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VIA E-COMMENT

San Diego County Planning Commission
5510 Overland Avenue, Suite 310
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RE: Hearing Date: September 18, 2020
Agenda Item No.: **1 ID 705 961 167#**
Record ID: PDS2015-MUP-15-027
Environmental Log No.: PDS2015-ER-15-14-010
Project Title: Liberty Charter High School

Dear Planning Commission:

This e-Comment and its exhibits are submitted on behalf of Save Our Students – Safety Over Sorry (“SOS²”) in opposition to the proposed Liberty Charter High School project (the “Project”). Specifically, **SOS² respectfully requests the Planning Commission NOT adopt the proposed Environmental Findings, NOT adopt the proposed Mitigated Negative Declaration, and DENY Literacy First Charter Schools, Inc.’s application for a Major Use Permit.**

As discussed below, the Project will destroy eight acres of rural, undeveloped land currently home to protected wildlife and replace it with unmitigable and life-threatening traffic dangers; greenhouse gas emissions; a 48,000 square foot two story building that exceeds height requirements; insufficient parking; disruptive noise nuisance all hours of the day and days of the week; invasive and transient lights; curious teens next to a liquor store, vape shop, hookah lounge, and massage parlor; and permanently destroy the quiet and scenic rural community of Rancho San Diego. Despite the fact that Literacy Charter Schools, Inc. (“LFCS”) is funded by taxpayer money, it intends to import the majority of its students from Lemon Grove and other communities miles away from the site and exclude the local community from the Project. In other words, the local community bears all the burden of the significant negative impacts of the Project and gets none of the benefit.

SOS² wishes to be very clear that it does not oppose Liberty Charter High School (“LCHS”) or its building of a new high school in the El Cajon area – but the Chase Avenue and Jamacha Road is not a safe or viable location for another high

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school and the significant negative impacts of the Project at that location unnecessarily puts at risk the lives of students, their families, and the Rancho San Diego community – especially when there is an equally-close available lot that offers safe ingress and egress and would be a win/win for the school and the community.

It shocks the conscience that the Staff Report recommends approval of the Project on a mitigated negative declaration (“MND”). **In the past 40 years, the County has NEVER approved a major use permit to build a High School on a mitigated negative declaration** – this charter school must go through the same CEQA process as every other proposed high school!

Among other things discussed in more detail below, SOS² opposes approval of the Project for the following primary reasons:

- the Project, the process, the proposed MND, and the proposed Findings do not comply with the California Environmental Quality Act (“CEQA”);
- the Project and MND rely upon outdated and inaccurate traffic data in disregard of the Department of Transportation’s directive;
- the Project fails to comply with the water conservation recommendations of the Otay Water District and the Governor¹;
- the Project’s Initial Study is flawed and deficient;
- the proposed Mitigated Negative Declaration (“MND”) fails to mitigate all the significant negative impacts of the proposed project;
- the Staff Report, proposed Environmental Findings and proposed MND² rely upon faulty assumptions inconsistent with the substantial evidence;
- the Project fails to comply with recent legislative prohibitions under the Charter School Act and is inconsistent with the General Plan; and

¹ The Otay Water District “strongly encouraged [LFCS] to adopt water conservation measures” yet the Project intends to put in a full football field when it does not even have a team. (Staff Report 1-440-401).

² Because the deficiencies and errors in the Staff Report carry forward the erroneous analysis to the proposed Environmental Findings and proposed Mitigated Negative Declaration, to avoid repetition throughout this eComment submission when SOS2 refers to deficiencies and errors in the “Staff Report,” it also means those deficiencies and errors are in the proposed Environmental Findings and proposed Mitigated Negative Declaration.

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- County staff were repeatedly made aware of problems with inadequate public notice and comment by the local planning group and more than 100 surrounding neighbors, but ignored the due process violation and refused to give an extension or continuance of the public comment period, depriving meaningful public participation.;

1. The Valle De Oro Community Planning Group Unanimously Voted To Deny The Project.

The proposed project site is within the Valle de Oro Community Planning Group (“VDOCPG”) Planning Area. The VDOCPG is comprised of members *elected* at-large from the community and, at the time of its vote on the Project, included a registered a civil engineer who worked on SR54 and is intimately familiar with the Jamacha/Chase intersection and a certified AICP planning consultant, among other highly educated individuals. Since March 1978, the VDOCPG has reviewed proposed projects for consistency and compliance with the VDO General Plan and the VDO Community Plan Goals and Objectives adopted in January 1976, as amended from time to time and officially advised the Planning Commission and Board of Supervisors on all projects affecting the Valley de Oro Community Planning Area. The VDOCPG’s stated objective is to retain a unique balance of urban, semi-rural, agricultural, and open space land uses; to ensure that new development conserves the natural resources and topography; *and to provide a pleasant and safe environment for present and future residents* of the VDO area.

After a months of in-depth study of the Project and conducting public hearings, the VDOCPG **unanimously voted to require a full environmental impact report (“EIR”) on the Project and to deny the Project on an MND.** (See Exs. A-118 and A-84). The County of San Diego Planning Commission Hearing Report (“Staff Report”) substantially mischaracterizes and understates the VDOCPG’s public hearings and public comments, as well as the VDOCPG’s analysis and reasons for **unanimously** voting to deny the Project. (Compare Staff Report 1-356 – 1-358; 1-362-1-379; 1-381; Exs. A-116-118 to Staff Report at G, p. 1-19 – 1-20).

2. Save Our Students – Safety Over Sorry (SOS²).

SOS² is a local Rancho San Diego/El Cajon community association of more than 850 members who know first-hand the daily dangers and hazards of the Chase Avenue and Jamacha Road intersection. (Ex. D-203-D-267; Ex. Q). Rancho San Diego/El Cajon is a special rural residential neighborhood. People choose to live here for its natural, rural, and quiet environment. The site of the proposed project

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currently offers a field of California native grasses where the red fox plays, eucalyptus and palm trees where the red-tailed hawks and their babies nest each spring, a 100 year old majestic oak tree with a little rope swing invites one to ponder, and other wildlife that made this their home.

The SOS² members aligned to oppose the Project on its many significant negative impacts of the Project, but their over-arching objective is safety. It is in that vein that SOS² pleads to the Planning Commission to look beyond the “calculations” the, with flawed assumptions and data manipulations might look feasible on paper, and listen to the people who know and live the realities of that intersection – and will be permanently, significantly, and negatively impacted by the tragedies (both life and ecological) that will result if this Project is built at the proposed site. We implore the Planning Commission to not repeat the same mistakes that tragically and unnecessarily took the young lives of Julian Friar and Ryan Willweber – students killed in car accidents at Steele Canyon High School and West Hills High School, respectively. In both cases, neighbors warned the planning commissioners of the traffic dangers of the proposed sites for those high schools, but their pleas fell on deaf ears because the planning engineers “made it work on paper.” There are many alternative sites in El Cajon available that are safer and better suited for a high school – Chase and Jamacha is **not** one of them.

3. The Project Is Opposed By More Than 1,000 Neighbors.

The Staff Report *grossly* understates the local community’s opposition to this Project being built at the proposed site of Chase and Jamacha. To be clear, this letter represents *the opposition of more than 850 SOS² members*. (Ex. Q). These neighbors are extremely impassioned in their opposition to *any* school being built at the dangerous and overburdened site of Chase Avenue and Jamacha Road.

As discussed below, inadequate notice of the Project was provided to the neighbors who will be negatively impacted by the Project. In fact, as County Staff heard from the standing-room-only outcries of more than 100 neighbors at the January 7, 2020 VDO meeting, the **ONLY** reason any neighbors found out about the Project was because a few very committed VDO board members went door to door up and down the very steep and hilly surrounding neighborhood to notify the neighbors personally because they had learned that no one impacted by the Project had actual notice of it or the upcoming VDO community meeting. With just three days’ notice, more than 100 neighbors showed up to protest the deficient notice and oppose the Project.

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Although County Staff was present at that VDO meeting and heard nearly two hours of public outrage for the lack of adequate notice and substantial opposition with very personal and tragic stories concerning the traffic problems and other negative impacts on the proposed site, the Staff Report summarily glosses over the opposition at that meeting and omits material information to the point that it blatantly misrepresents the magnitude and scope of the local community's opposition.

Equally as telling of the impermissibly biased review of the Project and lack of neutrality,³ the Staff Report horribly mischaracterizes the level of support for the Project versus the level of opposition. To wit, the Staff Report states that it received 116 comment letters during the public review period of the proposed MND with most of the comments in support of the project and only 27 comments in opposition. (Staff Report at H. p. 1-20).

First, LFCS had years of notice and had all their student's parents' email to easily and direct solicit supportive public comments. In contrast, the neighbors negatively impacted by the Project had less than two weeks' notice to digest thousands of pages of complex studies and documents and prepare meaningful public comment, no means to notify each other outside of walking door to door in very rural and hilly neighborhoods, and no one to explain to them the public comment process or importance.

Second, of the 89 comments the County represents were "in support of the Project," nearly all of those comments were merely in support of *the school* – NOT the Project. Only a handful of those comments were actually supportive of moving the project "to El Cajon." In fact, NONE of the comments were in support of expanding and moving the high school to the very dangerous intersection of Chase and Jamacha. And, some of the school's parents even stated they *opposed* moving the school to El Cajon. (See, e.g., Staff Report at 1-351.)

Third, in contrast to the pro-school comments, the caliber of public comments opposed to the Project is omitted from the Staff Report, yet represents substantial evidence of the first-hand accounts of negative impacts the Project would have on

³ It is also concerning that LCHS Vice Principal perceives this Planning Commission and the County Staff to be co-advocates of the Project and adversaries to SOS²: "*we* need to be prepared to defend the traffic study" and "*we* need to be prepared to defend our MND" and "*we* need to be prepared to address traffic and CEQA." (Staff Report 1-394).

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safety, traffic, environment, culture, aesthetics, viewsheds, noise, lighting, local businesses, and public resources.

4. The Neighbors Were Given Inadequate Public Notice.

Tellingly, LFCS states no less than four times in its Board minutes that it is communicating and working with the neighbors “to pitch the idea of a school and to alleviate fears and address concerns”. (See Exs. M-586, M-600, M-609, M-645). That simply was not true. No neighbor ever received any notice, flyer, or other communication from LFCS to discuss the Project and its significant negative impacts on surrounding neighbors, the environment, the wildlife, and the adjacent businesses. Indeed, the *only* communication of any kind from LCHS in the last five years has come since February 2020 -- and that communication came in the form of environmentally-unfriendly junk mail solicitations to attend LCHS.⁴

LCHS was required to post a notice – the only sign posted is a little old faded “no trespassing: sign on the vacant lot. (Ex. D-225).

Because the surrounding area of the Project is rural and open space and the Project site is currently a vacant field, a 300 foot perimeter of the site barely generates the minimum required 20 property owner addresses for notice – indeed Cajon Valley School District, the California Department of Transportation, and Literacy First Charter Issuer, LLC own nearly all the land in the 300 foot perimeter of the site. Therefore the 300 foot perimeter included only 27 neighbors. Moreover, at least three of those 27 property owners are certain they never received any notice in 2015 or in 2020 – so the Staff Report is inaccurate to say that a total of 27 property owners *received* notices – they may have been mailed, but it does not appear they were *received*.

County Staff and the VDO Board were repeatedly made aware, through public outcry and expressed frustration, both in writing and at the VDO January 2020 and February 2020 meetings, that public notice was deficient. Even with this knowledge, and their obligation to ensure and protect constitutional due process rights, under Public Resources Code section 15105, the County had the discretion to extend the public comment period – but took no action to do so, benefitting LFCS to the detriment of the opposing neighbors and deriding public participation in the review process.

⁴ And yet, LFCS has repeatedly stated that it will not pull students away from the already underpopulated Valhalla High School.

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5. CEQA Requirements.

This is not a determination to be based upon whether the LCHS is liked or disliked or LFCS operates good schools. This decision must be made on whether this Project is consistent with the General Plan and complies with CEQA. In evaluating the significance of environmental effects under CEQA, “the lead agency **shall** consider direct physical changes to the environment which may be caused by the project and reasonably foreseeable indirect physical changes in the environment which may be caused by the project.”⁵ The reasonably foreseeable impacts of a project can only be understood and evaluated with a CEQA Initial Study that accurately identifies **all** affected environmental factors and the completion of an Environmental Impact Report (“EIR”), which must adequately consider all potential impacts and alternatives for the proposed project.

CEQA only excuses the preparation of an EIR and allows the preparation of a negative declaration in its place in two very narrow instances:

- (1) When the initial study identifies potentially significant effects on the environment:
 - a. But revisions in the project plans would avoid the effects or mitigate the effects **to a point where clearly no significant effect on the environment would occur: and,**
 - b. **There is no substantial evidence that the project, as revised may have a significant effect on the environment.**⁶
- (2) When the initial study shows there is no substantial evidence that the project may have a significant effect on the environment.⁷

Here, both prongs of this test fail. The Initial Study acknowledges that the proposed project would result in significant impacts in the areas of Biological Resources, Utilities & Service Systems and Air Quality, but it incorrectly states that those impacts are mitigable. The evidence demonstrates that these significant impacts are not and cannot be mitigated to a level of insignificance –as mandated by law.

⁵ 14 Code of California Regulations (“CCR”) § 15064(d).

⁶ Public Resources Code (“PRC”) § 21064.5; 14 CCR § 15064(f)(2); 14 CCR § 15070.

⁷ 14 CCR § 15070.

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Further, substantial evidence proves that the Initial Study fails to identify all the environmental factors significantly impacted by the Project – including Aesthetics, Noise, Recreation, Greenhouse Gas Emissions, Land Use & Planning, Transportation, and Public Services. Because the Initial Study fails to accurately identify these impacted environmental factors, the proposed Environmental Findings are deficient and inaccurate and all these significant impacts are not mitigated in the proposed MND.

Additionally, the offered mitigation for the significant traffic impact is wholly insufficient and relies upon faulty assumption, outdated data and ignores CalTrans' directives. In fact, there is no viable mitigation of the significant traffic impact, so the MND requires LCHS to pay a fee into the States Transportation Impact Fee fund.

Courts have not hesitated to reject an MND and require an EIR when the requirements of CEQA are not met.⁸ In determining whether an EIR is needed, there is “a low threshold for initial preparation of an EIR.”⁹ “Since the preparation of an EIR is the key to environmental protection under CEQA, accomplishment of the high objectives of that Act require the preparation of an EIR whenever it can be “fairly argued” on the basis of substantial evidence that the project may have significant environmental impact.”¹⁰

“A ‘significant effect on the environment’ means a substantial, or potentially substantial, adverse change in any of the physical conditions within the area affected by the project including land, air, water, minerals, flora, fauna, ambient noise, and objects of historic or aesthetic significance.”¹¹

Substantial evidence as used in CEQA means facts, a reasonable assumption predicated upon facts, or expert opinion supported by facts.¹² Substantial evidence

⁸ See, e.g. *Mejia v. City of Los Angeles* (2005) 130 Cal.App.4th 322 (rejecting MND based on evidence of possible impacts to wildlife and traffic hazards); *Chamberlin v. City of Palo Alto* (1986) 186 Cal.App.3d 181 (rejecting MND where neighborhood traffic control plan might increase vehicle pollution and noise, limit effectiveness of policy and fire protection, etc.); *Friends of “B” Street v. Hayward* (1980) 106 Cal.App.3d 988, 1003 (rejected MND where project would lead to vehicle emissions, business disruption, loss of wildlife habitat, increased traffic, noise, parking problems, and loss of neighborhood character of area.).

⁹ *Architectural Heritage Ass’n v. County of Monterey* (2004) 122 Cal.App.4th 1095, 1110.

¹⁰ *No Oil, Inc. v. City of Los Angeles* (1974) 13 Cal.3d 68, 75.

¹¹ 14 CCR § 15382.

¹² PRC § 2080(e).

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means enough relevant information, and reasonable inferences from this information that a fair argument can be made to support a conclusion that there may be a significant effect on the environment, even though other conclusions might be reached.¹³ Expert testimony or evidence is not required, **statements by members of the public may constitute substantial evidence if based on relevant personal observations on non-technical subjects where special expertise is not required.**¹⁴

Under the “fair argument” standard, the County is not to weigh competing evidence to determine who has a better argument concerning the likelihood or extent of a potential environmental impact, as the County’s job is not to resolve conflicts in the evidence but to determine only whether substantial evidence exists to support the fair argument being made.¹⁵ Even if the County can point to substantial evidence supporting a determination that no significant impact will occur, ***a negative declaration will not be upheld if the record contains other substantial evidence to the contrary.***¹⁶

The California Supreme Court has stressed “the importance of preparing an EIR in cases ... in which the determination of a project’s environmental effect turns upon the resolution of controverted issues of fact and forms the subject of intense public concern.¹⁷ At the Valle de Oro Community Planning Group meetings held on January 7, 2020 and February 4, 2020, the residents of Rancho San Diego/El Cajon, in a packed, standing-room only meeting hall expressed overwhelming and intense concern about the many negative impacts this Project with cause. giving real life observations of how (1) their views and peaceful enjoyment of their homes will be destroyed by a large stucco building exceeding the allowable height requirement, field and parking lights shining through their windows and ruining their enjoyment of the rural night sky, and disruptive noise from the school’s outdoor PA system and (2) Chase and Jamacha are already overburdened and dangerous with traffic that backs up more than a quarter of a mile every morning and every night and turns into a raceway in the evenings with traffic accidents almost a daily occurrence – several tragic and others causing a complete shutdown of Chase Avenue – the only

¹³ 14 CCR § 15384(a).

¹⁴ *Citizens Ass’n for Sensible Dev. v. County of Inyo* (1985) 172 Cal.App.3d 151, 173 (owner of adjacent property may, based on personal observations, testify to existing traffic conditions).

¹⁵ *Id.*

¹⁶ *Friends of “B” Street v. Hayward* (1980) 106 Cal.App.3d 988, 1002; *Architectural Heritage Ass’n v. County of Monterey* (2004) 122 Cal.App.4th 1095, 1110.

¹⁷ *Architectural Heritage Ass’n v. County of Monterey* (2004) 122 Cal.App.4th 1095, 11122.

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thoroughfare of this community to Interstate 8 W. (Staff Report 1-356 – 1-358; 1-362-1-379; 1-381; Exs. A-116-118). For these reasons, as well as many others detailed in public comments, the County’s record, the LFCS Board Minutes (Staff Report; Exs. A, F, H-O) and this eComment and supporting evidence (Exs. A-P), there is a confirmed statutory preference for resolving doubts in favor of the preparation of an EIR.¹⁸

As presented in this eComment, there is a fair argument, based on substantial evidence (See Staff Report and Exhibits A -O), that the following environmental factors will be significantly and negatively impacted by the Project that have not been mitigated or have not been mitigated to a level of insignificance by the proposed MND:

- *Transportation/Traffic*
- *Greenhouse Gas Emissions*
- *Aesthetics*
- *Noise*
- *Light*
- *Protected Raptors*
- *Protected natural resources*
- *Geology/Soils*
- *Water Conservation*
- *Public Resources*

6. The Staff Report, Proposed Environmental Findings, And Proposed Mitigated Negative Declaration Are All Based On Flawed, Inaccurate Or Deficient Data And Information And Fail To Consider Substantial Evidence Demonstrating The Project Violates CEQA And AB1505, And Is Inconsistent With The General Plan.

SOS² finds many problems in the Initial Study¹⁹, Staff Report, proposed Environmental Findings and proposed MND, as well as the whole planning and development review process. (See for example the deficiencies and omissions of material information in the Staff Report and the staff record. (Staff Report; Exs. H-L.) This eComment tries to address many of these deficiencies, errors, bad and

¹⁸ Id.

¹⁹ SOS2 challenges that the Initial Study was flawed by failing to adequately assess and identify that the Project will have a significant negative impact on each of the ten CEQA factors identified above, thereby failing to adequately evaluate the negative environmental impacts on each.

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outdated data, and flawed assumptions but there are so many, and due to the limited eComment period, addressing them all proved impossible.²⁰

Substantial evidence demonstrates that the Project violates the California Environmental Quality Act and will have a significant negative impact on safety, traffic, environment; greenhouse gas and hot spot emissions; community historical culture, viewsheds, visual inconsistencies with community; parking, lighting nuisance, noise nuisance; public resources; and surrounding business. This evidence is omitted, discounted, ignored, or acknowledged superficially by the County in preparing its Staff Report, proposed Environmental Findings, proposed Major Use Permit Decision, and proposed Mitigated Negative Declaration. It is telling that even the County Staff is uncertain in its unsupportable recommendation: “Base on staff’s analysis, staff *thinks* the required findings can be made” (Staff Report 1-2).

7. The Staff Report Is Deficient And Flawed Because It Relies Upon An Inaccurate, Deficient, And Flawed Traffic Impact Study And Outdated Estimated Data.

A. The Traffic Study Data Is Outdated And Fails To Comply With The Department Of Transportation’s Directives.

In November 2015, the Department of Transportation was very clear: “*The data used in the TIS should not be more than 2 years old.*” (Staff Report 1-331). What that directive was not heeded, the DOT repeated it on January 16, 2020: “*The data used in the TIS should not be more than 2 years old.*” (Staff Report 1-330). It was still not complied with so again, on April 9, 2020 the DOT criticized: “*Only a one-day traffic count was provided, and the data was more than 4 years old.*” (Staff Report 1-384-385). The DOT went on to further criticize and require: “*A one-day count is not a good representation of actual traffic movements. Provide more recent traffic counts which include minimum three-day mid-week traffic counts.*” (Id.) the DOT also directed they “provide traffic analysis for the Horizon year without Project (Cumulative) and Horizon year with Project (Cumulative) to verify if there are any traffic impacts to any of the State’s facilities.

²⁰ SOS2 reserves the right to challenge the material deficiencies, omissions, inaccuracies, flawed assumptions, lack of due process, use of bad or outdated data, and reliance of data or information inconsistent with better or more accurate data or analysis in later appeals.

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1. All The Traffic Data Relied Upon Is More Than Two Years Old – Making The Proposed Findings And MND Deficient And Erroneous.

Ignoring the DOT's directives, the Staff Report went on to make its recommendation using outdated and erroneous data. First, the Staff Report relies on CalTrans 2002 data. Not only is it 18 years old, but it is based upon estimations made from snapshot data collected at temporary milestone locations collectors and then annualized using standardized seasonal fluctuations. It is not actual real-time data.

Second, the Staff Report explains that it intentionally did not comply with the DOT's directives to use data less than 2 years old because the 2016 SANDAG traffic counts were lower than the 2014 observed Traffic Impact Study data. (Staff Report 1-7). The defect with that explanation, is that the 2016 SANDAG traffic counts were not actually 2016 traffic counts! Rather, traffic has not been counted on Chase at Jamacha or on Jamacha and since before 2011. (Ex. H - , noting "N" for "previous year's count carried forward.") Additionally, by using this very old and understated data, the Staff Report inaccurately analyzes the traffic impact—reporting lower projections to justify their unlawful failure to prepare the required EIR. By using the substantially understated data, it also results in flawed analysis and Findings that conceal the unmitigable negative traffic impact – and the fact that the current LOS F will remain a LOS F at all points along Chase. It also allows them to assert that Jamacha is currently a LOS C. SOS² challenges that Jamacha's LOS at Chase Avenue is much higher than the LOS C (which we understand actually comes from 2002 estimated data).

Third, although the Traffic Impact Study is dated 2018 – in fact, it does relying upon a memorandum drafted in 2018 but still relying upon old and outdated traffic data. In fact, all the traffic data it relies upon is more than two years old:

- March 19, 2013 County traffic data (Traffic Impact Study);
- October 7, 2014 – observed one day traffic data collection at Chase and Jamacha(Staff Report 1-176; Traffic Impact Study);
- November 19, 2014 – observed traffic data collected at Palm Street(Staff Report 1-11; Traffic Impact Study);

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- February 5, 2015 – observed Valhalla traffic and Jamacha and Hillsdale (Traffic Impact Study); and
- September 9, 2016 – observed and record one hour of data at proposed entrance to Project for gap study. (Traffic Impact Study).

Finally, SOS² conducted its own traffic counts in the morning peak hours of March 5, 2020 and the afternoon peak hours of March 6, 2020 and observed that more than 20,000 cars pass through the Chase and Jamacha intersection –that nearly 3,000 more cars since the Traffic Impact Study’s data collection. (Ex. F).

2. No Horizon Year With And Without Project (Cumulative) Was Analyzed – Which Is A Material Defect.

The DOT directed the Traffic Impact Study provide traffic analysis for the Horizon year with and without the Project. Presumably, the omission was purposeful. Currently, the VDO area is inundated with growth projects, including Fuerte Estates (37 new homes on Fuerte Drive – the main feeder surface street to Chase Avenue), Ivanhoe Ranch (approximately 119 new homes proposed), a large sand mine quarry that will add dozens of double-trailer haul trucks daily to the Jamacha/Chase intersection to make their way to Interstate 8 West or 125 N), and a conversion of dedicated open-space to a retirement community. (Ex. A -0001 – A-0127). Given that the Rancho San Diego and North El Cajon communities use Chase as their connector to Interstate 8 West and 125 N, the cumulative impacts of these projects on what is already a LOS F Chase Avenue – the omission and refusal to provide this Horizon year cumulative data is material.

B. Traffic At The Proposed Location Is LOS F And Very Dangerous.

It is undisputed that Chase Avenue west of Jamacha Road is currently at the worse Level of Service – an LOS F.²¹ Indeed, the school’s leaders admit that traffic at Chase and Jamacha is “a mess” nonchalantly respond that their school’s traffic impact is “a cost the community will have to endure.” They need to take their blinders off – because it is students’ lives that will be the cost.

²¹ SOS2 challenges the assumption that Jamacha Road at Chase Avenue is an LOS C. We understand that determination relies upon *estimated* data from 2002. CalTrans’ PeMS has no current LOS data for that location as it stops tracking LOS for Jamacha (SR54) west of Rancho San Diego and SANDAG’s traffic counts rely on annualized estimations that date back before 2011. (Exhibit H – noting that SANDAG counts for Chase Avenue at Jamacha and Jamacha at Chase have not been counted since before 2011).

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Chase and Jamacha are deadly thoroughfares. Just one month ago, a pedestrian was killed by a speeding car on Jamacha near Chase Avenue. In the last year alone, four people have been killed in car accidents on Chase Avenue or Jamacha Road near the proposed site. And, that doesn't account for the 31 year-old clerk shot dead in a robbery at the nearby Jamacha 7-Eleven in March 2020.

▪	November 8, 2019	58 year old man killed in hit and run crash on Chase Avenue.
▪	November 29, 2019	Pedestrian killed on East Chase Avenue on Thanksgiving.
▪	June 7, 2020	Fatal crash on Chase Avenue
▪	August 5, 2020	Pedestrian killed on Jamacha Road near Chase Avenue

In just the past five years, there have been more than 90 police-reported car accidents at Chase Avenue and Jamacha Road. (Ex. G). Additionally, public comments to the County and statements to the VDOCPG detail stories of the hundreds of unreported accidents at or near that intersection and the near-misses that raise the hair on neighbors' necks daily from the screeching of tires as it echoes up the canyon-like hills of the surrounding neighborhoods. (Staff Report 1-356 – 1-358; 1-362-1-379; 1-381; Exs. A-116-118; see also D-241-D247). It is well known that Chase Avenue and Jamacha Road are mini-speedways, where cars race in excess of 80 and 90 miles per hour constantly. (Id.)

C. The Staff Report Is Deficient Because It Fails To Recognize That Expanding And Moving The LCHS To El Cajon Leaves Lemon Grove Students Without Any High School, Increasing VMT To El Cajon, Greenhouse Gas Emissions, And Additional Daily Trips.

According to Mark Linman, the Project Proponent's spokesperson, the majority of LCHS's current population reside in Lemon Grove – approximately 8.0 miles from the proposed El Cajon site. Mr. Linman further represented that only 4% of the current student population come from the VDO area. The Staff Report analysis and the Traffic Impact Study are materially flawed because neither considered these two extremely important data points. In fact, to cover up the intentional omission of these data points in the analysis, the Staff Report goes out

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of its way to misleadingly describe that most of the current Liberty Charter High School students “live in the East County area.” (Staff Report at 1-14.)

1. Approximately 300 Lemon Grove LCHS Students Will Be Displaced, Negatively Impacting Public Resources.

According to Mr. Linman’s representations to the VDOCPG and at the January 7, 2020 VDOCPG meeting of the current LCHS population’s zip codes, an estimated 300 of their current students reside in Lemon Grove. There is no public high school in Lemon Grove. In fact, LCHS is the *only* high school in Lemon Grove. If it expands and moves to El Cajon, it will leave Lemon Grove without any high school for its high school-aged population. That will have a significant negative impact on the public resources for the Lemon Grove community – and the surrounding communities that will have to absorb those students.

2. The Staff Report And Traffic Impact Study Failed To Consider The VMT, LOS Or Traffic Pattern Impacts Of Displacing These 300 Lemon Grove Students.

Based upon all the praise from the School’s parents, students, and alumni it appears likely that the current 300 LCHS Lemon Grove students (and their siblings and other future high schoolers) will continue to attend LCHS in El Cajon – especially since there will be no high school in Lemon Grove for them. But, the Staff Report and Traffic Impact Study rely upon flawed assumptions that the majority of the LCHS students will come from the northern areas of El Cajon. They completely fail to analyze the many negative impacts of the 300 students who probably walk to school now but would have to commute eight miles from Lemon Grove to Chase and Jamacha.

There is no analysis of the route they will travel and the impact on the DOT facilities from those additional VMT or the surface streets. Indeed, the most direct route from Lemon Grove to Jamacha and Chase is east on Highway 94, south on Avocado (through one of the worst elementary traffic congestions in the VDO area), east on Fuerte Drive (past another horrible elementary traffic congestion and into all the Valhalla and Hillsdale traffic) and then east on Chase.²² That commute would be horrendous on so many levels. Further, for the Lemon Grove students who do not have their own vehicle (and as discussed below there is not enough parking for them all to drive anyway), the additional VMTs for their parents – who likely

²² As the County knows there is also poor on-ramp and circulation along Avocado and Highway 94.

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work downtown or in the UTC or Carmel Valley area – will double because they will be back-tracking every day.

Moreover, there is no greenhouse gas emissions analysis for all this extra VMT and the additional idling greenhouse gas from the several congested areas they will have to pass through just to get to Chase and Jamacha. There is certain to be significant negative greenhouse gas emissions impacts. The climate action plan policies require greenhouse gas emissions impacts be fully analyzed – especially in this case where County Staff already challenged the Projects purported greenhouse gas mitigations. (Ex. M-852 at B2).

D. The Staff Report And Traffic Impact Study Both Under-Project The Additional Daily Trips That Will Be Caused By The Project.

In its original Traffic Impact Study, Kimley Horn projected the Project would result in 585 additional daily trips (“ADT”). It arrived at that projection using old March 2013 CalTrans data. In 2018, Kimley Horn corrected itself, and using November 19, 2014 data, it projected the Project would result in 854 additional daily trips – a 46% increase in just the 1.5 years from CalTrans’ 2013 data to Kimley Horns observed 2014 data. One can only extrapolate from that what a six year increase would be!

Acknowledging the Kimley Horn corrected and more current ADT projection, for no clear reason except to fallaciously process the Project’s MUP application on an MND when it clearly requires a full EIR, the Staff Report intentionally used the lower projected 585 ADT in its analysis and conclusions. Consequently, none of the analysis or the proposed Findings are accurate and should be rejected.

Moreover, both the Staff Report’s outdated ADT and Kimley Horn’s 2014 ADT are significantly understated and inaccurate. Both projections rely upon the flawed assumption that the Project will generate the same amount of traffic in El Cajon that it does in Lemon Grove. In fact – with the majority of its current student population living in Lemon Grove – within walking distance of the school – the CalTrans 2013 data and the Kimley Horn 2014 observed data must be adjusted to account for the additional traffic that will result from the 300 displaced Lemon Grove students. Figuring in these additional drivers significantly increases the projected number of ADT and will result in significant negative traffic impacts not analyzed or considered in the Staff Report.

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E. The Staff Report Fails To Consider That A Significant Number Of The Drivers That Travel The Dangerous Chase/Jamacha Corridor Are Inexperienced Teen Drivers.

According to the CDC, in 2015 the United States death toll for teens in motor accidents was more than 235,845. In 2016, teen drivers were involved in more than one million police-reported crashes, resulting in more than 3200 deaths. (National Highway Traffic Safety Administration Fatality Analysis Reporting System). In California, teen driver fatalities is the number one cause of death among teenagers in the state. In fact, California's Office of Traffic Safety reported 204 teen driver fatalities in 2018, which is nearly double the 110 teen driver fatalities in 2016.

No one knows the pain of these teen fatalities more than the Grossmont Unified High School District community. We are still grieving the tragic loss of Julian Friare – a Steele Canyon High School student killed in a head-on collision on his way to school. He was in the traffic corridor that the community warned the planning commission was dangerous when that high school was going through this process. We are also still grieving the death of Ryan Willweber, who was killed pulling out of West Hills High School onto Mast Boulevard – again, a known problem traffic area that the community warned was too dangerous for a high school. And, we are still grieving the death of Will Burton – a star student athlete who was killed driving home from school on a rural, windy road in East County – much like Chase Avenue at the proposed site of this Project.

The Planning Commission has an obligation to consider these traffic and safety factors. Not only is the Chase corridor from Avocado to Valhalla High School the main commuter thoroughfare, it is a corridor heavily traveled by teen-drives going to Valhalla, Steele Canyon, Granite Hills, Christian, Grossmont, and Cuyumaca Community College.

F. The MND Calls For Narrowing Chase Avenue Lanes From 17 Feet To 12 Feet Wide, But Fails To Consider That Doing So Will Make Exponentially More Dangerous, Or Analysis The Fact That Chase Avenue Is A Major Thoroughfare For Large, Oversized Vehicles.

The Staff Report fails to consider the fact that Chase Avenue is a major thoroughfare for large, oversized vehicles. On a daily basis, Superior Ready Mix sends at least 34 semi-trailers double-trailer haul trucks through the Chase/Jamacha intersection and west on Chase every day – the majority of those

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trucks pass through that intersection several times between 7:00 and 9:00 a.m. and again between 3:30 and 5:00 p.m. – the peak hours for of the Project. In fact, this intersection stays busy all day with these double-trailer haul trucks, semi-cargo carriers, hazardous gasoline tankers, Asplundh Construction Company trucks, school busses, special needs busses, transit busses, garbage trucks, and other quarry and over-sized vehicles. (Exs. D-203-267).

Additionally, it is also well known that Western Truck School is located in Rancho San Diego and uses Jamacha Road, Chase Avenue, and Hillsdale Road as its driving course. Additionally, the Department of Motor Vehicles Industry Business Center (for commercial license testing center) – is just one-half mile south of the proposed site. It too uses Jamacha and Chase as part of their testing route.

Further, there is currently a proposed project application under review for a sand-quarry at the old Cottonwood Golf Course location – just one mile south of the Chase/Jamacha intersection. All those oversized quarry haul trucks and trailers will travel Jamacha and Chase – just like the Superior Ready Mix Trucks. Yet, the Staff Report makes no mention of such Horizon year or future cumulative impacts of this Project and others projects being reviewed or recently approved, or the increased dangers of exponentially increasing the volume of oversized quarry haul trucks with flying sand and rock debris.

Completely ignoring negative impacts the Project will have in the context of the present and future volume of these oversized vehicles, the proposed MND conditions approval of the Project on the NARROWING of the traffic lanes on Chase Avenue by five feet each lane! The width of the current lanes is 17 feet each and the MND calls for them to be narrowed to 12 feet and the school's dedicated left turn entrance lane will be only 10 feet wide. While this might meet with standard traffic guidelines, there was no consideration for the amount of oversized vehicles that traffic this LOS F corridor. In fact, the Superior Ready Mix haul trucks are 11.5 feet wide – that leaves just six inches. The narrowing of these lanes by this Project will significantly increase the dangerousness of this already deadly intersection. Moreover, as discussed above, it puts inexperienced teen drivers in narrow lanes, and bicyclists, skateboarders, the Valhalla cross-country track team, joggers, and zippy motorcyclists next to these large over-sized vehicles and unnecessarily in harm's way.

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G. The Staff Report Incorrectly Assumes That Chase' LOS F Will Decrease With The Widening Of Chase Lane.

The Staff Report states that that the current LOS on Chase Avenue between Jamacha Road and Brayton Lane is a LOS of F. Photographs verify that throughout the day, and especially during Peak Hours, eastbound traffic backs up on Chase Avenue all the way to Fuerte Drive. (Ex. D-203-217). That's more than $\frac{1}{4}$ of a mile – and many times it will back up nearly a half-mile to Chase Lane.

The MND calls for Chase Lane to be restriped from the School's proposed entrance driveway (DWY 1) to Jamacha Road. (Ex. J). As depicted in the Revised Conceptual Striping Plan, the plan is to re-stripe eastbound Chase to be one 12 foot traffic lane and one bicycle lane, with a no travel zone directly in front of the school 23 from DWY 1 to the School's proposed exist driveway (DWY 2). (Ex. J). It also proposes to restripe eastbound Chase into a bike land and three traffic lanes (left turn, right turn, and throughfare) from DWY 2 to Jamacha Road. (Ex. J). The Staff Report asserts that Chase Avenue is a current LOS F west of DWY 1 and will remain a LOS F without significant impact from the Project. It also asserts that Chase Avenue will become a LOS D with the minor widening and restriping of Chase. (Staff Report 1-177). The neighbors have repeatedly informed the County staff that their analysis and conclusions are wrong.

In fact, the restriping eastbound Chase will have significant negative impact on Chase's eastbound LOS because even though current striping is only for one lane west of the easterly point of the Property, the drivers naturally split into two lanes at or about Brayton Way and then split into three lanes about midway between DWY 1 and DWY 2. (D-204-205). By restriping between DWY 1 and DWY 2 to a single traffic lane, all the cars that are currently split into 2 and 3 lanes will be bottlenecked into one lane – imagine the if two and three lanes of traffic extend nearly one-half mile how far back they will extend if forced into a single lane! Not only will the LOS F west of DWY 1 be exponentially worsened by the Project, but the level of greenhouse gas emissions by all the idling cars will be substantial – but was never analyzed. Instead, it was merely assumed there would be no greenhouse gas emission impact at all.

Moreover, with traffic now bottlenecked into one eastbound lane, Fuerte Drive, Chase Lane, Brayton Lane, and all Chase Avenue resident's driveways will

²³ In the Staff Report, it now claims this area will be an unquantifiable number of parking spaces – even though the MND requires the school post no parking signs on both sides of Chase Avenue. (Staff Report 1-7).

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be blocked with gridlocked idling traffic. (Ex. E). A significant portion of Valhalla High School and Hillsdale Middle School's population live in the Hidden Mesa neighborhood up Fuerte Drive. Their only way to get to school is down Fuerte to Chase Avenue.

The significant negative impact of the MDN's restriping westbound Chase Avenue into one lane is similarly insurmountable. East of Jamacha, Chase's westbound traffic is two lanes – and always congested. (Exs. D-220, 228-230.) Additionally, Jamacha northbound has two dedicated westbound turn-lanes that are always busy. (Exs. D-231, D-256). Currently, these two lanes of traffic have approximately 700 – 800 feet to merge into one lane that is about 25 feet wide. (Exs. D-210-219; 230; 233). The MND calls for these two lanes of heavy traffic to merge into one lane in less than 300 feet from the Jamacha intersection. That is a recipe for disaster. (Ex. E).

Additionally, the LCHS Vice-Principal states that in the afternoons parents arrive early and que for pickup, even before school lets out. (Staff Report 1-381-383). That may work well in Lemon Grove where their current site is surrounded by open space and an LOS A surface street, but there is nowhere to que on Chase and Jamacha – where posted speeds are 45 and 50 miles per hour, respectively. Further, the School's parking lot only provides for 700 linear feet of queuing – that accommodates only about 27 vehicles. (Ex, E). That which leaves the other 250+ cars to stage west of DWY 1 in Chase's east bound single lane and block all the Chase resident's driveways and likely Fuerte Drive. (Id). Or, if the parents are coming from the other direction, they could stage in the left turn lane dedicated to the School's DWY 1. (Id.) But, that lane is only 300 feet in length and will accommodate about eight queuing cars only. The rest of the queuing cars will back up Chase to and through the Jamacha intersection, blocking the westbound throughfare lane. (Ex. E). And, accordingly to the School's future population assumptions, a substantial portion of the cars will come southbound on Jamacha to turn westbound on Chase. With that traffic pattern, it is highly likely that those cars turning west onto Chase will be backed up to Jamacha or blocked by northbound Jamacha traffic turning west or westbound Chase traffic, leaving queuing cars backed upon Jamacha – the site of the majority of accidents at that intersection.

With all this gridlock and no safe or fast option, two things will happen: 1) parents will try to bypass the gridlock by pulling into and dropping the students off in the 7-Eleven parking lot then exiting back onto Jamacha near the KinderCare or

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2) go through the Chase/Jamacha intersection and pull into and drop the students off in the El Cajon Center parking lot. Either way has a significant negative impact on traffic, the businesses located in those centers, and the safety of the students – including the KinderCare preschoolers who are being dropped off and picked up at the same time. Moreover, every parent who has ever had one of “those mornings” knows that when the five-minute bell rings, students will jump out of the car and run like they are in fight or flight mode without concern for anything but not getting detention for a tardy – regardless if they are in the northbound double turn lane on Jamacha, the southbound turn lane on Jamacha or the dedicated left hand turn lane.

H. The MND Restriping And LCHS’s 854+ ADT Will Have A Significant Negative Impact On The Immediate Neighbors.

As demonstrated above, the restriping and additional traffic will cause traffic to back up well over one-half mile. The bottleneck of that traffic jam will be right at the Schools DWY 1 entrance. While the Project’s traffic impact would be negative for any immediate adjacent neighbor, it poses an exceptionally significant negative impact for these neighbors. Omar and Merna are amazing foster parents for special needs children. The bus picks these special needs children up every morning about 8:15 a.m. Exhibit D-262 shows you just how close the School’s proposed DWY 1 entrance is to where Omar and Merna’s special needs foster children wait for their bus. The Project imposes incredible dangers to these children, not only the likelihood of life-threatening bodily injury – but substantial greenhouse gas emissions inhalation from all the idling cars right at their pick up and drop off spot.

I. The TIF Does Not Mitigate The Significant Negative Impact Of The Project On Traffic.

The Staff Report, the traffic study, the neighbors who live near the Project site – and even the Project Proponent -- admit that there will be a significant negative impact on traffic by the Project. The Staff Report relies on flawed assumptions and inaccurate, outdated data to brush the glaring evidence aside and instead offensively suggests that traffic will be mitigated by a Traffic Impact Fee (“TIF”). First, the TIF will not be dedicated to mitigating the negative impacts of the Project on traffic at Chase and Jamacha. Second, LFCS is funded with state funds – paid by taxpayers, so the TIF fee is actually the neighbors’ tax money being used against them. Third, the proposed TIF is only about \$160,000 – which is nowhere near the value of our children’s lives who will be at risk unnecessarily by

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the cavalier suggestion that the TIF could possibly mitigate the negative impacts of traffic.

J. Staff Report And Findings Are Materially Flawed Because Vehicle Miles Traveled And Traffic Counts Will Increase By Displacing All Lemon Grove Students.

The Staff Report and proposed findings are deceptively misleading to suggest an inference that the Project will reduce traffic, VMT, and parking. In fact, relocating and expanding the Liberty Charter High School (“LCHS”) to the proposed site and increasing its maximum population will result in significantly increased traffic, VMT and parking needs.

First, according to Mark Linman’s report to the VDO in January and February 2020, and the published zip codes of the LCHS current population, ***a majority of the current students live in Lemon Grove*** in the surrounding neighborhoods – where many can walk to LCHS. As such, using parking utilization data collected for the current site of LCHS to compare to parking needs at the Project fail to account for all the students who currently walk to school but will have to drive eight miles to attend school in El Cajon.

Second, the parking utilization data is under-reported and not current. The traffic study Staff relies upon to make its proposed findings and recommendation was collected six years ago on November 19, 2014 – a week before Thanksgiving and a time notorious of high school absences by juniors and seniors visiting prospective colleges.

Third, LCHS reported a 2014-2015 school year population of 325 students, but projects expanding to a population of 450 students at the Project. That is a 38.46 % increase since the parking utilization data collected six years ago. Moreover, neither the project proponent’s traffic study nor the Staff Report that relied on the flawed traffic study accounted for changes in behavior as they related to student driving over the past six years or the related increases of parking utilization.

Fourth, as noted above and in the population data of LCHS, a majority of the current students live in Lemon Grove. Lemon Grove has no other high school; therefore, eliminating the only high school in the area will exponentially increase the VMT and greenhouse gasses. As one LCHS parent noted in her public comment submitted ***in opposition to the Project***, moving LCHS out of Lemon Grove will

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cause great hardship on her – and all families in Lemon Grove – because all students of high school age who live in Lemon Grove will be forced to commute out of Lemon Grove just to go to high school! The Staff report wholly fails to address that evidence of current data that demonstrates the Project will result in significant negative impact on VMT, global climate (i.e. emissions), traffic, and parking by relocating LCHS to El Cajon – a location that does not need another high school as there are six high schools within a five mile radius of the Project site – and all six are underpopulated presently.

Fifth, in calculating its estimated 854 additional vehicles each day, the traffic study relied upon in the Staff Report relies on the same flawed assumptions and outdated data making that 854 estimate significantly underrepresented.

Finally, while the Staff Report relies upon the assumptions that the students currently enrolled in the LFCS elementary schools that are presently located in El Cajon and Santee would matriculate to LCHS if relocated and expanded in the El Cajon area, all of those schools are located three or more miles away from the site of the Project. Further, the population analysis of these elementary schools demonstrates that nearly all of the LFCS elementary students live three or more miles away from the site of the Project. As such, VMT will increase, greenhouse gasses will increase, traffic will increase, and parking will increase, causing a significant negative impact.

K. The MND Will Negatively Impact The Local Businesses.

The MND requires the School to post “no parking” signs all along westbound and eastbound Chase. The Staff Report gives no consideration to the fact that the neighboring businesses rely on product deliveries to sustain their businesses. The delivery trucks cannot maneuver into the parking lot and there is no alley lane for deliveries, so they currently put out safety cones and park along on Chase Avenue. (Exs. D-250-254). The vehicles depicted in these exhibits are seen regularly on weekday afternoons around 3:00 to 4:30 and are typically there for about one hour. With the restriping and no parking signs, there is nowhere for these delivery trucks to make their deliveries to the local businesses.

L. The Staff Report Fails To Consider The Negative Impact Of These Traffic Problems On Public Resources.

Every Monday morning, Chase Avenue residents line Chase with multiple large garbage cans, and starting in the morning the trash truck meanders down

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Chase and picks up trash. Similarly, every afternoon, the mail truck delivers the mail. The Staff Report completely fails to address the hazards and negative impact the School and all its additional traffic will have on these public resources.

Similarly, the School plans for an emergency access driveway as requested by the local fire department, but there is no consideration given to how the restriping with cause Chase Avenue to be so tight that *when* there is an accident there is no access for First Responder vehicles to get around the LOS F traffic jam to get to the scene of the accident!

M. The School's Start Time Of 8:30 A.M. Fails To Heed Kimley Horn's Advice And Will Result In Substantial Negative Impacts.

On September 29, 2016, Kimley Horn conducted a one hour observed gap study from 7:45 a.m. to 8:45 p.m. The data proved that there were very few gaps that cars could turn left into the School's DWY 1 entrance between 8:00 a.m. and 8:30 a.m. Based on the limited data they collected, Kimley Horn advised the School time should start earlier or later to avoid "heavy eastbound traffic volumes that occur on Chase Avenue between 8:00 and 8:30 AM" (Traffic Impact Study at 6-4 and August 17, 2018 Memorandum at p. 6). The MDN ignores that advice and the School is scheduled to begin at 8:30 a.m., meaning that students, faculty, administrators will be arriving to the Project the exact time the Valhalla students are to get to their 8:20 a.m. start time and Hillsdale students are trying to get to their 8:15 a.m. start time.

8. The Staff Report And Proposed Findings Grossly Understate The Greenhouse Gas Emissions That Will Result From The Project.

As discussed above, the Initial Study is deficient and inaccurate in several categories – the negative impact of greenhouse gas and emissions is one such category. The project proponent submitted a very superficial global climate study and report that relies upon unsupported assumptions.

For example, there is no analysis or account for the all the VMT from Lemon Grove to the Chase/Jamacha site. Additionally, there is no analysis or account for all the VMT from Lemon Grove to all other high school locations within the Grossmont Unified High School District – which will be absolutely necessary if LCHS leaves no high school in Lemon Grove.

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Further, there is no analysis of the significant negative impact and cumulative effect of greenhouse gases of the Project in relation to all the recent and future proposed projects in and around the VDO boundaries – including the 36 new homes being built off Fuerte, the 119 projected new homes in Ivanhoe Ranch, the hundreds of increase quarry sand trucks from the Cottonwood sand mind, the increased VMT and traffic caused by the new Skyline Church’s retirement residential community.

9. The Parking At The Project Is Ominously Underestimated, Inadequate, And Will Negative Impact Surrounding Neighbors Because There Is No Overflow Parking Anywhere But On Nearby Surface Streets.

The Staff Report recommends the Project on the flawed analysis that 161 parking spaces will be sufficient. 161 parking spaces will not be sufficient and there is no place for expansion or overflow parking.

First, using the County’s Zoning Ordinance minimum requirements, the County staff calculated the required number of parking spaces to equal 160.5 (33 for employees; 15 for visitors; and 113 for students). (Staff Report 1-6-7). The Project plans for 161 parking spaces, the bare minimum. In fact, their calculations are incorrect. As discussed herein, the parking utilization calculations do not take into account that by relocating and expanding the LCHS from Lemon Grove to Chase/Jamacha, it is displacing approximately 300 high school students who live in Lemon Grove and will be left without a high school option near their home. Where these students can presently walk to high school, they will have to drive eight miles to Chase/Jamacha, which will increase the student parking utilization from the 2014 utilization rates.

Second, the Project does not include a cafeteria, but makes no parking accommodations for food trucks or other catering vehicles. There is also no parking for visiting school teams’ busses and/or parents for athletic events, musical competitions, mathematic tournaments, or theatre events. The only place for the overflow to go is neighborhood street overflow.

Finally, the location allows for no wiggle-room for error in calculation or insufficiency of parking. The nearby businesses already have insufficient parking in their parking lots for their guests and there is no parking – or even the ability to safely park – on Chase or Jamacha, That leaves the nearby neighborhood surface streets as the first available parking overflow. These streets are narrow, steep,

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windy, and have insufficient curbs to allow street parking. Insufficient parking at the Project will result in negative impacts to the neighbors by having their driveways blocked, blind-curves obscured, lines of sight obstructed, traffic dangers thrust upon pedestrians; as well as public loitering, littering, and nuisance. The Staff Report brushes aside these legitimate concerns of neighbors without any substantive or meaningful response or acknowledgment of the reality of the truth of it.

10. The Project Will Have A Negative Impact On Public Resources And Violate Education Code Section 47605.

It has become well documented that Charter Schools in California are having a negative impact on public resources – namely public schools. (Fraud and Waste in California’s Charter Schools. inthepublicinterest.org, March 2018; Research Brief: How charter schools impact public school district budgets. inthepublicinterest.org, Feb. 23, 2018). It is with this documented social science and conflict between charter and public schools that the Legislature and Governor passed AB1505 in 2019. AB1505 amended the Charter School Act of the Education Code and went into effect July 1, 2020. It struck a compromise that recognizes the importance and need for charter schools while at the same time preserves the public school system by. AB1505 made many changes, but of import here is the requirement – just like CEQA – that a charter school may not be allowed to expand into a new location if it will negatively impact public resources. Specifically if the “charter school would duplicate a program currently offered within the school district and the existing program has sufficient capacity for the pupils proposed to be served within the reasonable proximity to where the charter school intends to locate.” (Educ. Code § 47605(a)(4), (c).)

Moving LCHS to the proposed site would negatively impact public resources in violation of CEQA and AB1505. There are five public high schools within four miles of the Jamacha/Chase site. Valhalla High School is less than .75 miles east on Chase Avenue; Grossmont High School is 3 miles west on Chase Avenue; Steele Canyon High School is 4 miles south down Jamacha; Granite Hills High School is 3.4 miles north up Jamacha Road, and El Cajon High School is 3.1 miles northwest. ***Every one of these high schools has open enrollment, serves the same targeted pupils as LCHS, and is underpopulated!*** To the extent that LCHS claims they serve the students who don’t do well in big school environments, both

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the IDEA Center High School and Chaparral High School are public schools just 6 miles away and serve *that* exact student population.²⁴

Not only does the Staff Report fail to consider the significant negative impact on these public resources, but the Board of Education – the chartering authority for LFCS -- was not even invited to provide advisory comment in this process.

In contrast, moving LCHS out of Lemon Groves leaves all of Lemon Grove without a high schools and two existing vacant school buildings. Additionally, next door La Mesa has an upcoming vacant school building that can more than adequately accommodate all the resources and needs of LCHS – including a cafeteria.

11. The Project Is Inconsistent With California Policy, The VDO General Plan, And The San Diego County General Plan.

Under Title Five of the Education Code, a full analysis of the appropriateness of a school site location is required. Schools are not permitted to be located next to certain types of businesses. Here, the Project is intended to be built adjacent to two bars, one liquor store, a vape shop, a hookah lounge and a message parlor. These are all dangerous attractions to curious teen-agers. It is an ignorant ostrich with its head in the ground to pretend that the LCHS students will not be attracted to these businesses – and the easily accessible trash they generate.

Moreover, the MND makes no consideration for the impact on the businesses who hold liquor licenses. The California Department of Alcoholic Beverage Control will not permit a retail liquor license premises within 600 feet of a school. While the ABC cannot revoke or deny renewal of an existing liquor license on that basis, it will not permit the transfer or issuance of a new permit. Therefore, the Project will have a devastating impact on the market value of the current seven businesses with liquor licenses at the intersection of Chase and Jamacha – and eventually eliminate the retail of liquor, negatively impacting the surrounding community those businesses service. The Staff Report fails to address or consider those negative impacts of the Project.

12. The Staff Report Fails To Consider Or Analyze Historical Dry-Farming.

²⁴ Additionally, the Project will also negatively impact these public schools and the Grossmont Unified High School District by pulling students, state and federal funding, and teaching resources away from public schools.

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According to property records for the site of the Project, the property, and surrounding land, was owned and farmed by Fred P. Clicka. Mr. Click owned the land from the late 1800's through 1940 when it was transferred to William Abi Ziad, who owned it through 1956. The U.S. Geological Survey history maps indicate that the subject property and surrounding lands were likely dry-farmed. However, the Staff Report does not investigate, discuss, or even consider this evidence or the significant negative impact on the environment of disturbing known dry-farming hazardous chemicals without proper remediation. An EIR should be conducted to verify the potential dry-farming and the chemicals used and any necessary remediation.

13. The Staff Report Summarily Dismisses Neighbor's Legitimate Concerns About Significant Negative Impacts To Light, Noise And Views.

Neighbors to the property give first-hand descriptions of how they enjoy the peacefulness of this rural environment and express their legitimate concerns about another high school in this neighborhood bringing even more nuisance with noise, traffic and night lighting. Some comment about how awful it is to live next to Valhalla – but then pass offensively pass it off as if only teenagers that go to Valhalla make noise and LCHS students are silent and perfect. Teenagers and teenagers. But anytime you put a group of people together outside with night lights and an outdoor PA system – it does not matter who you are, you are going to disrupt the neighbor's peace and enjoyment. The Staff Report admits that both the noise and the transient light levels exceed the allowable standards – but only by a small amount so it is discounted as “mitigated.” First, it has not been adequately mitigated to where the Project does not cause a significant negative impact. Second, the Staff Report fails to cumulative negative impact, or address any mitigation for, the combined noise and light of the Project and Valhalla.

The Initial Study also inaccurately fails to identify that the proposed site sits in a valley surrounded by neighbors with views or the rural community. These views impact the neighbor's use and enjoyment of their home and their property values. (Exs. 61-64). There is absolutely no honest analysis of the significant negative impact on the neighbors' peaceful and beautiful rural views by eliminating the open field and 100 year old oak (Ex. D-263 ca. 1950) where red-tail hawks soar above (Ex. D267), nest in the Palms and Eucalyptus, and feed on the rodents in that field and replacing it with a 48,000 square foot, two story, over-height stucco building, noisy and unsightly rooftop HVAC units.

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14. There Is A Better And Safer Alternative.

SOS² appreciates that LCHS wants a brand new high school in El Cajon. But it is the duty of the Planning Commission to make sure that the location of that high school does not cause unmitigable significant negative impacts and is safe! Chase and Jamacha is not it. CEQA requires consideration of alternatives. There is a far superior alternative in the Grossmont Unified High School District. It is an 80 acre parcel of commercial and residential land for sale off Quicker Road in El Cajon. It is equal-distance for their students, offers easy and safe ingress and egress, and would allow all four LFCS to be built on the same campus. There would be plenty of space to build all the classrooms, gymnasiums, sports fields, and play grounds that LFCS want without being spread all over El Cajon and Santee.

15. SOS² Is Concerned At The Lack Of Due Process And Apparent Bias, And Favoritism Through This Process.

Bias, favoritism, backroom deals, and unequal review standards have no place in a county's review of a major use application to build a new high school. As noted above, it is curious that the County has NEVER, in the past 40 years, approved a major use permit to build any high school on a Mitigated Negative Declaration. With all the substantial evidence of deficient, erroneous, flawed assumptions, and inadequate analysis as pointed out above, it certainly appears that this charter high school application has been held to a different and lesser threshold than any other high school application.

It becomes more suspect that the LFCS identified the subject property in early 2014 and on May 14, 2014 approved opening escrow on to purchase the property "conditional that LFCS has the ability to pull out of escrow at no cost and with a complete refund." (M-551). Yet, on November 11, 2015 – four years before any public comment was solicited and nearly five years before this upcoming Planning Commission Hearing – the LFCS Chief Financial Officer reported with regards to the Chase/Jamacha property that: "the major use permit was approved." (M-645). With that promise, LFCS ignored the VDOCPG concerns about traffic (M-683) and moved forward to finalize the purchase of the property and close escrow *without condition*. (M-703). It is even more suspect that LFCS purchased the property for \$4,850,000 in cash (with taxpayer money) – nearly \$4,000,000 more than the sellers paid for the property only a couple years earlier and far over-market for rural residential .5 acres developments in that area.

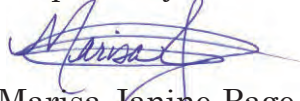
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It is also concerning that Project supporters were given ample advance notice of the public comment period, opportunity to submit comments to the Planning Commission earlier than the posting of the Agenda, and a special direct email access to the Planning Commission secretary (Ex. P-0972). In contrast, the rest of the public did not receive notice of the public comment period, had to wait until the Planning Commission hearing agenda posted to submit an eComment, and had to use the online eComment portal – which repeatedly failed to upload attachments. Further, it appears that the County has stepped out of its neutral reviewer role and aligned to co-advocate for the Project (Staff Report 1-392-394).

CONCLUSION

For the reasons stated in herein and supported by the accompanying evidence (Exhibits A-Q), the SOS²'s member's comments during the public comment period, after the public comment period, the eComments submitted, and the SOS² pre-recorded presentation to the Planning Commission, SOS² requests the Planning Commission DENY the MUP Application and not adopt the Environmental Finds or the proposed MND.

Respectfully submitted,



Marisa Janine-Page

**EXHIBITS TO SOS2 SEPTEMBER 15, 2020 eCOMMENT FOR
ITEM 1 ID 705 961 167**

Exhibit No.	Document Description	Page No.
A	Valle de Oro Community Planning Group Board Minutes	A - 0001 – A - 0127
B	VDO Community Planning Group Duties and & Area Maps	B - 0128 – B - 0134
C	VDO Community Plan, San Diego County General Plan	C - 0135 – C - 0202
D	Photographs	D - 0203 – D - 0267
E	SOS2 Conceptual Map of Project with Traffic Overlay	E - 0268
F	SOS2 Sworn Statements of Traffic Data Collected at Chase Avenue and Jamacha Road	F - 0269 – F - 0280
G	California Statewide Integrated Traffic Records System reports	G - 0281 – G - 0307
H	SANDAG Transportation Data – Local Jurisdictions (Unincorporated Area)	H - 0308 – H - 0326
I	Department of Public Works Request for a Modification to a Road Standard and/or Project Conditions	I - 0327 – I - 0334
J	Revised Conceptual Striping Plan	J - 0335
K	County Staff Notes – “Jan 25, 2017 meeting with Linman”	K - 0336
L	County Staff Notes – Project Issue Checklist_XLS 2 Final	L - 0337 – L - 0466
M	Literacy First Charter Schools, Inc. Board Minutes	M - 0467 M - 0950
N	August 11, 2020 Email from Steve Robinson to SOS2	N - 0951 – N - 0952
O	Media on Liberty Charter Project	O - 0953 – O - 0967
P	Email from Debbie Beyer	P - 0968 - P - 0973

Exhibit No.	Document Description	Page No.
Q	Save Our Students – Safety Over Sorry Membership Roster	P - 0974 – P - 0983

EXHIBIT A

San Diego County
VALLE DE ORO COMMUNITY PLANNING GROUP
3755 Avocado Blvd. #187
La Mesa, CA 91941

Minutes of the Meeting: February 2, 2016 (Approved 3/1/16)

Location: Otay Water District Headquarters
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978
Training Room, Lower Level

A. ROLL CALL: 7:03 PM Mark Schuppert, Chair

Members present: (9) Baillargeon, Bickley, Burley, Hernandez, Hyatt, Johnston, Rand, Schuppert, Tierney

Members absent: (6) Chapman, Feathers, Myers, Nold, Wollitz, Zimmerman

Members Seat Vacate: (0)

(Votes: Yeah-Nay-Abstain-Absent-Vacant-- __--__--__--__--0)

B. APPROVAL OF MINUTES FOR January 5, 2016. VOTE: 9-0-0-6-0

C. PUBLIC COMMUNICATION: None

D. ACTION ITEMS:

1. Variance Request – SFR Setback Variance, MT Helix Drive @ Alto Drive.

[Hernandez] [Chinchen]

The applicant, Mr. Chinchen, is currently in escrow on a residential lot located at MT Helix Drive and Alto Drive. He requested a reduction in the front yard setback from 40' to 20' and the rear yard setback from 40' to 20'. Mr. Chinchen plans to build a 3,400 sf single-story single family residence on the vacant lot. Mr. Chinchen's real estate agent and the current property owners were in attendance.

Mr. Hernandez explained that a variance to the setback requirements are warranted because the narrow shape of the lot together with the private drive that traverses the western portion of the site make the standard setback requirements too restrictive for reasonable home development.

Mr. Chinchen attempted to obtain support for the variance from the adjacent neighbors. Two of the six adjacent neighbors declined the request which has resulted in the current public noticing process.

Hernandez **moved** to approve the variance request for the Chinchén home project. (Baillargeon seconded) **VOTE: 9-0-0-6-0**

2. Limited Street Parking Request, MT Helix Park

[Schuppert]

Mr. Schuppert explained the County would like to add about 200 ft of parallel parking on one side of MT Helix Drive near the amphitheatre. The addition of parking was specifically requested by the Mount Helix Park Foundation.

The group discussed whether or not there should be reserved employee parking or if all the parking should be available to the public. It was decided that reserved parking was unnecessary.

Mr. Schuppert estimated about seven-plus parking spots would be added and the addition of parking would provide better public access to the park.

Schuppert **moved** to recommend supporting the lifting of the parking prohibition along the 200 ft. of Mt Helix Drive. While not a condition for our recommendation, it is requested that the county consider start and stop hashing on the asphalt in lieu of signage. (Tierney seconded) **VOTE: 9-0-0-6-0**

3. CEQA Initial Study (Environmental Checklist) / Draft Negative Declaration.

[Johnston]

Mr. Johnston reviewed the County's California Environmental Quality Act (CEQA) Initial Study Environmental Checklist and the draft Negative Declaration for the Supervisory Control and Data Acquisition (SCADA) Improvements for Water and Wastewater Facilities. He explained the project would be for the replacement and upgrades to existing equipment at 35 sites throughout the unincorporated areas of the county.

The CEQA Study identifies Sites 10 and 11 to be located in the Valle de Oro Community Plan area, but Site 11 is in the Spring Valley Community Plan area. Site 10 is in our jurisdiction and is adjacent to sensitive habitat. The initial study checklist explains if construction occurs during the nesting season of birds located in the adjacent wildlife preserve, a temporary noise barrier would be erected to mitigate the noise. No major concerns are noted that would suggest additional mitigation.

Johnston **moved** to support the negative declaration. (Burley seconded). **VOTE: 9-0-0-6-0**

E. GROUP BUSINESS

1. Reimbursement Request (Mark Schuppert)
Rand **moved** to approve the request for reimbursement. (Bickley seconded).
VOTE: 9-0-0-6-0
2. Resignation of Cynthia Chapman. Mr. Schuppert read an email from Ms. Chapman explaining she would like to stay on the planning group. She will be attending the March 2016 meeting. Mr. Hyatt pointed out that a seat may be "held" for a member when there are circumstances that prevent them from attending meetings, as long as notice is given. No action was taken.
3. PLDO update. Park Land Department Ordinance will be discussed at the March meeting.
4. Faith Chapel Elementary School Update. The VDO planning group previously recommended denial of the project, but the project is still active at the County.
5. The formation, noticing, and documentation requirements of subcommittees were reviewed.
Schuppert moved to form and/or reaffirm the following subcommittees:
 - a. Helix Canyon Estates: Baillargeon, Johnston, Myers, Schuppert (Chair)
 - b. Literacy First: Rand, Bickley, Myers (Chair), Tierney, Nold
 - c. Wieghorst Bike Park: Baillargeon (Chair), Burley
 - d. Faith Chapel: Bickley, Hernandez, Schuppert (Chair)
 - e. PLDO: Feathers (Chair), Myers, Tierney
 - f. Skyline Church: Burley (Chair), Feathers, Schuppert
(Hernandez seconded). **VOTE: 9-0-0-6-0**

F. ADJOURNMENT at 8:20 PM

Submitted by: Alyssa Burley

San Diego County
VALLE DE ORO COMMUNITY PLANNING GROUP
3755 Avocado Blvd. #187
La Mesa, CA 91941

Minutes of the Meeting: March 1, 2016 (Final)

Location: Otay Water District Headquarters
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978
Training Room, Lower Level

A. ROLL CALL: 7: 02 PM Mark Schuppert, Chair

Members present: Baillargeon, Burley, Chapman, Feathers, Hernandez, Hyatt, Johnston, Myers, Nold, Rand, Schuppert, Tierney, Zimmerman

Members absent: Bickley, Wollitz

Members Seat Vacant: (0)

(Votes: Yeah-Nay-Abstain-Absent-Vacant--__--__--__--__--__)

B. APPROVAL OF MINUTES FOR February 2, 2016. VOTE: 8-0-5-2-0

C. PUBLIC COMMUNICATION: None

D. ACTION ITEMS:

- 1. Variance Request -PDS 2016 VAR-001 - Single Family Residence Setback Variance, Mt. Helix Drive @ Alto Drive (Via Opel Drive) (Prior Administrative Variance Request changed to Standard Variance Request with expanded public notice requirements)**
{Hernandez, Le Menager}

This project was previously addressed by the VDCPG as an “Administrative Variance Request” that was subsequently found to be in error as the applicant did not meet the requirements for obtaining approval signatures from all the surrounding residents. A “Standard Variance Request” has since been initiated which requires expanded public noticing. The “Standard Variance Request” is the subject of this Action Item.

The Standard Variance is requested for a reduction to the setback requirements for the front and rear yards of the referenced single-family residence. More specifically, the request is to reduce the front and rear yard setbacks from 40’ to 20’.

The applicant’s realtor, Kay Le Menager, was in attendance and spoke in favor of the variance and referenced the conforming home size on the lot and noting that the setback reductions are necessary due to the narrow lot configuration and the private road easement that traverses the site. Mr. Temple, the neighbor to the west, was also in attendance. He disputed some of what the realtor said, but had no objections to the variance as long as the property's drainage problem is appropriately addressed during construction so that his property is better protected from drainage run off.

Discussion by group members acknowledged the narrow site, but their primary concern was the magnitude of the variance and the precedence it could set. It was argued that each property is inherently unique and our decision should not be interpreted as setting precedent. However, the group remained split on this topic.

Mr. Hernandez moved that we approve the variance for this property under the conditions that drainage safeguards be put in place during the building permit stage and that no further variances are granted for this property. (Rand seconded) **VOTE:** 11-2-0-2-0 (Nays: Myers and Feathers)

2. Site Plan Waiver - Smart & Final, 3681 Avocado Blvd: Request for Site Plan Waiver for signage to be changed from Haggen to Smart & Final.

{Johnston, Klein}

Smart & Final will be the new anchor tenant in the referenced center and is requesting changing the existing signage from Haggen to Smart & Final Extra. The center operates under a major use permit that includes a design overlay that allows the VDOCPG to consider general design issues when making a recommendation regarding the site plan waiver request.

Mr. Klein, the applicant's agent, reported that the total amount of signage for Smart & Final Extra is being reduced by 50 square feet compared with the prior Haggen signage. The primary change in signage is on the store front façade. The Haggen, Starbucks, and U.S. Bank signs will be removed and or replaced with the main Smart & Final Extra sign along with two smaller signs that advertize Fresh Meats and Vegetables.

The primary concern by several board members was that the reported size reduction was not apparent in the appearance of the building façade and the color and size combination does not conform to the character of the community or the center. The color issue was dropped as the primary concern, but the relative size of the building façade sign remained a disconcerting concern with many members. It was noted that the overall change was a reduction, and the size falls below the maximum allowed signage per basic zoning guidelines, but the group remained split as to whether the proposed façade signage is too large. Ms. Baillargeon spoke to the process she went through with Haggen to get them to scale back their signs and illumination and inferred that we could do the same with Smart & Final. It was pointed out that we should be evaluating the signage on its aesthetic value along with the character of the community concerns.

Johnston moved to approve the Site Plan Waiver as requested by the applicant. (Hernandez seconded) **VOTE:** 8-5-0-2-0 (Nays: Feathers, Myers, Chapman, Hyatt, Baillargeon)

3. County PLDO Presentation (Park Lands Dedication Ordinance)

{Saumier}

Mr. Saumier gave a general information update and spoke to the Park Land Dedication Ordinance Funds and what the money can be used for. Funds cannot be used for a restroom (Fury Park) or open trails unless there is a pathway for exercise stations. Maintenance funds must be included in any park and PLDO funds do not cover maintenance. He stated that the Board of Supervisors asked him to get suggestions from us as to changes we'd like and hopes we can come up with ideas to get past the current hurdles.

One suggestion Mr. Saumier offered us was inter-jurisdictional coordination through meeting with bordering communities.

Members spoke to the plans for the Estrella Park, and the fact that the funds are there, but not for the maintenance of the park. A non-profit JPA group must agree to pay for the maintenance, which is a big hurdle. Also the non-profit would probably want their name attached to the park which could be a community character issue. He was asked what the amount would be for maintenance so that the subcommittee will have an estimate when soliciting non-profits. Mr. Saumier said he could get that information.

The PLDO subcommittee will report back at the next meeting after talking to Marcus at the county.

4. Otay Water District Presentation: Contract Design Team - Campo Road Sewer Replacement Project

{Beppler}

Stephen Beppler P.E., Otay Water District, Christopher McGrath P.E., Rick Engineering, and Marielena Castellanos, Humana Ability, were in attendance to present information on the Campo Road Sewer Replacement Project.

The existing gravity 10 inch raw sewage pipeline will be replaced with a 1.75 mile, 15 inch system. The current pipeline is not adequate to serve the more than 15,000 people in the Jamacha Basin communities of Rancho San Diego, Calavo Gardens, and portions of Mount Helix. The project was designed with input from Cal Trans and the Otay Water District. The pipeline's new alignment under Campo Road will allow for maintenance of the pipeline without disturbing sensitive environmental areas. The work will be done primarily at night, and the contractor will work with the owners of the shopping centers to provide access. Construction will occur from September 2016 to February 2017 and from September 2017 to February 2018. The cost of the project is \$6.2 million.

E. GROUP BUSINESS

1. New projects:
 - a. Sundown Lane Project (open space vacation) Feathers (chair), Hyatt subcommittee formed
Vote: 13-0-0-0-0
2. Continuing Projects and updates
 - a. Literacy First Charter School (Myers chair)
 - b. Helix Canyon Estates on Tropic (Schuppert chair)
 - c. Skyline Church subcommittee will meet in the next few weeks. (Burley chair)
 - d. Culvert on Fuerte Drive (Rand chair)
 - e. North Bonita Safety Issues - no feedback yet
3. Group Announcement:

Ms. Chapman announced that she is resigning.

F. ADJOURNMENT 9:04 PM

Submitted by: Sharon Nold

San Diego County
VALLE DE ORO COMMUNITY PLANNING GROUP
3755 Avocado Blvd. #187
La Mesa, CA 91941

Minutes of the Meeting: April 5, 2016 (Approved May 3, 2016)

Location: Otay Water District Headquarters
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978
Training Room, Lower Level

A. ROLL CALL: 7:05 PM Mark Schuppert, Chair

Members present: Baillargeon, Bickley, Burley, Feathers, Hernandez, Hyatt, Johnston, Myers, Nold, Schuppert, Tierney

Members absent: Rand, Wollitz, Zimmerman

Members Seat Vacant: (1)

(Votes: Yeah-Nay-Abstain-Absent-Vacant-- 11 -- 0 -- 0 -- 3 -- 1)

B. APPROVAL OF MINUTES FOR March 1, 2016. VOTE: 11-0-0-3-1

C. PUBLIC COMMUNICATION: none

D. ACTION ITEMS:

1. Site Plan Waiver – T-Mobile: Design Review for Wall Sign at 2518 Jamacha Road, Suite 305
(Rancho San Diego Town & Country Center) (Ralph's Center) *[Hernandez, Miller]*

This project is a Site Plan Permit Exemption request for an LED illuminated wall sign for a new T-Mobile store in the Rancho San Diego Town & Country Center (Ralph's shopping center). The sign will measure 10' - 7" by 21" for a total area of 18.5 square feet. The storefront measures 18' - 6" (linear).

Hernandez spoke to what a site plan is, (guidelines for a particular property), and that an exemption is minor changes within those guidelines. He pointed out that aesthetics are also considered when approving signage.

Mr. Miller from T-Mobile was in attendance and explained that the sign that was previously on this storefront was not permitted, so that is why it was brought to VDOPG. T-Mobile requires every sign to be permitted. He confirmed that LED lights are allowed in the site plan.

Hernandez observed that the project description accurately identifies the project, and that it is compatible with the surrounding area and businesses. It complies with the RSD Town & Country Site Plan and with the County's signage guidelines. He moved to recommend approval of the site plan permit exemption. (Bickley seconded) **VOTE: 10-0-1-3-1** (Abstention: Myers)

2. Helix Canyon Estates – 8-Lot Tentative Map with Lot Averaging:– North and east of Abiento
Place accessed by Tropic Drive *[Baillargeon, Podeswk]*

Rick Turner, surveyor, and Stosh Podeswik, applicant, were in attendance with a Tentative Map seeking support for this project to proceed and an Administrative Permit for Lot Averaging. The project consists of 4.9 acres currently divided into 5 lots. They spoke to the justification for lot

averaging and the project as a whole. They stated that with lot averaging the project would add 3 more lots bringing the total to 8. They pointed out that there is good access to the project and that all 8 proposed lots would be close to a half acre, the Community Plan's requirement. They proposed that the easement in their plan would be a biological open space, and a turn around and road extension would be included. They argued that the lot sizes proposed (8) fit with the other homes in the neighborhood.

There was no community discussion.

Baillargeon presented the subcommittee's report. The committee has met 3 times with the applicant. She stated that the site is semi-rural with a requirement of .5 acres per lot. The subcommittee reviewed the scoping letter, and in particular, density, minimum lot size and slope requirements. They cross referenced these with the Community Plan. She pointed out that lot averaging is to be used only to conserve sensitive biological, archaeological/historic, or visual resources. The applicant has not yet provided a study to identify site sensitivity. As per our Community Plan, the density of lands that are not suitable or practical for development (steep slopes or canyons, floodplains, etc) shall not be used in determining the number of units in a lot averaging subdivision when those lands exceed 25% of the project area and have an elevation change of 50 feet of the project area. This project contains 100 feet of elevation change and thus the areas of steep slopes should be deducted from the developable area calculations. By adhering to our Community Plan/RPO requirements, the developable site area does not support eight lots. It was also pointed out that the open space to protect qualified resources has to be dedicated as a requirement for lot averaging and no biological studies have been provided.

Baillargeon reminded the applicant that VDOCPG is not opposed to development but that the proposed Tentative Map request with Lot Averaging does not comply with the County of San Diego Zoning regulations or the VDOCPG Community Plan. If it did qualify for Lot Averaging, it would only qualify for a maximum of 5 units. Therefore, Ms. Baillargeon moved/recommended the denial of the project. (Hyatt seconded) **VOTE:** (11-0-0-3-1)

3. Announcement for Vacant Seat (Seat No. 12 Formerly held by Cynthia Chapman): Election to be held June 7, 2016 and Letters of Interest will be accepted up through May 30, 2016

Schuppert stated that notice of this vacancy was posted as required in the UT. It is seat #12 with the term ending in January 2019.

Edward Suhay, visitor, spoke and stated that he may be interested in seat #12.

E. GROUP BUSINESS

1. Continuing projects and Updates

- a. Sundown Lane Project: Feathers (chair) This project involves an an open space vacation and exchange.
- b. PLDO: Myers is preparing a letter for the next meeting with recommendations for changes for the Board of Supervisors as requested by Mr. Saumier at our last meeting.
- c. Literacy First: There has been no contact since our last meeting. This project is in the beginning stages.
- d. Lot split Hillsdale: Rand will present this next month.

F. ADJOURNMENT 8:11 PM

Submitted by: Sharon Nold

San Diego County
VALLE DE ORO COMMUNITY PLANNING GROUP
3755 Avocado Blvd. #187
La Mesa, CA 91941

Minutes of the Meeting: May 3, 2016 (Approved on June 7, 2016)

Location: Otay Water District Headquarters
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978
Training Room, Lower Level

A. ROLL CALL: 7:06 PM Mark Schuppert

Members present: Bickley, Burley, Feathers, Hernandez, Hyatt, Johnston, Myers, Nold, Rand, Schuppert, Tierney, Zimmerman

Members absent: Baillargeon

Members Seat Vacant: (2)

(Votes: Yeah-Nay-Abstain-Absent-Vacant- (_ - _ - _ - _ - _))

B. APPROVAL OF MINUTES FOR April 5, 2016. VOTE: 11-0-1-1-2

C. PUBLIC COMMUNICATION:

Feathers spoke about the Casa de Oro Community Alliance meeting she attended. She announced that there will be a cleanup day for Casa de Oro on June 11.

She also announced that the construction of the 125 south to 94 east ramp has been postponed to 2021. This ramp has been in the works for more than a decade and she is not very hopeful that it will ever get done. She encourages public pressure on Diane Jacob on this issue when possible. Myers suggested that Fuerte Drive traffic could be reduced by 40% by the completion of this ramp.

D. ACTION ITEMS:

- 1. Site Plan Exemption (“B” Designator – Design Review for Sign):** Design Review for Wall Sign at 9600 Campo Road, Suite E, Spring Valley, CA 91977 [*Johnston, Yarbrough*]

This project is a request for a design review/site plan waiver for new signs at 9600 Campo Road. The tenant in Suite E, DriverAide.com, operates a driving school out of the building. The DMV regulates such uses and requires on-site signage. Mr. Yarbrough, the applicant, indicated the signs have to be visible to the public per DMV requirements.

Johnston reported that the building was built in 1960 and the major tenant and owner is Grass Doctor who leases a suite to Mr. Yarbrough. The signs (2) are 5' x 2' (10 sq. ft.) and match the colors of the building and are within the square footage requirements set by zoning.

Johnston moved to approve the 2 signs. (Myers seconded) **VOTE: 12-0-0-1-2**

2. **Park Lands Dedication Ordinance (PLDO) – Group Input to County** *[Feathers, Myers, Tierney]*

The County has requested input from Community Planning Groups pertaining to improvements to the existing Park Land Dedication Ordinance (PLDO). An adhoc-subcommittee was formed and included the referenced VDO members and Jim Comeau of the Spring Valley CPG.

The key issues are:

- A glossary should be included in the ordinance since there is inconsistent terms and undefined jargon throughout the DPR documents.
- Training should be conducted for CPG's regarding the DPR, related County policies, and strategies that emphasize the successful utilization of PLDO funds.
- The document refers to the "Recreation Element" section of the General Plan (1990), but the current plan does not have this "Element." The application of the reference is questioned.
- The ordinance emphasizes that the funds can only be used for "Active Recreational Uses." The ordinance should be amended to permit the use of PLDO funds to create parks that meet the desires of the communities while complying with changing regulations such as those related to water conservation, trails, and restrooms.
- Consistency and better communication are needed.

Myers moved that the VDOCPG authorize the adhoc-subcommittee to submit a letter detailing their PLDO Ordinance findings and recommendations. (Hernandez seconded) **VOTE: 12-0-0-1-2**

3. **Sundown Lane Open Space Swap (Discretionary Permit Application PDS2016-VAC-16-001): 4191 Sundown Lane, La Mesa, CA 91941** *[Feathers, Hyatt, Salem]*

The applicant/owner would like to vacate an open space easement area of 1,073 SF and replace it with a substitute open space easement area of 1,072 SF. Feathers reported that the substitute open space easement area has been completely graded and cleared and does NOT compare with the quality of the existing open space that is offered for the trade. The biological corridor running along the applicant's eastern property line connects with open space areas to the south and north. The north and south ends of the biological corridor are open (not fenced) allowing native animals to migrate through this area. Vacating this part of the existing open space easement for a graded section adjacent to the house would reduce the width and effectiveness as a biological corridor.

One neighbor sent a letter stating they were against the swap because it would set a precedent. Another neighbor attended the meeting and said they he did not have any concerns regarding the proposed swap. The engineer of record spoke on the applicant's behalf and offered that they would be willing to shift the area and widen it, but the options are very limited given the relatively small buildable pad area in comparison to the large 7000 SF home.

The board noted the photographs of the construction that shows that the areas outside the buildable pad area have already been encroached upon and the soil has been scraped of vegetation. The applicant stressed that encroachments into the open space during construction are common occurrences and that he will resurvey and remediate affected area as required.

Schuppert noted other occurrences wherein open space was scraped of the native vegetation and the county has not enforced its remediation and so it may be difficult to get satisfactory remediation on this site.

Burley asked if the graded area requested for the trade could be remediated before the swap. Myers repeated the question to the applicant's representative who indicated that he is willing to consider that approach if he could get some assurances regarding the approval of the swap. The applicant was told that there would be no such assurances.

Feathers moved to deny the request for the open space swap as it does not comply with BOS I-103. The quality of the substitute open space is grossly inferior to the existing open space and moving the open space area would have a detrimental impact on the existing biological corridor. (Bickley seconded)

VOTE: 12-0-0-1-2

4. College Prep Middle School Pending Negative Mitigated Declaration (PDS2015-MUP-15-006, PDS2015-ER-15-19-002): Group Recommendation to the pending Negative Mitigated Declaration
[Myers, Schuppert]

The proposed school is at the corner of Madrid Way and Aqua Dulce in Casa de Oro. Sue Butler, a resident whose house is adjacent to the proposed school, spoke for herself and for other neighbors. She is most concerned with the traffic issues associated with this development. She stressed that the restricted access into the school parking lot which is dangerous and she is also concerned about the safety of the children and the fact that there are no sidewalks to the south. She believes emergency evacuation of the school would be very unsafe and that the increased traffic would adversely impact the value of her home.

Schuppert stated that the county wants the group's input on the negative declaration and would like to know if we support the project. He summarized the project which was previously in front of the group for the MUP wherein the project garnered 7 votes against it and 1 abstention. The vote took place during a period with several vacant seats and high absenteeism. However, the preparation of the Initial Environmental Study; the potential adoption of a negative declaration; and the resolution that there is no alternative access point options allow the group to take another look at the project and to provide new recommendations, if any, to the county.

The referenced Initial Environmental Study and Negative Declaration proposal indicates that there are no potential negative impacts to the project except for traffic and it is suggested that the impacts by traffic can be mitigated by TIF's. Schuppert and Myers (subcommittee) do not agree with the findings and suggests there are potentially significant negative impacts that should be considered that would result in the rejection of the proposed negative declaration.

Myers reviewed the vital issues concerning this school, particularly traffic and safety issues. The school would be adjacent to Casa de Oro Elementary School and the Headstart Program. The school is intended to be an expansion of an existing Charter School that is located in La Mesa and known as the College Prep Middle School, but the school is chartered by the Mountain Empire School District. The school will primarily serve students who live outside the Valle de Oro Community and have to be picked up and dropped off daily. No bus service is planned as the students are not typically concentrated by specific communities.

Myers went over the inadequacy of a single driveway for the school located at the blind curve of Agua Dulce and a short distance from the uncontrolled intersection with Madrid Way. Local residents described gridlock at this point four times daily which would be obviously worse with the completion of a new school across the street. The Mitigated Negative Declaration acknowledges that school will add 875 Average Daily Trips (ADT) at this location. However, the report suggests that the cumulative impacts can be mitigated with payment of a Transportation Impact Fee (TIF).

Myers stated that acceptance of the Mitigated Negative Declaration infers that the TIF would provide adequate mitigation to for the traffic and negative impact to the neighborhood, but the payment into a fund would not mitigate the damages to the neighbors or to the Valle de Oro Community. A TIF simply would not provide mitigation to those who are affected the most.

Schuppert added new information about charter schools. He stated that College Prep Middle School, sponsored by Mountain Empire School District, is outside our district and would siphon school funds from local districts and create added congestion in our residential neighborhoods simply for the financial benefit the Mountain Empire School District. He spoke to the controversy regarding the superintendent of the Mountain Empire School District who was also the broker for the College Prep Middle School. The former Superintendent is currently serving time for his illegal consulting work with charter schools, including the brokering for the development of the College Prep Middle School. The San Diego Union has reported that the La Mesa Spring Valley School District is suing the Mountain Empire District for establishing this school within their boundaries without their permission. Schuppert believes the development of the College Prep Middle School in this location is driven by financial gain at the expense of our community.

Bickley reiterated the traffic issues surrounding this school, and Rand spoke to charter schools in general and their often positive impact on education.

Myers moved that the VDOCPG authorize the adhoc-subcommittee to submit a letter to the County on its behalf indicating that VDOCPG does not support the development of College Prep Middle School at this location and recommends denial of the Mitigated Negative Declaration as it fails to adequately address items of significant impact to traffic, safety, and land use. Furthermore, the proposal of mitigating the undeniable traffic issues with a Transportation Impact Fee is neither appropriate nor sufficient. Neglecting to apply tangible, on-site solutions will diminish the community character and the quality of life for the local residents. (Rand seconded) **VOTE: 12-0-0-1-2**

5. Gengarelli Remodel – Conversion of Storage Building to Guest Quarters (PDS2016 AD-16-009): 1905 Julianna Street, El Cajon, 92020 *[Johnston, Gengarelli]*

Johnston stated that this proposal involves replacing an 876 SF storage unit with a guest house/game room/granny flat. An administrative permit is required due to the proposed size, but it is within the guidelines which allow granny flats up to 50% of the primary resident size. The subject will be 901 SF, which reflects about 31% of the existing home (2950 SF). He stated that the new structure conformed with all guidelines and that there are many homes with granny flats in the area. The new structure will have 2 bathrooms and is not intended to be rented out. There will be no kitchen, wetbar, or laundry in the new flat. Covered parking is not a requirement for a granny flat.

Debbie Waggaman representing the architect spoke to the project stating that the existing storage unit is in poor condition and the replacement with a new residential structure will be an improvement to the property and area.

Johnston moved that the Administrative Permit be granted and the granny flat be allowed. (Bickley seconded) **VOTE: 12-0-0-1-2**

E. GROUP BUSINESS

1. Highway 94 EIR update (Road Widening for Jamul Indian Gaming Project)

Feathers reported on the two intersections involved: Highway 94 at Jamacha Blvd. and Highway 94 and Jamacha Road. She stated that there will be re-striping and a right hand turn lanes added at both intersections. The Casino is scheduled to be open this summer, well before the road improvement project will be completed. Traffic is projected to increase by 30% and without the improvements to these intersections, we can assume there will be added congestion to the community.

2. Active Project Status

a. Burley will take an EIR report for agricultural promotion.

b. Hernandez will take a new apartment proposal.

c. Rand has the lot split on Hillsdale.

d. Liberty High School (Myers) is slowly moving along. Rand will chair in her absence during the June meeting if it is ready to be heard.

e. Rand will take the BevMo ABC permit request also to be heard in June.

3. Reimbursement Request for Group Mail Box

Rand moved that Schuppert be reimbursed \$240 for our mailbox at the UPS Store. (Feathers seconded)

VOTE: 12-0-0-1-2

4. Judy Graves, resident of VDO, contacted Schuppert requesting resurfacing their street. He contacted the county, and invited her bring her request to the next board meeting.

5. There was a reminder by several residents to remain vigilant about proposed developments along Sundown Lane that are tied to protected view corridors (lots 4,5,6).

6. Myers was contacted by Richard Ledbetter who lives on Dale Avenue. He wants curbs and sidewalks installed in a neighborhood in an area where they are missing.

F. ADJOURNMENT 9:46

Submitted by: Sharon Nold

San Diego County
VALLE DE ORO COMMUNITY PLANNING GROUP
3755 Avocado Blvd. #187
La Mesa, CA 91941

Minutes of the Meeting: June 7, 2016 (Approved 7/5/16)

Location: Otay Water District Headquarters
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978
Training Room, Lower Level

A. ROLL CALL: 7:02 PM Mark Schuppert, Chair

Members present: 10

Members absent: 2

Members Seat Vacant: (3)

(Votes: Yeah-Nay-Abstain-Absent-Vacant- (_ - _ - _ - _ - _))

B. APPROVAL OF MINUTES FOR May 4, 2016. VOTE: 10-0-0-2-3

C. PUBLIC COMMUNICATION:

Richard Ledbetter, apartment owner of 9859 Dale Avenue, was in attendance and spoke to the group. He presented a drawing showing where there are sidewalks on Dale Avenue and where there are none. 150 ft. of Dale Avenue is not developed and is without sidewalks or curbs. He reported that cars are parked on this stretch for extended periods and half are residents that don't have parking spaces. He would very much like sidewalks and curbs where there are none now.

D. ACTION ITEMS:

1. Mid-Term Appointment, Seat 12:

Dr. Charles Kossman spoke to the group about his willingness to be on the VDOCPG. He has lived in the area since '78 and would like to represent the community. He volunteered that he has read the community plan and minutes from the last 2 years. He was asked by several board members about his feelings on community issues. He expressed concerns over drainage run off, development density, and traffic. He favors controlled growth.

Schuppert moved that Dr. Kossman be recommended as a Board Member for Seat 12. Myers seconded. **VOTE: 10-0-0-2-3**

2. BevMo ABC Permit. PDS2016-ABC-16-003- 3777 Willow Glen Drive, El Cajon, CA (91019 SWC Jamacha Rd @ Willow glen Dr.): Retail sales of alcoholic beverages

[Rand, Endon]

VDOCPG is being asked for input regarding the alcoholic beverage license of the proposed BevMo at 3777 Willow Glen Drive. BevMo is requesting a letter of public convenience or necessity, PCN, from the County of San Diego. The department of ABC requires a PCN letter whenever licenses surpass a minimum density in a certain area/census tract. Under County policy number 1-121 there is an "undue concentration" of such licenses (7) within the area.

