

Valley Center Community Planning Group

Minutes for a regular meeting held on September 9, 2019 at 7:00 p.m. in the Valley Center Community Hall, 28246 Lilac Road, Valley Center, California 92082.

CHAIR: Oliver Smith

VICE-CHAIR: Jeana Boulos

SECRETARY: Kathy MacKenzie

A=Absent; Ab=Abstention; BOS=Board of Supervisors; PDS=Department of Planning & Development Services; DPW=Department of Public Works; DRB=Valley Center Design Review Board; GP= County General Plan; N=Nay; P=Present; PC=County Planning Commission; PSR=Property Specific Requests; R=Recused; SC=Subcommittee; TBD=To Be Determined; VCCPG=Valley Center Community Planning Group; VC= Valley Center; VCPRD=Valley Center Parks & Recreation District; Y=Yea

A. Roll Call

- Meeting was called to order at 7:05 p.m. and a Quorum was established with 13 members present, 1 absence and 1 seat vacancy.

Lisa Adams - P	James Garritson - P	LaVonne Norwood-P
Jeana Boulos - A	Delores Chavez Harmes-P	Oliver Smith - P
William Del Pilar - P	Steve Hutchison - P	Kevin Smith - P
Susan Fajardo - P	Susan Janisch - P	Renee Wolf - P
Dina Gharmalkar - P	Kathy MacKenzie - P	Vacant

B. Pledge of Allegiance - James Garritson

C. Approval of Minutes from Regular Meeting of August 12, 2019

1. Approval of Minutes from Regular Meeting of August 12, 2019

- Motion: To approve the August 12, 2019 Minutes.
- Maker/Second: K. Smith/Norwood
- **Motion Carries 13-0-0 (Y-N-Ab).**

D. Public Communication/Open Forum - Members of the public may address the Planning Group on any topic not on the agenda.

- Jim Chagala spoke to update the group on the Westin Town Center. Mr. Schafer, owner of the land, passed away 3 weeks ago. However, before his death he sold the property to Valley C, LLC and took back some notes that required a payment every few months. BOBS (a commercial property investment company) also loaned money to Valley C, LLC. Valley C, LLC never paid anyone, not even the county. Since no payments were

received, both Westin Town Center & BOBS filed suit. Valley C, LLC then filed for bankruptcy. Jim Chagala represents BOBS commercial property. Westin is now represented by the heirs of Mr. Schafer. BOBS is hurrying to complete the site plan to do the same as Westin had planned. However new traffic reports are now needed and it will take between 2-3 months before going back to the DRB and VCCPG for approval.

- Mr. Hutchison suggested the subcommittee meetings be published in the minutes (North Village).
- Chairman Smith said to send the minutes to Ms. Boulos 72 hours prior (for Agenda).
- Mr. Hutchison said to pass information to Ms. Wolf, a member of the website committee, to post on website and Chairman Smith said to send notices to Ms. Boulos.
- Ms. Chavez-Harmes said she has had no problems getting her subcommittee meeting notices published in the newspaper.
- Mr. Garritson believes it's important for the public and group to know when and where the meetings are taking place.
- Mr. David Ross (newspaper editor) informed the group the newspaper's deadline is Tuesday.
- Ms. Chavez-Harmes reminded the group the subcommittee minutes go to the county as well after approved.
- Chairman Smith apologized that several items were not on the agenda tonight due to his vacation, that included:
 - Cell Tower - delayed by Sprint.
 - Cole Grade Road - received letter from VCPW with letters and responses.
 - ABC for Rite Aid. Rite Aid applied for a liquor license. County sent the document and Chairman Smith spoke to the county this afternoon re: I21. Not received in time for the agenda.
 - Mr. Hutchison asked if the county will provide more. Chairman Smith said no. The law states "schools" must be a certain distance away from a place where liquor is sold. However, preschools don't qualify. Neither state or county laws protect preschools.
 - Special Events Ordinance - assigned Lisa Adams to write letter yesterday, so can't talk about it.
 - ARCO station. Haven't gone through North Community Subcommittee, so not on agenda.
 - PLDO funds request for Parks & Rec. So next month.
 - Request for adding/deleting memberships on subcommittee - so can vote on that today.
 - Standing Rules - will be covered tonight.

E. Action items

1. Discussion and possible vote on PDS2019-VAC-19-002 San Pasqual Canal

Undergrounding Project Open Space Easement Vacation, located at Sunenergy Rd., Valley Center, CA nearest cross street - N. Lake Wohlford Rd., (APN 189-060-42). The City of Escondido and the Vista Irrigation District jointly operate the San Pasqual Raw Water Canal which conveys water 12 miles from the San Luis Rey River to Lake Wohlford. This project will relocate and underground a portion of the canal that crosses the San Pasqual Indian Reservation. The proposed alignment has been accepted by the San Pasqual Indian tribe and the Department of Interior as the preferred alternative. The City of Escondido has secured a 30' wide easement for the pipeline through the subject parcel (O. Smith/Adams)

