Minutes of the Meeting: July 7, 2015

Location: Otay Water District Headquarters
2554 Sweetwater Springs Blvd.
Training Room, Lower Terrace

A. ROLL CALL: 7:00pm, Karibia Baillargeon, Chair
   Members Present: Baillargeon, Brownlee, Feathers, Fitchett, Hernandez, Hyatt, Myers, Rand, Schuppert, Tierney
   Members Absent: Chapman, Perry, Wollitz
   Member Seat Vacant: Becker, Henderson

B. APPROVAL OF MINUTES FOR May 5, 2015  VOTE: 8-0-1-4-2 (Hernandez arrived after vote)
   NO APPROVAL OF MINUTES FOR June 2, 2015. No official meeting was held since there was not a quorum present.

C. PUBLIC COMMUNICATION: Jim Comeau, Spring Valley CPG invited VDO to attend his meetings. Alyssa Burley, Sharon Nold, Judith Walters, David Johnston, Stephen Bickley, and David Zimmerman all introduced themselves as interested in joining VDO for the current openings.

D. ACTION ITEMS
   1. PDS2015-AD-15-012 – Shaw Residence Front Yard Fencing. Waiver Exception Request for 5’ high wrought iron fence with 7’ high pillars, and fence installation within setback distance of property front in private road: 10815 Melva Road, La Mesa, CA 91941.  [Baillargeon] [Michael R. Shaw, Applicant/Owner]

      Ms. Baillargeon introduced the project. Mr. Shaw received a warning from the county to stop work on a fence at the entrance to his property. The project includes eight (8), 7’ tall pilasters with a 5’ high wrought iron fence between them and includes 2 sets of swinging electronic gates. Five (5) pilasters are within the 10’ setback from the property frontage which is a private road. Ms. Baillargeon reviewed the zoning ordinance and found no rules regarding encroachment into private road setbacks. Ms. Myers asked if there were any extenuating circumstance on the Shaw property that would allow for this exception. Mr. Hyatt requested information on the utility easements on the property. No public comment was made.

      Ms. Baillargeon motioned to approve the Waiver Exception, Mr. Schuppert seconded. VOTE: 9-1-0-3-2

   2. PDS2015-AD-15-016 – Panda Dreams Daycare – Administrative permit request for changing from small home family daycare to a large family home daycare: 1739 Wind River Road, El Cajon, CA 92019.  [Feathers] [Yvette Payan, Applicant]

      Ms. Feathers introduced the project. Yvette Payan is applicant and was present. She is requesting a permit to change from a small home family daycare (maximum of 8 children) to a large family home daycare (maximum of 12 children). The daycare runs from 7:30am – 5:30pm Monday through Friday. She would like to add more students to her daycare in order to be able meet her financial obligations and to continue to provide excellent care for the children. Mr. Fitchett commented that he has spoken with several neighbors in the area and they wholeheartedly support the change. No public comment was made.

      Ms. Feathers motioned to approve the Administrative Permit, Ms. Tierney seconded. Mr. Schuppert noted that the Administrative Permit stays with the real estate not the person. VOTE: 10-0-0-3-2
3. **M-15-005 – Goodwill Signage – Signage Minor Deviation Request for new store at Rancho San Diego Village shopping center: 3713, 3715, 3717 Avocado Boulevard, La Mesa, CA, 91941.** [Rand] [Kimberly Nadolski, Applicant]

Mr. Rand introduced the project. Goodwill will be moving to the Avocado Shopping Center within the next two weeks. They are requesting a Signage Minor Deviation Request for their new sign. Mr. Rand has evaluated the sign and it meets all the County’s signage square footage requirements and fits into the community character of the shopping center. Mr. David Kubly was present from Goodwill. He explained Goodwill’s mission statement and distributed detailed drawings of the 4 signs that will be installed; the monument sign, the sign above the front door and the two signs that denote the donation drop off location. Mr. Fitchett asked if there would be any directional signs. Mr. Kubly noted that the shopping center would not allow any additional directional signs.

Mr. Rand motioned to approve the signs as detailed in the handout, Ms. Tierney seconded. VOTE: 10-0-0-3-2


Ms. Myers noted the changes to the Rules of Order Document that she prepared. They included the change in meeting frequency and the change in Group’s address. Lori motion to approve the changes, Mr. Rand seconded VOTE: 10-0-0-3-2.

**E. GROUP BUSINESS**

- There are currently 2 vacant positions and 6 applications for those positions, with one additional pending application. The VOTE for those positions will be taken on Aug. 4, 2015. Ms. Myer and Ms. Baillargeon encouraged all the candidates to reapply for other positions that will be opening during the next few months if they are not elected during the August 4th round.

Mr. Hyatt suggested the group ask for a legal review of the Rules of Order to see if we can reduce the number of times vacancies on the group need to be posted. Ms. Myers reiterated the election process that will take place during the next meeting.

- Ms. Baillargeon asked if there was a process for the group to hold emergency meetings. It was noted that any such meeting would still need to follow the Brown Act requirements and thus is not often feasible.

- Ms. Baillargeon noted that there is a $5,000 reimbursable grant application available to the group from American Society of Landscape Architects. It is due August 1, 2015. Ms. Myers, Ms. Feathers and Ms. Tierney will review for the group. Mr. Schuppert noted that GMIA might want to submit an application as well.

- **VDO Community Planning Group Officers**
  - After a brief discussion Ms. Baillargeon moved to chair the August 4, 2015 meeting with Mr. Rand as Vice-Chair and Ms. Feathers as recording secretary, Ms. Myers seconded. VOTE 10-0-0-3-2
  - After further discussion Ms. Baillargeon moved to nominate Mr. Schuppert as chair with Mr. Rand as Vice-Chair and Ms. Myers as recording secretary for the remainder of the 6-month term through the Jan 2016 meeting. Ms. Brownlee seconded. VOTE 10-0-0-3-2

**F. ADJOURNMENT 8:25pm**

**THERE ARE TWO VACANCIES ON THE GROUP – Seat #1 (Mr. Jonathan Becker, term expires Jan 2017) and Seat #11 (Ms. Allison Henderson, term expires Jan 2017). The deadline for application letters was July 7, 2015. Selection of the new members will occur at the meeting of August 4, 2015.**

**************************************************************************************************

THE NEXT SCHEDULED MEETING IS TUESDAY, AUGUST 4, 2015.