Mr. Rand reported that in accordance to County Policy 1-121 Criteria 2, there are no schools or playgrounds within 1000 ft. of the proposed BevMo. There is a YMCA tenant across the street in a retail complex and an apartment complex within 1000 ft. He stated that the Sheriff's Department doesn't think this store will have a negative impact even though the area does have a relatively high commercial crime rate. The department is in support of the alcohol license.

Mr. Endon from BevMo reported the tracking of BevMo Club card members shows that more than \$1,000,000 is being spent at the La Mesa and Otay Mesa stores by residents of Rancho San Diego. The quantitative tracking illustrates that the needs and conveniences for their goods and services are not being met in the local Rancho San Diego community.

The new store will be a smaller store (6200 sq. ft.) with a boutique design and products tailored to the community. He stressed that BevMo is a responsible retailer. Their stores have no pay phones, no cigarettes, lotto tickets, or other items that create loitering. They have an ID checker system to make sure all employees are operating within the law. They screen IDs and don't sell products that are typically abused. "Minis" (small bottles) are sold only for the holidays and sell at a higher price which discourages purchases for immediate consumption. Single craft beers are also sold, but these are specialty beers that are priced from \$5 each and higher. The store does not resemble or operate like typical "liquor stores." BevMo does not let minors in the store unless they are with a parent.

Baillargeon asked about traffic flow and the possibility of this general use permit creating more traffic over another permit. Endon responded that there are 2 driveway entrances, and that the county's concern was drainage since the center abuts open space.

Kossman pointed out that it is a treacherous intersection used by many bike riders as a staging area and that there are frequent illegal turns at that spot. Rand confirmed that the sheriff mentioned that there were many illegal turns at the intersection.

Hyatt asked how many licenses are too many? Do we need more?

Myers pointed out that this establishment would not be liquor store but a specialty store where residents could buy unique items not normally found in a grocery or liquor store.

Rand moved to approve the application for ABC 21, 42 and 86 licenses and Bickley seconded.
VOTE: 9-1-0-2-3 (Hyatt opposed)

3. Agriculture Promotion Program, EIR Review

[Burley]

Burley reviewed the Agriculture Promotion Program that proposes amending the county's zoning ordinances in unincorporated areas to provide an updated set of definitions, procedures and standards for review and permitting agriculture-related accessory uses. The revisions would promote the development of accessory uses, such as microbreweries, cheese making and dairy operation, on-site food production, mobile butchering, fisherman's market, home stays, aquaponics and more. These new procedures would streamline the permitting process and make it easier for these businesses to get started. There would be a benefit and economic incentive to those residents already involved in these types of businesses. There are no ordinances that currently regulate these uses. The ordinances also address environmental effects such as odor, noise, traffic, water supply, etc. It was pointed out that there currently is significant interest in

where our food comes from and in buying local. These procedures would only apply to areas currently zoned agricultural.

Discussion was generally in support of the program as long as it doesn't encroach on the rights of surrounding homeowners. It was pointed out that there is a 4 acre minimum attached to these businesses, and that this requirement eliminates 90% of the planning group's area. Also, these businesses must be in areas already zoned agricultural.

Burley moved to draft a letter in support of the adoption of the APP reduced project area alternative. Nold seconded. **VOTE: 9-1-0-2-3** (Bickley opposed)

E. GROUP BUSINESS

Schuppert reminded the board that there will be a secretary change in July and that appointment will continue through December. If there are no volunteers, we will have a name draw for secretarial duties at our next meeting. Absentee members will be eligible to be drawn for the Secretary position.

Active Project Status:

Ledbetter parking issues: Tierney/Schuppert

Architectural community grant - unfortunately it is not anything we could use at this time.

Literacy First Subcommittee has met and the project may be placed on the August agenda, but may also be postponed again. The subcommittee prefers to review the traffic study. Schuppert will draft a letter to the project manager requesting the study.

Skyline Church is moving forward with the application process. Per the request of the applicant, the project presentation (and our initial response) will be postponed until at least September.

Johnston is taking Hernandez's apartment assignment.

The proposed lot split (Rand) is still on hold.

Vacant Seat Status:

There are currently 2 vacant seats. One will be appointed in July and one in August. It was suggested that previous persons interested in vacant seats be contacted regarding these new openings.

F. ADJOURNMENT 9:00

Submitted by: Sharon Nold

**San Diego County
VALLE DE ORO COMMUNITY PLANNING GROUP
3755 Avocado Blvd. #187
La Mesa, Ca 91941**

Minutes of the Meeting July 5, 2016 (Approved August 2, 2016)

Location: Otay Water District Headquarters
2554 Sweetwater Springs Blvd.
Spring Valley, Ca. 91978
Training Room, Lower Level

Meeting Called to Order: 7:04 PM -- Mark Schuppert, Chair

A. SELECTION OF NEW SECRETARY

This position may be filled by election if there are more than two members seeking the position, or by a volunteer from the Group. A short discussion was held to determine which members may be considered exempt from filling this office, if any. Opinions were shared, and the discussion ended with Tierney volunteering to fill the position.

B. ATTENDANCE: Verification of members present

Members Present: 9
Members Absent: 3
Member Vacancies: 3
In Attendance: Nold, Burley, Zimmerman, Myers, Tierney, Baillargeon,
Schuppert, Johnston, Bickley
Absent: Hyatt, Feathers, Rand
Vacant: Seats 6, 12, 14 (Kossman to fill Seat 12 and waiting BOS approval)

C. APPROVAL OF MINUTES FOR June 7, 2016

VOTE: 8—0—1—3—3 (Yeah—Nay—Abstain—Absent—Vacant)

D. PUBLIC COMMUNICATION

Wendy Tinsley Becker has submitted a letter of interest in applying for Seat # 6 or 14 on the Group. She attended this meeting and provided information regarding her background in the area, her interests, and her qualifications.

E. ACTION ITEMS:

1. Ballard Apartments , PDS 2016STP16-004 (4015 Bonita Street) Site Plan [Johnston}

This item has been postponed indefinitely; no action taken.

2. Starbucks Minor Deviation, Special Area Regulation “B” Signage (3777Avocado Blv.) [Baillergon]

This Request for Exemption from Site Plan Permit Processing Requirements for “B” Special Area Regulations is for the proposed relocation of Starbucks within the Rancho Village Shopping Center. The center was developed with a major use permit and has the Special Area Regulation “B” overlay which calls for the VDOCPG to review any changes made for signage and assess its impact on the center and community.

Review of the signage plan for location and size was conducted with input from the County Planner, Michael Johnson. Items discussed included signage on Walls, Drive Thru, Directional, Pylon, and Height Clearance Signs. Parking and outdoor seating were also discussed. Baillargeon reported all permits were in order, all dimensions are well within guidelines, and the signage is in conformance with our community character. In addition, Tony Rector, agent for Starbucks, was present to answer questions.

Baillargeon motioned to approve this exemption from the requirements to process a Site Plan Permit for the proposed Starbucks Signage Plan.

Meyers seconded. **VOTE: 9---0---0---3---3**

3. Midterm Appointment, Seat #6 [Schuppert]

A Letter of Interest and Application were received for this seat, but the applicant did not attend the meeting to address the Board. Therefore, a recommendation to fill Seat # 6 was not made at this time.

4. Dale Avenue Safety Issue Report, (9800 block Dale Avenue) [Tierney, Schuppert]

Tierney and Schuppert reported their review of Mr. Ledbetter’s concerns regarding the safety at the entrance to the 9800 block of Dale Ave. and his request for a consideration of street improvements. Tierney and Schuppert visited the site, and Schuppert also contacted David Sibbet with PDS Project Planning. Although we agree there

may be safety factors regarding street width, right of way, and traffic flow at this location, we were advised that the County is highly unlikely to take action to remedy the problem because the County has not obtained the necessary street dedication for the full right of way at this location. Improvements will probably not occur until redevelopment, when the County will require the necessary street dedication.

Discussion was held in an effort to determine other possible solutions, including investigating the possibility of requesting "No Parking" signs on either or both sides of the entrance to Dale Avenue from Bonita Street. Mr. Ledbetter is very interested and willing to approach the County himself but county first requires input by the VDOCPG.

Myers moved that a letter be drafted to the San Diego County DPW requesting that a case be opened to evaluate the safety concerns at the 9800 block of Dale Avenue.

Bickley seconded. **VOTE: 8--1--0—3--3** (Johnston opposed)

F GROUP BUSINESS

Active Project Status

- Literacy First is still being worked on
- Skyline Church will likely be presented to the Board in September with request for the Group's Initial Response
- Continuing Terms & Elections - All odd numbered seats are up for Re Election. Information to follow via email.
- Vacant Seat Status – Seat # 12 (Candidate Charles Kossman, M.D.), waiting approval by BOS: Seats # 6 and #14 are vacant, but applications have been received from two candidates.

Correspondence:

- Complaint to Supervisor Jacob's office regarding disruptive night time activity on Mt. Helix Drive resulted in request by the Supervisor for the County to explore options such as lighting, signage, striping, and/or barriers.
- DPW reported remediation is complete and the file has been closed regarding the prior contamination near the 7/11 on Campo Rd., at the east side of Casa de Oro.

G ADJOURNMENT: 8:45

Submitted by Eileen Tierney

**COUNTY OF SAN DIEGO
VALLE DE ORO COMMUNITY PLANNING GROUP
3755 Avocado Blvd. #187
La Mesa, Ca. 91941**

Minutes of the Meeting October 4, 2016 (Draft 2)

Location: Otay Water District Headquarters
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Training Room, Lower Level

Meeting called to Order: 7:00 PM, Mark Schuppert, Chair

A. ATTENDANCE: Verification of members present

Members Present: 14

Members Absent: 0

Member Vacancies: 1

In Attendance: Nold, Burley, Zimmerman, Myers, Tierney,
Baillargeon, Schuppert, Hyatt, Rand, Johnston,
Kossman, Bickley, Feathers, Tinsley Becker

Vacancies: Seat 6 awaiting appointments by BOS

B. APPROVAL OF THE MINUTES OF Sept 6, 2016

VOTE: 14—0—0—1 (Yeah/Nay/Abstain/Absent/Vacant)

C. PUBLIC COMMUNICATION:

No one from the audience requested to speak.

D. ACTION ITEMS:

**1. Bev Mo request for Site Plan Processing Waiver-Signage-
3777 Willow Glen Drive, El Cajon (Rand, Brady)**

Greg Endom, speaking for Bev Mo, presented information and answered questions from the Group. All elements of the proposed signage meet requirements.

A **Motion** was made by Rand to approve the request for exemption from the site plan permits processing requirements for “D” special area regulation with the caveat that the existing

sign near the entrance, which has a “spot light,” be corrected by removing the light and thus conforming with existing lighting regulations. Bickley seconded.

VOTE: Unanimously Passed.

2. Natural Delights Request for Site Plan Processing Waiver-Signage—3723 Avocado Blvd., La Mesa. (Baillargeon)

A request for site plan processing requirements for the “B” Special Area Regulation was received from the County.

Dimitri Taylor presented on behalf of Natural Delights.

MOTION by Baillargeon to approve the request; second by Burley. **VOTE: Unanimously passed.**

3. 903 Vista Grande Safety Concerns (Nold)

The Group was addressed by Mr. and Mrs. Richard Bain, residents at 903 Vista Grande, on behalf of themselves and several other residents on Vista Grande. The current speed limit, on that specific stretch of Vista Grande is 40 mph. However, several minor accidents in that vicinity, and two major accidents have occurred in front of their residence, due speed in excess of the 40 mph speed limit. There has been numerous incidents which have damaged mailboxes and landscaping, and two more serious incidents. In the first, a telephone pole in front of their home was sheared off. In the second, the telephone pole was sheared off, and they were left without power for 30 hours, as well as an upside down car in their front yard.

Nold presented a **MOTION** that the Group draft a letter to County Engineering requesting action to provide measures to slow traffic speed near the area of 903 Vista Grande, including:

1. Installation of Solar Digital Radar to monitor speed
2. Road Enhancement (painted lines)
3. Enforcement of speed limit by CHP

The motion was seconded by Tinsley-Becker.

VOTE: Unanimously passed.

E. GROUP BUSINESS:

- **Literacy First**, (Myers)
Still an active project. The parties are reacting/responding to a scoping letter from the County.
- **Skyline Church**, (Feathers)
Adam Wilson, Land Use Advisor to Supervisor Jacob, met with Feathers and Schuppert. He acknowledged the concerns of the Group and encouraged our continued communication with Skyline Church, the County, and his office.
- **Barcelona Apts.**, (Johnston)
Waiting for scoping letter from County.
- **Dale Ave**, (Schuppert)
The Group is postponing the final recommendations until our CIP priority list has been updated. The sub committee is continuing to investigate non-capital improvement possibilities.
- **PLDO, CREP**, (Feathers)
Work is ongoing with the County and other Planning Groups.
- **CIP**, (Burley)
Will research Capital Improvement projects and Chair a future subcommittee to recommend changes to the existing CIP priority list for VDOCPG.
- **Alcohol Sales Permitting Research**, (Rand)
Rand asked for volunteers from the Group to join a subcommittee. Nold and Bickley volunteered. **MOTION** by Rand to form a subcommittee to research requirements/criteria for Alcohol Sales Permits, with Rand serving as Chair. Seconded by Bickley.
VOTE: Passed Unanimously.

Other:

Meeting announcements/reminders were made for

GMIA and the Casa de Oro Community Alliance

Feathers cautioned the Group to be informed and aware of Prop B on the November ballot. It is a land use measure that could encourage future “leap frog development.”

Baillargeon brought up concerns regarding Starbucks’ placement of signage prior to the Group’s recommendations and the County’s approval. The Group agreed to bring this to Starbucks’ attention the next time they submit a request to our Group.

F. ADJOURNMENT: 8:34

Submitted by: Eileen Tierney

**COUNTY OF SAN DIEGO
VALLE DE ORO COMMUNITY PLANING GROUP
3755 Avocado Blvd. #187
La Mesa, Ca. 91941**

Minutes of the Meeting , December 6, 2016

Location: Otay Water District Headquarters
2554 Sweetwater Springs Blvd.
Spring Valley, Ca. 91978
Training Room, Lower Level

Meeting Called To Order: 7:00 PM, Mark Schuppert, Chair

A. ATTENDANCE: Verification of Members Present

Members Present : 10 (Nold, Myers, Tierney, Kenny, Baillargeon, Schuppert, Johnston, Bickley , Tinsley-Becker, Feathers)

Members Absent: 5 (Kossmann, Zimmerman, Burley, Hyatt, Rand)

No Member Vacancies

B. APPROVAL OF THE MINUTES FROM NOVEMBER 1, 2016

The CPG adopted the minutes from November 1, 2016

C. PUBLIC COMMUNICATION: No speakers from the audience

D. ACTION ITEMS:

1. Request for exemption from Site Plan Processing Requirements for "B" Special Area Regulation @ Carl's Jr. 3722 Kenora Dr. Spring Valley

(Baillargeon, Seaman)

The request concerns two new signs and modifications to existing signs, an illuminated slat wall and re-facing of four existing signs consisting of two monument signs and two directional signs. The site is close to Hwy 94 and that seems to have been designed with visibility in mind. The design of the plan contains lines that appear to be clean,

not overbearing, and meets specifications.

A **MOTION** was made by (Baillargeon) to approve the exemption from the requirements to process a Site Plan Permit for the proposed Carl's Jr. signage and illuminated wall improvements. Seconded by (Kenny). **VOTE: Motion Passed Unanimously. 10/0/0/5/ (Yeah, Nay, Abstain, Absent)**

A second **MOTION** was made by (Schuppert) to form an Ad Hoc Committee for Design and Review with Baillargeon as Chair, with members Bickley, and Tinsley-Becker. Seconded by (Kenny). **VOTE: Motion Passed Unanimously. 10/0/0/5/**

2. Revised Request from Exemption from Site Plan Processing Requirements for "D" Special Area Regulations—McDonald's @ 2646 Jamacha Rd.

El Cajon. (Tinsley-Becker

Information presented by Tinsley-Becker and the representative for McDonald's, Mr. Gagle, was followed by a **MOTION** (Tinsley-Becker) to approve the request for Exemption from the Site Plan Processing Requirements. Seconded by (Kenny).

VOTE: Motion passed with 9 votes: Abstention by Tierney (9/0/1/5/)

3. PDS 2016-AD16-037 Ballard Home and Second Dwellings @ 4015 N. Bonita St. Spring Valley, (Johnston, Ballard).

This project is a renovation that is allowed by zoning, thus making it an Administrative Permit. The lot size and type of dwelling are within guidelines for the requested permit.

This two unit project is compatible with the area and consistent with the community plan. **MOTION:** (made by Johnston) to approve the request. (Second by Kenny).

VOTE: Motion passed unanimously. (10/0/0/5/)

4. PDS 2016-AD16-036 Administrative Permit for Fence Height @ 1497 Fuerte Heights Lane, El Cajon

(Bickley, Somo)

The applicant, (Mr. Somo), is requesting an Administrative Permit for a front yard Gate Pilar, and Fence Height of approximately 8 feet. Mr. Somo stated that he felt there were no issues with compatibility of design within the community. He is asking for the exception so that the designed height of the fence will be uniform with the downward slope of the property. A lively discussion followed, regarding approval with or without recommendations attached, specifically to give the applicant time to comply.

Another major point of the discussion was the applicability of Section 67081-(B) and 67081-(I)of the Zoning Ordinance, which indicates maximum acceptable wall/fence height. The Chair argued the (I) height reference of 7.5 feet does not apply to front yard setbacks. There was considerable discussion among CPG members regarding this point and its use as criteria for approval or disapproval of this applicant's request. Four separate motions were made, including one which was declared as invalid by the Chair.

MOTION #1: Moved by (Bickley) ; Seconded by (Kinney)
Motion to approve the Administrative Permit for wall/fence height per section 67081-(B) of the Zoning Ordinance to the maximum allowable height, on the property at 1497 Fuerte Heights Lane, El Cajon.

Motion defeated.

**VOTE: (7/3/0/5/)-Yeah/Nay/Abstain/Absent ;
Myers, Schuppert and Tinsley-Becker voted Nay.**

MOTION #2: (Tinsley –Becker; seconded by Kenny)
To approve the Administrative Exception for additional wall /fence height to the maximum allowed height at the property at 1497 Fuerte Heights Lane, per section

67081-(I) of the Zoning Ordinance, with the recommendation that the applicant be allowed time to conform with the guidelines. **Motion defeated.**

VOTE: (6/4/0/5) (Nay Votes: Myers, Schuppert, Johnston, Bickley)

MOTION # 3: Chair indicated this motion invalid as it was a repetition of the first motion; No vote taken.

MOTION # 4: Made by (Tinsley-Becker); seconded by (Nold) To approve the Administrative Permit for wall/fence height to the maximum allowable height at the property at 1497 Fuerte Heights Lane with the recommendation to allow the applicant one year to conform with the requirements. **VOTE: Motion defeated (6/3/1/5). Nay votes: Meyers, Schuppert, Johnston. Abstention: Bickley**

5. Dale Ave. Safety, West of South Bonita—No Parking Signs (Schuppert).

The VDOCPG has investigated and explored several options for remediation of safety issues and concerns brought to our attention several months ago by Mr. Ledbetter, a property owner on Dale Ave. Allowed parking at the entrance to the cul de sac creates a narrow section of the road that causes problems with right of way and the safe flow of both vehicles and pedestrians. It appears the most expedient and viable solution at this time would be placement of No Parking signs at the opening of the cul de sac.

MOTION: made by (Schuppert); second made by (Kenny) A recommendation to be made to the County to install “No Parking” signs along both sides of Dale Ave, from S. Bonita St., westward for approximately 150 ft. to where the improved sidewalk begins.

VOTE: Motion passed unanimously. (10/0/0/5/)

6. PDS 2016-AD-16-033,Administrative Permit for Fence Height @ 10747 Dutton Drive, La Mesa

(Tinsley-Becker, Beltran)

The project was explained to the CPG, and a **MOTION** was made by (Tinsley-Becker) and seconded by (Kenny) to approve the request for an Administrative Permit without condition. **VOTE: Passed unanimously**
However, after the motion had passed the applicant revealed he had received notification from the County stating his Permit had been approved.

E. GROUP BUSINESS

Upcoming Planning Commission Hearing and discussion of potential appeal to the Board of Supervisors regarding College Prep Middle School

The Chair stated intent to speak at the Hearing on behalf of the Group. It is felt that Mt. Empire's plan does NOT serve our community. Loss of money to OUR local schools and severe traffic problems in already congested areas are at stake.

Active Project Status

- Literacy First (Myers)--on hold
- Skyline Church (Feathers)—progressing
- CIP Update (Burley)—progressing
- Helix Canyon Estates (Baillargeon)—on hold
- Alcohol Sales Permitting Research (Rand)-- on going
- Chaldean Community Center (Meyers)—progressing

F. ADJOURNMENT: 11:00 PM

Submitted by Eileen Tierney

THE NEXT SCHEDULED MEETING IS TUESDAY, 1/3/17

MINUTES OF THE MEETING FEBRUARY 7, 2017

Location

Otay Water District Headquarters
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Training Room, Lower Level

Meeting called to Order: 7:00 PM, David Johnston, Chair

A. ATTENDANCE

- **Members Present:** 10 (Johnston, Burley, Tinsley Becker, Baillargeon, Hyatt, Kenny, Kossman, Myers, Nold)
- **Members Absent:** 4 (Bickley, Feathers, Tierney, Zimmerman)
- **Member Vacancies:** 1

B. APPROVAL OF MINUTES

- **Minutes to Approve:** January 3, 2017 VDO CPG Meeting
- The CPG adopted the minutes from the January 3, 2017 meeting
- **VOTE:** 9 / 0 / 1 / 4 / 1 Order: (Yeah / Nay / Abstain / Absent / Vacant)

C. PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

1. None

D. ACTION ITEMS

Item 1: Mobil Synergy El Cajon, PDS2016-MUP-96-011W3M9 "B" Site Plan Exemption

- **Start Time:** 7:08 p.m.
- **CPG Presenter:** Baillargeon
- **Applicant Speakers / Representatives:** Not in attendance
- **County Representative:** None
- **Abstentions or Disqualifications:** None
- **Item issue Summary:** This item was initially submitted to the VDO CPG with instructions to review the project as a "B Designator" site plan exemption process. Prior to the VDO CPG meeting the County has revised the review process from B Designator to "P Designator", which does not require a vote or action by the VDO CPG. As a result no action was taken on this item.
- **Public Comment:** None
- **CPG Discussion Points:** None
- **Motion:** N/A
- **Second:** N/A
- **VOTE:** N/A

Item 2: Notice of Vacancy for VDO CPG Seat #10

- **Start Time:** 7:18 p.m.
- **CPG Presenter:** Johnston
- **Applicant Speakers / Representatives:** David Steele, Applicant for VDO CPG Vacant Seat #10
- **County Representative:** N/A
- **Abstentions or Disqualifications:** None

Item issue Summary: Chair Johnston explained that community member Dave Steele has submitted an application to fill the group's vacant seat created by the departure of former Vice Chair Rand. Mr.

Steel briefly introduced himself and provided a summary of his professional background and community interests.

- **Public Comment:** None
- **CPG Discussion Points:** N/A
- **Motion:** N/A
- **Second:** N/A
- **VOTE:** N/A

E. GROUP BUSINESS:

- **Start Time:** 7:25 p.m.
- **Casa De Oro Business Alliance | Strategic Planning:** The Casa de Oro Business Alliance is seeking to revitalize the area with urban design and urban planning scenarios that will establish an identity for this commercial business district. The organization intends to meet with Supervisor Jacob in March 2017 (Johnston).
- **New Guidelines for Secondary Dwelling Units:** Consistent with AB 1069, the County of San Diego has implemented changes to requirements for secondary dwelling units. Secondary dwelling units may still be subject to review by the VDO CPG relative to compliance with community character goals and objectives for the area (Burley).
- **College Prep Middle School:** The College Prep Middle School Project applicant challenged the VDO CPG's Appeal of project decision submitted to the County Planning Commission in December 2016. The County of San Diego found that the VDO CPG did not comply with the Brown Act relative to noticing requirements. Refer to the issue summary report attached to these minutes as Attachment 1 (Schuppert).
- **Dale Avenue No Parking Signs:** The County of San Diego has provided an opinion that no parking signs are appropriate for installation along Dale Avenue consistent with the VDO CPG's previous recommendations (Johnston).
- **Skyline Church:** A new site plan has been received from Skyline Church (Schuppert).
- **Literacy First:** The project applicant may submit new information in March 2017 (Myers).
- **CIP List Updates:** The VDO CPG Updated CIP List is underway. Burley and Tinsley Becker have reviewed the projects on the existing CIP List (Burley).
- **Vista Grande Traffic Calming:** The VDO CPG would like an update on the request for traffic calming assistance for Vista Grande Road (Nold).
- **Helix Canyon Estates:** The applicant has previously submitted revised site plan information to Members Schuppert and Baillargeon without formal submission to the County. The County has not provided the VDO CPG with instruction to review any new materials from the project applicant. Member Baillargeon shall contact County Staff to determine how to proceed without a directive from the County. Upon learning the identify of the project Architect / applicant, Member Tinsley Becker stated that she will recuse herself from future discussions and voting relating to this project due to an existing business relationship with the project Architect / applicant.
- **Future Project – Verizon Wireless Cell Tower:** A Verizon Wireless cell tower application for a location near the Spring Valley Academy property will be included on a future VDO CPG agenda (Johnston).

F. ADJOURNMENT: 9:17 p.m.

Submitted by: Wendy L. Tinsley Becker

Attorneys for the College Prep Charter School project (PDS2015-MUP-15-006, PDS2015-ER-15, 19-002) challenged the VDOCPG's appeal on grounds that the group did not establish standing to file the appeal.

The group has received correspondence from the County that they reviewed the information and found that we lacked standing to file an appeal for the following two reasons:

1. The May 3, 2016 agenda specifies that the College Prep Middle School's pending mitigated negative declaration would be considered, but ... "did not indicate that the VDOCPG would be making a recommendation on the project itself. Therefore, the VDOCPG did not properly notice the item under the Brown Act to take an action recommending denial of the project at the May 3, 2016 meeting."

The agenda highlights the Negative Declaration, but also references the MUP and so I do not understand why we could not make a finding on the MUP. A discussion with PDS Manager David Sibbet did not clear up my understanding or mis-understanding on this finding.

Our action at the May 3, 2016 meeting includes the motion that "VDOCPG authorize the ad-hoc subcommittee to submit a letter to the County on its behalf indicating that VDOCPG does not support the development of College Prep Middle School at this location and recommends denial of the Mitigated Negative Declaration as it fails to adequately address items of significant impact to traffic, safety, and land use."

2. The applicant was not notified of the May 3, 2016 Community Group meeting which violates Policy I-1 and the Brown Act.

The assertion that the applicant was not properly notified is true. The lack of notification to the applicant was an unintentional mistake. It was the third time the project was in front of our Board and the lack of noticing the applicant was not realized until it was brought to our attention at the Planning Commission Hearing on December 9, 2016. The impact is that our actions regarding this item at the May 3, 2016 are not valid. Our action included a motion to draft a letter to PDS in opposition of the project which is effectively the attempt to form an official position to recommend denial of the project. Since the vote to recommend denial of the project at the May 3, 2016 meeting is invalid, the group does not have an official recommendation and therefor do not have the right of appeal.

The County relayed that "For these reasons, the VDOCPG did not establish standing to file an appeal of the College Prep Middle School decision under Zoning Ordinance Section 7366c, and the appeal filed by the group may not be accepted. Therefore the appeal is invalid and the Planning Commission's approval decision for College Prep Middle School is Final.

MINUTES OF THE MEETING: DECEMBER 5, 2017

Location

Otay Water District Headquarters
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Training Room, Lower Level

Meeting called to Order: 7:00 PM, David Johnston, Chair

A. ATTENDANCE

- **Members Present:** 15 (Johnston, Burley, Tinsley Becker, Baillargeon, Bickley, Feathers, Herron, Hyatt, Kenny, Nold, Schuppert, Steele, Zimmerman) * Baillargeon, Kenny, and Schuppert arrived late after attendance and approval of minutes*
- **Members Absent:** 2 (Kossmann and Myers)
- **Member Vacancies:** 0

B. APPROVAL OF MINUTES

- **Minutes to Approve:** November 7, 2017 VDO CPG Meeting
- The CPG adopted the minutes from the November 7, 2017 meeting
- **VOTE:** 7 / 0 / 3 / 5 / 0 Order: (Yea / Nay / Abstain / Absent / Vacant)

C. PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

None

D. ACTION ITEMS

Item 1:

- **Start Time:** 7:03 p.m.
- **CPG Presenter:** Johnston
- **Applicant Speakers / Representatives:** Liz Lavertue
- **County Representative:** None
- **Abstentions or Disqualifications:** None
 - **Abstain Vote Explanation:** N/A
- **Item issue Summary:** The community member is requesting support from the VDO CPG for the Sheriff's Department, the California Highway Patrol (CHP), and the County Department of Public Works (DPW), to reduce speed and late-night auto racing in Rancho San Diego in the vicinity of Jamacha Road, Willow Glen Drive, Brabham Street, and Wieghorst Way.
- **Public Comment:** Tiffany Zittle – Area residents have video of the street racing to prove illegal and dangerous activity.
- **CPG Discussion Points:** The VDO CPG recommended that the community contact Kenton Jones at the County of San Diego, Officer Pearlstein at the CHP, and Supervisor Jacob's Office for additional assistance beyond the VDO CPG's support.
- **Motion:** To prepare a letter to recommend the Sheriff's Department, the CHP, and the County DPW provide assistance with the auto racing issue in Rancho San Diego.
- **Second:** Kenny
- **VOTE:** 13 / 0 / 0 / 2 / 0 Order: (Yea / Nay / Abstain / Absent / Vacant)

Item 2:

- **Start Time:** 7:23 p.m.
 - **CPG Presenter:** Steele
 - **Applicant Speakers / Representatives:** Gary Nguyen, Design VA
 - **County Representative:** None
 - **Abstentions or Disqualifications:** None
 - **Abstain Vote Explanation:** N/A
 - **Item issue Summary:** The applicant is requesting a B Waiver / site plan exemption for the installation of new menu board signage at the McDonalds located at 2646 Jamacha Road. A facade remodel project at the property was previously approved for a site plan waiver in early 2017; however, the menu boards were not included in the previous project description. The existing menu signage is 48 square feet; the proposed signage would be approximately 30 square feet, and would be illuminated with LED technology.
 - **Public Comment:** None
 - **CPG Discussion Points:** When will the previously approved facade improvement project start? The signage applicant is uncertain.
 - **Motion:** Approve the B waiver.
 - **Second:** Kenny
 - **VOTE:** 13 / 0 / 0 / 2 / 0
- Order: (Yeah / Nay / Abstain / Absent / Vacant)

Item 3:

- **Start Time:** 7:30 p.m.
- **CPG Presenter:** Johnston
- **County Representative:** None
- **Abstentions or Disqualifications:** None
 - **Abstain Vote Explanation:** N/A
- **Item issue Summary:** A committee to identify the VDO CPG 2018 officers will be led by Schuppert, who will be communicating with all members to solicit interest in an officer position.
- **Public Comment:** None
- **CPG Discussion Points:** None
- **Motion:** N/A – information Item only
- **Second:** N/A – information Item only
- **VOTE:** N/A – information Item only

E. GROUP BUSINESS:

- Member contact list: is being updated; please verify your contact information.
- County of San Diego Parks & Recreation Department: will present to the VDO CPH in January to provide results of the public workshop for the Estrella Park improvement project.
- Literacy First: meeting to show updates to project with Bickley, Nold, and Myers to attend.
- Resmar Road TM approved in November 2017: the planner contacted Schuppert re: if soils in the open space easement are referenced in the 1975 soil study. Baillargeon to request a copy of the 1975 study from the County.
- Skyline Church – VDO CPG committee to prepare a letter to send to County / Skyline in response to the scoping letter received.
- In-person and online CPG training is required for the 2018 year.

F. ADJOURNMENT: 8:13 p.m.

Submitted by: Wendy L. Tinsley Becker

MINUTES OF THE MEETING APRIL 3, 2018

Location

Otay Water District Headquarters
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Training Room, Lower Level

Meeting called to Order: 7:00 PM, David Johnston, Chair

A. ATTENDANCE

Members Present: 11 (Johnston, Tinsley Becker, Baillargeon, Bickley, Burley, Kossman, Myers, Nold, Schuppert, Steele, Zimmerman)

Members Absent: 4 (Herron, Hyatt, Feathers, Kenny)

Member Vacancies: 0

B. APPROVAL OF MINUTES

Minutes to Approve: March 6, 2018 VDO CPG Meeting

The CPG adopted the minutes from March 6 meeting

VOTE: 9 / 0 / 1 / 4 / 0

Order: (Yea / Nay / Abstain / Absent / Vacant)

(Baillargeon arrived late.)

C. PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

Paula Roberts of Otay Water District gave an Update on Campo Road Sewer Project. They plan on giving the CPG periodic updates. The section of sewer near Rancho San Diego Village begins mid April.

D. ACTION ITEMS

Item 1: The Casa de Oro Alliance approval of CDO Subcommittee candidates for open Interested Citizen positions. [Tinsley Becker]

Start Time: 7:09 PM

CPG Presenter: Tinsley Becker

Applicant Speakers / Representatives: Alan Arthur is a long time resident of CDO, a real estate agent, and was the real estate consultant on Frank's Bakery. He is heavily involved in the Casa de Oro Alliance as a member of the Business Committee and the Policy Committee.

Roy Davies is an architect and 20 year resident of the area. His business is in La Mesa, but he works around the county. He has been involved in the Casa de Oro Alliance, particularly with design guidelines, as chair of the Business Committee, and then the Planning Committee. He co-chairs the Code Compliance Committee in the Alliance. He has worked on the changes in Little Italy. Securing grants is one of his goals..

County Representative:

Abstentions or Disqualifications: none

Abstain Vote Explanation: N/A

Item issue Summary: Both Alan Arthur and Roy Davies are interested in being on the CDO Subcommittee in the interested citizen positions.

Public Comment: none

CPG Discussion Points: none

Motion: Each candidate was brought to a vote for approval.

Second:

VOTE: 11 / 0 / 0 / 4 / 0 Roy Davies (Yea / Nay / Abstain / Absent / Vacant)

11 / 0 / 0 / 4 / 0 Alan Arthur (Yea / Nay / Abstain / Absent /

Vacant)

Item 2: Mobil El Cajon, Circle K Skyfall - 2903 Jamacha Rd EL Cajon. Request for Recommendation of Minor Deviation (P) for signs at the Mobile/Circle K at 506-130-06-00. The applicant will be required to do a minor deviation from their existing major use permit. [Baillargeon, Enache]

Start Time: 7:21 p.m.

CPG Presenter: Baillargeon

Applicant Speakers / Representatives: Enache (absent)

County Representative:

Abstentions or Disqualifications: None

Abstain Vote Explanation: N/A

Item issue Summary:

There was some confusion with the county, and this item was scratched.

Public Comment:

CPG Discussion Points:

There was some discussion about why the County sends projects to the group that have already been completed. Suggestions included a subcommittee to follow up on projects and a checklist with a presentation to the planning group listed as one of the steps.

Item 3: Sign waiver request for Shell - 9932 Campo Rd., Spring Valley, 501-177-13-00. Change existing signs from Valero to Shell. B Special Area Regulation. [Johnston, Kenny, Brentham]

Start Time: 7:35. p.m.

CPG Presenter: Johnston

Applicant Speakers / Representatives: Brentham

County Representative:

Abstentions or Disqualifications: None

Abstain Vote Explanation: N/A

Item issue Summary:

Valero is changing their alliance to Shell and changing existing signs. The price signs will remain. The sign dimensions will remain the same. The canopy colors around the

station will change. The Corner Store sign will change to Food-mart, and there will be new pumps.

Public Comment:

CPG Discussion Points:

There were questions regarding the lighting, which will be LED. Many Valeros in the area are changing their affiliation to Shell. It is unknown if there will be security cameras. Valero stations have had a problem with credit card number theft.

Motion: To approve the waiver request for signage changes at the Valero.(Johnston)

Second: Steele

VOTE: / 11 / 0 / 4 / 0

Order: (Yea / Nay / Abstain / Absent / Vacant)

Item 4:McDonalds McDonalds signs (8 wall signs). Location: 2646 Jamacha Rd., El Cajon; APN: 502-260-11-00.

New signs 102.8 Square feet. Special area regulation "P" [Burley, Anderson]

Start Time: 7:47 p.m.

CPG Presenter: Burley

Applicant Speakers / Representatives: Anderson

County Representative:

Abstentions or Disqualifications: none

Abstain Vote Explanation: N/A

Item issue Summary: This is a review of 8 wall signs for MacDonal'd's at 2646 Jamacha Rd. These signs will include: 2 arches on the west side, arches on East side, 2 signs on the north side and welcome sign, and arches and MacDonal'd's sign on the south side. They are well below the square footage for signage allowed on all sides. 102.8 square feet.

Public Comment: none

CPG Discussion Points: This is the same MacDonal'd's that was reviewed before. The planning group at that time recommended a different design to fit in with the rest of the shopping center. Some members were uncomfortable making a decision without the representative present to answer questions. But it was pointed out that we are only looking at signs and not remodeling. Perhaps the applicant could be asked where they are with the remodeling we approved earlier.

Motion: A motion was made to approve the new signage. (Burley)

Second: (Johnston)

VOTE: 11/ 0 / 0 / 4/ 0

Order: (Yea / Nay / Abstain / Absent / Vacant)

E. GROUP BUSINESS:

Casa de Oro Business Alliance - Subcommittee report - Tinsley Becker

Short term rentals- Kossman

The objections of the 6 who voted against the short term rental suggestions at the last meeting were addressed. It was reiterated that Mom and Pop rentals will still be encouraged. The subcommittee looked at other cities because their regulations have been vetted.

There were concerns about what constitutes objectionable behavior mentioned in #11. The packet of information from Las Vegas describes those behaviors in detail in the Appendices. Noise is already codified in the county.

There were also concerns about days of rental allowed. Some thought 90 days was too much. Many cities define it as the owner being there 75% of the time if the rental is non-hosted. The maximum number of weekends also was of concern and still needs to be defined.

There was concern about an occupancy tax. It was explained that the county is the one to determine that, but there will be fees. The 1000 feet between rental houses was for full house rentals only. County agencies will have to oversee the licensing and fee payments.

This attempt at addressing whole house rental concerns is to be a pilot program to determine if it could work and to codify it.

The full house rental would need a permit and there is nothing in county codes now to address that. It was explained that liability insurance is required by all other cities with regulations.

There were some objections to the planning group recommending fees. It was pointed out that the county would be deciding on any fees and not us.

The question was asked as to why we need these regulations if some things are already covered by law enforcement? A lengthy discussion followed.

It was pointed out that these regulations shifts the responsibility to the property owners as opposed to the neighbors. San Diego has waited too long to pass regulations and has a huge problem along the coast with many houses and apartments being bought up for conversion to short term rentals.

Kay Browneller-Bickley, A GMIA representative in attendance, spoke to the fact that these whole house rentals are conducting a business in a residential area.

Zoning Research-- Johnston

Johnston reminded the group that he prepared a Youtube video on how to research a particular property to help with assigned projects.

Active Projects

Literacy First, Myers

Subcommittee report Casa de Oro Alliance

Skyline Church, Feathers

Chaldean Community Center, Myers (Myers asked for this project to be removed from the list.)

Estrella Park, Myers & Feathers

Subcommittee report CIP, Burley There were 14 items from the Alliance given to the committee. Those items will be reviewed along with some items from the planning group before a new updated CIP list is finalized. Send Alissa a note with any other items you think should be on the list.

Helix Canyon Estates, Baillargeon

F. ADJOURNMENT: 9:21 p.m.

Submitted by: Sharon Nold

MINUTES OF THE MEETING TUESDAY, MARCH 05, 2019

Location

Otay Water District Headquarters
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Training Room, Lower Level

Meeting called to Order: 7:00 PM, Wendy Tinsley Becker, Chair

A. ATTENDANCE

Present: 13 (Baillargeon, Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Tinsley Becker, Zimmerman)

Absent: 2 (Burley, Hyatt)

B. APPROVAL OF MINUTES

• **Minutes to Approve:** February 5, 2019 VDO CPG Meeting

• **Motion to approve:** Myers

• **Second:** Feathers

• **Yea:** 12 (Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Tinsley Becker, Zimmerman)

• **Nay:** (None)

• **Abstain:** 1 Baillargeon (not present at VDO CPG meeting January 2, 2019)

• **Absent:** 2 (Burley, Hyatt)

• The CPG adopted the minutes from the January 2, 2019 meeting

C. PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

Schuppert: Cell booster units: possibly generally available and beneficial to residents

D. INFORMATION ITEMS

Proposed creation of a fire prevention council in the VDO CPG territory Kathleen Hedberg, GMIA; Ann Baldrige, Resource Conservation District of Greater SD County

Hedberg: Threats to our community from fire hazards obvious to all. A Fire Safe Council (FSC) would provide information, partnerships, and funds. An FSC is formed by group of committed neighbors in a region formed to mitigate these threats by obtaining by this summer or fall. The immediate need is to enlist people interested in helping form a local FSC.

Discussion

Feathers: Need for caution when clearing during nesting season

Myers: Positive experience with Mt Laguna FSC

Herron: Longer term goals? possible involvement of Casa de Oro Alliance

Steele: Area to be included? Grossmont Mt Helix Improvement Assoc. (GMIA) boundaries or enlarged?

Gerhart: Another group already responsible? Hedberg: none

Schuppert: Mechanism for policing? Hedberg: Not yet determined

Tinsley Becker: Relationship with GMIA? Hedberg: Collaborative, FSC entity would be independent of both VDO CPG and GMIA

Herron: In favor of area larger than GMIA boundaries, Risk is widespread Tinsley Becker: Enlarged boundaries could be made more manageable by segmentation into quadrants

General support for the concept with expanded boundaries was expressed, group agreed to help secure additional participation, and several volunteers stepped forward.

E. ACTION ITEMS

Item E1:

- **Start Time:** 7:35 p.m.
- **Item issue Summary:** APN: 495-320-45-00 Provide comments and a recommendation to approve, deny, or approve with conditions, the proposed Wastewater Service Agreement & Sphere of Influence Amendment for 9319 Carmichael Drive.
- **CPG Presenter:** Schuppert
- **Applicant Speakers / Representatives:** Nate Wyman, Property Owner
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
 - Schuppert: distinguishing circumstances include:
 1. Site is surrounded by City of La Mesa by roughly 86% and decision would not set precedence
 2. Existing system is almost 60 years old and is nearing the end of its functional life
 3. Advanced systems are now allowed but the high initial and annual costs together with environmental risk seems to out-weigh the benefits
 4. Community Plan discourages annexation as it may serve as a catalyst for more intensive land use
 5. Low to no risk that this site could ever be split or developed with a more intensive land use
 6. Sphere of influence and wastewater agreement is a prerequisite for the annexation process, but does not necessarily result in an annexation.
 - Johnston: Need based on existing dwelling or ADU? Wyman: Existing dwelling
 - Johnston: Alternative solutions? Wyman: Not proven over time
 - Myers: Alternatives difficult to support
 - Kossman: Proposed solution is lesser of two evils
- **Motion to not object to Wastewater Service Agreement & Sphere of Influence Amendment** Schuppert
- **Second:** Herron
- **Yea: 13** (Baillargeon, Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Tinsley Becker, Zimmerman)
- **Nay:** (None)
- **Absent: 2** (Burley, Hyatt)

Item E2:

- **Start Time:** 8:15 p.m.
- **Item issue Summary:** PDS2019-ABC-19-001 Proposed Type 42 ABC License for a Hookah Lounge with Beer and Wine Service 2990 Jamacha Rd. Suite 106 & 108 APN: 506-120-01-00. Earlier application to upgrade ABC license to serve wine mishandled by third party, resulting in loss of license.
- **CPG Presenter:** Herron
- **Applicant Speakers:** Ronnie Elias, MSL LLC (applicant), Nathan Elias, Steve Mattia (attorney)
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
 - Johnston: Hard to support given number of licenses already in the area
 - Herron: No offences reported for this business by sheriff
 - Johnston: Number of crimes in reporting district is 630% higher than average of all districts
 - Myers: Different types of licenses
 - Herron: More concerned about liquor stores. Several adjacent eating places have licenses
 - Hermann: Health risk of hookah use? R. Elias: low used in moderation Mattia: regulated as tobacco, 21 or older
 - Johnston: Sympathetic, but number of licenses in district is already nearly double (15/8) allowed
 - Tinsley Becker: Casa de Oro Alliance (CdOA) position? Herron: CdOA aware, no objection expressed. Hours 12 – 2, adequate parking, no DJ, local clientele
 - Feathers: How were excess seven licenses granted? Myers: Planning Commission overrules negative recommendations
 - Herron: Responsible proprietors and environment
- **Motion:** Herron
- **Second:** Feathers
- **Yea: 10** (Baillargeon, Bickley, Feathers, Gerhart, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Tinsley Becker, Zimmerman)

- **Nay: 3** (Johnston, Hermann, Kossman)
- **Absent: 2** (Burley, Hyatt)

F. GROUP BUSINESS:

F1: 1st Quarter Planning & Sponsor Group Chairs Meeting; Tinsley Becker

Update on Park Lands Dedication Ordinance funds
AB626 Microenterprise Home Kitchen Operations
Accessory Dwelling Units: County is waiving many fees for next five years

F2: Dropbox Access and Organization; Tinsley Becker

No members had access problems

F3: Capital Improvement Projects Subcommittee Update; Tinsley Becker

Road improvement priorities updated and presented

F4: Short-Term Rentals Subcommittee Update; Kossman

Mike Pisor, neighbor of Airbnb rental at 4715 Divine Way, 91941, informed CPG of continuing problems with unsupervised short-term rentals getting out of control and causing unacceptable disturbances
Spring Valley CPG also expressed concerns

F5: Skyline Church Project Subcommittee Update; Feathers

(Nothing to report)

F6: Estrella Park Project Subcommittee Update; Myers, Feathers

(Nothing to report)

F7: Subcommittee Update – Helix Canyon Estates; Baillargeon

(Nothing to report)

F8: Subcommittee Update – Casa de Oro Business Corridor; Tinsley Becker

(Nothing to report)

F9: Subcommittee Update – Literacy First Charter High School; Myers

County staff are waiting for applicant to submit the next round of reports and materials. VDO Member Stephen Bickley has agreed to assume the role of Ad hoc Subcommittee Chairman from Lori Myers

F10: Next Scheduled Meeting; Tinsley Becker; April 2, 2019

F. ADJOURNMENT: 9:50 p.m.

Submitted by: David Zimmerman

Meeting Minutes: Tuesday, March 5, 2019

MINUTES OF THE MEETING TUESDAY, MAY 07, 2019

Location

Otay Water District Headquarters
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978 Training Room, Lower Level

Meeting called to Order: 7:01 PM, Wendy Tinsley Becker, Chair

A. ATTENDANCE

Present: 11 (Feathers, Tinsley-Becker, Gerhart, Johnston, Steele, Schuppert, Hermann, Herron, Myers, Kossman, Burley)

Absent: 4 (Bickley, Hyatt, Baillargeon, Zimmerman)

B. APPROVAL OF MINUTES

- **Minutes to Approve:** March 5, 2019 VDO CPG Meeting
- **Motion to approve:** Feathers
- **Second:** Steele
- **Yea: 10** (Feathers, Tinsley-Becker, Gerhart, Johnston, Steele, Schuppert, Hermann, Herron, Myers, Kossman, Burley)
- **Nay:** (None)
- **Abstain: 1** (Burley, not present at VDO CPG meeting March 5, 2019)
- **Absent: 4** (Bickley, Hyatt, Baillargeon, Zimmerman)
- The CPG adopted the minutes from the March 5, 2019 meeting

C. PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

N/A

D. INFORMATION ITEMS

Otay Water District Campo Road Sewer Replacement Project Paula Roberts & Clint Carney, Aqua Comm. Relations Group, Stephen Beppler, Otay Water District; Dan Martin Otay Water District.

Provided an update on the 1.41 miles of 10" diameter sewer pipe that will be replaced with 15" diameter sewer pipe on SR 94 (i.e. Jamacha Road) from KFC to Starbucks.

Feathers: Will pipeline be abandoned in place? Response: Yes, however, above ground piping will be removed to minimize impact to environment.

Steele: Is the project on budget? Response: Yes.

Schuppert: Will Otay Water District go back over the intersections (i.e., repave what is currently there)? Response: No, Otay Water District has completed the paving.

Group: Mention of additional paving in the future as a result of the Jamul Casino development.

Kossman: Asked who determines the quality of the pavement? Response: Caltrans.

Schuppert: Who could the community go to if there is an issue with the pavement? Response: Otay Water District has a contract and it will be repaved.

Schuppert: Asked about patching pavement. Response: Explained how the paving patching is done. Sometimes, it is required to repave an entire lane. Otay Water District has a 1-year contract to ensure it is done correctly.

Kossman: When digging 20 feet or more down, it might take more than a 1 year for the earth to settle? Response: Explained the void that is created as they bore under the road is backfilled with concrete grout as they dig to keep everything stable.

Herron: Asked about making more of a footpath along Jamacha Road. Response: There are still soil and pits along the road. Suggested to reach out to Caltrans for restoration of the footpath. Otay Water District must return the area to the condition prior to the construction. In June, some traffic control will be removed. Final paving will be done after bird breeding season.

E. ACTION ITEMS

Item E1:

Item issue Summary: PDS2019-COMALT-00018110012 Casa de Oro Boulevard APN: 495-320-45-00 PDS-554: Site Plan Exemption to install a paint booth.

CPG Presenter: Herron

Applicant Speakers / Representatives: Argenis Mondragon, Applicant Representative

County Representative: (None)

Abstentions or Disqualifications: (None)

Public Comment: (None)

CPG Discussion Points:

Herron: Initial thoughts were on the environment; however, all the particulates are captured. The ventilation system, fan and screen will be placed on the roof. Argenis Mondragon is moving the venting, fan, and screen to the middle of the roof to be 35 feet from the property line.

Schuppert: Is this a designator D? Were the neighbors notified? Response: No.

Tinsley-Becker: Explained that we either approve or deny the project as proposed. Denial means the owner has to go through the full process.

Gerhart: What will the screen look like? Response: Sheet metal painted to match the building.

Kossman: Asked about noise from the fan? Response: the fan is inside the building and filters are changed every couple of months.

Johnston: Will you have to a hazardous waste permit? Response: No, the County did not/has not required one, yet. Notifying neighbors is not required.

Herron: Commented the view would not be much different with the new equipment based on the rood already has a condenser.

Meyers: A D3 designator must screen rooftop equipment to match the existing building.

Argenis Mondragon: The paint booth would be in one bay out of the three in that suite.

Schuppert: Would you be able to see it from Campo Road? Response: It wouldn't be something that stands out. Screening would mitigate anything that is seen.

Feathers: We could deny because neighbors were not notified.

•**Motion to not:** Move to approve the site exemption. Herron

•**Second:** Hermann

•**Yea:** 9

•**Nay:** 2

•**Absent:** 4

•**Abstention:** 0

Item E2:

• **Item issue Summary:** 2019 General Plan Clean-Up Process. Compile a list of recommended clean up items consistent with County criteria.

Tinsley-Becker: The County is soliciting changes to cleanup of Community Plan. The Planning Group will compile a list by May 22, 2019. Suggests an ad hoc subcommittee to take this on. The County has a list of criteria for submissions. We can ask the County for a list of proposed changes to Rancho San Diego Specific Plan.

Schuppert: Concerned about not hearing about changes before they are made.

Send change requests to Tinsley-Becker.

Tinsley-Becker: Suggested we continually submit the changes via Google Docs or email.

Gerhart: Voiced concerned about changes the County makes without the planning group's input.

Tinsley-Becker provided criteria for suggestions.

Meyers: Asked about open space easements.

Schuppert: Brought up mapping errors.

Kossman: Asked about noise abatement in reference to the "party houses" and could these be addressed by toughening up the Community Plan? Tinsley-Becker: This is an opportunity to to address it with the County.

Hermann: What about trash pick-up and community service.

- Tinsley-Becker formed an ad hoc subcommittee to address the General Plan clean up.

Item E3:

Item issue Summary: Caltrans 94-125 Interchange Project and how it impacts traffic and life safety on our local streets. Identify / discuss local street concerns, Explore local coalition, Consider SDSU Capstone Project opportunity, and establish an ad-hoc subcommittee as needed.

CPG Presenter: Tinsley Becker / to be established

Applicant Speakers / Representatives: (None)

County Representative: Richard Chin

Abstentions or Disqualifications: (None)

Public Comment: (None)

Tinsley-Becker: Explained the meeting with Diane Jacobs. The right of way cost was said to be \$7 million but it is actually \$12 million. Community believes road safety is an issue and if this project isn't moved forward it will continue to affect the quality of life for residents. At the meeting referenced by Tinsley-Becker, Jacobs advocated for the project.

Discussed the VDO CPG and others create a coalition to make sure the project moved forward.

Gerhart: Concerned with accidents on Tropic Drive and neighbors are also concerned. It appears not all accidents on the road are in the public record.

Hermann: Confirms there is a speeding problem on Tropic/South Tropic.

The 94-125 interchange may alleviate some street traffic, speeding and accidents.

Tinsley-Becker: Provided info on Radar recertification and turning left on avocado Blvd. Showed a GMIA newsletter from 2004 that addresses traffic volume and speeding on Fuerte Drive. 40% of traffic not Mt. Helix residents. Also, asked why Avocado Blvd has a higher speed limit than Jamacha Road and Fury Road? GMIA in the past has asked the CHP to patrol more.

Schuppert: Is there a study to show what kind of impact (traffic analysis) the 94-125 interchange would have on our local roads? Tinsley-Becker: Does not think the EIR address the details the CPG is looking for.

Spring Valley Planning Group and Jamul Planning Group want to advocate for the 94-125 interchange.

Tinsley-Becker: Suggested using the 94-125 interchange for a San Diego State University Graduate Capstone Project.

Burley: Suggested a public outreach program to educate and suggest slowing down, drive safely. Confirmed CHP patrols our streets and contracted by the County.

Chin: 94-125 interchange funded through SANDAG and Caltrans. Suggested a list of our issues and concerns be sent to the County so they can send a formal response. The project should be "shovel-ready" by 2022.

Schuppert: How likely is this date? Response: The design phase is in progress and should be completed in 2035.

VDO CPG is interested in working with the Jamul and Spring Valley Planning Groups, GMIA, Casa de Oro Alliance for the 94-125 interchange project.

Schuppert: Mentioned that the Alliance might not want more cars on the 94 and fewer on Campo Road.

Hermann: Suggested a whitepaper or declaration with all community groups supporting this effort.

Tinsley-Becker.]: Asked permission to continue working with a coalition for the 94-125 Interchange

•**Motion to:** Formerly use our CIP Subcommittee to continue working with the coalition for the 94-125 Interchange, Feathers.

•**Second:** Meyers

•**Yea:** 11

•**Nay:** 0

•**Absent:** 4

•**Abstention:** 0

F. Group Business

F1: 2nd Quarter Planning & Sponsor Group Chairs Meeting; Tinsley Becker

One item on agenda will be short-terms rentals.

F2: Dropbox Access and Organization; Tinsley Becker

(Nothing to report)

F3: Capital Improvement Projects Subcommittee Update; Burley

Continue to update the CIP list and submit updates to the County.

F4: Short-Term Rentals Subcommittee Update; Kossman

Nothing specific to report, but there is communication with the County. Lemon Grove will be actively fining property owners for not following rules.

F5: Skyline Church Project Subcommittee Update; Feathers

(Nothing to report)

F6: Estrella Park Project Subcommittee Update; Myers, Feathers

Funding starting soon. It is out to bid.

F7: Subcommittee Update – Helix Canyon Estates; Baillargeon

(Nothing to report)

F8: Subcommittee Update – Casa de Oro Business Corridor; Tinsley Becker

Writing RFP and moving forward.

F9: Subcommittee Update – Literacy First Charter High School; Myers

County still reviewing greenhouse gas study.

F10: VDO CPG Liaison Update -Fire Safe Council; Hermann

Rancho Helix De Oro Fire Safe Council

F11: Form 700, Annual Training and Bi-Annual Ethics Training; Tinsley Becker

Reminder to complete, if due this year.

Next Scheduled Meeting; Tinsley Becker; June 4, 2019

F. ADJOURNMENT: 9:54 p.m.

Submitted by: Alyssa Burley

MINUTES OF THE MEETING TUESDAY, JUNE 4, 2019

Location

Otay Water District Headquarters
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Training Room, Lower Level

Meeting called to Order: 7:00 PM, Wendy Tinsley Becker, Chair

A. ATTENDANCE

Present: 10 (Baillargeon, Burley, Feathers, Hermann, Herron, Myers, Schuppert, Steele, Tinsley Becker, Zimmerman)

Absent: 5 (Bickley, Gerhart, Johnston, Hyatt, Kossman)

B. APPROVAL OF MINUTES

- **Minutes to Approve:** May 7, 2019 VDO CPG Meeting
- **Motion to approve: Feathers**
- **Second:** [not recorded]
- **Yea: 8** (Burley, Feathers, Hermann, Herron, Myers, Schuppert, Steele, Tinsley Becker)
- **Nay:** (None)
- **Abstain: 2** (Baillargeon, Zimmerman [both not present May 7, 2019])
- **Absent: 5** (Bickley, Gerhart, Johnston, Hyatt, Kossman)
- The CPG adopted the minutes from the May 7, 2019 meeting

C. PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

None

D. INFORMATION ITEMS

None

E. ACTION ITEMS

Item E1:

- **Start Time: 7:05 p.m.**
- **Item issue Summary:** Minor Deviation – Signage - Target Store
2911 Jamacha Rd, El Cajon CA 92019-4342 APN: 506-130-16-00
- **CPG Presenter:** Burley
- **Applicant Speakers / Representatives:** Kurt Rubenacker
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
Burley: New signage 340 total square footage less than 350 maximum permitted
Schuppert: Change in façade?
Tinsley Becker: Not on the Request for Recommendation form;
Rubenacker: Signage interior lit, turned off after hours.
- **Motion: to approve minor deviation: Burley**
- **Second: Feathers**
- **Yea: 10** (Baillargeon, Burley, Feathers, Hermann, Herron, Myers, Schuppert, Steele, Tinsley Becker, Zimmerman)
- **Nay:** (None)
- **Absent: 5** (Bickley, Gerhart, Johnston, Hyatt, Kossman)

- **Motion: to approve associated façade exterior paint and wood paneling: Tinsley Becker**
- **Second: Hermann**
- **Yea: 10** (Baillargeon, Burley, Feathers, Hermann, Herron, Myers, Schuppert, Steele, Tinsley Becker, Zimmerman)
- **Nay:** (None)
- **Absent: 5** (Bickley, Gerhart, Johnston, Hyatt, Kossman)

F. GROUP BUSINESS:

Start Time: 7:20 p.m.

F1: 3rd Quarter Planning & Sponsor Group Chairs Meeting; Tinsley Becker

F2: Subcommittee Update – Local Streets; Tinsley Becker

94-125 Interchange Update: Liz Lavertu advisory coalition spokesperson; Groups involved:
Grossmont Mt. Helix Improvement Association, Casa de Oro Alliance, Jamul CPG, Spring Valley
CPG

List of street, curb, and gutter projects from County updated

F3: Subcommittee Update – Short-Term Rentals Subcommittee Update; Tinsley Becker
(No update)

F4: Subcommittee Update – Skyline Church Project Subcommittee Update; Feathers
(No update)

F5: Subcommittee Update – Estrella Park Project Subcommittee Update; Myers, Feathers
(No update)

F6: Subcommittee Update – Helix Canyon Estates; Baillargeon
(No update)

F7: Subcommittee Update – Casa de Oro Business Corridor; Tinsley Becker
RFP for specific plan preparation to be issued this week to on-call consultants

F8: Subcommittee Update – Literacy First Charter High School; Myers
Johnston, Kossman met with applicant for a Q&A

F9: VDO CPG Liaison Update – Fire Safe Council; Herron
FSC Board approved. 2nd meeting to be held June 22. Considering grants available and
community education events.

F10: [Skipped]

F11: Cottonwood Sand Mining Project; Tinsley Becker
Scoping letter received, see drop box for details

F12: Small Cell Wireless draft zoning ordinance; Tinsley Becker
Uploaded to drop box

F13: Member attendance and distribution of projects; Tinsley Becker
Discussion to increase attendance and involvement in assignments

F14: Next Scheduled Meeting; Tinsley Becker; July 2, 2019

G. ADJOURNMENT: 8:35 p.m.

Submitted by: David Zimmerman

MINUTES OF THE MEETING TUESDAY, AUGUST 06, 2019

Location

Otay Water District Headquarters
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Training Room, Lower Level

Meeting called to Order: 7:00 PM, Wendy Tinsley Becker, Chair

A. ATTENDANCE

Present: 12 (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers, Steele, Tinsley Becker, Zimmerman)

Absent: 3 (Gerhart, Hyatt, Schuppert)

B. APPROVAL OF MINUTES

- **Minutes to Approve:** June 4, 2019 VDO CPG Meeting
 - **Motion to approve:** Myers
 - **Second:** Steele
 - **Yea: 10** (Baillargeon, Burley, Feathers, Hermann, Herron, Johnston, Myers, Steele, Tinsley Becker, Zimmerman)
 - **Nay:** (None)
 - **Abstain: 2** (Bickley, Kossman [both not present June 4, 2019])
 - **Absent: 3** (Gerhart, Hyatt, Schuppert)
 - The CPG adopted the minutes from the June 4, 2019 meeting

C. PUBLIC COMMUNICATION ON NON-AGENDA ITEMS

- Member of the public interested in being part of the VDO CPG: Nick Zundel
- Appreciation voiced for new stop signs on Fury Lane
- (Feathers) Expressed annoyance at drone hovering and overflight, asked if others had similar concerns
- (Bickley) Pointed out that expected cell tower discussions had not moved forward

D. INFORMATION ITEMS (NONE)

E. ACTION ITEMS

Item E1:

- **Start Time: 7:17 p.m.**
- **Item issue Summary:** Kenwood Drive Sidewalk Improvement Project (construction of new concrete curb, gutter, sidewalk, and ADA compliant curb ramps along the east side of Kenwood Drive from Kenora Drive to Campo Road) Review completed design. If approved by Board of Supervisors vote Sept 25, expected to be under construction January – March 2020.
- **CPG Presenter:** (none)
- **Applicant Speakers / Representatives:**
- **County Representative:** Chrun Sambath, County Project Manager
- **Abstentions or Disqualifications:** (None)
- **Public Comment:**
Bob Yarris, Casa de Oro Alliance, voiced full support for the project. Affected property owners on board and plan to improve adjacent land if project completed. Well serve as a welcome point for the Casa de Oro community.
- **CPG Discussion Points:** (None)
 - **Motion to support** the Kenwood Drive Sidewalk Improvement Project: Herron
 - **Second:** Feathers
 - **Yea:** 12 (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers, Steele, Tinsley Becker, Zimmerman)
 - **Nay:** (None)
 - **Absent:** 3 (Gerhart, Hyatt, Schuppert)
 - **Abstentions:** 0
 - **The CPG voted to support** the Kenwood Drive Sidewalk Improvement Project

Item E2:

- **Start Time: 7:28 p.m.**
- **Item issue Summary:** Fuerte Drive at Avocado Boulevard and Calavo Drive Intersection Improvement Project (replace medians located on the south and north sides of Avocado Boulevard and install berms and pedestrian ramps. A new median would be installed on Calavo Drive and a berm on Fuerte Drive at the intersection with Calavo Drive). River rock medians, concrete curb and gutter.
- **CPG Presenter:** (none)
- **Applicant Speakers / Representatives:**
- **County Representative:** Chrun Sambath, / Nael Areigat, County Project Manager
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (none)
- **CPG Discussion Points:**
Tinsley Becker: School bus stop would be safer for school children
Kossman: Dangerous nearby Puebla and Avocado intersection also needs remediation
- **Motion to support** the Fuerte Drive at Avocado Boulevard and Calavo Drive Intersection Improvement Project: Tinsley Becker
- **Second:** Bickley
- **Yea:** 12 (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers, Steele, Tinsley Becker, Zimmerman)
- **Nay:** (None)
- **Absent:** 3 (Gerhart, Hyatt, Schuppert)
- **Abstentions:** 0
- **The CPG voted to support** the Fuerte Drive at Avocado Boulevard and Calavo Drive Intersection Improvement Project

Item E3:

- **Start Time:** 7:46 p.m.
- **CPG Presenter:** Bickley
- **Applicant Speakers / Representatives:** (None)
- **County Representative:** (None)

Item issue Summary: Capacity of the Avocado Boulevard and Madrid Way Intersection. Intersection is dangerous for both motorists and pedestrians. Adjacent to park and ride. Crosswalk from Park & Ride to Madrid Way is hazardous. Bickley has pursued county remediation for three years without effect. Density of stop signs in the local area is apparently in violation of state code.

- **Public Comment:**
- **CPG Discussion Points:**
 - Herron: Suggested a stop light
 - Tinsley Becker: all connected with general issue of Avocado Blvd thoroughfare
 - Herron: 40% of local traffic attributed to missing 94/125 interchange
 - Bickley: A safer intersection would make Park & Ride more attractive
 - Herron: Immediate solution may be obsolete when 94/125 interchange completed
 - Baillargeon: Models for traffic growth could indicate long term needs

Tinsley Becker: Refer the matter to the local streets subcommittee further action

F. GROUP BUSINESS:

Start Time: 8:18 p.m.

- F1:** Administrative – Resignation of Secretary; Tinsley Becker
Kyle Hermann volunteered to take over the secretarial duties. Tinsley Becker motion to accept; Myers second; motion passed unanimously
- F2:** Subcommittee Update – Local Streets; Burley / Herron
(No update) Subcommittee to add Bickley, drop Tinsley Becker
- F3:** Subcommittee Update – Short-Term Rentals Subcommittee Update; Kossman
(No update)
- F4:** Subcommittee Update – Skyline Church Project Subcommittee Update; Feathers
Planning Committee to meet 9 am Sept 13. Prior discussion needs item added to next month's agenda
- F5:** Subcommittee Update – Estrella Park Project Subcommittee Update; Myers, Feathers
Feathers: one bid received, significantly in excess of budget, new bid request issued. Bob Yarris, Casa de Oro Association, indicated that group's opposition to the project.
- F6:** Subcommittee Update – Helix Canyon Estates; Baillargeon
Tinsley Becker: received notice that the project was cancelled. Burley to confirm
- F7:** Subcommittee Update – Casa de Oro Business Corridor; Tinsley Becker
(No update)
- F8:** Subcommittee Update – Literacy First Charter High School; Bickley
Traffic report still not available
- F9:** VDO CPG Liaison Update – Fire Safe Council; Hermann
Meeting focused on community education and statement for funds applications. Instagram up and running
- F10:** Next Scheduled Meeting; Tinsley Becker; September 3, 2019

G. ADJOURNMENT: 9:04 p.m.

Submitted by: David Zimmerman

Baillargeon	Karibia
Bickley	Stephen
Burley	Alyssa
Feathers	Josan
Gerhart	Catherine
Hermann	Kyle
Herron	Michael
Hyatt	Dan
Johnston	David
Kossman	Charles
Myers	Lori
Schuppert	Mark
Steele	David
Tinsley Becker	Wendy

MEETING MINUTES: Tuesday, October 1, 2019

Location

Otay Water District Headquarters Training Room, Lower Level
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978

Meeting called to Order: 7:02 PM, Alyssa Burley, Vice Chair

A. Roll Call

Present: 10 (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele)

Absent: (Hyatt, Tinsley Becker, Zimmerman)

B. Approval of Previous Meeting Minutes

- **Minutes to Approve:** August 6, 2019 VDO CPG Meeting
- **Motion to approve:**
- **Second:**
- **Yea: 9** (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Steele)
- **Nay:** (None)
- **Abstain: 3** (Gerhart, Myers, Schuppert) [Not present August 6, 2019]
- **Absent: 3** (Hyatt, Tinsley Becker, Zimmerman)
- The CPG adopted the minutes from the August 6, 2019 meeting

C. Public Communication

1. Art Patoff, resident of Fuerte Farms. Would like response to 'Under what circumstances will the housing project proposed by Shea Homes be brought back to the group?
Initial responses: Schuppert- We will not rehear the project; Myers- We will likely do a design review.
2. Art Patoff, resident of Fuerte Farms. Neighbor wants to put up fence. He wanted to inform us of changes taking place on Damon Lane. The fence will go across the road, which would displace cars up the street. Doesn't block entrance to Damon Lane County Park.
Initial responses: Schuppert- Might be code enforcement issue; Burley- Possible group assignment

D. Information Items

None

E. Action Items

Item E1:

- **Start Time: 7:13pm**
- **Item issue Summary:** Wieghorst Way Overnight Parking Prohibition
- **CPG Presenter:** None
- **Applicant Speakers / Representatives:** None
- **County Representative:** Benjamin Baker
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)

No presenter or representative in attendance. Item skipped.

Item E2:

- **Start Time:** 7:13pm
- **Item issue Summary:** Casa de Oro Plaza Facade Improvement Project Site Plan Exemption for "D" Area 9736 Campo Road APN 500-192-29-00
- **CPG Presenter:** Baillargeon
- **Applicant Speakers / Representatives:** Lerik Silva, ATC Design Group. Robert Houck, Property owner
- **County Representative:** None
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
 - Schuppert: Signs getting put back as is?
 - Baillargeon: Will signs be uniform? Can signs be aligned?
 - Houck: No for various reasons.
 - Baillargeon: Are sidewalks being repaved?
 - Houck: No, some parts being cut out for new pillars.
 - Kossmann: Will there still be the same shades and blinds in business windows?
 - Houck: New awnings should block more sunlight.
 - Schuppert: Lighting?
 - Houck: Above lighting minimums.
 - Johnston: Landscaping on Campo Road?
 - Houck: No, that is owned by County and there is no space on the property in question.
- **Motion: Approve recommended design changes: Baillargeon**
- **Second: Bickley**
- **Yea: 12** (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossmann, Myers, Schuppert, Steele)
- **Nay:** (None)
- **Absent: 3** (Hyatt, Tinsley Becker, Zimmerman)

Item E3:

- **Start Time:** 7:40pm
- **Item issue Summary:** Wrap Shack Signage 12098 Fury Lane, Ste. 102 APN: 502-260-10-00
- **CPG Presenter:** Kossmann
- **Applicant Speakers / Representatives:** Steve Roberts (Not in attendance, may not be applicant)
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
 - Kossmann: We have not received any further materials. Called project manager who said that project has taken on new leadership, but was not comfortable handing off information about the new manager. Didn't want to come to the county.
 - Schuppert: Why would they come to us?
 - Baillargeon: What now?
 - Kossmann: Incomplete documentation from owner and county.
 - Myers: Owner not using site plan as a guide.
 - Schuppert: No repercussions for not coming to CPG. Maybe call code violations in as individuals. Other members suggested talking to County.

Herron: Casa de Oro Alliance has called in many violations and has succeeded in that many times someone has come out to inspect.

- **Motion:** No motion was put forth and no vote was taken.

Item E4:

- **Start Time:** 7:51 pm
- **Item issue Summary:** VDO CPG Subcommittee- Recommendation to Group for signage at Madrid Way, Puebla Drive.
- **CPG Presenter:** Burley
- **Applicant Speakers / Representatives:** (None)
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**

Burley: Interviewed 2 residents. Subcommittee met and would like to propose sign warning of 'Blind hill and driveways', 'Keep Clear' painting from Puebla and Avocado.
Myers: How does this play in with other improvements?
Burley: Different.
Kossman: People at Crossfit park too close to Avocado which causes accidents
Feathers: Could there be roundabouts?
Herron: 125 problem that will eventually change.
Bickley: County denied proposal to add signs to Madrid/ Avocado Intersection. A man named Ernie said the county would be liable for any accidents.
Burley: After deliberation, the subcommittee recommends a light
Bickley: Liberty Charter High School and 125 impact the street further
Myers: Stress the problem, not the solution
Schuppert: There should be some research done on reported accidents
Feathers: It's a safety problem
Kossman: It's the outcry of a community, we would like the County's recommendation about how to solve it.
- **Motion:** to write a letter to County asking for 'Danger' sign, 'Keep Clear', 'Exit Only' signage at 7-11, 'No Left Turn' sign: Burley
- **Second:** Herron
- **Yea:** 10 (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers, Steele)
- **Nay:** 1 Schuppert
- **Absent:** 3 (Hyatt, Tinsley Becker, Zimmerman)
- **Abstain:** (Gerhart)
- **Motion:** Write a letter to County addressing potential solutions for Madrid/Avocado intersection:
Burley
- **Second:** Bickley
- **Yea:** 12 (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele)
- **Nay:** (None)
- **Absent:** 3 (Hyatt, Tinsley Becker, Zimmerman)
- **Abstain:** (None)

F. GROUP BUSINESS:

Start Time: 8:20 p.m.

F1: Administrative-Tinsley Becker

Actively compiling meeting minutes- Thank you to Herron for providing minutes

F2: Subcommittee Update – Local Streets; Burley / Herron

Herron: San Juan street- deeded back to Santa Sophia Church in 1980's. Kenora Drive behind Albertson's also privately owned.

F3: Subcommittee Update – Short-Term Rentals Subcommittee Update; Kossman
(No update)

F4: Subcommittee Update – Skyline Church Project Subcommittee Update; Feathers
Planning Commission Hearing set for Friday 10/11 9AM at County Operations.

F5: Subcommittee Update – Estrella Park Project Subcommittee Update; Myers, Feathers
Pre-bid meeting last week, hopefully there will be a chosen bidder by November
Lonnie Brewer Park- Surveyed for Dog Park, wants prioritize list.

F6: Subcommittee Update – Casa de Oro Business Corridor;
Halloween through Christmas - Kickoff for the plan; Survey went out for Casa de Oro input

F8: Subcommittee Update – Literacy First Charter High School; Myers: Maybe climate action plan is slowing the project.

F9: VDO CPG Liaison Update – Fire Safe Council; Hermann/ Feathers; Need to schedule next meeting. Gerhart: SDGE grants available. Hermann/ Feathers: We need to have council meeting to set priorities.

F10: Next Scheduled Meeting; Burley; November 5th, 2019

Additional Administrative Comments: Group administration chart needs PLDO, Cottonwood Sand Mine, Ivanhoe Ranch

G. Adjournment: 8:47 p.m.

Submitted by: Kyle Hermann

MEETING MINUTES: Tuesday, November 5, 2019

Location

Otay Water District Headquarters Training Room, Lower Level
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978

Meeting called to Order: 7:00 PM, Wendy Tinsley-Becker, Chair

A. Roll Call

Present: 14 (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Tinsley-Becker, Zimmerman)

Absent: 0

Vacant: 1

B. Approval of Previous Meeting Minutes

- **Minutes to Approve:** October 1, 2019 VDO CPG Meeting
- **Motion to approve:** Steele
- **Second:** Bickley
- **Yea: 12** (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele)
- **Nay:** (None)
- **Abstain:** (Tinsley-Becker, Zimmerman) [Not present October 1, 2019]
- **Absent: 0**
- **Vacancy: 1**
- The CPG adopted the minutes from the October 1, 2019 meeting

C. Public Communication

1. Lori Myers: Art Patoff spoke at October VDO meeting. She went to review the area of concern and wanted to inform VDO that "The fence consists of 3ft tall metal posts, spaced 8ft apart with chain threaded from post to post. It is located along the east side of Damon Lane (private section) demarcating the homeowner's east most property line. It does not block the entrance to Damon Lane County Park. It does, however, prevent park visitors from parking on the homeowner's property, thus displacing visitor parking up Damon Lane. It does not appear to impact ingress/egress of any neighbors or emergency vehicles."
2. Wendy Tinsley-Becker: Grossmont Mount Helix Improvement Association (GMIA) notified her of the San Diego International Airport Noise Advisory Committee is seeking candidates, and thus she was informing the VDOCPG and the public in case and individual was interested.

D. Information Items

None

E. Action Items

Item E1:

- **Start Time: 7:13pm**
- **Item issue Summary:** Wieghorst Way Overnight Parking Prohibition
- **CPG Presenter:** Tinsley-Becker
- **Applicant Speakers / Representatives:** None
- **County Representative:** Benjamin Baker
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
 - Myers: Can cars move 50 feet down the street?

- Tinsley-Becker: Not a lot of information on the project, including the genesis of the proposal
- **Motion: Motion to oppose without further information: Myers**
- **Second: Bickley**
- **Yea: 13** (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Zimmerman)
- **Nay: 1** (Tinsley-Becker)
- **Absent: 0**
- **Vacancy: 1**
- **Abstain: 0**

Item E4:

- **Start Time: Not Recorded**
- **Item issue Summary: Request for Recommendation for a Minor Deviation / Sign Approval Proposed signage at 3735 Avocado Boulevard. APN: 502-150-17-00**
- **CPG Presenter:** Schuppert
- **Applicant Speakers / Representatives:** Stan Ideker, Neon Signage Consultant
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (Kossman)
- **Public Comment:** (None)
- **CPG Discussion Points:**
 - Schuppert: Sign doesn't exceed standards
 - Ideker: Cumulative table- allowed to change property certain ways without having to apply for Major Deviation
- **Motion: Recommend approval without redesign: Schuppert**
- **Second: Myers**
- **Yea: 13** (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Myers, Schuppert, Steele, Tinsley-Becker, Zimmerman)
- **Nay:** (None)
- **Absent: 0**
- **Vacancy: 1**
- **Abstain: 1** (Kossman)

Item E5:

- **Start Time: Not recorded**
- **Item issue Summary:** Request for Recommendation for a Minor Deviation / Sign Approval. Proposed signage at 2949 Jamacha Road. APN: 506-130-04-00
- **CPG Presenter:** Gerhart
- **Applicant Speakers / Representatives:** Ramiro Fernandez, Signage Consultant
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
 - Schuppert: How is brightness limited?
 - Fernandez: Standard setting, cannot be dimmer.
 - Feathers: Do they turn off?
 - Fernandez: Yes, KFC closes at either 9 or 10.
- **Motion: Recommend Approval without redesign: Gerhart**
- **Second: Zimmerman**
- **Yea: 14** (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Tinsley-Becker, Zimmerman)
- **Nay:** (None)
- **Absent: 0**

- **Vacancy: 1**
- **Abstain: 0**

Item E6:

- **Start Time: Not recorded**
- **Item issue Summary:** 9714 Campo Road Change in previously approved project description to add two condensers to the building roof. APN: 500-192-29-00
- **CPG Presenter:** Bickley
- **Applicant Speakers / Representatives:** Allen Sipes, Tate & Associates
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
 - Schuppert: What is the 5'4 visual effects model?
 - Allen: That is the height of the eyes, not head
- **Motion: Site plan permit exemption recommended: Bickley**
- **Second: Feathers**
- **Yea: 14** (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Tinsley-Becker, Zimmerman)
- **Nay:** (None)
- **Absent: 0**
- **Vacancy: 1**
- **Abstain: 0**

Item E2:

- **Start Time: 7:50 pm**
- **Item issue Summary:** PDS2019-STP-19-023 (Discretionary Permit) for a proposed two- story single-family dwelling on Wentworth Way near Steele Canyon Golf Course. APN: 519-340-31-00
- **CPG Presenter:** Johnston/Steele
- **Applicant Speakers / Representatives:** Oscar Zazueta (Not present)
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** Would be good to get rid of vacant lot.
- **CPG Discussion Points:**
 - Calculated total square footage: 4844 square feet footprint, 7824 square feet living space
- **Motion: Recommend Approval without conditions: Johnston**
- **Second: Herron**
- **Yea: 14** (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Tinsley-Becker, Zimmerman)
- **Nay:** (None)
- **Absent: 0**
- **Vacancy: 1**
- **Abstain: 0**

Item E3:

- **Start Time: 7:56 pm**
- **Item issue Summary:** PDS2019-STP-97-043W1 (Discretionary Permit) Proposed addition to an existing single-family home at 3469 Ashley Park Drive near Steele Canyon Golf Course. APN: 519-340-52-00
- **CPG Presenter:** Johnston/ Steele
- **Applicant Speakers / Representatives:** Oscar Zazueta (Not present)
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)

- **CPG Discussion Points:**
 - Johnston further clarified that the project is approved by HOA president, within its setbacks. The neighbors weren't notified of the project.
 - Schuppert: Why are we hearing this project?
 - Johnston: Related to it being a D designator.
- **Motion: Recommend Approval without conditions: Johnston**
- **Second: Hermann**
- **Yea: 14** (Baillargeon, Bickley, Burley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Steele, Tinsley-Becker, Zimmerman)
- **Nay: (None)**
- **Absent: 0**
- **Vacancy: 1**
- **Abstain: 0**

Item E7:

- **Start Time: 8:04 pm**
- **Item issue Summary:** Cottonwood Sand Mining Project – Notice of Preparation (NOP) Period Provide comments to County on EIR technical needs. APN: 22 parcels including 518-012-14-00 and 518-030-21-00
- **CPG Presenter:** Myers
- **Applicant Speakers / Representatives:** Dennis Franzway, EnviroMine, INC.
 - **Applicant Initial Remarks:** The Major Use Permit (MUP) area is 251 acres, the mine area is 214 acres. They will be producing washed concrete sand and they are expecting 5-7 million tons. There will be 2 years of reclamation after mining is completed. Conveyor belt used to reduce dust and noise versus trucks. Covered with misters. No blasting or rock crushing, which produces the most mining noise. No back up alarms - either muted or flashing lights, approved by MSHA. Reclamation is progressive. Project areas have history of mining. Final use is to be consistent with the San Diego County General Plan. Assumed time 2023 to 2033.
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:**
 - **Jantz:** From stopcottonwoodmine.org. Even though deadline is November 22nd, it should be considered that comments may come up at the December meeting. Has a construction background: sand is unique and special, that doesn't mean it has to be mined from this location. It is a residential and business area. It's an inappropriate use of the land.
 - **Taylor:** Family counselor, Valhalla graduate, Candidate for 2nd Supervisorial District. Concerned about respiratory issues. Seen clients with illnesses due to airborne toxins who have weakened immune systems. Many of those clients are concerned about the unknowns. Some feel they may die.
 - **Shannon:** All residential, sand mining plant absurd. What happens when belt is loaded? Is there a cover for that area? Does operation shut down during the Santa Ana wind conditions? How much water does it take to produce one truck load? Are the aquifers sufficient? What about dry years? Will they be depleted? Where does water come from? When sand gets washed, what stops pollutants from washing downstream?
 - **Wilks:** Survived 2 sand mines. 2 flooded and almost took out family. 2 granite pits with horrendous traffic on Willow Glen. Acceleration and deceleration lanes? Will there be a bottleneck at Jamacha? Already difficult to turn right on Steele Canyon Road bridge. Lots of traffic between 1 and 3 p.m. Wildlife will be damaged, pollution will affect us all. Not the right place, time, or project. We don't want to move or see the community destroyed.
 - **Fox:** Candidate for 53rd Congressional district. Granite mine and rifle range in the neighborhood already. Cannot change this because the police use it. Granite mine, pools that attract

mosquitoes. Notion of this is abhorrent. Too much in this area already. Granite mine was supposed to close approximately 8 years ago. View of golf course in back, granite mine in front. If mine opens, both front and back would be unusable residents cannot open their windows. Valhalla athletes directly affected if silica becomes airborne. Outdoor horse stables would also be affected. Horses will get health issues. There's a veterinarian for dogs and cats nearby. Cyclists up and down Willow Glen. Walkways already exist. We don't need new ones. Especially if there is bad air quality. Trucks would be ridiculous. Believes that those who didn't show up feel this would never happen.

- o **Weber:** Resident of the neighborhood. We do not need the product. Any construction is inappropriate due to the Rancho San Diego specific plan 40 + years ago. Housing complexes in close proximity. Oceanside has been working to clean up a pit from 1994 which has been a financial burden on the city. The land is barren and is years from public use, doesn't know where 10-year ideal comes in. Oceanside has been working for 25 years to reclaim that land. So barren is the land that it looks like the moon. No nutrients left in the soil. Oceanside has been trying to get it to grow again for 25 years. If they can't get it to grow why could we? Residents will lose peacefulness of the neighborhood, ambient sound of nature will dissipate. There will be sounds of heavy construction equipment. Where does backfill come from? Asks for permit to be denied.
- o **Urquhart:** Chair of Stop Cottonwood Nonprofit Organization. A sand mine will degrade quality of neighborhood. Violates many standards. Proposed truck traffic will be noisy. SANDAG regional report from 2011 mentions that sand mines shouldn't be in residential zones. See attached list of concerns.
- o **Bailey:** Resident of 32 years. 1961 to 1962, there was Jamacha sand mine. Replaced by Cottonwood golf course. Community built around Cottonwood golf course. Recalls the previously mentioned flood. It released because the southern bank gave way. Whole course is made of sand. What about the trees? There are approximately 200. Car accidents onto course already are a huge problem. What if there are 20 to 40 foot pits? When they moved in they dug a well 30 feet and hit water. Where is the 20-40 ft being measured from? What if there is another flood or rainy year? How would street sweepers even drive down Willow Glen? It wouldn't be able to stay clean. Seems like a real problem. It will have an adverse effect on groundwater. What will happen to the lake, and other water sources when they start digging? Worried about the quality of life for his grandchildren and himself at 77 years old.
- o **Sinan:** Resident of Steele Canyon / Jamul Drive. He is a hardware engineer. Resident for 16+ years. What kind of materials will be used to backfill? How are we going to mitigate erosion? What kind of vegetation will be replanted? Trees are 40 years old. How will those be replaced? Heat will be produced from the operations. How will this affect the neighborhood? Santa Anas can knock over fences and chairs. How will neighbors be protected from downwind toxins? This will affect housing prices if neighbors trying to move. Once laws to protect neighbors of such big projects. Franzway mentioned noise not reaching one and a half miles but what about houses at 100 ft? Would like VDO to consider all matters before we decide.
- o **El Cajon Valley Board Member:** Hillsdale Middle School is in that radius. What about asthma, cancer? Will there be a fund for students, parents, faculty who are adversely affected? Magnolia School shut down for environmental reasons. Is there a contingency fund? Or traffic reports done during school hours? Is there a legal complaint process?
- **Additional CPG Discussion / Questions and Answer Session with Applicant and Public**
 - o **Tinsley-Becker:** Would like open communication between applicants and all interested neighbors.

- o **Kossman:** Covered trucks?
- o **Franzway:** Yes.
- o **Feathers:** Dewatering generators?
- o **Franzway:** No. All electric. No generator noise. Heavy equipment diesel much quieter now.
- o **Bailey:** Water table one foot approximately.
- o **Franzway:** Channel approximately 30-foot drop.
- o **Jantz:** County should be notifying all parties
- o **Franzway:** No other projects intended
- o **Schuppert:** Request to have backup noise included in noise study.
- o **Urquhart:** Noise study cumulative? Ivanhoe ranch included.
- o **Baillargeon:** See Notice of Preparation for detailed map.
- o **Tinsley-Becker:** Hard copies of documentation available at Rancho San Diego and Casa de Oro library.
- o **Schuppert:** Will project be open for public use?
- o **Franzway:** No. It won't be a v-ditch. Trails will be required.
- o **Baillargeon:** Reclamation plan for sub area or phase area?
- o **Franzway:** Subphase.
- o **Tinsley-Becker:** What is the Public Benefit of the proposed project?
- o **Franzway:** Concrete.
- o **Schuppert:** Full time employees?
- o **Franzway:** 9
- o **Tinsley-Becker:** Dust storm protection?
- o **Franzway:** Dampened
- o **Hermann:** It would be good to meet with administrators of local schools in small groups.
- o **Kenya:** Protection around property?
- o **Franzway:** No. No surface water, always moving.
- o **Cliff Clifford:** Two casinos, already causing deplorable traffic. This will drive down real estate values.
- o **Fox:** People have sympathy for guy who invested 6 million dollars for permit. That's the value of a few homes. The homeowners have invested so much more. No one would want to buy no one would want to stay.
- o **Shannon:** Millions of gallons of water that would be used.
- o **Franzway:** Water use is 1/3 of golf course, water is recycled. The golf course uses 702 acre-feet per year the mine would use only 282 acre-feet per year. Impact of wells same or less. Wells will be addressed. Water use is approximately 250 gallons per truck. There are 8 groundwater wells that will be used, closed and abandoned. There are two Sweetwater Authority wells that will be used for monitoring. Muck pond will use impermeable bases. Not importing backfill material. Aware of other backfill areas on the property. The channel will be widened. Rest of property will be at same grade. Railcar Bridges will be used to cross the river.
- o **Tinsley-Becker:** There will be a secondary traffic impact. The 125/94 interchange specifically.
- o **Franzway:** In reference to the Specific Plan zone of the property, it is not worth a General Plan Amendment.
- o **Tinsley-Becker:** Is a Landscape Plan available?
- o **Franzway:** Landscaping maintained. Cottonwoods on course already reaching end of life.
- o **Tinsley-Becker:** Is there a faster method to replant / revegetate?

- **Baillargeon:** 20% of plants grow back in 5 years. Municipality ends up having to take care of plants for 20 to 40 years. Two years is not realistic.
- **Tinsley-Becker:** School districts, homeowner associations, team should be reaching out to stakeholders. Would like successful examples.
- **Cloud:** 100% regrowth on properties from past projects at Cottonwood.
- **No motion was put forth for this discussion item. Speaker slips for this item and meeting sign-in sheet are attached to these minutes.**

F. GROUP BUSINESS:

Start Time: 8:20 p.m.

- **F1:** Administrative – (a) Member Assignments & Attendance Discussion (b) Resignation of Dan Hyatt (c) Protocol for filling vacant seat
- Announced resignation of Dan Hyatt, there is now an open seat available for application
- Gerhart announced she will be resigning in the next few months.

- **F2:** Administrative- Officer elections for 2020.

- **F3:** Subcommittee Update – Short-Term Rentals Subcommittee Update; Kossman (No update)

- **F4:** Subcommittee Update – Skyline Church Project Subcommittee Update; Feathers (No update)

- **F5:** Subcommittee Update – Estrella Park Project Subcommittee Update; Myers (No Update)
- Herron- Bidder for project found, \$900,000.

- **F6:** Subcommittee Update – Casa de Oro Business Corridor; Herron, Tinsley-Becker
- Standstill due to contract disagreements.

- **F8:** Subcommittee Update – Literacy First Charter High School; Bickley
- Heard from the applicant. They sent revisions and will come back in November.

- **F9:** VDO CPG Liaison Update – Fire Safe Council; Hermann/ Feathers
- Officers met recently, caught up after a few months. Hedberg went to Community Wildfire Protection Plan (CWPP) Meeting. The group intends to write a CWPP and subsequently apply for grants.

- **F10:** Subcommittee Update - Parklands Dedication Ordinance (PLDO); Feathers/ Myers (No Update)

- **Additional Administrative Comments:** \$42 reimbursement for Skyline Planning Commission announcement posters. Motion to approve: Tinsley-Becker. Second: Myers. Unanimously approved.

- **G. ADJOURNMENT:** 10:41p.m. Wendy Tinsley-Becker, Chair

Submitted by: Kyle Hermann

VDO CPG Meeting 11/5/2019

Public Sign-In

Name

Contact

DAN WEBER
Deborah Fox
Ramin Fernandez
Nick Zondee
Elizabeth Wryghart
Daxana Gores
LINDA WILKS
MARLENE SHANNON
AWEJ SIPE
Rick Zitren
Jon Cloud
Kenya Taylor
BARRY JANTZ
Sinar Shakya
Josh
Rick + Horner
Phil & JACKIE BAILEY

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mshannon14@gmail.com
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VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego

Valle de Oro Community Planning Group

Please complete and submit this card to the Group Secretary if you wish to speak on any agenda item. Please keep your comments brief while still communicating your concerns. As a general guideline, it is suggested that you please limit your comments to two (2) minutes if you are speaking as an individual, and five (5) minutes if you are speaking for an organized group. Please provide the following information for the purposes of recognizing your comments.

