

**County of San Diego**  
**BORREGO SPRINGS COMMUNITY SPONSOR GROUP**  
**MEETING AGENDA**

**Thursday January 8, 2015 at 4:30 P.M.**  
**Borrego Springs High School Community Room**  
**2281 Diegueno Road, Borrego Springs, California**

**Administrative Items**

- A. Call to Order
- B. Roll Call of Members
- C. Approval of the Agenda
- D. Members' review of maps and other printed materials for meeting: 15 minutes
- E. Consideration and approval of Minutes from the meeting(s) of December 4, 2014
- F. Public Comment: an opportunity for members of the public to speak to the Sponsor Group on any subject matter within the group's jurisdiction that is not already on today's agenda, with a time limit of three minutes (3:00) per speaker.
- G. Correspondence & Chair's report
- H. Committee reports
  - a. Study Groups

**Non-Action Items**

- A. Announcement of vacancy for seat #10, term 1/5/15 to 1/5/19.

**Action Items**

- A. Recommendation to Board of Supervisors to extend terms of current Members Rebecca Falk and Richard Caldwell.
- B. Elections of Secretary, Vice Chair, and Chair to serve through the conclusion of the January, 2016 regular monthly meeting.
- C. Approval of regular monthly meeting schedule for February 2015 through January, 2016.

The next regular meeting will be held February 5, 2015 at 4:30 P.M. at the Borrego Springs High School Community Room, 2281 Diegueno Road, Borrego Springs, CA 92004. **If this Agenda is revised, a revised copy will be posted 72 or more hours prior to the meeting. The final Agenda may include additional Administrative or Non-Action items.** For further information contact the Chair at [Rich@BorregoValleyInn.com](mailto:Rich@BorregoValleyInn.com) or (760) 767-3319. Address all U.S. Mail to: Rich Caldwell, Chair, Borrego Springs Community Sponsor Group, P.O. Box 1371, Borrego Springs, CA 92004-1371.

**Public Disclosure**

We strive to protect personally identifiable information by collecting only information necessary to deliver our services. All information that may be collected becomes public record that may be subject to inspection and copying by the public, unless an exemption in law exists. In the event of a conflict between this Privacy Notice and any County ordinance or other law governing the County's disclosure of records, the County ordinance or other applicable law will control.

**Access and Correction of Personal Information**

You can review any personal information collected about you. You may recommend changes to your personal information you believe is in error by submitting a written request that credibly shows the error. If you believe that your personal information is being used for a purpose other than what was intended when submitted, you may contact us. In all cases, we will take reasonable steps to verify your identity before granting access or making corrections.

Proposed regular monthly meeting schedule for the Borrego Springs  
Community Sponsor Group February, 2016 through January, 2016

Feb 5  
Mar 6  
Apr 2  
May 7  
June 4  
Sep 3  
Oct 1  
Nov 5  
Dec 3  
Jan 7

All meetings to commence at 4:30 P.M.

**County of San Diego**  
**BORREGO SPRINGS COMMUNITY SPONSOR GROUP**

January 5, 2015

**TO: All registered voters and property owners in Borrego Springs**

**RE: Invitation to apply to fill open seat**

The Borrego Springs Community Sponsor Group is now accepting applications for appointment to an open seat on the group (#10, term 1/5/2015-1/5/2019). Applicants must be: a.) registered to vote in San Diego County; and b.) live in the Borrego Springs Sponsor Group area or own property there. Submit an application on County of San Diego Form PDS-900, which can be downloaded from [http://www.sandiegocounty.gov/dplu/docs/Planning-Sponsor\\_Group\\_Application.pdf](http://www.sandiegocounty.gov/dplu/docs/Planning-Sponsor_Group_Application.pdf)

Submit application by **January 31, 2015** either by:

- a.) U.S. Mail to P.O. Box 1371, Borrego Springs, CA 92004-1371;
- b.) email as a PDF format file attachment to Rich@BorregoValleyInn.com; or
- c.) FAX to (760) 465-5025.

***Do not submit applications to a member of the Sponsor Group.***

Applications will be reviewed and applicants interviewed at the February 5, 2015 regular meeting for possible recommendation for appointment, and all applicants are advised to attend. If selected for recommendation by the group, one application will be forwarded to the Board of Supervisors for further review and possible appointment. This process typically takes several months to complete.

The Borrego Springs Community Sponsor Group is a working group that meets at 4:30 P.M. on the first Thursday of every month except July and August. You may only miss 3 consecutive regular group meetings before your appointment may be revoked. Additional time and effort is required for committee work and also for project teams formed to analyze specific projects and issues and report back to the group with comments and recommendations. Each member is expected to serve as an officer of the group at some point during their term, requiring additional time and effort. You will be expected to read and understand the many communications, maps, reports, drafts, and other materials provided by the County of San Diego in order for you to be able to do your job. You will be required to file a California Fair Political Practices Commission Form 700 disclosure annually. You will be required to attend annual trainings, either online or in San Diego. If you miss the required annual training you will not be allowed to vote on matters that come before the group. You may be asked to travel to San Diego to attend specific meetings, the Board of Supervisors and various others, in order to represent the group.