- Mr. John Harris represents the City of Escondido and was involved with the design of the canal running from Lake Henshaw to Lake Wohlford. A small piece of vacation open easement is on Valley Center land. There are three sections to the project: (1) Replace a ½ mile long section 6-feet wide by 4-feet deep that flows by mountains through the reservation. The water duns daily throughout the year. As a result of litigation this section needs to be removed and put underground and covered by concrete on which can be a road. It is needed to maintain alignment. (2) New pipeline to Lake Wohlford Road, then connects to other pipelines that flow down to the Lake. (3) City of Escondido has secured easements needed. Previously dedicated to open space land will be used.
- The portion in Valley Center is to be abandoned and returned back to natural landscape and requires looking at drainage and potential damage to homes.
- Ms. Fajardo asked what prompted all of this. Mr. Harris informs her a lawsuit over water rights between the Indians and the City of Escondido. The lawsuit settled in 2017. This work is a result of the settlement.
- Ms. Chavez-Harmes asked who is responsible for the abandoned land? Mr. Harris informs her the property owner is the tribe.
- Mr. K. Smith points out the length is 2 miles long.
- Ms. Adams asks why not exchange for open space easement? Mr. Harris said the agreement between the tribe and the City of Escondido has been done. Need to avoid any impact to soil studies done and the hard rock. Thirty feet on either side.
- Mr. Garritson asks if it is possible to have an easement as part of the trails. Mr. Harris informs him there is no “public” intent. Mr. Garritson says it appears all changes are on tribal land, not in Valley Center. Mr. Harris points out the section located within Valley Center.
- Ms. Dorothy Kennedy (audience member) inquires how can the land not be disturbed when drilling? Mr Harris responds “no chance”. There will be controlled blasting 9' in diameter for 6' piping. Small chunks at a time. Drill holes around before blasting.
- Mr. Hutchison asks if mitigation can be elsewhere. Mr. Harris admits they haven't figured out where yet.
- Mr. Garritson asks how much the volume of water carried will be increased. Mr. Harris says it will remain the same.
- Chairman Smith then asks why all the changes then? Mr. Harris again reports these changes are a part of the settlement of the lawsuit.
- Ms. Norwood inquires what section is in Valley Center. Mr. Harris points out the small stretch in VC for the open space easement. It is a 120' long by 35' wide strip that is being converted to “vacation open easement” to the City of Escondido.
- Ms. Fajardo asked how long it will take to complete. Mr. Harris informs her 12 to 16

months.

- Mr. Garritson asks if the water will be cleaner. Mr. Harris confirms the water quality will remain the same. It is simply a realignment as part of the settlement of lawsuit of water rights that comes from Lake Henshaw that is diverted from San Luis River.
- Chairman Smith: Is the City of Escondido working with VC Water? Mr. Harris confirms they are.
- Ms. Kennedy (audience member) asks since the water goes through the La Jolla Indian Reservation, are they a part of this? Mr. Harris confirms they are a party.

Motion: Recommendation to the County that this project is something we support with the caveat that the 30-foot wide by 120-foot long canal is mitigated in some other location within Valley Center.

Maker/Second: Chairman Smith/Chavez-Harmes

Motion Carries: 12-1-0 (Y-N-Ab) - Voice Vote

2. Discussion and possible vote regarding APN 186-120-11 (Owner is Amit Kashi) for access to hook up to main Valley Center sewer line and to purchase four EDU's for the property. (Garritson)

- Ollie is the father of the property owner. His daughter, the owner, is currently out of state, so he is speaking on her behalf. The land is extremely rocky material which makes putting in a septic system very difficult. According to Walter Brad, Professional Engineer with the Water Department, the cost for a septic system will be between \$50,000 - \$55,000, that is why the owner wants to connect to the city sewer line. The county referred the owner to the Valley Center Water District and now the Valley Center Water District is asking for the VCCPG's approval. The property is located very close to the South Village.
- Earlier this year, in February, another application with nearly the same situation (Mr. Matthews) was approved.
- The Kashi's came here six years ago from New York. They visited and fell in love with the beauty.
- Ms. Chavez-Harmes questions who is the property owner and Ollie says his daughter, Amit Kashi.
- Ms. Chavez-Harmes asks how many units his daughter plans on building. Ollie states they only have plans at this time to build one house. It is a 5-bedroom house that's been approved with the contingency of septic approval. Since the ground is so hard, that is why they are asking for the sewer connection in place of the septic system. It is a 9.69 acre parcel.
- Ms. Chavez-Harmes asked if there will ever be commercial property on the acreage? Ollie answered no.
- Mr. Hutchison asks why they are requesting 4 EDU's rather than just 1? Four would be for four houses. Why 4? Ollie responds that Walter Brad suggested it. The Water District wants to cover for the future and it also generates more money to the water district. It is also better for the environment. Ollie goes on to explain that he has 2 daughters and 2 grandchildren. Some day, down the line, they may want to build more houses for the family.
- Ms. Adams points out Ollie has a right to develop the land as the property owner.
- Mr. Hutchison points out that the information shared tonight is in conflict.
- Mr. Del Pilar said Ollie is smart to plan ahead.
- Mr. Ghalmalkar agrees that it is sensible to do all four now.