Name: BARRY JANTZ

Agenda Item No.: EG

Comment Summary: Speaking for
Stop Cottonwood Sand Mine
org.

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

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Name: Kenya Taylor

Agenda Item No.: E7

Comment Summary: Public Health
Concerns.

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Name: MARLENE SHANNON

Agenda Item No.: ^{E7} COTTONWOOD SAND MINING

Comment Summary: _____

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County of San Diego**

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Name: LINDA WILKS

Agenda Item No.: E7

Comment Summary: _____

Oppose Cottonwood Sand mine

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County of San Diego**

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Name: Devorah Fox

Agenda Item No.: Cottonwood Sand Mine

Comment Summary: Air quality, Valhalla track & field team, the use of path through the preserve, horses boarding out side, false permits

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All ^{pro} comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

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Name: DAN WEBER

Agenda Item No.: E7

Comment Summary: AGAINST THE
OPEN PIT MINE

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

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**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

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Name: Elizabeth Urquhart

Agenda Item No.: E7

Comment Summary: _____

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Secretary Note: Talking Pool 0073
Attached



Stop Cottonwood Sand Mine, Org.
Save Our Community

⑦ E. Ugruhart
eaurguhart@icloud

Website: stopcottonwoodsandmine.org
Email: info@stopcottonwoodsandmine.org

TALKING POINTS

A Sand Mine located in the center of a developed residential community will degrade the quality of the environment by creating traffic safety hazards, harming air quality, adding significant greenhouse gas emissions, eliminating plants & wildlife, destroying cultural resources, and changing the beautiful, peaceful environment we now live in to one that is noisy and dangerous. SANDAG's 2011 San Diego Region Aggregate Supply Study, of which the Sand Mine developer (EnviroMINE, Inc.) was part of the expert panel review, indicates that sand mines should be located on areas not developed and have not been conserved for environmental reasons. This is simply an inappropriate location for a Sand Mine!

- ✓ 1. **Project must be consistent with San Diego County General Plan, Valle De Oro Community Plan, and Rancho San Diego Specific Plan** – the proposed Sand Mine project is not consistent with all plan policies.
- ✓ 2. **Traffic Safety Hazard** – cumulative impact to traffic, safety and emergency evacuation routes must be considered; in addition to proposed Sand Mine, the Enclave at Ivanhoe Ranch is planning 119 residences adjacent to the site. Already congested use of Jamul Drive, Steele Canyon Road, and Willow Glen Road cannot handle additional heavy use.
- ✓ 3. **Land Use & Community Character** – the character of the area is developed and consists of residential, recreational, civic and open space uses. The RSD Specific Plan identifies the Cottonwood Golf Course serving as a buffer area and providing a larger setback to sensitive habitat areas. A Sand Mine will destroy sensitive habitat areas.
- ✓ 4. **Major Use Permit Findings** – proposed use requires that location, size, design and operating characteristics be compatible with adjacent uses – residences and nearby buildings. The proposed Sand Mine will have a harmful effect upon RSD's desirable neighborhood character; the generation of traffic; the capacity and physical character of surrounding streets; and, the suitability of the site for the type and intensity of use or development which is proposed.
- ✓ 5. **Biological Resources** – the area contains jurisdictional waters of the State of California and the United States, including protected wetlands, requiring approval from State and Federal resource agencies. Several federally endangered and threatened species have been identified on or in the vicinity of the proposed project site (site is adjacent to the National Wildlife Refuge). The site is also within the South County and Metro-Lakeside-Jamul segments of the County's Multiple Species Conservation Program (MSCP) designated preserve areas.
- ✓ 6. **Visual Resources** – Willow Glen Drive is designated as a County Scenic Road. Impacts to travelers using this road, persons walking and bicycling the road, and residences along the ridges that view this road must be considered.
- ✓ 7. **Air/Noise/Altered Hydrogeologic Conditions** – proposed Sand Mine would significantly impact the environment potentially harming residents, plant and animal species, water and the land. Such harm to human beings and our environment must take priority over temporary private financial gain.
- ✓ 8. **Sweetwater River** – the Sweetwater Authority documented that the Sand Mine proposes a variety of activities that could significantly increase pollution of the Sweetwater Reservoir. This source of drinking water must be protected.
- ✓ 9. **Cultural Resources** – numerous archaeological resources have been identified within a one-mile radius of the proposed Sand Mine site. Significant impact to tribal cultural resources is likely.
- ✓ 10. **Sensitive Populations At-Risk** – sensitive populations include schools, resident care facilities, and facilities and residences that house individuals with health conditions (children & elderly) would be adversely impacted by changes in air quality. Proposed Sand Mine identified residences and nearby Jamacha Elementary school as at-risk however they must also study impact to Adeona, an 80-bed residential treatment facility for adolescents which is adjacent to the Sand Mine site on Steele Canyon Road, the YMCA within a quarter mile of the property site, and La Vida Real, a senior living residence, which is about a half mile from the site.

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County of San Diego**

Valle de Oro Community Planning Group

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Name: Phil Bailey

Agenda Item No.: _____

Comment Summary: SAND MINE

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County of San Diego**

Valle de Oro Community Planning Group

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Name: Sinan Shathaya

Agenda Item No.: _____

Comment Summary: 1- excavation depth & what materials to refill 2- what kind of vegetation 3- Erosion 4- Heat 5- Noise

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MEETING MINUTES: Tuesday, December 3, 2019

Location

Otay Water District Headquarters Training Room, Lower Level
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978

Meeting called to Order: 7:00 PM, Wendy Tinsley-Becker, Chair

A. Roll Call

Present: 10 (Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Tinsley-Becker)

Absent: 4 (Baillargeon, Gerhart, Steele, Zimmerman)

Vacant: 1

B. Approval of Previous Meeting Minutes

- **Minutes to Approve:** November 5, 2019 VDO CPG Meeting
- **Motion to approve:** Feathers
- **Second:** Burley
- **Yea: 10** (Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Tinsley-Becker)
- **Nay:** (None)
- **Abstain:** (None)
- **Absent: 4** (Baillargeon, Gerhart, Steele, Zimmerman)
- **Vacancy: 1**
- The CPG adopted the minutes from the November 5, 2019 meeting

C. Public Communication

1. Dr. Devorah Fox: In reference to the Cottonwood Sand Mine (not on the agenda): Phd in Clinical Psychology. Congressional Candidate. Says this has been going on for about a year. Ethics and spirituality was the focus of her PhD. Slaps voters of gas tax in the face. Why are we even letting this go on for so long? Lives above granite mine. Believes that owner bought property in her neighborhood to continue the process.
2. Sharon Cox: In reference to the Cottonwood Sand Mine (not on the agenda): Vista Grande not directly affected. No view or proximity. Lived in La Mesa and Rancho San Diego most of her life. She has seen Rancho San Diego develop into a beautiful neighborhood. Emphasized Sweetwater authority's opinion about the project. There could be more rain and the rivers could flow. NOT worth it for one man's profit.
3. Jolly: Beautiful area, can't turn it into mine. Veteran and Radiologist. 20 trucks per hour is ludicrous. It is beautiful to see bicyclists, joggers, and residents.
4. Swope: There is a calmness of the breezes. If we start moving soil, problems will inevitably arise. Wildlife will leave. Health will be affected.

D. Information Items

None

E. Action Items

Item E1:

- **Start Time: 7:16pm**
- **Item issue Summary:** PDS2019-STP-19-027 (Discretionary Permit) for a single-story 2,400 sq. ft. drive-thru restaurant building to be occupied by El Pollo Loco to be located at 2766 Campo Road. APN: 519-192-29-00
- **CPG Presenter:** Herron
- **Applicant Speakers / Representatives:** Chris Post, Robert Hauck
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**

Kossmann: Traffic is a concern. Cars pull out onto Casa de Oro Blvd. quickly.
Burley: Excited to see something new.
Myers: Will rooftop be shielded? Will there be access from the parking lot? What about potential collisions?
Herron: Thank you for putting dumpster enclosure.
Hauck: Business owners have to spend a fortune hauling away neighborhood trash.
Tinsley-Becker: Concerns of the Planning Group for the 7-11 project was landscaping. What can you do about it?
Hauck: Doesn't own sidewalk. Nothing he can do about sidewalks, curbs, trees.
Herrons: Any suggestions for the specific plan?
Hauck: Drought tolerant. Neighborhood doesn't care about landscaping. Sprinklers tend to get broken and trash thrown into the plants, even though landscaping is expensive.
Tinsley-Becker: We should make a decision tonight without waiting for the El Pollo Loco to come back.
Schuppert: Define the property lines.
Post: 12 foot right of way in front of the project.
Schuppert: There is a problem with the 12 foot strip.
Herron: Campo Rd. designed for no 94.
Hauck: Not legally allowed to landscape in that area.
Schuppert: What is the parking ratio?
Post: 5.1/1000 (Fully Parked and Compliant)
Schuppert: How high is the screening shrub?
Post: 5-8 feet.
Johnston: Is that 12 foot strip driveable?
Hauck: No
Johnston: 2 more cars in drawing would back up into parking lot.
Hauck: Drive thru entrance is sharp, encourages long and slow entrance.
Johnston: Liquor license?
Hauck: No
Bickley: Would like to see agreement with the County about landscaping 12 foot strip.
Feathers: White roofs needed to mitigate heat island effect. Good landscaping but a shame that you didn't use native plants. Will menu signs be visible on Campo?
- **Motion: Motion to approve the submitted site plans and landscape plan, and architectural elevations, with the following conditions: native plants are utilized and screening locations on the parcel and on the "Western Finger" on the adjacent parcel to the west: Tinsley-Becker**
- **Second: Herron**

- **Yea: 10** (Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers, Schuppert, Tinsley-Becker)
- **Nay: 0**
- **Absent: 4**
- **Vacancy: 1**
- **Abstain: 0**

Item E2:

- **Start Time: 8:29PM**
- **Item issue Summary:** Presentation by County Staff regarding the services that the County offers and the County evaluates and addresses Code Compliance cases.
- **CPG Presenter:** Tinsley-Becker
- **Applicant Speakers / Representatives:** None
- **County Representative:** Michael Johnson, Planning Manager – Code Compliance, County of San Diego
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
 - How many homeless in San Diego?
Johnson: 8,000
 - Myers: Small changes with big effects?
Johnson: Even if small, they can investigate.
 - Tinsley-Becker: We should put a list of signs together that can be designated as approved or not approved.
 - Myers: Is there a limit on how many signs can be included on the report?
Tinsley-Becker: Clarification from County about signage application process.
 - Schuppert: Can planning group submit a list of complaints?
Johnson: Yes, up to 10.
 - Kossman: Are spinner signs a code violation?
Johnson: No
 - Herron: Appreciate your work.
- **Motion: No motion put forth. No vote held.**

Item E3:

- **Start Time: Not recorded**
- **Item issue Summary:** PDS-2019-TPM-21276 (Discretionary Permit) for a Tentative Parcel Map to create two parcels out of the existing one-acre parcels located at 9803 Lyncarol Drive. APN: 500-052-61-00
- **CPG Presenter:** Kossman
- **Applicant Speakers / Representatives:** Nicole Salem, Property Owner
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:**
 - Kenneth Hill: Configuration of neighborhood. In between 2 close homes, there will be driveway serving 3 houses. Property value to diminish. And view will be blocked. Cul-de-Sac is small.
 - Sciulli: All residents are present. Wishes he would have taken action earlier. Believes Leon (previous owner) never intended to live there but intended to sell. Believes that the property isn't well kept and possibly unsound. Concerned about traffic and fast cars on street.

- **CPG Discussion Points:**

Tinsley-Becker: Typical car count? 4.

Salem: Reminder that tonight is about the tentative parcel map.

Johnston: Zoning?

Tinsley-Becker: 10,000 sq. ft. lot.

Myers: Does the slope analysis conform to community plan?

Salem: It was graded previously and therefore conforms.

Schuppert: It may not conform to VDO.

Tinsley-Becker: Structures are a separate application process.

Salem: The grading was permitted.

Myers: What about landslides?

Salem: No geological hazards. Landslide issue mitigated.

Johnston: Zoned as village residential - there could be more united than proposed. Concerned with slope, Fire.

Bickley: Concerned about the slope and fire truck access.

Feathers: There are cracks in the walls. Concerned also with slope and fire truck access.

- **Motion: Recommend Approval: Kossman**

- **Second: Herron**

- **Yea: 7** (Burley, Hermann, Herron, Johnston, Kossman, Schuppert, Tinsley-Becker)

- **Nay: 3** (Bickley, Feathers, Myers)

- **Absent: 4**

- **Vacancy: 1**

- **Abstain: 0**

- **Motion does not pass due to quorum rules. Must have 8 votes (majority of fully attended meeting) to pass, not just a majority of those present.**

F. GROUP BUSINESS:

Start Time: Not recorded

F1: Administrative - Officer Elections: Alyssa Burley elected as Chair. Wendy Tinsley-Becker elected as vice chair. Kyle Hermann elected as secretary. All elected unanimously.

F2: Request for reimbursement: Tinsley-Becker for UPS PO BOx renewal. Approved. Receipts submitted.

F3: Subcommittee Update – Short-Term Rentals Subcommittee Update; Kossman
(No update)

F4: Subcommittee Update – Skyline Church Project Subcommittee Update; Feathers
(No update)

F5: Subcommittee Update – Estrella Park Project Subcommittee Update; Myers- No Update
Herron- Moving forward. Price increase but funds available.

F6: Subcommittee Update – Casa de Oro Business Corridor; Herron, Tinsley-Becker
Ad hoc sub committee requests to change to standing subcommittee.

F8: Subcommittee Update – Literacy First Charter High School; Bickley
NegDec (Negative Declaration for Environmental Impact Review). Will be agendaized for January.

F9: VDO CPG Liaison Update – Fire Safe Council; Hermann/ Feathers
The group intends to write a CWPP and subsequently apply for grants.

F10: Subcommittee Update - Parklands Dedication Ordinance (PLDO); Feathers/ Myers
Lonnie Brewer Park conceptualized.

F11: Subcommittee Update - Cottonwood Sand Mine Project; Myers
Subcommittee submitted CEQA comments.

Additional Administrative Comments: \$42 reimbursement for Skyline Planning Commission
announcement posters. Motion to approve: Tinsley-Becker. Second: Myers. Unanimously approved.

G. ADJOURNMENT: 10:43 p.m. Wendy Tinsley-Becker, Chair

Submitted by: Kyle Hermann

MEETING MINUTES: Tuesday, January 7, 2020

Location

Otay Water District Headquarters Training Room, Lower Level
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978

Meeting called to Order: 7:00 PM, Alyssa Burley, Chair

A. Roll Call

Present: 11 (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers Tinsley-Becker, Zimmerman)

Absent: 3 (Gerhart, Schuppert, Steele)

Vacant: 1

B. Approval of Previous Meeting Minutes

- **Minutes to Approve:** December 3, 2019 VDO CPG Meeting
- **Motion to approve:** Burley
- **Second:** Not recorded
- **Yea: 9** (Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers, Tinsley-Becker)
- **Nay:** (None)
- **Abstain: 2** (Baillargeon, Zimmerman)
- **Absent: 3** (Gerhart, Schuppert, Steele)
- **Vacancy: 1**
- The CPG adopted the minutes from the December 3, 2019 meeting

C. Public Communication

1. Lori Myers - Wanted to make a correction to the information on the flyer handed out at the GMIA walk.
2. Gary Westergren - Applying for the vacancy on the board. Serves on the Casa de Oro Alliance. Experience in planning.
3. Art Patoff - Concerned about the widening of Damon Lane. Deferred to the agenda item E3 for further discussion.
4. Stacy Hoover: Where are the public documents relating to the projects that Myers mentioned? Can be found on PDS website.
5. Bryan Sesko: Member of Lakeside Planning Group, Candidate for 2nd Supervisor District. Wants to have Board of Supervisors come out to community to vote in front of the public, not at 9 am in downtown.

D. Information Items

None

E. Action Items

Item E1:

- **Start Time: 7:13pm**
- **Item issue Summary:** Liberty Charter High School - CEQA Public Review (MUP-15-027) E Chase Avenue west of Jamacha Road APN: 498-330-39-00

- **CPG Presenter:** Bickley
- **Applicant Speakers / Representatives:** Mark Linemen, Liberty Charter High School
- **County Representative:** Denise Russell
- **Abstentions or Disqualifications:** (None)
- **Public Comment:**

Giberson: Kids go to Fuerte. Feels like turning onto Fuerte is similar to living in Los Angeles. Can take up to 15 minutes to turn on to Fuerte/ Chase.

Milley: Resident up above Chase/ Fuerte of 22 years. 3-4 major accidents per year. 7:30 AM traffic can cause 15 minute delays.

Espindle: Resident of Granite Hills. Parent of LFCS students. Wife drives from El Cajon and adds to the congestion already.

Morey: Shadow Knolls resident. Rush hours can back up the street. Doesn't believe that the traffic report is accurate. Supports the school but believes the location is inappropriate. Liquor stores and bars too close. Traffic is too bad already.

Page: Practicing in CEQA law. Represented the County, cities, and proponents. In reference to public code 210645. Negative Declaration is allowed in very specific cases. There is a substantial impact on the environment. The lead agency shall prepare gas emissions plan. Extra 400-500 cars emitting. Streets unsafe and impassable at school time. Traffic reports are timed out. Teenagers will jay-walk to get to 7-Eleven. Valhalla is already noisy.

Petrarca: Resident of neighborhood. Was not notified for this project. Wants better communication.

Cunningham: Resident since 1982. Seen neighborhood grow. More lanes and lights. There are problems with the project but it is better than a strip mall. Traffic isn't as bad as Valhalla or Steele. Whole school is less than graduating class.

Kister: Not enough room for school. Traffic is bad.

Bendall: Driveway opens onto Chase. Echoes traffic concerns. Accidents, bloodshed. Concerned that students will run across Chase. Believe traffic report should be updated. Concerned about traffic drop off on Brayton. Loves high schools. students, administrators. Believes this location is particularly bad.

Steiger: Member of GUHSD finance oversight committee, speaks on private accord. Other schools in the district have student fatalities because of inadequate planning.

Hoover: Moved into neighborhood to be in a quiet place. Doesn't hold anything against school but thinks light pollution and traffic is a major concern.

Gregoire: Moved in 11 years ago. Drunk driver crashed into house. Cannot walk on Chase with daughter. Too many emergency vehicles/ accidents and crashing.

Greg: East Chase resident and echoes traffic concerns. Traffic is impossible. State was supposed to build SR-54. Loves idea of charter schools but this location is bad.

Kriebel: Doesn't believe community is against school but bad location. Left turn into school not addressed. Also doesn't understand where parking will take place for stadium. Students don't walk to school anymore.

Christie: Traffic studies outdated. Fuerte Elementary has increased by 10%. Not good stores directly next to store. No parking if lot fills up.

Johnston: Only found out about the project 3 days ago. Students will go to the 7-Eleven.

Garzon: Owns a shop that sells alcohol. Will they be grandfathered in regardless of the school?
- **CPG Discussion Points:**

Kossmann: Over a dozen homes on Brayton.

Burley: What percentage of students live within schools radius. Assumptions living in El Cajon, but going to K-12. How many students allowed to drive to school?

Lineman: LFCBS examined their existing lot and included those numbers in the traffic report.

Parking is adequate and up to code.

Zimmerman: What grades are the students?

Lineman: K-12

Myers: Applicants have been respectful, but the concerns raised do not have to do with charter schools, but the location.

Herron: If traffic can be mitigated, we can support it. If not, then we might need to reconsider.

Hermann: If traffic problem can be mitigated, would be in support.

Baillargeon: Is this within traffic code?

Traffic engineer: Deficiencies in the traffic code pave the way for future improvements.

Johnston: Is this a benefit to the community? Well... no. Students are from out of neighborhood.

Valhalla is close and not at full capacity. Therefore, the land can be put to better use.

Bickley: See attached.

Tinsley-Becker: Traffic analysis is flawed. Problems presented have never been considered. We don't know where new students will come from. There are 5 major projects that will drastically affect the community. The County traffic planning is faulty and the Rancho San Diego neighborhood is under siege. Environmental Impact Review is necessary and Mitigated Negative Declaration is insufficient.

Feathers: EIR is necessary. If traffic can't be mitigated, the project should not go in.

- **Motion: Motion to object to the Mitigated Negative Declaration and ask for a full Environmental Impact Review based upon concerns brought up tonight (community character and benefit, safety, benefits, aesthetics, traffic) by the public, Grossmont Union High School District, and our board. Bickley.**
- **Second: Myers**
- **Yea: 11** (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers Tinsley-Becker, Zimmerman)
- **Nay: 0**
- **Absent: 3**
- **Vacancy: 1**
- **Abstain: 0**

Item E2:

- **Start Time: 9:30PM**
- **Item issue Summary: PDS2019-STP-19-032 (Site "D" Designator) for a proposed one and two story single family dwellings on Fuerte drive at the former 'Chicken Ranch' property 11739 Fuerte Drive. APN: 498-153-01-00**
- **CPG Presenter:** Burley
- **Applicant Speakers / Representatives:** Sarah Morrell
- **County Representative:** Sean Oberbauer
- **Abstentions or Disqualifications:** Myers
- **Public Comment:**

Lynn Patoff: Lives on Damon Lane. Thought she lived across from a meadow. There will be significant visual impact.

Oberbauer: Permit is for wall and architectural.

Art Patoff: Valle de Oro rejected the project 9 years ago because of community character. Map is different that what Board of Supervisors approved. Traffic as discussed tonight is incredibly relevant to this project.

Van Antwerp: Tract homes are inconsistent with Fuerte Farms. Traffic on Fuerte is bad, has to back into driveway to be able to pull out effectively.

Parrott: Lives 10 feet from project and was not notified. Grew up next door. Wells overflow. Feels that applicant broke promises.

Killiam: We are over developing and exhausting our resources.

Patoff (2): Firewall would cause trap.

- **CPG Discussion Points:**

Herron: In terms of Mt. Helix, this is out of character, but not as for VDO in its entirety.

Baillargeon: Adjacent community character clusters transition into other areas.

Herron: It might be time for a change.

Baillargeon: Uses community plan and walks the vicinity. That helps to understand to understand the community.

Kossmann: Rancho San Diego is Rancho San Diego and Mt. Helix is Mt. Helix, this neighborhood is not RSD.

Hermann: There is a lot of work that needs to be done on roads before development can persist.

Johnston: Siding? Landscaping? Creek?

Sized for the 100 year storm.

Baillargeon: Meets criteria, but still not individualized.

Bickley: Homeowners Association?

Yes.

Bickley: Solar? Tiles?

Can be considered.

Tinsley-Becker: Disagrees that it is like RSD. It is not. There are some important considerations for character.

Landscaping will be done by homeowner, certain parts maintained by HOA.

Feathers: Leed homes?

No. Meets title 24 standards.

- **Motion to approve. Burley.**
- **Second: Tinsley-Becker.**
- **Yea: 8** (Baillargeon, Bickley, Burley, Hermann, Herron, Johnston, Myers Tinsley-Becker)
- **Nay: 2** (Feathers, Kossmann)
- **Absent: 4** (Gerhart, Schuppert, Steele, Zimmerman)
- **Vacancy: 1**
- **Abstain: 0**
- **Motion doesn't pass because quorum wasn't reached.**

Item E3:

- **Start Time: Not recorded**
- **Item issue Summary:** PDS2019-VAC-19-003 (Discretionary Permit) for the exchange of open space through dedication and vacation. Fuerte Heights lane & Jamacha Road. APN: 498-371-29-00
- **CPG Presenter:** Herron
- **Applicant Speakers / Representatives:** Lawrence Cole
- **County Representative:** (None)

- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:** (None)

- **Motion: Recommend Approval: Burley**
- **Second: Not recorded.**
- **Yea: 10** (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers Tinsley-Becker)
- **Nay:** (None)
- **Absent: 4**
- **Vacancy: 1**
- **Abstain: 0**

Item E4: Skipped.

Item E5:

- **Start Time: Not recorded**
- **Item issue Summary:** Request for Site Plan Waiver/ Sign Approval. Proposed 7- Eleven signage at 9716 Campo Road. APN: 5001922900
- **CPG Presenter:** Tinsley-Becker
- **Applicant Speakers / Representatives:** Tim Searman.
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
Tinsley-Becker: We have approved exemption before. Only basis to approve.
It conforms to signage requirements.

- **Motion: Recommend Approval: Tinsley Becker**
- **Second: Johnston**
- **Yea: 10** (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Myers Tinsley-Becker)
- **Nay:** (None)
- **Absent: 4**
- **Vacancy: 1**
- **Abstain: 0**

F. GROUP BUSINESS:

Start Time: 10:48 PM

F1: Administrative - Project assignments and subcommittees.

F3: Subcommittee Update – Short-Term Rentals Subcommittee Update; Kossman
(No update)

F4: Subcommittee Update – Skyline Church Project Subcommittee Update; Feathers

Board of Supervisors Hearing January 29th.

F5: Subcommittee Update – Estrella Park Project Subcommittee Update; Myers- 3 storm drains filtrate some water then look at ADA.

F6: Subcommittee Update – Casa de Oro Business Corridor; Herron, Tinsley-Becker
Hoping to meet soon.

F8: Subcommittee Update – Literacy First Charter High School; Bickley

F9: VDO CPG Liaison Update – Fire Safe Council; Hermann/ Feathers
CWPP is underway.

F10: Subcommittee Update - Parklands Dedication Ordinance (PLDO); Feathers/ Myers
Lonnie Brewer Park conceptualized.

F11: Subcommittee Update - Cottonwood Sand Mine Project; Myers
(No update)

G. ADJOURNMENT: 11:00 p.m. Alyssa Burley, Chair

Submitted by: Kyle Hermann

①

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

Please complete and submit this card to the Group Secretary if you wish to speak on any agenda item. Please keep your comments brief while still communicating your concerns. As a general guideline, it is suggested that you please limit your comments to two (2) minutes if you are speaking as an individual, and five (5) minutes if you are speaking for an organized group. Please provide the following information for the purposes of recognizing your comments.

Name: Joseph Giberson

Agenda Item No.: ¹⁵⁴ Lib Charter

Comment Summary: Traffic on Chase

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

2

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County of San Diego**

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Name: Paulette Milley

Agenda Item No.: Charter School-

Comment Summary: How it will affect
traffic on Jamacha + Chase -
and the number of cars -

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Name: Devin Espiadle

Agenda Item No.: E1

Comment Summary: resident & parent, I would like to support the proposal

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Name: Ann Morey

Agenda Item No.: E 1

Comment Summary: Concern about

traffic, noise & need for 2nd

School in Cajon Liguero

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**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

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Name: MARISA JANINE-PAGE

Agenda Item No.: E-1

Comment Summary: PROPOSED MINT

VIOLATES CEQA, requires an EIR,
and initial study deficient.

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

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Name: Mark Petrarca

Agenda Item No.: E1

Comment Summary: Public Notice

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

7

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

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Name: Todd Cunningham

Agenda Item No.: E1

Comment Summary: _____

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**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

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Name: Michelle Kister

Agenda Item No.: E1

Comment Summary: traffic will
be impacted negatively

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

11

VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego

Valle de Oro Community Planning Group

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Name: Sharon Bendall

Agenda Item No.: E1

Comment Summary: Concerns

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

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Name: Jay Steiger

Agenda Item No.: E-1

Comment Summary: Proposed Liberty
school site faces notable
Traffic hazards to students

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

B

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

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Name: Stacie Hoven

Agenda Item No.: #2

Comment Summary: traffic et al

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

Valle de Oro Community Planning Group

Please complete and submit this card to the Group Secretary if you wish to speak on any agenda item. Please keep your comments brief while still communicating your concerns. As a general guideline, it is suggested that you please limit your comments to two (2) minutes if you are speaking as an individual, and five (5) minutes if you are speaking for an organized group. Please provide the following information for the purposes of recognizing your comments.

Name: LAURA GREGOIRE

Agenda Item No.: _____

Comment Summary: _____

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

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Name: TOM GREGOIRE

Agenda Item No.: _____

Comment Summary: _____

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Name: Marilyn Kriebel

Agenda Item No.: E1

Comment Summary: issue with
traffice pattern due
to school.

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Name: Christie Hargh

Agenda Item No.: 1

Comment Summary: _____

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Name: Byron Johnston

Agenda Item No.: E-1

Comment Summary: Crime, homeless
As a result of school Traffic
Studies

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County of San Diego**

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Name: Jessica Garzon

Agenda Item No.: B E1

Comment Summary: Will the school

impact our beer + wine license

also if we were ever to sell
would it be grandfathered in and

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

transferable?

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Name: Gary Westergren

Agenda Item No.: _____

Comment Summary: Intro as possible
appointee to UDOCPG.

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(b) 9

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
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Name: Lynne Petroff

Agenda Item No.: (E 2)

Comment Summary: _____

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9

8

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
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Name: Art Patoff

Agenda Item No.: E2

Comment Summary: _____

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© 17

**VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego**

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Name: Alan Van Antwerp

Agenda Item No.: (E2)

Comment Summary: Traffic

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

①

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Name: John Parrott

Agenda Item No.: E2

Comment Summary: 5th gen Homeowner's
Comments

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

②

VOLUNTARY SPEAKER CARD FOR PUBLIC COMMENT
County of San Diego

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Name: Barbara Killian

Agenda Item No.: Fuerte Ranch (#2)

Comment Summary: Are they going to berm damon lane?

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

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County of San Diego**

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Name: Lawrence Cole

Agenda Item No.: E3

Comment Summary: Project Engineer.

The Group Chair will recognize speakers in the order in which the speaker cards were submitted. All comments shall be directed to the Chair. The Chair reserves the right to close public comment if comments have become repetitive or non-productive. Speakers may cede their time to another speaking as part of an organized presentation / response to an agenda item.

MEETING MINUTES: Tuesday, February 4, 2020

Location

Otay Water District Headquarters Training Room, Lower Level
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978

Meeting called to Order: 7:03 PM, Wendy Tinsley-Becker, Chair

A. Roll Call

Present: 10 (Baillargeon, Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Schuppert, Tinsley-Becker)

Absent: 2 (Burley, Steele)

Vacant: 3

B. Approval of Previous Meeting Minutes

- **Minutes to Approve:** January 7, 2019 VDO CPG Meeting
- **Motion to approve:** Feathers
- **Second:** Johnston
- **Yea: 8** (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Tinsley-Becker)
- **Nay:** (None)
- **Abstain: 2** (Gerhart, Schuppert,)
- **Absent: 2** (Burley, Steele)
- **Vacancy: 3**
- The CPG adopted the minutes from the December 3, 2019 meeting

C. Public Communication

1. Member of the Public (Didn't state name): Woodhaven park is a travesty. Sign says it is great for sports and recreation, but the park is full of gopher holes. She was concerned about lawsuits that may come about. Invited members of the board to come and visit.
2. Jay Steiger- Applicant for vacant seat. Citizens Financial Oversight Board for both Grossmont Union High School District and La Mesa-Spring Valley School District. Spent many years on PTA's and boards, grew up here.
3. Allison Henderson- Applicant for vacant seat. Former Valle de Oro Member. Further comments deferred to agenda item E3.
4. David Smith- Applicant for vacant seat. Former real estate broker, recently retired. 6 years on Grossmont Hospital Board.

D. Information Items

None

E. Action Items

Item E1:

- **Item issue Summary:** Summary of work done by the East County Working Group (Airport Noise) and request for CPG support.
- **CPG Presenter:** Burley

- **Applicant Speakers / Representatives:** Lori Myers, East County Working Group/ Airport Noise Advisory Committee (ANAC)
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
Tinsley-Becker: Supports the letter.
Hermann: Lives in the flight path, the sound of airplanes comparable to an earthquake.
- **Motion: VDO sign on and support the letter written by the East County Working Group. Tinsley-Becker.**
- **Second:** Feathers
- **Yea: 10** (Baillargeon, Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Schuppert, Tinsley-Becker)
- **Nay: 0**
- **Absent: 2** (Burley, Steele)
- **Vacancy: 3**
- **Abstain: 0**

Item E2:

- **Item issue Summary: PLDO Priority List**
- **CPG Presenter:** Feathers
- **Applicant Speakers / Representatives:** (None)
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
Feathers: PLDO fund set up to collect money for parkland space. We are voting to resituate our priorities list. Woodhaven can be on next year's. Hillsdale needs restrooms, Lonnie Brewer as an off leash dog park.
- **Motion to approve the group's PLDO priority list as follows: 1. Lonnie Brewer Dog Park 2. Estrella Park 3. Hillsdale Park Restrooms. Feathers.**
- **Second: Bickley.**
- **Yea: 10** (Baillargeon, Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Schuppert, Tinsley-Becker)
- **Nay: 0**
- **Absent: 2** (Burley, Steele)
- **Vacancy: 3**
- **Abstain: 0**

Item E3:

- **Item issue Summary:** Vote to fill vacant seat 9. Term expires 1/4/21
- **CPG Presenter:** Tinsley-Becker
- **Applicant Speakers / Representatives:** Nick Zundel, Allison Henderson
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)

- **CPG Discussion Points:**

Zundel: Lives on the east side of Mt. Helix. Grew up in Vegas, has been in San Diego on and off since 2001. Since living here, he has consistently moved east, and has settled in East County and loves it. Involved in the Chamber. Was interested in community affairs since the Parole office, talked to Member Steele and was prompted to engage with the group.

Tinsley-Becker: Now that the parole office is over, what other interests do you have?

Zundel: Interested in 94/125 interchange and Casa de Oro revitalization efforts. Specifically how the 94 is neglected and desolate.

Tinsley-Becker: How do you define quality of life?

Zundel: Crickets at night, birds in the morning. Room to breathe. Other places are stacked and over populated.

Feathers: Did you say there is room for development?

Zundel: No, just to say that there are projects that will come to the board, and they must be tested against the community character.

Johnston: Do you have time to be involved in subcommittees or other projects?

Zundel: Yes, as an entrepreneur, I can make my own schedule.

Schuppert: How do you feel about development projects?

Zundel: There are many concerns, but we should do what we can to influence the project to the betterment of the community.

Baillargeon: Have you read the community plan?

Zundel: No.

Baillargeon: What are some things you like about the group?

Zundel: The group is open and welcome to the community. Opinions will be treated with empathy and respect.

Baillargeon: What are some things you dislike about the group?

Zundel: Sometimes opinions get repeated.

Baillargeon: What are some of your specific contributions?

Zundel: Time, and insights.

Hermann: What does a community planning group do?

Zundel: Advise county and participate in making the community the place he wants to live in.

Kossmann: Thoughts on the sand mine?

Zundel: Can't understand why it has come this far.

Tinsley-Becker: Can you commit to the projects and goals of the group?

Zundel: Yes.

Tinsley-Becker: Thank you Mr. Zundel

Henderson

Feathers: Thank you for all you taught me.

Johnston: What was the toughest item you faced?

Henderson: The Chicken Ranch

Schuppert: How do you feel about development?

Henderson: Supports gentrification in Casa de Oro. Open space cannot be regained.

Tinsley-Becker: Are you available for commitment?

Henderson: Yes

Baillargeon: Do you have any projects you want to be a part of?

Henderson: Doesn't have an agenda, doesn't believe candidates should.

Herron: Do you believe there is a problem with the roads?

Henderson: Participated in the Traffic Advisory Council.

Kossman: Should there be term limits on the chair?

Henderson: Believes it is good for all members to participate.

Allison Henderson carried the vote and was seated immediately without the ability to vote until approved by the Board of Supervisors.

Item E4:

- **Item issue Summary:** Request for recommendation for a minor deviation/ sign approval. Proposed signage at 3703 Avocado Boulevard. APN: 502-150-17-00
- **CPG Presenter:** Hermann
- **Applicant Speakers / Representatives:** Tyler Richmond
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
Hermann: Straightforward, identical to other minor deviation applications of past meetings.
Baillargeon: Meets square footage requirements.

- **Motion: Recommend Approval without Redesign. Hermann.**
- **Second:** Bickley.
- **Yea: 10** (Baillargeon, Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Schuppert, Tinsley-Becker)
- **Nay:** (None)
- **Absent: 2** (Burley, Steele)
- **Vacancy: 3**
- **Abstain: 0**

Item E5:

- **Item issue Summary:** Proposed O'Reilly signage at 10050 Campo Road. APN: 501-254-21-00
- **CPG Presenter:** Gerhart
- **Applicant Speakers / Representatives:** Roy Courtney, O'Reilly Automotive Company.
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**
Schuppert: How long do the awnings last?
Courtney: 10-15 years
Herron: We need to determine what our community character colors are.

- **Motion: Site plan permit recommend exemption: Gerhart**
- **Second: Hermann**
- **Yea: 10** (Baillargeon, Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Schuppert, Tinsley-Becker)
- **Nay:** (None)
- **Absent: 2** (Burley, Steele)

- **Vacancy: 3**
- **Abstain: 0**

Item E6:

- **Item issue Summary:** Discretionary Permit-ABC License. APN: 501-254-21-00. PDS2020-ABC-20-002

- **CPG Presenter:** Johnston

- **Applicant Speakers / Representatives:** Nissou Kelly Haboo, Amad Somo

- **County Representative:** (None)

- **Abstentions or Disqualifications:** (None)

- **Public Comment:** (None)

- **CPG Discussion Points:**

Tinsley-Becker: Are you keeping both licenses?

Nissou: Keeping both, but no sit down venue.

Herron: People in the community want eating establishments.

Hermann: Love the business, not the alcohol aspect.

Baillargeon: Doesn't mind alcohol, but the crime in the neighborhood is concerning.

Schuppert: It is hard for us to support more alcohol in CDO.

Tinsley Becker: What other conditions do you recommend?

Nissou: No half pints, no tiny bottles.

Tinsley-Becker: Why did we vote for the Hookah lounge and this is different?

Gerhart: This business may be different, and unlike a normal liquor store.

Tinsley-Becker: How do you see yourselves as business owners reinvesting in the community?

Nissou: They have improved the property that they are on and have maintained it.

Johnston: Doesn't view CDO as hookah, liquor, pot stores.

- **Motion: Approve with recommended conditions: No mini bottles of any kind, no half pints, no smoking or vaping products of any kind: Tinsley Becker**

- **Second:** Baillargeon

- **Yea: 2** (Baillargeon, Tinsley-Becker)

- **Nay: 8** (Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Schuppert)

- **Absent: 2** (Burley, Steele)

- **Vacancy: 3**

- **Abstain: 0**

- **Motion doesn't carry.**

- **Motion: Deny**

- **Second:** Johnston

- **Yea: 8** (Bickley, Feathers, Gerhart, Hermann, Herron, Johnston, Kossman, Schuppert)

- **Nay: 2** (Baillargeon, Tinsley-Becker)

- **Absent: 2** (Burley, Steele)

- **Vacancy: 3**

- **Abstain: 0**

Item E7:

- **Item issue Summary:** Liberty Charter High School

- **CPG Presenter:** Bickley

- **Applicant Speakers / Representatives:** Mark Linman

- **County Representative:** Denise Russell

- **Abstentions or Disqualifications:** (None)
- **Public Comment:**

Morey: Nothing to do with the charter school, only the location. Recommends denial, it's entirely about the safety of the children.

Wright: Put in many schools that have to go through full EIR. They have to go to toxic substance agency for land that has been farmed.

Patterson: They have to go through full EIR's and check suitability.

Glover: No concern with Liberty Charter. They are great people. There are many schools and students in the neighborhood. Vote no at this time.

Page: Practices CEQA law. Traffic study is insufficient. Car accidents will happen and students will be at risk.

Milley: Picture an accident on Chase and Jamacha. How are emergency vehicles going to get through?

Haugh: If an engineer has used data more recently, they should note it in the plans. Traffic study will be almost 8 years old when the school gets built. If 1 car is missing on the study, it will not account for where the will go.

Bottenberg: Lives in the neighborhood. All kids attended the school. The parking situation is mitigated by measures in the parking lot. Needs to be back in El Cajon due to transfers. Violations such as jaywalking are addressed by school administration.

Garber: There will be problems with traffic anyway. If there is an emergency, the traffic is going to be redirected. The intersection is being improved.

Coppengraf: Dangerous place for a school.

Dillingham: We can strike it down, but we need to have another plan in place.

Feallock: Shadow Knolls resident. Did some research and read the traffic report. Doesn't know where the extra lanes are going to go. Thinks there are other places the school can go. Are there school buses?

Linman: No.

Shoemaker: Borders property: Doesn't need traffic study to tell him how bad it is. Significant public safety issue. Has trouble leaving the house at 5 am.

Nissou: Privacy Issues.

Tierney: Former VDO Member. Opposed to this issue while on board and still against it. It's a bottleneck. How do we as citizens still engage? How do we as a board help community stay involved?

Kister: Took over 15 minutes to pull out of neighborhood. Doesn't benefit the community because the campus isn't open. If there are field lights, when will they be used? Where will athletes park?

Ramalejo: Kids w/ special needs, has to keep driveway clear for the school bus to pick up His kids.

Kremidin: Supportive of all schools. Educator for 25 years. Doesn't oppose the school, just the location.

- **CPG Discussion Points:**

Herron: Wants to hold traffic meeting outside of this VDO meeting.

Hermann: Delay the vote to give applicant ample time to address concerns.

Tinsley-Becker: Why isn't county staff here? We are asking questions to the applicant the County should be answering.

Schuppert: Board needs to vote to extend meeting until 11pm. Seconded by Bickley. All in favor.

Schuppert: There will be 2 more opportunities to speak to the county about this project, especially if appealed.

- **Motion: Deny the project based on the concerns of the public and VDO board over safety, traffic, inappropriate nearby businesses, and lack of benefit to the community as almost all student are not local.**
- **Second:** Tinsley-Becker
- **Yea: 10** (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Tinsley-Becker)
- **Nay:** (None)
- **Absent: 2** (Burley, Steele)
- **Vacancy: 3**
- **Abstain: 0**

F. GROUP BUSINESS:

F1: Administrative - Annual training and form 700.

F2: Subcommittee Update - Local Streets; Herron (No update)

F3: Subcommittee Update – Short-Term Rentals Subcommittee Update; Kossman
Topic was brought up at Supervisor forum.

F4: Subcommittee Update – Skyline Church Project Subcommittee Update; Feathers
Board of Supervisors voted to approve project 5-0.

F5: Subcommittee Update – Estrella Park Project Subcommittee Update; Information being handed over by Myers.

F6: Subcommittee Update – Casa de Oro Business Corridor; Herron, Tinsley-Becker
Looking for location for public meeting. Tinsley Becker- Planning consultant should be in better communication.

F7: Subcommittee Update – Literacy First Charter High School; Bickley. No longer on the agenda.

F8: VDO CPG Liaison Update – Fire Safe Council; Hermann/ Feathers
CWPP is finished and being revised.

F9: Subcommittee Update - Parklands Dedication Ordinance (PLDO); Feathers/ Myers
(Material covered previously)

F10: Subcommittee Update - Cottonwood Sand Mine Project; Feathers
4 of us went to tour a sand mine.

F11: Subcommittee Update- Ivanhoe Ranch; Schuppert
Heather Stevens heard nothing.

G. ADJOURNMENT: 10:56 p.m. Wendy Tinsley-Becker, Vice Chair

Submitted by: Kyle Hermann

MEETING MINUTES: Tuesday, May 5, 2020

Location

Online: <https://attendee.gotowebinar.com/register/272458288389817616>

Phone: (415) 930-5321, use access code: 619-222-259

Meeting called to Order: 7:01 PM, Alyssa Burley, Chair

A. Roll Call

Present: 11 (Baillargeon, Bickley, Burley, Feathers, Henderson, Hermann, Herron, Johnston, Kossman, Schuppert, Tinsley-Becker)

Absent: 0

Vacant: 4

B. Approval of Previous Meeting Minutes

- **Minutes to Approve:** February 4, 2020 VDO CPG Meeting
- **Motion to approve:** Not Recorded
- **Second:** Not Recorded
- **Yea:** 9 (Baillargeon, Bickley, Burley, Feathers, Hermann, Herron, Johnston, Kossman, Tinsley-Becker)
- **Nay:** (None)
- **Abstain:** 2 (Burley, Henderson)
- **Absent:** 0
- **Vacancy:** 4
- The CPG adopted the minutes from the February 4, 2020 meeting

C. Public Communication

None

D. Information Items

Eric Lardy, Planning & Development Services, San Diego County

Presentation moved to the last item of the meeting due to technical difficulties.

Lardy: SB 743 is a new way to look at transportation impacts under the California Environmental Quality Act (CEQA). New developments will be evaluated by their impact on vehicle miles. The average Vehicle Miles Travelled (VMT) has been calculated and projects that fall 15% below the VMT will be considered less than significant impact. Anything more than that requires an Environmental Impact Review. Law goes into effect on July 1, 2020. San Diego County doesn't have to adopt specific guidelines but has the opportunity to.

E. Action Items

Item E1:

- **Item issue Summary:** Update on Woodhaven Park project and request to transfer PLDO funds to the County of San Diego.
- **CPG Presenter:** Feathers
- **Applicant Speakers / Representatives:** (None)
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)

- **CPG Discussion Points:**

Feathers: In 1975, California passed the Quimby Act which requires new developments to pay a fee for development of parklands. Therefore, the CPG sets priority lists for the development of parks within the planning boundaries. Woodhaven Park was wasting money watering the grass, which led to this Woodhaven Park project to install a well and convert 2.5 acres of underutilized natural grass area with native drought tolerant landscape with drip irrigation and an ADA compliant fitness path with outdoor exercise stations. Woodhaven Park has been on the list for a while. There was a shortage of funding so the County has requested we use our PLDO funds to finish the project. The total is \$103,937.90.

Johnston: Could that money be used for our top priorities?

Feathers: Lonnie Brewer Park and Estrella Park are already funded.

Tinsley-Becker: Does Rancho San Diego pay into PLDO funds?

Feathers: Rancho San Diego homeowners pay yearly into their County Service Area (CSA 26) fund. That fund paid the lion's share of the Woodhaven project.

Feathers: Since the other parks on our list are funded and underway, we shouldn't begrudge because of it.

Herron: How long will it take to replenish those funds?

Feathers: It only gets replenished once there is new development.

Herron: Is this a good idea?

Feathers: They are building other projects we couldn't afford on our own. They were spending hundreds of thousands of dollars to water the grass. Our top two priorities are taken care of outside PLDO funds.

- **Motion: Approve \$103,937.90 for the completion of Woodhaven Well and Fitness Trail Project.**
Feathers.

- **Second:** Henderson

- **Yea: 11** (Baillargeon, Bickley, Burley, Feathers, Henderson, Hermann, Herron, Johnston, Kossman, Schuppert, Tinsley-Becker)

- **Nay: 0**

- **Absent: 0**

- **Vacancy: 4**

- **Abstain: 0**

Item E2:

- **Item issue Summary: Almaraz Administrative Permit Fence Height PDS2020-AD-20-003**

- **CPG Presenter:** Baillargeon

- **Applicant Speakers / Representatives:** Melissa Almaraz, Property Owner

- **County Representative:** (None)

- **Abstentions or Disqualifications:** (None)

- **Public Comment:** (None)

- **CPG Discussion Points:**

Herron: How did they get a permit for something out of code?

Baillargeon: The county approved the permit and did not disclose who signed it.

Henderson: We can easily tear down a non-permitted fence, but it is much harder for a permitted one. Consider precedence.

Herron: What is the difference between the front and backyard? Is it an aesthetic difference?

Schuppert: It is common around the country to have a higher backyard fence and a lower front yard.

- **Motion to recommend approval of administrative permit considering it is an unusual circumstance and was already issued. This is not precedent setting. Baillargeon.**
- **Second: Kossman.**
- **Yea: 10** (Baillargeon, Bickley, Burley, Feathers, Henderson, Hermann, Herron, Kossman, Schuppert, Tinsley-Becker)
- **Nay: 1** (Johnston)
- **Absent: 0**
- **Vacancy: 4**
- **Abstain: 0**

Item E3:

- **Item issue Summary:** Vote to fill vacant seat 3, expiring on 1/4/2021
- **CPG Presenter:** Burley
- **Applicant Speakers / Representatives:** Danielle Weizman
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**

Weizman: Has lived in Mt. Helix for over 6 years. Planning degree from University of California, San Diego, also has a Master of Arts in Energy Regulation and Law. Currently works for San Diego Gas and Electric. Has worked directly with the planning group for her own property. Has wanted to get involved with the group since moving here. Now has the ability as her kids have grown up and she is finished with grad school. Has worked with other jurisdictions as well.

Henderson: How is working with the City of El Cajon different than working with the County?

Weizman: Has had positive experiences working with both.

Burley: Any specific issues that interest you?

Weizman: Sees neighborhood through running. Would love to see Campo Road at the bottom of Mt. Helix improved.

Schuppert: Are you pro-growth, smart growth?

Weizman: Non-prescriptive view. Would rather determine for each property.

- **Motion: Approve to recommend Danielle Weizman to fill vacant seat 3.**
- **Second:** Tinsley-Becker
- **Yea: 10** (Baillargeon, Bickley, Burley, Feathers, Henderson, Hermann, Herron, Johnston, Schuppert, Tinsley-Becker)
- **Nay: 0**
- **Absent: 1** (Kossman)
- **Vacancy: 4**
- **Abstain: 0**

Danielle Weizman carried the vote and was seated immediately without the ability to vote until approved by the Board of Supervisors.

Item E4:

- **Item issue Summary:** Vote to fill vacant seat 4, expiring on 1/2/2023
- **CPG Presenter:** Burley

- **Applicant Speakers / Representatives:** Jay Steiger
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**

Steiger: Lifelong resident. Went to all local schools. Just recently got teaching credentials. Loves public service. His father served on Valle de Oro and Spring Valley Community Planning Groups. Grew up in it. Chose to plant his family here. Through PTA and district oversight committees, he understands the nuts and bolts. Been involved with the CDO Alliance since 2015 and is currently on advisory council. Agrees with Danielle about Casa de Oro. All parts of the VDO planning area are equally important.

Johnston: Time issues with CDO you mentioned, will that still be a problem?

Steiger: No, the time issue only revolved around his credential program, which has ended.

Baillargeon: Thoughts on the Plan?

Steiger: Loves that it is comprehensive. Likes that it concretizes the positives of the community.

Henderson: Change happens: Are you concerned about any?

Steiger: It's a reality that change happens. Likes the smart approach. Not a lot of readily available land to bulldoze and build on. CDO might need some changes in order to be revitalized. CDO could be considered for mixed use, even if we didn't think that 20 years ago.

Tinsley-Becker: Any potential conflicts of interest?

Steiger: Role on GUHSD ending. Does not see conflict.

Herron: Has worked with him, and recommends him for this position.

- **Motion: Approve to Recommend Jay Steiger to fill vacant seat 4.**
- **Second:** Feathers
- **Yea: 10** (Baillargeon, Bickley, Burley, Feathers, Henderson, Hermann, Herron, Johnston, Schuppert, Tinsley-Becker)
- **Nay: 0**
- **Absent: 1** (Kossman)
- **Vacancy: 4**
- **Abstain: 0**

Jay Steiger carried the vote and was seated immediately without the ability to vote until approved by the Board of Supervisors.

Item E5:

- **Item issue Summary:** Vote to fill vacant seat 12, expiring on 1/2/2023.
- **CPG Presenter:** Burley
- **Applicant Speakers / Representatives:** Nick Zundel
- **County Representative:** (None)
- **Abstentions or Disqualifications:** (None)
- **Public Comment:** (None)
- **CPG Discussion Points:**

Zundel: Introduced to the group at the February meeting. Became interested after the parole office. Has lived in various parts of San Diego and doesn't want to leave East County. Loves it.

Johnston: Education and employment?

Zundel: Works in background check industry. Wife is in Human Resources. BA in Finance. Participates in the East County Leadership Group.

Henderson: East County and Chamber doesn't always see eye to eye. Have you experienced that?

Zundel: Isn't involved in the government affairs. Doesn't necessarily agree with chamber members.

Will do what is best for the community.

Schuppert: Concerned about time commitments?

Zundel: Runs his own company and can make his own schedule.

Burley: Any specific issues of interest?

Zundel: 94 isn't as beautiful as it could be. CDO business corridor needs love and attention.

Hermann: He has certainly come to many meetings and shown dedication.

Zundel: Always wanted to be involved in the community. Not as a politician but still impactful.

- **Motion: Approve to Recommend Nick Zundel to fill vacant seat 12.**
- **Second:** Hermann
- **Yea: 10** (Baillargeon, Bickley, Burley, Feathers, Henderson, Hermann, Herron, Johnston, Schuppert, Tinsley-Becker)
- **Nay: 0**
- **Absent: 1** (Kossman)
- **Vacancy: 4**
- **Abstain: 0**

Nick Zundel carried the vote and was seated immediately without the ability to vote until approved by the Board of Supervisors.

F. GROUP BUSINESS:

F1: Administrative - (No update)

F2: Subcommittee Update - Local Streets; Herron (No update)

F3: Subcommittee Update – Short-Term Rentals Subcommittee Update; Kossman
Series of Wall Street Journal about Air BNB. Company is struggling. of property owners do not live on rental property and have anywhere from 2-25+ properties. Situation could change.

F4: Subcommittee Update – Skyline Church Project Subcommittee Update; Feathers
Move to strike subcommittee.

F5: Subcommittee Update – Estrella Park Project Subcommittee Update; Covered in PLDO presentation. Otherwise, there are delays because of virus and environmental issues.

F6: Subcommittee Update – Casa de Oro Business Corridor; Herron, Tinsley-Becker
Community group input earlier this year. Which direction does the community want to go in? There will be more input meetings later this month. CDO Alliance wants the meetings to be well attended.

F7: Subcommittee Update – Literacy First Charter High School; Bickley. There may have been a lawsuit filed against the school.

F8: VDO CPG Liaison Update – Fire Safe Council; Hermann/ Feathers
CWPP is finished and was approved with revisions. SDGE grant is underway.

F9: Subcommittee Update - Parklands Dedication Ordinance (PLDO); Feathers
(Material covered previously)

F10: Subcommittee Update - Cottonwood Sand Mine Project; Feathers
No new info since Lori resigned. Needs co-chair. Henderson volunteered.

F11: Subcommittee Update- Ivanhoe Ranch; Schuppert
(No update)

Kossmann was able to reconnect and stated for the record that though he couldn't participate in the votes, he would have voted in favor of all the candidates.

G. ADJOURNMENT: 9:41 p.m. Alyssa Burley, Chair

Submitted by: Kyle Hermann

MEETING MINUTES: Tuesday, June 2, 2020

Location

Online: <https://www.gotomeet.me/RanchoMesa/valle-de-oro-community-planning-group-june-2020-me>

Meeting called to Order: 7:00 PM, Alyssa Burley, Chair

A. Roll Call

Present: 13 (Baillargeon, Bickley, Burley, Feathers, Henderson, Hermann, Herron, Johnston, Kossman, Steiger, Tinsley-Becker, Weizman, Zundel) (late: Baillargeon, Schuppert, Steiger, Weizman)

Absent: 1 (Schuppert)

Vacant: 1

B. Approval of Previous Meeting Minutes

- **Minutes to Approve:** May 5, 2020 VDO CPG Meeting
- **Motion to approve:** Burley
- **Second:** Kossman
- **Yea: 9** (Bickley, Burley, Feathers, Henderson, Hermann, Herron, Johnston, Kossman, Tinsley-Becker)
- **Nay:** (None)
- **Abstain: 1** (Zundel)
- **Absent: 4** (Baillargeon, Schuppert, Steiger, Weizman)
- **Vacancy: 1**
- The CPG adopted the minutes from the May 5, 2020 meeting. Members Steiger, Weizman, and Zundel have not been approved by the Board of Supervisors and are not able to vote.

C. Public Communication

Michelle Kister, resident. Has lived in Rancho San Diego for 10 years. Has visited for over 20 years. Has 3 kids who went to local schools. They were involved in sports and band. She volunteered at the schools. She wants to continue to volunteer for the community.

David Johnston: A previous project applicant has opened a marijuana dispensary on their property next to a day care. He has submitted the issue to code compliance.

D. Information Items

VDO CPG Seat Vacancy Notice: Seat #10 (vacant as of 5/2/2020). The VDO CPG members will vote to fill the vacant seat at the July 7, 2020 meeting. An application for Appointment to a Planning Group/Sponsor Group along with applicant requirements can be found at https://www.sandiegocounty.gov/content/dam/sdc/pds/Groups/Chair_Resources/Application.pdf.

E. Action Items

(None)

F. GROUP BUSINESS:

F1: Administrative - Burley Waiting for confirmation from County about new members. Advised on Dropbox. Odd number seats will be up for election in November.

F2: Subcommittee Update - Local Streets; Herron, Tinsley-Becker
2 Community members interested in supporting the streets group. Would be best to schedule a subcommittee meeting.

F3: Subcommittee Update – Short-Term Rentals Subcommittee Update; Kossman
(No update)

F4: Subcommittee Update – Estrella Park Project Subcommittee Update; Feathers
Clearing and grubbing has begun. Grading to begin next week. Project should be done by fall. Drive by to see what is going on.

F5: Subcommittee Update – Casa de Oro Business Corridor; Herron, Tinsley-Becker
Trying to get meeting with the County. Want to lay out a few options for the community. Waiting to see what meetings will be planned.

F6: Subcommittee Update – Literacy First Charter High School; Bickley
(None)

F7: VDO CPG Liaison Update – Fire Safe Council; Hermann/ Feathers
CWPP has been revised, waiting for final approval. SDGE grant has been applied for.

F8: Subcommittee Update - Parklands Dedication Ordinance (PLDO); Feathers
Since we gave the funds, we should track the project. Fencing went up this week. Surveying, and Best Management Practices to begin.

F9: Subcommittee Update - Cottonwood Sand Mine Project; Feathers
Contractor is working on draft Environmental Impact Review (EIR)

F10: Subcommittee Update- Ivanhoe Ranch; Schuppert
(No update)

F11: Subcommittee Update – Airport Noise Advisory Committee (ANAC); Herron, Feathers
Upcoming meeting.

F12: Next meeting: July 7th, 2020

Feathers announced her resignation effective after this meeting.

G. ADJOURNMENT: 7:28 p.m. Alyssa Burley, Chair

Submitted by: Kyle Hermann

EXHIBIT B

NAME: VALLE DE ORO COMMUNITY PLANNING GROUP

LEGAL AUTHORITY: County Administrative Code, Section 396.10; Resolution No. 10A, adopted 5/29/91; Board Policy I-1 as Rev. 12-14-16 (16); Standing Rules adopted 04-14-03.

MEMBERS APPOINTED BY: Elected by the registered voters in the Community Planning area on the first Tuesday in November of even numbered years:

Even numbered seats will be elected in 2018

Odd numbered seats will be elected in 2020

If the number of candidates does not exceed the positions to be filled, the Registrar of Voters shall certify the qualified candidates and request that the Board of Supervisors appoint said candidates.

When a vacancy occurs between elections, vacancies are filled according to the Group's Standing Rules. Solicitation for candidates to fill vacancies may be made in the notices of meetings published in a local paper and posted per requirements of the Brown Act. The candidate shall be approved by a majority vote of the remaining members of the Group and confirmed by the Board of Supervisors.

MEMBERSHIP COMPOSITION: Fifteen members who are registered voters living in the planning area they serve.

Planning group members are not County officials. They are advisors to the administrators of the County of San Diego.

TERMS: Four year terms: members are seated on the first Monday after January 1 in odd numbered years. If reelected, the new term begins immediately.

Appointees to vacancies shall serve out the full unexpired term of the vacant seat.

DUTIES: Representatives of the unincorporated areas of the County are given the opportunity to advise and assist County of San Diego officials on matters of planning and land use affecting the group's area. They are not empowered to render decisions of any kind on behalf of the County of San Diego. The purview of the group is limited to community issues related to planning or land use.

Meetings shall be open to the public and held in a public place. Notices of meetings shall be published according to the rules set forth in the Brown Act. A community conference may be sponsored by the planning group to identify community needs, aspirations, and issues.

Community Planning Group members must disclose annually any gifts or contributions that could be considered a conflict of interest on the Statement of Economic Disclosure (Form 700).

Officers shall be elected annually for positions of Chair, Vice-Chair, Secretary, and other officers deemed necessary by the group. The Chair shall appoint the chair of all subcommittees from the members of the group.

County staff is available to assist the group. Assistance may be requested for periodic training regarding areas of concern and for staff attendance at meetings to give additional information on selected projects

REQUIRED FILINGS:

Statement of Economic Interests – (Form 700) Original form to be mailed by US Postal Service to: Office of the Registrar of Voters, P.O. Box 85656, San Diego, CA 92186-5656, by March 31st of each year.

Annual County Planning/Sponsor Group Training – Certification to be emailed to:
CommunityGroups.LUEG@sdcounty.ca.gov.

Ethics Training (Every 2 years) – Certification to be emailed to: BCC@sdcounty.ca.gov, with copy to: CommunityGroups.LUEG@sdcounty.ca.gov.

MEETING DATE AND LOCATION:

Otay Water District Headquarters
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978

First Tuesday
7:00 P.M.

CONTACT PERSON:

Community Planning Group Chairperson – You may find the current Chairperson on this [Roster](#).

REVISED:

August 8, 2018

Vaile De Oro

Community Planning Area


General Plan Land Use Designations^{1,2}

- Village Residential (VR-30)
- Village Residential (VR-24)
- Village Residential (VR-20)
- Village Residential (VR-15)
- Village Residential (VR-10.9)
- Village Residential (VR-7.9)
- Village Residential (VR-4.3)
- Village Residential (VR-2.9)
- Village Residential (VR-2)
- Semi-Rural Residential (SR-5)
- Semi-Rural Residential (SR-3)
- Semi-Rural Residential (SR-2)
- Semi-Rural Residential (SR-1)
- Rural Lands (RL-20)
- Rural Lands (RL-40)
- Rural Lands (RL-80)
- Specific Plan Area³
- Office Professional⁴
- Neighborhood Commercial⁴
- General Commercial⁴
- Rural Commercial⁴
- Limited Impact Industrial⁴
- Medium Impact Industrial⁴
- High Impact Industrial⁴
- Village Core Mixed Use
- Public/Semi Public Facilities⁴
- Public/Semi Public Lands (Solid Waste Facility)
- Public Agency Lands
- Tribal Lands
- Open Space (Recreation)
- Open Space (Conservation)
- County Water Authority Boundary
- Planning Area Boundary

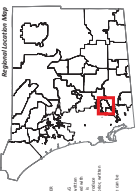
NOTES:

1. The type and intensity of development depicted on the map must be implemented in accordance with General Plan goals and policies and other County regulations which may further affect the type and intensity of use.
2. Land Use Element, Table LU-1 indicates the applicable Regional Category for such designation.
3. Maximum development intensity for non-residential designations is provided in Land Use Element, Table LU-1.
4. Refer to Community Plan for general land uses and intensities allowed in Specific Plan area (SP).

Map prepared by:



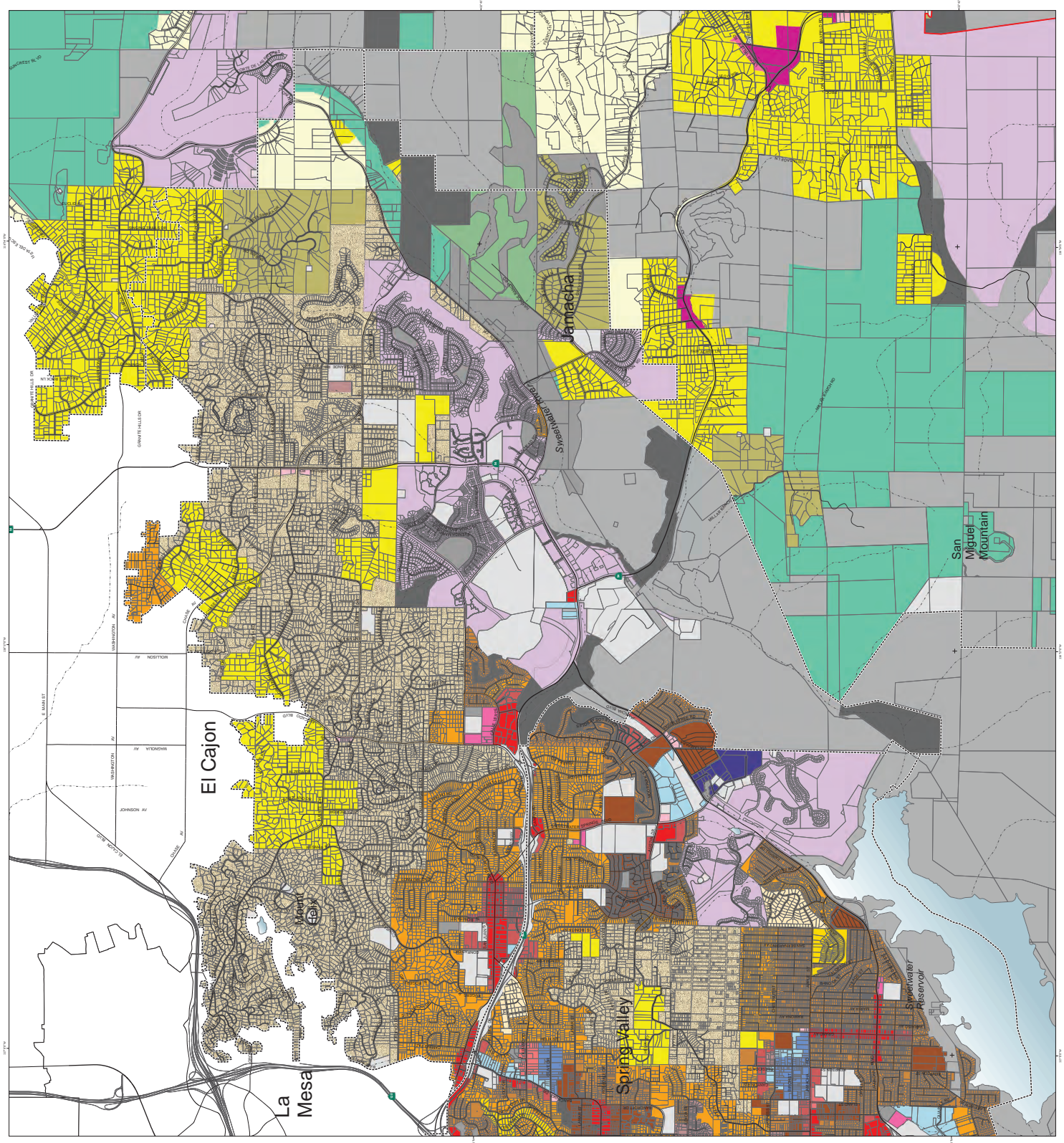
LU Engineering & GIS
10000 N. 10th Street, Suite 100
Phoenix, AZ 85020
Phone: (602) 998-8888
Fax: (602) 998-8889
www.luegis.com

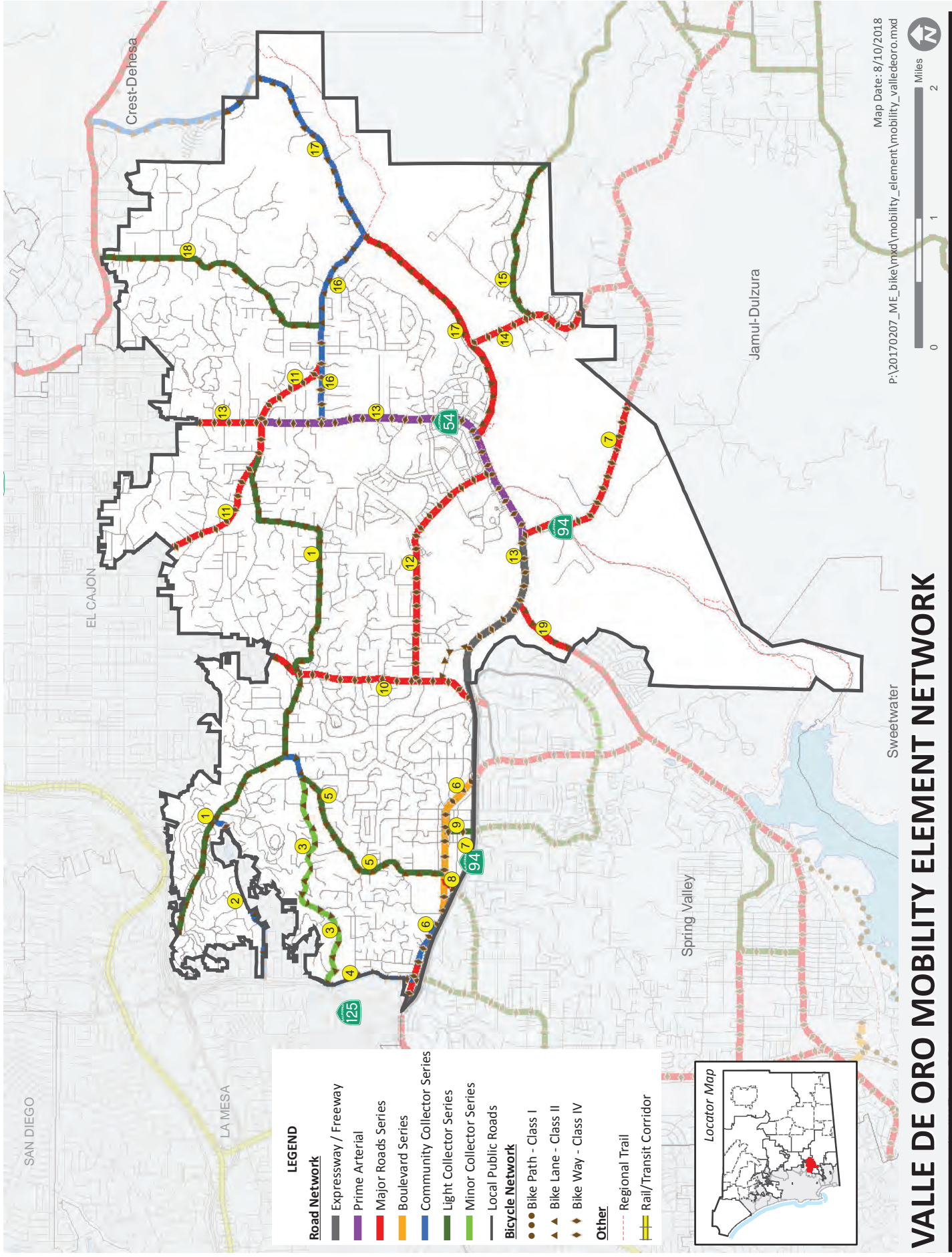


Scale: 0 1,250 2,500 Feet

North Arrow

ACGIS
Map No. 10-0001





VALLE DE ORO MOBILITY ELEMENT NETWORK



Mobility Element Network—Valle de Oro Community Planning Area Matrix			
ID ^a	Road Segment	Designation/Improvement #.X = [# of lanes],[roadway classification][improvement]	Special Circumstances
1	<u>Fuerte Drive (SC 2111/SA 920/SC 2060)</u> Segment: La Mesa city limits to Chase Avenue	2.2E Light Collector	Accepted at LOS E Segment: Bancroft Drive to Avocado Boulevard
2	<u>Lemon Avenue (SA 930)</u> Segment: SR-125 to Fuerte Drive	2.1E Community Collector	None
3	<u>Edgewood Drive / Grandview Drive (SC 2115)</u> Segment: Bancroft Drive to Fuerte Drive	2.3B Minor Collector Road Intermittent Turn Lanes—Bancroft Drive to Resmar Road 2.1E Community Collector Resmar Road to Fuerte Drive	None
4	<u>Bancroft Drive</u> Segment: SR-94 to Edgewood Drive	2.1C Community Collector Intermittent Turn Lanes	None
5	<u>Conrad Drive /Resmar Road (SC 2125)</u> Segment: Campo Road to Grandview Drive	2.2E Community Collector	None
6	<u>Campo Road (SC 2118)</u> Segment: La Mesa city limits to SR-94	4.1B Major Road Intermittent Turn Lanes—La Mesa city limits to Camino Paz 2.1C Community Collector Intermittent Turn Lanes—Camino Paz to Rodgers Road 4.2B Boulevard Intermittent Turn Lanes—Rodgers Road to SR-94	Accepted at LOS F Segment: Kenwood Drive to Conrad Drive
7	<u>State Route 94/Campo Road</u> Segment: La Mesa city limits to Jamul/Dulzura Subregion boundary	Freeway/6.1 Expressway La Mesa city limits to Jamacha Road 4.1A Major Road and Interchange with Jamacha Road Raised Median—Jamacha Road / SR-54 to Jamul CPA boundary	Caltrans Facilities Programming Improvements to a four-lane conventional highway programmed in the 2030 RTP (Unconstrained Revenue scenario) Recommended Improvement Ramps to Jamacha Road interchange
8	<u>Kenwood Drive (SC 2122)</u> Segment: SR- 94 to Campo Road	4.1B Major Road Intermittent Turn Lanes	None

MOBILITY ELEMENT NETWORK APPENDIX

Mobility Element Network—Valle de Oro Community Planning Area Matrix			
ID ^a	Road Segment	Designation/Improvement #.#X = [# of lanes],[roadway classification][improvement]	Special Circumstances
9	<u>Barcelona Street (SC 2110)</u> Segment: Campo Road to SR- 94	2.2E Light Collector Intersection Improvements	None
10	<u>Avocado Boulevard (SF 1398)</u> Segment: Spring Valley community boundary to El Cajon city limits	4.1B Major Road Intermittent Turn Lanes	None
11	<u>Chase Avenue (SA 910.1)</u> Segment: El Cajon city limits to Hillisdale Road	4.1B Major Road Intermittent Turn Lanes	None
12	<u>Fury Lane (SC 2070/SA 921)</u> Segment: Avocado Boulevard to Jamacha Road	4.1B Major Road Intermittent Turn Lanes—Avocado Boulevard to Wieghorst Way 4.1A Major Road Raised Median—Wieghorst Way to Jamacha Road	None
13	<u>Jamacha Road (SF 1399)</u> Segment: -SR-94 / Campo Road to El Cajon city limits	6.2 Prime Arterial SR 94/Campo Road to Chase Avenue 4.1A Major Road Raised Median—Chase Avenue to El Cajon city limits	Accepted at LOS F Segment: SR-94 / Campo Road to Fury Lane
14	<u>Steele Canyon Road (SC 2050)</u> Segment: Willow Glen Drive to Jamul/Dulzura Subregion boundary	4.1B Major Road Intermittent Turn Lanes	None
15	<u>Jamul Drive (SC 2055)</u> Segment: Steele Canyon Road to Jamul/Dulzura Subregion boundary	2.1C Light Collector Intermittent Turn Lanes	None
16	<u>Hillisdale Road (SC 2030)</u> Segment: Jamacha Road to Willow Glen Drive	2.1C Community Collector Intermittent Turn Lanes	None



Mobility Element Network—Valle de Oro Community Planning Area Matrix			
ID ^a	Road Segment	Designation/Improvement #.X = [# of lanes],[roadway classification][improvement]	Special Circumstances
17	<u>Willow Glen Drive (SF 1397)</u> Segment: Jamacha Road to Camino de las Piedras	4.1B Major Road Intermittent Turn Lanes—Jamacha Road to Hillsdale Road 2.1D Community Collector Improvement Options [Unspecified Improvements]—Hillsdale Road to Camino de las Piedras	None
18	<u>Vista Grande Road (SC 2030)</u> Segment: Hillsdale Road to Dehesa Road	2.2E Light Collector	None
19	<u>Jamacha Boulevard SF 1397)</u> Segment: Spring Valley CPA boundary to SR-94 / Campo Road	4.1A Major Road Raised Median	Recommended Improvement Grade-separated interchange with SR-94/Campo Road

a. ID = Roadway segment on Figure M-A-22

EXHIBIT C

Valle De Oro Community Plan

San Diego County General Plan

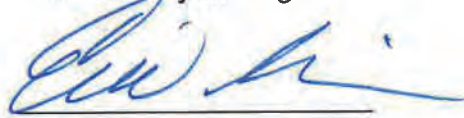
Adopted
August 25, 1977

Adopted
August 3, 2011

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CERTIFICATE OF ADOPTION

I hereby certify that this Plan, consisting of text and exhibits, is the Valley de Oro Community Plan and is a part of the San Diego County General Plan, and that it was considered by the San Diego County Planning Commission during nine hearings that occurred from November 6, 2009 through the 20th day of August 2010, and adopted by the San Diego County Board of Supervisors on the 3rd day of August 2011.



Attest:

ERIC GIBSON, Director
Department of Planning and Land Use

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VALLE DE ORO COMMUNITY PLAN

INTRODUCTION

The Valle de Oro Community Planning Area encompasses approximately 19 square miles of the unincorporated portion of the County of San Diego. The Planning Area is located to the south of the City of El Cajon and to the east of the City of La Mesa. Several neighborhoods are located within Valle de Oro. Those include: Casa de Oro, Mount Helix, Vista Grande Hills and Rancho San Diego.

The first community meeting to organize the planning program for this area was held on November 3, 1971. After a series of public meetings with County staff in 1971 and 1972, an organized community group called the Valle de Oro Planning Association was accepted by the Board of Supervisors on June 14, 1972, and work officially began on a community plan. Monthly meetings were held acquiring a data base upon which to develop a plan.

Although the Board of Supervisors suspended staff involvement in the community planning program for the period from August 30, 1973, to March 18, 1975, the Valle de Oro Community Planning Association continued to hold public meetings and to discuss goals and objectives for the planning area. For example, in December 1973, questionnaires were mailed to 35,000 residents and property owners in Valle de Oro. Under County sponsorship, to reorganize the planning process, a special election was held on November 20, 1974. As a result of this election the Valle de Oro Planning Association was replaced by a Citizens' Executive Committee composed of twenty-five members elected at-large from the community and representatives from sixteen viable community organizations. The Board of Supervisors formally approved the Citizen's Executive Committee on March 18, 1975.

By September 1975, a Basic Data Report had been completed by County staff and work continued on the formulation of community goals and objectives. On Saturday, September 6, 1975, a community-wide meeting was held to discuss these preliminary steps in the planning program. After further public meetings, the Executive Committee voted to transmit these goals and objectives to the Planning Commission and Board of Supervisors for review and acceptance.

In January 1976, the Planning Commission and the Board of Supervisors voted to accept the goals and objectives. The Citizens Executive Committee, working with County staff, spent the next eighteen months preparing a community plan.

The Valle de Oro Community Plan was adopted by the Board of Supervisors on August 25, 1977. The Citizens' Executive Committee monitored the plan in an advisory position until March, 1978. At that time an election was held to replace the Executive Committee with the Valle de Oro Community Planning Group.

In General Plan Amendment 89-01, the Valle de Oro Plan Area was divided and a separate planning area for Spring Valley was established. The 15-member planning group currently advises the Board of Supervisors, the Planning Commission, County departments, and other jurisdictions on all items affecting the Valle de Oro Community Planning Area.

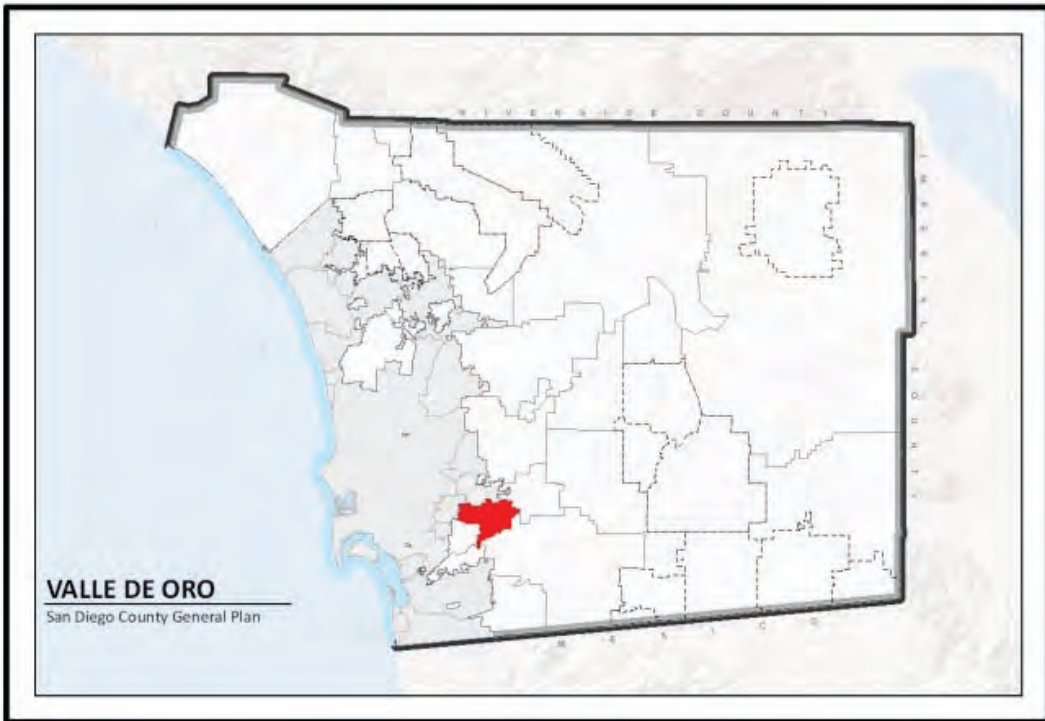


Figure 1: Valle De Oro Community Planning Area

VISION STATEMENT

The unique balance of urban, semi-rural, agricultural, and open space land uses shall be retained. The green-belt separation from adjacent cities and planning areas shall be preserved. New development will conserve natural resources and topography and will provide a pleasant, safe environment for present and future residents of Valle de Oro.

1. COMMUNITY CHARACTER

GOAL

RETAIN THE UNIQUE BALANCE OF URBAN, SEMI-RURAL AGRICULTURAL, AND OPEN SPACE LAND USES WITHIN THE COMMUNITY, WITH OPEN SPACE AND LOW-DENSITY BUFFERS THAT SEPARATE THE COMMUNITY FROM ADJACENT CITIES AND UNINCORPORATED COMMUNITIES, WHILE NEW DEVELOPMENT WITHIN THE COMMUNITY CONSERVES NATURAL RESOURCES AND TOPOGRAPHY.

BACKGROUND

The Valle de Oro Community Plan consists of three broad areas which are somewhat divergent in their individual character. (See Figure 2, Valle de Oro Context Map)

No Specific Town Center area exists in the Valle de Oro Community Planning Area.

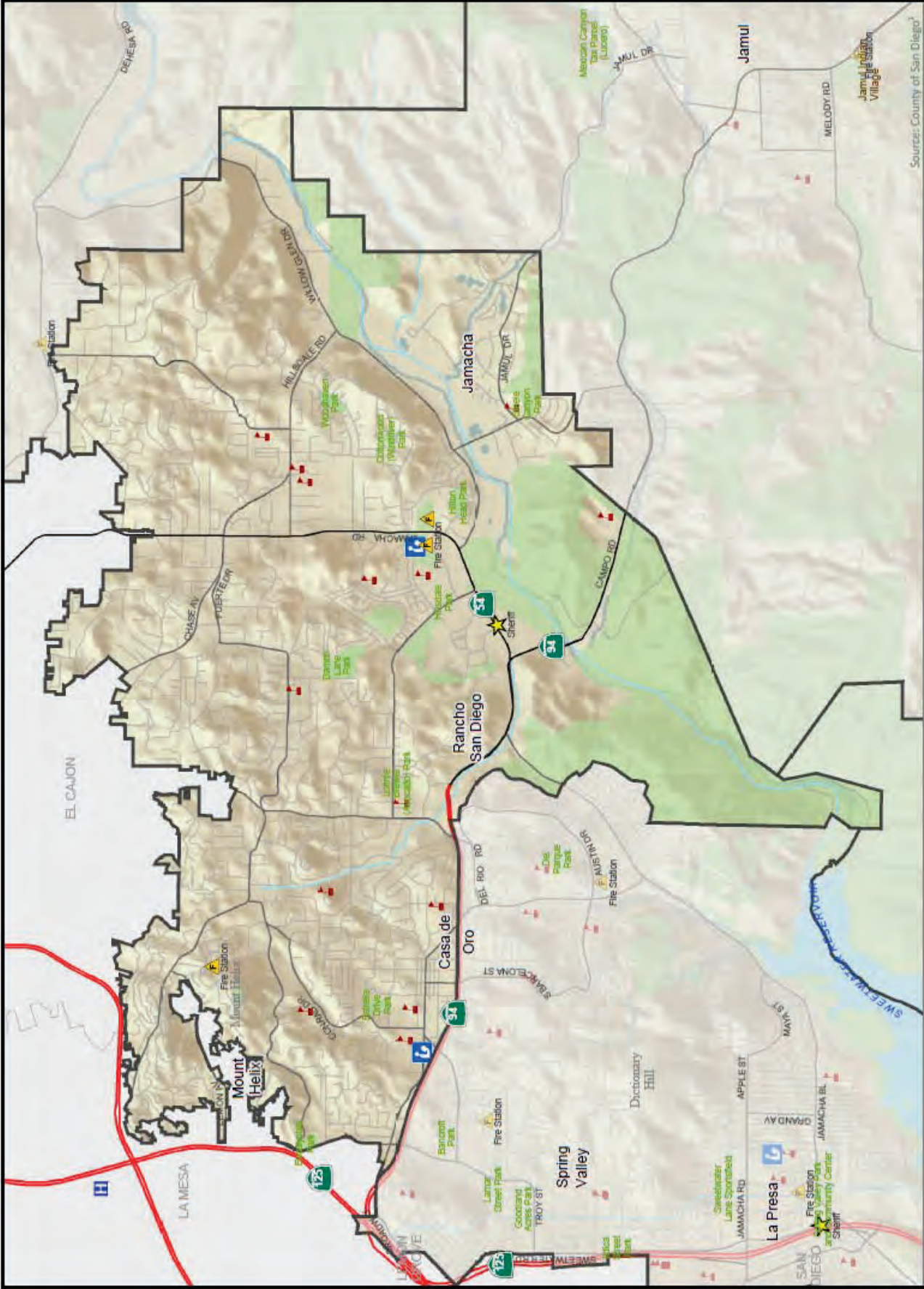
The Mt. Helix/Casa de Oro Area generally consists of commercial and high-density residential core along Campo Road and low-density suburban housing to the north up the slopes of Mt. Helix. To the east, the area gradually becomes more rural and agricultural in the vicinity of Jamacha Road. This community appears to be in a healthy state, and the main threat of adverse change comes from pressures for higher-density residential development in the Mt. Helix Area and the rural agricultural area near Jamacha Road.

The Rancho San Diego area generally consists of that portion of the community plan in the southeastern reaches of the Planning Area. It includes the Rancho San Diego, Cottonwood, and Sweetwater-Avocado Specific Planning Areas. These areas are almost completely developed with large-scale, well-planned residential and commercial developments interspersed with large areas of green-belt open space and biological open space needed for wildlife preservation. The area also includes an 1,800 acre National Wildlife Refuge. The Refuge offers opportunities for open space, habitat conservation, and limited forms of recreation. Development of the remaining undeveloped land must be closely scrutinized to ensure compatibility with the existing Rancho San Diego community and the area's wildlife resources.

The Vista Grande Hills area is located in the northeastern section of the planning area. Starting with the semi-rural development near Jamacha Road, the area to the east gradually becomes more rural, agricultural, and estate-oriented. This community is also in a healthy state, but could be adversely affected by pressures to develop more urban uses in the area.

POLICIES

1. Seek to eliminate existing uses which are nonconforming and are detrimental to surrounding uses.
2. Verify the existence of adequate public facilities prior to development approvals.
3. Support capital improvements to public facilities within Valle de Oro which will sustain a gradual growth rate and orderly growth pattern and which will not drastically alter the community character.



VALLE DE ORO CONTEXT MAP

San Diego County General Plan

VALLE DE ORO COMMUNITY PLAN

Figure 2

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4. Coordinate public facility capital improvement programs to ensure that all necessary services and facilities are provided in keeping with approved land use patterns and projected growth rates.
5. Require the preservation of historic buildings and sites in the community.
6. Require landscaping, including trees, along all Mobility Element roads.
7. Ensure that provisions for recreational facilities shall be concurrent with planned growth.
8. Annexation of Valle de Oro lands to adjacent land-use jurisdictions is prohibited except in cases of proven health and safety emergencies (such as uncorrectable septic system failure) on properties bordering on and with direct access to the acquiring jurisdiction.
9. Utilize Village boundaries to define areas where intense development exists and utilize the extant Urban Limit Line to limit the expansion of growth-inducing infrastructure such as sewer service.

2. LAND USE

RESIDENTIAL

GOAL

PROVIDE FOR GRADUAL RESIDENTIAL GROWTH THAT CONFORMS WITH EXISTING COMMUNITY CHARACTER AND ENCOURAGE DEVELOPMENT ONLY IN AREAS WHERE NECESSARY PUBLIC SERVICES AND FACILITIES ARE EASILY PROVIDED.

BACKGROUND

The Valle de Oro Village boundary is shown on Figure 3. Existing residential development varies widely in the Valle de Oro Community Plan Area. The Mt. Helix/Casa de Oro area has some high-density residential uses near Campo Road and State Route 94 (SR-94), but the bulk of this area's residential stock consists of upper-income custom home development (one-half acre minimum) on the slopes of Mt. Helix, and in the flatter, more rural areas to the east near Jamacha Road. This eastern portion near Jamacha Road is in an area where low-density residential and agricultural uses mesh well and form a green-belt separation between the intense urban uses in Rancho San Diego and El Cajon.

The Rancho San Diego Area contains a balanced mix of housing types typical of a "new town" area. The predominant character of residential development in the area is single-family housing on small lots. Also, large-scale apartment, condominium, and senior-housing projects with modern recreational amenities have been developed adjacent to commercial areas and transportation corridors. One of the amenities is the proximity to an 1,800-acre National Wildlife Refuge. This Refuge allows limited recreational uses, such as hiking, horseback riding, and wildlife observation.

The Vista Grande Hills area consists of a very low-density pattern of single-family residential development. An exception is a mobilehome park on Hillsdale Road.

POLICIES

1. Promote planned residential developments where compatible with surrounding development.
2. Encourage medium and high density residential development only in areas where necessary public services and facilities are easily provided and surrounding land uses are compatible (refer to Land Use Map).
3. Require medium to high density residential development to provide open space and recreational areas for residents.
4. Apply low density land use designations to areas with steep slopes.
5. Regulate hillside development to prevent obtrusive grading or structures from blocking nearby residential views.

