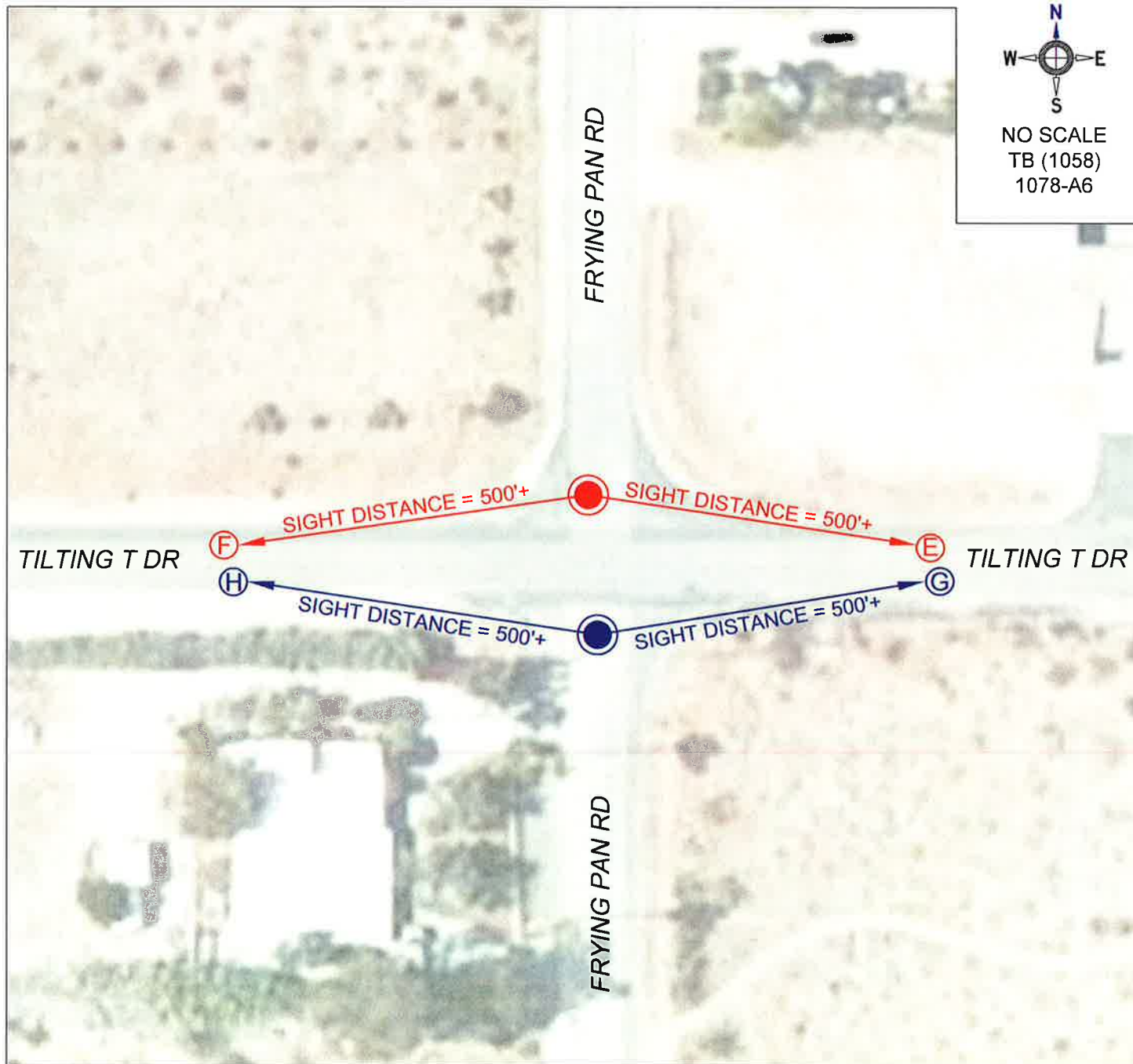
● SIGHT DISTANCE (SD) TAKEN ON NORTH LEG OF FRYING PAN RD, 8' BACK FROM PROLONGATION OF EDGE OF PAVEMENT ON TILTING T DR:

- Ⓔ SIGHT DISTANCE (SD) LOOKING AT EASTERLY DIRECTION = 500'+
- Ⓕ SIGHT DISTANCE (SD) LOOKING AT WESTERLY DIRECTION = 500'+

● SIGHT DISTANCE (SD) TAKEN ON SOUTH LEG OF FRYING PAN RD, 8' BACK FROM PROLONGATION OF EDGE OF PAVEMENT ON TILTING T DR:

- Ⓖ SIGHT DISTANCE (SD) LOOKING AT EASTERLY DIRECTION = 500'+
- Ⓗ SIGHT DISTANCE (SD) LOOKING AT WESTERLY DIRECTION = 500'+

NOTE:
 PREVAILING SPEED (MPH) = 50 TO 55 MPH
 MINIMUM OPERATIONAL STOPPING SIGHT DISTANCE (FT) REQUIRED = 412 FT.