- Ms. Chavez-Harmes wants to see consistency. The owner needs one, but is requesting four.
- Mr. Garritson said it is wise to keep the option open for the future to build more homes or to subdivide in the future of one home per 2 acres, which is 4 homes.
- Ollie said he is from Iraq and when he was five years old, his family moved to Israel. The family is close and having a family compound makes sense.
- Mr. K. Smith moves to make motion.

Motion 1: Move to approve the request for access to hook up to main Valley Center Sewer line for APN 186-120-11 (Owner is Amit Kashi) and to purchase four EDU's for the property.

Maker/Second: K. Smith/Norwood

Motion Carries: 13-0-0 (Y-N-Ab) - Voice Vote

F. Group Business

1. *Second vote on final VCCPG Standing Rules (as attached to agenda). Rules become effective after the second vote of the rules in September (Chairman Smith)*

- Mr. Del Pilar suggest publication of subcommittee minutes in rules
- Ms. Adams inquires if VCCPG can do amendments as they come up. Chairman Smith said no, the group has to approve all of the standing rules with amendments.
- Mr. Garritson asked if we can approve, then have another discussion for subcommittee. Chairman Smith said no.
- Mr. Gharmalkar asked if there are separate standing rules for subcommittees. Chairman Smith answered no.
- Mr. K. Smith pointed out there is a subcommittee section on meetings.
- Ms. Chavez-Harmes suggested we vote as things stand, and then vote next year if there are changes.
- Mr. Hutchison doesn't see any difficulty in approving tonight.
- Chairman Smith reminds group not to get too detailed. Things change over time.
- Mr. Garritson suggested posted the standing rules on the website and send to the County and also put on Facebook.

Motion: Move to accept VCCPG Standing Rules as approved to date.

Maker/Second: K. Smith/Garritson

Motion Carries: 13-0-0 (Y-N-Ab) - Voice Vote

2. *Vote to approve the addition of Dee Chavez to the North Village Subcommittee (Del Pilar)*

- Mr. Del Pilar asks the group to approve Ms. Chavez-Harmes and Kathleen McCabe to the North Village Subcommittee to replace Jon Vick.
- Mr. Hutchison questioned if Mr. Vick had resigned from the subcommittee. Mr. Del Pilar said no, but he wants Mr. Vick off the subcommittee.
- Chairman Smith wants to hear Mr. Vick's side first before voting.
- Mr. Garritson asks Mr. Del Pilar if Mr. Vick wants off the subcommittee.
- Chairman Smith stated Mr. Vick resigned from the other subcommittees he was on.
- Mr. K. Smith suggests three separate votes.

- Chairman Smith said only one vote is necessary.
- Mr. K. Smith thinks one vote should be about Mr. Vick separately. It is the Subcommittee's chair choice who is on the subcommittee.
- Mr. Del Pilar said "since Jon [Vick] lied to the planning group about the subcommittee not taking a vote when they had," Mr. Pilar no longer has trust in Mr. Vick and wants him off the subcommittee.
- Ms. Fajardo doesn't think Jon lied or purposely deceived anyone.
- Mr. Del Pilar pulled out copies of some emails concerning Mr. Vick's actions and handed them out to the group (SEE ATTACHMENT A) while saying "this is the proof he lied."
- Mr. Hutchison says the VCCPG votes to approve and to remove members of subcommittees.
- Mr. Gharmalkar asks if someone leaves subcommittee, is the seat reassigned or continue with current members.
- Chairman Smith said elections are in January.
- Mr. Garritson asks for second motion.
- Ms. Chavez-Harmes moves to split to approve two separate issues: (1) approving new members; and (2) removing Mr. Vick.
- Chairman Smith points out that by doing so, there would not be an odd number of people on the subcommittee, which is required.

Motion: To appoint Ms. Chavez-Harmes and Ms. McCabe to the North Village Subcommittee.

Maker/Second: D. Pilar/Garritson

Motion Carries: 11-2-0 (Y-N-Ab) - Voice Vote

- Ms. Fajardo questioned the handout from Mr. Del Pilar.
- Mr. Hutchison said Mr. Vick didn't lie.
- Mr. Garritson said perhaps change the language from liar to misrepresented would be better.
- Chairman Smith advised the group that for Mr. Vick to be removed from the Subcommittee, it requires $\frac{3}{4}$ of 15, or 11 votes.
- Mr. K. Smith questions if it is $\frac{3}{4}$ or $\frac{2}{3}$.
- Ms. Chavez-Harmes advised that $\frac{2}{3}$ or 10 votes is needed to terminate discussion.

Motion: To terminate discussion.

Maker/Second: Ms. Chavez-Harmes/Garritson

Motion Fails: 9-4-0 (Y-N-Ab)

Discussion continues.

- Mr. Hutchison said the statement of Mr. Vick lying is not correct. What Mr. Vick was doing in his mind is legitimate and he felt he was being honest.
- Mr. Del Pilar read from the email he distributed. (See ATTACHMENT 1) and followed by saying "No dispute."
- Mr. Hutchison replied his issue is about the disrespect.
- Ms. Chavez-Harmes interjected telling Mr. Hutchison he's missing the point.
- Chairman Smith slammed the gavel.