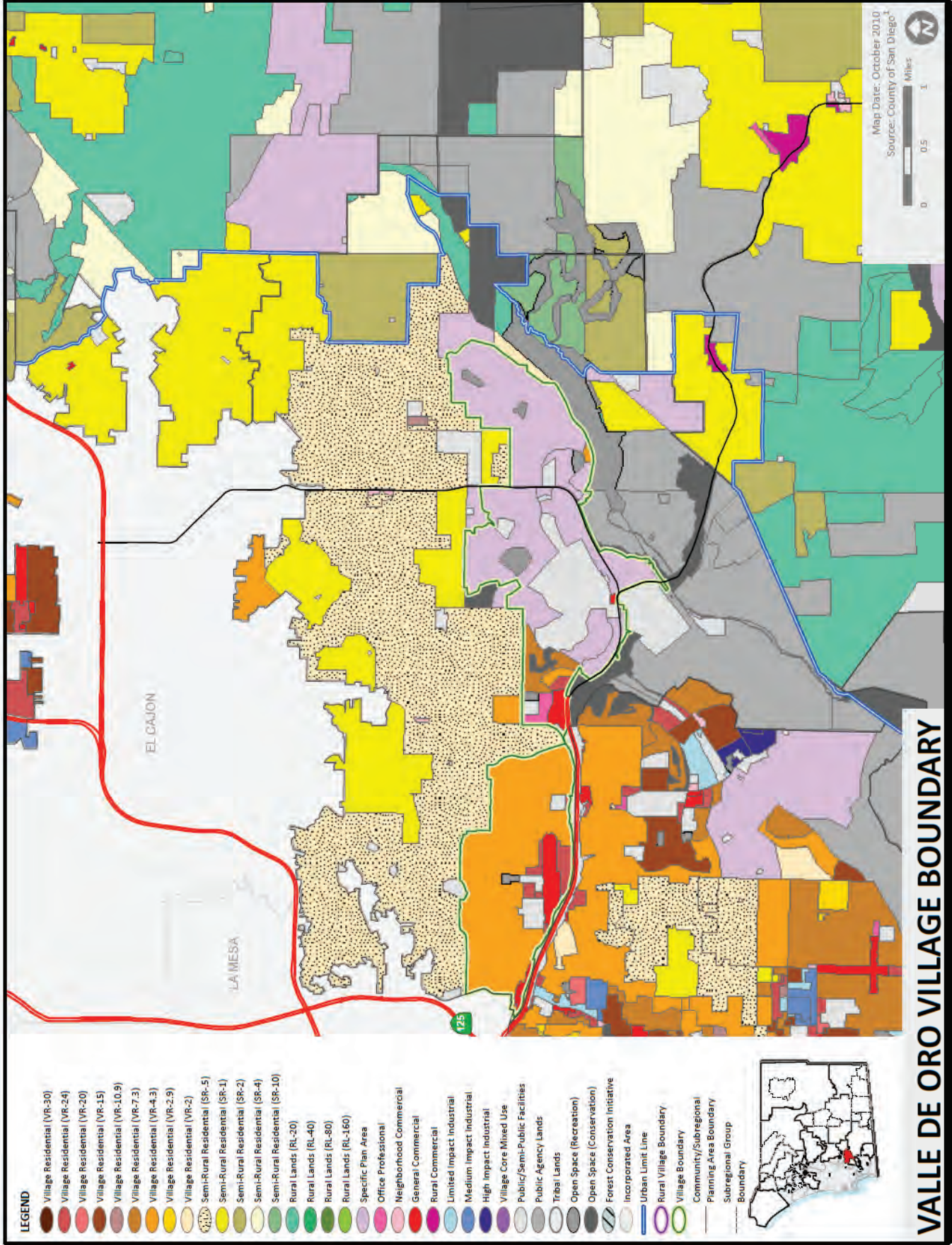


Figure 3

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6. Require development in areas with plan densities of one-half acre or greater which are on steep slopes to preserve a significant portion of each lot in its natural state (with allowances for fire safety purposes) through application of open space easements.
7. Maintain existing residential character in the Mt. Helix area (north of Casa de Oro and Rancho San Diego and west of Jamacha Road) by limiting residential densities to a maximum of one or two dwelling units per acre.
8. Closely regulate all clustering and planned development projects in the Mt. Helix area to ensure that such projects are compatible and similar to surrounding development.
9. Maintain existing residential and agricultural character in the eastern portion of the plan by limiting residential densities to a maximum of two dwelling units per acre (See Agricultural Goals and Policies).
10. Support the preservation of existing semi-rural residential neighborhoods and encourage the establishment of additional rural residential neighborhoods (refer to Land Use Map)
11. Encourage the use of innovative development to avoid the monotony of tract developments.
12. Require clustering or lot averaging developments to conform to the following:
 - a. Clustering or lot averaging development shall be used only to conserve sensitive biological, archeological/historic, or visual resources.
 - b. Sensitive resource areas shall be located on separate parcels with protective easements.
 - c. The maximum number of dwelling units shall be 80% of the number indicated by the land use designation and the project area. However, the density of lands that are not suitable or practical for development (unbuildable due to restricted access, steep slopes or canyons, floodplains, geologic hazards, etc.) shall not be used in determining the number of units in a clustering or lot averaging subdivision when those lands exceed 25% of the project area.
 - d. Parcel sizes shall be no smaller than 50% of the size indicated without clustering or lot averaging for SR-2 and lower densities (Example: 1 du/2 acres indicates two acre parcel size x 50% = 1.0 acre minimum net lot size with clustering or lot averaging) and 75% for SR-1 and higher densities (Example: 4.3 du/acre indicates 10,000 sq. ft. parcel size x 75% = 7,500 sq. ft. Minimum net lot size with clustering or lot averaging). This requirement shall not apply to Specific Plans over 500 acres in size designated as such on the Valle de Oro Community Plan Land Use Map; such Specific Plans shall have specific lot size limitations based on language in the Specific Plan or the Valle de Oro Community Plan regulating the Specific Plan area.
 - e. Setbacks shall conform to existing zoning requirements.
 - f. Clustering or lot averaging development shall not be allowed if the project

requires extension of sewer service to an existing neighborhood or area which is not served or, based on plan densities, not planned to be served by public sewer.

- g. The street frontages, perimeter lots and overall appearance of the subdivision shall be compatible with non-clustered development in the surrounding area.
- 13. Require clustered projects throughout the Valle de Oro Community Plan Area to be of similar scale and intensity to surrounding development, or surrounding development potential under the General Plan and Zoning.
- 14. Transfer of density from one designated land use to a different designated land use shall not be allowed.
- 15. Zoning in the Valle de Oro Community Planning Area, including building designators, height restrictions and use regulations will be reflective of semi-rural nature of the Community, and require lot size reductions comply with requirements in Policy 13.

COMMERCIAL

GOAL

PROVIDE FOR THE ORDERLY GROWTH OF WELL DESIGNED AND LOCATED COMMERCIAL AREAS WHICH ARE NECESSARY AND CONVENIENT FOR SHOPPING NEEDS AND COMPATIBLE WITH THE CHARACTER OF THE COMMUNITY.

BACKGROUND

The Valle de Oro Community Planning Area contains the following commercially designated areas:

- A. Strip commercial along Campo Road near Bancroft Drive. This area consists of aging businesses of a roadside nature.
- B. Casa De Oro Shopping District. This large area stretches along Campo Road between Rodgers Road and Granada Street. While the district has many buildings which could use beautification, it is generally a healthy vital commercial area serving community needs for Casa De Oro, Mt. Helix, , and portions of Rancho San Diego.
- C. Rancho San Diego Shopping Center. This community shopping center, including some office professional uses next to it, is located at the northeast corner of SR-94 and Avocado Boulevard. It is attractively designed and landscaped.
- D. Neighborhood convenience shopping area at the southwest corner of Avocado Boulevard and Fuerte Drive. This small area is completely developed.
- E. Rancho San Diego Commercial Areas. These sites consist of large-scale shopping facilities along Jamacha Road between Hilton Head Drive and Campo Road, and

include the Rancho San Diego Town Center at the Jamacha/Campo Road intersection.

- F. Neighborhood commercial facilities on the northwest and southwest corners of Jamacha Road and Chase Avenue.

POLICIES

1. Encourage commercial development which will serve the needs of the individual communities within the planning area.
2. Encourage the development of commercial business in compact configurations and discourage "strip" commercial developments.
3. Support the elimination of isolated commercial activities.
4. Allow additional commercial development only in areas which are easily accessible to the community.
5. Require all commercial uses to have aesthetically pleasing and functionally adequate operations with adequate access, appropriate off-street parking, internal circulation, setbacks, and landscaping, through application of Site Plan review.
6. Require neighborhood clustered shopping areas to provide pedestrian orientation and meet strict design controls.

RECOMMENDATIONS

1. The Valle de Oro Community Planning Group recommends the County of San Diego adopt a business licensing program for commercial businesses.

AGRICULTURAL

GOAL

PROVIDE FOR THE PRESERVATION OF AGRICULTURAL LAND USES WHILE MAINTAINING THEIR COMPATIBILITY WITH OTHER NON-RURAL USE. PRESERVE THOSE AREAS IN VALLE DE ORO WHERE NEIGHBORHOOD CHARACTER AND LAND USE HAVE CONSISTENTLY SUSTAINED AN AGRICULTURAL AND RURAL PATTERN OF LIFE.

BACKGROUND

The significant agriculture areas are shown on Figure 4. The largest concentration of agricultural land uses in the Valle de Oro Planning Area occurs in the eastern portion of the plan area (east of Avocado Boulevard, north and south of Rancho San Diego). Significant agricultural operations exist in the area, and additionally much avocational agriculture (gentleman farming) is practiced by residents in the area.

POLICIES

1. Encourage the preservation of all active and productive crop bearing agricultural lands by appropriate means.
2. Encourage additional light agricultural development in appropriate areas.
4. Require subdivisions in the eastern portion of the plan area to be designed in such a way that newly created lots may be used for avocational agriculture.

INDUSTRIAL

GOAL

PROVIDE FOR THE KIND OF INDUSTRIAL DEVELOPMENT THAT DOES NOT DETRACT FROM THE EXISTING CHARACTER OF THE COMMUNITY.

BACKGROUND

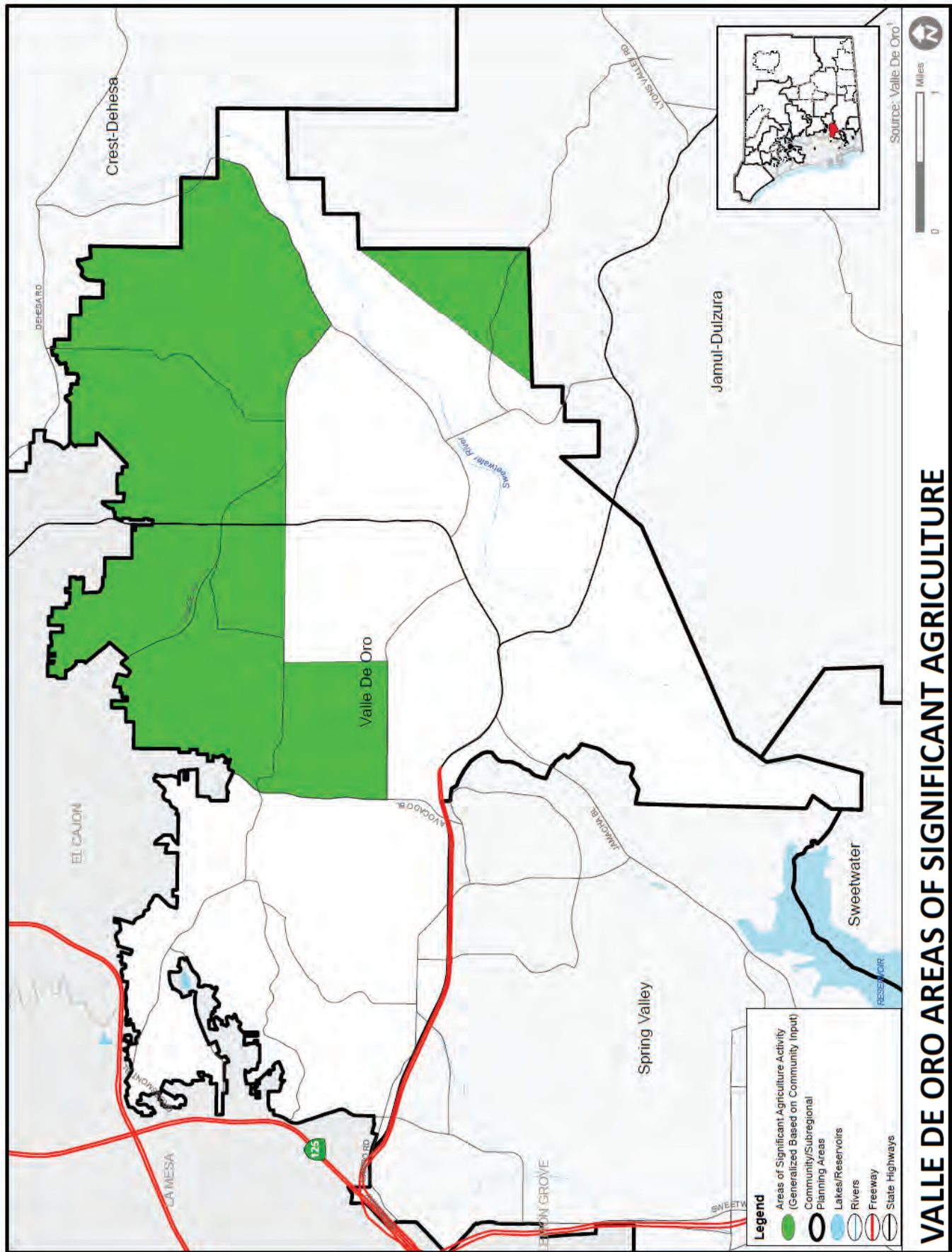
The Valle de Oro Community Planning Area contains various employment center areas within the Rancho San Diego Specific Plan. The exact area for these uses is contained within the Specific Plan documents.

POLICIES

1. New industrial areas shall be compatible with limited impact industrial activities.
2. Industrial areas as identified on the Land Use Map or Specific Plan shall be (1) of sufficient size to allow adequate internal circulation, (2) located in areas which are served by an adequate transportation system, and (3) adequately buffered from surrounding uses.
3. All industrial activities shall provide buffering or screening when located adjacent to residential areas.
4. Require strict regulation of all extraction industries to minimize dust, noise, traffic, unsightly views, undesirable accumulation of water, and safety and health hazards.
5. Require specific guidelines for extraction operations and rehabilitation of the landscape.
6. Support strict regulation of all extraction industries to ensure proper rehabilitation of the landscape.

RECOMMENDATIONS

1. The Valle de Oro Community Planning Group recommends the County of San Diego adopt a business licensing program for industrial businesses.



VALLE DE ORO AREAS OF SIGNIFICANT AGRICULTURE

San Diego County General Plan
 VALLE DE ORO COMMUNITY PLAN

Figure 4

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OPEN SPACE

GOAL

THE PRESERVATION OF OPEN SPACE INCLUDING SENSITIVE HABITAT, STEEP SLOPES, CANYONS, FLOODPLAINS, AND AGRICULTURAL LANDS; AND REGULATION OF THE USE OF OPEN SPACE WITHIN THE COMMUNITY.

BACKGROUND

The large areas of open space within the Valle de Oro Planning Area includes the Sweetwater River floodplain, the Rancho San Diego National Wildlife Refuge, and additional large areas of Rancho San Diego. In addition, numerous smaller open space areas exist throughout the plan area, most of which are the result of steep or rough terrain or preservation of sensitive habitats and floodplains.

POLICIES

1. Require appropriate open space areas for moderate and higher density housing.
2. Incorporate public and semi-public owned land unsuitable for intense development into the open space/recreation system.
3. Limit development of steep slopes to agriculture and very low residential densities and promote clustering in flatter areas.
4. Limit land uses in areas where natural hazards exist to very low residential densities, agriculture, or recreation.
5. Utilize open space as a buffer between incompatible land uses.
6. Buffer industrial and commercial land uses from surrounding residential uses.
7. Require private development projects to provide open space dedications, which coincide or link with established or functional open space corridors, recreation locations, and conservation areas, as identified within this community plan.
8. Open space areas shall be utilized in development projects to preserve sensitive habitat, steep slopes, or viewshed, or may be reserved for the use of the residents, or available for use by the general public. Developments that include open space areas shall provide for future control and maintenance of all open space areas.
9. Encourage the preservation of open space areas in which potential natural hazards exist (flood plains, fault lines, mudslides, etc).
10. Require the planning and preservation of open space in public and private projects.
11. Areas to be preserved as natural open space shall be included in open space easements.

COMMUNITY DESIGN

GOAL

PRESERVE, MAINTAIN, AND ENHANCE DISTINCT COMMUNITY IDENTITIES WITHIN THE VALLE DE ORO PLANNING AREA BY ENCOURAGING QUALITY DESIGN AND APPROPRIATE LAND USE PATTERNS.

BACKGROUND

None.

POLICIES

1. Encourage the utilization of local parks as one focus of community activity and the provision of open space between communities.
2. Mature trees, shrubs, and significant land forms should be conserved in all public and private development projects.
3. Development of advertising billboards shall be prohibited. Existing billboards shall not be modified or transferred to new owners and shall be eliminated at the earliest possible time.
4. On-site and off-site advertising signs shall be strictly regulated and must complement the aesthetic value and unique character of the community.
5. Require the provision of adequate, appropriate, off-street parking for all types of vehicles in all new developments.
6. Encourage the maintenance of all private property, including prompt disposal of trash and abandoned vehicles.
7. Limit the construction of street lights, sidewalks, curbs and gutters in semi rural and rural areas (densities two dwelling units per acre or less) in keeping with surrounding character and public safety requirements.
8. Require the under grounding of new and existing utility distribution facilities, including fiber-optic or cable lines, within the boundary or abutting street half-width right-of-way of any new subdivision or development.
9. Require wireless communication facility designs to mimic the appearance of the surrounding area, to include the natural vegetation, coloration, existing architectural elements, topography, building materials and other site location characteristics.
10. Require public notification and review of all newly proposed or modified wireless communications facilities.
11. Encourage co-location of wireless communications facilities in non-sensitive areas, to the extent that such is technically and aesthetically possible.

12. The following site design criteria shall be used for all multi-family (3 or more units) development in the plan area.
 - a. At least 75% of the front yard shall consist of landscaped open space. The front yard shall be a minimum fifteen-foot depth from the street right of way.
 - b. At least one-half of all parking spaces shall be either garaged or covered overhead.
 - c. All multi-family developments of seven units or more shall have all parking spaces screened from public streets by either structures, or a combination of landscaping and decorative "gateways" of wood, masonry, or stucco material. Development of six units or less shall be exempt from this requirement.
 - d. Appropriate screening from adjacent properties zoned for lesser residential densities shall consist either of a six-foot high fence made of wood, masonry, or stucco material, or a minimum five-foot wide strip of dense landscaping.
 - e. Adequate noise mitigation measures as identified by the Department of Planning and Land Use shall be included.
 - f. Family residential developments shall include appropriate recreation areas for adults and children.
 - g. Trash collection and storage areas must be screened from public view.
13. The following site design criteria shall be used for all commercial development in the plan area.
 - a. Use of roof top equipment is discouraged. All roof top equipment must be screened from public view in a manner compatible with the architecture of the building.
 - b. Trash collection and storage areas must be screened from public view.
 - c. Sites shall include a minimum of 20% of the area devoted to open space (non-parking).
 - d. Multi-building commercial developments shall include exclusively pedestrian walkways and spaces connecting the buildings, and such pedestrian walkways shall be separated from internal roadways and vehicle parking areas.
 - e. A minimum 10-foot landscaped strip shall be provided along all public roads (except for permitted entryways).
 - f. All parking areas shall be landscaped.
 - g. Curb openings shall be regulated according to street frontage of a site.
 - h. Additions to commercial buildings involving an increase of less than 25% of the

existing floor area shall be exempted from the above requirements if a finding is made that such improvements are not physically feasible on the site without demolition of existing structures.

- i. Properties bounded by residentially-zoned areas shall be screened from such areas with either a six-foot high fence made of masonry, stucco material, or a six-foot high fence made of wood and a minimum five-foot wide strip of dense landscaping.
14. The following site design criteria shall be used for all industrial development in the plan area.
- a. Use of rooftop equipment is discouraged. All rooftop equipment must be screened from public view in a manner compatible with the architecture of the building.
 - b. Trash collection and storage areas must be screened from public view.
 - c. Appropriate screening from adjacent properties zoned for non-industrial uses shall consist of a six-foot high fence made of wood, masonry, or stucco material, and a minimum five-foot wide strip of dense landscaping.
 - d. Parking located in the front of industrial sites shall be separated from any public or private road by a minimum five-foot landscaped strip (except for entryways).
 - e. All industrial uses shall provide curb, gutter, and sidewalk improvements for parcel frontage along public and private streets.
 - f. Additions to industrial buildings involving an increase of less than 50% of the existing floor area shall be exempt from the above requirements if a finding is made that such improvements are not physically feasible on the site without the demolition of existing structures.

SPECIFIC PLAN AREAS (See Figure 5)

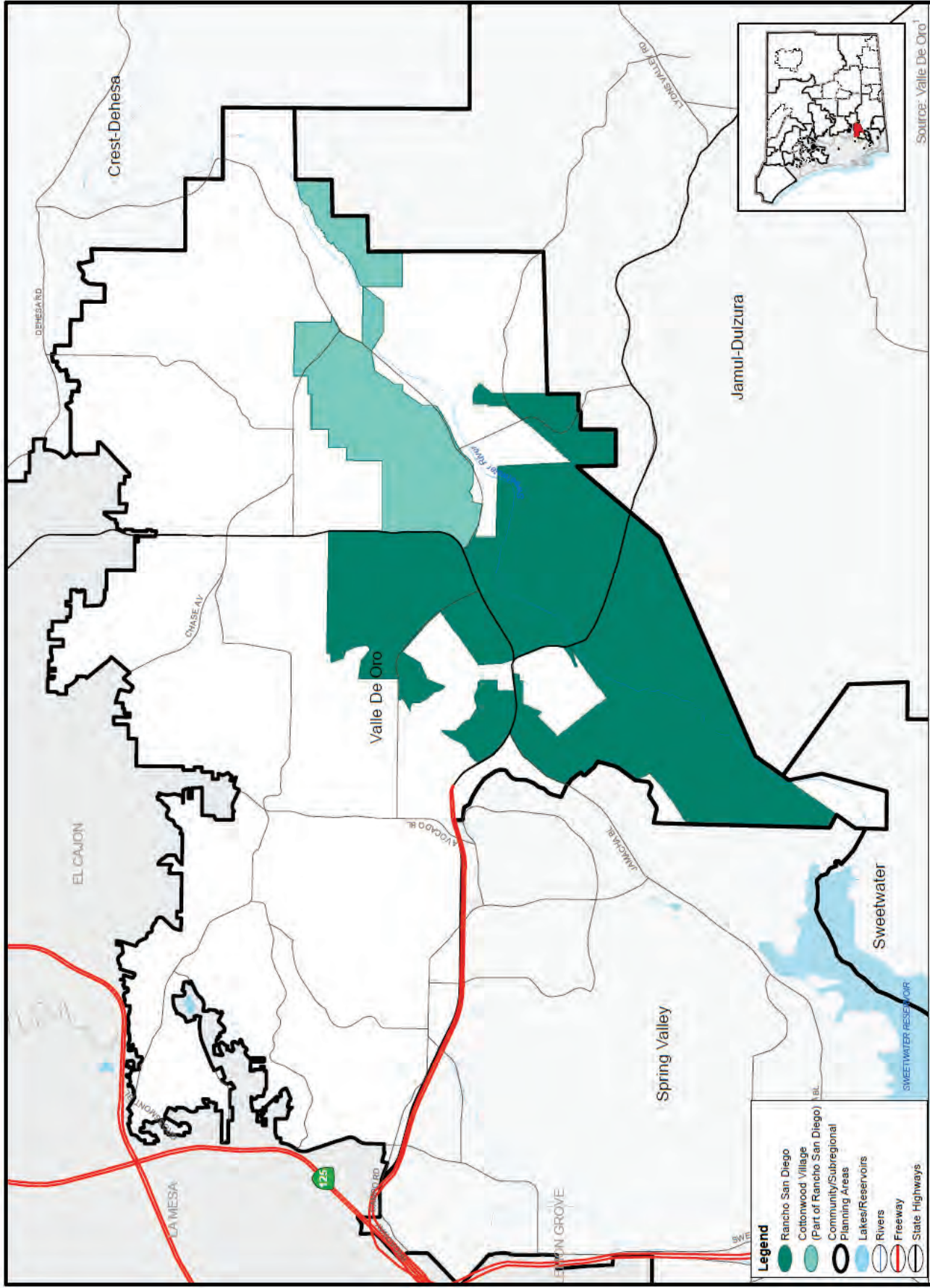
RANCHO SAN DIEGO

DESCRIPTION OF AREA

Specific Planning Area 2.5 and 1.4 includes 3,717 acres of Rancho San Diego, located in the southeastern portion of the Valle de Oro Community Plan Area, along both sides of the Sweetwater River (See Land Use Map).

PROJECT BACKGROUND

The entire Rancho San Diego area comprises some 4,500 acres and was originally submitted to the County as a Private Development Plan (PDP). Development commenced in 1970 with Sweetwater Village West, which ultimately consisted of 1,022 dwelling units on 260 acres. Later phases included residential and industrial developments in Sweetwater Village East; and residential, office-professional and commercial in Avocado Village.



VALLE DE ORO GENERALIZED SPECIFIC PLANS

San Diego County General Plan

VALLE DE ORO COMMUNITY PLAN

Figure 5

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Cottonwood Village was developed on the easterly 789 acres of the Specific Planning Area (2.5) pursuant to Specific Plan SP 78-01, and consists of 1972 dwelling units, neighborhood commercial and open space. The Cottonwood Village portion of Rancho San Diego is developed at 2.5 dwelling units per acre; the remainder of Rancho San Diego is developed at a maximum density of 1.4 dwelling units per acre.

Most recently, the U.S. Department of Interior has acquired approximately 1,800 acres. It plans to hold these lands in trust, and to administer this property for open space, habitat conservation, and limited recreational purposes.

PROJECT DESCRIPTION

Rancho San Diego was envisioned as a "new-town"; that is, a balanced community offering residents a place to work, shop, and play. A variety of residential styles, including single-family detached, attached residential units, and high density apartments, have been built.

CONDITIONS

Continuing development of the Specific Plan area shall be developed under the following conditions.

A. General

1. Maximum overall average residential density will be 1.4 dwelling units per acre.
2. All goals, objectives, and policies of the Valle de Oro Community Plan shall apply.
3. Design should be compatible with surrounding development.
4. The applicable zoning should recognize and preserve sensitive biological habitats as a resource of national and regional significance and ensure that human use of these areas is compatible with their habitat functions. To that end, the zoning should strictly limit recreational uses and prohibit urban types of development.

B. Residential

1. A range and mix of residential densities and housing types (apartment-type densities to estate residential housing) shall be provided as follows:
 - a. Single-family dwelling units shall comprise not less than 40% of the total dwelling units and shall primarily consist of subdivision lot development.
 - b. Multi-family residential, including apartments, condominiums, and senior housing, shall comprise not more than 40% of the total dwelling units. The multi-family areas should be developed at a variety of densities, the majority of which should not be more than 25 dwelling units per acre, with the exception of senior housing and a residential development within the Town Center of up to 29 units per acre.
 - c. Senior citizen housing should be provided within the plan area in the form of either density bonuses of up to 25% of the maximum density specified herein, and integrated within variable or multiple family development areas; and/or as a separate project or projects within the multi-family areas at up to 40 dwelling units per acre and may include congregate housing or convalescent care. Any density bonus senior citizen housing project shall be developed under the guidelines of the County Housing Element. Congregate housing or

convalescent care facilities are exempt from County Housing Element requirements.

2. All development shall be sited and designed to respond to the natural topography by minimizing exposed cut and fill slopes. Daylight grading, contour grading, and hillside adaptive foundations shall be used to minimize the visual impact of grading.

C. Commercial/Industrial

1. The provision of a market research study shall be required to justify size and location of all commercial activities.
2. Industrial uses should be located in areas adjacent to existing industrial activities or in areas located adjacent to freeways or prime arterial roads and should not exceed three percent of the plan area.
3. General commercial activities shall be located along prime arterial or major roads and should not exceed four percent of the plan area.
4. Neighborhood commercial activities shall be located along collector roads with convenient access from residential areas.

D. Conservation

1. Significant natural resources as identified in the community plan (see Resource Conservation areas) shall be conserved through open space easement dedication, limited recreation uses, or by any other appropriate means.
2. A system of open space, and recreation areas providing linkages, trails, and buffers within the specific planning areas shall be provided and protected.
3. The Sweetwater Reservoir and the Sweetwater River Floodplain shall be protected from urban development and the impacts of urban development such as urban runoff and wastewater.
4. Encourage the use of crib walls or contoured cut slopes to minimize visual impacts from grading on steep slopes.
5. **AREA TO REMAIN UNDISTURBED.** Based on the slope analysis submitted a fixed percentage of the land within each slope category shall remain undisturbed. The percent of undisturbed area required shall not be transferred from one category of slope to another, and areas devoted to roads, driveways, parking lots, patios or paved play areas shall not be included in the undisturbed area. The installation of a leach system and underground utilities may be included in the undisturbed area.

The minimum requirements for undisturbed areas are as follows:

Slope Categories	Minimum Percent of Undisturbed Area
10-20% slope	35%
20-30% slope	55%
30-40% slope	85%
40+% slope and above	95%

6. Any amendment to the Specific Plan for Rancho San Diego which eliminates or reduces an area designated as open space must include a corresponding increase in open space in the same neighborhood vicinity of the Specific Plan. The additional open space must be of at least equal size and of equal or greater value in protecting the various environmental and community character resources expressed in the Rancho San Diego Specific Plan concept.

E. Public Facilities

1. Provision of all necessary public facilities and identification of financing mechanisms for:
 - a. transportation access, including roads, bridges on/off-site;
 - b. sewage and wastewater treatment and disposal;
 - c. public schools;
 - d. fire protection;
 - e. parks; and
 - f. any other public facilities and services necessary to fulfill the requirements of public agencies affected by the Specific Plan.

3. HOUSING

GOAL

SUPPORT A DISTRIBUTION OF HOUSING BY STRUCTURE TYPE, COST, DESIGN, AND TENURE TO ENSURE THAT HOUSEHOLDS OF ALL SOCIO-ECONOMIC GROUPS ARE ABLE TO OBTAIN HOUSING WITHIN AN ADEQUATE LIVING ENVIRONMENT.

BACKGROUND

The Valle de Oro Plan Area is close to completion of ninety percent of the initial residential development potential, and residential redevelopment (replacement of existing improvements with more intense development) is occurring in some of the older neighborhoods.

This residential development has resulted in a balanced stock of practically every housing type within the plan area. Housing types include everything from congregate care and high density apartments to large estate residences with a full range of rental and ownership units in between.

POLICES

1. Allow only the construction of new units that are compatible with or an improvement to the immediate residential neighborhood character.
2. Monitoring of low- and moderate-income housing stocks in the Valle de Oro Plan Area shall include all housing filling that need and shall not be restricted to "assisted" housing and density bonus units.
3. New Senior Citizen bonus density projects authorized under the Housing Element and Board Policy shall be limited to and encouraged only in areas where adequate infrastructure and support systems exist, and where neighborhood compatibility can be shown. Development of Senior Citizen bonus density projects shall conform with the guidelines of Appendix B.
4. Provide low and moderate income families with home ownership assistance as well as rental assistance.

4. MOBILITY

GOAL

PROVIDE A BALANCED, COORDINATED TRANSPORTATION SYSTEM WHICH WILL PROVIDE SAFE, EFFICIENT CIRCULATION WITHIN AND THROUGH THE COMMUNITY THAT WILL EFFECTIVELY CONNECT VALLE DE ORO TO NEIGHBORING COMMUNITIES, AND WHICH WILL COMPLEMENT EXISTING AND FUTURE LAND USE PATTERNS.

BACKGROUND

The Valle de Oro Community Plan Area has one existing Freeway, SR-94. The freeway portion of this road may be extended from its current end at Avocado Boulevard, easterly to the Sweetwater River. East of the river, the existing two-lane road is planned to be a six-lane prime arterial into the Jamul area. (See Figure 6)

SR-54, from the South Bay Freeway, north to Interstate 8 in the City of El Cajon, may need to have portions of it expanded beyond the existing prime arterial status to that of a full freeway or limited access expressway. This route was once on the State's future freeway map, but was dropped in the late 1970s.

Roads which are planned as four-lane divided or undivided roads include: 1) Campo Road, 2) Avocado Boulevard, 3) Chase Avenue, 4) Fury Lane, 5) Jamacha Road in Rancho San Diego (six lanes from Campo Road/ Route 94 to Chase Avenue), 6) Willow Glen Drive, 7) Steele Canyon Road, 8) Kenwood Drive. Numerous two-lane light collector roads exist in the Valle de Oro Planning Area.

The Valle de Oro Mobility Element road network is shown in the County General Plan Mobility Element Network Appendix as Figure M-A-22 and in this Community Plan as Figure 6 at the end of this chapter. Also, included as Appendix D is a matrix that identifies each Mobility Element road segment, its classification, any necessary improvements (such as a raised median, continuous or intermittent turn lanes, passing lanes, reduced shoulder width, or increased right-of-way requirements), and special circumstances including when it is deemed acceptable for a specific road segment to operate at a level of service E or F.

POLICIES

1. Require the construction of a local road network which is designed to service the adopted land use pattern.
2. The County Mobility Element shall reflect the road system as identified in the Valle de Oro Community Plan.
3. Require road design within the community which is compatible with the topography and landscape and minimizes grading.
4. Require design of all road improvements that maximizes environmental and aesthetic considerations consistent with safety needs.
5. Where practical, landscaping shall be provided within the right-of-way of major roads and prime arterials.
6. Require landscaping, including trees, along private property frontage of all Mobility Element roads wherever possible.

7. Encourage the location of future freeways and prime arterials where they will bypass rather than divide residential neighborhoods.
8. Encourage the separation of facilities for pedestrian, bicycle, and motor vehicle traffic in order to minimize conflict and to insure safe movement throughout the community.
9. The Bicycle Transportation Plan shall reflect the bicycle system as identified in the Valle de Oro Community Plan.
10. Curb, gutter, sidewalk, and streetlights shall be provided in new subdivisions along streets and highways where adjacent lots average less than one-third acre each or where commercial, industrial, or educational land uses are located.
11. Eliminate safety hazards caused by direct access of traffic onto major arterial or collector streets when reviewing projects along such streets.
12. Require the design of commercial and industrial developments to minimize the need for automobiles to cross pedestrian walkways and to avoid backing into streets or highways.
13. Support the development of an efficient circulation system through the design and construction of safe, attractive pedestrian, bicycle and equestrian crossings at logical points on major thoroughfares.
14. Encourage the creation of a system of non-motorized recreational trails to connect appropriate recreational facilities and to integrate this system with existing and proposed trails within the San Diego region.
15. Encourage public transit service which offers regular and frequent schedules and which connects with intersecting routes to provide public transit passengers mobility throughout the San Diego Metropolitan Area.
16. Support timely and adequate public notification of all proposed changes in the community transportation system.
17. Provide the Valle de Oro Community Planning Group with proper notice of road projects requiring an Environmental Impact Report.
18. Encourage the establishment of a network of bikeways and pedestrian paths connecting residential areas to schools, recreational facilities, and commercial centers.
19. Prepare a specific design plan for landscaping improvements along Campo Road in Casa do Oro.
20. The County shall request Caltrans to schedule the construction of the westbound SR-94 to northbound SR-125 and southbound SR-125 to eastbound SR 94 connection ramps as soon as possible.
21. Eastward extension of the SR- 94 Freeway from Avocado Boulevard shall minimize impacts upon the scenic or environmental quality of Resource Conservation Area (RCA) #75 or the natural slopes and riparian areas adjacent to RCA #75 (see Conservation RCA Map, Figure 7).
22. The Department of Planning and Land Use shall study and recommend revision of the Mobility Element to establish location and construction standards for riding and hiking trails as they relate to existing and proposed streets and highways.

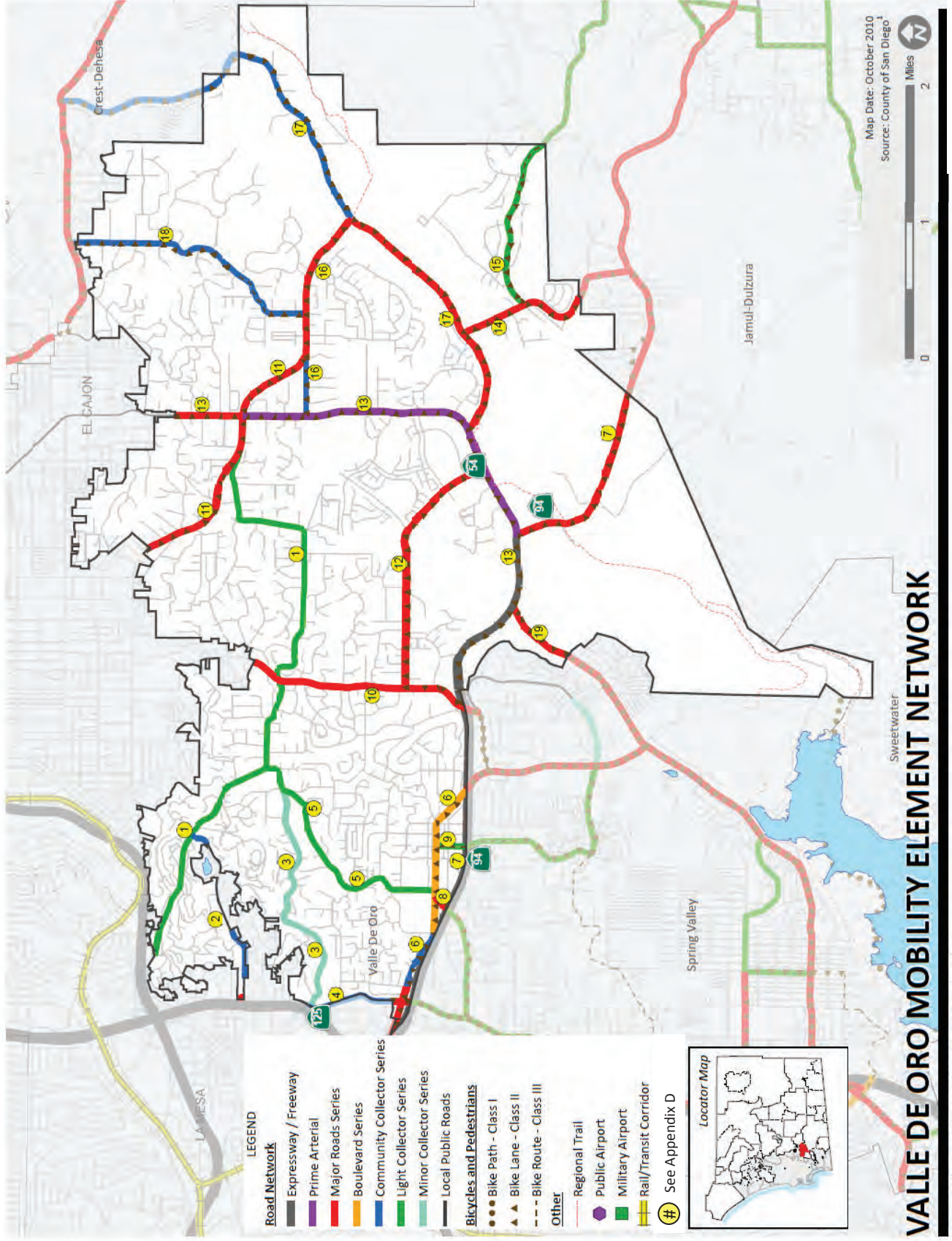


Figure 6

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5. PUBLIC SERVICES, FACILITIES, AND IMPROVEMENTS

GOAL

PROVIDE ADEQUATE AND EFFICIENT FACILITIES AND SERVICES FOR ALL RESIDENTS OF VALLE DE ORO WHICH ARE APPROPRIATE TO THE COMMUNITY'S NEEDS.

WATER

GOAL

PROMOTE EFFICIENT USE OF WATER IN THE COMMUNITY AND PROMOTE WATER CONSERVATION.

BACKGROUND

The responsibility for providing water service in the Valle de Oro Community Plan area rests with two independent districts, the Helix Water District and the Otay Municipal Water District. The Helix Water District encompasses 31,527 acres including the City of El Cajon, City of La Mesa, City of Lemon Grove, and the northwestern portions of the Valle de Oro Community Plan area. The Helix Water District is highly urbanized with less than 2% of the water provided by the District used for agricultural purposes.

The Otay Municipal Water District encompasses approximately 128 square miles (80,000 acres). The District extends from the southerly boundary of the Helix Water District to the Mexican Border. Approximately 20% of the Otay Service Area is developed with 30% of the water delivered by Otay used for agricultural purposes.

The Community Plan area represents a relatively small portion of the combined Water District service area. Neither of the Water Districts has expressed any concern about their ability to serve the projected needs of the proposed community plan.

EDUCATION

GOAL

MAINTAIN A CONTINUING HIGH LEVEL OF PUBLIC EDUCATION AND PHYSICAL SCHOOL IMPROVEMENTS IN THE VALLE DE ORO AREA TO SERVE NOT ONLY THE EDUCATIONAL NEEDS OF THE YOUNG, BUT OF ADULTS AS WELL.

BACKGROUND

The plan area is served by four independent school districts: La Mesa - Spring Valley, grades K-8; Cajon Valley Union, grades 1-8; Grossmont Union High, grades 9-12; and the Grossmont Community College.

A. Existing Enrollment and Facilities

The La Mesa-Spring Valley School District serves the western portion of the Valle

de Oro area as well as the City of La Mesa. Within the plan area, the district operates two elementary schools and one middle school.

The Cajon Valley School District serves the eastern portion of the planning area as well as the City of El Cajon. Within the plan area, the district operates five elementary schools and one middle school. It should be noted that several elementary schools and one middle school are located in close proximity to the planning area and accommodate some students from Valle de Oro.

The Grossmont Union High School District encompasses the cities of El Cajon and La Mesa as well as a large portion of the unincorporated area including all of Valle de Oro. The district operates two high schools located within the plan area.

The Grossmont Community College District includes all of Valle de Oro as well as several nearby cities. A 134-acre campus is located out of the planning area in Fletcher Hills and has an estimated capacity of 10,000 students. Present enrollment exceeds 15,000 students.

The Grossmont Community College District has established Cuyamaca College on approximately 200 acres of land in the center of the planning area and is developing this campus to serve approximately 15,000 students. Development will meet the needs of the community.

B. Projected Future Needs

Future facility needs are dependent upon administrative policy decisions such as busing and the use of double sessions or a year-round program and will be contingent upon future school board decisions. Therefore, assessment of the impact of the plan on educational facilities has been limited to a projection of the increase in the number of students in the plan area.

Future student projections are based upon general guidelines provided by the various districts and dwelling unit projections based upon the community plan.

WASTEWATER MANAGEMENT

GOAL

PROVIDE SEWER SERVICE TO THE COMMUNITY THAT PROTECTS THE PUBLIC HEALTH AND SAFETY, WHICH IS COMMENSURATE WITH THE PLANNED INTENSITY OF LAND USE, AND WHICH DOES NOT INDUCE UNPLANNED GROWTH.

BACKGROUND

Public sewerage facilities in the Valle de Oro Community Plan Area are provided by two agencies, the County managed Spring Valley Sanitation District (SVSD) serving the westerly portion of the plan area, and the Otay Municipal Water District (OMWD, an independent agency) serving the easterly portion (including the Jamacha Basin).

Following are the major components of the SVSD sewerage system:

1. Wastewater collection system

2. Trunk sewer system
3. Rancho San Diego pump station
4. Outfall sewer

The Trunk Sewer System is a gravity flow system set up to transport wastewater from collection systems to the SVSD outfall sewer. The SVSD Trunk Sewer System consists of several trunks in this area. These trunks are fixed in location and capacity.

The outfall sewer is a single line which connects the SVSD to the Metro Sewerage System (Metro). This outfall is also fixed in location and capacity and is used by other cities for transportation of wastewater to the Point Loma Treatment Plant through the Metro System sewer lines. SVSD currently has 9.978 million gallons per day (mgd) capacity rights in the Metro System.

Otay Municipal Water District consists of the following components:

1. Wastewater collection system
2. Trunk sewer system
3. Water reclamation facility

The wastewater collection system and trunk sewer system work in the same way as does the SVSD system, using wastewater collection systems as direct feeder and the trunk system as the collector for the Calavo Gardens and Avocado areas. Discharged are 0.7 million gallons per day (mgd) which in turn goes into the SVSD trunk lines and down to the Point Loma plant.

Otay's water reclamation plant sends treated effluent from the facility to SDG&E and to an experimental irrigation project in Otay which consumes 0.5 mgd.

Project Needs and Constructions

The (SVSD) was formed in 1952 as a dependent County Sanitation District. The District includes approximately 17,000 total service acres with a present average daily flow of 6.3 mgd. When subtracted from total Metro capacity rights (9.978 mgd), along with committed capacity rights of 0.07 mgd, 3.60 mgd of capacity remains available to support future growth. Based on the average household wastewater discharge of 240 gallons per day, this is enough capacity to support an additional 15,000 EDU's (Equivalent Dwelling Units), or an equivalent population of between 35,000 to 45,000. No major construction or design changes need to be made to the present system in the near future.

POLICIES

1. Future service from the Rancho San Diego interceptor will only be extended to areas within the Urban Limit Line, with the exception being the connection of sewer service to areas with failing septic systems as defined by the County Department of Health.
2. Requests for use of the Rancho San Diego interceptor beyond 2.9 mgd will be considered based on the following criteria:
 - a. The availability of Metro capacity;
 - b. The need for service hookups within the urban limit line plus the needs of failing septic systems beyond the urban limit line; and
 - c. Whether such service enhancement would be growth inducing.

3. Require all proposed capital projects to be reviewed for sewer system improvements submitted by all agencies using the Rancho San Diego interceptor.
4. The Spring Valley Sanitation District shall monitor its sewage flow to assure that it does not exceed its current capacity in the Metro system.
5. Districts within the Rancho San Diego interceptor service area will only serve areas within those portions of their district for which the Local Agency Formation Commission (LAFCO) has approved active powers, except for sewer service needed to protect the public health and safety.
6. The Spring Valley Sanitation District shall not enter into out-of-district service/construction agreements with private property owners
7. A letter of sewer availability will not be requested nor accepted for projects which include lands that are located outside the urban limit lines.

6. CONSERVATION

GOAL

PROMOTE CONSERVATION AND PLANNED MANAGEMENT OF ALL VALUABLE RESOURCES, NATURAL AND MAN MADE, AND PREVENT WASTEFUL EXPLOITATION AND DESTRUCTION OF THE RESOURCES.

FINDINGS

There are two major stream systems in the Valle de Oro Community Plan Area. The western portion of the plan area is drained by Spring Valley Creek with two of its tributaries in the Valle de Oro Plan Area, Casa de Oro, and Mt. Helix Creeks. These creeks flow through developed areas, and significant flooding problems exist south of SR-94. The eastern portion of the plan area is drained by the Sweetwater River. This riparian area, for the most part, is in its natural state as it flows into Sweetwater Reservoir.

Several portions of the Valle de Oro Community Plan Area contain sensitive flora and fauna. These include the National Wildlife Refuge and many smaller areas that provide habitat for several threatened species throughout the planning area.

Additionally, cultural/archaeological and/or historic sites exist in each of the three major subareas of the planning area.

POLICIES

General

1. Conserve unique resources in Valle de Oro by utilizing Resource Conservation Area (RCA) overlays and appropriate land use and zoning controls. Resource Conservation Areas for Valle de Oro are delineated on a map in this Community Plan, Figure 7. This document specifically identifies unique resources and sets forth methods which will be applied to conserve those resources.
2. Support recycling programs in the Valle de Oro Community.

Water Resources

3. Encourage the strict regulation of the uses of water bodies within the planning area to ensure that such uses are compatible with existing ecosystems.
4. Require strict controls over urban wastewater discharge into streams, ponds, or other waters.
5. Encourage the use of reclaimed water for irrigation, recreation, and other purposes only where surface waters and ground waters will not be affected by the immediate or cumulative effects of contamination that may be present.
6. Provide safe and efficient disposal of urban storm runoff to protect the Sweetwater Reservoir and floodplain areas of the Sweetwater River.
7. Protect existing groundwater reserves for potential emergency use.
8. All commercial, industrial, and agricultural land uses in the Sweetwater River area shall be analyzed and monitored to ensure that groundwater deposits and flows are not contaminated by these activities.

9. The quality of groundwater in the Sweetwater River Area shall be monitored and analyzed to ensure that groundwater deposits and flows are not contaminated by commercial, industrial, and agricultural activities.
10. The County shall monitor groundwater levels throughout the plan area and institute regulatory measures if long-term depletion of groundwater resources is occurring.
11. The County shall monitor subsurface flows of the Sweetwater River basin and institute regulatory measures if long-term depletion of the groundwater resources is occurring.
12. Control urban runoff in the Sweetwater River basin in order to protect Sweetwater Reservoir and groundwater supplies from contamination.
13. Only uses compatible with flooding, such as agriculture, parks, recreation, riding and hiking trails, and other open space activities shall be allowed in significant natural drainage areas.
14. Include the following significant drainage areas as Resource Conservation Areas and apply the appropriate controls:
 - a. The Sweetwater River Floodplain and identified contiguous high value habitats. (RCA No. 77)
 - b. The "Damon Lane" riparian habitat. (RCA No. 73)
 - c. Steele Canyon Creek riparian habitat. (RCA No. 78)
 - d. Jamacha Creek, north and south of Hillsdale Road. (RCA Nos. 74 & 78)
 - e. Campo Creek, south of Campo Road, between Avocado Boulevard and Jamacha Road. (RCA No. 75)
 - f. Natural drainage area southwest of Conrad Drive, containing native and introduced plants. (RCA No. 72)
 - g. Mt. Helix/Bancroft Creek Natural drainage area north and south of Eucalyptus Park and east of Bancroft Drive. (RCA No. 71)

Vegetation and Wildlife Habitats

15. Require retention of native vegetation on significant portions of Specific Plans and Planned Developments over 10 acres in size.
16. Require use of native species for landscaping where practical for public projects and private projects.
17. Use Land Use Element designations compatible with areas supporting unique vegetation and wildlife habitat resources.
18. Conserve unique functional plant and wildlife habitats, particularly those supporting rare, endangered, or threatened or depleted species.

19. Include the following areas supporting functional plant and wildlife habitats and/or rare, endangered, threatened, or depleted species as Resource Conservation Areas:
 - a. Habitat for threatened species, east of Vista Grande Road. (RCA No. 76)
20. Encourage the maintenance and enhancement of functional plant and wildlife habitats for threatened and endangered species.
21. Protect wildlife refuge areas from noise impacts, outdoor lighting impacts, and pollution impacts from stormwater runoff.

Soils and Minerals

22. Require development which is in harmony with existing topography and avoids extensive and severe grading.
23. Encourage strict standards to limit soil erosion and identify problem areas.

Night Sky Protection

24. All outdoor lighting fixtures shall be shaded on top so that all light will shine downward.
25. Cut-off luminaries, using low pressure sodium or equivalent monochromatic light sources, which eliminate unwanted light scattering into the atmosphere shall be used for outdoor lighting.
26. Support the development of standards for strict controls concerning illumination pollution.

Air Quality

27. Encourage development plans which accommodate nonpolluting transportation.
28. Encourage the identification and reduction of sources of air pollution affecting Valle de Oro.
29. Discourage new sources of air pollution in the Valle de Oro area.
30. Improve the air quality in the Valle de Oro Area by decreasing pollutants generated from or within the Valle de Oro area through implementation of the Regional Air Quality Strategy and the Community Plan.

Cultural and Historical Sites

31. Initiate a detailed study for protection of the Cultural and Historic Resource Conservation Areas listed below for application of the appropriate zoning implementation methods such as Historic District Designator.
 - A. Specific Archaeological sites: These sites, listed below have been identified

as significant archaeological resources recommended for preservation or salvage. The exact locations of these sites will not be revealed to the general public to avoid vandalism.

RCA 79*, Cal:F:5:7, recommended by Gross & Ezell (1972) for excavation or preservation.

RCA 80* Cal:F:5:11

RCA 81* Cal:F:5:35

RCA 82* Cal:F:5:2

RCA 83* Cal:F:5:3

RCA 84* Cal:F:5:5

RCA 85* Cal:F:5:6

RCA 86* Cal:F:5:9

RCA 87* Cal:F:1:7

RCA 88* Cal:F:1:6

RCA 89* Cal:F:5:22

B. Historic Sites are listed below:

- a. Old Jamacha School (1886) (RCA No.36)
- b. Steel Bridge, SR 94 at Sweetwater Riverbed (RCA No. 37)
- c. Artist Colony Houses - Grossmont Area (RCA No. 38)
- d. Grossmont Inn - 9680 Evans Drive
- e. William Gross House - 9633 El Granito
- f. Madame Schumann-Heink House - 9951 El Granito
- g. Havrah Hubbard House - 9725 Sunset
- h. Owen Wister House - 9499 El Granito
- i. John Vance Cheney House - 9410 Sierra Vista
- j. Carrie Jacobs Bond House - 9623 Summit Circle
- k. Julia Liffreing House – Hillsdale Road
- l. Mt. Helix Memorial Park

32. The La Mesa Historical Society, or other relevant historical or community groups, shall be consulted and advised of any discretionary permit application of any of the above listed sites, and shall be given a reasonable opportunity to comment upon and review such applications.

33. Once identified as a significant cultural/archaeological or historic site, development which would damage current or future significance of the site shall not be permitted.

*Resource Conservation Areas numbered 79 through 89 are located in the Rancho San Diego Specific Plan Area.

SLOPE DEVELOPMENT

GOAL

PROVIDE DEVELOPMENT IN AREAS CONSTRAINED BY SLOPE OF OR SOIL CHARACTERISTICS WHICH OFFERS SITE SENSITIVE DESIGN TO MITIGATE ON-SITE IMPACTS AND PROTECT COMMUNITY CHARACTER.

BACKGROUND

The following policies shall govern all discretionary permit applications involving development within the Valle de Oro Community Plan. The intent of these policies is to set a minimum baseline for projects within the Plan area in terms of community character and visual impacts, and these policies shall not affect the normal regulatory review procedures concerning other aspects of the County General Plan, the Valle de Oro Community Plan, requirements of the California Environmental Quality Act, and zoning regulations. In many cases, requirements in addition to those set forward shall be necessary and applicable on a site-specific basis.

Each policy addresses a characteristic of slope or soil type which acts as a constraint to development. For each constraint that a particular project site contains, the project must offer a compensating benefit, designed to ameliorate the immediate impacts of the project and provide overall benefits to the community. These benefits are of two types; limitations on grading for building pads, and dedications of natural open space easements over certain areas on the site. Limitations on pad grading provide benefits in terms of visual impacts, reduced storm runoff, and reduced removal of soil in rocky areas which are difficult to revegetate. Dedications of natural open space easement provide benefits in terms of fewer visual impacts, reduced storm runoff, and a reduction in erosion caused by denuding of vegetation.

Policies #1 through #5 shall be used on a cumulative basis. The percentages included shall be added together to determine overall requirements for a particular parcel. For instance, if a parcel has both severe drainage problems and severe erosion hazard, the percentage of area required to be dedicated in open space shall be 10% for drainage limitation, plus 10% for erosion hazard; so a total of 20% of the site would be required to remain in natural open space.

All characteristics of soils are documented in the Soil Survey compiled by the U.S. Department of Agriculture, the San Diego County Planning Department, and the Comprehensive Planning Organization of San Diego in June of 1975. The document contains detailed soil information for all land within San Diego County.

POLICIES

1. The following minimum development standards shall be used for development of site areas depending upon average slope.

SLOPE %	REQUIRED % OF LOTS WITHOUT PADS	REQUIRED % OF AREA IN NATURAL OPEN SPACE
0-15	0	0
15-25	30	50
Over 25	50	70

2. The following minimum development standards shall be used in site development for areas depending upon drainage limitations as documented in the 1975 Soil Survey:

DRAINAGE LIMITATION OF CLASSIFICATION	MINIMUM REQUIRED % REQUIRED % OF LOTS WITHOUT PADS	MINIMUM REQUIRED % OF AREA IN NATURAL OPEN SPACE
Slight	0	0
Moderate	0	0
Severe	10	10

NOTE: The above requirements shall be reduced proportionally to the area of the site which does not have a "severe" drainage limitation.

3. If the erosion hazard for any portion of a site is rated "severe" as documented in the 1975 Soil Survey, then at least 10% of that portion of the site with an erosion hazard rating of "severe" shall remain in natural open space.
4. If the rockiness limitation for any portion of a site is rated "severe" as documented in the 1975 Soil Survey, then at least 50% of all lots created within that portion of the site with a rockiness rating of "severe" shall not be graded for pads.
5. The pad grading restrictions shall be diminished proportionally to that percentage of the site which has a shrink-swell limitation of "severe" or "very severe" as documented by the 1975 Soil Survey.
6. The pad grading restrictions shall be considered met if either the lots created shall not require a grading permit for development, or the lots created may not be issued a grading permit for development by use of restrictive easement.
7. Cut and fill grading for roads and access-ways shall be kept at an absolute minimum necessary.
8. The pad grading restrictions shall be diminished proportionally to that percentage of the number of dwelling units which consist of airspace-only stacked housing.
9. The percentage requirements set forth in policies 1 through 5 may be diminished if both of the following findings can be made:
 - a. The proposed development consists of five acres or less of undeveloped land in an area which is almost fully urbanized.
 - b. The site is completely or almost completely flat.
10. The percentage requirements set forth in policies 1 through 5 may be diminished if a finding can be made that reduction of the percentages would result in the protection of environmental resources which could not be protected if the full percentage requirements were adhered to.

11. Policies #1 through #5 set minimum guidelines for developments and shall not be used to replace requirements set forward on a site-specific basis during the regulatory planning process.
12. Specific Plan Areas designated as such on the Valle de Oro Community Plan Map are exempt from the above requirements if they contain slope development criteria as a part of development guidelines in the Valle de Oro Community Plan Text, or have an adopted Specific Plan as of July 1, 1987 that contains slope development criteria.

7. RECREATION

GOAL

SUPPORT THE ESTABLISHMENT OF A WELL BALANCED SYSTEM OF NATURAL PARKS AND RECREATIONAL FACILITIES WHICH PRESERVE NATURAL TERRAIN, VEGETATION AND WILDLIFE SANCTUARIES, AND WILL ENRICH THE LIVES OF ALL RESIDENTS WITHIN THE COMMUNITY.

BACKGROUND

The following park sites are owned by the County of San Diego or a nonprofit foundation and are fully or partially developed:

- Eucalyptus Park (8 acres on Bancroft Drive, south of Edgewood Drive)
- Mt. Helix Park (10 acres atop Mt. Helix owned by a nonprofit foundation)
- Lonny Brewer Park (5 acres on Fury Lane between Avocado Boulevard and Calle Verde)
- Woodhaven Park (8-acre local park on Donahue Drive in Cottonwood Village)
- Cottonwood Park (5.4-acre local park on Windriver Road in Cottonwood Village)
- Hilton Head Park (10-acre neighborhood sports park on Hilton Head Drive in Cottonwood Village)
- Steele Canyon Park (8.3-acre neighborhood park on Steele Canyon Road south of Jamul Drive)

The following park sites are owned by the County of San Diego and are undeveloped:

- Estrella Drive Park (6 acres on Estrella Drive east of Conrad Drive)
- Damon Lane Nature Park (29 acres north of Fury Lane, south of Fuerte Drive)

The following areas are potential Community or Neighborhood Park Sites; however, no property has been purchased or dedicated:

- A park site in the general vicinity of Vista Grande Road
- A park site in the general vicinity of Chase Avenue and Fuerte Drive

The National Wildlife Refuge System, consisting of approximately 1,800 acres, is south of Jamacha Road and east of Jamacha Boulevard.

POLICIES

1. Require the implementation of a local park acquisition program which will utilize all established acquisition and funding mechanisms and will actively pursue new innovative techniques to help expedite acquisition and minimize costs.
2. Community and neighborhood parks shall be developed to meet the needs of the community.
3. Maximize development of local parks utilizing any and all appropriate funding sources.
4. The advice and consent of the Valle de Oro Planning Group, other affected community groups, and the citizens of the Planning Area shall be solicited before proceeding with parkland development plans.
5. The Parks and Recreation Department will utilize generalized local park locations as

identified on the Valle de Oro Community Plan Map in developing the local park program for Valle de Oro.

6. Encourage the development of Neighborhood and Community Parks and recreational facilities cooperatively with existing and future schools, with other special districts and public agencies, and encourage joint use of the facilities.
7. Whenever possible, parks should be located on existing public or semi-public owned land.
8. Neighborhood and community centers shall be located whenever possible in identified neighborhood and community parks with the level and type of recreational programs to be determined by the Board of Supervisors based upon community input.
9. The Parks and Recreation Department shall recommend appropriate citizen groups to coordinate the community centers' activities and act as a forum for community selection of activities as part of the formation of the tax supported entity providing for its operation and maintenance.
10. Encourage strict regulation of off-road vehicle traffic and support the County wide efforts to designate suitable areas for their operation.
11. Once park needs have been established in an area, park locations, design, and boundaries shall incorporate historic and archaeological sites to complement the active recreation area within the park whenever possible.
12. Provide a system of recreational trails and open space easements that will link parks, schools, view sites, and commercial areas with residential areas. Such a system shall be a part of a County implemented recreational trail network for Valle de Oro. The non-motorized recreational trails map in this plan specifies the location of regional and local community trail corridors that shall be developed to provide the minimum adequate recreational trail opportunities for the Valle de Oro area. Trails shall be implemented within .25 mile of the indicated corridor location. The County will aid the Community in seeking appropriate funding services for maintenance of this trail system.
13. Encourage parks which will preserve and protect unique resources including any archaeological sites.
14. Neighborhood and Community Park sites shall be acquired, developed, and maintained in order to meet the goal for park and recreation facilities set forth in the County Conservation and Open Space Element. This Element includes a goal of approximately 15 acres of local parks per 1,000 population; however, a more realistic and attainable goal would be 5 park acres per 1,000 population.
15. Priority shall be given to the development of Neighborhood Community Park sites in areas with high densities of population so as to serve the immediate recreation needs of the largest number of people.
16. The County will work with the Department of Interior, U.S. Fish and Wildlife Service, and the community in order to ensure that the limited recreational uses allowed in the National Wildlife Refuge meet the needs of the Valle de Oro Plan area.

8. SCENIC HIGHWAYS

GOAL

UTILIZE SCENIC HIGHWAY CORRIDORS AS ONE METHOD OF PROTECTING AND ENHANCING THE APPEARANCE OF SCENIC, HISTORICAL, AND RECREATIONAL AREAS.

BACKGROUND

None.

POLICIES

1. Support the protection of the scenic highway corridors in Valle de Oro as designated in the County General Plan.
2. Scenic highway corridors in Valle de Oro are as follows: SR-94; SR-125 as an existing designated route; Jamacha Road/SR-54 from SR-94 to El Cajon; Fuerte Drive from I-8 to Chase Avenue; Willow Glen Drive, and Avocado Boulevard.
3. Encourage preparation of a scenic design study for Jamacha Road/SR 54 north from SR-94 to the El Cajon City Limits.

9. ENERGY

GOAL

PROMOTE ENERGY CONSERVATION SO AS TO PRESERVE NATURAL RESOURCES AND REDUCE POLLUTION.

BACKGROUND

None.

POLICIES

1. Encourage energy saving transportation. (See Mobility Element)
2. Require site and building design which will maximize energy conservation.

10. PUBLIC SAFETY

GOAL

DEVELOP AND MAINTAIN PLANS AND PROGRAMS TO ASSURE THE HEALTH, SAFETY, AND WELL-BEING OF THE RESIDENTS OF THE VALLE DE ORO COMMUNITY.

BACKGROUND

The San Diego Sheriff's Department is responsible for providing ordinary law enforcement services in the plan area. Most of the plan area falls within Master Beats initiating from the Lemon Grove Station, while a small portion in the northeast lies within a Santee Station Master Beat.

Fire protection within the plan area is provided by the San Miguel Fire Protection District. In addition to the Valle de Oro area, the District also provides fire protection to the planning areas of Jamul, Spring Valley, and portions of Crest/Dehesa/Harbison Canyon/Granite Hills.

POLICIES

1. Encourage coordination between organizations delivering public safety services in order that a high level of service is provided at the lowest reasonable cost to residents.
2. Develop an educational program to fully inform all citizens in the study area of the hazards due to flood, fire, earthquake, and nuclear problems.
3. Support the continued adherence to fire and emergency service standards by public safety organizations within the Valle de Oro area in order that present services levels are maintained.
4. Encourage the County Sheriff to periodically review current protection standards and level of service for the community and to recommend appropriate improvements.
5. Encourage new methods of financing public facilities which will result in reducing costs.
6. Encourage the use of natural drainage areas and streambeds as flood control protection, thereby improving groundwater recharging.
10. Encourage an educational program to inform residents of the community as to the hazards and safety steps regarding traffic, flood, earthquake, and fire problems.
11. Provide adequate fire protection to the community.
12. Support the goal and objectives related to seismic safety in the Safety Element of the County General Plan.

13. Encourage further investigation of the seismic potential of the Lyons Valley alignment to determine its safety for the public.

11 NOISE

GOAL

PROTECT AND ENHANCE VALLE DE ORO'S ACOUSTICAL ENVIRONMENT BY SUPPORTING THE CONTROL OF NOISE AT ITS SOURCE, ALONG ITS TRANSMISSION PATH, AND AT THE SITE OF SENSITIVE RECEIVERS.

BACKGROUND

None.

POLICIES

1. Require the strict enforcement of the County Noise Ordinance.
2. Require site design and building design controls to minimize noise emissions from noise sources.
3. Encourage land use and circulation patterns which will minimize noise in residential neighborhoods and sensitive wildlife habitat.
4. Support efforts of the County and the California Department of Transportation (Caltrans) to implement road designs which reduce noise levels.
5. A general noise survey to include aircraft noise should be carried out to more fully assess current and potential noise problems in the plan area.
6. Support limiting truck traffic to designated routes to reduce noise in residential areas.
7. Encourage the County to perform a comprehensive noise survey in the Valle de Oro area to identify sources which emit high noise levels.

APPENDICES

APPENDIX A
DESIGNATED RESOURCE CONSERVATION AREAS

RCA 71: Natural drainage area.

RCA 72: Area along Conrad Drive from Edgar Street to Avenida Gregory - And the area southwest from Conrad toward Orchard Drive. Contains semi-natural drainage vegetation features. Conserve adjacent undeveloped natural and semi-natural habitats.

RCA 73: "Damon Lane", Riparian Woodland Habitat - This is a combination of native riparian woodland and introduced eucalyptus woodland which lies in a natural drainage area augmented by urban runoff. Conserve woodland integrity and sufficient adjacent undeveloped natural and semi-natural habitats.

RCA 74: Jamacha Creek, north and south of Hillsdale - This narrow creek, partially fed by runoff, supports some riparian vegetation, and provides water for wildlife in a semi-rural area. Conserve corridors to and from undeveloped areas.

RCA 75: Campo Creek, south of Campo Road, between Avocado Avenue and Jamacha Road - This riparian woodland and oak woodland provides seasonal water and nesting habitat for resident and migratory birds. This area also includes Palmer sagebrush found only in low places in the southwestern part of San Diego County.

RCA 76: Oakgrove and habitat for threatened and rare species - East of Vista Grande Road. This contains habitat for: a) Spleenwort - a threatened fern of limited distribution; b) Coast spice bush - a small spicy smelling shrub with reddish berry-like fruit, found only in hills and mesas of San Diego County; c) Pholisma a small root parasite, superficially resembling a morell mushroom but with tiny flowers. Considered by the California Native Plant Society to 1) have an occurrence confined to several populations or one extended population, 2) endangered in part, 3) declining and 4) rare outside of California; d) San Diego Sunflower - The late spring flowering bush sunflower occurs only in southwest San Diego County.

RCA 77: Sweetwater River Floodplain — Resources include riparian, riparian woodland, oak woodland, Coastal sage, chaparral, and grassland habitats. These habitats are important for wildlife, supporting a great diversity including many threatened and endangered species. Resources to be protected include trees, including willows, sycamores, cottonwoods, and oaks; riparian vegetation, including cattails, sedges, rushes, and aquatic vegetation; and native non-riparian vegetation including Coastal sage, chaparral and grasslands. Adjacent native vegetation should be conserved as viable edge habitats contributing to wildlife diversity of the local ecosystem.

RCA 78: Steele Canyon Creek, Riparian Habitat — Oak Woodland habitat adjoining similar habitats in the Sweetwater River floodplain. Conserve integrity of groves from the river to the plan boundary.

RCAs 79-89: Archaeological sites recommended for excavation or preservation by professional archaeologists.

RCA 79: Cal:F:5:7 - Recommended by Gross & Ezell (1972) for excavation or preservation.

RCA 80: Cal:F:5:11

"

RCA 81: Cal:F:5:35	"
RCA 82: Cal:F:5:2	"
RCA 83: Cal:F:5:3	"
RCA 84: Cal:F:5:5	"
RCA 85: Cal:F:5:6	"
RCA 86: Cal:F:5:9	"
RCA 87: Cal:F:1:7	"
RCA 88: Cal:F:1:6	"
RCA 89: Cal:F:5:22	"

RCA 90: Old Jamacha School - 1886.

RCA 91: Steele Bridge - Where SR-94 crosses Sweetwater Riverbed; last bridge of this type construction.

RCA 92: Grossmont Area, Artists' Colony Homes:

1. Grossmont Inn - 9680 Evans Drive
2. William Cross House - 9633 El Granito
3. Madam Schumann-Heink House - 9951 El Cranito
4. Havrah Hubbard House - 9725 Sunset
5. Owen Wister House - 9499 El Granito
6. John Vance Cheney House - 9410 Sierra Vista
7. Carrie Jacobs Bond House - 9623 Summit Circle

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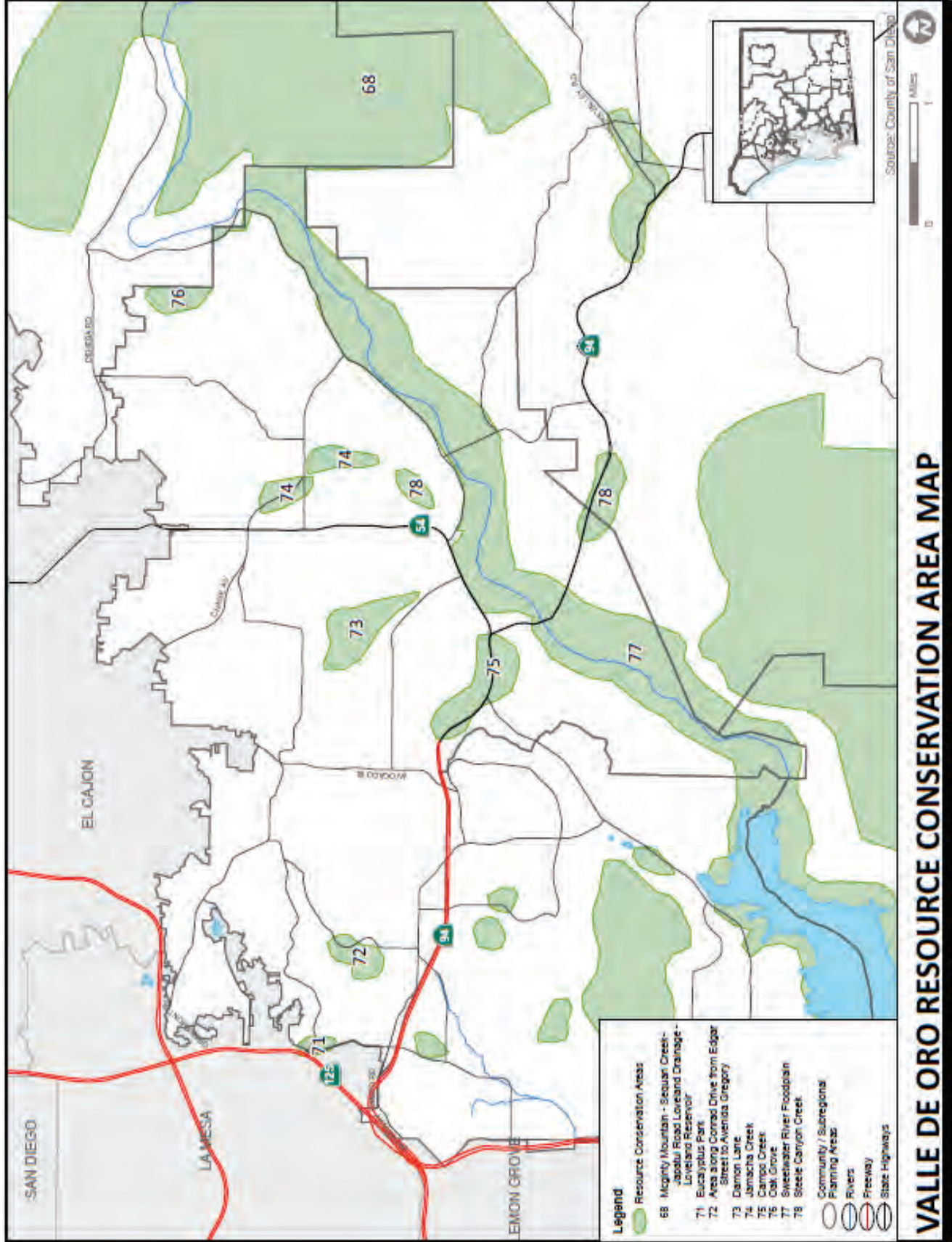


Figure 7

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APPENDIX B
SENIOR CITIZEN BONUS DENSITY PROJECT GUIDELINES

SITE LOCATION CRITERIA

<u>PUBLIC ACCESS</u>	<u>POINTS</u>
Continuous sidewalks (concrete or asphalt) to grocery shopping, pharmacy, bus, bank, recreation and bus stops on-site or within 500 feet (walking distance)	30
Not continuous sidewalk with low traffic and safe passage (less than 500' non-paved walkway) and bus stops within 0.25 mile (walking distance)	20
<p>All walking shall be on sidewalks of no more than 6% grade—if area is steeper, multiply the steeper distances by 2. In other words, the distances to shopping, etc. would have to be shorter if the walkways were steeper than 6%.</p> <p>All public transportation shall be a 45 minute or less service from morning to evening.</p>	
<u>Major Grocery Shopping, Full Service Banking, Postal Services, and Drug Store/Pharmacy (Portal to Portal)</u>	
Within 0.3 mile (walking distance)	30
Within 0.5 mile (walking distance)	15
<u>Major Shopping (Regional Shopping Center) (air miles)</u>	
Within 4 miles -- direct public transport, no transfers	15
Within 6 miles requiring transfer	10
<u>Health Care (Air Miles)</u>	
Hospital within 5 miles; clinic/outpatient within 3 miles	15
<u>Recreational/Special Services</u>	
Neighborhood Park within 0.5 mile (walking distance)	5
Sr. Citizen Center within 0.6 mile (walking distance)	5
<u>TOTAL POINTS:</u>	
91-100	Excellent
81-90	Good
71-80	Marginal
70 & below	No Project

SITE DEVELOPMENT CRITERIA

POINTS

50 -- Safety/Security/Basic Necessities: (Required—each Project must contain all of the following:

- Central recreation facility (kitchen, bath, rec. room)
- Hand rails for all steps
- Stair and step lighting
- Walking path, rec. area lighting
- Parking area lighting
- Garbage bin area lighting
- Easy garbage bin access--no heavy lids
- Panic alarm in each unit and at recreation sites
- Without elevator, not more than 1.5 flights of stairs (or height equivalent) from parking to any unit.
- On-site manager
- Safety bars in bathrooms
- Laundry on-site
- Parking 1:1

On-Site Facilities

** Recreation

- 4 - Lawn/picnic table area (at least 15 sq. ft./unit)
- 3 - Separate, private patios for each unit
- 3 - Spa or pool (swimming or lap)
- 1 - Barbeque facilities near picnic area
- 1 - Play courts (shuffleboard, horseshoes, etc.)
- 1 - Vegetable/flower garden area

** Other Facilities

- 5 - Electric dumb waiters (for laundry, groceries, etc. in 2 or more stories)
- 4 - On-site manager—live in
- 2 - Lockable storage cabinets in parking area
- 1 - Large screen T.V. and Bulletin Board in Rec. Facility

** Parking

- 3 - Covered parking
- 2 - 1.1:1 spaces

Building Configuration

- 5 - One-story building (no more than 7 steps from lowest access to any unit--ramps also to be provided)
- 5 - Elevator in 2-story building (connects to all buildings' upper floors--required in more than 2 stories).
(Two-story building = no more than 1.5 flight of stairs from lowest access to any unit)

POINTS

- 5 - All apartment accesses face common area(s) (not parking lots)
- 3 - Lockable accesses to project (buildings and parking areas)
- 2 - Wide doorways (all units) to accommodate wheelchairs

<u>POINTS:</u>	90-100	Excellent
	70-89	Good
	60-69	Marginal
	59 and below	Unacceptable Design

APPENDIX C

VALLE DE ORO COMMUNITY PLAN AREA
GROWTH FORECASTS

YEAR	POPULATION	OCCUPIED HOUSING UNITS
1986	30,795	9,475
2000	40,031	14,269
Build-Out	45,140	15,699

SOURCE: San Diego Association Of Governments (SANDAG), County of San Diego

APPENDIX D

MOBILITY ELEMENT NETWORK MATRIX

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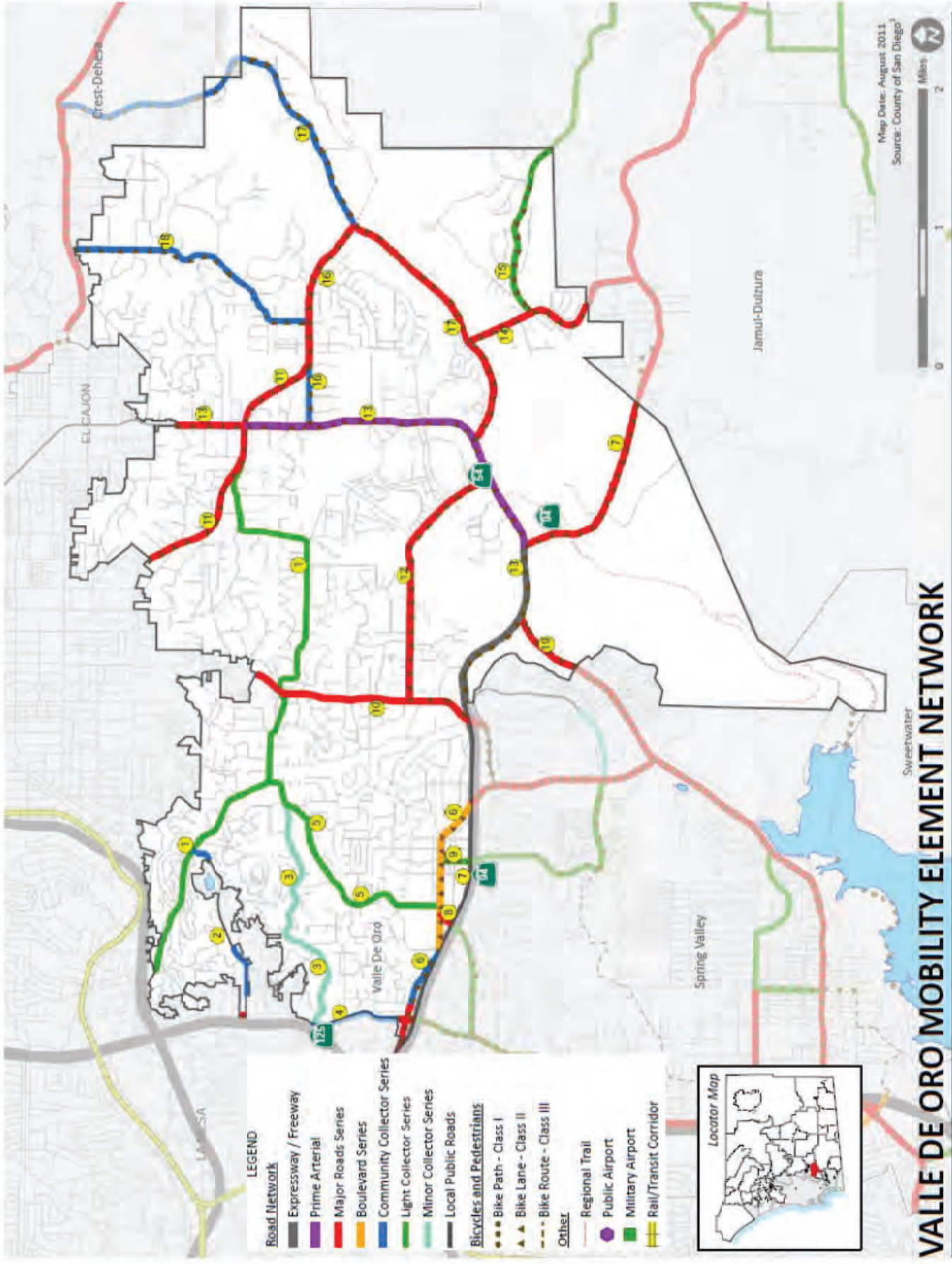


Figure M-A-22

Mobility Element Network—Valle de Oro Community Planning Area Matrix			
ID ^a	Road Segment	Designation/Improvement #.#X = [# of lanes],[roadway classification],[improvement]	Special Circumstances
1	Fuerte Drive (SC 2111/SA 920/SC 2060) Segment: La Mesa city limits to Chase Avenue	2.2E Light Collector	Accepted at LOS E Segment: Bancroft Drive to Avocado Boulevard
2	Lemon Avenue (SA 930) Segment: SR-125 to Fuerte Drive	2.1E Community Collector	None
3	Edgewood Drive / Grandview Drive (SC 2115) Segment: Bancroft Drive to Fuerte Drive	2.3B Minor Collector Road Intermittent Turn Lanes—Bancroft Drive to Resmar Road 2.1E Community Collector Resmar Road to Fuerte Drive	None
4	Bancroft Drive Segment: SR-94 to Edgewood Drive	2.1C Community Collector Intermittent Turn Lanes	None
5	Conrad Drive /Resmar Road (SC 2125) Segment: Campo Road to Grandview Drive	2.2E Community Collector	None
6	Campo Road (SC 2118) Segment: La Mesa city limits to SR-94	4.1B Major Road Intermittent Turn Lanes—La Mesa city limits to Camino Paz 2.1C Community Collector Intermittent Turn Lanes—Camino Paz to Rodgers Road 4.2B Boulevard Intermittent Turn Lanes—Rodgers Road to SR-94	Accepted at LOS F Segment: Kenwood Drive to Conrad Drive
7	State Route 94/Campo Road Segment: La Mesa city limits to Jamul/Dulzura Subregion boundary	Freeway/6.1 Expressway La Mesa city limits to Jamacha Road 4.1A Major Road and Interchange with Jamacha Road Raised Median—Jamacha Road / SR-54 to Jamul CPA boundary	Caltrans Facilities Programming Improvements to a four-lane conventional highway programmed in the 2030 RTP (Unconstrained Revenue scenario) Recommended Improvement Ramps to Jamacha Road interchange
8	Kenwood Drive (SC 2122) Segment: SR- 94 to Campo Road	4.1B Major Road Intermittent Turn Lanes	None



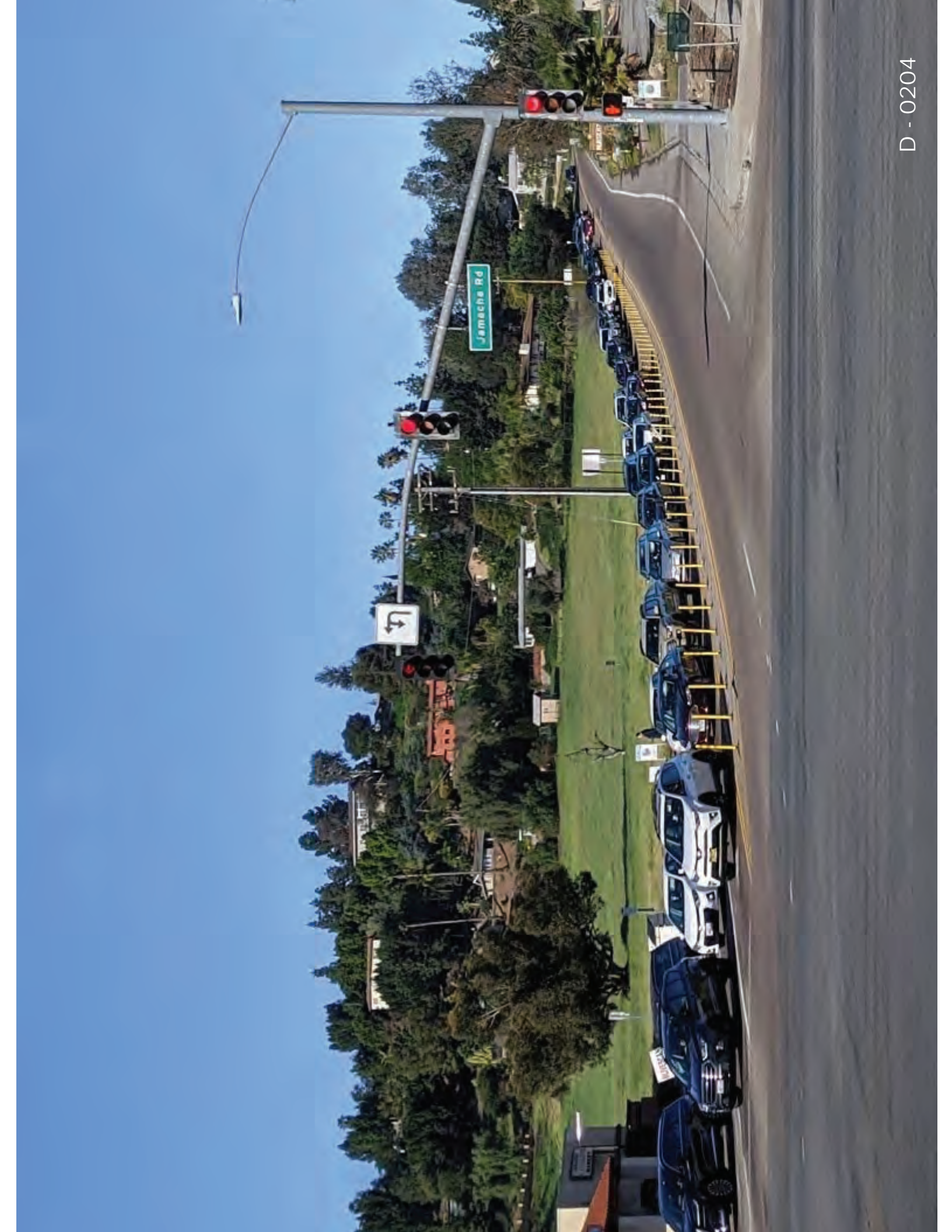
Mobility Element Network—Valle de Oro Community Planning Area Matrix			
ID ^a	Road Segment	Designation/Improvement #.#X = [# of lanes],[roadway classification],[improvement]	Special Circumstances
9	Barcelona Street (SC 2110) Segment: Campo Road to SR- 94	2.2E Light Collector Intersection Improvements	None
10	Avocado Boulevard (SF 1398) Segment: SR-94 to El Cajon city limits	4.1B Major Road Intermittent Turn Lanes	None
11	Chase Avenue (SA 910.1) Segment: El Cajon city limits to Hillsdale Road	4.1B Major Road Intermittent Turn Lanes	None
12	Fury Lane (SC 2070/SA 921) Segment: Avocado Boulevard to Jamacha Road	4.1B Major Road Intermittent Turn Lanes—Avocado Boulevard to Wieghorst Way 4.1A Major Road Raised Median—Wieghorst Way to Jamacha Road	None
13	Jamacha Road (SF 1399) Segment: -SR-94 / Campo Road to El Cajon city limits	6.2 Prime Arterial SR 94/Campo Road to Chase Avenue 4.1A Major Road Raised Median—Chase Avenue to El Cajon city limits	Accepted at LOS F Segment: SR-94 / Campo Road to Fury Lane
14	Steele Canyon Road (SC 2050) Segment: Willow Glen Drive to Jamul/Duizura Subregion boundary	4.1B Major Road Intermittent Turn Lanes	None
15	Jamul Drive (SC 2055) Segment: Steele Canyon Road to Jamul/Duizura Subregion boundary	2.1C Light Collector Intermittent Turn Lanes	None
16	Hillsdale Road (SC 2030) Segment: Jamacha Road to Willow Glen Drive	2.1C Community Collector Intermittent Turn Lanes	None

Mobility Element Network—Valle de Oro Community Planning Area Matrix				
ID ^a	Road Segment	#.#X = [# of lanes],[roadway classification],[improvement]	Designation/Improvement	Special Circumstances
17	Willow Glen Drive (SF 1397) Segment: Jamacha Road to Camino de las Piedras	4.1B Major Road Intermittent Turn Lanes—Jamacha Road to Hillisdale Road	2.1D Community Collector Improvement Options (Unspecified Improvements)—Hillisdale Road to Camino de las Piedras	None
18	Vista Grande Road (SC 2030) Segment: Hillisdale Road to Dehesa Road	2.2E Light Collector		None
19	Jamacha Boulevard SF 1397) Segment: Spring Valley CPA boundary to SR-94 / Campo Road	4.1A Major Road Raised Median		Recommended Improvement Grade-separated interchange with SR-94/Campo Road

a. ID = Roadway segment on Figure M-A-22

EXHIBIT D







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& NOTAR PUBLIC
604-448-9595



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BIKE LANE











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LIQUOR

JAMAICA LIQUOR MARKET

LIQUOR

IMPORTED BOTTLED LIQUOR
FINE WINE LOTTO
FINE CIGARS



RIGHT
TURN
ONLY

RANCHO VALHALLA
NURSERY

RANCHO VALHALLA
NURSERY
OPEN 7 DAYS



RIGHT
TURN
ONLY





Jamacha Rd

↑

Jamacha Rd

45

Jamacha Rd

012



Jamecha Rd

left turn

Jamecha Rd



Jamacha Rd

W 1st

Jamacha Rd

45





1998







13655 Ave











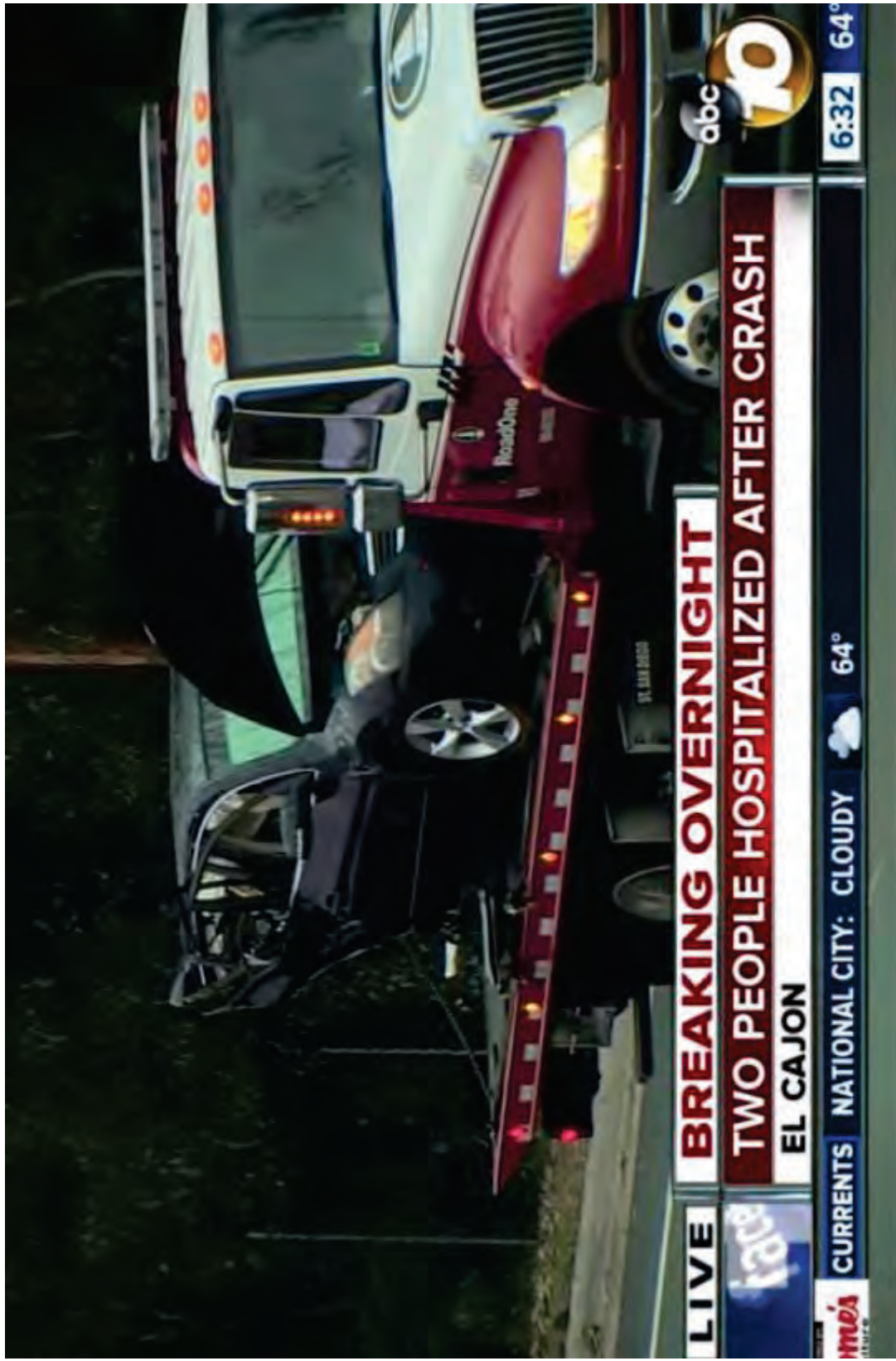


El Cajon

7-YEAR-OLD BOY DIES IN VIOLENT CAR CRASH IN EL CAJON







BREAKING OVERNIGHT
TWO PEOPLE HOSPITALIZED AFTER CRASH
EL CAJON

abc **10**

LIVE
abc

CURRENTS NATIONAL CITY: CLOUDY 64°

6:32 64°



BREAKING NEWS
ONE PERSON KILLED IN PURSUIT CRASH
EL CAJON

STORIES THAT MATTER

HEADLINES

PRESIDENT TRUMP CANCELS SEC. OF STATE MEET

6:02 73°

10

BROOKLYN TV





83699
RSDPD
2-23-05
11K
22656

OHZ
8-11-05

D - 0246



5821115



D-0248











D - 0253



D - 0254



Chase Ave

MTS

Chase Ave

816

816

MTS

MTS



Jamacha Rd

7



Jamacha Rd

7

LIQUOR
Fire H...
WINE & BEER
Albert's
AUTO REGISTRATION

CROSSMOUNT UNION HIGH SCHOOL

U 19
SAN JUAN COUNTY
FLOR







GROSSMONT UNION HIGH SCHOOL DISTRICT 8613

CROSS AVE

50



1903

D - 0262

P
NO PARKING
ANY TIME

WALKWAY

BIKEWAY

MABLE SCHOOL



D - 0263









D - 0267

EXHIBIT E



Kindercare

7-11

54

Existing Signal to Remain

Proposed ROW

R3-7
"RIGHT LANE MUST TURN RIGHT"

R4-4
"BEGIN RIGHT TURN LANE YIELD TO BIKES"

EXHIBIT F

SAVE OUR STUDENTS/SAFETY OVER SORRY ("SOS²)
SWORN STATEMENTS OF TRAFFIC DATA COLLECTED AT
CHASE AVENUE AND JAMACHA ROAD

RE: Record ID: PDS2015-MUP-15-027
Environmental Log No.: PDS2015-ER-15-14-010
Project Proponent: First Literacy Schools, Inc.
Project Title: Liberty Charter High School

SOS² is comprised of residents who live on or near the Project's proposed site and know first-hand the dangerous traffic conditions. Because the Project Proponent's traffic data is not current, and does not accurately reflect the amount of traffic at the intersection of Chase Avenue and Jamacha Road during peak times, SOS² conducted its own collection of traffic data at that intersection on March 5, 2020 from 6:45 a.m. to 9:45 a.m. and on March 6, 2020 from 2:00 p.m. to 5:00 p.m. as follows:

I, GORDON PAGE, declare:

1. I am over the age of 18. I have personal knowledge of the facts stated herein and could and would competently testify thereto.
2. On March 5, 2020, I stood on the southeast corner of Chase Avenue and Jamacha Road from approximately 6:30 a.m. to 10:00 a.m. to count vehicles that traveled through the intersection.
3. On March 6, 2020, I stood on the southeast corner of Chase Avenue and Jamacha Road from approximately 1:45 p.m. to 5:15 p.m. to count vehicles that traveled through the intersection.
4. Each time, there were four of us who counted vehicles. We each stood on a different corner of the intersection and were assigned a specific direction of traveling motorized vehicles to count. We were coordinated by Mark Feallock. I began counting vehicles when Mr. Feallock instructed us to begin counting. I recorded the number of vehicles I counted every 15 minutes when

Mr. Feallock instructed us to record our tallies. I stopped counting vehicles when Mr. Feallock instructed us to stop counting.