Ⓔ SIGHT DISTANCE LOOKING AT EASTERLY DIRECTION = 500'+



Ⓕ SIGHT DISTANCE LOOKING AT WESTERLY DIRECTION = 500'+



Ⓖ SIGHT DISTANCE LOOKING AT EASTERLY DIRECTION = 500'+



Ⓗ SIGHT DISTANCE LOOKING AT WESTERLY DIRECTION = 500'+

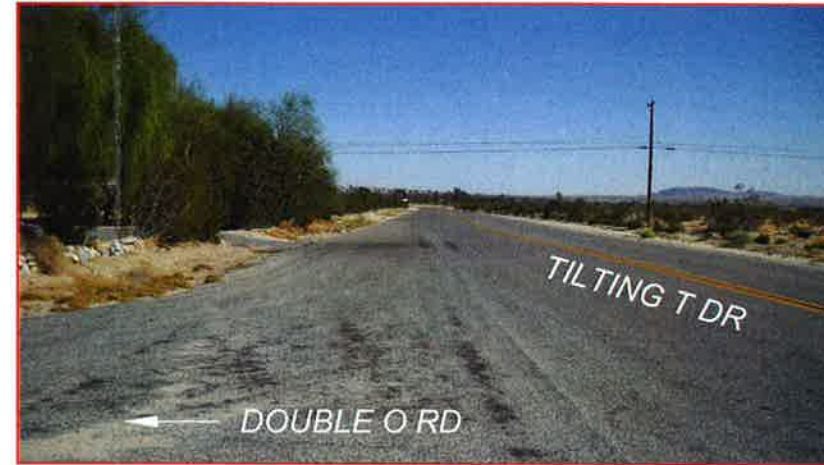
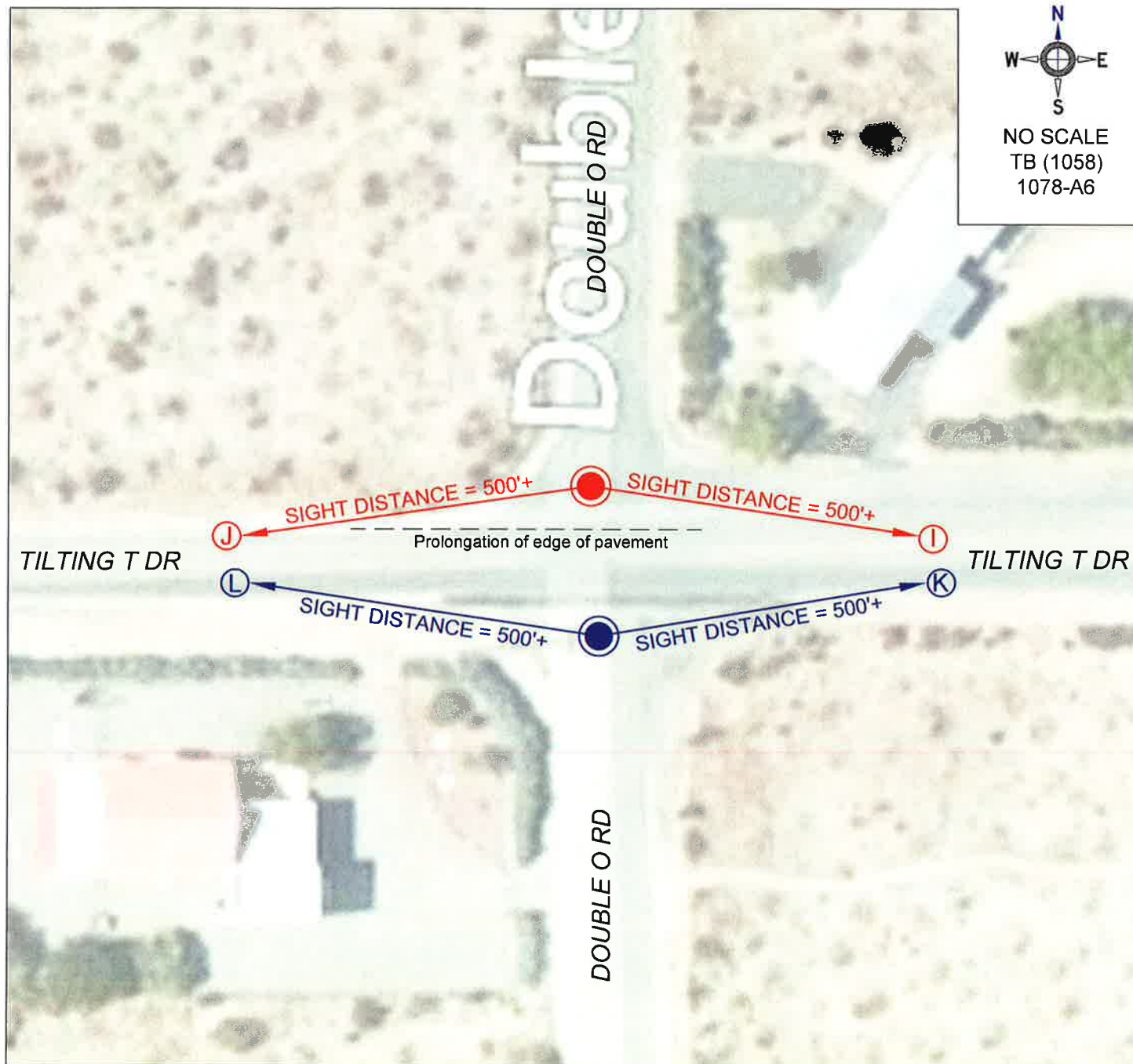
① SIGHT DISTANCE (SD) TAKEN ON NORTH LEG OF DOUBLE O RD, 8' BACK FROM PROLONGATION OF EDGE OF PAVEMENT ON TILTING T DR:

- ① SIGHT DISTANCE (SD) LOOKING AT EASTERLY DIRECTION = 500'+
- ② SIGHT DISTANCE (SD) LOOKING AT WESTERLY DIRECTION = 500'+

② SIGHT DISTANCE (SD) TAKEN ON SOUTH LEG OF DOUBLE O RD, 8' BACK FROM PROLONGATION OF EDGE OF PAVEMENT ON TILTING T DR:

- ③ SIGHT DISTANCE (SD) LOOKING AT EASTERLY DIRECTION = 500'+
- ④ SIGHT DISTANCE (SD) LOOKING AT WESTERLY DIRECTION = 500'+

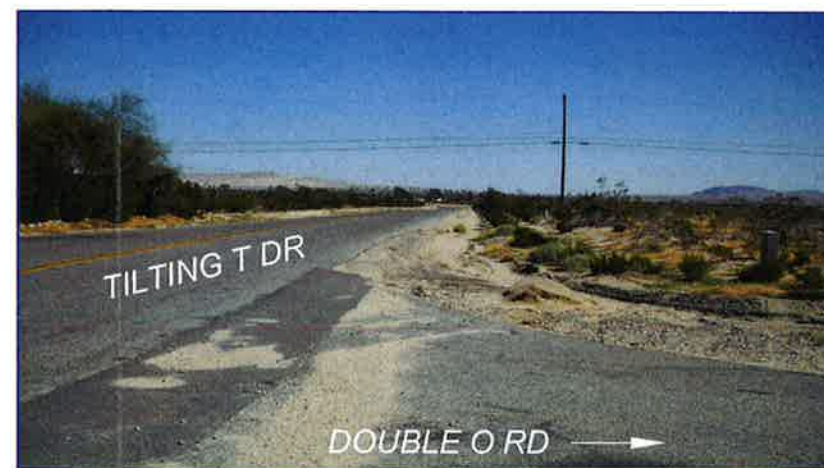
NOTE:
 PREVAILING SPEED (MPH) = 50 TO 55 MPH
 MINIMUM OPERATIONAL STOPPING SIGHT DISTANCE (FT) REQUIRED = 412 FT.



① SIGHT DISTANCE LOOKING AT EASTERLY DIRECTION = 500'+



② SIGHT DISTANCE LOOKING AT WESTERLY DIRECTION = 500'+



③ SIGHT DISTANCE LOOKING AT EASTERLY DIRECTION = 500'+



④ SIGHT DISTANCE LOOKING AT WESTERLY DIRECTION = 500'+