- Ms. Chavez-Harmes said to the chairman “lead by example.”
- Mr. Hutchison said “it’s about the disrespect. Not so much what or wasn’t said. Disrespect about...”
- Ms. Chavez Harmes interrupted saying “Disrespect was shown by Mr. Vick when he got up and abruptly left the meeting, changed, and inaccurately reflected Jockison’s original motion in the (subcommittee’s) minutes. It’s unfortunate, but it’s all fact. He abruptly left, sent the letter to Chairman Smith and to the newspaper resigning the next day - and from many subcommittees.”
- Mr. Garritson added Mr. Vick was not forced to resign.
- Mr. Del Pilar informed the group Mr. Jockinsen was there, then looked at Mr. Jockinsen seated in the audience and asked, “What’s your take?”
- Mr. Eric Jockinsen said Mr. Vick did not give correct information to Chairman Smith or the VCCPG.
- Ms. Fajardo said she doesn’t think Mr. Vick wants on any subcommittees, but doesn’t know for sure. Calling him a “liar” is not called for. It’s inappropriate. Mr. Vick was very passionate.
- Mr. Garritson suggested removing “liar” from the minutes.
- Mr. Ghalmalkar suggested Mr. Vick was moving in a different direction from the public and had been for several years. He’s passionate, yes; but he’s in conflict with public interest.
- Mr. Del Pilar points out he invited Mr. Vick to the subcommittee board for his knowledge and experience. But, now he no longer trusts him or wants him and motions to remove Jon Vick from the NVSC.
- Ms. Wolf asks Mr. Pilar why he hasn’t contacted Mr. Vick.
- Mr. Del Pilar responds that it is not needed per the rules. He doesn’t need to. He’s lost trust in Mr. Vick.

Motion: To remove Mr. Jon Vick from the North Village Subcommittee.

Maker/Second: Mr. Del Pilar/Garritson

Motion Carries: 8-5-0 (Y-N-Ab) (Voice Vote)

G. Reports of VCCPG Subcommittees

a. Community Plan Update - (Steve Hutchison, Chair)

- No updates.

b. Emergency Evacuation Subcommittee – (Delores Chavez-Harmes, Chair)

- No updates.

c. Member Training - (Oliver Smith, Chair)

- No updates.

d. Mobility – (Dina Gharmalkar, Chair)

- Desmond Smith’s office called. They are interested in a combined group for mobility. Chairman Smith said great, but we still need to keep our subcommittee to gain knowledge. It’s in our best interests
- Elizabeth Crane, audience member, said she bought a house on Cole Grade and is well aware of the changes. She was told rubberized asphalt would be used in the project to keep the noise down. Now she has been told that is not correct. If it is not being used, she suggests a sound wall. She brought letters. A sound wall is her good faith recommendation because they will help with the aesthetics,

safety, sound, and light and recommends this to the county.

- Chairman Smith asked Ms. Crane to email him the letters for distribution to the group.

e. Nominations – (Susan Fajardo, Chair)

- No updates.

f. North Village – (William Del Pilar, Chair)

- No updates.

g. Parks & Rec. – (LaVonne Norwood, Chair)

- No updates.

h. South Village – (Jon Vick, Chair)

- No updates.

i. Tribal Liaison – (Jeana Boulos, Chair)

- No updates.

j. Website – (Kathy MacKenzie, Chair)

- No updates.

● ***Meeting Updates: Next Regular Monthly VCCPG meeting: October 14, 2019.***

- Chairman Smith said at the next meeting the following be will be reviewed:
 - Special events ordinance letter
 - New/another statement regarding Cole Grade Road
 - ABC / Rite Aid
 - ARCO
 - AutoZone Grading Project

I. Adjournment

- Motion: Motion to adjourn.
- Maker/Second: Norwood/Garritson
- **Motion Carries 13-0-0 (Y-N-Ab).**

The meeting adjourned at 9:00 p.m.

Minutes were approved on October 14, 2019.

Kathy MacKenzie, Secretary

ATTACHMENT 1

From: Jon Vick <jonvick@ascs-inc.com>
Subject: Re: VCCPG May Meeting Agenda - Liberty Bell Plaza
Date: May 7, 2019 at 9:20:21 AM PDT
To: "Smith, Oliver" <oliver.smith@philips.com>
Cc: Jeana Boulos <jeana.h.boulos@gmail.com>; Kathy MacKenzie <valleycenterplans@gmail.com>; John Ziebarth <john@zaap.biz>; Ashley Smith <Ashley.Smith2@sdcountry.ca.gov>; R B <rburnett@sterlingwarner.com>; Steve Hutchison <hutchisonm@gmail.com>

Oliver et al,

The SVSC has seen a couple of presentations but has not voted on the Liberty Bell Plaza project. We have received no current communications from the County or the applicant and have not seen a Traffic Study or other required documents. I think it would be helpful for the VCCPG to see a presentation and discuss but it is premature for a vote.

Kindest regards,

Jon

On Tue, May 7, 2019 at 8:42 AM Smith, Oliver <oliver.smith@philips.com> wrote:
Jon,

Have you received any current correspondence on this project from the applicant or the county? It seems to be late timing for the project to want any VCCPG recommendation vote at our regular meeting next Monday as South Village Subcommittee does not appear to be to have reviewed anything. However, if what they want is simply to provide an update on the project with no expectation of VCCPG action, that does not sound unreasonable.