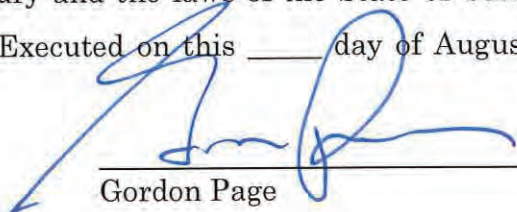
5. I counted each and every motorized vehicle, including cars, trucks, motorcycles, commercial carrier trucks, buses, and cargo-trailer trucks that entered into the intersection travelling northbound on Jamacha Road. I counted each vehicle that crossed the intersection threshold only and regardless of whether that vehicle continued to travel northbound or turned east or west on Chase Avenue or if it made a U-turn.
6. To ensure the accuracy of my count, in addition to counting the cars cognitively, I also used a KTrio hand tally 4-digit mechanical palm counter to keep track of the total vehicles counted. Each time a vehicle traveled into the intersection; I manually clicked the tally counter.
7. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 5, 2020 from 6:45 a.m. to 9:45 a.m.:

TIME	Jamacha Northbound
0645 - 0700	160
0700 - 0715	141
0715 - 0730	307
0730 - 0745	228
0745 - 0800	310
0800 - 0815	238
0815 - 0830	285
0830 - 0845	263
0845 - 0900	248
0900 - 0915	205
0915 - 0930	197
0930 - 0945	181
Directional Totals	2763

8. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 6, 2020 from 2:00 p.m. to 5:00 p.m.

TIME	Jamacha Northbound
1400 - 1415	257
1415 - 1430	266
1430 - 1445	248
1445 - 1500	305
1500 - 1515	263
1515 - 1530	265
1530 - 1545	286
1545 - 1600	385
1600 - 1615	253
1615 - 1630	328
1630 - 1645	239
1645 - 1700	251
Directional Totals	3346

I declare under penalty of perjury and the laws of the State of California that the foregoing is true and correct. Executed on this _____ day of August, 2020 at San Diego, California.



 Gordon Page

8-29-20

I, LINDA SHOEMAKER, declare:

9. I am over the age of 18. I have personal knowledge of the facts stated herein and could and would competently testify thereto.
10. On March 5, 2020, I stood on the southwest corner of Chase Avenue and Jamacha Road from approximately 6:30 a.m. to 10:00 a.m. to count vehicles that traveled through the intersection.
11. On March 6, 2020, I stood on the southwest corner of Chase Avenue and Jamacha Road from approximately 1:45 p.m. to 4:00 p.m. to count vehicles that traveled through the intersection.
12. Each time, there were four of us who counted vehicles. We each stood on a different corner of the intersection and were assigned a specific direction of traveling motorized vehicles to count. We were coordinated by Mark Feallock. I began counting vehicles when Mr. Feallock instructed us to begin

counting. I recorded the number of vehicles I counted every 15 minutes when Mr. Feallock instructed us to record our tallies. I stopped counting vehicles when Mr. Feallock instructed us to stop counting.

13. I counted each and every motorized vehicle, including cars, trucks, motorcycles, commercial carrier trucks, buses, and cargo-trailer trucks that entered into the intersection travelling eastbound on Chase Avenue. I counted each vehicle that crossed the intersection threshold only and regardless of whether that vehicle continued to travel eastbound or turned north or south on Jamacha Road or if it made a U-turn.
14. To ensure the accuracy of my count, in addition to counting the cars cognitively, I also used a K Trio hand tally 4-digit mechanical palm counter to keep track of the total vehicles counted. Each time a vehicle traveled into the intersection, I manually clicked the tally counter.
15. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 5, 2020 from 6:45 a.m. to 9:45 a.m.:

TIME	Chase Eastbound
0645 - 0700	111
0700 - 0715	194
0715 - 0730	150
0730 - 0745	133
0745 - 0800	212
0800 - 0815	305
0815 - 0830	161
0830 - 0845	208
0845 - 0900	120
0900 - 0915	156
0915 - 0930	86
0930 - 0945	79
Directional Totals	1915

16. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 6, 2020 from 2:00 p.m. to 4:00 p.m.

TIME	Chase Eastbound
1400 - 1415	231
1415 - 1430	278
1430 - 1445	208
1445 - 1500	241
1500 - 1515	272
1515 - 1530	276
1530 - 1545	233
1545 - 1600	233
Directional Totals	1972

I declare under penalty of perjury and the laws of the State of California that the foregoing is true and correct. Executed on this 29 day of August, 2020 at San Diego, California.


 Linda Shoemaker

I, RICH SHOEMAKER, declare:

17. I am over the age of 18. I have personal knowledge of the facts stated herein and could and would competently testify thereto.
18. On March 6, 2020, I stood on the southwest corner of Chase Avenue and Jamacha Road from approximately 4:00 p.m. to 5:15 p.m. to count vehicles that traveled through the intersection.
19. Each time, there were four of us who counted vehicles. We each stood on a different corner of the intersection and were assigned a specific direction of traveling motorized vehicles to count. We were coordinated by Mark Feallock. I began counting vehicles when Mr. Feallock instructed us to begin counting. I recorded the number of vehicles I counted every 15 minutes when Mr. Feallock instructed us to record our tallies. I stopped counting vehicles when Mr. Feallock instructed us to stop counting.
20. I counted each and every motorized vehicle, including cars, trucks, motorcycles, commercial carrier trucks, buses, and cargo-trailer trucks that entered into the intersection travelling eastbound on Chase Avenue. I counted each vehicle that crossed the intersection threshold only and


regardless of whether that vehicle continued to travel eastbound or turned north or south on Jamacha Road or if it made a U-turn.

21. To ensure the accuracy of my count, in addition to counting the cars cognitively, I also used a K Trio hand tally 4-digit mechanical palm counter to keep track of the total vehicles counted. Each time a vehicle traveled into the intersection, I manually clicked the tally counter.
22. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 5, 2020 from 6:45 a.m. to 9:45 a.m.:

TIME	Chase Eastbound
1600 - 1615	220
1615 - 1630	298
1630 - 1645	294
1645 - 1700	254
Directional Totals	1066

23. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 6, 2020 from 4:00 p.m. to 5:00 p.m.

I declare under penalty of perjury and the laws of the State of California that the foregoing is true and correct. Executed on this 29 day of August, 2020 at San Diego, California.


Rich Shoemaker

I, MICHELLE KISTER, declare:

24. I am over the age of 18. I have personal knowledge of the facts stated herein and could and would competently testify thereto.
25. On March 5, 2020, I stood on the northwest corner of Chase Avenue and Jamacha Road from approximately 6:30 a.m. to 10:00 a.m. to count vehicles that traveled through the intersection.
26. Each time, there were four of us who counted vehicles. We each stood on a different corner of the intersection and were assigned a specific direction of

traveling motorized vehicles to count. We were coordinated by Mark Feallock. I began counting vehicles when Mr. Feallock instructed us to begin counting. I recorded the number of vehicles I counted every 15 minutes when Mr. Feallock instructed us to record our tallies. I stopped counting vehicles when Mr. Feallock instructed us to stop counting.

27. I counted each and every motorized vehicle, including cars, trucks, motorcycles, commercial carrier trucks, buses, and cargo-trailer trucks that entered into the intersection travelling southbound on Jamacha Road. I counted each vehicle that crossed the intersection threshold only and regardless of whether that vehicle continued to travel southbound or turned east or west on Chase Avenue or if it made a U-turn.
28. To ensure the accuracy of my count, in addition to counting the cars cognitively, I also used a K Trio hand tally 4-digit mechanical palm counter to keep track of the total vehicles counted. Each time a vehicle traveled into the intersection, I manually clicked the tally counter.
29. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 5, 2020 from 6:45 a.m. to 9:45 a.m.:

TIME	Jamacha Southbound
0645 - 0700	236
0700 - 0715	227
0715 - 0730	264
0730 - 0745	279
0745 - 0800	333
0800 - 0815	260
0815 - 0830	269
0830 - 0845	318
0845 - 0900	285
0900 - 0915	255
0915 - 0930	206
0930 - 0945	173
Directional Totals	3105

I declare under penalty of perjury and the laws of the State of California that the foregoing is true and correct. Executed on this 29 day of August, 2020 at San Diego, California.



Michelle Kister

I, SHARON PETRARCA, declare:

30. I am over the age of 18. I have personal knowledge of the facts stated herein and could and would competently testify thereto.
31. On March 6, 2020, I stood on the northwest corner of Chase Avenue and Jamacha Road from approximately 1:45 p.m. to 5:15 p.m. to count vehicles that traveled through the intersection.
32. Each time, there were four of us who counted vehicles. We each stood on a different corner of the intersection and were assigned a specific direction of traveling motorized vehicles to count. We were coordinated by Mark Feallock. I began counting vehicles when Mr. Feallock instructed us to begin counting. I recorded the number of vehicles I counted every 15 minutes when Mr. Feallock instructed us to record our tallies. I stopped counting vehicles when Mr. Feallock instructed us to stop counting.
33. I counted each and every motorized vehicle, including cars, trucks, motorcycles, commercial carrier trucks, buses, and cargo-trailer trucks that entered into the intersection travelling southbound on Jamacha Road. I counted each vehicle that crossed the intersection threshold only and regardless of whether that vehicle continued to travel southbound or turned east or west on Chase Avenue or if it made a U-turn.
34. To ensure the accuracy of my count, in addition to counting the cars cognitively, I also used a K Trio hand tally 4-digit mechanical palm counter to keep track of the total vehicles counted. Each time a vehicle traveled into the intersection, I manually clicked the tally counter.

35. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 6, 2020 from 2:00 p.m. to 5:00 p.m.:

TIME	Jamacha Southbound
1400 - 1415	285
1415 - 1430	238
1430 - 1445	256
1445 - 1500	361
1500 - 1515	336
1515 - 1530	298
1530 - 1545	347
1545 - 1600	268
1600 - 1615	329
1615 - 1630	311
1630 - 1645	276
1645 - 1700	274
Directional Totals	3579

I declare under penalty of perjury and the laws of the State of California that the foregoing is true and correct. Executed on this 29th day of August, 2020 at San Diego, California.



Sharon Petrarca

I, MARK FEALLOCK, declare:

36. I am over the age of 18. I have personal knowledge of the facts stated herein and could and would competently testify thereto.
37. On March 5, 2020, I stood on the northeast corner of Chase Avenue and Jamacha Road from approximately 6:30 a.m. to 10:00 a.m. to count vehicles that traveled through the intersection.
38. On March 6, 2020, I stood on the northeast corner of Chase Avenue and Jamacha Road from approximately 1:45 p.m. to 5:15 p.m. to count vehicles that traveled through the intersection.
39. Each time, there were four of us who counted vehicles. We each stood on a different corner of the intersection and were assigned a specific direction of

traveling motorized vehicles to count. I coordinated all participants. I began counting vehicles when I instructed all participants to begin counting. I recorded the number of vehicles I counted every 15 minutes. I stopped counting vehicles when I instructed all participants to stop counting.

40. I counted each and every motorized vehicle, including cars, trucks, motorcycles, commercial carrier trucks, buses, and cargo-trailer trucks that entered into the intersection travelling westbound on Chase Avenue. I counted each vehicle that crossed the intersection threshold only and regardless of whether that vehicle continued to travel westbound or turned north or south on Jamacha Road or if it made a U-turn.
41. To ensure the accuracy of my count, in addition to counting the cars cognitively, I also used a KTrio hand tally 4-digit mechanical palm counter to keep track of the total vehicles counted. Each time a vehicle traveled into the intersection, I manually clicked the tally counter.
42. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 5, 2020 from 6:45 a.m. to 9:45 a.m.:

TIME	Chase Westbound
0645 - 0700	87
0700 - 0715	137
0715 - 0730	203
0730 - 0745	158
0745 - 0800	151
0800 - 0815	182
0815 - 0830	197
0830 - 0845	163
0845 - 0900	164
0900 - 0915	155
0915 - 0930	92
0930 - 0945	81
Directional Totals	1770

43. The following chart accurately reflects the total number of motorized vehicles that I counted and recorded in 15 minute increments on March 6, 2020 from 2:00 p.m. to 5:00 p.m.

TIME	Chase Westbound
1400 - 1415	162
1415 - 1430	119
1430 - 1445	95
1445 - 1500	82
1500 - 1515	175
1515 - 1530	217
1530 - 1545	99
1545 - 1600	107
1600 - 1615	95
1615 - 1630	105
1630 - 1645	63
1645 - 1700	75
Directional Totals	1394

44. I collected all the data from each participant and put together the following charts that accurately reflects the total traffic data collected for March 5, 2020 and March 6, 2020.

SOS²					
(March 5, 2020 AM Traffic Count)					
TIME	Chase Eastbound	Chase Westbound	Jamacha Northbound	Jamacha Southbound	Total
0645 - 0700	111	87	160	236	594
0700 - 0715	194	137	141	227	699
0715 - 0730	150	203	307	264	924
0730 - 0745	133	158	228	279	798
0745 - 0800	212	151	310	333	1006
0800 - 0815	305	182	238	260	985
0815 - 0830	161	197	285	269	912
0830 - 0845	208	163	263	318	952
0845 - 0900	120	164	248	285	817
0900 - 0915	156	155	205	255	771
0915 - 0930	86	92	197	206	581
0930 - 0945	79	81	181	173	514
Directional Totals	1915	1770	2763	3105	9553

SOS²

(March 6, 2020 PM Traffic Count)

TIME	Chase Eastbound	Chase Westbound	Jamacha Northbound	Jamacha Southbound	Total
1400 - 1415	231	162	257	285	935
1415 - 1430	278	119	266	238	901
1430 - 1445	208	95	248	256	807
1445 - 1500	241	82	305	361	989
1500 - 1515	272	175	263	336	1046
1515 - 1530	276	217	265	298	1056
1530 - 1545	233	99	286	347	965
1545 - 1600	233	107	385	268	993
1600 - 1615	220	95	253	329	897
1615 - 1630	298	105	328	311	1042
1630 - 1645	294	63	239	276	872
1645 - 1700	254	75	251	274	854
Directional Totals	3038	1394	3346	3579	11357

I declare under penalty of perjury and the laws of the State of California that the foregoing is true and correct. Executed on this 29th day of August, 2020 at San Diego, California.



Mark Feallock

EXHIBIT G

Primary Rd CHASE AV Distance (ft) 8 Direction W Secondary Rd JAMACHA RD NCIC 9680 State Hwy? N Route 54 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 Collision Date 20140207 Time 1305 Day FRI
 Primary Collision Factor IMPROP TURN HIT OBJECT HIT OBJECT Severity PDO # Killed 0 # Injured 0 Tow Away? Y Process Date 20150202
 Weather1 CLEAR Motor Veh Involved With FIXED OBJ Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY
 Hit and Run Motor Veh Involved With FIXED OBJ Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY
 Weather1 CLEAR Motor Veh Involved With FIXED OBJ Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY
 Hit and Run Motor Veh Involved With FIXED OBJ Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 25 F W HNB D UN S TURN W A 0100 NISSA 2013 - 3 N - M G
 Primary Rd RT 54 Distance (ft) 100 Direction N Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.730 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 11 Badge 15962 Collision Date 20140217 Time 1153 Day MON
 Primary Collision Factor NOT DRIVER Violation 21804A Collision Type REAR END Severity PDO # Killed 0 # Injured 0 Tow Away? Y Process Date 20160323
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY
 Hit and Run Motor Veh Involved With OTHER MV Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1 DRVR 31 F W HNB D PROC ST S D 2200 FORD 2008 - 3 N - C G
 2 DRVR 58 M W HNB D STOPPED S D 2200 TOYOT 2000 - 3 N - M G
 3 DRVR 53 M W HNB D STOPPED S A 0100 NISSA 2007 - 3 N - M G
 Primary Rd CHASE AV Distance (ft) 1056 Direction E Secondary Rd RT 54 NCIC 9680 State Hwy? N Route 54 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 Collision Date 20140226 Time 0830 Day WED
 Primary Collision Factor R-O-W AUTO Violation 21804A Collision Type BROADSIDE Severity PDO # Killed 0 # Injured 0 Tow Away? Y Process Date 20140623
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY
 Hit and Run Motor Veh Involved With OTHER MV Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 18 F W HNB D ENT TRAF S A 0100 LEXUS 1997 - 3 N - M G
 2 DRVR 33 M H HNB D PROC ST W D 2200 DODGE 2000 - 3 N - M G
 3 DRVR 51 F O HNB D PROC ST W A 0100 MERCE 2012 - 3 N - M G
 4 DRVR 36 M W HNB D STOPPED E J 4800 FORD 2008 - 3 N - M G
 Primary Rd CHASE AV Distance (ft) 377 Direction S Secondary Rd E CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.640 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 029 Type 2 CalTrans Dist 11 Badge 019490 Collision Date 20140511 Time 2500 Day SUN
 Primary Collision Factor IMPROP TURN HIT OBJECT HIT OBJECT Severity PDO # Killed 0 # Injured 0 Tow Away? N Process Date 20160520
 Weather1 CLEAR Motor Veh Involved With FIXED OBJ Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY
 Hit and Run Motor Veh Involved With FIXED OBJ Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 998 IMP UNK IMP UNK OTHER S - 9900 - 3 N - B -
 Primary Rd CHASE AV Distance (ft) 20 Direction E Secondary Rd RT 54 NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.710 Side of Hwy E
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 019519 Collision Date 20140729 Time 1625 Day TUE
 Primary Collision Factor IMPROP PASS Violation 21765 Collision Type SIDESWIPE INJURY Severity PDO # Killed 0 # Injured 1 Tow Away? Y Process Date 20160524
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY
 Hit and Run Motor Veh Involved With OTHER MV Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 40 F O HNB D PASSING W A 0800 HONDA 2004 - 3 N - M G
 2 DRVR 51 M H HNB D RGT TURN W G 2532 FREIG 2006 - 3 N - P G
 Primary Rd CHASE AV Distance (ft) 20 Direction E Secondary Rd RT 54 NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.710 Side of Hwy E
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 019519 Collision Date 20140729 Time 1625 Day TUE
 Primary Collision Factor IMPROP PASS Violation 21765 Collision Type SIDESWIPE INJURY Severity PDO # Killed 0 # Injured 1 Tow Away? Y Process Date 20160524
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY
 Hit and Run Motor Veh Involved With OTHER MV Weather2 Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY Rpt Dist Collision Type DRY

Primary Rd RT 54 Distance (ft) 182 Direction W Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.710 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 11 Badge 18152 Collision Date 20141011 Time 0645 Day SAT
 Primary Collision Factor R-O-W AUTO Weather? 21453C Collision Type BROADSIDE Severity INJURY # Killed 0 # Injured 2 Tow Away? Y Process Date 20160618
 Weather? 1 CLOUDY Rwy Cond? 2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Rwy Cond2 Rwy Cond2 Spec Cond 0
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 48 F H HNBD LFT TURN N A 0700 CHEVR 2008 - 3 N - M G PASS 71 F 3 M G 0
 2 DRIVER 50 M W HNBD PROC ST S A 0100 VOLVO 2000 - 3 N - L G DRVR COMP PN 50 M 1 L G 0
 PASS COMP PN 47 F 3 L G 0

Primary Rd RT 54 Distance (ft) 45 Direction W Secondary Rd RT 54 NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.680 Side of Hwy E
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 029 Type 2 CalTrans Dist 11 Badge 18166 Collision Date 20141013 Time 0905 Day MON
 Primary Collision Factor STRNGIBCKNG Weather? 22106 Collision Type REAR END Severity INJURY # Killed 0 # Injured 2 Tow Away? Y Process Date 20160618
 Weather? 1 CLEAR Rwy Cond? 2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Rwy Cond2 Rwy Cond2 Spec Cond 0
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 18 M W HNBD PROC ST E A 0700 FORD 1998 - 3 N - M G DRVR COMP PN 38 F 1 M G 0
 2 DRIVER 38 F H HNBD STOPPED E A 0700 FORD 2000 - 3 N - M G PASS COMP PN 16 M 3 M G 0

Primary Rd CHASE AV Distance (ft) 300 Direction E Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.770 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 15061 Collision Date 20141020 Time 0645 Day MON
 Primary Collision Factor WRONG SIDE Weather? 21651A Collision Type REAR END Severity PDO # Killed 0 # Injured 0 Tow Away? N Process Date 20160618
 Weather? 1 CLOUDY Rwy Cond? 2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Rwy Cond2 Rwy Cond2 Spec Cond 0
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 16 M W HNBD ENT TRAF S D 2200 TOYOT 2005 - 3 A 22107 - M G PASS 16 M 3 M G 0
 2 DRIVER 16 F H HNBD PROC ST E D 2200 CHEVR 2004 - 3 N - M G DRVR COMP PN 31 M 1 M G 0

Primary Rd RT 54 Distance (ft) 12 Direction E Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.720 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 029 Type 2 CalTrans Dist 11 Badge 18166 Collision Date 20141116 Time 0720 Day SUN
 Primary Collision Factor UNSAFE SPEED Weather? 22350 Collision Type REAR END Severity INJURY # Killed 0 # Injured 1 Tow Away? Y Process Date 20160618
 Weather? 1 CLEAR Rwy Cond? 2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Rwy Cond2 Rwy Cond2 Spec Cond 0
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 54 M W HBD-UI PROC ST W D 2200 CHEVR 2002 - 3 A 22350 - M G DRVR COMP PN 31 M 1 M G 0
 2 DRIVER 31 M H HNBD STOPPED W A 0700 FORD 2013 - 3 N - M G DRVR COMP PN 54 M 1 M G 0

Primary Rd RT 54 Distance (ft) 12 Direction E Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.720 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 029 Type 2 CalTrans Dist 11 Badge 18166 Collision Date 20141116 Time 0720 Day SUN
 Primary Collision Factor UNSAFE SPEED Weather? 22350 Collision Type REAR END Severity INJURY # Killed 0 # Injured 1 Tow Away? Y Process Date 20160618
 Weather? 1 CLEAR Rwy Cond? 2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Rwy Cond2 Rwy Cond2 Spec Cond 0
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 26 M W HNBD PROC ST W A 0100 FORD 2013 - 3 N - M G DRVR COMP PN 54 M 1 M G 0
 2 DRIVER 54 M W HNBD STOPPED W A 0100 FORD 2005 - 3 N - M G DRVR COMP PN 54 M 1 M G 0

Primary Rd RT 54 Distance (ft) 195 Direction S Secondary Rd ECHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.670 Side of Hwy E
 City UNINCORP. Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 019490 Collision Date 20141119 Time 1850 Day WED
 Primary Collision Factor DRVR ALC|DRG Weather2 23152A Collision Type REAR END Severity INJURY Rwy Cond2 0 # Killed 0 # Injured 2 Tow Away? Y Process Date 20160618
 Weather1 CLEAR Rwy Surface DRY Rwy Cond1 NO UNUSL CND Rwy Cond2
 Hit and Run Motor Veh Involved With OTHER MV Lighting DARK - ST LTS Ped Action
 Cntrl Dev FNCNTG Loc Type H Ramp/Int -

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 35 F H HBD-UI Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 2 DRVR 30 M W HNBW STOPPED N A 0700 JEEP 2000 - 3 N N - M G
 3 DRVR 16 M O HNBW STOPPED N A 0100 BMW 2007 - 3 N N - M G

Primary Rd CHASE AV Distance (ft) 275 Direction W Secondary Rd RT 54 NCIC 9680 State Hwy? N Route Postmile Prefix Postmile Side of Hwy E
 City UNINCORP. Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 20141203 Badge 18356 Collision Date 20141203 Time 1520 Day WED
 Primary Collision Factor WRONG SIDE Weather2 21460A Collision Type SIDESWIPE Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2
 Weather1 RAINING Rwy Surface WET Rwy Cond1 NO UNUSL CND Rwy Cond2
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action
 Cntrl Dev FNCNTG Loc Type H Ramp/Int -

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 20 F W HNBW PASSING E A 0100 FORD 2002 - 3 N N - M G
 2 DRVR 51 M O HNBW STOPPED E A 0800 FORD 2003 - 3 N N - M G

Primary Rd RT 54 Distance (ft) 20 Direction N Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route Postmile Prefix Postmile Side of Hwy E
 City UNINCORP. Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 20141210 Badge 15962 Collision Date 20141210 Time 0752 Day WED
 Primary Collision Factor R-O-W AUTO Weather2 21804A Collision Type BROADSIDE Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2
 Weather1 CLEAR Rwy Surface DRY Rwy Cond1 NO UNUSL CND Rwy Cond2
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action
 Cntrl Dev NT PRS|FCTR Loc Type H Ramp/Int -

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 40 M O HNBW ENT TRAF E D 2200 DODGE 2005 - 3 N N - M G
 2 DRVR 41 M O HNBW PROC ST S A 0100 HYUNDAI 2002 - 3 N N - M G

Primary Rd RT 54 Distance (ft) 240 Direction S Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.660 Side of Hwy E
 City UNINCORP. Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 20150127 Badge 19870 Collision Date 20150127 Time 1450 Day TUE
 Primary Collision Factor UNSAFE SPEED Weather2 22360 Collision Type REAR END Severity PDO Rwy Cond1 HOLES Rwy Cond2
 Weather1 CLEAR Rwy Surface DRY Rwy Cond1 HOLES Rwy Cond2
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action
 Cntrl Dev NT PRS|FCTR Loc Type H Ramp/Int -

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 54 F B HNBW PROC ST N A 0700 BMW 2009 - 3 N N - M G
 2 DRVR 59 M W HNBW STOPPED N B 0122 TOYOT 2000 - 3 N N - M G
 3 DRVR 30 M H HNBW STOPPED N D 2200 FORD 2001 - 3 N N - M G

Primary Rd RT 54 Distance (ft) 1056 Direction S Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix - Postmile 13.610 Side of Hwy E
 City UNINCORP. Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 20150202 Badge 18152 Collision Date 20150202 Time 1406 Day MON
 Primary Collision Factor IMPROP PASS Weather2 21755 Collision Type SIDESWIPE Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2
 Weather1 CLEAR Rwy Surface DRY Rwy Cond1 NO UNUSL CND Rwy Cond2
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action
 Cntrl Dev FNCNTG Loc Type H Ramp/Int -

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 69 F O HNBW PASSING S A 0700 MERCE 2006 - 3 N N - L G
 2 DRVR 44 F O HNBW SLOWING S A 0100 BMW 2013 - 3 N N - M G

Primary Rd RT 54 Distance (ft) 3 Direction S Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.710 Side of Hwy W
 City UNINCORP. Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 20150202 Badge 18152 Collision Date 20150202 Time 1405 Day MON
 Primary Collision Factor STOP SGN|SIG Weather2 21463A Collision Type BROADSIDE Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2
 Weather1 CLEAR Rwy Surface DRY Rwy Cond1 NO UNUSL CND Rwy Cond2
 Hit and Run Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action
 Cntrl Dev FNCNTG Loc Type I Ramp/Int 5

Primary Rd RT 54 Distance (ft) 75 Direction W Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.680 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 11 Badge 17330 Collision Date 20150227 Time 0800 Day FRI
 Primary Collision Factor R-O-W AUTO Weather? DRY Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Weather? 1 CLOUDY Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 36 M H HNBD ENT TRAF E A 2600 PETER 2011 - 3 A 21461A - M G
 2 DRVR 22 M H HNBD PROC ST W A 0100 HONDA 1996 - 3 N - M G
 Primary Rd RT 54 Distance (ft) 371 Direction N Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix R Postmile 13.780 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 11 Badge 18166 Collision Date 20150315 Time 1020 Day SUN
 Primary Collision Factor UNSAFE SPEED Weather? 2 RAINING Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Weather? 1 CLEAR Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 18 M W HNBD PROC ST S A 0100 VOLVO 1999 - 3 N - L G
 2 DRVR 34 F W HNBD STOPPED S A 0800 CHEVR 2005 - 3 N - M G
 3 DRVR 67 M W HNBD STOPPED S A 0100 SUBAR 2010 - 3 N - M G
 4 DRVR 56 F W HNBD STOPPED S D 2200 FORD 2002 - 3 N - M G
 Primary Rd RT 54 Distance (ft) 1 Direction S Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.710 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 018583 Collision Date 20150416 Time 1320 Day THU
 Primary Collision Factor UNSAFE SPEED Weather? 2 RAINING Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Weather? 1 CLEAR Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 46 M H HNBD PROC ST S A 0100 TOYOT 2015 - 1 F - L G
 2 DRVR 71 M W HNBD PROC ST S A 0700 LEXUS 2010 - 3 N - M G
 3 DRVR 60 M W HNBD PROC ST S A 0700 HONDA 2008 - 3 N - M G
 Primary Rd CHASE AV Distance (ft) 165 Direction W Secondary Rd RT 54 NCIC 9680 State Hwy? Y Route 54 Postmile Prefix - Postmile 13.710 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 19998 Collision Date 20150424 Time 2215 Day FRI
 Primary Collision Factor IMPROP TURN Weather? 2 RAINING Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Weather? 1 CLEAR Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 19 M O HNBD RAN OFF RD W A 0100 LINCO 2002 - 3 N - M G
 Primary Rd RT 54 Distance (ft) 1056 Direction E Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix - Postmile 13.910 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 11 Badge 019490 Collision Date 20150505 Time 1440 Day TUE
 Primary Collision Factor DRVR ALC|DRG Weather? 2 RAINING Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Weather? 1 CLEAR Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 67 M W HBD-JU STOPPED W D 2200 CHEVR 1987 - 3 A 22350 - M G
 2 DRVR 64 F W HNBD STOPPED W A 0700 NISSA 2010 - 3 N - M G
 Primary Rd RT 54 Distance (ft) 528 Direction E Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.760 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 021 Type 2 CalTrans Dist 11 Badge 019490 Collision Date 20150718 Time 1410 Day SAT
 Primary Collision Factor IMPROP TURN Weather? 2 RAINING Motor Veh Involved With OTHER MV Weather? WET Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Weather? 1 CLOUDY Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1 DRVR 22 M H HNBD PROC ST W A 0100 ACURA 2006 - 3 N - M G
 2F DRVR 43 M H HNBD RGT TURN W A 0800 TOYOT 2013 - 3 N - M G
 Primary Rd RT 54 Distance (ft) 528 Direction E Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.760 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 021 Type 2 CalTrans Dist 11 Badge 019490 Collision Date 20150718 Time 1410 Day SAT
 Primary Collision Factor IMPROP TURN Weather? 2 RAINING Motor Veh Involved With OTHER MV Weather? WET Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Weather? 1 CLOUDY Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1 DRVR 22 M H HNBD PROC ST W A 0100 ACURA 2006 - 3 N - M G
 2F DRVR 43 M H HNBD RGT TURN W A 0800 TOYOT 2013 - 3 N - M G
 Primary Rd RT 54 Distance (ft) 528 Direction E Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.760 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 021 Type 2 CalTrans Dist 11 Badge 019490 Collision Date 20150718 Time 1410 Day SAT
 Primary Collision Factor IMPROP TURN Weather? 2 RAINING Motor Veh Involved With OTHER MV Weather? WET Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Weather? 1 CLOUDY Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1 DRVR 22 M H HNBD PROC ST W A 0100 ACURA 2006 - 3 N - M G
 2F DRVR 43 M H HNBD RGT TURN W A 0800 TOYOT 2013 - 3 N - M G
 Primary Rd RT 54 Distance (ft) 528 Direction E Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.760 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 021 Type 2 CalTrans Dist 11 Badge 019490 Collision Date 20150718 Time 1410 Day SAT
 Primary Collision Factor IMPROP TURN Weather? 2 RAINING Motor Veh Involved With OTHER MV Weather? WET Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Weather? 1 CLOUDY Motor Veh Involved With OTHER MV Weather? DRY Rowdy Cond1 NO UNUSL CND Rowdy Cond2 OTHER MV Ped Action
 Hit and Run

Primary Rd RT 54 Distance (ft) 350 Direction N Secondary Rd CHASE AV NCIC 9680 State Hwy? Y Route 54 Postmile Prefix T Postmile 13.790 Side of Hwy W
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 11 Badge 19910 Collision Date 20150824 Time 1620 Day MON
 Primary Collision Factor R-O-W AUTO Weather? Rdy Cond1 NO UNUSL CND Severity INJURY Rwy Cond2 Ped Action
 Weather? CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 27 M O HNB D LFT TURN E D 2200 TOYT 2002 - 3 N - M G
 2 DRVR 58 F W HNB D PROC ST S A 0100 HONDA 2001 - 3 N - L G
 Primary Rd SR-54 W/B Distance (ft) 200 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 11 Badge 020343 Collision Date 20150927 Time 2030 Day SUN
 Primary Collision Factor R-O-W AUTO Weather? Rdy Cond1 NO UNUSL CND Severity INJURY Rwy Cond2 Ped Action
 Weather? CLEAR Motor Veh Involved With OTHER MV Lighting DARK - ST LTS
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 19 M W HNB D ENT TRAF S A 0100 NISS 2013 - 3 N - M G
 2 DRVR 35 F O HNB D PROC ST W A 0700 LEXS 2001 - 3 N - M G
 Primary Rd SR-54 (JAMACHA F Distance (ft) 20 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 029 Type 2 CalTrans Dist 11 Badge 017389 Collision Date 20151218 Time 0930 Day FRI
 Primary Collision Factor IMPROP TURN Weather? Rdy Cond1 NO UNUSL CND Severity PDO Rwy Cond2 Ped Action
 Weather? CLEAR Motor Veh Involved With FIXED OBJ Lighting DAYLIGHT
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 50 M W HNB D RGT TURN E G 2531 FREI 2009 - 3 N - P G
 Primary Rd SR-54 E/B (JAMACHA Distance (ft) 528 Direction W Secondary Rd EAST CHASE AVE NCIC 9680 State Hwy? Y Route Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 11 Badge 017389 Collision Date 20160107 Time 1055 Day THU
 Primary Collision Factor R-O-W AUTO Weather? Rdy Cond1 NO UNUSL CND Severity INJURY Rwy Cond2 Ped Action
 Weather? CLOUDY Motor Veh Involved With OTHER MV Lighting DAYLIGHT
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 65 M W HNB D LFT TURN E D 2200 FORD 2006 - 3 N - M G
 2 DRVR 72 M O HNB D PROC ST W A 0100 TOYO 2000 - 3 N - L G
 Primary Rd SR-54 W/B (JAMACHA Distance (ft) 2112 Direction W Secondary Rd E. CHASE AVE NCIC 9680 State Hwy? Y Route Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist 11 Badge 019490 Collision Date 20160124 Time 1810 Day SUN
 Primary Collision Factor UNSAFE SPEED Weather? Rdy Cond1 NO UNUSL CND Severity INJURY Rwy Cond2 Ped Action
 Weather? CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 33 F O HNB D PROC ST W A 0100 TOYT 2014 - 3 N - L G
 2 DRVR 45 F W HNB D PROC ST W A 0700 TOYT 2011 - 3 N - M G
 Primary Rd CHASE AVE Distance (ft) 450 Direction W Secondary Rd SR-54 (JAMACHA RI Distance (ft) 528 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? N Route Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 018356 Collision Date 20160222 Time 1135 Day MON
 Primary Collision Factor IMPROP TURN Weather? Rdy Cond1 NO UNUSL CND Severity PDO Rwy Cond2 Ped Action
 Weather? CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 29 F W HNB D U-TURN W A 0100 KIA 2012 - 3 N - M G
 2 DRVR 68 M W HNB D PROC ST W A 0700 BMW 2002 - 3 N - M G
 Primary Rd CHASE AVE Distance (ft) 450 Direction W Secondary Rd SR-54 (JAMACHA RI Distance (ft) 528 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? N Route Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 018356 Collision Date 20160222 Time 1135 Day MON
 Primary Collision Factor IMPROP TURN Weather? Rdy Cond1 NO UNUSL CND Severity PDO Rwy Cond2 Ped Action
 Weather? CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 29 F W HNB D U-TURN W A 0100 KIA 2012 - 3 N - M G
 2 DRVR 68 M W HNB D PROC ST W A 0700 BMW 2002 - 3 N - M G
 Primary Rd CHASE AVE Distance (ft) 450 Direction W Secondary Rd SR-54 (JAMACHA RI Distance (ft) 528 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? N Route Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 018356 Collision Date 20160222 Time 1135 Day MON
 Primary Collision Factor IMPROP TURN Weather? Rdy Cond1 NO UNUSL CND Severity PDO Rwy Cond2 Ped Action
 Weather? CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 29 F W HNB D U-TURN W A 0100 KIA 2012 - 3 N - M G
 2 DRVR 68 M W HNB D PROC ST W A 0700 BMW 2002 - 3 N - M G
 Primary Rd CHASE AVE Distance (ft) 450 Direction W Secondary Rd SR-54 (JAMACHA RI Distance (ft) 528 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? N Route Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist 11 Badge 018356 Collision Date 20160222 Time 1135 Day MON
 Primary Collision Factor IMPROP TURN Weather? Rdy Cond1 NO UNUSL CND Severity PDO Rwy Cond2 Ped Action
 Weather? CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT
 Hit and Run

Primary Rd CHASE AVE Distance (ft) 800 Direction W Secondary Rd JAMACHA RD NCIC 9680 State Hwy? N Route Badge 019475 Collision Date 20160226 Time 0015 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 CalTrans Dist Severity PDO # Killed 0 # Injured 0 Tow Away? Y Process Date 20160307
 Primary Collision Factor DRVR ALC|DRG Weather?2 Motor Veh Involved With FIXED OBJ HIT OBJECT Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DARK - NO ST LTS Ped Action Spec Cond 0
 Weather?1 CLEAR Motor Veh Involved With FIXED OBJ Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DARK - NO ST LTS Ped Action Spec Cond 0
 Hit and Run Motor Veh Involved With FIXED OBJ Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DARK - NO ST LTS Ped Action Spec Cond 0

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 25 M W HBD-JI UNS TURN E A 0100 LEXU 1999 - 3 A 22107 - M G
 Primary Rd SR-54(JAMACHA F Distance (ft) 353 Direction S Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badge 019475 Collision Date 20160302 Time 2150 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Type 1 CalTrans Dist Severity PDO # Killed 0 # Injured 0 Tow Away? N Process Date 20160314
 Primary Collision Factor IMPROP TURN Weather?2 Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DARK - ST LTS Ped Action Spec Cond 0
 Weather?1 CLEAR Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DARK - ST LTS Ped Action Spec Cond 0
 Hit and Run Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DARK - ST LTS Ped Action Spec Cond 0

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 998 S A 0100 CHEV 2000 - 2 N - B B
 2 DRVR 19 M A HNBD PROC ST S D 2200 TOYO 2000 - 2 N - M G
 Primary Rd CHASE AVE Distance (ft) 118 Direction W Secondary Rd JAMACHA RD NCIC 9680 State Hwy? N Route Badge 015578 Collision Date 20160407 Time 0828 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 CalTrans Dist Severity PDO # Killed 0 # Injured 1 Tow Away? N Process Date 20160427
 Primary Collision Factor IMPROP TURN Weather?2 RAINING Motor Veh Involved With WET HIT OBJECT INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface WET Lighting DAYLIGHT Ped Action Spec Cond 0
 Weather?1 CLOUDY Motor Veh Involved With WET HIT OBJECT INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface WET Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run Motor Veh Involved With WET HIT OBJECT INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface WET Lighting DAYLIGHT Ped Action Spec Cond 0

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 50 F O HNBD UNS TURN W A 0700 JEEP 2004 - 3 N - M G
 Primary Rd CHASE AVE Distance (ft) 200 Direction W Secondary Rd JAMACHA RD NCIC 9680 State Hwy? N Route Badge 019270 Collision Date 20160419 Time 1340 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 CalTrans Dist Severity PDO # Killed 0 # Injured 0 Tow Away? N Process Date 20160428
 Primary Collision Factor IMPROP TURN Weather?2 Motor Veh Involved With DRY HIT OBJECT INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Weather?1 CLEAR Motor Veh Involved With DRY HIT OBJECT INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run Motor Veh Involved With DRY HIT OBJECT INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 30 F W HNBD UNS TURN W A 0100 VOLK 2001 - 3 N - M G
 Primary Rd SR-54(JAMACHA R Distance (ft) 156 Direction N Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badge 015962 Collision Date 20160420 Time 0820 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Type 1 CalTrans Dist Severity PDO # Killed 0 # Injured 2 Tow Away? N Process Date 20160511
 Primary Collision Factor R-O-W AUTO Weather?2 Motor Veh Involved With DRY BROADSIDE INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Weather?1 CLEAR Motor Veh Involved With DRY BROADSIDE INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run Motor Veh Involved With DRY BROADSIDE INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 16 F W HNBD ENT TRAF E A 0100 TOYT 2011 - 3 N - M G
 2 DRVR 47 F H HNBD PROC ST S A 0100 HYUND 1999 - 3 N - M G
 Primary Rd JAMACHA RD Distance (ft) 0 Direction S Secondary Rd CHASE AVE NCIC 9680 State Hwy? N Route Badge 019270 Collision Date 20160423 Time 1525 Side of Hwy
 City EL CAJON County SAN DIEGO Population 5 Rpt Dist Beat 022 Type 1 CalTrans Dist Type 1 CalTrans Dist Severity PDO # Killed 0 # Injured 0 Tow Away? Y Process Date 20160502
 Primary Collision Factor IMPROP TURN Weather?2 Motor Veh Involved With DRY BROADSIDE INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Weather?1 CLEAR Motor Veh Involved With DRY BROADSIDE INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run Motor Veh Involved With DRY BROADSIDE INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 DRY Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 18 F O HNBD OPPOS LN S A 0100 TOYO 2000 - 3 N - M G
 2 DRVR 44 F B HNBD PROC ST N A 0100 TOYO 2006 - 3 N - L G
 3 DRVR 65 F W HNBD PROC ST N A 0700 GMC 2014 - 3 N - M G

Primary Rd	JAMACHA RD	Distance (ft)	30	Direction S	Secondary Rd	E. CHASE AVE	NCIC 9680	State Hwy?	N	Route	Postmile Prefix	Postmile	Side of Hwy							
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	022	Type 1	CalTrans Dist	Badge	017992	Collision Date	20160602	Time	0755	Day	THU		
Primary Collision Factor	STRNG BCKNG	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	
Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	
Hit and Run	Motor Veh Involved With	OTHER MV	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	
Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAFA1 Viol	OAFA2 Safety Equip	OAFA2 Safety Equip	OAFA2 Safety Equip	
1F	DRVR	51	M	W	HNB	A	A	0700	BMW	2002	-	3	N	-	M	G	-	M	G	-
2	DRVR	35	M	O	HNB	A	A	0700	JEEP	2014	-	3	N	-	M	G	-	M	G	-
Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAFA1 Viol	OAFA2 Safety Equip	OAFA2 Safety Equip	OAFA2 Safety Equip	
1F	DRVR	29	M	O	HNB	UI	S	A	0100	TOYT	2013	-	3	A	22350	-	L	G	-	
2	DRVR	19	F	W	HNB	S	A	0100	CHRY	2012	-	3	N	-	M	G	-	M	G	-
Primary Rd	SR-54 (JAMACHA F)	Distance (ft)	60	Direction N	Secondary Rd	CHASE AVE	NCIC 9680	State Hwy?	Y	Route	Postmile Prefix	Postmile	Side of Hwy							
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	022	Type 1	CalTrans Dist	Badge	019490	Collision Date	20160814	Time	1445	Day	SUN		
Primary Collision Factor	STRNG BCKNG	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	
Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?
Hit and Run	Motor Veh Involved With	OTHER MV	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT
Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAFA1 Viol	OAFA2 Safety Equip	OAFA2 Safety Equip	OAFA2 Safety Equip	
1F	DRVR	26	F	O	HNB	UI	S	A	0700	NISS	2004	-	3	F	-	M	G	-	M	G
2	DRVR	60	M	W	HNB	S	A	0100	VOLK	2015	-	3	N	-	M	G	-	M	G	-
Primary Rd	CHASE AVE	Distance (ft)	40	Direction W	Secondary Rd	JAMACHA RD	NCIC 9680	State Hwy?	N	Route	Postmile Prefix	Postmile	Side of Hwy							
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	002	Type 3	CalTrans Dist	Badge	018427	Collision Date	20160906	Time	1620	Day	TUE		
Primary Collision Factor	STRNG BCKNG	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	
Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?
Hit and Run	Motor Veh Involved With	OTHER MV	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT
Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAFA1 Viol	OAFA2 Safety Equip	OAFA2 Safety Equip	OAFA2 Safety Equip	
1F	DRVR	22	M	W	HNB	E	A	0100	BUICK	2003	-	3	F	-	M	G	-	M	G	-
2	DRVR	56	F	O	HNB	E	A	0100	TOYO	2013	-	3	N	-	M	G	-	M	G	-
Primary Rd	CHASE AVE	Distance (ft)	528	Direction E	Secondary Rd	SR-54	NCIC 9680	State Hwy?	N	Route	Postmile Prefix	Postmile	Side of Hwy							
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	002	Type 3	CalTrans Dist	Badge	015962	Collision Date	20160921	Time	0808	Day	WED		
Primary Collision Factor	UNKNOWN	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	
Weather?	CLOUDY	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?
Hit and Run	Motor Veh Involved With	OTHER MV	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT
Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAFA1 Viol	OAFA2 Safety Equip	OAFA2 Safety Equip	OAFA2 Safety Equip	
1	DRVR	46	M	W	HNB	E	D	2200	CHEVY	2012	-	3	N	-	M	G	-	M	G	-
2	DRVR	43	F	W	HNB	E	A	0100	HONDA	2013	-	3	N	-	M	G	-	M	G	-
Primary Rd	SR-54 (JAMACHA F)	Distance (ft)	16	Direction N	Secondary Rd	CHASE AVE	NCIC 9680	State Hwy?	Y	Route	Postmile Prefix	Postmile	Side of Hwy							
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	022	Type 1	CalTrans Dist	Badge	019998	Collision Date	20170115	Time	1935	Day	SUN		
Primary Collision Factor	DRVR ALC DRG	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	Weather?	
Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?	CLEAR	Weather?
Hit and Run	Motor Veh Involved With	OTHER MV	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT	Lighting	DAYLIGHT
Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAFA1 Viol	OAFA2 Safety Equip	OAFA2 Safety Equip	OAFA2 Safety Equip	
1F	DRVR	21	F	H	HNB	UI	S	A	0100	FORD	2010	-	1	A	22350	-	F	L	G	
2	DRVR	21	F	O	HNB	S	A	0100	TOYT	2016	-	3	N	-	M	G	-	M	G	-

Total Count: 83

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Primary Rd JAMACHA BLVD. Distance (ft) 82 Direction N Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route 015061 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 026 TOYT 2001 - 3 N N OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Primary Collision Factor LANE CHANGE Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type SIDESWIPE Severity PDO CalTrans Dist Type 2 015061 # Killed 0 # Injured 0 Tow Away? N Process Date 20170216
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type SIDESWIPE Severity PDO CalTrans Dist Type 2 015061 # Killed 0 # Injured 0 Tow Away? N Process Date 20170216
 Hit and Run Motor Veh Involved With OTHER MV Weather2 DRY Collision Type SIDESWIPE Severity PDO CalTrans Dist Type 2 015061 # Killed 0 # Injured 0 Tow Away? N Process Date 20170216
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type SIDESWIPE Severity PDO CalTrans Dist Type 2 015061 # Killed 0 # Injured 0 Tow Away? N Process Date 20170216

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 35 F O HNB D W HNB D S A 0100 TOYT 2001 - 3 N N - M G
 2 DRVR 50 F W HNB D S D 2200 FORD 2011 - 3 N N - M G

Primary Rd CHASE AVE Distance (ft) 500 Direction W Secondary Rd SR-54 (JAMACHA R) NCIC 9680 State Hwy? N Route 017389 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 FORD 2011 - 3 N N OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Primary Collision Factor UNSAFE SPEED Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 017389 # Killed 0 # Injured 0 Tow Away? N Process Date 20170416
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 017389 # Killed 0 # Injured 0 Tow Away? N Process Date 20170416
 Hit and Run Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 017389 # Killed 0 # Injured 0 Tow Away? N Process Date 20170416

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 998 IMP UNK IMP UNK E D 2200 CHEV 2001 - 3 N N - B B
 2 DRVR 55 F W HNB D E A 0700 VOLVO 2014 - 3 N N - M G

Primary Rd SR-54 (JAMACHA F) Distance (ft) 350 Direction N Secondary Rd CHASE AVE NCIC 9680 State Hwy? N Route 019910 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 FORD 2017 - 3 N N OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Primary Collision Factor R-O-W AUTO Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type HEAD-ON Severity INJURY CalTrans Dist Type 1 019910 # Killed 0 # Injured 1 Tow Away? Y Process Date 20170705
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type HEAD-ON Severity INJURY CalTrans Dist Type 1 019910 # Killed 0 # Injured 1 Tow Away? Y Process Date 20170705
 Hit and Run Motor Veh Involved With OTHER MV Weather2 DRY Collision Type HEAD-ON Severity INJURY CalTrans Dist Type 1 019910 # Killed 0 # Injured 1 Tow Away? Y Process Date 20170705

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 50 F W HNB D N A 0700 FORD 2017 - 3 N N - L G
 2 DRVR 36 F O HNB D S A 0100 HOND 2016 - 3 N N - L G

Primary Rd EAST CHASE AVE Distance (ft) 145 Direction W Secondary Rd JAMACHA ROAD NCIC 9680 State Hwy? Y Route 018801 Postmile Prefix Postmile Side of Hwy
 City EL CAJON County SAN DIEGO Population 5 Rpt Dist Beat 002 FORD 2017 - 3 N N OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Primary Collision Factor UNSAFE SPEED Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 018801 # Killed 0 # Injured 0 Tow Away? N Process Date 20170718
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 018801 # Killed 0 # Injured 0 Tow Away? N Process Date 20170718
 Hit and Run Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 018801 # Killed 0 # Injured 0 Tow Away? N Process Date 20170718

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 21 F O HNB D E A 0100 TOYT 2012 - 3 N N - M G
 2 DRVR 61 F W HNB D E A 0100 HONDA 2011 - 3 N N - M G

Primary Rd CHASE AVE Distance (ft) 67 Direction W Secondary Rd JAMACHA RD NCIC 9680 State Hwy? N Route 019936 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 FORD 2014 - 3 N N OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Primary Collision Factor UNSAFE SPEED Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 019936 # Killed 0 # Injured 0 Tow Away? N Process Date 20170726
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 019936 # Killed 0 # Injured 0 Tow Away? N Process Date 20170726
 Hit and Run Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 019936 # Killed 0 # Injured 0 Tow Away? N Process Date 20170726

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 29 F W HBD-UNK STOPPED E A 0700 CADIL 2014 - 3 N N - B B
 2 DRVR 32 F O HNB D E A 0700 CADI 2016 - 3 N N - M G

Primary Rd SR-54 (JAMACHA I) Distance (ft) 107 Direction S Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route 015070 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 FORD 2014 - 3 N N OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Primary Collision Factor STRTINGIBCKNG Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 015070 # Killed 0 # Injured 0 Tow Away? N Process Date 20170906
 Weather1 CLEAR Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 015070 # Killed 0 # Injured 0 Tow Away? N Process Date 20170906
 Hit and Run Motor Veh Involved With OTHER MV Weather2 DRY Collision Type REAR END Severity PDO CalTrans Dist Type 3 015070 # Killed 0 # Injured 0 Tow Away? N Process Date 20170906

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 47 F W HNB D N A 0100 HYUN 2002 - 3 N N - M G
 2 DRVR 55 F W HNB D N A 0100 HYUN 2013 - 3 N N - M G

#200373 2014 - AV 2018/2019/2020 CRASHES ON CHASE AV AND JAMACHA RD/RT 54, SAN DIEGO CO.

Primary Rd CHASE AV 1056 Direction W Secondary Rd JAMACHA ROAD NCIC 9680 State Hwy? N Route 020249 Postmile Prefix 20171009 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 Collision Date 20171009 Time 1410 Day MON
 Primary Collision Factor UNSAFE SPEED Weather? Rwy Cond1 OTHER Severity INJURY OVERTURNED Rwy Cond2 0 # Killed 0 # Injured 1 Tow Away? N Process Date 20171019
 Weather1 CLEAR Motor Veh Involved With NON-CLS N Lighting DAYLIGHT Ped Action
 Hit and Run

PARTY INFO

Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAF1	Viol	OAF2	Safety	Equip	Role	Ext	Of	Inj	Age	Sex	Seat	Pos	Safety	Equip	Ejected
1F	BICY	49	M	O	HNB	PROC	ST	E	L	0400	FUJI	2017	-	3	N	N	-	-	-	W	BICY	MINOR	49	M	1	-	-	-	W	1	

VICTIM INFO

Primary Rd	SR-54 (JAMACHA F Distance (ft))	175	Direction	N	Secondary Rd	CHASE AVE	NCIC	9680	State Hwy?	N	Route	021828	Postmile Prefix	20171016	Time	1200	Day	MON						
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	022	Type	1	CalTrans Dist	Severity	INJURY	OVERTURNED	Rwy Cond1	0	# Killed	0	# Injured	1	Tow Away?	N	Process Date	20171031

Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO

Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAF1	Viol	OAF2	Safety	Equip	Role	Ext	Of	Inj	Age	Sex	Seat	Pos	Safety	Equip	Ejected
1F	DRVR	54	F	W	HNB	ENT	TRAF	E	A	0100	NISS	2015	-	3	N	N	-	-	-	M	G	DRVR	POSSIBLE	54	F	1	-	-	M	G	0
2	DRVR	74	F	W	HNB	PROC	ST	S	A	0100	CHEV	2016	-	3	N	N	-	-	-	M	G										

VICTIM INFO

Primary Rd	CHASE AVE.	Distance (ft)	547	Direction	W	Secondary Rd	SR-54 (JAMACHA RI Distance (ft))	9680	State Hwy?	N	Route	019998	Postmile Prefix	20171029	Time	1600	Day	SUN						
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	002	Type	3	CalTrans Dist	Severity	INJURY	OVERTURNED	Rwy Cond1	0	# Killed	0	# Injured	0	Tow Away?	Y	Process Date	20171108

Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO

Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAF1	Viol	OAF2	Safety	Equip	Role	Ext	Of	Inj	Age	Sex	Seat	Pos	Safety	Equip	Ejected
1F	DRVR	66	F	W	HNB	U-TURN	W	A	0100	KIA	2016	-	3	N	N	-	-	-	-	M	G										
2	DRVR	37	F	W	HNB	PROC	ST	W	A	0100	KIA	2013	-	3	N	N	-	-	-	M	G										

VICTIM INFO

Primary Rd	SR-54 (JAMACHA F Distance (ft))	528	Direction	N	Secondary Rd	CHASE AVE	NCIC	9680	State Hwy?	Y	Route	017389	Postmile Prefix	20171121	Time	1355	Day	TUE						
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	022	Type	1	CalTrans Dist	Severity	INJURY	OVERTURNED	Rwy Cond1	0	# Killed	0	# Injured	0	Tow Away?	N	Process Date	20171130

Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO

Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAF1	Viol	OAF2	Safety	Equip	Role	Ext	Of	Inj	Age	Sex	Seat	Pos	Safety	Equip	Ejected
1F	DRVR	60	M	H	HNB	RGT	TURN	S	F	2600	HINO	2017	-	3	N	N	-	-	-	M	G										
2	DRVR	24	M	O	HNB	RGT	TURN	S	A	0100	TOYO	2009	-	3	N	N	-	-	-	M	G										

VICTIM INFO

Primary Rd	SR-54 (JAMACHA F Distance (ft))	25	Direction	N	Secondary Rd	CHASE AVE	NCIC	9680	State Hwy?	Y	Route	018979	Postmile Prefix	20171124	Time	1450	Day	FRI						
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	022	Type	1	CalTrans Dist	Severity	INJURY	OVERTURNED	Rwy Cond1	0	# Killed	0	# Injured	0	Tow Away?	N	Process Date	20171205

Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO

Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAF1	Viol	OAF2	Safety	Equip	Role	Ext	Of	Inj	Age	Sex	Seat	Pos	Safety	Equip	Ejected
1F	DRVR	48	F	H	HNB	PROC	ST	S	A	0100	FORD	2017	-	3	N	N	-	-	-	M	G										
2	DRVR	50	M	O	HNB	STOPPED	S	A	0800	RAM	2018	-	3	N	N	-	-	-	-	M	G										

VICTIM INFO

Primary Rd	SR-54 (JAMACHA F Distance (ft))	440	Direction	N	Secondary Rd	E. CHASE AVE	NCIC	9680	State Hwy?	Y	Route	021588	Postmile Prefix	20171222	Time	1300	Day	FRI						
City	UNINCORP.	County	SAN DIEGO	Population	9	Rpt Dist	Beat	022	Type	1	CalTrans Dist	Severity	INJURY	OVERTURNED	Rwy Cond1	0	# Killed	0	# Injured	0	Tow Away?	Y	Process Date	20180105

Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action

PARTY INFO

Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAF1	Viol	OAF2	Safety	Equip	Role	Ext	Of	Inj	Age	Sex	Seat	Pos	Safety	Equip	Ejected
1F	DRVR	25	F	W	HNB	LFT	TURN	N	A	0100	BMW	2017	-	3	N	N	-	-	-	M	G										
2	DRVR	35	M	O	HNB	PROC	ST	S	A	0100	TOYT	2011	-	3	N	N	-	-	-	M	G										

VICTIM INFO

Primary Rd SR-54 (JAMACHA F Distance (ft) 350 Direction S Secondary Rd CHASE AVENUE NCIC 9680 State Hwy? Y Route Postmile Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 016598 Collision Date 20180116 Time 0748 Day TUE
 Primary Collision Factor UNSAFE SPEED Weather? Rwy Cond1 NO UNSUL CND Severity PDO Rwy Cond2 NO UNSUL CND # Killed 0 # Injured 0 Tow Away? Y Process Date 20180124
 Weather?1 CLEAR Motor Veh Involved With OTHER MV Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 42 M O HNB D PROC ST N A 0100 TOYT 2015 - 3 N - L G
 2 DRVR 52 M H HNB D STOPPED N D 2200 TOYT 1985 - 3 N - M G
 3 DRVR 46 F W HNB D STOPPED N A 0100 TOYT 2012 - 3 N - M G
 Primary Rd CHASE AVE Distance (ft) 32 Direction W Secondary Rd SR-54 (JAMACHA R NCIC 9680 State Hwy? Y Route Postmile Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 021237 Collision Date 20180127 Time 2018 Day SAT
 Primary Collision Factor LANE CHANGE Weather? Rwy Cond1 NO UNSUL CND Severity PDO Rwy Cond2 NO UNSUL CND # Killed 0 # Injured 0 Tow Away? N Process Date 20180205
 Weather?1 CLEAR Motor Veh Involved With OTHER MV Rwy Surface DRY Lighting DARK - ST LTS Ped Action Spec Cond 0
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 17 M W HNB D CHANGLN E D 2200 TOYO 2016 - 3 N - M G
 2 DRVR 41 F O HNB D PROC ST E A 0700 MERZ 2018 - 3 N - M G
 Primary Rd CHASE AVE Distance (ft) 20 Direction W Secondary Rd JAMACHA RD NCIC 9680 State Hwy? Y Route Postmile Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Badge 021813 Collision Date 20180131 Time 1415 Day WED
 Primary Collision Factor LANE CHANGE Weather? Rwy Cond1 NO UNSUL CND Severity PDO Rwy Cond2 NO UNSUL CND # Killed 0 # Injured 0 Tow Away? N Process Date 20180209
 Weather?1 CLEAR Motor Veh Involved With OTHER MV Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 998 IMP UNK IMP UNK CHANGLN E A 0700 CHEV - 3 N - -
 2 DRVR 21 F O HNB D STOPPED E A 0700 TOYO 2015 - 3 N - M G
 Primary Rd SR-54 E/B Distance (ft) 100 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? N Route Postmile Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 020105 Collision Date 20180306 Time 1330 Day TUE
 Primary Collision Factor LANE CHANGE Weather? Rwy Cond1 NO UNSUL CND Severity PDO Rwy Cond2 NO UNSUL CND # Killed 0 # Injured 0 Tow Away? N Process Date 20180316
 Weather?1 CLEAR Motor Veh Involved With OTHER MV Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1 DRVR 24 F O HNB D PROC ST E A 0100 TOYO 2013 - 3 N - M G
 2 DRVR 30 M W HNB D PROC ST E D 2200 TOYO 2015 - 3 N - M G
 Primary Rd SR-54 (JAMACHA F Distance (ft) 10 Direction E Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Postmile Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 020780 Collision Date 20180428 Time 1630 Day SAT
 Primary Collision Factor UNSAFE SPEED Weather? Rwy Cond1 NO UNSUL CND Severity PDO Rwy Cond2 NO UNSUL CND # Killed 0 # Injured 0 Tow Away? N Process Date 20180503
 Weather?1 CLEAR Motor Veh Involved With OTHER MV Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 998 M O IMP UNK IMP UNK PROC ST W A 0100 LEXUS - 3 N - B B
 2 DRVR 41 M O HNB D STOPPED W A 0700 INFI 2005 - 3 N - M G
 Primary Rd SR-54 (JAMACHA F Distance (ft) 199 Direction E Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Postmile Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 013686 Collision Date 20180504 Time 0845 Day FRI
 Primary Collision Factor R-O-W AUTO Weather? Rwy Cond1 NO UNSUL CND Severity INJURY Rwy Cond2 NO UNSUL CND # Killed 0 # Injured 2 Tow Away? Y Process Date 20180511
 Weather?1 CLEAR Motor Veh Involved With OTHER MV Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 18 M H HNB D LFT TURN N A 0700 HONDA 2001 - 3 A 21651A N L G
 2 DRVR 18 M W HNB D PROC ST W A 0700 FORD 2008 - 3 A 21651A - L G
 Primary Rd SR-54 (JAMACHA F Distance (ft) 199 Direction E Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Postmile Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 013686 Collision Date 20180504 Time 0845 Day FRI
 Primary Collision Factor R-O-W AUTO Weather? Rwy Cond1 NO UNSUL CND Severity INJURY Rwy Cond2 NO UNSUL CND # Killed 0 # Injured 2 Tow Away? Y Process Date 20180511
 Weather?1 CLEAR Motor Veh Involved With OTHER MV Rwy Surface DRY Lighting DAYLIGHT Ped Action Spec Cond 0
 Hit and Run

Total Count: 83

CO.

Primary Rd JAMACHA RD Distance (ft) 216 Direction N Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badge 021996 Collision Date 20180518 Time 1210 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Severity PDO # Killed 0 # Injured 0 Tow Away? N Process Date 20180525
 Primary Collision Factor IMPROP TURN 22107 Collision Type SIDESWIPE Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLOUDY Weather2 DRY Rwy Surface DRY Ped Action
 Hit and Run Motor Veh Involved With OTHER MV

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 55 M H HNBND S D A 0100 RAM 2000 - 3 N - M G
 2 DRVR 24 M A HNBND PROCT S A 0100 KIA 2016 - 3 N - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 1 Direction Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badge 019475 Collision Date 20180523 Time 2105 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Severity PDO # Killed 0 # Injured 0 Tow Away? Y Process Date 20180530
 Primary Collision Factor STOP SGNISG Collision Type BROADSIDE Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLOUDY Weather2 DRY Rwy Surface DRY Ped Action
 Hit and Run Motor Veh Involved With OTHER MV

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 24 F W HNBND S A 0700 HYUN 2010 - 3 M - L G
 2 DRVR 59 M O HNBND LFT TURN N A 0100 FORD 2016 - 3 N - M G

Primary Rd CHASE AVE Distance (ft) 29 Direction W Secondary Rd SR-54 (JAMACHA RI NCIC 9680 State Hwy? N Route Badge 021756 Collision Date 20180712 Time 1435 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Severity PDO # Killed 0 # Injured 0 Tow Away? N Process Date 20180724
 Primary Collision Factor IMPROP PASS Collision Type BROADSIDE Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLEAR Weather2 DRY Rwy Surface DRY Ped Action
 Hit and Run Motor Veh Involved With OTHER MV

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 40 F O HNBND E A 0700 TOYO 2015 - 3 N - M G
 2 DRVR 57 M W HNBND RGT TURN E G 2531 MACK 2008 - 3 N - M G

Primary Rd SR-54 W/B JAMACHA Distance (ft) 266 Direction E Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badge 015660 Collision Date 20180911 Time 1245 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Severity PDO # Killed 0 # Injured 0 Tow Away? Y Process Date 20180920
 Primary Collision Factor UNSAFE SPEED Collision Type REAR END Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLEAR Weather2 DRY Rwy Surface DRY Ped Action
 Hit and Run Motor Veh Involved With OTHER MV

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 18 F O HNBND W A 0100 HYUN 2013 - 3 N - M G
 2 DRVR 66 M W HNBND STOPPED W D 2200 CHEV 2006 - 3 N - M G

Primary Rd CHASE AVE Distance (ft) 30 Direction W Secondary Rd SR-54 (JAMACHA RI NCIC 9680 State Hwy? Y Route Badge 019384 Collision Date 20180925 Time 1930 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Severity INJURY # Killed 0 # Injured 1 Tow Away? Y Process Date 20181004
 Primary Collision Factor UNSAFE SPEED Collision Type REAR END Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLEAR Weather2 DRY Rwy Surface DRY Ped Action
 Hit and Run Motor Veh Involved With OTHER MV

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 26 F H HNBND E A 0100 VOLK 2016 - 3 N - M G
 2 DRVR 79 F O HNBND SLOWING E A 0100 TOYT 2014 - 3 N - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 150 Direction E Secondary Rd E CHASE AVE. NCIC 9680 State Hwy? N Route Badge 021945 Collision Date 20181117 Time 1600 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Severity PDO # Killed 0 # Injured 0 Tow Away? N Process Date 20181130
 Primary Collision Factor LANE CHANGE Collision Type SIDESWIPE Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLEAR Weather2 DRY Rwy Surface DRY Ped Action
 Hit and Run Motor Veh Involved With OTHER MV

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 998 M O IMP UNK IMP UNK CHANGLN E A 0100 MERC 1996 - 3 N - B B
 2 DRVR 53 F W HNBND SLOWING E A 0700 SUBA 2014 - 3 N - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 12 Direction S Secondary Rd CHASE AVENUE NCIC 9680 State Hwy? N Route 020116 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 026 Type 2 CalTrans Dist Badge 020116 Collision Date 20181121 Time 1730 Day WED
 Primary Collision Factor R-O-W AUTO Weather? Rwy Cond1 NO UNUSL CND Severity PDO OAF2 Safety Equip OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT Rwy Cond2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Ped Action
 Hit and Run

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 41 M O HNB D Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 2 DRVR 18 M O HNB D U-TURN N A 0100 TOY 2009 - 3 N - M G
 Primary Rd JAMACHA RD (SR Distance (ft) 175 Direction N Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route 020625 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 020625 Collision Date 20181211 Time 1750 Day TUE
 Primary Collision Factor R-O-W AUTO Weather? Rwy Cond1 NO UNUSL CND Severity PDO OAF2 Safety Equip OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DARK - ST LTS Rwy Cond2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Ped Action
 Hit and Run

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 998 IMP UNK IMP UNK ENT TRAF S A 0100 HONDA 2016 - 3 N - B B
 2 DRVR 35 F H HNB D STOPPED W A 0800 JAMACHA ROAD JAMACHA ROAD NCIC 9680 State Hwy? N Route 015983 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Badge 015983 Collision Date 20190123 Time 0815 Day WED
 Primary Collision Factor IMPROP TURN Weather? Rwy Cond1 NO UNUSL CND Severity PDO OAF2 Safety Equip OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Weather1 CLEAR Motor Veh Involved With NON-CLS N Lighting DAYLIGHT Rwy Cond2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Ped Action
 Hit and Run

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 18 M O HNB D UNS TURN W A 0100 BMW 2018 - 3 N - M G
 2 DRVR 52 M W HNB D PROC ST E A 0700 KIA 2012 - 3 N - M G
 Primary Rd SR-54 (JAMACHA F Distance (ft) 480 Direction S Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route 016535 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 016535 Collision Date 20190242 Time 0945 Day TUE
 Primary Collision Factor UNSAFE SPEED Weather? Rwy Cond1 NO UNUSL CND Severity INJURY OAF2 Safety Equip OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT Rwy Cond2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Ped Action
 Hit and Run

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 46 M W HNB D PROC ST W F 2700 PTRB 2019 - 3 N - P G
 2 DRVR 20 F O HNB D SLOWING W A 0100 TOYO 2013 - 3 N - M G
 3 DRVR 22 M W HNB D SLOWING W A 0100 HONDA 2016 - 3 N - M G
 Primary Rd SR-54 (JAMACHA F Distance (ft) 147 Direction N Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route 022021 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 022021 Collision Date 20190221 Time 1425 Day THU
 Primary Collision Factor R-O-W AUTO Weather? Rwy Cond1 NO UNUSL CND Severity INJURY OAF2 Safety Equip OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Weather1 CLOUDY Motor Veh Involved With OTHER MV Lighting DAYLIGHT Rwy Cond2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Ped Action
 Hit and Run

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 18 F O HNB D RGT TURN S A 0100 TOYT 2017 - 3 N - M G
 2 DRVR 72 M H HNB D PROC ST N D 2200 MITS 1985 - 3 N - M G
 Primary Rd SR-54 (JAMACHA F Distance (ft) 35 Direction E Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route 022021 Postmile Prefix Postmile Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Badge 022021 Collision Date 20190308 Time 2059 Day FRI
 Primary Collision Factor DRVR ALC|DRG Weather? Rwy Cond1 NO UNUSL CND Severity PDO OAF2 Safety Equip OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DARK - ST LTS Rwy Cond2 DRY Rwy Surface DRY Rwy Cond1 NO UNUSL CND Ped Action
 Hit and Run

PARTY INFO
 Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 69 F W HBD-UI PROC ST W A 0100 HYUN 2013 - 3 A 22350 - L G
 2 DRVR 19 M H HNB D STOPPED W A 0700 FORD 2017 - 3 N - M G

Primary Rd CHASE AVE. Distance (ft) 172 Direction W Secondary Rd SR-54 (JAMACHA RI NCIC 9680 State Hwy? N Route Badged 015877 Collision Date 20190401 Time 1038 Side of Hwy MON...
City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CaliTrans Dist # Killed 0 # Injured 0 Tow Away? Y Process Date 20190416
Primary Collision Factor TOO CLOSE Weather?2 Dry Rwy Cond1 NO UNUSL CND Ped Action
Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT
Hit and Run Motor Veh Involved With OTHER MV

Partly Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
1F DRVR 36 M W HNBND STOPPED W A 0100 HONDA 1994 - 3 N - M G
2 DRVR 36 M O HNBND STOPPED W A 0100 MERZ 2016 - 3 N - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 220 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badged 021944 Collision Date 20190517 Time 2120 Side of Hwy FRI...
City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CaliTrans Dist # Killed 0 # Injured 2 Tow Away? Y Process Date 20190530
Primary Collision Factor UNSAFE SPEED Weather?2 Dry Rwy Cond1 NO UNUSL CND Ped Action
Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DARK - ST LTS

Partly Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
1F DRVR 39 M W HNBND STOPPED W A 0100 ACURA 2006 - 3 N - L G
2 DRVR 23 F W HNBND STOPPED W A 0100 TOYO 2008 - 3 N - M G
3 DRVR 38 F W HNBND STOPPED W D 2200 FORD 2012 - 3 N - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 115 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badged 021646 Collision Date 20190517 Time 2125 Side of Hwy FRI...
City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CaliTrans Dist # Killed 0 # Injured 0 Tow Away? Y Process Date 20190530
Primary Collision Factor UNSAFE SPEED Weather?2 Dry Rwy Cond1 NO UNUSL CND Ped Action
Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DARK - ST LTS

Partly Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
1F DRVR 16 F W HNBND SLOWING W A 0700 INFI 2013 - 3 I - L G
2 DRVR 19 F B HNBND SLOWING W A 0100 VOLK 2016 - 3 I - M G

Primary Rd SR-54 (JAMACHA E Distance (ft) 58 Direction E Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badged 017011 Collision Date 20190531 Time 1245 Side of Hwy FRI...
City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CaliTrans Dist # Killed 0 # Injured 0 Tow Away? N Process Date 20190611
Primary Collision Factor STRTINGIBCKNG Weather?2 Dry Rwy Cond1 NO UNUSL CND Ped Action
Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT

Partly Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
1F DRVR 37 F W HNBND STOPPED W A 0700 TOYT 1999 - 3 N - M G
2 DRVR 49 F W HNBND STOPPED W A 0100 VOLK 2014 - 3 N - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 358 Direction E Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badged 021944 Collision Date 20190817 Time 1605 Side of Hwy SAT...
City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CaliTrans Dist # Killed 0 # Injured 2 Tow Away? Y Process Date 20190828
Primary Collision Factor R-O-W AUTO Weather?2 Dry Rwy Cond1 NO UNUSL CND Ped Action
Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT

Partly Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
1F DRVR 67 F W HNBND LFT TURN E A 0100 HOND 2017 - 3 N - L G
2 DRVR 72 M W HNBND PROC ST W A 0100 TOYO 2004 - 3 N - L G

Primary Rd SR-54 (JAMACHA F Distance (ft) 300 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badged 021353 Collision Date 20190905 Time 1600 Side of Hwy THU...
City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CaliTrans Dist # Killed 0 # Injured 0 Tow Away? N Process Date 20190917
Primary Collision Factor UNSAFE SPEED Weather?2 Dry Rwy Cond1 NO UNUSL CND Ped Action
Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT

Partly Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
1F DRVR 43 M H HNBND PROC ST E A 0700 JEEP 2004 - 3 F - M G
2 DRVR 36 F O HNBND STOPPED E A 0700 MISS 2018 - 3 N - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 300 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route Badged 021353 Collision Date 20190905 Time 1600 Side of Hwy THU...
City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CaliTrans Dist # Killed 0 # Injured 0 Tow Away? N Process Date 20190917
Primary Collision Factor UNSAFE SPEED Weather?2 Dry Rwy Cond1 NO UNUSL CND Ped Action
Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT

Partly Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
1F DRVR 43 M H HNBND PROC ST E A 0700 JEEP 2004 - 3 F - M G
2 DRVR 36 F O HNBND STOPPED E A 0700 MISS 2018 - 3 N - M G

Total Count: 83

CO.

Primary Rd CHASE AVE Distance (ft) 5 Direction W Secondary Rd SR-54 (JAMACHA RI NCIC 9680 State Hwy? Y Route SR-54 (JAMACHA RI NCIC 9680 State Hwy? Y Postmile 20191016 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist
 Primary Collision Factor STRNG|BCKNG Weather1 CLEAR Weather2 RAINING Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action DAYLIGHT
 Hit and Run Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action DAYLIGHT

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 59 M H HNB D RGT TURN E A 2200 GRUM 1989 - 3 N - - M G
 2 DRVR 67 F O IMP UNK IMP UNK STOPPED E A 0700 HONDA 2003 - 3 N - - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 1 Direction Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route CHASE AVE NCIC 9680 State Hwy? Y Postmile 20191204 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Type 1 CalTrans Dist Type 1 CalTrans Dist Type 1 CalTrans Dist Type 1 CalTrans Dist
 Primary Collision Factor STOP SGN|SIG Weather1 CLOUDY Weather2 RAINING Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action
 Hit and Run Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 998 IMP UNK IMP UNK RGT TURN S A 0100 MERB - 3 N - - B B
 2 DRVR 26 M O HNB D PROC ST W A 0100 FORD 2015 - 3 N - - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 1 Direction Secondary Rd CHASE AVE NCIC 9680 State Hwy? Y Route CHASE AVE NCIC 9680 State Hwy? Y Postmile 20191230 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 022 Type 1 CalTrans Dist Type 1 CalTrans Dist Type 1 CalTrans Dist Type 1 CalTrans Dist Type 1 CalTrans Dist
 Primary Collision Factor STOP SGN|SIG Weather1 CLEAR Weather2 RAINING Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action
 Hit and Run Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 19 M H HNB D PROC ST W A 0100 BMW 2011 - 2 N - - M G
 2 DRVR 18 M O HNB D PROC ST S A 0100 TOYO 2018 - 3 N - - M G

Primary Rd SR-54 (JAMACHA F Distance (ft) 50 Direction W Secondary Rd CHASE AVE NCIC 9680 State Hwy? N Route CHASE AVE NCIC 9680 State Hwy? N Postmile 20200128 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist
 Primary Collision Factor R-O-W AUTO Weather1 CLEAR Weather2 RAINING Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action
 Hit and Run Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 51 F O HNB D RGT TURN W A 0100 MERZ 2014 - 3 N - - M G
 2 DRVR 36 M B HNB D PROC ST W A 0700 GMC 2015 - 3 N - - M G

Primary Rd CHASE AVE Distance (ft) 40 Direction W Secondary Rd SR-54 (JAMACHA RI NCIC 9680 State Hwy? N Route SR-54 (JAMACHA RI NCIC 9680 State Hwy? N Postmile 20200209 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist
 Primary Collision Factor UNSAFE SPEED Weather1 CLOUDY Weather2 RAINING Motor Veh Involved With FIXED OBJ Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action
 Hit and Run Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 16 M W HNB D LFT TURN W D 2200 TOYT 2006 - 3 N - - M G
 2 DRVR 19 F O HNB D LFT TURN W A 0700 CHEV 2019 - 3 I - - M G

Primary Rd CHASE AVE Distance (ft) 20 Direction W Secondary Rd SR-54 (JAMACHA RI NCIC 9680 State Hwy? N Route SR-54 (JAMACHA RI NCIC 9680 State Hwy? N Postmile 20200209 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist
 Primary Collision Factor UNSAFE SPEED Weather1 CLOUDY Weather2 RAINING Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action
 Hit and Run Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 19 F O HNB D LFT TURN W A 0700 CHEV 2019 - 3 I - - M G
 2 DRVR 29 M O HNB D STOPPED W D 2200 TOYT 2019 - 3 I - - M G

Primary Rd CHASE AVE Distance (ft) 20 Direction W Secondary Rd SR-54 (JAMACHA RI NCIC 9680 State Hwy? N Route SR-54 (JAMACHA RI NCIC 9680 State Hwy? N Postmile 20200209 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist Type 3 CalTrans Dist
 Primary Collision Factor UNSAFE SPEED Weather1 CLOUDY Weather2 RAINING Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action
 Hit and Run Motor Veh Involved With OTHER MV Rwy Cond1 NO UNUSL CND Rwy Cond2 NO UNUSL CND Ped Action

Total Count: 83

CO.

Primary Rd SR-54 (JAMACHA F Distance (ft) 20 Direction E Secondary Rd E. CHASE AVENUE NCIC 9680 State Hwy? Y Route Badge 021588 Collision Date 20200218 Postmile 1425 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist # Killed 0 # Injured 0 Tow Away? N Process Date 20200228
 Primary Collision Factor R-O-W AUTO Weather2 21453B Collision Type SIDESWIPE Severity PDO RdwY Cond1 NO UNUSL CND RdwY Cond2 RdwY Cond3 0 Spec Cond 0
 Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action FNCNTG Loc Type Ramp/Int

PARTY INFO

Party Type	Age	Sex	Race	Sobriety1	Sobriety2	Move Pre Coll	Dir	SW	Veh	CHP	Veh	Make	Year	Sp	Info	OAF1	Viol	OAF2	Safety Equip	Role	Ext of Inj	Age	Sex	Seat Pos	Safety Equip	Ejected
1F	DRVR	16	M	W	HNB		RGT	TURN	N	A	0100	BUIC	2017	-	3	N	-	-	M	G						
2	DRVR	25	M	O	HNB		LFT	TURN	S	A	0100	HYUN	2009	-	3	N	-	-	M	G						

VICTIM INFO

Total Count: 8

Page 1

Primary Rd FUERTE DR Distance (ft) 13 Direction S Secondary Rd CHASE AV NCIC 9680 State Hwy? N Route Badge 15578 Postmile Prefix 20140301 Time 1111 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 020 Type 2 CalTrans Dist # Killed 0 # Injured 0 Tow Away? Y Process Date 20150226
 Primary Collision Factor IMPROP TURN 22107 Collision Type HIT OBJECT Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLOUDY Weather2 RAINING Motor Veh Involved With FIXED OBJ Lighting DAYLIGHT Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 17 F W HNBND FATG 2640 RAN OFF RD E A 0100 AUDI 2002 - 3 N - L G
 Primary Rd CHASE AV Distance (ft) 1 Direction W Secondary Rd FUERTE DR NCIC 9680 State Hwy? N Route Badge 016519 Postmile Prefix 20150211 Time 0125 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist # Killed 0 # Injured 0 Tow Away? Y Process Date 20150820
 Primary Collision Factor R-O-W AUTO 21802A Collision Type BROADSIDE Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLEAR Weather2 OTHER MV Lighting DARK - NO ST LTS Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 22 M O HNBND RGT TURN N A 0100 BMW 2001 - 3 N - L G
 2 DRIVER 23 M O HNBND PROC ST E D 2200 NISSA 2012 - 3 N - L G
 Primary Rd CHASE AV Distance (ft) 2640 Direction W Secondary Rd FUERTE DR NCIC 9680 State Hwy? N Route Badge 019490 Postmile Prefix 20150427 Time 1805 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist # Killed 0 # Injured 1 Tow Away? Y Process Date 20150527
 Primary Collision Factor UNSAFE SPEED 22350 Collision Type REAR END Severity INJURY Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLEAR Weather2 OTHER MV Lighting DAYLIGHT Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 24 M O HNBND PROC ST E A 0100 MASER 2015 - 3 N - L G
 2 DRIVER 38 M W HNBND SLOWING E D 2200 FORD 1992 - 3 N - M G
 Primary Rd EAST CHASE AVEN Distance (ft) 1056 Direction W Secondary Rd FUERTE DR NCIC 9680 State Hwy? N Route Badge 019946 Postmile Prefix 20151205 Time 0202 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist # Killed 0 # Injured 0 Tow Away? Y Process Date 20151215
 Primary Collision Factor UNSAFE SPEED 22350 Collision Type BROADSIDE Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLEAR Weather2 OTHER MV Lighting DARK - NO ST LTS Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 67 M W HNBND PROC ST E A 0800 NISS 1995 - 3 N - M G
 2 OTHR 998 STOPPED S J 4800 FORD 2011 - 3 N - M P
 Primary Rd E CHASE AVE Distance (ft) 45 Direction E Secondary Rd FUERTE DR NCIC 9680 State Hwy? N Route Badge 019822 Postmile Prefix 20160313 Time 1530 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist # Killed 0 # Injured 0 Tow Away? Y Process Date 20160321
 Primary Collision Factor NOT DRIVER 22107 Collision Type HIT OBJECT Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLOUDY Weather2 OTHER MV Lighting DAYLIGHT Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1 DRIVER 39 M H HNBND UNS TURN E A 0100 ACURA 1997 - 3 N - M G
 Primary Rd CHASE AVE. Distance (ft) 539 Direction E Secondary Rd FUERTE DR. NCIC 9680 State Hwy? N Route Badge 016578 Postmile Prefix 20170707 Time 0833 Side of Hwy
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist # Killed 0 # Injured 0 Tow Away? Y Process Date 20170718
 Primary Collision Factor IMPROP TURN 22107 Collision Type BROADSIDE Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2 FNCNTG Loc Type Ramp/Int
 Weather1 CLEAR Weather2 OTHER MV Lighting DAYLIGHT Ped Action
 Hit and Run

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRIVER 80 M W HNBND U-TURN E A 0100 FORD 1997 - 3 N - M G
 2 DRIVER 23 M W HNBND PROC ST E A 0100 CHEV 2016 - 3 N - M G

Primary Rd CHASE AVE. Distance (ft) 10 Direction E Secondary Rd FUERTE DR. NCIC 9680 State Hwy? N Route 019998 Collision Date 20170907 Time 1648 Side of Hwy THU
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist # Killed 0 # Injured 0 Tow Away? Y Process Date 20170912
 Primary Collision Factor IMPROP TURN Weather2 22107 Collision Type HIT OBJECT Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2
 Weather1 CLEAR Motor Veh Involved With FIXED OBJ Lighting DAYLIGHT Ped Action
 Hit and Run Motor Veh Involved With

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 42 F O HNBDRAN OFF RD E A 0700 AUDI 2017 - 3 N - L G
 Primary Rd FUERTE DR. Distance (ft) 1 Direction Secondary Rd CHASE AVE. NCIC 9680 State Hwy? N Route 015578 Collision Date 20181021 Time 1233 Side of Hwy SUN
 City UNINCORP. County SAN DIEGO Population 9 Rpt Dist Beat 002 Type 3 CalTrans Dist # Killed 0 # Injured 0 Tow Away? Y Process Date 20181030
 Primary Collision Factor R-O-W AUTO Weather2 21802A Collision Type BROADSIDE Severity PDO Rwy Cond1 NO UNUSL CND Rwy Cond2
 Weather1 CLEAR Motor Veh Involved With OTHER MV Lighting DAYLIGHT Ped Action
 Hit and Run Motor Veh Involved With

PARTY INFO

Party Type Age Sex Race Sobriety1 Sobriety2 Move Pre Coll Dir SW Veh CHP Veh Make Year Sp Info OAF1 Viol OAF2 Safety Equip Role Ext of Inj Age Sex Seat Pos Safety Equip Ejected
 1F DRVR 25 M W HNBDRGT TURN N A 0100 TOYOT 2005 - 3 N - M G
 2 DRVR 18 M O HNBDRPROC ST E A 0100 HYUND 2014 - 3 N - M G

VICTIM INFO

Cntrl Dev NT PRS/FCTR Loc Type Ramp/Int
 VICTIM INFO

VICTIM INFO

Cntrl Dev FNCTNG Loc Type Ramp/Int
 VICTIM INFO

STATEWIDE INTEGRATED TRAFFIC RECORDS SYSTEM (SWITRS)

EXTRACT OF HISTORY FILES GENERATED ON LIST

'HP.SW.LSTREF'
(I:042/ISU/SW.LSTREFNWrev2017.DOC
OCTOBER 6, 2017

DESCRIPTION OF SWITRS COLLISION LISTING

LINE 1 * * * * *

PRIMARY ROAD - PRIMARY ROAD NAME AS APPEARS UNDER HEADING "COLLISION OCCURRED ON"

DISTANCE (FT) - DISTANCE, IN FEET, FROM SECONDARY ROAD OR "I", MEANING COLLISION OCCURRED AT INTERSECTION WITH SECONDARY ROAD

DIRECTION - DIRECTION FROM SECONDARY ROAD. IF AT INTERSECTION, DIRECTION IS BLANK.

SECONDARY RD - SECONDARY ROAD NAME AS APPEARS IN "LOCATION" BOX OF PAGE 1 OF COLLISION REPORT. NEAREST CROSS STREET OR LANDMARK TO POINT OF IMPACT.

NCIC - NATIONAL CRIME INFORMATION CENTER NUMBER FOR JURISDICTION

STATE HWY? - Y OR N

ROUTE - - ROUTE NUMBER OF STATE HIGHWAY (OR INTERSTATE OR U S)
(RARELY WITH SUFFIX TO INDICATE TRANSITIONAL STATUS)

POSTMILE PREFIX - NEW POSTMILE VALUES ARE ASSIGNED WHENEVER A LENGTH OF HIGHWAY IS CHANGED DUE TO CONSTRUCTION OR REALIGNMENT. TO DIFFERENTIATE THE NEW VALUES FROM THE OLD, AN ALPHA CODE IS ADDED PREFIXING THE POSTMILE FOR THE NEW VALUES.