If you have questions contact Rich Caldwell, Chair, at Rich@BorregoValleyInn.com, (760) 767-3319, or at P.O. Box 1371, Borrego Springs, CA 92004-1371.



# County of San Diego

## APPLICATION FOR APPOINTMENT TO A PLANNING OR SPONSOR GROUP VACANCY

(For Mid Term or Post Election Appointments Only  
**NOT TO BE USED FOR REGULAR GROUP  
ELECTIONS**)

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**GROUP NAME:**

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APPLICANT NAME: \_\_\_\_\_

SUPERVISORIAL DISTRICT: \_\_\_\_\_

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**Current Membership on Other Boards, Commissions or Committees (BCC):**

Name of BCC:

Date Appointed

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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**Specialized Experience or Knowledge:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Occupational Experience:**

Employer:

Position Title:

Dates of Employment

Current: \_\_\_\_\_

Past: \_\_\_\_\_

Past: \_\_\_\_\_

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**Statement of why you feel you would be the best candidate to fill this vacancy:**

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The undersigned agrees to comply with all Board of Supervisors policies pertaining to Community Groups and understands that Group members are subject to the open meeting requirements of the Ralph M. Brown Act.

By signing below, I declare that the information provided above is accurate and complete to the best of my knowledge.

If applying for a Planning Group: I declare that I am registered to vote within the Planning Group's boundaries.

If applying for a Sponsor Group: I declare that I currently own property in or reside within the Sponsor Group's boundaries.

If appointed I will file Form 700, Statement of Economic Interest in a timely manner as instructed in the appointment letter.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME ON VOTER'S REGISTRATION FORM: \_\_\_\_\_  
First Name Last Name

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**Planning Group – Internal use only:**

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Registrar of Voters confirmation:

I certify that the above is a registered voter of the \_\_\_\_\_ Planning Group for which he/she seeks to be appointed.

Voter ID # \_\_\_\_\_

Signed: \_\_\_\_\_  
Deputy Registrar of Voters

R.O.V. Date Stamp:

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This application is a public record and is subject to the rules of disclosure.

The information on pages one and two of this document will be scanned and posted as PDF documents to the Clerk of the Board's Web site.

The following private Information is for internal use only and will not be posted to the web site.

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NAME: \_\_\_\_\_ SUPERVISORIAL DISTRICT: \_\_\_\_\_

RESIDENCE ADDRESS:  
\_\_\_\_\_

MAILING ADDRESS (If different than above):  
\_\_\_\_\_

BUSINESS ADDRESS:  
\_\_\_\_\_

E-MAIL ADDRESS:  
\_\_\_\_\_

TELEPHONE NUMBERS (Include Area Code):  
HOME: \_\_\_\_\_  
CELL: \_\_\_\_\_  
WORK: \_\_\_\_\_

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## **Procedures to fill Planning or Sponsor Group Vacancies:**

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1. The Planning or Sponsor Group Chair shall inform PDS within 10 days following a vacancy (contact: Lisa Fitzpatrick at 858-694-3816 or email: Lisa.Fitzpatrick@sdcounty.ca.gov).
2. The Planning or Sponsor Group Chair posts a Vacancy Announcement (VA) in a public place in addition to contacting The Clerk of the Board of Supervisors (COB), Public Services at 619-531-5601.
3. Interested candidates complete an “Application For Appointment to a Planning or Sponsor Group Vacancy” which can be obtained from the Group or from the COB web site at: <http://www.sdcounty.ca.gov/cob/> or from <http://www.sdcounty.ca.gov/pds/index.html>
4. Applicant submits the application to the Planning or Sponsor Group.
5. Planning Group Chair confirms with the Registrar of Voters (ROV) that nominee is a registered voter. (ROV Fax Number: 858-694-2955). The Chair should include a coversheet with the return telephone number. The response should be received within 24 hours of transmission.
6. The Planning or Sponsor Group places the consideration and selection of applicants on their next meeting agenda.
7. The Agenda is posted in at least two public places.
8. All submitted applications are considered at the next scheduled Group meeting.
9. The Planning or Sponsor Group recommends one viable candidate.
10. The Group sends a letter to the District Supervisor with a copy of the candidate’s application, a copy of the vacancy announcement, and a copy of the meeting minutes that reflect the vote of the planning group recommendation (County of San Diego, Attention: Supervisor \_\_\_\_\_, 1600 Pacific Highway, Mail Stop: 500, San Diego, CA 92101).
11. The District Supervisor asks the COB to place the appointment on the next Board of Supervisors’ (BOS) meeting agenda.
12. The COB prepares and docket a Board Letter for the appointment.
13. After BOS approval, the COB will send a confirmation letter and a Form 700, Statement of Economic Interests (if applicable) to the newly appointed person. Copies of the letter are sent to the District Supervisor, the Group Chair, the ROV and PDS.
14. Once the candidate’s appointment is confirmed by the BOS, he or she may attend Group meetings as a Group member.