Oliver

-----Original Message-----

From: R B [mailto:rburnett@sterlingwarner.com]
Sent: Monday, May 06, 2019 10:36 AM
To: Smith, Oliver
Cc: John Ziebarth; Ashley Smith
Subject: VCCPG May Meeting Agenda - Liberty Bell Plaza

Hi Oliver,

We respectfully request to be placed on the May Agenda for the above referenced Project.

Sincerely,

Ross Burnett

DRAFT Minutes
VCCPG South Village Subcommittee

<p>Valley Center Community Hall, Room 3 28246 Lilac Road, VC 92082</p> <p style="text-align: center;">6:30 PM, Wednesday, April 3rd</p>	<p>S. Village S/C Members present: Jon Vick (Chair), Will Rogers, Gary Wynn, Erik Jockinsen, Jeana Boulos, Claire Collins, Absent: Henk Bothof, Susan Fajardo Guests: Bill Miller, Steve Laub & Al Beaudette, Judith Shadzi, Ross Burnett & John Ziebarth</p>
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1. **Establish Quorum: SVSC: 6 /8**
2. **Open Forum** – any subject not on the agenda (max. 3 minutes). None
3. **Review and approval of SV S/C Minutes** for October 30th, 2018. Motion to approve by Wynn, seconded by Boulos, approved 6/0/0.
4. **Union Oil gas station remodel:** Informational presentation. Remodel of Union Oil gas station, 27406 VC Road; relocating and expanding the convenience store, and adding a car wash (requires a Major Use Permit). Steve Laub, Land Solutions, Inc. (619-644-3300) cell 619-559-5553). This will be a Chevron station (has affinity program with Vons) with a 1,250-sf car wash, a 3,300-sf mini-market (selling wine and beer), restrooms, and 4 additional gas pumps. The building will be on top of the leach field that is no longer necessary due to the sewer hookup. The building style will be the same as the existing pump roof. A schematic site plan was presented. The plans have been presented to the DRB but not yet approved. Wynn asked to see a detailed landscaping plan and a storm water plan. Wynn requested no solid fence between Union Oil and Tractor Supply, but with lots of landscaping. Vick asked to see the plans again after DRB approval.
5. **Liberty Bell Plaza:** presentation and possible vote; Ross Burnett. The VC DRB has approved the site plan and building styles. There was much discussion about landscaping between the road and the building and the parking lot. The goal is to mask the building and parking lot from the street as much as possible with extensive landscaping on the 32 feet available. Vick is skeptical that this will be achieved and pointed to the lack of screening from the street as promised by Ross for Tractor Supply. Ross blames the DRB for specifying deciduous trees. The DRB position is that no trees will grow to maturity when they are surrounded by hardscape. Ross promised 35 feet of “water-wise” landscaping by which he apparently meant cement as this is what was provided. Vick reiterates that the Tractor Supply store will never be masked from the street as promised and he does not believe the landscaping proposed for Vons store will be any better. Hutchison and Vick request that the site plan make allowance for proposed roundabout. Ross responds they do not object to a roundabout at Mirar de Valle and will make modifications to site plan if and when necessary. Fajardo and Vick believe Vons is too large at 50,900 sf and will destroy VC’s community character and that the size is contrary to the SD County General Plan Land Use Elements (see attached) and is therefore illegal. Jockinsen proposes a **motion: Move to approve site plan and concept regarding size and**

scope of the Liberty Bell Plaza with the following conditions: remove concrete sidewalks along VC Road and replace with DG pathways, and use evergreen trees in the second row of trees from the road to provide better screening, and request the floor plan and details of the articulation be provided for review by the S/C. Seconded by Boulos. Approved 5/1/0 with Vick voting no on the basis that the size of Vons is contrary to the SD County General Plan Land Use Element and is thus illegal, as well as contrary to the VC Community Plan and the VC Design Guidelines. Vick makes a statement that each project we are seeing chips away at our community character and soon we will have none and VC will look like East Valley Parkway.

6. **Gateway Sign:** Update and possible vote (Collins). Collins proposed a **motion** that the SVSC vote to add the proposed gateway sign to be considered within the VC Road Corridor Study as a traffic calming element and a welcome to VC, currently being conducted by SD County. Motion by Collins, seconded by Vick, approved 6/0/0.
7. **S. Village Project review:** Park Circle, Orchard Run, Shady Oak, Liberty Bell Plaza, Autozone, Hatfield Plaza – (Vick). There was some discussion on each. The status of each needs to be confirmed and will be on the agenda for the next S/C meeting.
8. **Community Character:** discussion and possible vote. Review of VC Design Guidelines, VC Community Plan, and SD County General Plan as they relate to maintaining a rural community character, and the impact on our community character of “big box” stores (Vick). See attached comments by Fajardo, with which Vick is in agreement.
9. **Next meeting date:** TBD

Disclaimer Language

Public Disclosure

We strive to protect personally identifiable information by collecting only information necessary to deliver our services. All information that may be collected becomes public record that may be subject to inspection and copying by the public, unless an exemption in law exists. In the event of a conflict between this Privacy Notice and any County ordinance or other law governing the County's disclosure of records, the County ordinance or other applicable law will control.