- B-BLANK
- C-COMMERCIAL LANES
- D-DUPLICATE POSTMILE AT MEANDERING COUNTY LINE
- G-REPOSTING OF DUPLICATE POSTMILE AT THE END OF A ROUTE
- H-REALIGNMENT OF D MILEAGE
- L-OVERLAP POSTMILE
- M-REALIGNMENT OF R MILEAGE
- N-REALIGNMENT OF M MILEAGE
- R-FIRST REALIGNMENT
- S-SPUR
- T-TEMPORARY CONNECTION
- NO PREFIX

POSTMILE - HIGHWAY MARKER (MILEPOST MARKER [MPM])

SIDE OF HWY - SIDE OF HIGHWAY (N,S,E OR W)

LINE 2 * * * * *

CITY - NAME OF INCORPORATED CITY WHERE COLLISION OCCURRED OR UNINCORP FOR UNINCORPORATED AREAS OF THE COUNTY

COUNTY - NAME OF COUNTY WHERE COLLISION OCCURRED

POPULATION - POPULATION CODE FOR INCORPORATED CITY

- 1 - LESS THAN 2,500
- 2 - 2,500 - 10,000
- 3 - 10,000 - 25,000
- 4 - 25,000 - 50,000
- 5 - 50,000 - 100,000
- 6 - 100,000 - 250,000
- 7 - GREATER 250,000
- 9 - UNINCORPORATED

LINE 2 (CONTINUED) * * * * *

0 - UNIVERSITY/STATE PARK, ETC.

RPT DIST - LOCAL REPORTING DISTRICT

BEAT - BEAT NUMBER

TYPE - BEAT TYPE (CHP)

- 1 - STATE HIGHWAY
- 2 - COUNTY ROAD LINE
- 3 - COUNTY ROAD AREA
- 4 - SCHOOLBUS ON CITY ROADWAY
- 5 - SCHOOLBUS NOT ON PUBLIC ROADWAY
- 6 - OFFROAD (UNIMPROVED)
- 7 - VISTA POINT OR REST AREA,
SCALES OR INSPECTION FACILITY
- 8 - OTHER PUBLIC ACCESS (IMPROVED)
- BLANK - NOT CHP

CALTRANS DIST - CALTRANS DISTRICT NUMBER (01-12)

BADGE - OFFICER IDENTIFICATION NUMBER

COLLISION DATE - DATE OF COLLISION (YEARMODY)

TIME - TIME OF COLLISION

- 0000 TO 2359
- 2500 (NOT STATED)

DAY - DAY OF WEEK

LINE 3 * * * * *

PRIMARY COLLISION FACTOR - CATEGORY DESCRIPTION OF PRIMARY COLLISION FACTOR (PCF)

ABBREVIATED CATEGORY	FULL CATEGORY
R-O-W AUTO	- Automobile Right-Of-Way
BRAKES	- Brakes
DRVR ALC DRG	- Driving or Bicycling Under Influence of Alcohol or Drug
FELL ASLEEP	- Fell Asleep (No longer a PCF Category beginning with the 7/2003 traffic collision form revision.)
TOO CLOSE	- Following Too Closely
HAZ PARKING	- Hazardous Parking
IMPED TRAFFIC	- Impeding Traffic
IMPROP PASS	- Improper Passing
IMPROP TURN	- Improper Turning
LIGHTS	- Lights
NOT STATED	- Not Stated
OTHER EQPMNT	- Other Equipment
OTHER HAZ	- Other Hazardous Violation
OTHER IMPROP DRV	- Other Improper Driving
NOT DRIVER	- Other Than Driver
PED ALC DRUG	- Pedestrian or "Other" Under Influence Of Alcohol Or Drug
R-O-W PED	- Pedestrian Right-Of-Way
PED VIOL	- Pedestrian Violation
STOP SGN SIG	- Traffic Signals and Signs
UNKNOWN	- Unknown
LANE CHANGE	- Unsafe Lane Change
UNSAFE SPEED	- Unsafe Speed
STRNG BCKNG	- Unsafe Starting or Backing
WRONG SIDE	- Wrong Side of Road

LINE 3 (CONTINUED) * * * * *

VIOLATION - SPECIFIC SECTION OF CODE VIOLATION LISTED BY OFFICER AS PRIMARY COLLISION FACTOR

COLLISION TYPE - TYPE OF COLLISION INDICATED BY OFFICER ON PAGE 2 OF COLLISION REPORT

- POSSIBLE ENTRIES
- HEAD-ON
- SIDESWIPE
- REAR END
- BROADSIDE
- HIT OBJECT
- OVERTURNED
- AUTO/PED
- OTHER

SEVERITY - SEVERITY OF COLLISION - HIGHEST DEGREE OF RESULTING INJURY (FATAL, INJURY OR PDO [PROPERTY DAMAGE ONLY])

KILLED - COUNT OF VICTIMS KILLED

INJURED - COUNT OF VICTIMS INJURED (SEVERE, OTHER VISIBLE OR COMPLAINT OF PAIN)

TOW AWAY? - Y OR N AS INDICATED ON PAGE 1 OF COLLISION REPORT

PROCESS DATE - DATE COLLISION WAS PROCESSED INTO SWITRS (YEARMODY)

LINE 4 * * * * *

WEATHER1 - FIRST OR ONLY INDICATION OF WEATHER

- POSSIBLE ENTRIES
- CLEAR
- CLOUDY
- RAINING
- SNOWING
- FOG
- OTHER
- WIND
- BLANK

WEATHER2 - IF INDICATED, SECOND WEATHER CONDITION (SAME POSSIBLE ENTRIES AS WEATHER1 ABOVE)

RDWY SURFACE - ROADWAY SURFACE AS INDICATED BY OFFICER ON COLLISION REPORT

- POSSIBLE ENTRIES
- DRY
- WET
- SNOWY/ICY
- SLIPPERY
- BLANK

RDWY COND1 - FIRST OR ONLY INDICATION OF ROADWAY CONDITION

- | | |
|---------------------|---------------------------|
| ABBRIEVATED ENTRIES | FULL ENTRIES |
| CONS ZONE | CONSTRUCTION ZONE |
| FLOODED | FLOODED |
| HOLES | HOLES, DEEP RUTS |
| LOOSE MATRL | LOOSE MATERIAL ON ROADWAY |
| NO UNUSL CND | NO UNUSUAL CONDITION |
| OBSTR ON RD | OBSTRUCTION ON ROADWAY |
| OTHER | OTHER |

LINE 4 (CONTINUED) * * * * *

REDUCED RD WPTH REDUCED ROADWAY WIDTH
NOT STATED BLANK

RDWY COND2 - IF INDICATED, SECOND ROADWAY CONDITION (SAME POSSIBLE ENTRIES AS RDWY COND1)

SPEC COND - SPECIAL CONDITION CODED AT TIME OF PROCESSING REPORT

- 1 - SCHOOLBUS, PUBLIC ROADWAY
- 2 - UNIVERSITY/STATE PARKS/AIRPORT
- 3 - SCHOOLBUS, NOT ON PUBLIC ROADWAY
- 4 - OFFROAD (UNIMPROVED)
- 5 - REST AREAS/SCALES
- 6 - OTHER PUBLIC ACCESS
- NO SPECIAL CONDITION
- 0 - NOT STATED

(STATISTICALLY, SPECIAL CONDITIONS GREATER THAN ONE ARE CONSIDERED PRIVATE PROPERTY)

LINE 5 * * * * *

HIT AND RUN - AS INDICATED ON COLLISION REPORT

- FELONY
- MISDEMEANOR

MOTOR VEHICLE INVOLVED WITH - AS INDICATED ON THE COLLISION REPORT. THIS CATEGORY IS THE FIRST EVENT THAT OCCURRED.

POSSIBLE ENTRIES	FULL ENTRIES
ANIMAL	ANIMAL
BICYCLE	BICYCLE
FIXED OBJ	FIXED OBJECT
MV ON OTHER RD	MOTOR VEHICLE ON OTHER ROADWAY
NON-CLSN	NON- COLLISION
BLANK	NOT STATED
OTHER MV	OTHER MOTOR VEHICLE
OTHER OBJ	OTHER OBJECT
PKD MV	PARKED MOTOR VEHICLE
PED	PEDESTRIAN
TRAIN	TRAIN

LIGHTING - LIGHT CONDITION AS INDICATED ON COLLISION REPORT

POSSIBLE ENTRIES	FULL ENTRIES
DAYLIGHT	- DAYLIGHT
DUSK/DAWN	- DUSK/DAWN
DARK - ST LTS	- DARK WITH STREET LIGHTS
DARK - NO ST LTS	- DARK NO STREET LIGHTS
DARK - ST LTS NON-OP	- DARK STREET LIGHTS NOT FUNCTIONING

PED ACTION - PEDESTRIAN ACTION

POSSIBLE ENTRIES	FULL ENTRIES
X-WLK AT IS	- CROSSING IN CROSSWALK AT INTERSECTION
X-WLK NT IS	- CROSSING IN CROSSWALK NOT AT INTERSECTION
NOT IN X-WLK	- CROSSING NOT IN CROSSWALK
IN RD, SHLDR	- IN ROAD (INCLUDING SHOULDER)
NOT IN RD	- NOT IN ROAD
ON/OFF SCH BUS	- APPROACHING/LEAVING SCHOOL BUS

LINE 4 (CONTINUED) * * * * *

BLANK - NO PEDESTRIAN INVOLVED

CNTRL DEV - TRAFFIC CONTROL DEVICES

- FNCTNG - CONTROLS FUNCTIONING
- NT FNCT - CONTROLS NOT FUNCTIONING
- OBSCR - CONTROLS OBSCURED
- NT PRS/FCR - NO CONTROLS PRESENT/FACTOR
- BLANK - NOT STATED

LOC TYPE - CALTRANS CODING REFERRING TO TYPE OF LOCATION

- H - HIGHWAY
- I - INTERSECTION
- R - RAMP

RAMP/INT - RAMP/INTERSECTION DESCRIPTION

- 1 - RAMP EXIT, LAST 50 FEET
- 2 - MID-RAMP
- 3 - RAMP ENTRY, FIRST 50 FEET
- 4 - NON-STATE HIGHWAY, RAMP RELATED, WITHIN 100 FT
- 5 - INTERSECTION
- 6 - NON-STATE HIGHWAY, INTERSECTION RELATED, WITHIN 250 FT
- 7 - HIGHWAY
- 8 - NON STATE HIGHWAY

NOTE: THE FIRST FIVE LINES OF EACH COLLISION PRESENT DATA THAT DESCRIBES THE COLLISION. THE FOLLOWING DESCRIPTIONS ARE FOR EACH PARTY IN THE COLLISION AND THE VICTIMS ASSOCIATED WITH EACH PARTY. THE VICTIM DATA APPEARS TO THE RIGHT OF EACH PARTY.

DESCRIPTION OF PARTY DATA (ONE LINE PER PARTY)

PARTY - PARTY NUMBER

IF AN "F" APPEARS AFTER THE PARTY NUMBER, THIS IS THE PARTY INDICATED BY THE OFFICER AS AT FAULT.

TYPE - PARTY TYPE

- DRVR - DRIVER
- PED - PEDESTRIAN
- PRKD - PARKED VEHICLE
- BICY - BICYCLIST
- OTHR - OTHER

AGE - AGE OF PARTY

998 - UNKNOWN

SEX - SEX OF PARTY

RACE - RACE OF PARTY (EFFECTIVE 1/1/2002)

- A - ASIAN
- B - BLACK
- H - HISPANIC
- O - OTHER
- W - WHITE
- BLANK - NOT STATED

SOBRIETY1 - REFERS TO THE ALCOHOL PORTION OF THE SOBRIETY-DRUG-PHYSICAL CATEGORY ON THE COLLISION REPORT.

- HNBD - HAD NOT BEEN DRINKING
- HBD-UI - HBD UNDER INFLUENCE
- HBD-NUI - HBD NOT UNDER INFLUENCE
- HBD-UNK - HBD IMPAIRMENT UNKNOWN

DESCRIPTION OF PARTY DATA (CONTINUED) * * * * *

IMP UNK - IMPAIRMENT UNKNOWN

SOBRIETY2 - REFERS TO THE DRUG AND PHYSICAL IMPAIRMENT PORTION OF THE SOBRIETY-DRUG-PHYSICAL CATEGORY ON THE COLLISION REPORT.

- DRUG - UNDER DRUG INFLUENCE
- PHYS - PHYSICAL IMPAIRMENT
- FATG - SLEEPY/FATIGUED
- IMP UNK - IMPAIRMENT UNKNOWN

MOVE PRE COLL - PARTY'S MOVEMENT PRECEDING COLLISION

- STOPPED - STOPPED
- PROC ST - PROCEEDING STRAIGHT
- RAN OFF RD - RAN OFF ROAD
- RGT TURN - MAKING RIGHT TURN
- LFT TURN - MAKING LEFT TURN
- U-TURN - MAKING U TURN
- BACKING - BACKING
- SLOWING - SLOWING/STOPPING
- PASSING - PASSING OTHER VEHICLE
- CHANG LN - CHANGING LANES
- PARKING - PARKING MANEUVER
- ENT TRAF - ENTERING TRAFFIC
- UNS TURN - OTHER UNSAFE TURNING
- OPPOS LN - CROSSED INTO OPPOSING LANE
- PARKED - PARKED
- MERGING - MERGING
- WRONG WY - TRAVELING WRONG WAY
- OTHER - OTHER
- BLANK - NOT STATED/NOT APPLICABLE

DIR - PARTY'S DIRECTION OF TRAVEL (N,S,E OR W)

SW VEH - STATEWIDE VEHICLE TYPE OF PARTY'S VEHICLE

- A - PASSENGER CAR/STATION WAGON
- B - PASSENGER CAR WITH TRAILER
- C - MOTORCYCLE/SCOOTER
- D - PICKUP OR PANEL TRUCK
- E - PICKUP/PANEL TRUCK WITH TRAILER
- F - TRUCK OR TRUCK TRACTOR
- G - TRUCK/TRUCK TRACTOR WITH TRAILER
- H - SCHOOL BUS
- I - OTHER BUS
- J - EMERGENCY VEHICLE
- K - HIGHWAY CONSTRUCTION EQUIPMENT
- L - BICYCLE
- M - OTHER VEHICLE
- N - PEDESTRIAN
- O - MOPED

CHP VEH - CHP-REPORTED COLLISIONS ONLY, CHP VEHICLE TYPE. THE FIRST TWO DIGITS REFERENCE VEHICLE TYPE, NO TOW, OR TOWING VEHICLE TYPE; THIRD AND FOURTH DIGITS REFERENCE TOWED VEHICLE TYPE. (EFFECTIVE 7/2003 TRAFFIC COLLISION FORM REVISION ALL JURISDICTION ARE TO USE THIS VEHICLE TYPE)

- 00 - NO TOW
- 01 - PASSENGER CAR
- 02 - MOTORCYCLE
- 03 - MOTOR-DRIVEN CYCLE (UNDER 15 HP)
- 04 - BICYCLE
- 05 - MOTORIZED BICYCLE
- 06 - ALL TERRAIN VEHICLE (ATV), NO MOTORCYCLE

DESCRIPTION OF PARTY DATA (CONTINUED) * * * * *

07 - SPORT UTILITY VEHICLE (EFF. 6/00)
08 - MINI-VAN (EFF. 6/00)
09 - PARATRANSIT BUS
10 - TOUR BUS
11 - OTHER COMMERCIAL BUS
12 - NON-COMMERCIAL BUS
13 - SCHOOLBUS WITHOUT PUPIL PASSENGERS (prior to 2002)
13 - SCHOOLBUS PUBLIC I (EFF. 2002)
14 - SCHOOLBUS, PUBLIC I (prior to 2002)
14 - SCHOOLBUS, PUBLIC II (EFF. 2002)
15 - SCHOOLBUS, PUBLIC II (prior to 2002)
15 - SCHOOLBUS, PRIVATE I (EFF. 2002)
16 - SCHOOLBUS, PRIVATE I (prior to 2002)
16 - SCHOOLBUS, PRIVATE II (EFF. 2002)
17 - SCHOOLBUS, PRIVATE II (prior to 2002)
17 - SCHOOLBUS, CONTRACTUAL I (EFF. 2002)
18 - SCHOOLBUS, CONTRACTUAL I (prior to 2002)
18 - SCHOOLBUS, CONTRACTUAL II (EFF. 2002)
19 - SCHOOLBUS, CONTRACTUAL II (prior to 2002)
19 - GENERAL PUBLIC PARATRANSIT VEHICLE
20 - PUBLIC TRANSIT AUTHORITY
21 - TWO AXLE TANK TRUCK
22 - PICKUP OR PANEL TRUCK
23 - PICKUP TRUCK WITH CAMPER
24 - THREE AXLE TANK TRUCK
25 - TRUCK TRACTOR
26 - TWO-AXLE TRUCK
27 - THREE-AXLE OR MORE AXLE TRUCK
28 - SEMI-TANK TRAILER
29 - PULL-TANK TRAILER
30 - TWO TANK TRAILER
31 - SEMI-TRAILER
32 - PULL TRAILER
33 - TWO TRAILERS
34 - BOAT TRAILER
35 - UTILITY TRAILER
36 - TRAILER COACH
37 - EXTRALEGAL PERMIT LOAD
38 - POLE, PIPE, OR LOGGING DOLLY
39 - THREE TRAILERS
40 - FEDERALLY LEGAL SEMI TRAILER
41 - AMBULANCE
42 - DUNE BUGGY
43 - FIRE TRUCK (NOT RESCUE)
44 - FORKLIFT
45 - HIGHWAY CONSTRUCTION EQUIPMENT
46 - IMPLEMENT OF HUSBANDRY
47 - MOTOR HOME 40 FEET IN LENGTH OR LESS (EFF. 01/02)
47 - MOTOR HOME (PRIOR TO 01/02)
48 - POLICE CAR
49 - POLICE MOTORCYCLE
50 - MOBILE EQUIPMENT
51 - FARM LABOR VEHICLE (PRIOR TO 6/00)
51 - FARM LABOR VEHICLE-CERTIFIED (EFF. 6/00)
52 - FEDERALLY LEGAL DBL CARGO COMBO (OVER 75 FEET)
53 - FIFTH WHEEL TRAVEL TRAILER
54 - CONTAINER CHASSIS
55 - TWO-AXLE TOW TRUCK
56 - THREE-AXLE TOW TRUCK
57 - FARM LABOR VEHICLE NON-CERTIFIED (EFF. 6/00)

DESCRIPTION OF PARTY DATA (CONTINUED) * * * * *

- 58 - FARM LABOR VEHICLE TRANSPORTER (EFF. 6/00)
- 59 - MOTOR HOME OVER 40 FEET (EFF. 1/02)
- 61 - SCHOOL PUPIL ACTIVITY BUS I (prior to 2002)
- 62 - SCHOOL PUPIL ACTIVITY BUS II (prior to 2002)
- 63 - "YOUTH" BUS
- 64 - SCHOOL PUPIL ACTIVITY BUS I (EFF. 2002)
- 65 - SCHOOL PUPIL ACTIVITY BUS II (EFF. 2002)
- 66 - SCHOOLBUS WITHOUT PUPIL PASSENGERS (EFF. 2002)
- 71 - PASSENGER CAR-HAZARDOUS MATERIALS ONLY
- 72 - PICKUP OR PANEL-HAZARDOUS MATERIALS ONLY
- 73 - PICKUP AND CAMPER-HAZARDOUS MATERIALS ONLY
- 75 - TRUCK TRACTOR-HAZARDOUS MATERIALS ONLY
- 76 - TWO-AXLE TRUCK-HAZARDOUS MATERIALS ONLY
- 77 - THREE OR MORE AXLE TRUCK-HAZARDOUS MATERIALS ONLY
- 78 - TWO-AXLE TANK TRUCK-HAZARDOUS MATERIALS ONLY
- 79 - THREE-AXLE TANK TRUCK-HAZARDOUS MATERIALS ONLY
- 81 - PASSENGER CAR-HAZ WASTE OR COMBO HAZ WASTE & MATERIALS
- 82 - PICKUP OR PANEL-HAZ WASTE OR COMBO HAZ WASTE & MATERIALS
- 83 - PICKUP AND CAMPER-HAZ WASTE OR COMBO HAZ WASTE & MATERIALS
- 85 - TRUCK TRACTOR-HAZ WASTE OR COMBO HAZ WASTE & MATERIALS
- 86 - TWO-AXLE TRUCK-HAZ WASTE OR COMBO HAZ WASTE & MATERIALS
- 87 - THREE OR MORE AXLE TRUCK-HAZ WASTE OR COMBO HAZ WASTE & MAT.
- 88 - TWO-AXLE TANK TRUCK-HAZ WASTE OR COMBO HAZ WASTE & MATERIALS
- 89 - THREE-AXLE TANK TRUCK-HAZ WASTE OR COMBO HAZ WASTE & MAT.
- 94 - MOTORIZED TRANSPORTATION DEVICE (EFF. 6/00)
- 95 - MISC NON-MOTORIZED VEHICLE
- 96 - MISC MOTORIZED VEHICLE
- 97 - LOW SPEED VEHICLE (EFF. 6/00)
- 98 - EMERGENCY VEHICLE ON EMERGENCY RUN OR IN PURSUIT OF VIOLATOR
- 99 - HIT AND RUN, UNKNOWN

VEH MAKE - VEHICLE MAKE OF PARTY'S VEHICLE

YEAR - MODEL YEAR OF PARTY'S VEHICLE

SP INFO - FROM SPECIAL INFORMATION BOX ON COLLISION REPORT (TWO ITEMS MAY BE INDICATED)

- A - HAZARDOUS MATERIALS INVOLVED
- B - CELL PHONE IN USE (4/1/01)
- C - CELL PHONE NOT IN USE (4/1/01)
- D - CELL PHONE NONE/UNKNOWN (4/1/01)

OAF1 VIOL - FIRST OTHER ASSOCIATED FACTOR INDICATED FOR THE PARTY. IF "A", "B" OR "C" IS INDICATED, THE VIOLATION WILL ALSO APPEAR.

- A,B,C - VC SECTION VIOLATION
- E - VISION OBSCUREMENT
- F - INATTENTION (TYPE OF INATTENTION NOT STATED)
- G - STOP & GO TRAFFIC
- H - ENTERING/LEAVING RAMP
- I - PREVIOUS COLLISION
- J - UNFAMILIAR WITH ROAD
- K - DEFECTIVE EQUIPMENT
- L - UNINVOLVED VEHICLE
- M - OTHER
- N - NONE APPARENT
- O - RUNAWAY VEHICLE
- P - CELL PHONE
- Q - ELECTRONIC EQUIPMENT
- R - RADIO/CD
- S - SMOKING
- T - EATING

DESCRIPTION OF PARTY DATA (CONTINUED) * * * * *

- U - CHILDREN
- V - ANIMALS
- W - PERSONAL HYGIENE
- X - READING
- Y - OTHER INATTENTION

(CATEGORIES P THROUGH Y WERE EFFECTIVE 1/1/01 THROUGH 12/1/2001 ONLY AND ARE CATEGORIES OF "F" INATTENTION.)

OAF2 - SECOND OTHER ASSOCIATED FACTOR INDICATED FOR THE PARTY. IF NOT BLANK, REFER TO SAME ALPHA CODES AS ABOVE IN OAF1.

SAFETY EQUIPMENT - TWO CATEGORIES MAY BE INDICATED BY OFFICER

- A - NONE IN VEHICLE
- B - UNKNOWN
- C - LAP BELT USED
- D - LAP BELT NOT USED
- E - SHOULDER HARNESS USED
- F - SHOULDER HARNESS NOT USED
- G - LAP/SHOULDER HARNESS USED
- H - LAP/SHOULDER HARNESS NOT USED
- J - PASSIVE RESTRAINT USED
- K - PASSIVE RESTRAINT NOT USED
- L - AIR BAG DEPLOYED
- M - AIR BAG NOT DEPLOYED
- N - OTHER
- P - NOT REQUIRED
- Q - CHILD RESTRAINT IN VEHICLE USED
- R - CHILD RESTRAINT IN VEHICLE NOT USED
- S - CHILD RESTRAINT IN VEHICLE USE UNKNOWN
- T - CHILD RESTRAINT IN VEHICLE IMPROPER USE
- U - CHILD RESTRAINT NONE IN VEHICLE
- V - DRIVER OF M/C OR BICYCLIST NOT USING HELMET
- W - DRIVER OF M/C OR BICYCLIST USING HELMET
- X - PASSENGER ON M/C OR BICYCLE NOT USING HELMET
- Y - PASSENGER NO M/C OR BICYCLE USING HELMET

DESCRIPTION OF VICTIM DATA * * * * *

EACH VICTIM IS LISTED ON A SEPARATE LINE TO THE RIGHT OF THE PARTY WITH WHICH THE VICTIM IS ASSOCIATED.

ROLE - VICTIM CLASSIFICATION

- DRVR - DRIVER
- PASS - PASSENGER
- PED - PEDESTRIAN
- BICY - BICYCLE RIDER (DOES NOT INCLUDE PASSENGER)
- OTHR - OTHER

EXT OF INJ - EXTENT OF INJURY FOR EACH VICTIM

- KILLED - KILLED
- SEVERE - SEVERE INJURY
- OTH VIS - OTHER VISIBLE INJURY
- COMP PN - COMPLAINT OF PAIN
- SERIOUS - SUSPECTED SERIOUS INJURY
- MINOR - SUSPECTED MINOR INJURY
- POSSIBLE - POSSIBLE INJURY
- BLANK - NOT INJURED

AGE - AGE OF VICTIM

- 998 - UNKNOWN

SEX - SEX OF VICTIM

PAGE 10

DESCRIPTION OF VICTIM DATA (CONTINUED) * * * * *

SEAT POS - SEATING POSITION OF VICTIM

- 1 - DRIVER
- 2 TO 6 - PASSENGERS
- 7 - STATION WAGON REAR
- 8 - REAR OCCUPANT OF TRUCK OR VAN
- 9 - POSITION UNKNOWN

SAFETY EQUIP - TWO CATEGORIES MAY BE INDICATED BY THE OFFICER. FOR A LIST OF THE CODES, SEE PARTY DESCRIPTION FOR SAFETY EQUIPMENT.

EJECTED - VICTIM EJECTED FROM VEHICLE CATEGORY

- 0 - NOT EJECTED
- 1 - FULLY EJECTED
- 2 - PARTIALLY EJECTED
- 3 - UNKNOWN

EXHIBIT H

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Demographics and Other Data Transportation Data

Average Traffic Volumes - Local Jurisdictions

Periodically, local jurisdictions collect traffic count data on significant roadways. SANDAG compiles this information to present average weekday traffic counts, which are two-way, 24-hour volumes. The table below shows roadway descriptions and five-year (2009-2013) volumes.

City of Carlsbad	City of Oceanside
City of Chula Vista	City of Poway
City of Coronado	City of San Diego
City of Del Mar	City of San Marcos
City of El Cajon	City of Santee
City of Encinitas	City of Solana Beach
City of Escondido	City of Vista
City of Imperial Beach	Unincorporated Area
City of La Mesa	
City of Lemon Grove	
City of National City	

Note: If counts were not made in a particular year, the previous year's count will be shown along with an **N**. An **E** will appear by the volume if the traffic count was estimated. A **V** indicates that the street did not permit through traffic for that year. Additional counts may be available by contacting each jurisdiction's Public Works Department.

Average Traffic Volumes - Regional Freeways and State Highways

For traffic volumes on regional freeways and state highways, Caltrans offers two online resources. The [Caltrans Traffic Census](#) presents annual average daily traffic counts. Caltrans also maintains the [Performance Measurement System](#), which is a more interactive tool to query and visualize a variety of highway information, including traffic volumes.

Vehicle Miles of Travel

The [Caltrans Highway Performance Monitoring System](#) and its [data archives](#) (1996-2000) are a statewide source for daily vehicle miles of travel (VMT) data. These tables list VMT for San Diego County by jurisdiction and roadway type.

Unincorporated San Diego County

<u>Primary Street</u>	<u>1st Cross Street</u>	<u>2nd Cross Street</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
ALPINE BLVD	DUNBAR LN	ARNOLD WY	6700 N	6700 N	6700 N	6700 N	6700 N
ALPINE BLVD	ARNOLD WAY	TAVERN RD	2100 N	2100 N	2100 N	2100 N	2100 N
ALPINE BLVD	TAVERN RD	VICTORIA DR (W)	11600 N	11600 N	11600 N	11600 N	11600 N
ALPINE BLVD	VICTORIA DR (W)	SOUTH GRADE RD	13800 N	13800 N	13800 N	13800 N	13800 N
ALPINE BLVD	SOUTH GRADE RD	WILLOWS RD(W)/VIA LA MANCHA	5000 N	5000 N	5000 N	5000 N	5000 N
ALPINE BLVD	WILLOWS RD(W)/VIA LA MANCHA	WILLOWS RD (E)	1500 N	1500 N	1500 N	1500 N	1500 N
ALVARADO ST	MAIN AVE	STAGE COACH LN	6500 N	6500 N	4800	4800 N	4800 N
ALVARADO ST	STAGE COACH LN	LIVE OAK PARK RD	2700 N	2700 N	1900	1900 N	1900 N
AMMUNITION RD	FALLBROOK RD (GATE)	MISSION RD	11500	11500 N	11500 N	11500 N	11500 N
AMMUNITION RD	MISSION RD	MAIN ST	7900 N	7900 N	7900 N	7900 N	7900 N
APPLE ST	GRAND AVE	MAYA ST	8400 N	11600	11600 N	11600 N	11600 N
ARCHIE MOORE RD	HIGHLAND VALLEY RD	ROUTE 67	7300 N	7300 N	7300 N	7300 N	7300 N
ARNOLD WY	ALPINE BLVD (W)	HARBISON CANYON RD	7000 N	7000 N	7000 N	7000 N	7000 N
ARNOLD WY	HARBISON CANYON RD	TAVERN RD	4800 N	4800 N	4800 N	4800 N	4800 N
ARNOLD WY	TAVERN RD	ALPINE BLVD (E)	6400 N	6400 N	6400 N	6400 N	4400
ASHLEY RD	7TH ST	HANSON LN	2000 N	2000 N	2000 N	2000 N	2000 N
ASHWOOD ST	WILLOW RD	MAPLEVIEW ST	5000 N	5000 N	5000 N	5000 N	5000 N
AUSTIN DR/MONTEMAR DR	HELIX ST	SOUTH BARCELONA ST	2000 N	2000 N	2000 N	2000 N	2000 N
AUSTIN DR	SOUTH BARCELONA DR	SWEETWATER SPRINGS BLVD	9300 N	9300 N	9300 N	9300 N	9300 N
AUSTIN DR	SWEETWATER SPRINGS BLVD	CALAVO DR	8100 N	8100 N	8100 N	8100 N	8100 N
AVOCADO BLVD	FUERTE DR	ROUTE 94	22900 N	22900 N	22900 N	22900 N	22900 N
BALLANTYNE ST	GREENFIELD DR	BROADWAY	7100 N	7100 N	7100 N	7100 N	7100 N
BANGCROFT DR	TERRACE DR	CAMPO RD	9400 N	9400 N	9400 N	9400 N	9400 N
BANGCROFT DR	CAMPO RD	KENWOOD DR	20800 N	20800 N	20800 N	20800 N	20800 N
BANGCROFT DR	KENWOOD DR	TROY ST	17200 N	13800	13800 N	13800 N	13800 N
BANDY CANYON RD	HIGHLAND VALLEY RD	YSABEL CREEK RD	1300 N	1300 N	1300 N	1300 N	1300 N
BEAR VALLEY PKWY	BOYLE AVE	IDAHO AVE	20100 N	20100 N	20100 N	20100 N	20100 N
BEAR VALLEY PKWY	IDAHO AVE	SAN PASQUAL VALLEY/RT 78	15700 N	15700 N	15700 N	15700 N	15700 N
BEAR VALLEY PKWY	SAN PASQUAL VLLY/RT 78	EL DORADO DR	23900 N	23900 N	20900	20900 N	20900 N
BERNARDO AVE	GAMBLE LN	HAMILTON LN	6600 N	4400	4400 N	4400 N	4400 N
BLOSSOM LN	WASHINGTON ST	SWEETWATER RD	3600 N	3600 N	3600 N	3600 N	3600 N
BLOSSOM VALLEY RD	LAKE JENNINGS PARK RD	FLINN SPRINGS RD	4800 N	4800 N	4800 N	4800 N	4800 N

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Unincorporated San Diego County

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BONITA RD	PLAZA BONITA RD	WILLOW ST	35100 N	35100 N	35100 N	35100 N	35100 N
BONITA RD	SWEETWATER RD	SAN MIGUEL RD	13800 N	13800 N	13800 N	13800 N	13100
BONITA RD	SAN MIGUEL RD	CENTRAL AVE	23000 N	23000 N	23000 N	9900	9900 N
BONITA RD	CENTRAL AVE	CHULA VISTA C.L.	20900 N	20900 N	20900 N	20900 N	20900 N
BORREGO SALTON SEAWAY	PEG LEG RD	IMPERIAL COUNTY LINE	1100 N	1100 N	1100 N	1100 N	1100 N
BORREGO SPRINGS RD	HENDERSON CANYON RD	PALM CANYON RD	1000 N	1000 N	1000 N	700	800
BORREGO SPRINGS RD	PALM CANYON DR	COUNTRY CLUB RD	3600 N	3600 N	3600 N	3600 N	3600 N
BORREGO SPRINGS RD	COUNTRY CLUB RD	YAQUI PASS RD	2600 N	2600 N	2600 N	2600 N	2600 N
BORREGO SPRINGS RD	YAQUI PASS RD	ROUTE 78	900 N	900 N	900 N	900 N	900 N
BORREGO VALLEY/RANGO WY	PALM CANYON RD	YAQUI PASS RD	1800 N	1800 N	1800 N	1800 N	1800 N
BOULDER CREEK RD	ENGINEERS RD	OAK GROVE DR	700 N	700 N	700 N	700 N	700 N
BRABHAM ST	FURY LN	JAMACHA RD	10900	10900 N	8100	10200	10200 N
BRADLEY AVE	JOHNSON AVE	MAGNOLIA AVE	14600 N	14600 N	14600 N	14600 N	14600 N
BRADLEY AVE	MAGNOLIA AVE	ROUTE 67	21700 N	21700 N	21700 N	21700 N	21700 N
BRADLEY AVE	ROUTE 67	GRAVES AVE	19300 N	19300 N	19300 N	19300 N	19300 N
BRADLEY AVE	GRAVES AVE	MOLLISON AVE	12200 N	12200 N	12200 N	12200 N	12200 N
BRADLEY AVE	MOLLISON AVE	FIRST ST	4900 N	4900 N	4900 N	4900 N	4900 N
BRANDON AVE	MISSION RD	ALVARADO ST	6400 N	6400 N	6400 N	6400 N	6400 N
BRIARWOOD RD	SOUTH BAY PKWY	SWEETWATER RD	27600 N	23400	23400 N	23400 N	23400 N
BROADWAY	SPRING ST	SWEETWATER RD	27500 N	27500 N	27500 N	27500 N	27500 N
BROOKE RD	STAGE COACH LN	WINTER HAVEN RD	4100 N	4100 N	1800 E	1800 N	1800 N
BUCKMAN SPRINGS RD	OLD HIGHWAY 80	OAK DR	4300 N	4300 N	4300 N	4300 N	4300 N
BUCKMAN SPRINGS RD	OAK DR	ROUTE 94	1200 N	1200 N	1200 N	1200 N	1200 N
BUENA CREEK RD	SO. SANTA FE AVE	MONTE VISTA DR	2700 N	2700 N	2700 N	10700	10700 N
BUENA CREEK RD	MONTE VISTA DR	TWIN OAKS VALLEY RD	9300 N	9300 N	9300 N	10300	10300 N
CALAVO DR	ROUTE 94	DEL RIO RD	6800 N	6800 N	6800 N	6800 N	6800 N
CALAVO DR	AUSTIN DR	JAMACHA BLVD	3600 N	3600 N	3600 N	3600 N	3600 N
CALLE ALBARA	WEIGHORST WY	JAMACHA RD/RT 54	4100 N	4100 N	4100 N	4100 N	4100 N
CALLE VERDE	AVOCADO BLVD	FURY LN	5700 N	5200	5200 N	5200 N	5200 N
CALZADA DEL BOSQUE	LINEA DEL CIELO	VIA DE LA VALLE	5700 N	5700 N	5700 N	5700 N	7200
CALZADA DEL BOSQUE	VIA DE LA VALLE	VIA DE SANTA FE	5100 N	5100 N	5100 N	5100 N	5100 N
CAMINO DEL REY	ROUTE 76	OLD RIVER RD	10200 N	10200 N	10200 N	10200 N	10200 N

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CAMINO DEL REY	OLD RIVER RD	WEST LILAC RD	6700 N	6700 N	6700 N	6700 N	6700 N
CAMINO DEL REY	WEST LILAC RD	OLD HWY 395	5700 N	4600	4600 N	4600 N	4600 N
CAMINO SAN BERNARDO	RANCHO BERNARDO RD	CAMINO DEL NORTE	3200 N	3200 N	3200 N	3200 N	3200 N
CAMPO RD	SPRING ST	BANCROFT DR	16500 N	16500 N	16500 N	16500 N	16500 N
CAMPO RD	BANCROFT DR	KENWOOD DR	6500	6500 N	6500 N	8700	8700 N
CAMPO RD	KENWOOD DR	SO. BARCELONA DR	15300 N	15300 N	15300 N	15300 N	15300 N
CAMPO RD	SOUTH BARCELONA DR	ROUTE 94	15300 N	15300 N	15300 N	15300 N	15300 N
CARRIZO GORGE RD	INTERSTATE 8	OLD HIGHWAY 80	300 N	300 N	300 N	300 N	300 N
CASA DE ORO BLVD	CAMPO RD	CHALLENGE BLVD	2400 N	2400 N	2400 N	2100	2100 N
CENTRAL AVE	SWEETWATER RD	BONITA RD	13000 N	18400	18400 N	18400 N	18400 N
CENTRAL AVE	BONITA RD	CORRAL CANYON DR	12000	12000 N	12000 N	9000	9000 N
CHALLENGE BLVD	CASO DE ORO BLVD	AVOCADO BLVD	2600 N	2600 N	2600 N	2600 N	2600 N
CHAMPAGNE BLVD	GOPHER CANYON RD	LAWRENCE WELK DR	6400 N	6400 N	6400 N	6400 N	6400 N
CHAMPAGNE BLVD	LAWRENCE WELK DR	DEER SPRINGS RD	3100 N	3100 N	3100 N	3100 N	3100 N
CHANNEL RD	LAKESIDE AVE	ROUTE 67/INDUSTRY RD	11200 N	11200 N	11200 N	11200 N	10400
CHANNEL RD	ROUTE 67/INDUSTRY RD	WOODSIDE AVE	8900 N	8900 N	8900 N	8900 N	8900 N
CHANNEL RD	WOODSIDE AVE	JULIAN AVE	3400 N	3400 N	4000	4000 N	4000 N
CHASE AVE	FUERTE DR	ROUTE 54/JAMACHA RD	18100 N	18100 N	18100 N	18100 N	18100 N
CIRCLE R RD	OLD HWY 395	WEST LILAC RD	1800 N	2000	2000 N	1700	1700 N
CITRUS AVE	BIRCH AVE	ROUTE 78	4600 N	4700	4700 N	4700 N	4700 N
COLE GRADE RD	ROUTE 76	WEST OAK GLEN RD	4400 N	4400 N	4400 N	4400 N	4400 N
COLE GRADE RD	WEST OAK GLEN RD	FRUITVALE RD	12000 N	12000 N	12000 N	12000 N	12000 N
COLE GRADE RD	FRUITVALE RD	VALLEY CENTER RD	20200 N	20200 N	20200 N	20200 N	20200 N
CONRAD DR	RESMAR RD	CAMPO RD	3500 N	1600	1600 N	1600 N	1600 N
CORRAL CANYON RD	CENTRAL AVE	COUNTRY VISTAS LN	10800 N	10800 N	6700	6700 N	6700 N
COUNTRY CLUB DR	HILL VALLEY DR	KAUANA LOA DR	1500 N	1500 N	1500 N	1500 N	2100
COUNTRY CLUB DR	KAUANA LOA DR	HARMONY GROVE RD	1300 N	1300 N	1300 N	1300 N	1000
COUSER CANYON RD	ROUTE 76	LILAC RD	700 N	700 N	600	600 N	600 N
CRESTWOOD RD	INTERSTATE 8	OLD HIGHWAY 80	700 N	700 N	700 N	700 N	700 N
DEER SPRINGS RD	BUENA CREEK RD	INTERSTATE 15	17100 N	17100 N	17100 N	17100 N	17100 N
DEER SPRINGS RD	INTERSTATE 15	CHAMPAGNE BLVD	8000 N	8000 N	8000 N	8000 N	8000 N
DEHESA RD	GRANITE HILLS DR	VISTA GRANDE RD	16100 N	16100 N	16100 N	16100 N	16100 N

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DEHESA RD	VISTA GRANDE RD	WILLOW GLEN DR	7100 N	7100 N	7100 N	7100 N	7100 N
DEHESA RD	WILLOW GLEN DR	HARBISON CANYON RD	13200 N	13200 N	13200 N	13200 N	13200
DEHESA RD	HARBISON CANYON RD	SYCUAN RD	14200 N	14200 N	14200 N	14200 N	15000
DEHESA RD	SYCUAN RD	MOOREFIELD DR	2200 N	2200 N	2200 N	2200 N	2400
DEHESA RD	MOOREFIELD DR	TAVERN RD	2200 N	2200 N	2200 N	2200 N	2200 N
DEL DIOS HWY	VIA RANCHO PKWY	EL CAMINO DEL NORTE	15400 N	17600	17600 N	17600 N	17600 N
DEL RIO RD	SWEETWATER SPRINGS BLVD	CALAVO DR	1400 N	1400 N	1400 N	1400 N	1400 N
DEL RIO RD	CALAVO DR	AUSTIN DR	2900 N	2900 N	2900 N	2900 N	2900 N
DE LUZ RD	SANDIA CREEK DR	MISSION RD	2800 N	1200	1200 N	1200 N	1200 N
DI GIORGIO RD	HENDERSON CANYON RD	PALM CANYON DR	500 N	500 N	500 N	500 N	500 N
DUNBAR LN	OLD HIGHWAY 80	ALPINE BLVD	3400 N	3400 N	3400 N	3400 N	3400 N
DYE RD	ROUTE 67	RAMONA ST	5800 N	5800 N	5800 N	5800 N	5800 N
EAST GRADE RD	PALOMAR MTN	ROUTE 76	400 N	400 N	400 N	200	200 N
EAST LAKEVIEW RD	LAKEVIEW RD	HWY 8 BUISNESS RT	4800 N	4800 N	4800 N	4800 N	4800 N
EAST VISTA WAY	ROUTE 76	OSBORNE ST	14700 N	14700 N	14700 N	14700 N	14700 N
EL CAMINO DEL NORTE	VIA DE FORTUNA	DEL DIOS HWY	5100 N	5100 N	5100 N	5200	5200 N
EL CAMINO REAL/LA NORIA	LA BAJADA	LINEA DEL CIELO	4100	4100 N	9100	9100 N	9100 N
EL CAMINO REAL	LINEA DEL CIELO	VIA DE LA VALLE	3900 N	3900 N	4600	4600 N	4600 N
ELFIN FOREST RD	QUESTHAVEN RD	HARMONY GROVE RD	2200 N	2200 N	2200 N	2200 N	2200 N
ELKELTON BLVD	PARADISE VALLEY RD	JAMACHA RD	5200 N	5200 N	5200 N	5200 N	5100
ELIM ST	HAVERFORD RD	OLIVE ST	2100	2100 N	2100 N	2100 N	2100 N
EL MIRLO	RANCHO SANTA FE/LA BAJADA	VIA DE FORTUNA	3200 N	3200 N	2000	2000 N	2000 N
EL MONTE RD	LAKE JENNINGS PARK RD	EL MONTE CO PARK	3900 N	3900 N	3900 N	3900 N	3900 N
EL MONTEVIDEO	VIA DE FORTUNA	PASEO DELICIAS	4600 N	4600 N	4600 N	4600 N	4600 N
EL NOPAL/RIVERFORD RD	SANTANA ST	RIVERSIDE DR	7500	6300	6300 N	5600	8700
ENGINEERS RD	BOULDER CREEK RD	ROUTE 79	200	100	100 N	100 N	100 N
EUCLID AVE	24TH ST	SWEETWATER RD	9200 N	9200 N	9200 N	9200 N	9200 N
FALLBROOK ST	MAIN AVE	STAGE COACH LN	12500 N	12500 N	12500 N	12500 N	15000
FELICITA RD	HAMILTON LN	VIA RANCHO PKWY	3600 N	3600 N	3600 N	3600 N	3600 N
FLINN SPRINGS RD	BLOSSOM VALLEY RD	OLD HIGHWAY 80	2300 N	2300 N	2300 N	2300 N	2300 N
FOOTHILL DR	VALE TERRACE DR	MONTE VISTA DR	5900 N	5900 N	5900 N	5900 N	5900 N
FRANCES DR	MOUNTAIN VIEW RD	HARBISON CANYON RD	1100 N	1100 N	1100 N	1100 N	1100 N

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FRUITVALE RD	COLE GRADE RD	TWAIN WY	4500 N	4500 N	4500 N	3100	3100 N
FUERTE DR	GROSSMONT BLVD	LEMON AVE	13000	13000 N	13000 N	13000 N	13000 N
FUERTE DR	LEMON AVE	GRANDVIEW DR	14200 N	14200 N	14200 N	14200 N	14200 N
FUERTE DR	GRANDVIEW DR	AVOCADO BLVD	9500 N	9500 N	9500 N	9500 N	9600
FUERTE DR	AVOCADO BLVD	CHASE AVE	4400 N	4400 N	4400 N	4000	4000 N
FURY LN	AVOCADO BLVD	JAMACHA RD	15300	15300 N	15300 N	15300 N	13600
GAMBLE LN	BERNARDO AVE	I-15 OFF-RAMP (S.B.)	7200 N	7200 N	7200 N	7200 N	7200 N
GIRD RD	RECHE RD	ROUTE 76	3300 N	3300 N	3300 N	3300 N	3300 N
GOPHER CANYON RD	E VISTA WAY	LITTLE GOPHER CANYON RD	15000 N	15000 N	15000 N	15000 N	15000 N
GOPHER CANYON RD	LITTLE GOPHER CANYON RD	INTERSTATE 15	15000 N	15000 N	15000 N	15900	16300
GOPHER CANYON RD	INTERSTATE 15	CHAMPAGNE BLVD	9400 N	9400 N	9400 N	9400 N	9400 N
GRAND AVE	JAMACHA RD	JAMACHA BLVD	4200 N	4200 N	4200 N	4200 N	3800
GRANDVIEW/EDGEWOOD DR	BANCROFT DR	RESMAR RD	1100 N	1100 N	1100 N	1100 N	1100 N
GRANDVIEW DR	RESMAR DR	FUERTE DR	5000 N	5000 N	5000 N	5000 N	5000 N
GRANGER AVE	18TH ST	RIDGEWAY DR	2600 N	2600 N	2600 N	2600 N	2600 N
GRAVES AVE	BROADWAY	GREENFIELD DR	5700 N	5700 N	5700 N	5700 N	5700 N
GRAVES AVE	GREENFIELD DR	(E) BRADLEY AVE	9300 N	9300 N	9300 N	8200	8200 N
GRAVES AVE	(E) BRADLEY AVE	PEPPER DR	11300 N	11300 N	11300 N	11300 N	11300 N
GREAT SO OVERLAND STAGE RT	ROUTE 78	GREAT SANDY TR	1300 N	1300 N	1300 N	1300 N	1300 N
GREAT SO OVERLAND STAGE RT	GREAT SANDY TR	SWEENEY PASS RD	400 N	400 N	400 N	400 N	400 N
GREEN CANYON RD	RECHE RD	MISSION RD	2300 N	2300 N	2300 N	2300 N	2300 N
GREENFIELD DR	LA CRESTA RD	MADISON AVE	11400 N	19200	19200 N	19200 N	19200 N
GUM TREE LN	STAGE COACH LN	LIVE OAK PARK RD	1400 N	1300	3500	3500 N	3500 N
GUNN STAGE RD	SAN VICENTE RD	NORTH	4600 N	4600 N	4600 N	4600 N	4600 N
HANSON LN	RAMONA ST	SAN VICENTE RD	5200 N	5200 N	5200 N	5200 N	5200 N
HANSON LN	SAN VICENTE RD	KEYES RD	3400 N	3400 N	6500	4000	4600
HARBISON CANYON RD	ARNOLD WAY	FRANCES DR	3800 N	3300	3300 N	3300 N	3300 N
HARBISON CANYON RD	FRANCES DR	DEHESA RD	1900 N	2500	2500 N	2500 N	2500 N
HARMONY GROVE RD	ELFIN FOREST RD	KAUJANA LOA DR	3300 N	3300 N	3300 N	3300 N	3300 N
HARNES ST	SWEETWATER RD	HELIX ST	2200 N	2300	2900	2900 N	2900 N
HAVERFORD RD	ROUTE 76	ELM ST	1400	1400 N	1400 N	1400 N	1400 N
HELIX ST	KENWOOD DR	LAMAR ST	3600 N	3600 N	3600 N	1700	2600

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HELIX ST	LAMAR ST	KNOB HILL DR	3000 N	1200	1200 N	1200 N	1200 N
HELIX ST	KNOB HILL DR	JAMACHA RD	3600 N	3600 N	4500	4500 N	4500 N
HENDERSON CANYON RD	BORREGO SPRINGS RD	PEG LEG RD	200 N	200 N	200 N	200 N	200 N
HIGHLAND VALLEY RD	BANDY CANYON RD	ARCHIE MOORE RD	1300 N	1300 N	1300 N	1300 N	1300 N
HIGHLAND VALLEY RD	ARCHIE MOORE RD	ROUTE 67	1900 N	1900 N	1900 N	1900 N	1900 N
HILLSDALE RD	JAMACHA BLVD	VISTA GRANDE RD	8700 N	8700 N	10200	10200 N	6800
HILLSDALE RD	VISTA GRANDE RD	WILLOW GLEN DR	6700 N	5700	5700 N	5700 N	5700 N
HONEY SPRINGS RD	ROUTE 94/CAMPO RD	LYONS VALLEY RD	1700 N	1300	1300 N	1300 N	1300 N
HUMPHRIES RD	ROUTE 188	EMERY RD	400 N	400 N	400 N	400 N	400 N
HWY 8 BUSINESS RT	LAKE JENNINGS PARK RD	LOS COCHES RD	2100 N	2100 N	2100 N	2100 N	2100 N
HWY 8 BUSINESS RTE MAIN	LOS COCHES RD	PEPPER DR	11700 N	11700 N	11700 N	11700 N	11700 N
IDAHO AVE	SAN PASQUAL VALLEY/RT 78	BEAR VALLEY PKWY	2300 N	2300 N	2300 N	2300 N	2300 N
IDAHO AVE	BEAR VALLEY PKWY	CITRUS AVE	1200 N	1200 N	1200 N	1200 N	1200 N
INDUSTRY RD	ROUTE 67/WINTER GARDENS BL	CHANNEL RD	6000 N	6000 N	6000 N	6000 N	6000 N
JACKSON HILL DR	PEPPER DR	ROYAL RD	2200 N	2200	2200 N	2200 N	2400
JAMACHA BLVD	SWEETWATER RD	GRAND AVE	23100 N	23100 N	23100 N	23100 N	23100 N
JAMACHA BLVD	GRAND AVE	SWEETWATER SPRINGS BLVD	23400 N	23400 N	18100	18100 N	18100 N
JAMACHA BLVD	SWEETWATER SPRINGS BLVD	ROUTE 94/CAMPO RD	16900 N	16900 N	16900 N	16900 N	16900 N
JAMACHA RD	OSAGE ST	ELKELTON BLVD	17300 N	17300 N	17300 N	17300 N	19700
JAMACHA RD	ELKELTON BLVD	SWEETWATER RD	21900 N	21900 N	21900 N	21900 N	21900 N
JAMACHA RD	SWEETWATER RD	HELIX ST	20600 N	20600 N	20600 N	20600 N	20600 N
JAMACHA RD	HELIX ST	GRAND AVE	26200 N	20000	20000 N	20000 N	22100
JAMUL DR	STEELE CANYON RD	LYONS VALLEY RD	4000	2100	2100 N	2100 N	2400
JAPATUL RD	TAVERN RD/DEHESA RD	LYONS VALLEY RD	400 N	400 N	400 N	400 N	1200
JAPATUL RD	LYONS VALLEY RD	INTERSTATE 8	600 N	600 N	600 N	600 N	600 N
JEFFERSON RD	LYONS VALLEY RD	ROUTE 94	3100 N	3100 N	3100 N	3100 N	3100 N
JESMOND DENE RD	NORTH CENTRE CITY PKWY	QUAIL RD	1900 N	1900 N	1900 N	1900 N	1900 N
JULIAN AVE	CHANNEL RD	LOS COCHES RD	7600	7600 N	7600 N	7600 N	7600 N
JULIAN AVE	LOS COCHES RD	LAKE JENNINGS PARK RD	6900	6900 N	6900 N	6900 N	8000
KAUANA LOA DR	COUNTRY CLUB DR	HARMONY GROVE RD	1500 N	1500 N	1500 N	2900	2900 N
KENWOOD DR	BANCROFT DR	ROUTE 94	10900 N	8300	8300 N	8300 N	8300 N
KENWOOD DR	ROUTE 94	CAMPO RD	10900 N	10900 N	10900 N	10900 N	10900 N

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KEYES RD	OLD JULIAN HWY	HANSON LN	1600 N	1600 N	1600 N	1600 N	1600 N
LA BAJADA/LA GRANADA	RANCHO SANTA FE/EL MIRLO	PASEO DELICIAS	16800 N	16800 N	16800 N	16800 N	16800 N
LA CRESTA RD	GREENFIELD DR	LOTUS LN	13800 N	13800 N	13800 N	13800 N	13800 N
LA CRESTA RD	LOTUS LN	MOUNTAIN VIEW RD	7100 N	7100 N	7100 N	7700	7700 N
LAKE JENNINGS PARK RD	MAPLEVIEW ST	EL MONTE RD	13900 N	13900 N	13900 N	13900 N	13900 N
LAKE JENNINGS PARK RD	EL MONTE RD	BLOSSOM VALLEY RD	13200 N	13200 N	13200 N	13200 N	13200 N
LAKE JENNINGS PARK RD	BLOSSOM VALLEY RD	INTERSTATE 8	16900 N	16900 N	16900 N	16900 N	16900 N
LAKE JENNINGS PARK RD	INTERSTATE 8	OLD HIGHWAY 80	6600 N	6600 N	6600 N	6600 N	6600 N
LAKE MORENA DR	OAK DR	BUCKMAN SPRING RD	400 N	400 N	400 N	400 N	400 N
LAKESHORE DR	MAINE AVE	PINO DR	3000 N	3000 N	3000 N	3700	3700 N
LAKESIDE AVE	RIVERSIDE DR	CHANNEL RD	12100 N	12100 N	12100 N	12100 N	12100 N
LAKESIDE AVE	CHANNEL RD	ROUTE 67	3600 N	3600 N	3600 N	3600 N	3600 N
LAKEVIEW RD	JULIAN AVE	E LAKEVIEW RD	3700 N	5800	5800 N	5800 N	5800 N
LAKEVIEW RD	E LAKEVIEW RD	LOS COCHES RD	7500	7500 N	7500 N	7500 N	7500 N
LAKE WOHLFORD RD	OAKVALE RD	N LAKE WOHLFORD RD	5300	5300 N	5300 N	5300 N	5300 N
LAWSON VALLEY RD	SKYLINE TRUCK TR	LYONS VALLEY RD	800 N	800 N	800 N	800 N	800 N
LEMON AVE	BANCROFT DR	FUERTE DR	2400 N	3500	3500 N	3500 N	3500 N
LILAC RD	ROUTE 76	COUSER CANYON RD	400	400 N	400 N	400 N	400 N
LILAC RD	COUSER CANYON	W LILAC RD	900 N	900 N	900 N	900 N	900 N
LILAC RD	W LILAC RD	OLD CASTLE RD	2600 N	2600 N	2600 N	3100	3100 N
LILAC RD	OLD CASTLE RD	VALLEY CENTER RD	3600 N	3600 N	7900	7900 N	7900 N
LINEA DEL CIELO	HIGHLAND DR	EL CAMINO REAL	7500 N	7500 N	7500 N	7500 N	7500 N
LINEA DEL CIELO	EL CAMINO REAL	CALZADA DEL BOSQUE	7500 N	7500 N	7500 N	5600	5600 N
LINEA DEL CIELO	CALZADA DEL BOSQUE	PASEO DELICIAS	5300 N	5300 N	5300 N	5300 N	5300 N
LITTLE GOPHER CANYON RD	OLD RIVER RD	GOPHER CANYON RD	1200	800	800 N	800 N	800 N
LIVE OAK PARK RD	MISSION RD	RECHE RD	2600 N	2600 N	2600	2600 N	2600 N
LOBELIA DR	SYCAMORE AVE	PRIMROSE AVE	7800 N	7800 N	7800 N	7800 N	7800 N
LOS COCHES RD	JULIAN AVE	LAKEVIEW RD	11100	11100 N	11100 N	11100 N	12000
LOS COCHES RD	LAKEVIEW RD	HWY 8 BUSINESS RT	15700	15700 N	15700 N	15700 N	15700 N
LOS COCHES RD	HWY 8 BUSINESS RT	INTERSTATE 8	15700 N	15700 N	15700 N	15700 N	15700 N
LOS COCHES/CAMINO CANADA	INTERSTATE 8	EAST COUNTY RD	4300 N	4300 N	4300 N	4300 N	4300 N
LOS RANCHITOS RD	EL NOPAL	2ND ST	3800 N	3800 N	3800 N	3100	3100 N

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LYONS VALLEY RD	ROUTE 94/CAMPO RD	JAMUL DR	5900 N	5900 N	5900 N	5900 N	6000
LYONS VALLEY RD	JAMUL DR	SKYLINE TRUCK TR	6800 N	6800 N	6800 N	6800 N	8000
LYONS VALLEY RD	SKYLINE TRUCK TR	LAWSON VALLEY RD	7300 N	7300 N	7300 N	7300 N	7300 N
LYONS VALLEY RD	LAWSON VALLEY RD	HONEY SPRINGS RD	600 N	600 N	600 N	600 N	1200
LYONS VALLEY RD	HONEY SPRINGS RD	JAPATUL RD	500 N	500 N	500 N	500 N	500 N
MAGNOLIA AVE (EL CAJON)	BRADLEY AVE	VERNON WAY	11900 N	11900 N	11900 N	11900 N	11900 N
MAGNOLIA AVE (RAMONA)	PILE ST	ROUTE 78	2300 N	2300 N	2300 N	2300 N	2300 N
MAIN AVE	MISSION RD	ALVARADO ST	7000 N	7000 N	7000 N	7000 N	7000 N
MAIN AVE	ALVARADO ST	FALLBROOK ST	19600 N	19600 N	19600 N	19600 N	19600 N
MAIN AVE	FALLBROOK ST	AMMUNITION RD	13100 N	13100 N	13100 N	16800	17800
MAIN AVE	AMMUNITION RD	CLEMENTS LN	18000 N	18000 N	18000 N	18000 N	18000 N
MAINE AVE	MAPLEVIEW ST	LAKE SHORE DR	7000 N	7000 N	7000 N	7000 N	7000 N
MAINE AVE	LAKE SHORE DR	WOODSIDE AVE	10700 N	10700 N	10700 N	10700 N	10700 N
MAINE AVE/LOS COCHES RD	WOODSIDE AVE	JULIAN AVE	9800 N	9800 N	9800 N	9800 N	9800 N
MAPLEVIEW ST	CHANNEL RD	ROUTE 67	8300 N	8300 N	8300 N	8300 N	8300 N
MAPLEVIEW ST	ROUTE 67	MAINE AVE	20400 N	20400 N	20400 N	20400 N	20400 N
MAPLEVIEW ST	MAINE AVE	ASHWOOD ST	17600 N	17600 N	17600 N	17600 N	17600 N
MAPLEVIEW ST	ASHWOOD ST	LAKE JENNINGS PARK RD	15400 N	15400 N	15400 N	15400 N	15400 N
MARY LN	SUMMIT DR	BEAR VALLEY PKWY	3300 N	3300 N	3300 N	3300 N	3300 N
MAYA ST/JAMACHA RD	APPLE ST	JAMACHA BLVD	2600	2600 N	2600 N	2600 N	2600 N
MC DONALD RD	FALLBROOK ST	PEPPER TREE LN	2600 N	2600 N	2600 N	2600 N	2600 N
MELODY RD	PROCTOR VALLEY RD	ROUTE 94/CAMPO RD	400 N	400 N	400 N	400 N	400 N
MIMOSA AVE/OLEANDER AVE	SYCAMORE AVE	SMILAX RD	1400	800	700	700 N	700 N
MISSION RD (E)	MAIN AVE	STAGE COACH LN	17600 N	17600 N	17600 N	17600 N	18100
MISSION RD (E)	STAGE COACH LN	OLD HWY 395	17400 N	19500	19500 N	19500 N	19500 N
MISSION RD (I-15 CONNECT)	OLD HWY 395	INTERSTATE 15	16800 N	16800 N	16800 N	16800 N	16800 N
MISSION RD	MAIN AVE	FALLBROOK ST	10000 N	10000 N	10000 N	10000 N	10000 N
MISSION RD	FALLBROOK ST	AMMUNITION RD	25900 N	25900 N	25900 N	25900 N	23400
MISSION RD	AMMUNITION RD	MAIN AVE/CLEMMENS LN	25600 N	25600 N	25600 N	25600 N	25600 N
MISSION RD	MAIN AVE/CLEMMENS LN	STAGE COACH LN	24700 N	24700 N	24700 N	24700 N	24700 N
MISSION RD	STAGE COACH LN	ROUTE 76	19100 N	19100 N	19100 N	19100 N	19100 N
MOLLISON AVE	PEPPER DR	BRADLEY AVE (EC)	8900 N	8900 N	8900 N	8900 N	8900 N

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MONTECITO RD	RAMONA AIRPORT RD	ROUTE 67	1700 N	1700 N	3300	3300 N	3300 N
MONTE VISTA DR	FOOTHILL DR	BUENA CREEK RD	9500 N	9500 N	9500 N	9500 N	9500 N
MONTEZUMA VALLEY RD	SAN FELIPE RD	PALM CANYON DR	2000 N	2000 N	2000 N	2000 N	2000 N
MONTIEL RD	DEODAR RD	ROCK SPRINGS RD	1300 N	1300 N	1300 N	1300 N	1300 N
MORENO AVE	VIGILANTE RD	WILLOW RD	4300 N	4300 N	4300 N	4300 N	4300 N
MOUNTAIN MEADOW RD	CHAMPAGNE BLVD	MEADOW GLEN WY	7000 N	7000 N	7000 N	7000 N	7000 N
MOUNTAIN VIEW RD	LA CRESTA BLVD	FRANCES DR	1900 N	2500	2500 N	2500 N	2500 N
MUSSEY GRADE	ROUTE 67	FERNBROOK	3200 N	3200 N	3200 N	3200 N	600
NORDAHL RD	EL NORTE PKWY	ROCK SPRINGS RD	15400 N	15400 N	15400 N	8800	8800 N
NORTH BROADWAY	ARCO DR	NORTH AVE	2800 N	2300	2300 N	2300 N	2300 N
N CENTRE CITY PKWY	DEER SPRINGS RD	JESMOND DENE RD	5800 N	5800 N	5800 N	5800 N	5800 N
N CENTRE CITY PKWY (ESC)	JESMOND DENE RD	INTERSTATE 15 RAMPS	5500 N	5500 N	5500 N	5500 N	5500 N
N LAKE WOHLFORD RD	VALLEY CENTER RD	WOODS VALLEY RD	6600 N	6600 N	6600 N	6600 N	6600 N
N LAKE WOHLFORD RD	WOODS VALLEY RD	LAKE WOHLFORD RD	6000 N	6000 N	12600	4100	4100 N
OAK DR	LAKE MORENA DR	BUCKMAN SPRINGS RD	1200 N	1200 N	1200 N	1200 N	1200 N
OAK CREEK DR/PALM ROW DR	EUCALYPTUS HILLS	RIVERSIDE DR	3100 N	3100 N	3100 N	3100 N	3100 N
OAK GROVE DR	BOULDER CREEK RD	RIVERSIDE DR	1900 N	1900 N	1900 N	1900 N	1900 N
OCOTILLO CIR	LAZY S DR	PALM CANYON DR	1300 N	1300 N	1300 N	1300 N	1300 N
OLD CASTLE RD	CHAMPAGNE BLVD	W LILAC RD	7900 N	7900 N	7900 N	6400	6400 N
OLD HIGHWAY 80	LAKE JENNINGS PARK RD	FLINN SPRINGS RD	10900 N	10900 N	10900 N	10900 N	10900 N
OLD HIGHWAY 80	FLINN SPRINGS RD	DUNBAR LN	4300 N	4300 N	4300 N	4300 N	4300 N
OLD HIGHWAY 80	ROUTE 79	PINE CREEK RD	1600 N	1600 N	1600 N	1600 N	1600 N
OLD HIGHWAY 80	PINE CREEK RD	SUNRISE HWY	1000	1000 N	2900	2900 N	2900 N
OLD HIGHWAY 80	SUNRISE HWY	INTERSTATE 8	3800 N	3800 N	3800 N	3800 N	3800 N
OLD HIGHWAY 80	INTERSTATE 8	BUCKMAN SPRINGS RD	1200 N	1200 N	1300	1300 N	1500
OLD HIGHWAY 80	BUCKMAN SPRINGS RD	CRESTWOOD RD	1700	1700 N	1700 N	1700 N	700
OLD HIGHWAY 80	CRESTWOOD DR	ROUTE 94	1800 N	1800 N	1800 N	1800 N	1800 N
OLD HIGHWAY 80	RT94/RIBBONWOOD RD	MCCAIN VALLEY RD	700	700 N	700 N	700 N	700 N
OLD HIGHWAY 80	MCCAIN VALLEY RD	CARRIZO GORGE RD	700	700 N	700 N	700 N	700 N
OLD HIGHWAY 80	CARRIZO GORGE RD	INTERSTATE 8	500 N	500 N	500 N	500 N	500 N
OLD HWY 395	RIVERSIDE CO LINE	RAINBOW VALLEY BLVD W	4700 N	4700 N	14800	14800 N	14800 N
OLD HWY 395	RAINBOW VALLEY BLVD W	RAINBOW VALLEY BLVD	5000 N	5000 N	16000	16000 N	4500

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OLD HWY 395	RAINBOW VALLEY BLVD	INTERSTATE 15 (MISSION RD)	5500 N	5500 N	5500 N	5500 N	5500 N
OLD HWY 395	MISSION RD	RECHE RD	3900 N	3900 N	3900 N	3900 N	3900 N
OLD HWY 395	RECHE RD	ROUTE 76	5800 N	5800 N	5800 N	5800 N	5800 N
OLD HWY 395	ROUTE 76	W LILAC RD	5000	5000 N	5000 N	5000 N	5000 N
OLD HWY 395	W LILAC RD	INTERSTATE 15	3100 N	3100 N	3100 N	3100 N	3100 N
OLD HWY 395	INTERSTATE 15	CAMINO DEL REY	2900 N	2900 N	2900 N	2900 N	2900 N
OLD HWY 395	CAMINO DEL REY	GOPHER CANYON RD	6100 N	6100 N	6100 N	6100 N	6100 N
OLD JULIAN HWY	KEYES RD	VISTA RAMONA RD	4500 N	4500 N	4500 N	4500 N	4500 N
OLD JULIAN HWY	VISTA RAMONA RD	ROUTE 78	1300 N	1300 N	1300 N	1300 N	800
OLD RIVER RD	CAMINO DEL REY	MISSION RD/RT 76	2900 N	5100	5100 N	2700	2700 N
OLD STAGE RD	FALLBROOK ST	MISSION RD	4400 N	4400 N	4400 N	4400 N	4400 N
OLIVE ST	ROUTE 78	ELM ST/7TH ST	1900 N	1900 N	1900 N	1900 N	1900 N
OLIVE HILL RD	MISSION RD	BURMA RD	6500 N	3000	3000 N	3000 N	3000 N
OLIVE HILL RD	BURMA RD	ROUTE 76	2900 N	2900 N	2900 N	2900 N	2900 N
OSBORNE ST (VISTA)	N SANTA FE AVE	E VISTA WAY	6300 N	6300 N	6300 N	6300 N	6300 N
OTAY LAKES RD	WUESTE RD	ROUTE 94/CAMPO RD	3100 N	2600	7800	7800 N	2700
OTAY MESA RD	SAN DIEGO CITY LIMITS	ALTA RD	6400 N	6400 N	6400 N	6400 N	6400 N
PALA MISSION RD	RT 76/PALA RD(W)	RT 76/PALA RD(E)	3100 N	3100 N	3100 N	3100 N	3100 N
PALA TEMECULA RD	RIVERSIDE CO LINE	ROUTE 76	7500	8300	8300 N	8300 N	8300 N
PALM CANYON DR	MONTEZUMA VALLEY RD	BORREGO SPRINGS RD	2800 N	700	700 N	700 N	700 N
PALM CANYON DR	BORREGO SPRINGS RD	BORREGO VALLEY RD	3100 N	3100 N	3100 N	3100 N	3100 N
PALM CANYON/PEG LEG RD	BORREGO VALLEY RD	BORREGO SALTON SEAWAY	3500 N	3500 N	3500 N	3500 N	3500 N
PALMYRA RD	PRIMROSE AVE	S SANTA FE AVE	4300 N	4300 N	4300 N	4300 N	4300 N
PALMYRA RD	S SANTA FE AVE	ESTRELITA DR	3800 N	3800 N	3800 N	3800 N	3800 N
PAMO RD	PILE ST	HAVERFORD RD	1600 N	100	100 N	100 N	100 N
PARADISE VALLEY RD	SAN DIEGO CITY BOUNDARY	WORTHINGTON ST	18600	18600 N	18600 N	18600 N	18600 N
PARADISE VALLEY RD	WORTHINGTON ST	ELKELTON BLVD	22900	22900 N	22900 N	22900 N	22900 N
PARADISE VALLEY RD	ELKELTON BLVD	S BAY PKWY/SWEETWATER RD	18000 N	18000 N	18000 N	18000 N	18000 N
PASEO DELICIAS	EL CAMINO DEL NORTE	VIA DE LA VALLE	16200 N	16200 N	16200 N	16200 N	16200 N
PASEO DELICIAS	VIA DE LA VALLE	LINEA DEL CIELO	5700 N	5700 N	5700 N	5700 N	5700 N
PAUMA RESERVATION RD	ROUTE 76	EAST	5700 N	5700 N	5700 N	5400	5400 N
PECAN PK LN/RIOS CANYON RD	OLD HIGHWAY 80	RUIJ RD	16500 N	16500 N	16500 N	16500 N	16500 N

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PEPPER DR	GRAVES AVE	MOLLISON AV/LINDENWOOD D	13000 N	13000 N	13000 N	13000 N	13000 N
PEPPER DR	MOLLISON AV/LINDENWOOD	FIRST ST	14500 N	14500 N	14500 N	14500 N	14500 N
PEPPER DR	FIRST ST	WINTER GARDENS/SECOND ST	10100	10100 N	10100 N	10100 N	10100 N
PEPPER DR	WINTER GARDENS/SECOND ST	STERLING DR	11500 N	11500 N	11500 N	11500 N	9200
PILE ST	PAMO RD	MAGNOLIA AVE/BLACK CYN RD	1200 N	1200 N	1200 N	1200 N	1200 N
PINE BLVD	VALLEY VIEW TR	OLD HIGHWAY 80	2400 N	2400 N	2400 N	2400 N	2400 N
PINE CREEK RD	LAGUNA MEADOW RD	OLD HIGHWAY 80	500 N	500 N	500 N	500 N	500 N
PINE HILLS RD	ROUTE 78/79	EAGLE PEAK RD	2000 N	2000 N	2000 N	2000 N	1400
PINO DR	LAKE JENNINGS PARK RD	JULIAN AVE	2200 N	2200 N	2200 N	2200 N	2200 N
PLAZA BONITA RD	BONITA MESA RD	BONITA RD	10700 N	10700 N	10700 N	10700 N	10700 N
PROCTOR VALLEY/MT. MIGUEL	SAN MIGUEL RD	EAST H ST (CV)	9000 N	9000 N	7100	7100 N	6500
PROCTOR VALLEY RD	HUNTE PKWY (CV)	MELODY RD	800 N	800 N	800 N	800 N	800 N
PROCTOR VALLEY RD	MELODY RD	ROUTE 94/CAMPO RD	2800	2800 N	2800 N	2800 N	2800 N
QUAIL CANYON RD	BLOSSOM SPRINGS RD	BLOSSOM VALLEY RD	1300 N	1500	1500 N	1500 N	1500 N
RAINBOW VALLEY BLVD	RIVERSIDE CO LINE	RAINBOW VALLEY BLVD W	1600 N	1600 N	1100 E	1100 N	1100 N
RAINBOW VALLEY BLVD	RAINBOW VALLEY BLVD WEST	8TH ST	2100 N	2100 N	2400 E	2400 N	2400 N
RAINBOW VALLEY BLVD	8TH ST	OLD HWY395/RAINBOW GLEN	2200 N	2200 N	1000 E	1000 N	1000 N
RAINBOW VALLEY BLVD WEST	INTERSTATE 15	OLD HWY 395	2800 N	2800 N	10800 E	10800 N	10800 N
RAINBOW VALLEY BLVD WEST	OLD HWY 395	RAINBOW VALLEY BLVD	1200 N	1200 N	1800 E	1800 N	1800 N
RAMBLA DE LAS FLORES	LA GRANADA	LINEA DEL CIELO	3600 N	3600 N	3600 N	3600 N	3600 N
RAMONA ST	ROUTE 67/MAIN ST	HANSON LN	8700	8700 N	8700 N	8700 N	8700 N
RAMONA ST/WARNOCK DR	DYE RD	SAN VICENTE RD	4300 N	4300 N	4300 N	4300 N	4300 N
RAMONA OAKS RD	SAN VICENTE RD	EAST	4600 N	4600 N	4600 N	4600 N	4600 N
RANCHO BERNARDO RD	BLACK MOUNTAIN RD	CAMINO SAN BERNARDO	10100 N	10100 N	10100 N	10100 N	10100 N
RANCHO DIEGUENO RD	SAN DIEGUI TO RD	RANCHO SANTA FE FARMS RD	7300	7300 N	7300 N	7300 N	5600
RANCHO SANTA FE FARMS RD	RANCHO DIEGUENO RD	BLACK MOUNTAIN RD (OLD)	3900 N	3900 N	3900 N	3900 N	3900 N
RECHE RD	STAGE COACH LN	GREEN CANYON RD	12200 N	12200 N	12200 N	12200 N	11300
RECHE RD	GREEN CANYON RD	GIRD RD	11200 N	11200 N	16300	16300 N	16300 N
RECHE RD	GIRD RD	OLD HWY 395	7400 N	8200	8200 N	8200 N	8200 N
RESMAR RD	GRANDVIEW DR	CONRAD DR	3600 N	3600 N	3600 N	3600 N	3600 N
RICE CANYON RD	8TH ST	ROUTE 76	800	800 N	1900	1900 N	800
RIDGE RD	LAKE BLVD	SUNSET DR	3200 N	3200 N	3200 N	3200 N	3200 N

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RIDGE RD	SUNSET DR	MELROSE DR	4000 N	4000 N	4000 N	4000 N	4000 N
RIDGEWAY DR	EUCLID AVE	GRANGER AVE	4500 N	4500 N	4500 N	4500 N	4500 N
RIVERFORD RD	RIVERSIDE DR	WOODSIDE AV (N)/RT 67	18100 N	18100 N	16400 E	16400 N	16400 N
RIVERSIDE DR (LAKESIDE)	RIVERFORD RD	LAKESIDE AVE	14200	14200 N	14200 N	14200 N	14800
RIVERSIDE DR (DESCANSO)	OAK GROVE DR/VIEJAS GRADE	ROUTE 79	2500	2500 N	2500 N	2500 N	2500 N
ROBELINI DR	S SANTA FE AVE	SYCAMORE AVE	14900 N	14900 N	14900 N	14900 N	14900 N
ROCK SPRINGS RD	NORDAHL RD	MONTIEL RD	4700 N	4700 N	4700 N	4700 N	4700 N
ROUTE 54/JAMACHA RD	GRANITE HILLS DR	CHASE AVE	24100 N	24100 N	24100 N	24100 N	24100 N
ROUTE 54/JAMACHA RD	CHASE AVE	WILLOW GLEN DR	24100 N	24100 N	24100 N	24100 N	24100 N
ROUTE 54/JAMACHA RD	WILLOW GLEN DR	WEST CUYAMACA COLLEGE DR	37700 N	37700 N	37700 N	37700 N	37700 N
ROUTE 54/JAMACHA RD	WEST CUYAMACA COLLEGE DR	ROUTE 94/CAMPO RD	36700 N	36700 N	36700 N	36700 N	36700 N
ROUTE 67/MAIN ST	10TH ST/ROUTE 78	11TH ST	26700 N	26700 N	26700 N	26700 N	26700 N
ROUTE 67/MAIN ST	11TH ST	12TH ST	31900 N	31900 N	31900 N	31900 N	31900 N
ROUTE 67/MAIN ST	12TH ST	MONTECITO RD	30800 N	30800 N	30800 N	30800 N	30800 N
ROUTE 67/MAIN ST	MONTECITO RD	HIGHLAND VALLEY RD	21500 N	21500 N	21500 N	21500 N	21500 N
ROUTE 67	HIGHLAND VALLEY RD	ARCHIE MOORE RD	20800 N	20800 N	20800 N	20800 N	20800 N
ROUTE 67	ARCHIE MOORE RD	CITY LIMITS	23200 N	23200 N	23200 N	23200 N	23200 N
ROUTE 67	SCRIPPS POWAY PKWY	VIGILANTE RD	25600 N	25600 N	25600 N	25600 N	25600 N
ROUTE 67	VIGILANTE RD	WILLOW RD	22400 N	22400 N	22400 N	22400 N	22400 N
ROUTE 67	WILLOW RD	LAKESIDE AVE	26800 N	26800 N	26800 N	26800 N	26800 N
ROUTE 67	LAKESIDE AVE	MAPLEVIEW ST	26800 N	26800 N	26800 N	26800 N	26800 N
ROUTE 76/MISSION RD	VISTA WAY	OLIVE HILL RD	33500 N	33500 N	33500 N	33500 N	33500 N
ROUTE 76/MISSION RD	OLIVE HILL RD	MISSION RD/PALA RD	38500 N	38500 N	38500 N	38500 N	38500 N
ROUTE 76/PALA RD	MISSION RD	GIRD RD	17700 N	17700 N	17700 N	17700 N	17700 N
ROUTE 76/PALA RD	GIRD RD	OLD HWY 395	22900 N	22900 N	22900 N	22900 N	22900 N
ROUTE 76/PALA RD	OLD HWY 395	INTERSTATE 15	25700 N	25700 N	25700 N	25700 N	25700 N
ROUTE 76/PALA RD	INTERSTATE 15	PALA TEMECULA RD	11200 N	11200 N	11200 N	11200 N	11200 N
ROUTE 76/PALA RD	PALA TEMECULA RD	PALA MISSION RD (E)	5900 N	5900 N	5900 N	5900 N	5900 N
ROUTE 76/PALA RD	PALA MISSION RD (E)	COLE GRADE RD	9500 N	9500 N	9500 N	9500 N	9500 N
ROUTE 76/PALA RD	COLE GRADE RD	VALLEY CENTER RD	7200 N	7200 N	7200 N	7200 N	7200 N
ROUTE 76	VALLEY CENTER RD	S GRADE RD (PALOMAR MTN)	4100 N	4100 N	4100 N	4100 N	4100 N
ROUTE 76	S GRADE RD (PALOMAR MTN)	E GRADE RD	2600 N	2600 N	2600 N	2600 N	2600 N

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ROUTE 76	E GRADE RD	ROUTE 79	1500 N	1500 N	1500 N	1500 N	1500 N
RT 78/SAN PASQUAL VLY RD	BIRCH AVE	FELICITA AVE/17TH AVE	16900 N	16900 N	16900 N	16900 N	16900 N
RT 78/SAN PASQUAL VLY RD	FELICITA AVE/17TH AVE	BEAR VALLEY PKWY	16400 N	16400 N	16400 N	16400 N	16400 N
RT 78/SAN PASQUAL VLY RD	BEAR VALLEY PKWY	SUMMIT DR	15300 N	15300 N	15300 N	15300 N	15300 N
RT 78/SAN PASQUAL VLY RD	SUMMIT DR	SAN PASQUAL RD	12100 N	12100 N	12100 N	12100 N	12100 N
RT 78/SAN PASQUAL VLY RD	BANDY CANYON RD	HAVERFORD RD	9100 N	9100 N	9100 N	9100 N	9100 N
RT 78/SAN PASQUAL VLY RD	HAVERFORD RD	OLIVE ST	9600 N	9600 N	9600 N	9600 N	9600 N
RT 78/SAN PASQUAL VLY RD	OLIVE ST	ROUTE 67 (RAMONA)	10700 N	10700 N	10700 N	10700 N	10700 N
ROUTE 78/MAIN ST	ROUTE 67 (RAMONA)	8TH ST	23800 N	23800 N	23800 N	23800 N	23800 N
ROUTE 78/MAIN ST	8TH ST	7TH ST	23500 N	23500 N	23500 N	23500 N	23500 N
ROUTE 78/MAIN ST	7TH ST	6TH ST	18900 N	18900 N	18900 N	18900 N	18900 N
ROUTE 78/MAIN ST	6TH ST	3RD ST	16800 N	16800 N	16800 N	16800 N	16800 N
ROUTE 78/JULIAN RD	3RD ST	MAGNOLIA AVE	12100 N	12100 N	12100 N	12100 N	12100 N
ROUTE 78/JULIAN RD	MAGNOLIA AVE	SUTHERLAND DAM RD	9600 N	9600 N	9600 N	9600 N	9600 N
ROUTE 78/JULIAN RD	SUTHERLAND DAM RD	OLD JULIAN HWY	6500 N	6500 N	6500 N	6500 N	6500 N
ROUTE 78/JULIAN RD	OLD JULIAN HWY	ROUTE 79 (SANTA YSABEL)	5200 N	5200 N	5200 N	5200 N	5200 N
ROUTE 78/JULIAN RD	ROUTE 79 (SANTA YSABEL)	PINE HILLS RD	3900 N	3900 N	3900 N	3900 N	3900 N
ROUTE 78/JULIAN RD	PINE HILLS RD	MAIN ST (JULIAN)	5200 N	5200 N	5200 N	5200 N	5200 N
ROUTE 78/MAIN ST	MAIN ST (JULIAN)	ROUTE 79/CUYAMACA HWY	4700 N	4700 N	4700 N	4700 N	4700 N
ROUTE 78	ROUTE 79/CUYAMACA HWY	MANZANITA DR	4100 N	4100 N	4100 N	4100 N	4100 N
ROUTE 78	MANZANITA DR	CANYON DR	3300 N	3300 N	3300 N	3300 N	3300 N
ROUTE 78	CANYON DR	VALLECITOS RD	2400 N	2400 N	2400 N	2400 N	2400 N
ROUTE 78	VALLECITOS RD	SAN FELIPE RD	2100 N	2100 N	2100 N	2100 N	2100 N
ROUTE 78	SAN FELIPE RD	YAQUI PASS RD	1100 N	1100 N	1100 N	1100 N	1100 N
ROUTE 78	YAQUI PASS RD	BORREGO SPRINGS RD	1400 N	1400 N	1400 N	1400 N	1400 N
ROUTE 78	BORREGO SPRINGS RD	SPLIT MOUNTAIN RD	1800 N	1800 N	1800 N	1800 N	1800 N
ROUTE 78	SPLIT MOUNTAIN RD	IMPERIAL COUNTY LINE	1800 N	1800 N	1800 N	1800 N	1800 N
ROUTE 79	RIVERSIDE CO LINE	SUNSHINE SUMMIT	2000 N	2000 N	2000 N	2000 N	2000 N
ROUTE 79	SUNSHINE SUMMIT	LOS TULES RD (WARNER SPR)	1800 N	1800 N	1800 N	1800 N	1800 N
ROUTE 79	LOS TULES RD (WARNER SPR)	SAN FELIPE RD	1800 N	1800 N	1800 N	1800 N	1800 N
ROUTE 79	SAN FELIPE RD	ROUTE 76	2500 N	2500 N	2500 N	2500 N	2500 N
ROUTE 79	ROUTE 76	ROUTE 78 (SANTA YSABEL)	3500 N	3500 N	3500 N	3500 N	3500 N

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ROUTE 79	ROUTE 78 (JULIAN)	SUNRISE HWY	1800 N	1800 N	1800 N	1800 N	1800 N
ROUTE 79	SUNRISE HWY	ENGINEERS RD	1900 N	1900 N	1900 N	1900 N	1900 N
ROUTE 79	ENGINEERS RD	OLD HIGHWAY 80	2300 N	2300 N	2300 N	2300 N	2300 N
ROUTE 79	OLD HIGHWAY 80	RIVERSIDE DR	2900 N	2900 N	2900 N	2900 N	2900 N
ROUTE 79	RIVERSIDE DR	INTERSTATE 8	5100 N	5100 N	5100 N	5100 N	5100 N
ROUTE 94/CAMPO RD	AVOCADO BLVD	JAMACHA BLVD	45400 N	45400 N	45400 N	45400 N	45400 N
ROUTE 94/CAMPO RD	JAMACHA BLVD	JAMACHA RD/ROUTE 54	66300 N	66300 N	66300 N	66300 N	66300 N
ROUTE 94/CAMPO RD	JAMACHA RD/ROUTE 54	STEELE CANYON RD	17500 N	17500 N	17500 N	17500 N	17500 N
ROUTE 94/CAMPO RD	STEELE CANYON RD	LYONS VALLEY RD	18200 N	18200 N	18200 N	18200 N	18200 N
ROUTE 94/CAMPO RD	LYONS VALLEY RD	HONEY SPRINGS RD	11000 N	11000 N	11000 N	11000 N	11000 N
ROUTE 94/CAMPO RD	HONEY SPRINGS RD	OTAY LAKES RD	6500 N	6500 N	6500 N	6500 N	6500 N
ROUTE 94/CAMPO RD	OTAY LAKES RD	DULZURA	6700 N	6700 N	6700 N	6700 N	6700 N
ROUTE 94	DULZURA	ROUTE 188/TECATE RD	6400 N	6400 N	6400 N	6400 N	6400 N
ROUTE 94	ROUTE 188/TECATE RD	BUCKMAN SPRINGS RD	2000 N	2000 N	2000 N	2000 N	2000 N
ROUTE 94	BUCKMAN SPRINGS RD	OLD HIGHWAY 80	1900 N	1900 N	1900 N	1900 N	1900 N
ROUTE 94/OLD HWY 80	OLD HIGHWAY 80	RIBBONWOOD RD	1400 N	1400 N	1400 N	1400 N	1400 N
ROUTE 94/RIBBONWOOD RD	INTERSTATE 8	OLD HIGHWAY 80	1200 N	1200 N	1200 N	1200 N	1200 N
ROUTE 188/TECATE RD	ROUTE 94	U.S./MEXICO BORDER	6100 N	6100 N	6100 N	6100 N	6100 N
ROYAL RD	WINTER GARDENS BLVD	JACKSON HILL DR	5500 N	5500 N	5500 N	5500 N	5500 N
SANDIA CREEK DR	ROCK MOUNTAIN DR	DE LUZ RD	1300 N	1700	1700 N	1700 N	1700 N
SAN DIEGUITO RD	CITY LIMITS	EL APAJO	12700 N	12700 N	12700 N	12000	12000 N
SAN DIEGUITO RD	EL APAJO	CIRCA DEL NORTE (E)	11400 N	11400 N	11400 N	11400 N	11400 N
SAN FELIPE RD	ROUTE 79	MONTEZUMA VALLEY RD	3400 N	3400 N	3400 N	3400 N	3400 N
SAN FELIPE RD	MONTEZUMA VALLEY RD	ROUTE 78	1000 N	1000 N	1000 N	1000 N	1000 N
SAN MIGUEL RD	BONITA RD	PROCTOR VALLEY RD	8300 N	8300 N	8300 N	8600	8600 N
SANTA MARGARITA DR	HILLCREST LN	MISSION RD	2800 N	2800 N	2800 N	2800 N	2800 N
SAN VICENTE RD	10TH ST/H ST	HANSON LN	10100	10100 N	10100 N	10100 N	10100 N
SAN VICENTE RD	HANSON LN	WILDCAT CANYON RD	13400 N	13400 N	13400 N	13400 N	13400 N
SAN VICENTE RD	WILDCAT CANYON RD	GUNN STAGE RD	14600 N	14600 N	14600 N	14600 N	14600 N
SAN VICENTE RD	GUNN STAGE RD	RAMONA OAKS RD	7000 N	7000 N	7000 N	7000 N	7000 N
SKYLINE TRUCK TRAIL	LYONS VALLEY RD	LAWSON VALLEY RD	2200 N	2200 N	2200 N	2200 N	2200 N
SKYLINE TRUCK TRAIL	LAWSON VALLEY RD	HONEY SPRINGS RD	800 N	800 N	800 N	800 N	800 N

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SOUTH BARCELONA ST	CAMPO RD	AUSTIN DR	8500 N	5200	5200 N	5200 N	5200 N
S GRADE RD (PALOMAR MTN)	ROUTE 76	PALOMAR MTN	400 N	400 N	400 N	400 N	400 N
SOUTH GRADE RD	ARNOLD WAY	TAVERN RD	4600 N	4600 N	4600 N	4600 N	4600 N
SOUTH GRADE RD	TAVERN RD	ALPINE BLVD	3600 N	2800	2800 N	2800 N	2800 N
S SANTA FE AVE	MAR VISTA DR	SYCAMORE AVE/ROBELINI DR	18300 N	18300 N	18300 N	18300 N	18300 N
S SANTA FE AVE	ROBELINI DR	BUENA CREEK RD	15600 N	15600 N	15600 N	15600 N	15600 N
S SANTA FE AVE	BUENA CREEK RD	SMILAX RD	19900 N	19900 N	19900 N	19900 N	19900 N
SPLIT MOUNTAIN RD	ROUTE 78	SOUTH	700 N	700 N	700 N	700 N	700 N
SPRING ST	ROUTE 125	BROADWAY	25000 N	25000 N	25000 N	25000 N	25000 N
STAGECOACH LN	MISSION RD (N)	ALVARADO ST	6700 N	6700 N	6700 N	6700 N	6100
STAGECOACH LN	ALVARADO ST	FALLBROOK ST	10000 N	10000 N	10000 N	10000 N	10000 N
STAGECOACH LN	FALLBROOK ST	RECHE RD	10000 N	10000 N	10000 N	10000 N	10000 N
STAGECOACH LN	RECHE RD	MISSION RD	6300	6300	7200	7200 N	5600
STEELE CANYON RD	WILLOW GLEN DR	JAMUL DR	14800 N	14800 N	14800 N	14500	14500 N
STEELE CANYON RD	JAMUL DR	ROUTE 94/CAMPO RD	3900 N	3900 N	3900 N	6400	6400 N
SUMMIT DR	SAN PASQUAL VALLEY/RT 78	MARY LN	1700 N	1700 N	1700 N	1700 N	1700 N
SUN VALLEY RD	LOMAS SANTA FE DR	EL CAMINO REAL	1800 N	1600	1600 N	1600 N	1600 N
SUNRISE HWY	ROUTE 79	MT. LAGUNA	300 N	300 N	300 N	300 N	300 N
SUNRISE HWY	MT. LAGUNA	OLD HIGHWAY 80	600 N	600 N	600 N	600 N	600 N
SUNSET DR (ESCONDIDO)	ESCONDIDO BLVD	JUNIPER ST	4800 N	4800 N	4800 N	4800 N	4800 N
SUNSET DR (ESCONDIDO)	JUNIPER ST	BEAR VALLEY PKWY	4900 N	4900 N	4900 N	4900 N	4900 N
SUNSET DR (VISTA)	SKY HAVEN LN	MELROSE WAY	2700 N	2700 N	2700 N	7200	7200 N
SUNSET DR (VISTA)	MELROSE WAY	MELROSE DR	4500 N	4500 N	4500 N	4500 N	4500 N
SWEENEY PASS RD	GRT S OVERLAND ST.RT.1849	IMPERIAL COUNTY LINE	500 N	500 N	500 N	500 N	500 N
SWEETWATER RD	TROY ST	BLOSSOM LN	28200 N	28200 N	28200 N	28200 N	28200 N
SWEETWATER RD	BLOSSOM LN	JAMACHA RD	17600 N	17600 N	17600 N	17600 N	17600 N
SWEETWATER RD	JAMACHA RD	JAMACHA BLVD	36300 N	36300 N	36300 N	36300 N	36300 N
SWEETWATER RD	JAMACHA BLVD	PARADISE VALLEY RD	32400 N	32400 N	32400 N	32400 N	32400 N
SWEETWATER RD	SOUTH BAY PKWY	BONITA RD	17000 N	17000 N	17000 N	17000 N	17000 N
SWEETWATER RD	BONITA RD	WILLOW ST	9200 N	9200 N	9200 N	9200 N	7500
SWEETWATER RD	WILLOW ST	MESA VISTA WY	7800 N	7800 N	7800 N	7800 N	15700
SWEETWATER SPRINGS BLVD	ROUTE 94	DEL RIO RD	29700 N	29700 N	29700 N	25500	25500 N

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SWEETWATER SPRINGS BLVD	DEL RIO RD	JAMACHA BLVD	21700 N	21700 N	21700 N	21700 N	21700 N
SYCUAN RD	DEHESA RD	SYCUAN INDIAN RESERVATION	12300 N	12300 N	12300 N	12300 N	12300 N
TAVERN RD	INTERSTATE 8	ALPINE BLVD	19500 N	19500 N	19500 N	19500 N	19500 N
TAVERN RD	ALPINE BLVD	ARNOLD WY	12200 N	12200 N	12200 N	12200 N	12200 N
TAVERN RD	ARNOLD WAY	SOUTH GRADE RD	7200 N	7200 N	7200 N	7200 N	7200 N
TAVERN RD	SOUTH GRADE RD	DEHESA RD/JAPATUL RD	7100 N	7100 N	7100 N	7100 N	7100 N
TILTING T DR	BORREGO SPRINGS RD	DI GIORGIO RD	400 N	400 N	400 N	400 N	400 N
TROY ST	SWEETWATER RD	BANGROFT DR	7300	7300 N	7300 N	7300 N	7300 N
TWIN OAKS VALLEY RD	CAMINO CALIFIA	DEER SPRINGS RD	1800 N	1800 N	1800 N	1800 N	1800 N
TYLER ST/BANGROFT DR	SWEETWATER RD	TROY ST	4500 N	4500 N	4500 N	4500 N	4500 N
VALLE VISTA RD	POSTHILL RD	LAKESIDE AVE	3700	3700 N	4900	4900 N	4900 N
VALLEY RD	PLAZA BONITA CENTER WY	SWEETWATER RD	4000 N	4000 N	4000 N	4000 N	4000 N
VALLEY CENTER RD	ROUTE 76	N LAKE WOHLFORD RD	6100 N	6100 N	15300	15300 N	15300 N
VALLEY CENTER RD	N LAKE WOHLFORD RD	COLE GRADE RD	22700 N	22700 N	19900	19900 N	19900 N
VALLEY CENTER RD	COLE GRADE RD	LILAC RD	22600 N	22600 N	26800	26800 N	26800 N
VALLEY CENTER RD	LILAC RD	WOODS VALLEY RD	15900 N	15900 N	15900 N	15900 N	15900 N
VALLEY CENTER RD	WOODS VALLEY RD	LAKE WOHLFORD RD	11300	11300 N	11300 N	11300 N	25500
VIA DE FORTUNA	EL CAMINO DEL NORTE	LA GRANADA	3500 N	3500 N	3500 N	5200	5200 N
VIA DE LA VALLE	PASEO DELICIAS	VIA DE SANTA FE	14200 N	14200 N	14200 N	14200 N	14200 N
VIA DE LA VALLE	VIA DE SANTA FE	CALZADA DEL BOSQUE	15800 N	15800 N	15800 N	15800 N	9700
VIA DE LA VALLE	CALZADA DEL BOSQUE	EL CAMINO REAL	1800 N	12200	12200 N	12200 N	11100
VIA DE SANTA FE	PASEO DELICIAS	VIA DE LA VALLE	7000 N	7000 N	7000 N	7000 N	7000 N
VIA DE SANTA FE	VIA DE LA VALLE	CALZADA DEL BOSQUE	13000 N	13000 N	13000 N	13000 N	13000 N
VIA DE SANTA FE/EL APAJO	CALZADA DEL BOSQUE	SAN DIEGUITO RD	12200 N	12200 N	12200 N	12200 N	12200 N
VIA RANCHO PKWY	DEL DIOS HWY	FELICITA RD	10800 N	9500	9500 N	9500 N	9500 N
VICTORIA DR (W)	ALPINE BLVD	SNEATH WY	3300	3300 N	3300 N	3300 N	3300 N
VICTORIA DR (E)	SNEATH WY	ALPINE BLVD	1100 N	1100 N	1100 N	1100 N	1100 N
VIEJAS BLVD	OAK GROVE DR/VIEJAS GRADE	ROUTE 79	1600 N	1600 N	1600 N	1600 N	1600 N
VIGILANTE RD	ROUTE 67	MORENO AVE	1500 N	1500 N	1500 N	1500 N	1500 N
VINE ST	MAPLEVIEW ST	WOODSIDE AVE	4400 N	4400 N	4400 N	4400 N	4400 N
VINE ST	WOODSIDE AVE	JULIAN AVE	2900 N	2900 N	2900 N	2900 N	2900 N
VISTA DR	BONITA GLEN DR	PEPPER TREE RD	2400 N	2400 N	2400 N	2400 N	2400 N

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VISTA GRANDE RD	DEHESA RD	HILLSDALE RD	5600 N	5600 N	3700	3700 N	3700 N
VISTA RAMONA RD	OLD JULIAN HWY	SARGEANT RD	3200 N	3200 N	3200 N	3200 N	4800
WEST LILAC RD	CAMINO DEL REY	OLD HWY 395	2200 N	2200 N	2200 N	1100	1100 N
WEST LILAC RD	OLD HWY 395	CIRCLE R DR	500 N	500 N	500 N	1300	1300 N
WEST LILAC RD	CIRCLE R DR	LILAC RD	800 N	800 N	800 N	800 N	1200
WIEGHORST WY	CALLE ALBARA	FURY LN	4900 N	4900 N	4900 N	4900 N	4900 N
WILDCAT CANYON RD	SAN VICENTE RD	OLD BARONA RD	7000	7000 N	5900	5900 N	5900 N
WILDCAT CANYON RD	OLD BARONA RD	WILLOW RD	17600 N	17600 N	17600 N	17600 N	17600 N
WILLOW RD	ROUTE 67	WILDCAT CANYON RD	10200 N	10200 N	10200 N	10200 N	10200 N
WILLOW GLEN DR	DEHESA RD	HILLSDALE RD	6400 N	6400 N	6400 N	6100	6100 N
WILLOW GLEN DR	HILLSDALE RD	STEELE CANYON RD	8500 N	8500 N	8500 N	8500 N	8500 N
WILLOW GLEN DR	STEELE CANYON RD	ROUTE 54/JAMACHA RD	20700 N	20700 N	20700 N	20700 N	19900
WILLOWS RD (W)	I-8/VIA LA MANCHA	VIEJAS CASINO ENT.	10900 N	7800	9900	9900 N	9900 N
WILLOWS RD (E)	VIEJAS CASINO ENT.	INTERSTATE 8	3000 N	3000 N	4400	4400 N	4400 N
WINTER GARDENS BLVD	ROUTE 67	WOODSIDE AVE	7600 N	7600 N	7600 N	7600 N	7600 N
WINTER GARDENS BLVD	WOODSIDE AVE	PEPPER DR	7600 N	16500	16500 N	16500 N	16500 N
WINTER HAVEN RD	MISSION RD	BROOKE RD	5200 N	5200 N	5200 N	5200 N	5200 N
WOODS VALLEY RD	VALLEY CENTER RD	N LAKE WOHLFORD	2400 N	2400 N	2400 N	3200	3200 N
WOODSIDE AVE	RIVERFORD DR	WINTER GARDENS BLVD	11000 N	9700	9700 N	9700 N	9700 N
WOODSIDE AVE	WINTER GARDENS BLVD	CHANNEL RD	13000 N	13000 N	13000 N	13000 N	13000 N
WOODSIDE AVE	CHANNEL RD	MAINE AVE	15900 N	15900 N	15900 N	15900 N	15900 N
WOODSIDE AVE	MAINE AVE	VINE ST	5700 N	5700 N	5700 N	5700 N	5700 N
WORTHINGTON ST	NOELINE AVE	PARADISE VALLEY RD	2000 N	2000 N	2000 N	2000 N	2000 N
WORTHINGTON ST	PARADISE VALLEY RD	ROUTE 54	11000 N	11000 N	11000 N	11000 N	11000 N
YAQUI PASS RD	BORREGO VALLEY/RANGO WY	BORREGO SPRINGS RD	900 N	900 N	900 N	900 N	900 N
YAQUI PASS RD	BORREGO SPRINGS RD	ROUTE 78	1000 N	1000 N	1000 N	1000 N	1000 N
1ST ST	PEPPER DR	(E) BRADLEY AVE	5900 N	5900 N	5900 N	5900 N	5900 N
1ST ST	(E) BRADLEY AVE	GREENFIELD DR	5600 N	5600 N	5600 N	5600 N	8400
1ST ST	GREENFIELD DR	BROADWAY	7800 N	7800 N	7800 N	7800 N	7800 N
2ND ST(WINTER GARDENS BL)	PEPPER DR	GREENFIELD DR	18700 N	18700 N	18700 N	18700 N	18700 N
3RD ST/OLD JULIAN HWY	ROUTE 78/MAIN ST	KEYES RD	5400 N	5400 N	8800	8800 N	8800 N
4TH ST	BROADWAY	MADISON AVE	5100 N	5100 N	5100 N	5100 N	5100 N

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7TH ST	OLIVE ST	ROUTE 78/MAIN ST	5600 N	5600 N	5600 N	5600 N	5600 N
7TH ST	ROUTE 78/MAIN ST	ASHLEY RD	1800 N	1800 N	1800 N	1800 N	1800 N
8TH ST	RAINBOW VALLEY BLVD	RICE CANYON RD	2500 N	2500 N	2600	2600 N	2600 N
10TH ST	ROUTE 78/MAIN ST	SAN VICENTE RD/H ST	6700	6700 N	6700 N	6700 N	6700 N
11TH ST	ROUTE 67/MAIN ST	SAN VICENTE RD	2400 N	2400 N	2700	2700 N	2700 N
17TH AVE (ESCONDIDO)	SAN PASQUAL VALLEY/RT 78	JUNIPER ST	8500 N	8500 N	8500 N	8500 N	8500 N

EXHIBIT I

DEPARTMENT OF PUBLIC WORKS

Request for a Modification to a Road Standard and/or to Project Conditions

Project Number: PDS2015-MUP-15-027 Date of Request: September 27, 2016

Project Location: Chase Avenue, Valle de Oro Community Planning Area

Thos. Bros. Map/Grid: 1272 A2 APN: 498-330-39-00

Requestor Name: Kimley-Horn and Associates for Mark Linman Telephone: 619-744-0136

Address: 401 B Street, Suite 600, San Diego, CA

Requested Modification (attach engineering sketches showing existing layout, details and notes):

Allow for an exception to the 300' minimum driveway distance between an existing driveway to the west of the project, between an existing commercial driveway to the east of the project (existing driveway is within the property boundaries), and between the entrance and the exit driveways proposed by the project. Layout of the requested modifications is included as an attachment ("FIGURE A").

Reason for requested Modification (provide attachment if additional space is required):

1. The existing driveway to the west of the property is located approximately 10' to the west of the property line. The westerly Liberty High School driveway is approximately 60' east of the existing offsite driveway.
2. The need to provide an entry driveway and an exit driveway to enhance on-site circulation, including drop-off and pick-up operations.
3. The need to maximize queuing capacity along Chase Avenue for vehicle entering the site from the east, the entry driveway must be place as far west as possible.
4. Proposed driveways maximize intersection sight distance.
5. The existing commercial driveway to the east is within the property boundaries and serves the existing shopping center adjacent to the property. The driveway is approximately 135' from the centerline of the intersection of Jamacha Road and Chase Avenue.
6. The need to provide adequate access and circulation for emergency vehicles at the adjacent shopping center.

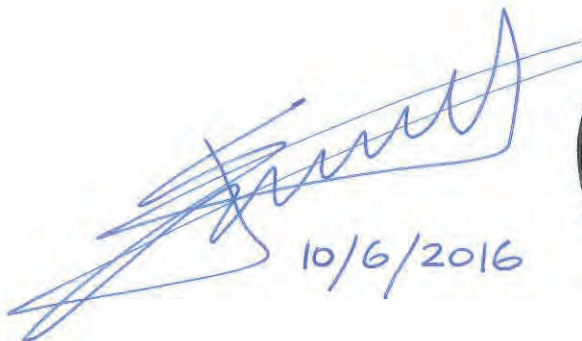
List alternatives that could mitigate the requested Modification (attach engineering sketches showing proposed layouts, details and notes):

1. Consolidate the entry/exit driveway onto a single driveway at the middle of the project frontage. This would reduce significantly queuing capacity for the westbound left-turn movements onto the site and impact the on-site circulation.
2. Relocate the existing commercial driveway to the west to create a shared driveway where the emergency access to the sports field is located. Sketch of the proposed relocation and reasoning is included as an attachment ("Liberty High School Literacy First Charter Schools Driveway Exception Review").

Describe the hardship(s) to the property owner(s) and/or neighbor(s) if the request is not approved (See note 3. On reverse).

1. Impact to queuing along Chase Avenue – potentially affecting the intersection of Chase Avenue and Jamacha Road.
2. Impact to emergency vehicle access and circulation at the adjacent shopping center site.

Provide Design and Cost Estimate for meeting the Condition (see note 3. On reverse): N/A


10/6/2016



Mark J. Linman
Land Use and Development Consulting

Liberty High School
Literacy First Charter Schools
Driveway Exception Review

Introduction

On July 19, 2016 the applicant and members of the project team met with representatives of the County of San Diego to discuss the status on an existing driveway that crosses the eastern portion of the Liberty High School site and serves the existing shopping center located adjacent the project site. The County has concerns regarding the separation of the existing driveway from the intersection of Chase Boulevard and Jamacha Road.

The County was not aware of any previous approvals that allowed for a driveway at that location. The Cajon Valley School District, owner of the adjacent property has previously commented that they would like the driveway to remain.

It was agreed in the meeting that both parties would research the history of the driveway to see how it came to be and if there are any ongoing obligations for the driveway to remain in place. The County also asked the applicant to consider if it was possible to relocate the driveway further to the west in the vicinity of the access to the sports field to create a shared access.

Background

The Liberty project site and the adjacent commercial property was originally owned by the Cajon Valley School District and was intended to be developed for school facilities. The western portion of the property was acquired by Caltrans in 1976 the future construction of a freeway (State Route 54). The eastern portion of the property was retained by the Cajon Valley School District.

The Cajon Valley School District subsequently leased the property to a private developer for commercial development. The school district retains the fee ownership. In October of 1985 the County of San Diego approved a grading plan (L-0730) for development of the property for the commercial shopping center. The approved grading plan shows a 24-foot wide driveway to Chase Boulevard providing access to the center as well as two driveways off Jamacha Boulevard.

Building permits (88-0152) were approved by the County for the commercial center in March of 1986. The archived building plans include the previously approved grading plan but no other site plan detailing access or circulation. No Site Plan or Use Permit was required for development of the shopping center and no subdivision map was filed.

In October of 1986 Caltrans approved plans for the widening of Jamacha Road from two lanes to four lanes (Contract 11-184284). Jamacha Road is a State Route (SR-54) and is under the jurisdiction of Caltrans. At that time, the State of California had also acquired

parcels west of and parallel to Jamacha Road for future construction of a freeway to link Interstate 8 and State Route 94. The improvements to Jamacha Road included improvements to Chase Avenue from Jamacha Road westward along the frontage of the Liberty High School parcel. The Caltrans improvement plans for this section of Chase Avenue shows curb returns for the 24-foot driveway accessing the commercial center. The improvements that currently exist in the field are consistent with the Caltrans improvement plans.

Title Review

A review of title documents related to the project site show that the Liberty High School project site was acquired by Caltrans from Cajon Valley School District on March 23, 1976. Caltrans eventually abandoned plans for the construction of the freeway and the property was sold at auction on July 28, 2011.

On May 1, 1999 Caltrans entered into a lease agreement with El Cajon Center, Inc. The lease stated: *Lessee shall use the property for the following purposes only: Ingress and Egress Area for Neighborhood Shopping Center.* The term of the lease was for five years commencing May 1, 1999 and ending on April 30, 2004. At the end of the term the lease converted to a month-to-month lease. The original lease was renewed on August 1, 2007 for an additional five-year term. The current lease has expired as of July 31, 2012 and continues as a month-to-month.

The lease includes the following termination provision: *This lease shall be subject to cancellation and termination by either party at any time during the term hereof by giving the other party notice in writing at least thirty (30) days next prior to the date when such termination shall become effective.*

Relocation

The project architect analyzed the feasibility of relocating the existing commercial driveway to the west to create a shared driveway where the emergency access to the sports field is located.

The relocated driveway would be 26 feet wide and designed to comply with current access requirements. Providing the required turning radius at the new location results in the back of the drive being located approximately 36 feet from the property line. The difference in elevation between the beginning of the new driveway and the existing pavement at the commercial center is approximately 10 feet. This will require a retaining wall ranging up to 8 feet in elevation to minimize encroachment into the sports field. The new driveway encroaches into the sports field by approximately 24 feet. There is not sufficient space to move the sports field far enough south to accommodate the driveway.

Fire Department Access

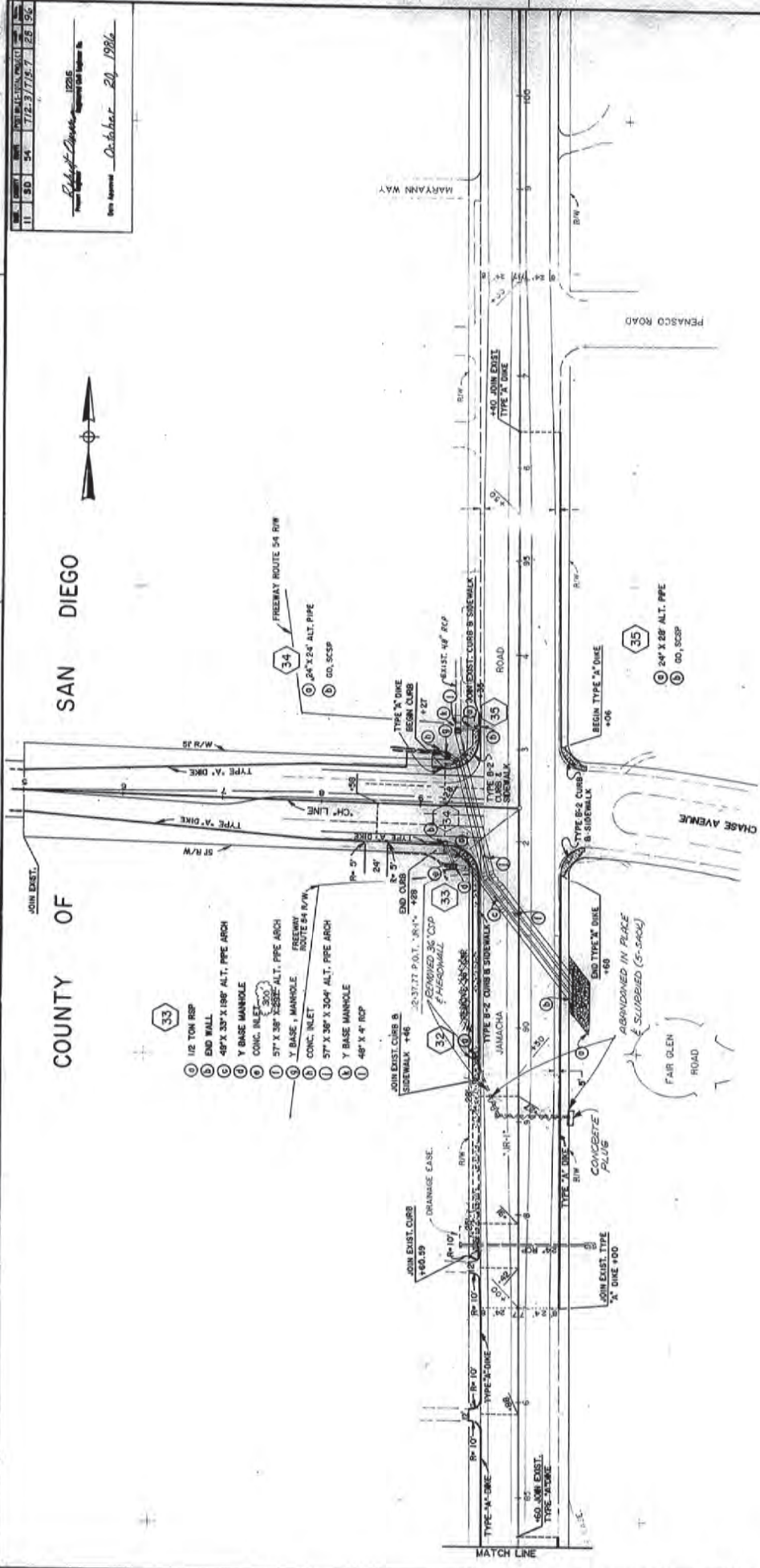
The potential loss of the commercial driveway was discussed with Fire Marshal Tony Morgan of the San Miguel Fire District. The San Miguel Fire District was not in

existence at the time the adjacent shopping center was constructed so the district did not review or approve any plans. In his brief review of the situation the Fire Marshal expressed concern about the potential loss of the driveway and adequacy of access within the remaining parking areas. He would prefer to have the existing driveway remain as is and not lose the access. He noted that a loss of the driveway might require an analysis and reconfiguration of the existing parking layout to ensure that adequate circulation and access was maintained.

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Robert D. ...
 Date Approved: October 20, 1986

COUNTY OF SAN DIEGO



- 33 1/2 TON RSP
- 34 48\"/>

C.C.O. # 8

AS BUILT PLANS
 CONTRACT NO. 11-184284
 DATE COMPLETED 7-8-88
 RE L.C. PUESCO

DRAINAGE
 NO SCALE

SHEET 8 OF 19
 D-6

AS BUILT PLANS
 Contract No. 11-184284
 Date Completed 7-8-88
 Document No.

I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE COPY OF THE ABOVE DOCUMENT TAKEN
 UNDER MY SUPERVISION AND CONTROL AND AS SUCH IS A TRUE AND ACCURATE COPY OF THE ORIGINAL
 AS APPROVED BY THE DIRECTOR OF TRANSPORTATION.



CHASE AVE.

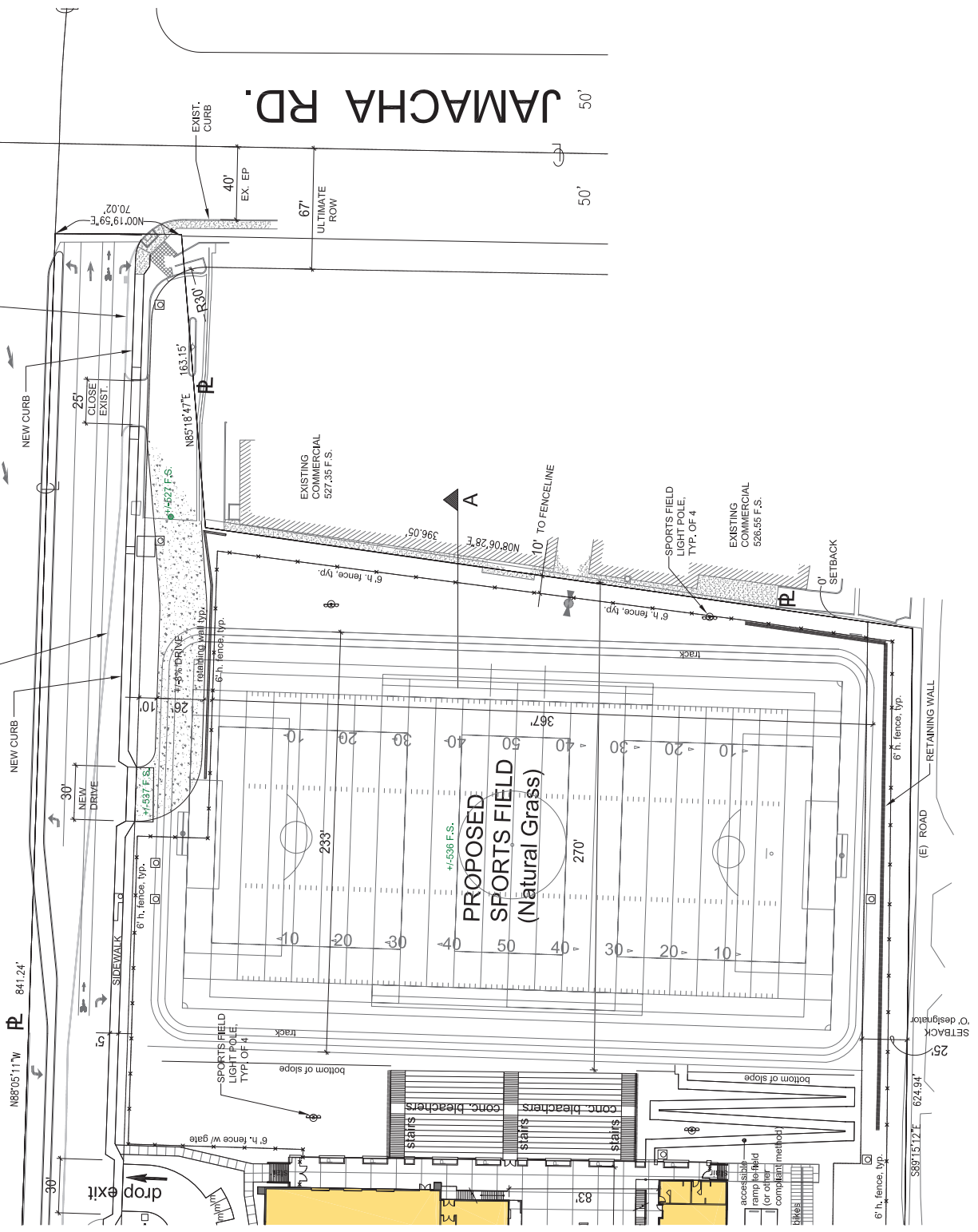


EXHIBIT J

Cross Section A-A

Existing

Proposed

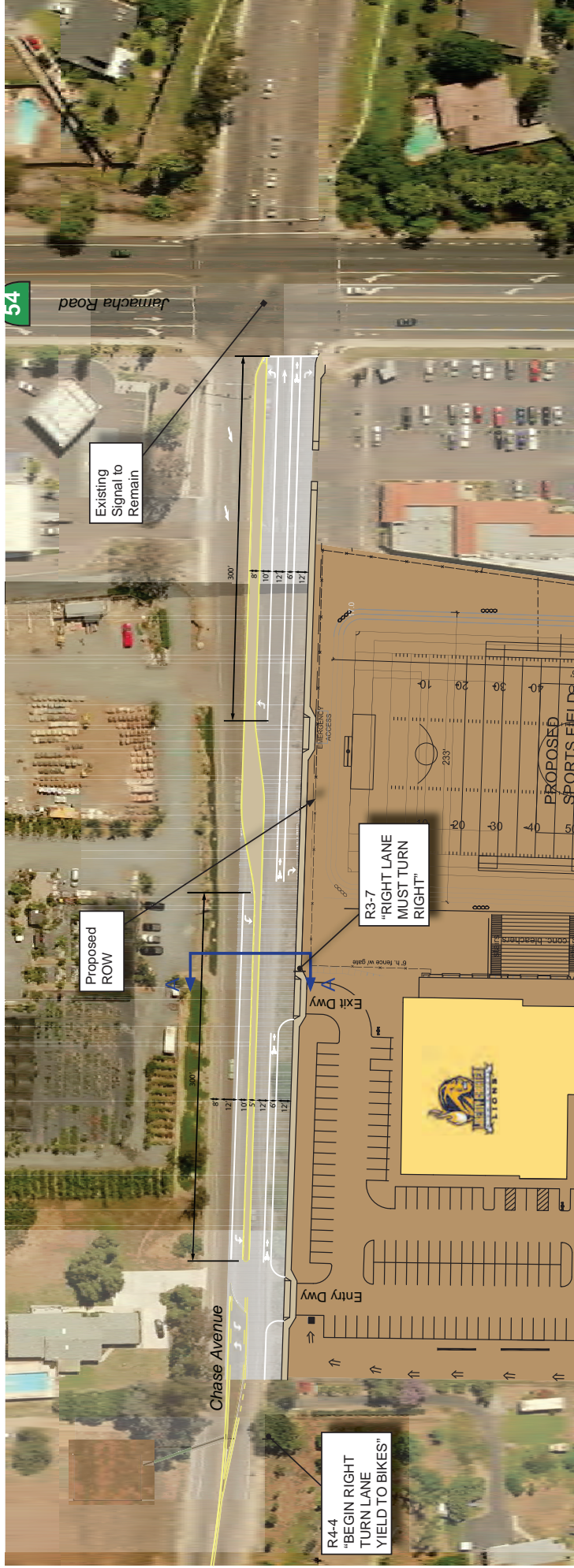
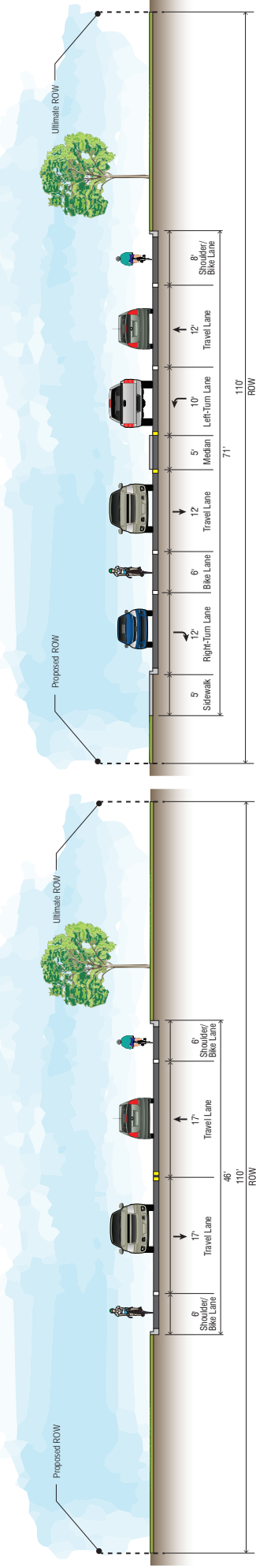


EXHIBIT K

Liberty Charter High:

- *big hold up - stormwater. Has to redo layout*
- *Land Use Analysis:*
- *Other vantage points for photosimulations*
- *Traffic: current trip gen does not make sense - 400 kids, 1xx trips (peak).looking further into it.. Assumed worst case -*
- *may be need to come in SWQMP first*
- *Meeting with Ortiz and Everett prior to TIA submittal to explain new data (just a heads up).*
- *SWQMP will come in first.*

EXHIBIT L

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School				
Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
Planning & Development Services (PDS) Project Planning Comments				
1 - 1	Major Project Issue	<p>The General Plan includes the following policy for school siting:</p> <p><i>LU-17.2 Compatibility of Schools with Adjoining Uses. Encourage school districts to minimize conflicts between schools and adjacent land uses through appropriate siting and adequate mitigation, addressing such issues as student drop-off/pick up locations, parking access, and security.</i></p> <p>The school site is located adjacent to an existing commercial establishment which contains uses including a liquor store, a hookah lounge, and a vapor shop. These uses may cause conflicts with the proposed school use, and adequate measures may be required to minimize the potential conflicts. Please provide a plan to detail the school's strategy to address this issue through school operations and site design.</p> <p>XIS 2 Comment: On-going issue. Cannot be resolved until MUP findings can be made.</p>		1/13/2016;7/28/2016;6/27/2017

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
1 - 2	Major Project Issue	<p>Before any use permit may be granted or modified, it shall be found:</p> <ul style="list-style-type: none"> a. That the location, size, design, and operating characteristics of the proposed use will be compatible with adjacent uses, residents, buildings, or structures, with consideration given to: <ul style="list-style-type: none"> • Harmony in scale, bulk, coverage and density; • The availability of public facilities, services and utilities; • The harmful effect, if any, upon desirable neighborhood character; • The generation of traffic and the capacity and physical character of surrounding streets; • The suitability of the site for the type and intensity of use or development which is proposed; and to • Any other relevant impact of the proposed use; and b. That the impacts, as described in paragraph "a" of this section, and the location of the proposed use will be consistent with the San Diego County General Plan. c. That the requirements of the California Environmental Quality Act have been complied with. <p>Ongoing coordination between County staff and the applicant will be required to adequately address the Major Use Permit findings. Staff cannot move forward with a recommendation until all findings are made.</p>		<p>4/9/2015; 1/13/2016;7/28 /2016; 6/27/2017</p>

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
		<p>Scoping Comment: Upon the initial evaluation of the project, staff has concerns with making the required findings, specifically in terms of: 1) scale, bulk, and coverage; 2) compatibility with neighboring character; 3) generation of traffic and the capacity and physical character of surrounding streets; 4) suitability of the site for the type and intensity of use/development. Please submit a Land Use Analysis to address the aforementioned issues, and see Attachment D for details. Ongoing coordination between County staff and the applicant will be required to adequately address the Major Use Permit findings. Staff will continue to work with the applicant throughout the review process to ensure the required MUP findings can be made.</p> <p>XIS 2 Comment: A Land Use Consistency Analysis was submitted, which includes draft Major Use Permit Findings. Please see below for additional comments for the Analysis.</p>		
1 - 3	Major Project Issue	<p>A Mitigated Negative Declaration schedule was included in the Major Pre-Application meeting Letter, however, depending on the outcome of the technical studies review, an Environmental Impact Report may be required. Staff will make a final decision on the environmental documentation for this project would be relying on after completion of all the technical studies.</p> <p>XIS 1 Comment: On-going issue.</p>		1/13/2016;7/28/2016

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
1 - 4	Major Project Issue	<p>The project is subject to compliance with the Valle De Oro Community Plan which includes a policy pertaining to specific development standards based on slope (http://sdcounty.ca.gov/content/dam/sdc/dplu/docs/CP/Valle_de_Oro_CP2.pdf). Additional information on the project's percent slope was not provided with the Major Pre-Application materials and therefore, it cannot be determined at this time if the proposed project is in compliance with the policy. Please submit information on the project's average slope in order to determine the project's consistency with the policy or to determine if project changes are necessary.</p> <p>Scoping Comment: The applicant submitted a statement signed by James M Roberts, CE, stating that the average slope of the site is less than 10%. Please submit a slope map to show the slope on the property and include calculations to demonstrate the conclusion that the average slope for the site is less than 10% (http://www.sandiegocounty.gov/pds/zoning/formfields/PDS-374.pdf) Further, a portion of the site contains Placentia sandy loam, thick surface, 2 to 9 percent slopes (PfC), which has an erosion hazard rating of "severe". Pursuant to the policy, at least 10% of that portion of the site shall remain in natural open space. The percentage requirements may be diminished if both of the following findings can be made:</p>		4/9/2015; 1/13/2016;7/28/2016

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PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
		<p>XIS 1 Comment (2nd request): The slope map provided shows that the site has an average slope of 10.7%. Pursuant to the Valle de Oro Community Plan Slope Development Policy #1, there is no need for the project to include a natural open space. However, the site contains Placentia sandy Loam (Pfc), which has an erosion hazard rating of "severe". According to Slope Development policy #2, at minimum of 10% of that portion of the site shall remain in natural open space, and the requirement can be reduced if 1. the proposed development consists of five acres or less of undeveloped land in an area which is almost fully development and 2. The site is completely or almost completely flat. Therefore, please either show a 10% of the portion of the site that contains Pfc placed in a natural open space; or provide justification, based on the aforementioned requirements, to reduce the conservation area</p>		
2 - 1	Zoning Ordinance	The proposed project is classified as Major Impact Services & Utilities in the County Zoning Ordinance. The project site is zoned (RR) Rural Residential Use Regulations, which allow for Major Impact Services & Utilities upon approval of a Major Use Permit.	Informational Only	4/9/2015
3 - 1	Board Policies	The proposed project is subject to all applicable County Board of Supervisors Land Use Policies including: I-18 (Right-of-Way Dedication and Public Improvement Requirements in Connection with Major and Minor Use Permits), I-84 (Project Facility Availability and Commitment for Public Sewer, Water, School and Fire Services) .	Informational Only	4/9/2015
4 - 1	Legal Lot	Please provide documentation in accordance with Policy G-3 [http://www.sdcountry.ca.gov/pds/zoning/formfields/POLICY-G-3.pdf] which established the parcel as a legal lot.	County Surveyor has received the Director's Deed submitted on 11/5/2015, and determined that the site is a legal lot.	4/9/2015

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
5 - 1	Plot Plan	Sheet T1.0 of the plot plan should not "C" and "G" for the setback designators. Second Request: Please correct the setback designators from C/G to O/G.	Resolved	4/9/2015; 1/13/2016
5 - 2	Plot Plan	Sheet AS1.0 should show a 50-foot front yard setback from the centerline of Chase Avenue. Once the setback has been plotted, please confirm that the proposed 6-foot tall fence is outside of the setbacks. Second Request: Instead of the 50-foot setback, the plot plan is showing a 45-foot setback from the centerline of Chase Avenue. Please revise the plot plan accordingly.	Resolved	4/9/2015; 1/13/2016
5 - 3	Plot Plan	Sheet AS1.0 should show a 40-foot setback from the rear yard line. Please note that the portion of the property including a "O" setback designator is subject to a 25-foot setback from the rear yard line and a 5-foot interior side yard setback. Second Request: Please revise the setback abutting the commercial center from 10' to 0'.	Resolved	4/9/2015; 1/13/2016
5 - 4	Plot Plan	Sheet AS1.0 should show any proposed lighting or a separate lighting plan should be added. Second Request: Please submit specifications for all proposed outdoor lighting. XIS 1 Comment: Please show the location of all proposed lighting.		4/9/2015; 1/13/2016; 7/28/2016

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
5 - 5	Plot Plan	<p>Sheet AS1.0 does not specify whether additional parking is necessary for the auditorium or sports field. Based on the proposed number of seats in the auditorium and sports field, please determine if additional parking spaces are warranted in accordance with Section 6764 of the Zoning Ordinance.</p> <p>Second Request: Please include the number of seats and numbers of parking spaces required for the sports field in the Parking Information section on page AS1.0. Pursuant to Section 6764 of the Zoning Ordinance, 0.2 parking space per seat minus employee, student, and visitor spaces (116 spaces) shall be provided.</p> <p>XIS 1 Comment: Please clarify if the school building and sports field would be occupied at the same time. If there is a possibility that both the school and sports field would be occupied at the same time and by different group of users, the parking spaces provided will need to be increased to accommodate parking for students, staff, and users of the gym/sportsfield. If not, please add a statement on the plot plan to clarify.</p>		4/9/2015; 1/13/2016; 7/28/2016
5 - 6	Plot Plan	Sheet T1.0: Remove APN 760-234-22. It is an invalid APN.	Resolved	1/13/2016
5 - 7	Plot Plan	Sheet T1.0: Revise the project description to state that the school capacity is to house no more than 450 students. Preliminary Grading Plan: Show location of the proposed CMU wall.	Resolved	1/13/2016
5 - 8	Plot Plan	XIS 1 Comment: It appears there is a mismatch between the CMU wall legend shown at the bottom of the sheet and the drawings. Please clarify.		1/13/2016;7/28/2016

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PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
5 - 9	Plot Plan	<p>Sheet AS1.0: Show drop off/pick up location.</p> <p>XIS 1 Comment: It appears the drop off/pick up location would impede the traffic flow existing the parking lot. Please include a designated drop off/pick up location or zone to ensure the traffic flow would not be affected.</p> <p>XIS 2 Comment: The proposed drop off/pick up location is within the circulation route. In addition, the applicant proposes to restrict certain parking spaces during peak hours to avoid conflicts. Please provide detail calculation to demonstrate the school would still have the minimum number of parking spaces required after the aforementioned spaces are blocked off.</p>		1/13/2016; 7/28/2016; 6/27/2017
5 - 10	Plot Plan	Sheet AS1.0: Show width of all internal circulation road.	Resolved	1/13/2016
5 - 11	Plot Plan	Sheet AS1.0: Identify the width of the rolling gates. Please ensure the gates have a clear width of 24' and vertical clearance of 13'6".	Resolved	1/13/2016
5 - 12	Plot Plan	Sheet AS1.0: Show ADA access from school building to the sports field.	Resolved	1/13/2016
5 - 13	Plot Plan	Sheet AS1.0: Please rename the access drive as "emergency access".	Resolved	1/13/2016
5 - 14	Plot Plan	Sheet AS1.0: Include the proposed fencing in the Site cross section drawing.	Resolved	1/13/2016
5 - 15	Plot Plan	Sheet A4.0: Please identify the height of the football goal post and show it on a separate graphic. Please note that a height exception request would be required if the height exceeds the height limit, which is 35'.	Resolved	1/13/2016
5 - 16	Plot Plan	Sheet T1.0: The site does not subject to any Special Area Regulations. Please revise the Zoning Information box to show none of Special Area Regulations and "-/A" for Open Space.	Resolved	7/28/2016
5 - 17	Plot Plan	Sheet AS1.0: Include the height of the proposed sports field light pole in the cross section drawing.		7/28/2016
5 - 18	Plot Plan	Sheet AS1.0: Please show existing and proposed grade in the cross section drawing.	Resolved	7/28/2016

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

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Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
5 - 19	Plot Plan	Sheet as 1.0 and SL-1: Please verify if the sports field would include a score board. If so, the score board should also be evaluated in the photometric study/lighting plan.	Scoreboard has been added to the plans.	7/28/2016
5 - 20	Plot Plan	Please consult the Food and Housing Division of the Department of Environmental Health for detail information regarding the required plan check review for the proposed concession stand (http://www.sandiegocounty.gov/content/dam/sdc/deh/fhd/food/pdf/publications_plancheckreference.pdf).	Informational	7/28/2016
6 - 1	Landscape (PDS2015-MPA-15-003)	Clarify if the proposed sports field will be a synthetic or natural turf surface.	Resolved	3/20/2015
6 - 2	Landscape (PDS2015-MPA-15-003)	SECOND REQUEST. Per the Parking Design Manual, a minimum of 14 sq. ft. of landscaping shall be provided for each parking space in addition to all stalls being within 30' of the trunk of a tree for heat relief and screening purposes. Consider the use of raised half, or full diamond planters, or tree grates to meet this requirement for stalls interior to the parking lot and those up against the sidewalk adjacent to the building. Wheel stops are also required for all stalls adjacent to fencing, pedestrian walkways, and planters. Per the Parking Design Manual, provide a wheel stop or optional wheel stop with 3' bumper overhang with natural ground cover or other permeable material. Parking Design Manual Figure 7, page 18. Show the 3' bumper overhang area where occurs.	Resolved	3/20/2015; 1/13/2016
6 - 3	Landscape (PDS2015-MPA-15-003)	Utilize Low Impact Development techniques within the parking lot to meet storm water management requirements for the site. Label all such techniques.	Resolved	3/20/2015

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PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
6 - 4	Landscape (PDS2015-MPA-15-003)	SECOND REQUEST. Show planting within public right-of-way to edge of pavement or back of sidewalk, whichever is applicable. Street trees shall be located just inside of private property unless an encroachment permit will be applied for by the landowners during review of a future grading permit. Clarify with a note on plans. Label sidewalk if proposed or existing. Relocate trees in the right-of-way to just inside project site.	Resolved-to be conditioned.	3/20/2015; 1/13/2016
6 - 5	Landscape (PDS2015-MPA-15-003)	Continue street tree planting along the entire frontage of Chase Ave.	Resolved	3/20/2015
6 - 6	Landscape (PDS2015-MPA-15-003)	SECOND REQUEST. Provide additional screening of the parking lot along the northern property line from Chase Ave. Provide additional shrubs within gaps between groups of shrubs.	Resolved	3/20/2015; 1/13/2016
6 - 7	Landscape (PDS2015-MPA-15-003)	SECOND REQUEST. Provide additional screening from adjacent residences along the western and southern property lines, including the 10' wide area between the property line and the fence line of the sports field. Per the Parking Design Manual, and Community Plan, provide a 6' high solid fence or wall at the west and south property lines. Note that where the fence or wall abuts a front yard of adjacent property, the height of a fence or wall is limited to 42" pursuant to the Parking Design Manual Figure 8, page 19. Community Plan, Community Design, Section 13. (i), page 20. Per the Community Plan, Jamacha Road is a Scenic Highway. Provide screening plants along the east project property line where visible from Jamacha Road.	Resolved-to be conditioned.	3/20/2015; 1/13/2016
6 - 8	Landscape (PDS2015-MPA-15-003)	Show location of all existing vegetation to remain, or remove Note no. 2 if not applicable.	Resolved	3/20/2015

ATTACHMENT A
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PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
6 - 9	Landscape (PDS2015-MPA-15-003)	Show locations of all proposed storm water retention basins/vegetated swales and coordinate planting techniques with civil engineer.	Resolved	3/20/2015
6 - 10	Landscape (PDS2015-MPA-15-003)	Verify that proposed planters on the east side of the building will accommodate proposed tree species. Adjust as necessary.	Resolved	3/20/2015
6 - 11	Landscape (PDS2015-MPA-15-003)	Continue planting between sports field and fencing along the northern edge on either side of the access drive.	Resolved	3/20/2015
6 - 12	Landscape (PDS2015-MPA-15-003)	Relocate shrubs shown in front of access drive along Chase Ave.	Resolved	3/20/2015
6 - 13	Landscape (PDS2015-MPA-15-003)	SECOND REQUEST. All bare soil shall be protected from erosion and be compliant with storm water regulations. Provide appropriate vegetation or other impervious material to meet requirements. This includes all areas around the perimeter of the site, areas within the public right-of-way, and the area behind the common area patio. Fill in the blank planting areas with plants to fully illustrate the proposed landscape concept so that it can be evaluated. Show ground cover hatch symbols, shrub masses and screening shrub symbols by type or group function where they are proposed to illustrate erosion control, parking lot transition and screening. Remove the portion of note 13, of Planting Notes indicating that not all planting is shown.	Resolved-to be conditioned.	3/20/2015; 1/13/2016
6 - 14	Landscape	Note - Requirements for landscaping are based on the County of San Diego's Water Conservation in Landscaping Ordinance, the Water Efficient Landscape Design Manual, the County of San Diego Parking Design Manual, and the Valle De Oro Community Plan.	N/A	1/13/2016
6 - 15	Landscape	Symbols in the plant legend are hard to follow. Clearly organize the Plant Legend showing a plant symbol adjacent to each individual tree and shrub, or group of trees or shrubs by function and size so that the proposed locations are clear and the plan can be evaluated	Resolved-to be conditioned.	1/13/2016

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
6 - 16	Landscape	Please verify that the sports field will meet new water budget formulas mandated by the state's recently revised Model Water Efficient Landscape Ordinance.	Resolved	1/13/2016
6 - 17	Landscape	In view of the tighter water use restrictions, consider adding the utilization of drip irrigation to the proposed irrigation system in note #4 of the Notes.	Resolved	1/13/2016
6 - 18	Landscape	Please clarify why planting previously shown between the sports field and east property line has been removed.	Resolved	1/13/2016
6 - 19	Landscape	Revise note #1 in Notes based on what is actually proposed for the bioretention basin under the sports field.	Resolved	1/13/2016
6 - 20	Landscape	Coordinate planters in the courtyard and along the eastern side of building with the perspective illustrations shown on sheet A4.1.	Resolved	1/13/2016
6 - 21	Landscape	Show and label screening of the trash enclosures. Refer to the Community Guidelines, Community Design section 13. (b).	Resolved	1/13/2016
6 - 22	Landscape	Provide a note on the landscape plans that indicates who will be responsible for on-going maintenance of the landscaping, including within the public right-of-way.	Resolved	1/13/2016
7 - 1	Prelim. Grading Plan	Please confirm that the proposed grading for the site has been minimized to the extent feasible. Both the community plan and general plan call for minimization of grading. Scoping Comment: The project includes 23,500 cubic yards of cut and fill (no import/export). Based on the information provided by the project engineer, the project will minimize extensive and severe grading by having the building foot print close to existing grade elevations, bleacher section incorporate into the slope, and the stormwater management facilities are located under the athletic field to further facilities reduced earthwork volumes. Staff reviewed the site plan, and it appears the there will be 30-foot elevation drop between the parking/main building area and the sports field. Please evaluate if it is possible to reduce the change in elevation to further reduce the amount of earth movement.	The applicant evaluated the possibility to reduce the amount of grading proposed and provided a letter to justify the proposed grading. The letter concluded that the earthwork quantity of the current grading design is approximately 2,700 cubic yards per acre. The grading design follows the same pattern as the existing topography and the Chase Avenue grade profile, and the proposed project minimizes the grading quantities and slope heights to the extent feasible.	4/9/2015; 1/13/2016

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8 - 1	Project Description	In the "Proposed Project" section of the project description, please specify the number of seats in the gymnasium and sports field. Second Request: Please provide the occupancy in the gymnasium and sports field.	Resolved	4/9/2015; 1/13/2016
8 - 2	Project Description	In the "Proposed Project" section of the project description, please specify whether there will be lighting proposed for the sports field and they type of lighting that will be used in the parking lot. Second Request: Please submit a photometric study and specifications for all proposed outdoor lighting. XIS 2 Comment: please below for lighting/photometric plan comments		4/9/2015; 1/13/2016;7/28/2016
9 - 1	CEQA	The following technical studies will be required for CEQA analysis of this project.		4/9/2015
9 - 2	CEQA	Staff will determine the environmental document that this project would be relying on upon the completion of all the technical study reviews. XIS 2 Comment: On-going comment		1/13/2016;7/28/2016; 6/27/2017
10 - 1	Air Quality	An Air Quality Study will be required for this project. Please see Attachments D and E for more information on the requirements for the Air Quality and Climate Change Studies.	Study submitted on 11/5/2015.	4/9/2015

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Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
10 - 2	Air Quality	<p>Need to add a discussion regarding the siting of the school (new sensitive land use) nearby existing land uses and potential sources of toxics/dust and odor. The Bedrock Builders and Landscape Supply is located directly adjacent to the proposed project. This existing land use has heavy-duty equipment onsite which is used to load/unload material as well as stockpile this material. The analysis needs to account for this in some way and look further into the specific activities and potential health risk sources and odors generated by this land use. Also, Jamacha Road is located about 250 feet from the site. This source should be mentioned and evaluated.</p> <p>Suggest considering local meteorology such as prevailing wind and maybe even generating a wind rose to support the analysis. Further, additional investigation needs to be done. Contacting the air district to request dust and/or odor complaint data/records for the area would be a good first step.</p>		

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		<p>XIS 1 Comment: The Health Risk discussion is not adequate. Page 19- the discussion states that the ADT of Jamacha Road would be 27,570. Where is this coming from? Need a source. Is the project area considered rural?</p> <p>In general, a study like this needs to have sources for data and assumptions. Please provide additional sources and substantiation for the health risk discussion/assumptions. See rural definition per Calif. Health and Safety Code Section 50101:</p> <p>“Rural area” means any open country or any place, town, village, or city which by itself and taken together with any other places, towns, villages, or cities that it is part of or associated with: (a) has a population not exceeding 10,000; or (b) has a population not exceeding 20,000 and is contained within a nonmetropolitan area. “Rural area” additionally includes any open country, place, town, village, or city located within a Standard Metropolitan Statistical Area if the population thereof does not exceed 20,000 and the area is not part of, or associated with, an urban area and is rural in character. This definition may be changed by the department or the agency, as the case may be, to conform to changes in federal programs.</p>	<p>Resolved</p>	<p>1/13/2016;7/28/2016</p>
		<p>Further, the discussion regarding the existing adjacent Bedrock Builders is not convincing. We need a little more detail as to what operations take place there and to what intensity they occur. we need a disclosure of existing activities and what pollutants/toxics may exist and if they would cause excess risk exposure to the proposed sensitive land uses..</p>		
10 - 3	Air Quality	<p>Page 17 states the project would have 485 daily trips and page 19 states it would have 585 daily trips. Which one is it?</p> <p>XIS 2: This comment has not been addressed-the report still has inconsistencies with the trip numbers- page 20 says 585 trips and page 21 says 485.</p>		<p>7/28/2016; 6/27/2017</p>

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10 - 4	Air Quality	Page 4 Section 2.0- states that the existing land use designation is rural residential. How do the trip generation rates for this land use compare to that of the proposed land uses? Need to discuss how the project would not interfere with implementation of the RAQS and SIP. This should be done by considering the operational emissions associated with the proposed land uses in comparison to the existing land uses. the discussion regarding interference with the RAQS does not address the CEQA checklist as currently written. Need to substantiate how the project would not interfere with adopted plans for the purpose of reducing air pollutants.	Resolved	7/28/2016
10 - 5	Air Quality	The revised study now indicates that Tier 4 engines would be used for construction whereas the previous study indicated Tier 2 or better. Why did this change? The construction emissions are below the thresholds. Is this a result of the SCREEN3 modeling for health risks? It is not well explained in the report why Tier 4 would be required. Need to provide justification.		6/27/2017
10 - 5	Air Quality	Why is CalEEMod 2013 being used and not 2016? Can we update the modeling with the most current version of CalEEMod?		6/27/2017
11 - 1	GHG	Section 3.15 on Page 13 remove all paragraphs after the first paragraph in this section. In light of recent Supreme Court decisions we would like to stay away from discussions regarding the 16% emissions reductions.	Resolved	1/13/2016
11 - 2	GHG	Page 17- remove reference here and throughout entire document to "unmitigated" emissions. Rather, just describe them as "project-generated GHG emissions."	Resolved	1/13/2016
11 - 3	GHG	<i>Page 13 section 3.15 and anywhere else mentioned, lets remove the reference to the 2015 County guidance. because this project is below the 900 MT screening level, lets just state that the County recommends the use of CAPCOA screening level of 900 MT. make this change throughout.</i>	<i>No comments are provided at this time due to pending litigation. Further direction regarding County thresholds/GHG guidance will be provided once available.</i>	7/28/2016

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12 - 1	Biological Resources	A Biological Resources Report will be required for this project. Please see Attachment F for more information on the requirements for the Biological Resources Report.	Resolved	1/13/2016
12 - 2	Biological Resources	Staff edits have been provided on the Biological Resources Letter Report dated September 17, 2015 and submitted to the County on November 5, 2015. With acceptance of the track changes by the applicant, the report is accepted. No further biological information is necessary at this time. Additional copies of the final report will be requested prior to public review. Please refer to Attachment E for draft conditions.	Resolved	1/13/2016
13 - 1	Cultural Resources	An Archaeological Report will be required for this project. Please see Attachment G for more information on the requirements for the Archaeological Report.		
13- 2	Cultural Resources	Staff has reviewed the cultural resources report titled, <i>Cultural Resource Technical Report for the Liberty High School Site Project, Unincorporated Area of El Cajon, San Diego County, California</i> (June 2015) prepared by Jerry Schaefer, Ph.D. The report provides the results of a cultural resource survey to determine the presence of cultural resources and evaluation to determine the significance of one historic site located within the project area (P-37-034788). P-37-034788 was determined to not be significant pursuant to CEQA or the County's RPO. The report requires revisions as detailed in the following comments.	Informational	4/9/2015
13 - 3	Cultural Resources	County staff will conduct outreach to the local Native American community for AB-52 consultation. In addition, staff will conduct a Sacred Lands Check. You will be provided with copies of communication with the tribes and your presence may be requested at meetings.	Informational	4/9/2015
13 - 4	Cultural Resources	Complete a MOU (including all required signatures) and provide with the next submittal.	Resolved	1/13/2016
13 - 5	Cultural Resources	Address all comments within the revised cultural study. XIS 1: Comments will be forwarded to the applicant once the review is completed.	Resolved	1/13/2016;7/28/2016

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13 - 6	Cultural Resources	Please provide all changes in strikeout-underline format and submit electronically as a Microsoft Word document. XIS 1: Comments will be forwarded to the applicant once the review is completed.	Resolved	1/13/2016;7/28/2016
14 - 1	Fire	The County Fire Authority has reviewed the Project Description, Site Plan, Floor Plan and Elevations and have the following initial comments:		1/13/2016
14 - 2	Fire	The project is approximately 3.6 minutes for San Miguel FPD Fire Station 22. Travel times are met.	Informational Only	1/13/2016
14 - 3	Fire	The project accesses off of Chase Avenue. Dead-end road length standards are met.	Informational Only	1/13/2016
14 - 4	Fire	The project is in an area un-zoned for fire hazard severity. A Fire Protection Plan has not been requested by the County Fire Authority. Please confirm with San Miguel FPD that they will not require a FPP.	Per the letter dated November 9, 2015, from the San Miguel FPD, no FPP is required at this time.	1/13/2016
14 - 5	Fire	Fire Sprinklers: Structures shall have an automatic fire sprinkler system installed per NFPA 13 standards and San Miguel Consolidated Fire Protection District standards.	Please see attached letter for comments	1/13/2016
14 - 6	Fire	Fire Alarm System shall be installed per NFPA 72 standards	Please see attached letter for comments	1/13/2016
14 - 7	Fire	Gates shall have a clear width of 24 feet, and a vertical clearance of 13 feet 6 inches.	Please see attached letter for comments	1/13/2016
14 - 8	Fire	Provide a 24 -foot wide fire lane for access to all sides of the school.	Please see attached letter for comments	1/13/2016
14- 9	Fire	Provide access from structures to the athletic field by means of ramp/stairs for emergency evacuation of students.	Please see attached letter for comments	1/13/2016
14 - 10	Fire	Fire hydrants: The location, number, and type of fire hydrant connected to a water supply capable of delivering the required fire flow shall be provided on the public street or on the site of the premises or both to be protected as required and approved by the Chief.	Please see attached letter for comments	1/13/2016
15 - 1	Noise	A Noise Study will be required for this project. Please see Attachment H for more information on the requirements for the Noise Study.	Resolved	4/9/2015

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14 - 2	Noise	On page v, second paragraph titled On-Site Noise Analysis, please specify that the 70 dBA CNEL applies to exterior athletic fields. Include the 65 dBA CNEL requirement for Schools as well.	Resolved	1/13/2016
15 - 3	Noise	On page 11, Section 2.2, after Table 2-1, include a discussion and an assessment for future traffic noise levels at the proposed school structure. Include façade receptor future traffic noise levels.	Resolved	1/13/2016
15 - 4	Noise	Report needs to discuss school bell audio system and demonstrate this will comply with County noise standards.	Thank you for adding the analysis; See comments below for requested updates to the bell analysis analysis	7/28/2016
15 - 5	Noise	Table 2-2 footnote, revise "Kimley Horn" to "Kimley Horn"		6/27/2017
15 - 6	Noise	Last sentence of pg 16, states the noise is attenuated 5.1 dBA. In Table 3-1, this is stated as 6.0 dBA, which appears to be the correct number. Please revise last sentence to be consistent.		6/27/2017
15 - 7	Noise	Please clarify the source for Figure 4-A. It is believed this is from another project, but please state clearly.		6/27/2017
15 - 8	Noise	Figure 4-B appears to show approximately 9 HVAC units in the courtyard area, and no HVAC units on the southern, L-shaped building. In the appendix, those HVAC units are assumed at a height of 32 feet and therefore it appears the analysis assumed a building was to be located at the courtyard location. Putting HVAC locations on the southern building would put HVAC units closer to the southern residences. Please update the HVAC analysis to accurately reflect the proposed building layouts.		6/27/2017
15 - 9	Noise	For bell noise, please provide a full reference for the "report submitted to the Center for Hearing and Communication in 2000".		6/27/2017
15 - 10	Noise	The bell noise is analyzed with a nearest property line of 150 feet from the proposed building. This appears to be assuming the incorrect building layout of the HVAC analysis. Using the southern edge of the southern building, it would be approximately 100 feet from the southern property line. Please revise the analysis to include the closer property line.		6/27/2017
15 - 11	Noise	In the last paragraph under the bell noise analysis, please revise "give" to "given"		6/27/2017

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15 - 12	Noise	Please add a short discussion or note after Section 4.2 about cumulative noise from the bells and HVAC units after the revised analyses described above.		6/27/2017
16 - 1	Visual Resources	<p>Please provide visual simulations from prominent public vantage points, including along Chase Avenue and Jamacha Road. These simulations as well as a site visit by County staff which will occur upon submittal of a Major Use Permit will be used to determine if further analysis (such as a visual study) is necessary.</p> <p>Scoping Comments: Conceptual project renderings were submitted. Please note that revised renderings will be required if changes are made to the project design.</p> <p>XIS 1 Comment: Please provide a rendering from the same vantage points, but include the surrounding properties and structures. If a scoreboard would be installed, please include that as well.</p>		4/9/2015; 1/13/2016; 7/28/2016
16 - 2	Visual Resources	The photosimulation submitted on April 3, 2017, does not include the score board for the proposed sports field. Please revise photosimulation to include the score board.		6/27/2017
16 - 3	Visual Resources	Please show the proposed fencing.		6/27/2017
16 - 4	Visual Resources	Please provide a photosimulation looking directly to the proposed project from Chase Avenue (i.e. cross section)		6/27/2017
17 - 1	Planning	Please identify the authorizing school district for the proposed charter high school and obtain comments from district.	Resolved - the school was authorized by the San Diego County Board of Education in 2001, and is authorized to operate within the Grossmont Union High School District.	1/13/2016
17 - 2	Planning	<p>Please clarify if any special event(s) would be held. If so, what is the frequency? Note that Additional analysis may be required.</p> <p>XIS 1 Comment: It is unclear in the project description to determine if any special event (s) would be held. Please elaborate.</p>	Resolved	1/13/2016;7/28/2016

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Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
17 - 3	Planning	Please clarify if the auditorium and sports field would be available for the public to use. If so, what is the schedule (i.e. weekday after school hours or weekend only)?	The school has no intention of allowing non-school related events at the campus facilities.	1/13/2016
17 - 4	Planning	Please submit a Letter of Authorization to allow Mr. Mark Linman to submit and process the MUP application on behalf of the property owner.	Resolved	1/13/2016
17 - 4	Planning	Please clarify if the start and end time of the proposed school is at the same time as the existing schools in the vicinity. If so, it is recommended that the proposed school proposed a different start and end time to minimize traffic on the surrounding roadways.		6/27/2017
18- 1	MOUs	Please resubmit all MOUs with applicant's signature included.	Resolved	
19 - 1	Photometric Study	Please submit a Photometric Study to evaluate if the proposed outdoor lighting would produce unwanted illumination of adjacent premises. The guidelines for preparing a Photometric Study can be found here: http://www.sandiegocounty.gov/content/dam/sdc/dplu/docs/Dark_Skies_Photometric_Study.pdf		1/13/2016; 7/28/2016
		XIS 1 Comment: According to the lighting plan submitted on May 5, 2016, the proposed lighting would result in light spilling to adjacent premise and exceed a value of 0.2 foot candles at a point three feet above grade level and five feet inside the adjacent property. Please clarify and utilize different lighting source to ensure the project is in compliance with the light trespassing standard. See Section 6324 of the Zoning Ordinance for detail.		
19 - 2	Photometric Study	Staff has reviewed the revised photometric plans submitted on 4/3/2017 and has the following comments:		

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19 - 3	Photometric Study	Please submit a Photometric Study, certified by an licensed electrical engineer. In addition to the information as required per the County Dark Skies and Glare Report Format and Content Requirements, please include the following information:		6/27/2017
19 - 4	Photometric Study	1. Please demonstrate the proposed lighting for the sports field would not increase light in roadways and impact drivers.		6/27/2017
19 - 5	Photometric Study	2. Include all light fixture types for each tier of lighting.		6/27/2017
19 - 6	Photometric Study	3. Provide details on shielding, specification and angle of the lights.		6/27/2017
19 - 7	Photometric Study	4. Demonstrate the proposed lightings would not exceed a value of 0.2 foot candles measured in the horizontal or vertical plane at a point three feet above grade level and five feet inside the adjacent property when measured 15 minutes after the initial start up of the fixture.		6/27/2017
19 - 8	Photometric Study	According to the plan submitted, the proposed lighting would result in light trespass and dark skies light pollution.		
19 - 9	Photometric Study	The project is located in Zone B. The proposed sports field shall comply with Class I lighting requirements. The courtyard and parking lot shall comply with the Class II lighting requirements.		6/27/2017
19 - 10	Photometric Study	Class I lights shall be fully shielded.		6/27/2017
19 - 11	Photometric Study	Proposed lighting for the parking lot and courtyard cannot exceed 4050 lumens as required pursuant to the County Lighting Pollution Code. Please change the type of lighting proposed and revised the study accordingly.		6/27/2017
19 - 12	Photometric Study	The proposed lightings must comply with Section 6322 et al of the Zoning Ordinance.		6/27/2017

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20 - 1	MTS	<p>MTS requests the provision of two bus stops with an accessible path:</p> <ul style="list-style-type: none"> - Upgrades to the bus stop located at the intersection of northbound Jamacha Road and Chase Ave. - Upgrades to the bus stop located at the intersection of southbound Jamacha Road and Chase Ave. <p>XIS 2 Comment: On-going comment until improvement plan is finalized.</p>		<p>1/13/2016; 7/28/2016; 6/27/2017</p>
20 - 2	MTS	<p>Bus stop locations require a sidewalk adjacent to the curb for the length of the stop. Minimum sidewalk width is 5' but the Americans with Disabilities Act requires a minimum of 8' sidewalk depth at the stop or ADA loading zone. Landscaping, vegetation, or obstacles should not block passengers from exiting the front or rear doors of buses. ADA ramp deployments should not be obstructed. Slopes behind the stop should be mitigated in accordance with the Americans with Disabilities Act.</p> <p>XIS 2 Comment: On-going comment until improvement plan is finalized.</p>		<p>1/13/2016; 7/28/2016; 6/27/2017</p>
20 - 3	MTS	<p>The requests for provision above only would serve current transit services. MTS currently has no plans to increase transit service in the area.</p> <p>XIS 2 Comment: On-going comment until improvement plan is finalized.</p>		<p>1/13/2016; 7/28/2016; 6/27/2017</p>
21 - 1	Sheriff	<p>There are several law enforcement related concerns with the addition of a 450 student school at that location. East Chase Avenue, where the school will be located is a fairly narrow two-lane road without sidewalks on either side of the road that will become much more heavily traveled thoroughfare for both vehicles and pedestrians. The closest intersection, East Chase Avenue/Jamacha Road, is a major intersection that is already heavily traveled.</p>	<p>Informational Only</p>	<p>1/13/2016</p>

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21- 2	Sheriff	<p>South and northbound Jamacha Road has heavy morning and afternoon traffic as a route southbound to the Rancho San Diego shopping areas and Highway 94, and northbound to El Cajon and Interstate 8. Eastbound East Chase Avenue is a well-traveled route to and from Valhalla High School. Westbound East Chase Avenue leads to a large heavily populated residential area. Traffic is significant enough in that direction that there are two left turn lanes from northbound Jamacha Road to westbound East Chase Avenue; although, the two lanes merge into one lane within about the first 100 feet from the east curb line of Jamacha Road. The morning westbound school traffic will be required to make a left turn into the school parking lot, which will be in direct conflict with heavy residential traffic driving eastbound on East Chase Avenue during that same time.</p>	Informational Only	1/13/2016
20 - 3	Sheriff	<p>Traffic and Pedestrian Safety Issues: 1. East Chase Avenue would likely need to be widened to accommodate a long left turn lane for vehicles entering into the school to prevent blocking the other westbound traffic driving to the residential area.</p>		
21 - 3a	Sheriff	<p>XIS 1 Comment: On-going comment until road improvement plan is finalized.</p>		1/13/2016;7/28/2016

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21 - 3b	Sheriff	<p>2. Because of the school's close proximity to the Jamacha Road intersection, any traffic waiting to enter the school parking lot and backed up on westbound East Chase Avenue could cause an associated traffic backup on Jamacha Road. Additionally, it is unclear whether the exit from the school drop/pick-up lot will allow traffic to exit into either or both the westbound or eastbound traffic lanes. This should be clarified to allow identification of the most efficient traffic routing. It is recommended that a thorough traffic study be undertaken by County Roads and/or CHP to determine needed or essential road improvements for this project that will minimize traffic congestion and provide the safest ingress and egress methods for accessing the school and roadway.</p> <p>XIS 1 Comment: On-going comment until road improvement plan is finalized.</p>		1/13/2016;7/28/2016
20 - 3c	Sheriff	<p>3. Outside of school hours, when the 25 mph school zone will not be in effect, the current speed limit on East Chase Avenue from Jamacha Road, westbound past the school to the residential area, is 45 mph. A speed study is recommended to assess the appropriateness of the current 45 mph speed limit of East Chase Avenue</p> <p>XIS 1 Comment: A Speed Study is submitted and comments will be provided upon review completion.</p>		1/13/2016
21 - 3d	Sheriff	<p>4. Due to the close proximity of restaurants, a convenience store, a vapor shop and a liquor store, students will be drawn to these locations before and after school; therefore, it is recommended that sidewalks be added to the south and north sides of East Chase Avenue to allow for safe pedestrian travel.</p> <p>XIS 1 Comment: On-going comments until road improvement plan is finalized.</p>		1/13/2016
21 - 4	Sheriff	The Law Enforcement Issues:		

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21 - 4a	Sheriff	<p>There are several businesses at or near the intersection of East Chase Avenue and Jamacha Road that have on-site and off-site alcohol sales permits, along with a smoke (Vapor) shop. These types of businesses, mixed with teenagers, can create law enforcement issues such as illegal sales of alcohol and tobacco to minors and associated crimes like public drunkenness, and driving under the influence of alcohol, along with increases in thefts from businesses. It is recommended the school policies allow strict control of student egress from the school to these areas during school hours.</p> <p>XIS 1 Comment : The applicant responded to this comment by stating that the campus will e fully enclosed to prevent non-students from accessing the property and prevent students from unauthorized departure. Please elaborate if the school is also proposing fences or landscaping as a means to separate the uses, and other related measures to address the issue.</p>		1/13/2016;7/28/2016
21 - 5	Sheriff	Other Concerns:		
20 - 5a	Sheriff	<p>1. Although the number of students attending the charter school is significantly lower than regular high schools, schools do tend to generate law enforcement calls for service to respond to disturbances or law violations occurring on school grounds. If the number of annual calls for service generated by Liberty Charter High School during the first year of operation is significant, the Sheriff's Department should assess the possibility of recommending funding by the school for a School Resource Officer to be assigned to the facility.</p>	Applicant noted comment.	1/13/2016

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21 - 5b	Sheriff	<p>2. As the school plan is being developed, it is recommended a Crime Prevention Through Environmental Design (CPTED) assessment be conducted to make recommendations for improved school security and safety.</p> <p>XIS 1 Comment: The applicant deferred to the Land Use Analysis for the response, however, the Land Use Analysis submitted does not include any discussion regarding CPTED assessment. Please either include a discussion regarding this in the Land Use Analysis or address it by responding to this comment on the Project Issue Checklist.</p>		1/13/2016;7/28/2016
22 - 1	Land Use Analysis	Section 1.2 - please elaborate if LAFCO action is needed or not for the site to annex into the Otay Water District sewer improvement district.	Resolved - the proeject does not require water district annexation.	7/28/2016
22 - 2	Land Use Analysis	Section 1.6 - please include Road Standard Exception Request and Building Permits.	Resolved	7/28/2016
22 - 3	Land Use Analysis	Figure 4. - Please zoom out the figure to show the other schools in the vicinity.	Resolved - added Figure 5 to show existing schools in the vicinity.	7/28/2016
22 - 4	Land Use Analysis	Figure 4: Please add the proposed school building footprint.	Resolved - added Figure 5 to show existing schools in the vicinity.	7/28/2016
22 - 5	Land Use Analysis	<p>Table 3, LU 17.2 - Please elaborate how the proposed school would minimize potential noise and light/glare impact to the surrounding uses. Also, add information pertaining proposed fencing and the purpose of it. Moreover, it appears there is no designated drop off/pick up location, please explain how this would not impact the traffic flow.</p> <p>XIS 2: Elaborate how hte proposed school would minimize potential noise and light/glare impacts to the surrounding uses.</p>		7/28/2016; 6/27/2017

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22 - 6	Land Use Analysis	Table 3, LU 5.5 - Please elaborate how the installation of sidewalks and bike lanes may or may not improve the road network connectivity for pedestrian and bicycle access.	Resolved	7/28/2016
22 - 7	Land Use Analysis	Table 3, COS-13.1 - Please elaborate if the project would result in light trespassing and glaring effect to surrounding residences. XIS 2: On-going comment until photometric study is accepted.		7/28/2016; 6/27/2017
22 - 8	Land Use Analysis	Table 4: Slope Development: The slope map provided shows that the site has an average slope of 10.7%. Pursuant to the Valle de Oro Community Plan Slope Development Policy #1, there is no need for the project to include a natural open space. However, the site contains Placentia sandy Loam (Pfc), which has an erosion hazard rating of "severe". According to Slope Development policy #2, at minimum of 10% of that portion of the site shall remain in natural open space, and the requirement can be reduced if 1. the proposed development consists of five acres or less of undeveloped land in an area which is almost fully development and 2. The site is completely or almost completely flat. Therefore, please either show a 10% of the portion of the site that contains PFC placed in a natural open space; or provide justification, based on the aforementioned requirements, to reduce the conservation area.	The Placentia sandy loam, thick surface, 2 to 9 percent slopes (Pfc) that is present on the site has an erosion hazard of slight to moderate according to the USDA Soil Survey of San Diego. Therefore, this policy does not apply to the project site.	7/28/2016
22 - 9	Land Use Analysis	Section 2.3, "Scale and Bulk" - Please elaborate how the utilization of various building materials and differing building elements would provide articulation and relief and further reduces the bulk of the building. XIS 2: Please see the attached Draft MUP Findings strike-out-underlined document for comments.		7/28/2016; 6/27/2017
22 - 10	Land Use Analysis	Section 2.3, "Scale and Bulk" - Please quantify the "added" setback distances. XIS 2: Please see the attached Draft MUP Findings strike-out-underlined document for comments.		7/28/2016; 6/27/2017

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22 - 11	Land Use Analysis	<p>Section 2.3, "Scale and Bulk" - Please explain how the "added setback" would reduce the scale and bulk of the proposed school facility. The size of the building would still be the same with the "added" setback, and how is the size in harmony with the scale and bulk when compare to the buildings/structures in the neighborhood?</p> <p>XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.</p>		7/28/2016; 6/27/2017
22 - 12	Land Use Analysis	<p>Section 2.3, "Scale and Bulk" - please clarify the full grown height of the proposed landscaping.</p> <p>XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.</p>		7/28/2016; 6/27/2017
22 - 13	Land Use Analysis	<p>Section 2.3, "Scale and Bulk" - add discussion of the height and size of the proposed building and buildings in the surroundings. Compare the height and size and explain how the project would be in harmony with the surrounding in terms of scale and bulk.</p> <p>XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.</p>		7/28/2016; 6/27/2017
22 - 14	Land Use Analysis	<p>Section 2.3, "Availability of public facilities, services, and utilities" - Please add discussion regarding road improvements, transits, and how the project would affect school service availability.</p> <p>XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.</p>		7/28/2016; 6/27/2017
22 - 15	Land Use Analysis	<p>Section 2.3 "Neighborhood Character" - please revise the section to elaborate how the project would be in harmony of the neighborhood character in terms of scale and bulk (See previous comments).</p> <p>XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.</p>		7/28/2016; 6/27/2017

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22 - 16	Land Use Analysis	<p>Section 2.3, " Neighborhood Character" - Please add ADTs to traffic discussion.</p> <p>XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.</p>		7/28/2016; 6/27/2017
22 - 17	Land Use Analysis	<p>Section 2.3, " Neighborhood Character" - Please add a discussion regarding the proposed lighting and if the project would result in any light trespassing and glaring issue. If so, how would the project mitigate the impact.</p> <p>XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.</p>		7/28/2016; 6/27/2017
22 - 18	Land Use Analysis	<p>Section 2.3, " Suitability of the Site" - Please evaluate how the proposed school would be compatible with the existing commercial uses in the vicinity.</p> <p>XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.</p>		7/28/2016; 6/27/2017
22 - 19	Land Use Analysis	<p>Section 2.3, " Suitability of the Site" - The project proposes 23,500 cubic yard of grading. Therefore, it would be inaccurate to state that the project would not require any major landform modifications. Please revise the discussion to describe the elevation change pre and post grading and justification for such change.</p> <p>XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.</p>		7/28/2016; 6/27/2017

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22 - 20	Land Use Analysis	Section 2.3, 6(C) - As stated in the Scoping Letter, depending on the outcome of the technical studies review, and Environmental Impact report may be required. There is no final decision made at this time as technical studies review is still in process. Therefore, please leave this section blank until a determination on the environmental document is made. XIS 2: Please see the attached Draft MUP Findings strike-out- underlined document for comments.		7/28/2016; 6/27/2017
22 - 21	Land Use Analysis	Change contact name on the front page from "Michelle" to "Michelle Chan".		6/27/2017
22 - 22	Land Use Analysis	Add school district information to project description (i.e. which school district the proposed school is operating under).		6/27/2017
22 - 23	Land Use Analysis	Figure 5: Several existing school sites have been cut off from the figure. Please revise accordingly.		6/27/2017
22 - 1	Hazards	Please submit a copy of Phase I Environmental Assessment Report. Per the conclusion of the February 18th 2016, meeting, the applicant was assigned a task to submit Phase I Environmental Assessment Report to staff, and the said report was not included in the previous submittal.	The Phase I Env Site Assessment submitted on April 3, 2017, has been accepted.	7/2/2016
23 - 1	Planning Group	Staff have not received comments from the Valle de Oro Community Planning Group	Informational	6/27/2017
24 - 1	General	The proposed field goals may impact trafficsafety along Chase Avenue and nearby houses. Please provide detail accounting of the safety measure(s) imposed.		5/12/2017
Land Development Comments				
Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary	Date Identified
1 - 1	General	Have your project reviewed and commented on by San Miguel Consol. Fire Protection District and CALTRANS. Project's conditions may be revised upon further review and input from all the agencies.	Comment for information only.	3/26/2015

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Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
2 - 1	Plot Plan	Show the future alignment of Chase Avenue (SA 910.1) , shown as a 4.1B Major Road with bike lane on the Mobility Element of the County General Plan. Show the ultimate right-of-way at 55 feet and the ultimate building setback limits from the centerline. Frontage Improvements should include a 45' half width improvement with AC to Curb, Gutter and Sidewalk.	Resolved	3/26/2015
2 - 2	Plot Plan	Show the future alignment of Jamacha Road/SR 54 (SF 1399) , shown as a 6.2 Prime Arterial with bike lane on the Mobility Element of the County General Plan. Show the ultimate right-of-way at 67 feet and the ultimate building setback limits from the centerline. <u>NOTE:</u> At the time of the construction of such future improvements, any proposed facilities shall be relocated at the sole cost of the applicant, to the satisfaction of the Director of Public Works.	Resolved	3/26/2015
2 - 3	Plot Plan	2nd Request: Show a thirty foot (30') property line radius corner rounding at the intersection of Chase Avenue and Jamacha Road at their ultimate right of way lines.	Resolved	3/26/2015; 2/2/2016
2 - 4	Plot Plan	2nd Request: Show dimension for the existing and proposed driveways on Chase Avenue.	Resolved	3/26/2015; 2/2/2016
2 - 5	Plot Plan	Show centerlines, existing edge of pavements and existing Right-of-way lines (ROW) for Chase Avenue and Jamacha Road.	Resolved	3/26/2015; 2/2/2016
2 - 6	Plot Plan	Chase Avenue and Jamacha Road: Show dimensions from the centerline to existing and proposed edge of pavement, existing and proposed ROW lines.	Resolved	3/26/2015; 2/2/2016

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2 - 7	Plot Plan	<p>The separation between existing access points on either side of the project and two proposed driveways on Chase Avenue do not meet County Public Road Standards minimum requirements. Driveways separation is three hundred feet (300') minimum for Mobility Element Road. Please revise.</p> <p>Scoping Comment: Show driveway to the west with dimension. The driveways shown still do not meet minimum separation. A Design Exception Request will need to be submitted for review.</p> <p>XIS1 Comment: The design exception is in review and a separate correspondence will be issued to address any issues.</p>	Resolved	3/26/2015; 2/2/2016;7/28/2016
2 - 8	Plot Plan	Project needs to show Chase avenue improvements across the entire frontage.	Resolved	2/2/16
2 - 9	Plot Plan	Clearly show the proposed R/W. Project is required to dedicate right of way as stipulated above.	Resolved	2/2/16
2 - 10	Plot Plan	How will the project ensure that the proposed field goal will not cause a traffic safety concern along Chase Avenue?		6/27/17
3 - 1	Prelim. Grading Plan	<p>Submit a Preliminary Grading Plan. Additional information can be obtained in the following link: Preliminary Grading Guideline http://www.sdcounty.ca.gov/dplu/docs/ZC034.pdf Grading Ordinance http://www.sdcounty.ca.gov/dpwl/land/landpdf/gradingordinance.pdf</p> <p>The Plan shall include the following but not limited to:</p>	Resolved	3/26/15

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Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
3 - 2	Prelim. Grading Plan	Show the future alignment of Chase Avenue (SA 910.1) , shown as a 4.1B Major Road with bike lane on the Mobility Element of the County General Plan. Show the ultimate right-of-way at 55 feet and the ultimate building setback limits from the centerline. Frontage Improvements should include a 45' half width improvement with AC to Curb, Gutter and Sidewalk. 2/2216 - Show along entire frontage.	Resolved	3/26/2015; 2/2/2016
3 - 3	Prelim. Grading Plan	Show the future alignment of Jamacha Road/SR 54 (SF 1399) , shown as a 6.2 Prime Arterial with bike lane on the Mobility Element of the County General Plan. Show the ultimate right-of-way at 67 feet and the ultimate building setback limits from the centerline. <u>NOTE:</u> At the time of the construction of such future improvements, any proposed facilities shall be relocated at the sole cost of the applicant, to the satisfaction of the Director of Public Works.	Resolved	3/26/2015; 2/2/2016
3 - 4	Prelim. Grading Plan	2nd Request: Show typical cross sections (existing and proposed condition) for Chase Avenue (SA910.1) and Jamacha Road (SF1399).	Resolved	3/26/2015; 2/2/2016
3 - 5	Prelim. Grading Plan	Show any existing and proposed culverts.	Resolved	3/26/2015; 2/2/2016
3 - 6	Prelim. Grading Plan	2nd Request: Show a minimum setback for grading top and toes of slopes per the grading ordinance section 87.412. Also note that the setback is measured from the ultimate right-of-way or property line.	Resolved	3/26/2015; 2/2/2016
3 - 7	Prelim. Grading Plan	2nd Request: Show the locations of any existing driveway, access points along both sides of Chase Avenue within 300 feet radius of the project.	Resolved	3/26/2015; 2/2/2016
3 - 8	Prelim. Grading Plan	2nd Request: Show a thirty foot (30') property line radius corner rounding at the intersection of Chase Avenue and Jamacha Road at their ultimate right of way lines.	Resolved	3/26/2015; 2/2/2016
3 - 9	Prelim. Grading Plan	2nd Request: Show dimension for the existing and proposed driveways on Chase Avenue.	Resolved	3/26/2015; 2/2/2016
3 - 10	Prelim. Grading Plan	2nd Request: Show centerlines, existing edge of pavements and existing Right-of-way lines (ROW) for Chase Avenue and Jamacha Road.2/2/16: Information is still not shown in entirety.	Resolved	3/26/2015; 2/2/2016

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Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
3 - 11	Prelim. Grading Plan	Chase Avenue and Jamacha Road: Show dimensions from the centerline to existing and proposed edge of pavement, existing and proposed ROW lines.	Resolved	3/26/2015; 2/2/2016
3 - 12	Prelim. Grading Plan	Project needs to show Chase Avenue improvements across the entire frontage.	Resolved	3/26/2015; 2/2/2016
3 - 13	Prelim. Grading Plan	Clearly show the proposed R/W. Project is required to dedicate right of way as stipulated above.	Resolved	3/26/2015; 2/2/2016
3 - 14	Prelim. Grading Plan	Add the PRELIMINARY GRADING PLAN NOTE: "This plan is provided to allow for full and adequate discretionary review of a proposed development project. The property owner acknowledges that acceptance or approval of this plan does not constitute an approval to perform any grading shown hereon, and agrees to obtain a valid grading permit before commencing such activity."	Resolved	3/26/2015; 2/2/2016
3 - 15	Prelim. Grading Plan	Add details of the proposed stormwater facilities. Where are the proposed outlet structures as shown in the HMP study? As currently shown it would appear the outlet structure is in the middle of the sports field. Is this accurate?	Resolved	3/26/2015; 2/2/2016
4 - 1	Stormwater Management Plan (SWMP)	Per San Diego Region Water Quality Control Board requirements, the County has adopted an updated Standard Urban Stormwater Mitigation Plan (SUSMP) and Stormwater Management Plan (SWMP) and they are in effect as of March 25, 2010. The proposed project is subject to these criteria. Please submit a SWMP for the project. http://www.sdcounty.ca.gov/dpw/watersheds/susmp/susmp.ht ml http://www.sdcounty.ca.gov/dpw/watersheds/susmp/susmppdf/susmp_appendix_b.pdf The SWMP is a living document to be updated to reflect any changes during the project final plan review and construction throughout the life of the project in perpetuity.	Resolved.	3/26/2015; 2/2/2016

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4 - 2	Stormwater Management Plan (SWMP)	Please update the study to meet new permit requirements. A cursory review of the stormwater facilities has been performed. However, a full review will commence with submittal of the new format SWQMP. Please see BMP Design Manual and Appendices: http://www.sandiegocounty.gov/content/sdc/dpw/watersheds/DevelopmentandConstruction.html Please note, at the time of this comment, the manual and appendices are in draft form. It is anticipated final versions of these documents will be available to coincide with the permit implementation dated of February 26, 2016.	Resolved, SWQMP submitted.	3/26/2015; 2/2/2016
4 - 3	Stormwater Management Plan (SWMP)	The exhibits in the SWMP do not appear to match the Preliminary Grading Plan. Please make sure they match. Facilities and drainage shown are different.	Resolved, SWQMP submitted.	3/26/2015; 2/2/2016
4 - 4	Stormwater Management Plan (SWMP)	The SWMP lists Bioretention and Infiltration Trench, however it is unclear where these facilities are located. Provide sections and details of the proposed facilities.	Resolved, SWQMP submitted.	3/26/2015; 2/2/2016
4 - 5	Stormwater Management Plan (SWMP)	A source control exhibit needs to be provided. Incorporate information from pages 15-26 into the exhibit.	Resolved, SWQMP submitted.	3/26/2015; 2/2/2016
4 - 6	Stormwater Quality Management Plan (SWQMP)	A separate correspondence will be sent out addressing the SWQMP and HMP calculations.		7/28/2016

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Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
5 - 1	Hydromodification Management Plan (HMP)	<p>Based on the amount of impervious surfaces that are being created, the project is required to prepare and submit calculations showing the project is compliance with Final Hydromodification requirements, per Section 67.812(b) of the Watershed Protection Ordinance: http://www.sdcounty.ca.gov/dpw/watersheds/watershedpdf/watershed_ordinance_signed_dec2010.pdf</p> <p>Additional information can be obtained in the Project Clean Water web site: http://www.projectcleanwater.org/index.php?option=com_content&view=article&id=137&Itemid=138</p> <p>A new, more intuitive and easier to use BMP Sizing Spreadsheet is now available for download on the Project Clean Water website. The Copermitees encourage applicants to download the BMP Sizing Spreadsheet and become familiar with it prior to the expiration of the BMP Sizing Calculator. A user's guide is available with instructions on how to use the BMP Sizing Spreadsheet. For more information visit the San Diego Model SUSMP and HMP Page on the Project Clean Water website. http://www.projectcleanwater.org/index.php?option=com_content&view=article&id=137&Itemid=138</p>	Resolved	3/26/2015
5 - 2	Hydromodification Management Plan (HMP)	HMP calculations have not been reviewed at this time. Please confirm the facilities will meet standards for the new MS4 permit. A cursory review has been provided at this time. A more thorough review will commence when new permit information has been submitted. Provide the SWMM executable files in order to complete the review.	Resolved	2/2/2016
5 - 3	Hydromodification Management Plan (HMP)	HMP text refers to "City of El Cajon". The project is in unincorporated County of San Diego. Please revise all references.	Resolved	2/2/2016
5 - 4	Hydromodification Management Plan (HMP)	Basins are labeled "1 &2" and also "A&B". Please revise to be consistent.	Resolved	2/2/2016
5 - 5	Hydromodification Management Plan (HMP)	Exhibit does not match the Preliminary Grading Plan. Please revise as necessary.	Resolved	2/2/2016

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Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
5 - 6	Hydromodification Management Plan (HMP)	A separate correspondence will be sent out addressing the SWQMP and HMP calculations.	Informational	2/2/2016
6 - 1	CEQA Drainage Study	Based on the amount of impervious surfaces that are being created, the project is required to prepare and submit a CEQA Drainage Study in compliance with the documents shown below. Hydrology Manual: http://www.sandiegocounty.gov/content/sdc/dpw/flood/hydrologymanual.html Drainage Design Manual: http://www.sandiegocounty.gov/content/dam/sdc/dpw/FLOOD_CONTROL/floodcontrolpdf/hydraulic_design_manual_2014.pdf A CEQA Drainage study will be required to analyze on and off-site drainage basin which impact the project and mitigate runoff generated by the increase in impervious area within the site.	Resolved	3/26/2015
6 - 2	CEQA Drainage Study	For CEQA Drainage study format, please visit a San Diego County Hydrology Manual, Section 1.6, page 1-21 http://www.sandiegocounty.gov/content/sdc/dpw/flood/hydrologymanual.html In addition, the study shall include the following but not limited to:	Resolved	3/26/2015
6 - 3	CEQA Drainage Study	Provide DECLARATION OF RESPONSIBLE CHARGE – See San Diego County Hydrology Manual, Figure 1-9.	Resolved	3/26/2015
6 - 4	CEQA Drainage Study	The final CEQA Drainage report shall be signed, stamped and dated by the responsible Registered Civil Engineer.	Resolved	3/26/2015
6 - 5	CEQA Drainage Study	In the narrative of the report please provide a summary table of: pre- and post- development C, I, A, V ₁₀₀ , Q ₁₀₀ without mitigation and Q ₁₀₀ with mitigation for each area (or point) where drainage discharges from the project. The comparisons should be made about the same discharge points for each drainage basin affecting the site and adjacent properties.	Resolved	3/26/2015