Access and Correction of Personal Information

You can review any personal information collected about you. You may recommend changes to your personal information you believe is in error by submitting a written request that credibly shows the error. If you believe that your personal information is being used for a purpose other than what was intended when submitted, you may contact us. In all cases, we will take reasonable steps to verify your identity before granting access or making corrections.

VCCPG Standing Rules
[As Amended March 8, 2004, November 14, 2005, November 18,
2013, May 11, 2015, and September 9, 2019]

ARTICLE I – PURPOSE AND AUTHORITY

Sections I-V: (As per County of San Diego Board of Supervisor’s Policy I-1)

ARTICLE II – MEMBERSHIP

Sections I-III: (As per County of San Diego Board of Supervisor’s Policy I-1)

Section IV, Vacancies: (As per County of San Diego Board of Supervisor’s Policy I-1 and augmented with the following VCCPG Standing Rules). The VCCPG Chairperson shall notify the PDS (*Planning and Development Services*) and the Clerk of the Board when a vacancy occurs (not later than 10 days following) and publicly post the Vacancy Announcement. The Nominations Subcommittee shall consist of at least 2 members that shall be elected in January each year, at the same meeting during which officer elections are conducted. The Nominations Subcommittee shall manage the process of filling vacancies to the VCCPG and to all other organizations on which the VCCPG is authorized or required to provide a representative (i.e. VC DRB, I-15 DRB). Should a vacancy be known in advance or when there is a scheduled vacancy, the Nominations Subcommittee Chairperson shall, with the concurrence and coordination of the VCCPG Chairperson, initiate the vacancy filling process in advance so as to reduce or eliminate the time a seat will be vacant.

Meeting 1—The VCCPG Chairperson shall officially announce any known vacancy(s) at the first Regular Meeting during which the vacancy is known (Meeting 1). If possible, vacancies shall be included in the preliminary and final agendas for that meeting.

Interim Period Between Meeting 1 and Meeting 2- Nominations Subcommittee shall initiate public notification of any vacancy(s) in all appropriate venues (newspapers, websites, etc.) in order to maximize public awareness and participation. Public announcements shall begin as soon as possible after the official announcement of any vacancy(s) and shall continue without interruption until the next Regular Meeting (meeting 2). In order to assure prompt public notice, when a vacancy is known in advance, the Nominations Subcommittee may take action before an official vacancy announcement in order to ensure public notification begins promptly after the official announcement of any vacancy(s). Public notification shall include the vacancy(s) seat number(s), term of office, I-1 requirements, point of contact information for the Nominations Subcommittee and any other pertinent information. The Nominations Subcommittee shall specifically attempt to contact prior candidates, subcommittee members and other known persons who may be interested in serving.

The Nominations Subcommittee shall provide standardized application packages promptly to all persons who indicate an interest in serving. Packages should include:

- A. Welcoming letter,
- B. General information about the PG, vacancy process and candidate responsibilities,
- C. Nominations Subcommittee and VCCPG contact information,
- D. San Diego County Boards and Commissions Application form,
- E. Sample single page resume (long resumes are not desired or required).
- F. Standardized set of questions that candidates will be expected to address before the Planning Group. (Questions should be general in nature and allow the Planning Group to assess the views of the candidates. Questions should deal with how the candidate views the Valley Center Community Plan, their current concerns and vision for the community and specific skills and experience the candidates possess.)

Prospective candidates must return completed application packages to the Nominations Subcommittee no later than five business days prior to the beginning of the second Regular Meeting (meeting 2) (i.e. applications must be received by the Nominations Committee by 7:00 pm on Wednesday for a Regular Meeting on the following Monday evening). After receiving applications, the Nominations Subcommittee shall review the packages, obtain Registrar of Voters office verification that applicants are registered voters living in the Valley Center planning area, and then compile the list of qualified candidates and make copies of the application packages for VCCPG members.

Completed application packages must include:

- A. Completed county Boards and Commissions application form,
- B. Statement that the applicant is a registered voter in the planning area,

- C. Resume of qualifications, and
- D. Written responses to the standard set of questions.

Meeting 2—Candidate introductions shall be published in the agendas for the second Regular Meeting after a vacancy is announced. The Agenda shall be posted in at least two public places. The Nominations Subcommittee shall distribute copies of completed application packages for every qualified candidate to VCCPG members at that meeting and introduce the candidates to the VCCPG. The Nominations Subcommittee Chairperson shall make known to the VCCPG if any applications were not accepted along with the reasons for any such rejections. The VCCPG Chairperson shall allow each candidate to address the VCCPG. Candidates should answer the standard questions provided to them by the Nominations Subcommittee along with any other personal comments.

Meeting 3—The VCCPG Chairperson shall conduct elections at the third Regular Meeting after the subject vacancy(s) is announced (Meeting 3). By a majority vote of authorized members, the VCCPG may vote to extend scheduled deadlines or vote to elect. In order to prevail, a candidate must receive a majority of votes of the authorized membership (8). If no candidate receives a majority of authorized votes, the candidate with the fewest votes shall be eliminated and another round of voting shall be conducted. Additional rounds of voting shall be conducted in like manner until a candidate prevails. Should two candidates tie for the fewest number of votes, an additional round of voting shall be conducted between those candidates in order to determine which candidate will be eliminated.

Follow Up—The Nominations Subcommittee shall retain applications and applicants will remain qualified candidates for a period of one year from the date of the latest vote in which the candidate participated. Any such candidate must provide a written statement of their intent to run for a specific vacancy to the Nominations Subcommittee prior to the beginning of the meeting at which time the vote for that vacancy is scheduled. Such candidates may run for any vacancy on the VCCPG or to the other organizations for which the VCCPG is authorized or required to provide a representative. The VCCPG Chairperson will promptly forward the name of prevailing candidates to the county Board of Supervisors for their approval. Board-approved nominees assume their seats upon completion of required training courses.

[Approved November 14, 2005 and May 11, 2015]

Section VI: (As per County of San Diego Board of Supervisor’s Policy I-1)

ARTICLE III – DUTIES

Section IV: (As per County of San Diego Board of Supervisor’s Policy I-1 and augmented with the VCCPG Standing Rules.) **Section: II** (As per County of San Diego Board of Supervisor’s Policy I-1 and augmented with the VCCPG standing Rules.) The Planning Group member assigned to report on an agenda item shall notify the project proponent that the project will be on the agenda, and notify the Chairperson that the item is ready for consideration. If the project proponent is not present when the matter is considered, the item may not be continued until the proponent is present to answer questions.

Whenever Members identify themselves as members of the VCCPG, they shall immediately state whether they are acting for the group, as an individual member, or as a private citizen. If statements or conduct are not in accordance with the requirements of Board Policies I-1, members may be held personally liable.

Planning Group recommendations shall focus on: Completeness and accuracy of the Project Description; Compatibility with Community Character; Consistency with the Community Plan; Consistency with the County General Plan and applicable zoning regulations; and Concerns with the Project’s environmental impacts. Minority opinions may also be provided, but must be declared (*as such km*) at the time of the vote, (*and km*) must be sent to the Secretary to accompany the Majority recommendations to staff, and must include a statement identifying which members support the Minority opinion.

[Approved May 11, 2015]

Section: III - VI (As per County of San Diego Board of Supervisor’s Policy I-1)

ARTICLE IV – OFFICERS

Section I: (As per County of San Diego Board of Supervisor’s Policy I-1)

Section II: (As per County of San Diego Board of Supervisor’s Policy I-1 and augmented with the following VCCPG standing Rules.) The annual election of officers shall be at the January Regular meeting. When no names are placed in nominations for any office of the VCCPG and no one accepting nominations from the floor, selection will be made by lot, with past officers determining their willingness to serve again, if called. Each member of the VCCPG shall plan to serve one 6 month period in office, if an unfilled vacancy was filled by lot.

Whenever the majority of the authorized membership approves a motion for a special election of officer(s) (due to recall, resignation, etc.), the election shall be held at the next regular meeting.

Section III - V: (As per County of San Diego Board of Supervisor's Policy I-1)

Sections VI: (As per County of San Diego Board of Supervisor's Policy I-1)

ARTICLE V – SUBCOMMITTEES

Section I-II: (As per County of San Diego Board of Supervisor's Policy I-1)

Section III: (As per County of San Diego Board of Supervisor's Policy I-1 and augmented with the following VCCPG standing Rules.) A Subcommittee may be formed or abolished, at any time, by a majority vote of the VCCPG. The purpose and scope of activities of each subcommittee shall be established by the VCCPG upon creation of the subcommittee. The major purpose of a Subcommittee is to gather pertinent information relative to the committee's stated purpose, study it, and make recommendations to the VCCPG based on said information.

Membership on Subcommittees is open to all interested residents, including volunteers who reside outside of the planning area, but requires nomination by a VCCPG member and a majority vote from the VCCPG. Non-planning area residents shall not exceed fifty percent of total subcommittee membership. Membership may be lost by three (3) consecutive absences, unless the member notifies the Subcommittee chairperson and is excused by the Chair in advance of each meeting. At the next VCCPG meeting removal would be by majority vote. The Chairperson of each subcommittee shall present a copy of VCCPG's Standing Rules and applicable portions of I-1 to each subcommittee member, prior to commencement of the first subcommittee meeting.

The Chair of the Subcommittee shall make a presentation to the VCCPG quarterly, or more frequently as necessary. The Chair of each Subcommittee shall include within the Subcommittee's report to the VCCPG a record motions and of all votes cast within 72 hours following a subcommittee meeting, including which VCCPG members disqualified themselves from participating because of conflict of interest, as required by Board Policy I-1. Any member may file a minority report. No recommendations by a Subcommittee shall be construed as binding or as the official position of the VCCPG.

[Approved November 14, 2005, May 11, 2015, and Sept 9, 2019]

Section IV: (As per County of San Diego Board of Supervisor's Policy I-1 and augmented with the VCCPG Standing Rules.) When time permits, Subcommittee meetings should be announced at regular VCCPG meetings to maximize public participation. Relevant project proponents should be notified at least one week prior to the meeting. The Subcommittee Chairperson shall cause to be posted a meeting Notice and Agenda, outside the meeting place, not less than 72 hours prior to the meeting. There can be no discussion of or action on matters not on the agenda.

[Approved with consolidation of Sections VI-XIV, March 8, 2004]

Section V: (As per County of San Diego Board of Supervisor's Policy I-1.)

ARTICLE VI – ORGANIZATION PROCEDURES

Section I: (As per County of San Diego Board of Supervisor's Policy I-1 and augmented with the VCCPG standing Rules.)

Section II: Robert's Rules of Order (then current version) shall serve as the rules of order for the VCCPG for those procedures not specified by Policy I-1. When conflicts arise, the order of precedence shall be:

- A. Policy I-1
- B. Standing Rules
- C. Robert's Rules of Order

[Approved March 8, 2004]

Section III: (As per County of San Diego Board of Supervisor's Policy I-1 and augmented with the VCCPG Standing Rules) With a membership majority vote at the annual election of officers, a member may be elected to the position of Parliamentarian for the same period of time as the officers positions.

[Approved Sep 9, 2019]

Section IV: (As per County of San Diego Board of Supervisor's Policy I-1 and augmented with the VCCPG Standing Rules.) Members shall advise the Chairperson of their anticipated absence from any meeting (regular or special), and provide as much advance notice as reasonably possible under the circumstances causing the absence.

Any member who misses three (3) regular meetings in any one (1) calendar year shall forfeit his/her membership. The Chairperson shall place such forfeiture on the agenda for the next succeeding meeting of the VCCPG, when it shall be acknowledged, and a vacancy declared, by majority of the remaining authorized membership. However, if

the member demonstrates good cause for any of the three absences, the forfeiture and vacancy may be waived, by a majority vote of the remaining authorized membership of the Planning Group. This waiver for cause may only be granted twice to any member in any calendar year.

Any member who misses five (5) regular meetings in one (1) calendar year (with or without cause) shall forfeit his/her membership, without the right to request a waiver, nor may the majority of the remaining authorized membership waive recognition of forfeiture for cause.

For the purposes of this rule, an absence is defined as non-attendance or attendance at less than two-thirds (2/3) of a regular meeting (as shown by beginning and ending times recorded in the minutes).

[Approved March 8, 2004]

Section V: (As per County of San Diego Board of Supervisor's Policy I-1 and augmented with the VCCPG Standing Rules.) All regular meeting of the VCCPG shall be held on the 2nd Monday of each month beginning at 7:00 PM and terminating not later than 10:00 PM. However, the meeting may be extended to not later than 11 PM, by majority vote of the authorized membership prior to 10 PM.

Special (i.e., other than regular) meetings may be called by the Chairperson, or by a majority of the members of the Planning Group. The Chairperson (or majority) shall give Notice (including the Agenda) to every member via mail, email or personal delivery; and shall cause to be posted outside the meeting place a meeting Notice and Agenda; all not less than 24 hours prior to the meeting or otherwise as required by the Brown Act. There can be no discussion of, or action taken, on matters not on the Agenda.

The agenda for every meeting (regular or special) shall contain an item allowing consideration of requests for items to be placed on the next meeting's agenda by VCCPG members or the public. If a request is made by a member of the public (e.g., during the "Public Forum" portion of the Agenda), the Chair shall state whether the request is granted or not. If denied by the Chair, the VCCPG may by a majority vote require the Chairperson to place the matter on the next meeting agenda. If made by a member of the VCCPG, the Chairperson shall acknowledge the request, and shall place the matter, as requested, on the next meeting agenda.

[Approved March 8, 2004 and November 18, 2013]

Sections VI-VII: (As per County of San Diego Board of Supervisor's Policy I-1 and augmented with the VCCPG Standing Rules.)

To ensure orderly and productive meetings, interruptions cannot be tolerated and no person shall speak until recognized by the chair. Modification of meeting format is at the discretion of the chair. For Land Use items the following is the suggested order of testimony:

- A. Applicant testimony (15 minutes maximum)*
- B. VCCPG member report
- C. Staff or Subcommittee report
- D. VCCPG Member questions/comments
- E. Public testimony (3 minutes/speaker)*
 - a. Proponents first followed by Opponents
 - b. Rebuttal is at the discretion of the applicant.
- F. Discussion and action/vote of the VCCPG

*Note: These are nominal time limits which may be modified at the discretion of the chair. E.g., the Chair may require or allow donation or transfer of time from others in order to extend the time limit of a particular speaker, to encourage a more concise group presentation.

[Approved March 8, 2004]

These Standing Rules shall supersede previous documents or actions of the VCCPG, and may be amended from time to time. Voting shall not take place until the meeting following the regular meeting at which any amendment is proposed.

ARTICLE VII – CONFLICT OF INTEREST (As per County of San Diego Board of Supervisor's Policy I-)

ARTICLE VIII – DEFENSE AND INDEMNIFICATION (As per County of San Diego Board of Supervisor's Policy I-)