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6 - 6	CEQA Drainage Study	Summary/Conclusion: Please discuss whether or not the proposed project would substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site? Provide reasons and mitigations proposed.	Resolved	3/26/2015
6 - 7	CEQA Drainage Study	Discuss whether or not the proposed project would substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site? Provide reasons and mitigations proposed.	Resolved	3/26/2015
6 - 8	CEQA Drainage Study	Discuss whether or not the proposed project would create or contribute runoff water which would exceed the capacity of existing or planned storm water drainage systems? Provide reasons and mitigations proposed.	Resolved	3/26/2015
6 - 9	CEQA Drainage Study	Discuss whether or not the proposed project would place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map, including County Floodplain Maps? Provide reasons and mitigations proposed.	Resolved	3/26/2015
6 - 10	CEQA Drainage Study	Discuss whether or not the proposed project would place structures within a 100-year flood hazard area which would impede or redirect flood flows?	Resolved	3/26/2015
6 - 11	CEQA Drainage Study	Provide existing and proposed Hydrology maps. The maps shall show existing and proposed culverts, discharge point with A & Q, flow path direction for each drainage basin. Show lines of inundation of the 100-year flood for a drainage basins over 100 acres.	Resolved	3/26/2015
6 - 12	CEQA Drainage Study	Provide Hydrologic Soil Group Map	Resolved	3/26/2015
6 - 13	CEQA Drainage Study	Provide Rainfall Isoplethials for 100 Year Rainfall Event - 6 Hours and 24 Hours Maps.	Resolved	3/26/2015
6 - 14	CEQA Drainage Study	Provide Intensity-Duration Design Chart-Figure 3-1	Resolved	3/26/2015
6 - 15	CEQA Drainage Study	Provide runoff coefficients for urban areas-Table 3-1.	Resolved	3/26/2015

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6 - 16	CEQA Drainage Study	SWMM is not an approved method to calculate 100 year detention volumes per the County of San Diego Hydrology Manual. Please revise the 100- year attenuation calculations and resubmit.	Resolved	2/2/2016
7 - 1	Sight Distance	Provide a sight distance study to demonstrate that adequate sight distances along Chase Avenue from the existing and all proposed driveways are achievable per Section 6.1.E, Table 5 of the County Public Road Standards (approved March 2012). If the lines of sight fall within the existing public road right-of-way, the engineer or surveyor shall further certify that: "said lines of sight fall within the existing right-of-way and a clear space easement is not required." Additional information can be obtained in the following link: http://www.sandiegocounty.gov/content/dam/sdc/dpw/COUNTY_ROADS/pbrdstds.pdf	See comments below.	3/26/2015
7 - 2	Sight Distance	Provide exhibit to show sight distances available.	Resolved	2/2/2016
7 - 3	Sight Distance	Provide 85th percentile speed survey to justify distances provided.	Resolved	2/2/2016
7 - 4	Sight Distance	Revise documentation provided to correlate with exhibit and speed survey data.	Resolved	2/2/2016
8 - 1	Traffic	Submit a Traffic Study to address any direct/cumulative traffic impact and provide mitigation. Additional information can be obtained in the following link: http://www.sdcountry.ca.gov/dplu/docs/Traffic_Guidelines.pdf	Resolved	3/26/2015
8 - 2	Traffic	The Traffic Impact Study (TIS) should provide a conceptual striping plan with dimensions for the project's proposed improvements to Chase Avenue	Resolved	3/26/2015
8 - 3	Traffic	A copy of the TIS should be provided to Caltrans for their review and comments	Resolved	3/26/2015

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Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
8 - 4	Traffic	The TIS indicates that the project's Chase Avenue driveways will be entry (western driveway) and exit only (eastern driveway). The TIS should identify how access will be controlled at the driveways in order to limit access to entry or exit only.	Resolved	3/26/2015
8 - 5	Traffic	The TIS should elaborate on how the 3-lane Major Road capacity (25,650 LOS E) for the improved Chase Avenue was derived. The capacity assumption is critical for demonstrating the project's direct impact to Chase Avenue is fully mitigated	Resolved	3/26/2015
8 - 6	Traffic	The TIS should discuss internal circulation and the potential for the parking spaces along the project's western boundary near the western entry driveway to obstruct the flow of traffic into the school site and causing backups along Chase Avenue.	Resolved	3/26/2015
8 - 7	Traffic	The TIS should discuss the anticipated parking requirements for school special events (Pg. 1-1) and the potential need for on-street and/or offsite parking.	Resolved	3/26/2015
8 - 8	Traffic	The TIS (Sept. 2015) identifies one direct impact mitigated by the projects frontage improvements and cumulative impacts mitigated by payment of TIF. No further review of the TIS impact and mitigation findings are necessary.	Comment for information only	2/2/2016
8 - 9	Traffic	The TIS provides Figure 6-1 conceptual striping figure. The TIS should revise the striping plan to provide the bike lane between the through and right turn lane as per MUTCD Figure 9C-4.	Resolved	2/2/2016
8 - 10	Traffic	Additionally, the far side of the street should be restriped to provide a 12' left turn lane, 13' travel lane and 8' shoulder.	Resolved	2/2/2016
8 - 11	Traffic	Figure 6-1 should be revised to reflect the following: 300' left turn pocket at Chase Avenue and Jamacha Boulevard, transitioning back with the 8' median to the 5' median, providing 300' left turn pocket at the school entry driveway, median continues to property boundary with left out restriction and rounded terminus. See attached PDF with redline edits.	Resolved	7/28/2016

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9 - 1	Utilities	Utilities along the project frontage will be required to be undergrounded to comply with the Centerline Ordinance, County Code Section 51.312. 2/2/16 - Show utilities and note on the plan that they will be undergrounded.	Resolved - Applicant acknowledged that the project will underground existing overhead utilities in accordance with County regulations.	3/26/2015; 2/2/2016
10 - 1	2013 MS4 Permit	In May 2013, the California Regional Water Quality Control Board (RWQCB) for the San Diego Region reissued a Municipal Separate Storm Sewer System permit (Order No. R9-2013-0001; "Permit") to the County and other local jurisdictions in the San Diego area. Among other changes, the Permit lowers the minimum threshold necessary to trigger classification as a Priority Development Project (PDP) and sets forth stricter onsite requirements for stormwater pollutant control and hydromodification management for each of these projects.	Comment for information only	2/2/16

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10 - 2	2013 MS4 Permit and Prior Lawful Approval	<p>Development and redevelopment projects not having received Prior Lawful Approval (PLA) by February 26, 2016 will be fully subject to the standards of the reissued permit. <u>To OBTAIN initial grandfathering status:</u></p> <p>1) <u>Design Requirements.</u> Prior to February 26, 2016, applicants must obtain a County approval that incorporates the design of the storm water drainage system for the PDP in its entirety. The purpose of this provision is to require applicants to obtain early approval of a design that completely satisfies the requirements of the 2007 Permit. At a minimum, this includes the identification of all applicable Structural BMPs and Hydromodification BMPs needed to achieve Permit compliance.</p> <p>AND</p> <p>2) <u>Construction Permits.</u> Prior to February 26, 2016, applicants must obtain a permit (usually grading or building) that authorizes commencement of construction activities for any portion of the development based on the design approved under Condition 1).</p> <p>AND</p> <p>3) <u>Commencement of Construction.</u> Applicants must commence construction activities either not more than 365 days prior to, or within 180 days after, the Permit BMPDM Effective Date (i.e., between February 26, 2015 and August 26, 2016).</p> <p>Any project meeting all three of these conditions may be considered to be provisionally grandfathered, and will be responsible for demonstrating compliance with the requirements of the 2007 Permit.</p>	Comment for information only	2/2/16

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10 - 3	2013 MS4 Permit and Prior Lawful Approval	<p>To MAINTAIN a grandfathering status: 4) <u>Implementing Permits</u>. Within 5 years of the effective date of the Permit BMPDM Effective Date (i.e., Feb. 26, 2021), applicants must have been issued all subsequent permits or approvals that are needed to implement the design initially approved under Condition 1). AND 5) <u>Substantial Conformity</u>. The storm water drainage system for the PDP in its entirety, including all applicable structural pollutant treatment control and hydromodification management BMPs must remain in substantial conformity with the design initially approved under Condition 1). This provision has no shelf life; it applies through PDP completion. Any Project not meeting, or not continuing to meet, the requirements of either Condition 4) or 5) may be required to comply with the updated 2013 Permit requirements.</p>	Comment for information only	2/2/16

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10 - 4	2013 MS4 Permit and Priority Development Project trigger	<p>The 2013 MS4 Permit lowers the minimum thresholds necessary to trigger classification as a Priority Development Project (PDP). The updated PDP categories are summarized below:</p> <ul style="list-style-type: none"> • New development projects that create 10,000 square feet or more of impervious surface (collectively over the entire project site); this includes commercial, industrial, residential, mixed-use, and public development projects on public or private land; • Redevelopment projects that create and/or replace 5,000 square feet or more of impervious surface (collectively over the entire project site on an existing site of 10,000 square feet or more of impervious surfaces); this includes commercial, industrial, residential, mixed-use, and public development projects on public or private land; • New and redevelopment projects that create and/or replace 5,000 square feet or more of impervious surface (collectively over the entire project site), and support one or more of the following uses: restaurants, hillside development projects, parking lots, streets, roads, highways, freeways, and driveways; • New or redevelopment projects that create and/or replace 2,500 square feet or more of impervious surface (collectively over the entire project site), and discharge directly to an Environmentally Sensitive Area; • New development projects or redevelopment projects that create and/or replace 5,000 square feet or more of impervious surface that support either automotive repair shops or retail gasoline outlets, and • New or redevelopment projects that result in the disturbance of one or more acres of land and are expected to generate 	Comment for information only	2/2/16

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10 - 5	MS4 Permit & Hydromodification	<p>The 2013 MS4 Permit sets forth more stringent PDP requirements for the implementation of Hydromodification management BMPs on-site. In particular, it eliminates some exemptions, requires a more stringent standard of flow control, and introduces requirements to avoid impacts to areas that serve as sources of coarse sediment to receiving waters. Except as exempted below, the following performance standards are applicable to all PDPs.</p> <ul style="list-style-type: none"> • <u>Flow Control Standards</u> – PDP Post-project runoff conditions (flow rates and durations) must not exceed pre-development runoff conditions, where pre-development refers to naturally occurring conditions at a site before any form of development occurred. • <u>Critical Coarse Sediment Yield Areas (CCSYA)</u> – Critical coarse sediment yield areas identified in Attachment A.4 of the Watershed Management Area Analysis (available at projectcleanwater.org) must be avoided or measures must be implemented that allow critical coarse sediment to be discharged to receiving waters such that there is no net impact to the receiving water. There will be procedures in place in Appendix H of the BMP Design Manual for validating areas mapped as CCSYA. 	Comment for information only	2/2/16

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10 - 6	MS4 Permit & HMP Exemptions	<p>Previous exemptions identified under the 2011 Final Hydromodification Management Plan and the 2012 County of San Diego Standard Urban Stormwater Mitigation Plan will no longer be applicable for projects that have not received PLA by February 26, 2016. After that date, the County only has the discretion to exempt a PDP from the Hydromodification management BMP performance requirements of the Permit where the project discharges storm water runoff to:</p> <ul style="list-style-type: none"> Existing underground storm drains that discharge directly to water storage reservoirs, lakes, enclosed embayments, or the Pacific Ocean; Conveyance channels whose bed and bank are concrete lined all the way from the point of discharge to water reservoirs, lakes, enclosed embayments, or the Pacific Ocean; or an area identified as appropriate for an exemption by the Watershed Management Area Analysis incorporated into the Water Quality Improvement Plan (WQIP) for the Watershed Management Area that the project resides in. <p>Note that only exemptions incorporated into WQIPs that have been accepted by the RWQCB may be considered. Receiving waters and conveyance systems exempt from HMP requirements are shown in Attachment B of the Watershed Management Area Analysis (WMAA) in the updated WQIPs, available at www.projectcleanwater.org</p>	Comment for information only	2/2/16

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10 - 7	MS4 Permit & Bacteria TMDL Compliance	<p>The Regional Board's May 2013 MS4 Permit added a new mandate known as the Bacteria Total Maximum Daily Load, or TMDL (see Attachment E to the MS4 Permit, pages E-29 to E-58). The Bacteria TMDL requires compliance with water quality standards for fecal indicator bacteria at all MS4 locations in specified watersheds. If the proposed project is located in a watershed subject to the Bacteria TMDL, TMDL standards will apply to any MS4s created as a result of this development project. To demonstrate compliance with the TMDL, discharges from the MS4s must not cause or contribute to the exceedance of receiving water limitations. Applicable receiving water limitations for fecal indicator bacteria for both Wet Weather Days and Dry Weather Days are listed in the MS4 Permit.</p> <p>In designing the Structural BMPs to treat pollutants and attenuate flows in compliance with MS4 Permit Section II.E.3.c, the project proponent also needs to do everything feasible to ensure that the BMPs reduce bacteria and other pollutants that could be discharged through the MS4 system. This could involve utilizing infiltration where feasible, maximizing the exposure of the treatment system to daylight (i.e., exposure to UV light helps reduce bacteria levels), managing the accumulation of organic material in the soil matrix used in the Structural BMP, elongating vegetated basins to increase residence time, or other methods as appropriate. The options considered in evaluating feasibility need to be shown to the County.</p>	Comment for information only	2/2/16
10 - 8	Stormwater Quality Management Plan (SWQMP)	<p>The PDP SWQMP review was limited to reviewing the provided PDP SWQMP report and attachments at the current submittal level (preliminary engineering submittal). Site design changes as well as the addition of detail and information on future plan submittals may result in additional comments, beyond the comments listed in this plan review, during future plan reviews.</p>	Comment for information only	9/7/16

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10 - 9	SWQMP	<p>Page 1 of 42: The Project Intake Form identifies this as a new development project. The parcel includes existing improvements (i.e., parking lot within the small panhandle area at northeast corner the property) therefore this shall be considered a redevelopment project. Please revise the form to reflect this and complete the 50% Rule calculations at the end of the form.</p>		9/7/16
10 - 10	SWQMP	<p>Page 7 of 42: The complete Hydrologic Unit, Area, and Subarea information associated with the project are not provided on the PDP SWQMP Site Information Checklist. Data related to Hydrologic Units can be obtained on State Water Quality Control Board's website and from http://www.sangis.org/download/. Please provide the complete Hydrologic Unit, Area, and Subarea information for the project site (e.g., 909 Sweetwater River HU, 909.2 Middle Sweetwater HA, Hillisdale HSA).</p>		9/7/16
10 - 11	SWQMP	<p>Page 9 of 42: The Description of Proposed Site Development states that portions of the pervious pavement will be used in portions of the parking area. No pervious pavements are shown on the DMA Exhibit or Grading Plans. As applicable, please revise the Description of Proposed Site Development or the DMA Exhibit and Grading Plan to clarify if areas pervious pavements are or are not proposed.</p>		9/7/16
10 - 12	SWQMP	<p>Page 11 of 42: The Potential Pollutant Source Areas Checklist does not identify food service or elevator shafts as potential sources of pollutants. The First Floor Plan shows a concessions area and an elevator. Please revise the Potential Pollutant Source Areas Checklist to include these sources or describe why they are not included.</p>		9/7/16
10 - 13	SWQMP	<p>Page 19 of 42: Source Control 4.2.6, Additional BMPs Based on Potential Sources of Runoff Pollutants, does not identify food service or elevator shafts as potential sources of pollutants. The First Floor Plan shows a concessions area and an elevator. Please revise the checklist to include these sources or describe why they are not included.</p>		9/7/16

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10 - 14	SWQMP	<p>Page 18 of 42: Source Control BMP Checklist reviewed. With the exception of the previous comment, item is in compliance for the current submittal level. Please note that a detailed review of source control features will occur during final engineering review when project features are identified in more detail. Source control features identified on the checklist must be documented on the project DMA Exhibit and improvement plans for final engineering submittal (i.e., shown as SC-1, SC-2, etc. on the plans). Additionally, please provide a justification for all "N/A" answers. The current review revealed no issues that would preclude applying all of the appropriate source control BMPs as indicated in the PDP SWQMP.</p>	<p>Comment for information only</p>	9/7/16
10 - 15	SWQMP	<p>Page 22 of 42: The Site Design BMP Checklist states that Impervious Area Dispersion (4.3.5) and Runoff Collection (4.3.6) will be implemented. It is unclear from the DMA Exhibit where these site design BMPs will be implemented. Please revise the checklist to include a description of where these BMPs will be implemented and/or revise checklist accordingly.</p> <p>Second Submittal Review: The portion of the comment related to Impervious Area Dispersion (4.3.5) is cleared. The discussion provided for Runoff Collection (4.3.6) states that Runoff Collection is not proposed per the results of Worksheet B.3-1. Worksheet B.3-1 is used to determine structural BMP type per the hierarchy discussed in Section 5 of the BMP Design Manual, not the feasibility of site design BMPs. Site design BMPs are discussed in Section 4 and, in general, shall be implemented wherever feasible. As such, the provided justification for why Runoff Collection will not be implemented is inadequate. This also applies to Harvesting and Using Precipitation (4.3.8). Please revise the Site Design BMP Checklist either to select these BMPs for implementation or provide applicable justification for why they are not feasible.</p>		<p>9/7/2016 3/13/2017</p>

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10 - 16	SWQMP	<p>Page 21 and 22 of 42: Site Design BMP Checklist reviewed. With the exception of the previous comment, item is in compliance for the current submittal level. Please note that a detailed review of the site design features will occur during final engineering review when project features are identified in more detail. Site design features identified on the checklist must be documented on the DMA Exhibit and project improvement plans for final engineering submittals. The current review revealed no issues that would preclude applying all of the appropriate site design BMPs as indicated in the PDP SWQMP.</p>	<p>Comment for information only</p>	9/7/16

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10 - 17	SWQMP	<p>Page 24 of 42: The narrative provided for the Description of Structural BMP Strategy does not explain the step by step process that the engineer of work followed to select type of BMP used for IMP-B. Please revise the narrative to discuss the steps taken that resulted in proprietary biofiltration being proposed for IMP-B.</p> <p>Second Submittal Review: The provided narrative does not discuss the proposed pervious pavement at the northeast corner of the project. Please revise the narrative to discuss all proposed BMPs. Additionally, the narrative states that lined biofiltration basins are proposed. However, Worksheet B.3-1 indicates that unlined biofiltration basins are feasible and the SWMM analysis has been performed for unlined BMPs (i.e. uses an infiltration rate). Per the results of Form I-8 and Worksheet B.3-1, please revise the Description of Structural BMP Strategy, Worksheet B.1-1, Worksheet B.5-1, and the SWMM Analysis, as applicable, to be consistent related to the BMP design.</p> <p>Third Submittal Review: The narrative provided in the Description of Structural BMP Strategy states that biofiltration basins were chosen as the structural BMP. Per the results of Form I-8 and Worksheet B.3-1; and the descriptions listed on Worksheet B.1-1, Worksheet B.5-1, and the SWMM Analysis, the structural BMP used was biofiltration with partial retention (PR-1). For final engineering, please revise either the Description of Structural BMP Strategy or Worksheet B.1-1, Worksheet B.5-1, and the SWMM Analysis, as applicable, to be consistent and related to the BMP design.</p>	<p>9/7/2016 3/13/2017</p>	
10 - 18	SWQMP	<p>Page 28 of 42: The Structural BMP Checklist states that IMP-B will be a Biofiltration (BF-1) type BMP. The DMA Exhibit and Grading Plan state that this BMP will be a MWS (i.e., Proprietary Biofiltration (BF-3)). Please revise the Structural BMP Checklist or DMA Exhibit and Grading Plan as applicable.</p>		9/7/16

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10 - 19	SWQMP	<p>Page 28 of 42: If a standard biofiltration BMP (BF-1 or PR-1) is selected on the checklist for IMP-B please note that for all sites upstream from a receiving water that is 303(d) listed for a nutrient pollutant, Biofiltration with Nutrient Sensitive Media Design (BF-2) shall also be selected.</p> <p>Page 26 and 28 of 42: The Structural BMP Checklist lists Liberty First Charter Schools as the party responsible for certifying construction of the proposed BMPs. Please provide the name and certification of the person who will certify construction of the BMPs.</p>	Comment for information only	9/7/16
10 - 20	SWQMP	<p>Second Submittal Review: Gregg Hamann is listed as the person who will certify construction of the proposed BMPs. However, it is unclear if this person holds the required qualifications per the BMP Design Manual. Please Revise the Structural BMP Checklists to include the name and certification of the qualified person who will certify construction of the BMPs.</p>		9/7/2016 3/13/2017
10 - 21	SWQMP Attach. 1	<p>DMA Exhibit: Required information detailed on the PDP SWQMP template Attachment 1 DMA Exhibit Checklist is not provided on the DMA Exhibit. Main items of concern include, but are not limited to, the following:</p> <ul style="list-style-type: none"> -Potential pollutant source areas and corresponding required source controls (see Chapter 4, Appendix E.1, and Step 3.5) -Size and detail of proposed BMPs <p>Please revise the DMA Exhibit to include the above-mentioned information.</p> <p>Second Submittal Review: The portion of the comment related to pollutant source controls is cleared. However, the DMA Exhibit does not show details of the proposed structural BMPs. Please revise the DMA Exhibit to include all required information.</p>		9/7/2016 3/13/2017

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10 - 22	SWQMP Attach. 1	<p>DMA Exhibit. All areas of the project shall be part of a DMA, and all runoff from the project shall be directed into pollutant control features unless a particular DMA meets the BMP DM criteria to be excluded from DCV calculations, such as de Minimis, self-mitigating, or self-retaining DMAs. The project proposes improvements to Chase Avenue east of the proposed MWS inlet. Additionally, the existing impervious areas (i.e., parking lot in northeast corner property) shall also be included under the 50% Rule (BMP DM Section 1.7). Runoff received by these areas and any offsite runoff received by these areas shall be directed into an appropriate pollutant control BMP unless this area is considered as one of the three listed exclusions (see Section 5.2 of the BMP DM for criteria related to these exclusions). Runoff from these area must also meet the hydromodification management requirements detailed in Chapter 6 of the BMP DM. Revise the DMA Exhibit to show the DMAs associated with the frontage road and existing parking lot and the proposed pollutant control and hydromodification measures, as applicable.</p> <p>Second Submittal Review: The proposed permeable pavement and the improvements to Chase Avenue East of the proposed inlet are not included in a DMA. Please include these areas in DMAs and direct runoff into structural BMPs as applicable. If permeable pavement is used to consider the parking lot as a self-retaining DMA, please include details demonstrating that the permeable pavement has been sized to retain the 24-hour 85th percentile precipitation depth for the entire tributary area (Section 5.2.3 and Appendix B.2.1.3). Additionally, please provide calculations demonstrating that</p>		9/7/2016 3/13/2017

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10 - 23	SWQMP Attach. 1	<p>DMA Exhibit: Runoff from offsite areas are not proposed to be routed around structural BMPs for flow control. Runoff from offsite areas shall be routed around onsite structural BMPs whenever feasible (Section 6.3.2). The DMA Exhibit indicates that runoff from 3.2 acres of offsite land, some of which is undeveloped, will be routed into the proposed infiltration trench. If feasible, runoff from offsite areas shall be routed around the proposed structural BMPs. If geometric constraints prohibit the rerouting of flows from undeveloped areas around a structural BMP, a detailed description of the constraints must be submitted. Please revise the design, either to bypass offsite flows or project the appropriate justification for not doing so.</p> <p>Second Submittal Review: This review could not verify that the two storm drain systems along the northern property boundary are hydraulically separate. They appear to share the same curb inlet at the northeast corner of the parking area and a common cleanout north of the athletic field. Please clearly demonstrate that runoff from the bypass storm drain will not be conveyed into a BMP or resize the BMP to treat runoff from the total tributary area. Additionally, please note that for final engineering, additional details shall be provided (e.g., storm alignment and invert elevation and/or roadway topography) to demonstrate that runoff from portions of Chase Avenue west of the project site do not reach the site or will be bypassed around the proposed BMPs</p>	<p>Comment for information only</p>	9/7/16
10 - 24	SWQMP Attach. 1	<p>DMA Exhibit: Pre-treatment BMPs are not shown on the DMA Exhibit. If an infiltration trench is proposed, stormwater runoff flowing to the BMP must be pre-treated through the use a forebay or equivalent design. Please revise the project design to include a pre-treatment forebay (or equivalent) for the proposed infiltration trench.</p>		9/7/16

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10 - 25	SWQMP Attach. 1	DMA Exhibit: The Grading Plan shows a brow ditch extending from the fill slope to the east of the athletic field towards the proposed MWS. This brow ditch is not shown on the DMA Exhibit. Please revise the DMA Exhibit or the Grading Plan as appropriate to indicate if a brow ditch is proposed for this location. Note that if a brow ditch is not proposed, the DMA Exhibit must be revised either to demonstrate how runoff from the proposed fill slope will be directed into the MWS or to classify the fill slope as self-mitigating. If the brow ditch is proposed, please identify the outfall location. As currently depicted on the Grading Plan, the brow ditch conveys flows past the MWS.		9/7/16
10 - 26	SWQMP Attach. 1	DCV Calculations: As shown on the DMA Exhibit, the offsite land included in the DCV calculations is assigned a runoff coefficient of 0.10. This does not reflect the land use conditions for this area, which includes impervious areas such as houses and driveways as well as areas of natural Type B Soil. Please revise the DCV Calculations to use a suitable runoff coefficient.		9/7/16
10 - 27	SWQMP Attach. 1	DCV Calculations: Complete DCV calculated for IMP A are not provide Please revise the calculations to include all calculations (area and runoff factor combination not shown). The provided calculations are not consistent with the most current worksheet. For the February 2016 BMP Design Manual, Worksheet B.1-1 has replaced Worksheet B.2-1. Please revise calculations to utilize Worksheet B.1-1. Automated worksheets are available on the County website. (http://www.sandiegocounty.gov/content/sdc/dpw/watersheds/DevelopmentandConstruction/BMP_Design_Manual.html)		9/7/16

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10 - 28	SWQMP Attach. 1	<p>Worksheet D.5-1: An assumed value of 2 is used for the Suitability Assessment and Design Safety Factors. Please complete parts A and B of the worksheet to document how these factors were determined. The worksheet shall be consistent with the data contained in the geotechnical report (see related comment pertaining to the project geotechnical report, Comment 46).</p> <p>Second Submittal Review: Pending the results of the Structural BMP Strategy Comment (Comment 1-17), if an unlined BMP is proposed, please use either the results of site specific infiltration testing in Attachment 7 and determine the design infiltration rate using Worksheet D.5-1 or use a conservative infiltration rate consistent with the hydromodification management calculations (i.e., Table G.1-5). For preliminary engineering, Worksheet D.5-1 may be completed using the results of the previously performed site specific percolation test with an appropriate conversion applied. For final engineering a Worksheet D.5-1 completed using the results of a minimum of two infiltration tests within 50 feet of each proposed BMP is required if proposing unlined BMPs. Note that this comment also applies to the hydromodification management calculations.</p>		9/7/16
10 - 29	SWQMP Attach. 1	<p>Sizing Calculations: 85th percentile runoff calculations or sizing calculations are not provided for IMP B. Please complete the required 85th percentile runoff calculations (Worksheet B.1-1) and applicable sizing calculations in order to demonstrate that the selected system is sized to meet all pollutant control requirements.</p>		9/7/16

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10 - 30	SWQMP Attach. 1	Attachment 1: A MWS is proposed to treat runoff from DMA-B. The SWQMP has currently not provided any justification as to why BF-1 could not be used. In order to implement a proprietary biofiltration BMP (BF-3), the PDP SWQMP must complete Worksheet B.5-3 (Alternative Minimum Biofiltration Footprint). If the proposed BMP does not meet the minimum footprint required by this worksheet, then the PDP SWQMP shall demonstrate why a BMP to meet this minimum BMP footprint based on this worksheet could not be proposed. Additionally, documentation must be provided to demonstrate that the MWS meets the criteria listed in the Biofiltration checklist in Appendix F of the BMP Design Manual. This includes, among other requirements, sizing the MWS for 1.5 times the 85th percentile runoff.		9/7/16
10 - 31	SWQMP Attach. 1	Attachment 1: The DMA Exhibit calls out a "Filtera Type Modular Wetland (or Equivalent)". There can be no substitutions or "or equivalents" when proposing BF-3. Please revise the DMA Exhibit to call out the specific proprietary BMP model that is being proposed.		9/7/16
10 - 32	SWQMP Attach. 1	Attachment 1: The applicant should be aware that County of San Diego requirements for meeting Criteria 3 of Appendix F are subject to change. Future guidance may require that volume reduction equivalent to the volume reduction of a standard biofiltration basin be implemented onsite (i.e., demonstrating infeasibility of a larger footprint device without implementing other measures for volume reduction may not be an option to satisfy Criteria 3).	Comment for information only	9/7/16
10 - 33	SWQMP Attach. 1	Attachment 1: A BMP Feasibility Analysis (Worksheet B.3-1) is not included in the submission. A BMP Feasibility Analysis for the project shall be presented in Attachment 1 (Worksheet B.3-1 or equivalent method to document that the hierarchy of BMPs was analyzed for the site). If infiltration pollutant control measures are not utilized, then harvest and use would need to be considered for the project and calculations would need to be performed to determine the feasibility of implementing harvest and use (see Chapter 5 of the BMP DM).		9/7/16

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10 - 34	SWQMP Attach. 1	<p>Attachment 1: Categorization of Infiltration Feasibility Condition (Form I-8 per BMP DM) is not provided. Refer to Appendices C and D for the BMP DM to complete Form I-8, and provide a completed Form I-8 as part of Attachment 1. The responses provided on Form I-8 shall be consistent with the finding of the project geotechnical report, and thus it is recommended that Form I-8 be completed by the project geotechnical engineer.</p> <p>Second Submittal Review: Please provide a completed Form I-8.</p>		9/7/2016 3/13/2017
10 - 35	SWQMP Attach. 1	<p>Attachment 1: If site conditions are such that the results of Worksheet B.3-1 and Form I-8 are different for different project areas (e.g. DMA-2), separate worksheets and forms shall be completed for each project area with distinct characteristics and shall be provided in the PDP SWQMP.</p> <p>Second Submittal Review: Comment will remain open until the BMP selection comment (i.e., lined vs. unlined)(Comment 1-17) has been resolved.</p>		9/7/2016 3/13/2017
10 - 36	SWQMP Attach. 2	<p>Attachment 2: The hydromodification management analysis combines runoff from both onsite and offsite areas. If the project does not propose to bypass offsite flows (i.e., doing so is demonstrated to be infeasible), a supplemental analysis of onsite runoff only shall be included (Section 6.3.3).</p>		9/7/16

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10 - 37	SWQMP Attach. 2	<p>SWMM Model: The outlet structure geometries listed in the SWMM Model Technical Memorandum and used to calculate the stage-discharge relations do not agree with the geometries shown on the grading plans. Discrepancies include, but are not limited to, the following:</p> <ul style="list-style-type: none"> - Height of middle slot on Basin A outlet structure - Lower orifice on Basin B outlet structure (dimensions not included on outlet structure detail) - Invert of middle slot on Basin B outlet structure - Length of overspill weir on Basin B outlet structure - Invert of overspill weir on Basin B outlet structure <p>Please revise the SWMM Model Technical Memorandum and stage discharge relations or the grading plans, as applicable, to ensure that a single set of geometries is used.</p>		9/7/16
10 - 38	SWQMP Attach. 2	<p>SWMM Model: The evapotranspiration values used by the model are inconsistent with the standard values provided in the BMP Design Manual. Please revise the model to use evapotranspiration values consistent with Table G.1-1.</p>		9/7/16
10 - 39	SWQMP Attach. 2	<p>SWMM Model: The Lindbergh Field Rain Gauge is used in the analysis. Please utilize the most appropriate rain gauge (see BMP DM Appendix G, Section G.1.3.1 for rain gauge selection guidance). Provide justification to demonstrate that the selected rain gauge is the most appropriate.</p> <p>Second Submittal Review: All 19 rain gages listed in Appendix G of the BMP DM have been approved for use in hydromodification management analyses and the most representative rain gage shall be selected. The Lindbergh Rain Gauge is used in the analysis; however, this is not the closest rain gauge to the project location. Other rain gauges are located closer to the site and at more representative elevations. Please revise the SWMM analysis to use the most appropriate rain gauge. Specifically, the La Mesa rain gauge appears to be located closer to and at a similar elevation as the project.</p>		9/7/2016 3/13/2017

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PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
10 - 40	SWQMP Attach. 2	<p>SWMM Model: An N-Perv value of 0.05 is used for the pre-project and post-development conditions. Please revise the model to use the BMP Design Manual default-value of 0.10 or appropriately provide documentation of other surface consistent with Table A.6 of the SWMM Manual.</p> <p>Second Submittal Review: The justification for using the selected N-Perv value of 0.05 (i.e., Reference 6) appears to be cut off. Please fully justify that the selected N-Perv value is appropriate per Supplemental Guidance Handout Number 2 or use the default N-Perv value of 0.10.</p>		9/7/2016 3/13/2017
10 - 41	SWQMP Attach. 2	<p>SWMM Model: The subcatchment widths used in the post-development model do not reflect drainage areas proposed on the Grading Plan. Please revise the SWMM model accordingly.</p>		9/7/16
10 - 42	SWQMP Attach. 3	<p>Attachment 3: A template form is included but does not appear to be completed. Please revise Attachment 3A to include maintenance details for both the proposed infiltration trench and the proposed MWS.</p> <p>Second Submittal Review: Attachment 3A is acceptable for the current submittal level. For final engineering please provide a project specific maintenance plan including specific maintenance thresholds (i.e., accumulated sediment depth).</p>	Comment for Information Only	9/7/2016

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
10 - 43	SWQMP Attach. 5	<p>Grading Plan: The design of the infiltration trench BMP is not consistent with the INF-1 design Fact Sheet Checklist from Appendix E of the BMP Design Manual. Issues of concern related to the BMP Design Fact Sheet Checklist, based on a review of site plans, include but are not limited to the following:</p> <ul style="list-style-type: none"> - No settling forebay is included - Water between the infiltration trench and the plate depicted in Cross Section A-A will not drain beneath the lower slot invert. Provide an orifice at the bottom of the plate or provide a vector control plan. <p>Revise the design of BMPs to meet the design criteria checklist of the INF-1 Infiltration Basin Design Fact Sheet.</p> <p>Second Submittal Review: Please revise the BMP Details shown on the Grading Plan to clarify if a liner is or is not proposed and to call out that the soil media and planting methods shall meet the BF-2 design criteria.</p> <p>Third Submittal Review: The comment above still applies in regards to revising the Grading Plan to call out the soil media and planting methods to meet the BF-2 design criteria; please provide during final engineering.</p>	<p>9/7/2016 3/13/2017</p>	
10 - 44	SWQMP Attach. 5	<p>Grading Plan: Insufficient details of the proposed MWS and detention basin are provided. At a minimum, please provide model numbers and design flow rates for the proposed MWS and show how the MWS and detention basin will be connected.</p>		9/7/16
10 - 45	SWQMP Attach. 5	<p>Grading Plan: The Grading Plan identifies IMP A as a biofiltration trench. The DMA Exhibit and Structural BMP Checklist list IMP A as an infiltration trench. Please revise the Grading Plan to be consistent with the DMA Exhibit.</p>		9/7/16

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
10 - 46	SWQMP Attach. 6	<p>Drainage Exhibit: The Existing Drainage Exhibit shows a culvert on Chase Avenue west of the project. The exhibit shows that the offsite drainage area does not include the area west of this existing culvert; however, a driveway with curb is located immediately east of this culvert and conveys runoff from several properties onto Chase Avenue, downgradient from the existing culvert. Please either demonstrate how these flows will be bypassed, or if bypass is determined to be infeasible, revise the Drainage Exhibits, DMA Exhibit, and applicable calculations to include entire offsite area drainage to the site.</p>		9/7/16
10 - 47	SWQMP Attach. 7	<p>Geotechnical Report: A geotechnical report was provided that includes percolation testing results; however, it is not clear if the testing previously performed correlates to one of the approved methods described in Appendix D of the BMP DM. Please note that Appendix D of the BMP DM describes several approved infiltration rate assessment methods. The onsite infiltration rate assessment used for the design of structural BMPs must conform to one of the approved methods. The existing geotechnical report and previous testing may meet the method criteria listed in the BMP DM; however, the project geotechnical engineer shall review the BMP DM and indicate if previous testing does correlate to one of the accepted methods described in the BMP DM.</p> <p>Documentation of this review and determination (i.e., what method does previous testing correlate to) shall be include in the PDP SWQMP. If the previous testing does not correlate to one of the approved methods, then additional testing shall be performed in accordance with the BMD DM in support of BMP design. Additionally, please ensure that Worksheet is consistent with testing results and other data contained in the geotechnical report (see related comment 27).</p> <p>Second Submittal Review: A Geotechnical Report reflecting the updated site design and new BMP locations has not been provided. A project site Geotechnical Report prepared to meet the requirements of Appendices C and D of the BMP DM will be required for the first submittal of the final engineering documents.</p>		9/7/16

ATTACHMENT A
PROJECT ISSUE CHECKLIST

PDS2015-MUP-15-027 Liberty Charter High School

Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
10 - 48	SWQMP	Second Submittal Review - Page 12 of 42: The receiving waters for this project site are listed on the 303 (d) List of Impaired Water Bodies. Please provide all of the pollutant(s)/stressor(s) for all the receiving waters from the project site to the Pacific Ocean (or bay, lagoon, lake or reservoir, as applicable)(i.e., San Diego Bay)(http://www.waterboards.ca.gov/water_issues/programs/tmdl/integrated2012.shtml).		3/13/17
10 - 49	SWQMP	Page 12 of 42: The TMDLs / WQIP Highest Priority Pollutant column does not appear to be correctly completed. Please revise the cells to be consistent with BMP DM Section 1.9.		3/13/17
10 - 50	SWQMP	Page 21 of 42: Conserve Natural Areas, Soils, and Vegetation (4.3.2) is selected as "No" on the Site Design BMP Checklist. However, the provided justification that runoff will be directed into the structural BMP is inadequate. Structural BMPs may not be used to meet site design BMP requirements. Please revise the Site Design BMP Checklist either to select this BMP as "Yes" or to provide appropriate justification for why this BMP is not feasible to implement.		3/13/17
10 - 51	SWQMP Attach. 1	Second Submittal Review - DMA Exhibit: It is unclear how runoff from all areas of the northern parking lot will be directed into IMP A. Specifically, runoff from the eastern entrance/exit driveway appears to be directed onto Chase Avenue and into IMP B. Please revise the DMA Exhibit to show how runoff from all areas of the northern parking lot will be directed into IMP A or revise the DMA boundaries, DCV calculations, and SWMM analysis as appropriate.		3/13/17
10 - 52	SWQMP Attach. 1	Second Submittal Review - DMA Exhibit: The BMP surface dimensions listed on the DMA Exhibit are inconsistent with the surface areas used on Worksheet B.5-1 and in the SWMM analysis. Please revise the DMA Exhibit and/or Worksheet B.5-1 and the SWMM analysis as appropriate to propose consistent surface areas.		3/13/17
10 - 53	SWQMP Attach. 2	Second Submittal Review - SWMM Analysis: This review was unable to verify the cutoff flows used in the SWMM Analysis. Please document the parameters used to calculate the cutoff flows or revise the cutoff flows as appropriate.		3/13/17

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

PDS2015-MUP-15-027 Liberty Charter High School				
Item No.	Subject Area	Issue, Revision or Information Required	Issue Resolution Summary (Include Conditions)	Date Identified
11- 1	Sidewalk	Consider 10' sidewalks along Chase Avenue; schools experience high volumes of walk traffic and spill over into street if sidewalks aren't adequate.	Complete	11/6/2015
11- 2	Sidewalk	Extend sidewalk improvements to corner (curb return) of Chase and Jamacha Road.	Complete	11/6/2015
11- 3	Sidewalk	If sidewalk isn't 10' wide, consider placing sidewalk non-contiguous to curb and placing street trees curb side to allow trees to provide shade to walkers.	Complete	11/6/2015
11- 4	Sidewalk	Consider a sidewalk or entry connection between the western driveway and the school as people will otherwise be walking in the drop path and parking lot.	Complete	11/6/2015
11- 5	Bicycle Parking	Consider moving the bicycle parking to a more prominent position in front of the school (use a car parking space) as a bike parking corral or next to the drop exit motorcycle parking on the walk way or will they be ignored and under used.		11/6/2015
XIS 1 Comment: 2nd Request				
Department of Environmental Health (DEH) Comments				
1 - 1	DEH	The Department of Environmental Health has reviewed the proposed Major Pre-application for the proposed development of a High School campus, on an existing vacant parcel. The project was submitted to PDS on 2/25/15. The submitted Form #346, indicates that the project is to be served by sanitary sewer and public water. DEH has no objections to the submittal of the proposed project.	Informational Only	4/9/2015
1 - 2	DEH	Any proposed commercial food service would need to process plans through DEH-Food & Housing Division prior to building permit issuance.	Informational Only	4/9/2015
1 - 3	DEH	Hazardous materials generated, stored, or disposed of as part of the project submittal would be subject to review by DEH-Hazardous Materials Division.	Informational Only	4/9/2015
1 - 4	DEH	Any existing wells located within the proposed development area would be required to meet all applicable setbacks or be destroyed under permit and inspection by DEH prior to the issuance of grading/improvement plans and/or building permits. No wells were observed during the field review.	Informational Only	4/9/2015

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

	Date Resolved

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

Date Resolved

**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

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**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

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**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

Date Resolved
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**ATTACHMENT A
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	Date Resolved
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**ATTACHMENT A
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**ATTACHMENT A
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**ATTACHMENT A
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	Date Resolved
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**ATTACHMENT A
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**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

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**ATTACHMENT A
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**ATTACHMENT A
PROJECT ISSUE CHECKLIST**

Date Resolved
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**ATTACHMENT A
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PROJECT ISSUE CHECKLIST**

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PROJECT ISSUE CHECKLIST**

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PROJECT ISSUE CHECKLIST**

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EXHIBIT M

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

February 6, 2013

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from January 9, 2013 Board Meeting
2. Adopt the February 6, 2013 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Student Activities
 - ii. Attendance
 - iii. Operations

- b. Chief Financial Officer
 - i. 2012-13 Cashflow through January, 2013 (if Available)
 - ii. Lease Extension at Liberty High School Campus
 - iii. Resolution stating that all monies owed Literacy from Liberty is paid in full (Grossmont Request).
 - iv. Board Planning

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Extension of Lemon Grove Campus Lease Agreement

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve January, 2013 Cash Flow if Available

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Resolution stating that all monies owed Literacy from Liberty are paid in full.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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E.

It is recommended that the Board approve Agenda Item D

Motion: _____ Action: _____
Second: _____ Vote: _____

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS

i. Discuss Board terms

VII. CLOSED SESSION

1. LHS Student SARB (Mr. Robinson)

VIII. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.)

c.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School
Minutes of Board of Directors Meeting
January 9th 2013
5:30 pm

I. OPEN SESSION – CALL TO ORDER

A. Call to Order - 5:36 pm Shelby Hull

B. Roll Call - Present voting members – Shelby Hull, Sal Campos, Mark Ferguson, Larry Kincaid
Absent – Brent Watson, Lori Ague / Non-voting members – Jerry Keough, Debbie Beyer, Lisa Dziuk

C. Approval of Agenda and Approve the Minutes from December 21st 2013 Board Meeting (ACTION) Motion to approve the agenda with the addition of Board Terms and Positions as an Action item. – Hull / 2nd – Ferguson / Motion Passes 4-0

II. COMMUNICATIONS

A. Acknowledgment of Correspondence to the Board

1. Board Member Reports – None

III. STAFF REPORTS / DISCUSSION / ACTION

A. Chief Executive Officer – Debbie Beyer reported on current attendance and upcoming activities at the school sites.

B. Chief Financial Officer – Jerry Keough reported on the Closing Audit for Liberty and the Current Cash Flow for December.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the Liberty Charter Closing Audit

Motion: Kincaid – Second: Ferguson – Vote: 4-0 – Action: Passes

B. Approve December, 2012 Cash Flow

Motion: Kincaid – Second: Campos – Vote: 4-0 – Action: Passes

C. Approve Board Member Terms and Positions

Motion to approve Board Member Terms as presented with the addition of the *ad hoc* position be renewed on an annual basis: Kincaid – Second: Ferguson – Vote: 4-0 – Action: Passes

V. ORGANIZATIONAL BUSINESS-

A. Items for Future Board Meeting –

1. Emergency Plan Cost Breakdown

2. Board Planning Workshop

3. Next Scheduled Board Meeting – February 13th 2013, 5:30pm 1012 E. Bradley Ave.
El Cajon CA 92021

**VI. ADJOURNMENT – Motion to Adjourn at 7:30 pm: Hull – Second: Campos – Vote: 4-0 –
Action: Passes**

Respectfully Submitted,
Lisa Amorteguy
Recording Clerk

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

March 06, 2013

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

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I. PRELIMINARY

a. CALL TO ORDER

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b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: _____ Action: _____ Second: _____ Vote: _____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from February 6, 2013 Board Meeting
2. Adopt the March 6, 2013 Agenda

It is recommended that the Board approve Consent Agenda _____	Motion: _____ Action: _____ Second: _____ Vote: _____
---	--

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Student Activities
 - ii. Attendance
 - iii. Operations

- b. Chief Financial Officer
 - i. 2012-13 Cashflow through February, 2013
 - ii. Approve Second Interim Report
 - iii. Independent Auditor Contract
 - iv. MOU with SDCOE for Systems Services
 - v. Approve 2012 Tax Return
 - vi. Athletic Program Committee

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Second Interim Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve February, 2013 Cash Flow if Available

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve Independent Auditor Selection

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D. Approve MOU for Systems Services

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E. Approve 2012 Tax Return

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
Second: ____ Vote: ____

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS

- i. Discuss Board terms

VII. CLOSED SESSION

1. LHS Student SARB (Mr. Robinson)

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.)

- c.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

February 6th 2013

5:30 pm

I. OPEN SESSION – CALL TO ORDER

A. Call to Order - 5:35 pm Shelby Hull

B. Roll Call - Present voting members – Shelby Hull, Sal Campos, Mark Ferguson, Larry Kincaid, Lori Ague. Absent – Brent Watson / Non-voting members – Jerry Keough, Debbie Beyer, Lisa Dziuk

C. Approval of Agenda and Approve the Minutes from January 9th 2013 Board Meeting

(ACTION) Motion to approve the agenda and the minutes from the January 9th 2013 meeting. – Hull / 2nd – Kincaid / Motion Passes 5-0

II. COMMUNICATIONS

A. Acknowledgment of Correspondence to the Board

1. Board Member Reports – None

III. STAFF REPORTS / DISCUSSION / ACTION

A. Chief Executive Officer – Debbie Beyer reported on current attendance, additional purchases for the academic program, enrollment window for 2013/2014 school year, sports data for our schools.

B. Chief Financial Officer – Jerry Keough reported on the January Cash Flow, Liberty High School Lease extension, and resolution for monies owed Literacy First from Liberty Charter.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Extension of Lemon Grove Campus Lease Agreement

Motion: Hull – Second: Ferguson – Vote: 5-0 – Action: Passes

B. Approve January, 2013 Cash Flow - No Motion at this time.

C. Resolution stating that all monies owed Literacy First from Liberty are paid in full Motion to approve Resolution No. 1306: Ague – Second: Ferguson – Vote: 5-0 – Action: Passes

D. Accept CEO report on Enrollment Dates for 2013/2014 School Year

Motion to accept CEO report to include Enrollment Window dates for 2013/2014 School year as presented: Ague – Second: Kincaid – Vote: 5-0 – Action: Passes

V. ORGANIZATIONAL BUSINESS-

A. Items for Future Board Meeting –

1. Next Scheduled Board Meeting – March 13th 2013, 5:30pm 1012 E. Bradley Ave. El Cajon CA 92021

VI. ADJOURNMENT – Motion to Adjourn at 6:45 pm: Agree – Second: Hull – Vote: 5-0 – Action: Passes

Respectfully Submitted,
Lisa Amorteguy
Recording Clerk

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

April 10, 2013

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: _____ Action: _____ Second: _____ Vote: _____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from March 6, 2013 Board Meeting
2. Adopt the April 10, 2013 Agenda

It is recommended that the Board approve Consent Agenda _____	Motion: _____ Action: _____ Second: _____ Vote: _____
---	--

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Student Activities
 - ii. Attendance
 - iii. Operations

- b. Chief Financial Officer
 - i. 2012-13 Cashflow through March, 2013
 - ii. Annual Resolutions

IV. ITEMS SCHEDULED FOR ACTION

A. Approve March Cash Flow

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Annual Resolutions re: Warrants, Payroll pick up, etc.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS

- i. Interview Richard Willis
- ii. Athletic Committee Report

VII. CLOSED SESSION

- 1.

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.)
- c.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

March 6th 2013

5:30 pm

I. OPEN SESSION – CALL TO ORDER

A. Call to Order - 5:38 pm Shelby Hull

B. Roll Call - Present voting members – Shelby Hull, Sal Campos, Mark Ferguson, Larry Kincaid, Lorri Ague, Brent Watson / Non-voting members – Jerry Keough, Debbie Beyer, Lisa Dziuk

C. Approval of Agenda and Approve the Minutes from February 6th 2013 Board Meeting

(ACTION) Motion to approve the agenda and the minutes from the March 6th 2013 meeting:
Hull / Second: Ferguson / Vote: 6-0 / Action: Passes

II. COMMUNICATIONS

A. Acknowledgment of Correspondence to the Board

1. Board Member Reports – None

III. STAFF REPORTS / DISCUSSION / ACTION

A. Chief Executive Officer – Debbie Beyer reported on current attendance, Liberty High School upcoming accreditation visit April 21-23, 2013. Board members will participate on 21st at 4:30 to meet with the accreditation team at Liberty High School. Reported also on Daddy/Daughter Dance, 7th Grade Science Fair, 6th Grade Night at the Museum, Book Fair and Fund Raiser, Campus Olympics, 8th Grade Parent Meeting, STAR Writing test given 3/5/13, CHASEE Test, Liberty High School CIF playoffs, Liberty High School Baseball and Softball programs, Liberty High School Spirit Week, Upcoming High School Shadow Days. Report given on status of Free/Reduced Lunch program at the sites.

B. Chief Financial Officer – Jerry Keough reported on current Cash Flow, MOU for SDCOE Systems Services, Interim Report, Independent Audit and 2012 Tax Return.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Second Interim Report

Motion: Hull / Second: Campos / Vote: 5 yes, 1 abstain (Watson) / Action: Passes

B. Approve Cash Flow through February 2013 - Motion: Hull / Second: Ague / Vote: 6-0 / Action: Passes

C. Approve Independent Auditor Selection - Motion: Campos / Second: Ferguson / Vote: 6-0 / Action: Passes

D. Approve MOU for Systems Services - Motion to approve with addition of "Charter Schools Total Cost": Kincaid / Second: Ferguson / Vote: 6-0 / Action: Passes

E. Approve 2012 Tax Return

Motion: Campos / Second: Ferguson / Vote: 6-0 / Action: Passes

V. BOARD REPORTS

Sal Campos lead discussion on Liberty High School Athletic Program. Asked for a committee to research athletics at other schools.

Motion to create a committee: Campos / Second: Hull / Vote: 6-0 / Action: Passes

VI. CLOSED SESSION

Convened to Closed Session at 7:07

VII. PUBLIC SESSION

Reconvened to Open Session at 7:50

Motion to Reconvene: Hull / Second: Campos / Vote: 6-0 / Action: Passes 6-0

VIII. ORGANIZATIONAL BUSINESS

A. Items for Future Board Meeting

1. Next Scheduled Board Meeting - April 10th 2013, 5:30pm 1012 E. Bradley Ave. El Cajon CA 92021

IX. ADJOURNMENT – Motion to Adjourn at 7:50 pm: Ague – Second: Ferguson – Vote: 6-0 – Action: Passes

Respectfully Submitted,
Lisa Amorteguy
Recording Clerk

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

May 8, 2013

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____ Motion: _____ Action: _____
 _____ Second: _____ Vote: _____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from April 10, 2013 Board Meeting
2. Adopt the May 8, 2013 Agenda

It is recommended that the Board approve Consent Agenda _____ Motion: _____ Action: _____
 _____ Second: _____ Vote: _____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Student Activities
 - ii. Attendance
 - iii. Operations

- b. Chief Financial Officer
 - i. 2012-13 Cashflow through April, 2013 (If available)
 - ii. Resolution Designating CIF Representative
 - iii. Board Appointment

IV. ITEMS SCHEDULED FOR ACTION

A. Approve April Cash Flow (if available)

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. Resolution Designating CIF Representative

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Appointment of Richard Willis to the LFCS Board of Directors

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS

- i. Athletic Committee Report if Available

VII. CLOSED SESSION

1. Expulsion Hearing for an 8th grade student at 5:30.
- 2.

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.)
- c. Expulsion Hearing for an 8th grade student at 6:30. Parent requests that the hearing be held in open session.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

April 10th 2013 5:30 pm

I. OPEN SESSION – CALL TO ORDER

A. Call to Order - 5:33 pm Shelby Hull

B. Roll Call - Present voting members – Shelby Hull, Sal Campos, Mark Ferguson, Larry Kincaid, Lorri Ague / Absent - Brent Watson / Non-voting members – Jerry Keough, Debbie Beyer, Lisa Dziuk

C. Approval of Agenda and Approve the Minutes from March 6th 2013 Board Meeting

(ACTION) Motion to approve the agenda and the minutes from the March 6th 2013 meeting:
Hull / Second: Campos / Vote: 5-0 / Action: Passes

II. COMMUNICATIONS

III. STAFF REPORTS / DISCUSSION / ACTION

A. Chief Executive Officer – Debbie Beyer reported on current attendance and enrollment status. Report on upcoming events: Jog-A-Thon, Tech Conference for teachers, High School WASC Accreditation April 21-24, STAR Testing. Gave data on EL Re-classification.

B. Chief Financial Officer – Jerry Keough reported on current Cash Flow for March and Resolutions needing Board approval.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve March Cash Flow 2013

Motion: Hull / Second: Ferguson / Vote: 5-0 / Action: Passes

B. Authorize designated staff members to receive mail and pick up warrants at San Diego County Office of Education - Motion: Ague / Second: Kincaid / Vote: 5-0 / Action: Passes

C. Approve Payment Order Resolution - Motion: Ferguson / Second: Campos / Vote: 5-0 / Action: Passes

D. Approve Resolution authorizing San Diego Office of Education Credentials Department to release credential held warrants to employees - Motion: Ague / Second: Ferguson / Vote: 5-0 / Action: Passes

E. Approve Resolution designating authorized agent to sign school orders (commercial warrants) - Motion: Ague / Second: Kincaid / Vote: 5-0 / Action: Passes

V. BOARD REPORTS

- A. Shelby Hull introduced Richard Willis to the Board as a potential candidate for vacant LFCS Board Position. School Board members interviewed Richard Willis.
- B. Sal Campos gave a report on Athletic Committee

VI. CLOSED SESSION

None

VII. ORGANIZATIONAL BUSINESS

A. Items for Future Board Meeting

- 1. **Next Scheduled Board Meeting** - May 8th 2013, 5:30pm 1012 E. Bradley Ave. El Cajon CA 92021
- 2. Vote on Richard Willis to fill vacant LFCS Board Position

VIII. ADJOURNMENT – Motion to Adjourn at 7:10 pm: Agree – Second: Ferguson – Vote: 5-0 –

Action: Passes

Respectfully Submitted,
Lisa Amorteguy
Recording Clerk

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

June 12, 2013

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from May 8, 2013 Board Meeting
2. Adopt the June 12, 2013 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Student Activities
 - ii. Attendance
 - iii. Operations
 - iv. High School Graduate approval
 - v. Board Training/Retreat discussion

- b. Chief Financial Officer
 - i. 2012-13 Cashflow through May, 2013 (If available)
 - ii. 2013-14 Budget Discussion/Action
 - iii. Resolution reflecting the expenditure of Education Protection Account
 - iv. Resolution establishing the look-back period to determine 30 hour criteria for health care qualification.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve May Cash Flow (if available)

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Resolution reflecting the expenditure of Education Protection Account Monies

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Resolution establishing Look-back Period for Health Care/ 30 hour average

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D. High School Graduate Approval

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

It is recommended that the Board approve Agenda Item D

Motion: _____ Action: _____
Second: _____ Vote: _____

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS

- i. Athletic Committee Report if Available

VII. CLOSED SESSION

1. Expulsion Hearing for an 8th grade student at 5:30.
- 2.

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

May 8th 2013 – 5:30 PM

I. OPEN SESSION CALL TO ORDER

A. Call to Order - 5:35pm, Shelby Hull

Roll Call - Present Voting Members - Shelby Hull, Sal Campos, Mark Ferguson, Larry Kincaid, Lorri Ague, Brent Watson / Non-Voting Members - Jerry Keough, Debbie Beyer, Lisa Amorteguy

Approval of Agenda and Approval of Minutes from April 10th 2013 Board Meeting (ACTION)

Motion to approve agenda and minutes from the April 10th 2013 meeting: Hull / Second: Kincaid / Vote: 6-0 / Action: Passes

II. CLOSED SESSION 5:37PM

A. Motion to adjourn to closed session at 5:37pm: Hull / Second: Ferguson / Vote: 6-0 / Action: Passes

Discussion on first student expulsion

1. Discussion and testimonies on student expulsion issue

6:45pm Board went into closed deliberation on student matter.

7:09pm Board reconvened. Board motioned to uphold complete recommendation made by LFCS Administration for expulsion of said student. Motion: Ague / Second: Kincaid / Vote: 6-0 / Action: Passes

Complete audio recording of hearing and discussion voted on by the LFCS Board are on file.

7:22pm Board recessed for 10 minutes

III. RECONVENED 7:31PM

- A. Discussion on second student expulsion
 - 1. Student not present at time of discussion and has forfeited their rights to state their case.

Board heard reports from LFCS Administration on expulsion of second student.

Motion to accept previous student testimonies given in the previous student expulsion case for consideration in this case. **Motion: Kincaid / Second: Ferguson / Vote: 6-0 / Action: Passes**

7:48pm testimonies completed. Board went into closed deliberation. Student not present at time Board went to closed deliberation.

7:54pm Board reconvened. Board motioned to uphold complete recommendation made by LFCS Administration for expulsion of student. **Motion: Ague / Second: Ferguson / Vote: 6-0 / Action: Passes**

Complete audio recording of hearing and discussion voted on by the LFCS Board are on file.

IV. EXPULSION HEARING COMPLETE / RECONVENED TO OPEN SESSION 7:55PM

Staff reports / discussion / action

- A. Chief Executive Office - Debbie Beyer reported on the following.
 - 1. Current calendar activities and upcoming events.

Passed out the 2013/2014 upcoming school calendar, Parent Newsletters, Attendance report.

Discussed results of WASC Accreditation for Liberty High School.

Reported on STAR and CHASEE testing.

Reported on Sports at the campus' and awards given.

Teacher appreciation

Letters of Intent went out for current employees

School wide community service project "Pennies for Pencils"

- B. Chief Financial Officer - Jerry Keough reported on the following.
 - 1. 2012/13 Cashflow through April 2013,

Resolution Designating CIF Representative

V. ITEMS SCHEDULE FOR ACTION

- A. Approve April Cash Flow
 - 1. Not available. Will approve at June Meeting
- B. Resolution Designation CIF Representative
 - 1. **Motion to Designate Steve Robinson to be the CIF Representative: Kincaid / Second: Ague / Vote:6-0 / Action: Passes**
- C. Appointment of Richard Willis to the LFCS Board of Directors
 - 1. **Motion to recommend Richard Willis for the ad hoc seat on LFCS Board of Directors: Hull / Second: Ferguson / Vote: 6-0 / Action: Passes**
- D. Approve 2013-2014 Literacy First and Liberty High School Calendar

1. Motion to approve calendars for Literacy First and Liberty High School: Agree /
Second: Kincaid / Vote: 6-0 / Action: Passes

VI. ADJOURNMENT

Meeting was adjourned at 9:21pm by Shelby Hull

Respectfully submitted

Lisa Amorteguy

Recording Clerk

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

September 11, 2013

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from June 12, 2013 Board Meeting
2. Adopt the September 11, 2013 Agenda

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Letter From SDCOE regarding

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Presentation by Steve Robinson
 - ii. Attendance

- iii. Educational Programs
- iv. Personnel
- v. Programs

- b. Chief Financial Officer
 - i. 2013-14 Cash flow through August, 2013
 - ii. 2012-13 Unaudited Close
 - iii. Discuss Local Control Funding

IV. ITEMS SCHEDULED FOR ACTION

A. Approve August Cash Flow (if available)

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve Unaudited Actuals (Closing statement)

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD REPORTS

- i. Shelby Hull

VII. CLOSED SESSION

1.. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Subdivision (a) of Section 54956.9) OAH Case No. 2013030027

2. Private placement for student in the Special Education Program.

VIII. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at
_____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention
of every member present.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting
Literacy First Charter School

Minutes of Board of Directors Meeting
June 12th 2013 – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 6:07 PM, Shelby Hull

Roll Call – Present Voting Members - Shelby Hull, Lorri Ague, Larry Kincaid, Sal Campos.
/ Absent - Mark Ferguson, Brent Watson / Non Voting Members - Debbie Beyer,
Jerry Keough, Lisa Amorteguy

Approval of Agenda and Approve the Minutes from May 8th 2013 Meeting (ACTION)

**Motion to approve agenda and minutes from the May 8th 2013 meeting: Hull /
Second: Kincaid / Vote 4-0 / Action: Passes**

COMMUNICATIONS

Acknowledgement of Correspondence to the Board

Board Member Reports

- a. Lorri Ague acknowledged the staff for the smooth running of the recent Lottery.

STAFF REPORTS / DISCUSSION / ACTION

Chief Executive Officer:

Debbie Beyer reported on the following: Liberty High School Newsletter, High School play production, RAD Dads at the elementary sites, EL Summer programs, HS math summer school, Camp Catchup, High School Graduation and presented the list of graduates, 8th grade promotion, enrollment projections, and teacher interviews.

Chief Financial Officer:

Jerry Keough reported on the following:

- b. May 2013 Cash flow
- c. 2013/14 Budget for Literacy First Charter School
- d. Resolution reflecting the expenditure of Education Protection Account
- e. Resolution establishing the look-back period to determine 30 hour criteria for health care qualification.

ITEMS SCHEDULED FOR ACTION

Approve May 2013 Cash Flow

**Motion to approve May 2013 Cash Flow as presented: Hull / Second: Campos
/ Vote: 4-0 / Motion Passes**

Resolution reflecting the expenditure of Education Protection Account Monies.

Motion to approve: Ague / Second: Campos / Vote 4-0 / Motion Passes

Resolution establishing Look-back Period for Health Care / 30 hour average

**Motion to approve the Look Back period for Health Care to be July 1st - Dec
31st: Ague / Second Campos / Vote - 4-0 / Motion Passes**

Liberty High School Graduate Approval

Motion to approve the list presented as 2013 Graduates of Liberty Charter
High School: Ague / Second: Campos / Vote 4-0 / Motion Passes

2013/14 Literacy First Charter School Budget

Motion to approve 2013/14 Literacy First Charter School Budget based on the
current facts presented as prepared and presented: Ague / Second: Campos
/ Vote: 4-0 / Motion Passes

ADJOURNMENT

Motion to adjourn meeting at 8:14: Hull / Second: Kincaid / Vote: 4-0 / Motion Passes

Respectfully Submitted

Lisa Amorteguy

Recording Clerk

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

October 09, 2013

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Shelby Hull	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mr. Larry Kincaid	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from September 11, 2013 Board Meeting
2. Adopt the October 9, 2013 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. **Letter From SDCOE with 2013-14 Budget Comments.**

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Attendance
 - ii. Educational Programs
 - iii. Personnel
 - iv. Programs, Program Improvement

- b. Chief Financial Officer
 - i. 2013-14 Cash flow through September, 2013
 - ii. 2012-13 Audit Report

IV. ITEMS SCHEDULED FOR ACTION

A. Approve September Cash Flow (if available)

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. Approve 2012-13 Audit Report

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve Nomination of Lori Briggs to LFCS Board of Directors

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
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D. Approve Nominee Larry Kincaid to Board President

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

- i. Consider nomination of former Board member Lori Briggs to fill seat vacated by Shelby Hull
- ii. Consider nomination of Larry Kincaid to fill the position of Board President, vacated by Shelby Hull.
- iii. Consider Board member commitment to invest 4 hours annually on LFCS Campuses.

VII. CLOSED SESSION

- 1.. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

*Minutes of Board of Directors Meeting
September 11th – 5:30 PM*

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:40 PM, Shelby Hull
- B. **Roll Call** – Present Voting Members - Shelby Hull, Lorri Ague, Larry Kincaid, Mark Ferguson, Brent Watson, Rich Willis / Absent - Sal Campos / Non-Voting Members Debbie Beyer, Jerry Keough, Lisa Amorteguy
- C. Approval of Agenda and Approve the Minutes from June 12, 2013 Meeting (ACTION)
Motion to approve agenda and minutes from June 12th 2013 meeting: Hull / Second: Kincaid / Vote 6-0 / Action: Passes

II. COMMUNICATIONS

- A. Acknowledgement of Correspondence to the Board
 - 1. Board Member Reports
 - a. Shelby Hull recognized a letter from SDCOE with 2013-2014 Budget Comments.
 - b. Shelby Hull read letter of resignation for himself. Term ending October 2013.
 - c. Shelby Hull reported and introduced former LFCS Board Member Lori Briggs for consideration as LFCS Board Member.

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Chief Executive Officer:
 - 1. Debbie Beyer reported on the following: Enrollment numbers for all schools, El Population at LFCS, Resource Population at LFCS, API scores 880 for 2012/2013, Common Core Standards.
 - 2. Steve Robinson reported on High School graduation and action plan for improvement.
- B. Chief Financial Officer:
 - 1. Jerry Keough reported on the following:
 - a. 2013-14 Cash flow through August 2013 (Motion below)
 - b. 2012-13 Unaudited Close (Motion below)

- c. Discussed Local Control Funding

IV. ITEMS SCHEDULED FOR ACTION

- A. Approve August Cash Flow
 - 1. Motion to approve August 2013 Cash Flow as presented: Ferguson / Second: Kincaid / Vote 6-0 / Action: Passes
- B. Approve Unaudited Actuals (Closing statement)
 - 1. Motion to approve Unaudited Actuals for 20120-13: Kincaid / Second: Ferguson / Vote: 5 yea, 1 rescued / Action: Passes

V. CLOSED SESSION

- A. Motion to adjourn to Closed Session at 7:35pm: Hull / Second: Kincaid / Vote: 6-0 / Action: Passes
- B. Discussion on student matter with legal counsel.
- C. Motion to approve settlement as recommended by staff and presented by legal counsel: Kincaid/Second: Ague / Vote: 6-0 / Action: Motion Passes
- D. Motion to reconvene to Open Session at 8:15pm: Ague / Second: Watson / Vote: 6-0 / Action: Passes.

VI. PUBLIC SESSION

- A. Public Report on Action in Closed Session:
 - 1. Board voted unanimously to approve recommendation from staff and legal counsel on existing litigation.

VII. ADJOURNMENT

- A. Motion to adjourn meeting at 8:16: Ague / Second: Ferguson / Vote: 6-0 / Action: Passes.
- B. Future LFCS Board Meeting:
 - 1. October 9th, 2013 5:30pm, 1012 E. Bradley Ave. El Cajon CA 92021

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

December 11, 2013

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from November 13, 2013 Board Meeting
2. Adopt the December 11, 2013 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. **Letter From SDCOE with 2013-14 Budget Comments.**

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Attendance
 - ii. Educational Programs
 - iii. Personnel
 - iv. Programs, Program Improvement

- b. Chief Financial Officer
 - i. 2013-14 Cash flow through November, 2013

IV. ITEMS SCHEDULED FOR ACTION

A. Approve October Cash Flow (if available)

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. Approve 2013-2014 First Interim Report

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1.. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

November 13th 2013 – 5:00 PM

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:32 PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Larry Kincaid, Mark Ferguson, Sal Campos, Richard Willis, Lori Briggs, Lorri Ague / Absent - Brent Watson / Non-Voting Members - Debbie Beyer, Jerry Keough, Lisa Amorteguy
- C. Approval of Agenda and Approve the Minutes from
 - 1. **Approve the Minutes from October 9th, 2013 Board Meeting and Adopt the November 13th 2013 Agenda: Kincaid / Second - Ague / Vote 6-0 / Action: Passes**

II. COMMUNICATIONS

- A. Acknowledgement of Correspondence to the Board
 - 1. Board Member Reports - Larry Kincaid acknowledged a letter from the San Diego County Office of Education in regards to our Unaudited Actuals Financial Report.

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Chief Executive Officer:
 - 1. Debbie Beyer introduced Lynn Dunton, Athletic Director of LFCS. Lynn Dunton made a report on the status of the Athletics at Literacy First Schools and Liberty High School.
 - 2. Debbie Beyer reported on the following: New Liberty High School Logo, Attendance at all schools, High School Unity Days, Christmas Tree Sales, Fall Fair, Parent Cafe, Veterans Day Celebrations, Tech Conference for LFCS Teachers, High School Creed, CCSA Report Cards.
 - 3. Debbie Beyer made a report on the implementation of Common Core. Progress and plan for LFCS
- B. Chief Financial Officer:
 - 1. Jerry Keough Reported on the following:
 - a. 2013-14 Cash Flow through October 2013
 - b. 2013-14 First Interim Report

IV. ITEMS SCHEDULED FOR ACTION

- A. Approve October 2013 Cash Flow

1. Motion to approve October 2013 Cash Flow as presented: Campos / Second - Kincaid / Vote 6-0 / Action: Passes
- B. Approve 2013-14 First Interim Report
 1. Motion to approve 2013-14 First Interim Report as presented: Campos / Second - Willis / Vote 6-0 / Action: Passes

V. ADJOURNMENT

- A. Motion to adjourn meeting at 6:50: Kincaid / Second - Ferguson / Vote: 6-0 / Action: Passes
- B. Future LFCS Board Meeting:
 1. December 11th 2013, 5:30pm, 1012 E. Bradley Ave El Cajon CA 92021

Respectfully Submitted
Lisa Amorteguy

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

February 12, 2014

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from January 8, 2014 Board Meeting
2. Adopt the February 12, 2014 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. **Letter From SDCOE with 2013-14 First Interim Report Comments.**

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Attendance
 - ii. Educational Programs
 - iii. 2014-15 Open Enrollment
 - iv. Personnel

- b. Chief Financial Officer
 - i. 2013-14 Cash flow through January, 2013
 - ii. High School Facility Report
 - iii. 2013-14 Second Interim Report
 - iv. 2013 Tax Return
 - v. 2014-2015 Budget and Salary Schedule discussion

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the proposed Open Enrollment period for the 2014-15 School Year

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B. Approve 2013-2014 Second Interim Report

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve 2013 State Tax Return

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D. Approve 2013 Federal Tax Return

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E. Approve the January, 2014 Cash flow Report

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

- 1.. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

January 8th 2014 – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:37 PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Larry Kincaid, Mark Ferguson, Sal Campos, Lori Briggs, Brent Watson, Richard Willis, Lorri Ague (arrived at 5:46) / Non-Voting Members - Debbie Beyer, Jerry Keough, Lisa Amorteguy
- C. Approval of Agenda and Approve the Minutes from
 - 1. Approve the Minutes from November 13, 2013 Board Meeting and Adopt the January 8th, 2014 Agenda: Watson / Second - Campos / Vote 6-0 / Action: Passes

II. COMMUNICATIONS

- A. Acknowledgement of Correspondence to the Board
 - 1. Board Member Reports - None

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Chief Executive Officer:
 - 1. Debbie Beyer reported on the following: Attendance at all schools, Passed out current Newsletters, Upcoming school trips; DC, Ecuador, Europe, East Coast for High School, Scantron testing, Report on Special Education.
 - 2. Debbie Beyer reported on personal changes in January: Tim Abbas, History, was replaced by Nicole Allen. Haley Collins, Kindergarten, was replaced by Jenny Linthincum.
- B. Chief Financial Officer:
 - 1. Jerry Keough reported on Cash Flow through November 2013.
 - 2. Jerry Keough reported on Liberty High School Facility and the proposed Gym Facility. Board discussed the proposal and entertained questions. Discussion tabled for future Board meetings. Lease with Lemon Grove will need consideration before moving forward.

IV. ITEMS SCHEDULED FOR ACTION

- A. Approve November 2013 Cash Flow
 - 1. Motion to approve November 2013 Cash Flow as presented: Campos / Second - Ague / Vote 7-0 / Action: Passes

V. ADJOURNMENT

- A. Motion to adjourn meeting at 6:42: Ague / Second: Ferguson / Vote: 7-0 / Action: Passes.

B. Future LFCS Board Meeting:

1. February 12th, 5:30pm, 1012 El Bradley Ave El Cajon CA 92021

Respectfully Submitted
Lisa Amorteguy

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

March 12, 2014

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from February 12, 2014 Board Meeting
2. Adopt the March 12, 2014 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. **Letter From SDCOE with 2013-14 First Interim Report Comments.**

III. STAFF REPORTS

- a. Chief Executive Officer
 - i. Attendance
 - ii. Educational Programs
 - iii. 2014-15 Open Enrollment
 - iv. Personnel

- b. Chief Financial Officer
 - i. 2013-14 Cash flow through February, 2013
 - ii. High School Facility Report
 - iii. Selection of Auditor

IV. ITEMS SCHEDULED FOR ACTION

A.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve Auditor Selection

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E. Approve the January, 2014 Cash flow Report

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1.. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

February 12th 2014 – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:37 PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Larry Kincaid, Mark Ferguson, Lori Briggs, Brent Watson, Richard Willis / Absent - Lorri Ague, Sal Campos (arrived at 5:46) / Non-Voting Members - Debbie Beyer, Jerry Keough, Lisa Amorteguy
- C. Approval of Agenda and Approve the Minutes from
 - 1. Approve the Minutes from January 8th, 2014 Board Meeting and Adopt the February 12th, 2014 Agenda: Kincaid / Second - Willis / Vote 5-0 / Action: Passes

II. COMMUNICATIONS

- A. Acknowledgement of Correspondence to the Board
 - 1. Board Member Reports – Larry Kincaid recognized a letter from the SDCOE with comments on the 2013-2014 First Interim Report.

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Chief Executive Officer:
 - 1. Debbie Beyer reported on the following:
 - a. Educational Programs: Parent Tea held Feb 13th, High School Sports currently, Girls BB (League Champs), Track, Baseball and Volleyball. Reported on the many after school programs at each campus.
 - b. 2014-15 Open Enrollment Dates: Kindergarten March 3rd -28th, 1-12 Grade April 7th – May 2nd, Current students May 5th -12th, Lottery to take place May 21st.
 - c. Personnel: Leadership Team at LFCS includes an Administration Team, Lead Teachers, and Dept. Heads. Teacher training this semester will have teachers participate in reporting on assigned educational books read by teams and meeting with grade levels to discuss and practice teaching practices.
- B. Chief Financial Officer:
 - 1. Jerry Keough reported on Cash Flow through January 2014, 2013-14 Second Interim Report, 2013 State Tax return
 - 2. Jerry Keough gave an update on Liberty High School Facility
 - 3. Jerry Keough reported on the development of the 2014-15 Budget including a discussion on Salary Scale.

IV. ITEMS SCHEDULED FOR ACTION

- A. Approve January 2014 Cash Flow and 2-13-14 Second Interim Report
 - 1. Motion to approve January 2014 Cash Flow as presented and the 2013-2014 Second Interim Report : Ferguson / Second - Willis / Vote 4 Yes, 1 - Watson recues / Action: Passes
- B. Approve 2013 State Tax Return
 - 1. Motion to approve the 2013 State Tax Return: Kincaid / Second – Willis / Vote 5-0 / Action: Passes
- C. Approve the proposed Open Enrollment period for the 2014-15 School Year
 - 1. Motion to approve the Open Enrollment Period for the 2014-15 School year as presented by Debbie Beyer: Willis / Second – Ferguson / Vote 5-0 / Action Passes

V. ADJOURNMENT

- A. Motion to adjourn meeting at 7:02: Kincaid / Second: Ferguson / Vote: 5-0 / Action: Passes.
- B. Future LFCS Board Meeting:
 - 1. March 12th , 5:30pm, 1012 El Bradley Ave El Cajon CA 92021
 - 2. Board member terms to be reviewed at March 12th Board Meeting.

Respectfully Submitted
Lisa Amorteguy

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

April 9, 2014

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from February 12, 2014 Board Meeting
2. Adopt the April 9, 2014 Agenda
3. Annual Resolutions designating/authorizing personnel to pick up Payroll, Warrants, Mail, etc.

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Athletic Director's Report
- b. Executive Director's Report
 - i. Attendance
 - ii. Educational Programs
 - iii. 2014-15 Open Enrollment Report
 - iv. Personnel
 - v. 2014-2015 Calendar

- c. Chief Financial Officer's
 - i. 2013-14 Cash flow through February, 2013
 - ii. High School Facility Report
 - iii. 2014-15 payroll discussion

IV. ITEMS SCHEDULED FOR ACTION

A. Adopt 2014-2015 School Calendar

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve February Cash flow.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E. Approve the January, 2014 Cash flow Report

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Personnel Issue.

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

February 12th 2014 – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:37 PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Larry Kincaid, Mark Ferguson, Lori Briggs, Brent Watson, Richard Willis / Absent - Lorri Ague, Sal Campos (arrived at 5:46) / Non-Voting Members - Debbie Beyer, Jerry Keough, Lisa Amorteguy
- C. Approval of Agenda and Approve the Minutes from
 - 1. Approve the Minutes from January 8th, 2014 Board Meeting and Adopt the February 12th, 2014 Agenda: Kincaid / Second - Willis / Vote 5-0 / Action: Passes

II. COMMUNICATIONS

- A. Acknowledgement of Correspondence to the Board
 - 1. Board Member Reports – Larry Kincaid recognized a letter from the SDCOE with comments on the 2013-2014 First Interim Report.

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Chief Executive Officer:
 - 1. Debbie Beyer reported on the following:
 - a. Educational Programs: Parent Tea held Feb 13th, High School Sports currently, Girls BB (League Champs), Track, Baseball and Volleyball. Reported on the many after school programs at each campus.
 - b. 2014-15 Open Enrollment Dates: Kindergarten March 3rd -28th, 1-12 Grade April 7th – May 2nd, Current students May 5th -12th, Lottery to take place May 21st.
 - c. Personnel: Leadership Team at LFCS includes an Administration Team, Lead Teachers, and Dept. Heads. Teacher training this semester will have teachers participate in reporting on assigned educational books read by teams and meeting with grade levels to discuss and practice teaching practices.
- B. Chief Financial Officer:
 - 1. Jerry Keough reported on Cash Flow through January 2014, 2013-14 Second Interim Report, 2013 State Tax return
 - 2. Jerry Keough gave an update on Liberty High School Facility
 - 3. Jerry Keough reported on the development of the 2014-15 Budget including a discussion on Salary Scale.

IV. ITEMS SCHEDULED FOR ACTION

- A. Approve January 2014 Cash Flow and 2-13-14 Second Interim Report
 - 1. Motion to approve January 2014 Cash Flow as presented and the 2013-2014 Second Interim Report : Ferguson / Second - Willis / Vote 4 Yes, 1 - Watson recues / Action: Passes
- B. Approve 2013 State Tax Return
 - 1. Motion to approve the 2013 State Tax Return: Kincaid / Second – Willis / Vote 5-0 / Action: Passes
- C. Approve the proposed Open Enrollment period for the 2014-15 School Year
 - 1. Motion to approve the Open Enrollment Period for the 2014-15 School year as presented by Debbie Beyer: Willis / Second – Ferguson / Vote 5-0 / Action Passes

V. ADJOURNMENT

- A. Motion to adjourn meeting at 7:02: Kincaid / Second: Ferguson / Vote: 5-0 / Action: Passes.
- B. Future LFCS Board Meeting:
 - 1. March 12th , 5:30pm, 1012 El Bradley Ave El Cajon CA 92021
 - 2. Board member terms to be reviewed at March 12th Board Meeting.

Respectfully Submitted
Lisa Amorteguy

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

May 14, 2014

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from April 9, 2014 Board Meeting
2. Adopt the May 14, 2014 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Athletic Director's Report
- b. Executive Director's Report
 - i. Attendance
 - ii. Educational Programs
 - iii. 2014-15 Open Enrollment Report/Lottery
- c. Chief Financial Officer's
 - i. 2013-14 Cash flow through April, 2013
 - ii. High School Facility Report
 - iii. 2014-15 budget presentation/discussion

IV. ITEMS SCHEDULED FOR ACTION

A. Approve opening escrow on the Chase/Jamacha site.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve April Cash flow.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E. Approve the January, 2014 Cash flow Report

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

April 9th 2014 – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:34 PM, Larry Kincaid

Roll Call – Present Voting Members - Larry Kincaid, Mark Ferguson, Lorri Ague, Sal Campos, Lori Briggs, Richard Willis / Absent - Brent Watson / Non-Voting Members - Debbie Beyer, Jerry Keough, Lisa Amorteguy

Approval of Agenda and Approve the Minutes from

Approve the Consent Agenda, to include the Minutes from February 12th LFCS Board Meeting, the April 9th Agenda and the Resolutions designating/authorizing personnel to pick up Payroll Warrants, Mail etc.: Kincaid / Second - Ague / Vote 6-0 / Action: Passes

STAFF REPORTS / DISCUSSION / ACTION

Chief Executive Officer:

Debbie Beyer reported on the following:

- a. Passed and reported on Athletic Directors Report
- b. Reported current attendance status on all campus'
- c. Reported on upcoming activities and their dates: 8th Grade Matriculation - June 9-12, High School Sr. Project - May 29th, High School Graduation - June 14th 11:00, Jr. High Moving Up, June 18th
- d. Reported on 2014/2015 registration status. First year using online registration. Working very well. Kindergarten registration is closed now currently registering 1st-12th grade students until May 2nd.
- e. Passed out 2014/2015 proposed Calendar.

Chief Financial Officer:

Jerry Keough reported on the February and March Cash Flow.

Discussion on High School Facility

2014/2015 discussion on employee payroll

- f. Larry Kincaid acknowledged the administration for their excellent handling of the LFCS budget during the California Education crisis and for their continued diligence to presenting a balanced budget.

Larry Kincaid asked that the LFCS Board Members Terms be carried over from the March Agenda. Discussion on the current members and election of members for the 2014/2015 school year. Action on this matter below.

ITEMS SCHEDULED FOR ACTION

Adopt the 2014-2015 LFCS School Calendar

Motion to approve the 2014/2015 LFCS School Calendar: Ague / Second - Ferguson / Vote 6-0 / Action: Passes

Approve 2014 February and March Cash Flow Report

Motion to approve the 2014 February and March Cash Flow Report: Kincaid / Second - Willis / Vote 6-0 / Action: Passes

Authorization for Jerry Keough to investigate property with up to a \$2,500 proposal cost for the investigation process if necessary.

Motion: Campos / Second - Ferguson / Vote 6-0 / Action: passes

Move the election of 2014/2015 LFCS Board Members to the 2014 May 14th meeting

Motion to move LFCS Board Members Election to May 14th: Ague / Second - Ferguson / Vote 6-0 / Action: Passes

ADJOURNED TO CLOSED SESSION

Adjourned to closed session by Larry Kincaid at 7:45

Jerry Keough presented and discussed matter with the Board.

Motion to affirm decisions made by Jerry Keough and Debbie Beyer in this matter: Kincaid / Second - Ague / Vote 6-0 / Action - Passes

PUBLIC SESSION

Reconvene to Open Session

Motion to reconvene: Ague / Second - Campos / Vote 6-0 / Action - Passes

ADJOURNMENT

Motion to adjourn meeting at 8:17 pm: Kincaid / Second - Ferguson / Vote 6-0 / Action - Passes

Items for future Board Meeting May 14th 5:30 pm

LFCS Board Members election of officers for 2014/2015 school year.

Respectfully Submitted

Lisa Amorteguy

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

June 11, 2014

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from May 14, 2014 Board Meeting
2. Adopt the June 11, 2014 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Executive Director's Report
 - i. Attendance
 - ii. Educational Programs
 - iii. Present the 2014-15 LCAP/Public Hearing**

- b. Chief Financial Officer's
 - i. Approve Negotiations for Chase/Jamacha site.**
 - ii. 2014-15 Budget presentation/public hearing**
 - iii. Present 2014-15 EPA Budget/public hearing**
 - iv. Present 2013-15 Common Core Budget/public hearing**
 - v.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Negotiations for opening escrow on the Chase/Jamacha site.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E. Approve the January, 2014 Cash flow Report

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Senior Student Issue

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School
Literacy First Charter School

Minutes of Board of Directors Meeting

May 14th – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:45PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Larry Kincaid, Brent Watson, Lori Briggs, Richard Willis excused himself at 6:15, Sal Campos arrived at 6:45pm / Absent - Mark Ferguson, Lorri Ague / Non-Voting Members - Debbie Beyer, Jerry Keough, Lisa Amorteguy
- C. Approval of Agenda and Approve the Minutes from
 - 1. **Motion to Approve the Consent Agenda, to include the Minutes from April 9th 2014 LFCS Board Meeting, the May 14th Agenda - Kincaid / Second - Willis / Vote 4-0 / Action: Passes**

II. STAFF REPORTS / DISCUSSION / ACTION

- A. Chief Executive Officer:
 - 1. Debbie Beyer reported on the following:
 - a. Current attendance report at all school sites
 - b. Re-enrollment progress and numbers
 - c. Ecuador Community Service Project
 - d. Common Core Testing
 - e. End of the year calendar for 2014
 - f. High School Graduation and 8th grade Moving Up
- B. Chief Financial Officer:
 - 1. Jerry Keough on the following:
 - a. 2013-2014 Cash Flow through April 2014
 - b. High School Facility Report (see action items below)
 - c. 2014-2015 Draft budget passed out and discussed

III. ITEMS SCHEDULED FOR ACTION

- A. Approve opening escrow on the Chase/Jamacha site
 - 1. **Motion to approve opening escrow on the Chase/Jamacha Site (see conditions indicated below in IIIC). - Kincaid / Second - Campos / Vote: 4-0 / Motion passes**
- B. Approve April Cash flow
 - 1. **Motion to approve the April cash flow for LFCS - Briggs / Second - Campos / Vote: 4-0 / Motion Passes**

C. Authorization of 4.5 million to open escrow on the Chase/Jamacha site, subject to the results of a 90 day investigation studying the usability of the property for the purpose of a school site. Conditional that Literacy First Charter Schools has the ability to pull out of escrow at no cost and with a complete refund. Larry Kincaid will review the documents prior to the opening of escrow.

1. Motion to approve the item indicated above with the restrictions as stated - Kincaid / Second - Briggs / Vote 4-0 / Motion passes.

IV. ADJOURNMENT

- A. Motion to adjourn meeting at 7:12 pm: Kincaid / Second - Briggs/ Vote 4-0 / Action - Passes
- B. Items for future Board Meeting June 11th 5:30 pm
 1. LFCS Board Members election of officers for 2014/2015 school year.

Respectfully Submitted
Lisa Amorteguy

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

June 19, 2014

12:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda _____	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from June 11, 2014 Board Meeting
2. Adopt the June 19, 2014 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

i. Approve the 2014-15 LCAP

b. Chief Financial Officer's

i. Approve 2014-15 Budget presentation/public hearing

ii. Approve 2014-15 EPA Budget/public hearing

iii. Approve 2013-15 Common Core Budget/public hearing

iv.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the 2014-15 LCAP

It is recommended that the Board approve Agenda Item A

Motion: ____ Action: ____
Second: ____ Vote: ____

B. Approve the 2014-15 budget including the EPA and Common Core budgets

It is recommended that the Board approve Agenda Item B

Motion: ____ Action: ____
Second: ____ Vote: ____

C.

It is recommended that the Board approve Agenda Item C

Motion: ____ Action: ____
Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
Second: ____ Vote: ____

E. Approve the January, 2014 Cash flow Report

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
Second: ____ Vote: ____

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

June 11th – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:38PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Larry Kincaid, Brent Watson, Lori Briggs, Richard Willis, Mark Ferguson, Lorri Ague, Sal Campos (arrived at 5:45pm) / Absent - None / Non-Voting Members - Debbie Beyer, Jerry Keough, Lisa Amorteguy
- C. Approval of Agenda and Approve the Minutes from
 1. Motion to move to closed session- Ague / Second - Watson/ Vote 6-0 / Action: Passes
 2. Lori Ague withdrew the previous motion.
 3. Motion to Approve the Consent Agenda, to include the Minutes from May 14th 2014 LFCS Board Meeting, the June 11th Agenda - Ague / Second - Ferguson / Vote 6-0 / Action: Passes

II. COMMUNICATIONS

- A. Visitor petition - Jesse Uribe and Jorge Uribe addressed the board.

III. CLOSED SESSION

1. Motion to go into closed session at - Ague / Second - Ferguson / Vote: 7-0 / Action: Passes
2. Discussion on student issue
3. Motion to end closed session and move to open session - Ague / Second - Ferguson / Vote: 7-0 / Action: Passes
4. Larry Kincaid reported that LFCS Board will not take action on above student matter. Administration will handle matter.

IV. STAFF REPORTS / DISCUSSION / ACTION

- A. Chief Executive Officer: Debbie Beyer
 1. Attendance
 - a. Current attendance report at all school sites
 2. Education Programs
 - a. Jog-A-Thon report on monies raised
 - b. Report on the Smarter Balanced test administered in May
 3. Present the 2014/15 LCAP Report
 - a. Motion to open Public Hearing on 2014/15 LCAP Presentation - Ague / Second - Ferguson / Vote: 7-0 / Action: Passes
 - b. Debbie Beyer presented 2014/15 LCAP Report

- c. Discussion by LFCS Board Members and Administration
 - d. Motion to close Public Hearing on 2014/15 LCAP Presentation - Kincaid / Second - Watson / Vote: 7-0 / Action: Passes
- B. Chief Financial Officer: Jerry Keough
- 1. Approve Negotiations for Chase/Jamacha site. (Action taken below)
 - 2. 2014-15 Budget presentation
 - a. Motion to open Public Hearing on 2014-15 LFCS Budget - Kincaid / Second - Willis / Vote: 7-0 / Action: Passes
 - b. Jerry Keough passed out 2014-15 LFCS Budget for Board discussion
 - c. Motion to close Public Hearing on 2014-15 LFCS Budget and to open Public Hearing on EPA Budget - Kincaid / Second - Ague / Vote: 7-0 / Action: Passes
 - 3. Present 2014-15 EPA Budget
 - a. Jerry Keough presented and discussed with the Board the EPA Budget
 - b. Motion to close Public Hearing on EPA Budget - Kincaid / Second - Ferguson / Vote: 7-0 / Action: Passes
 - 4. Present 2013-15 Common Core Budget
 - a. Tabled for future LFCS Board Meeting

V. ITEMS SCHEDULED FOR ACTION

- A. Approve Negotiation for opening escrow on the Chase/Jamacha Site
 - 1. Motion to approve negotiation for opening escrow on the Chase/Jamacha Site - Ague / Second - Ferguson / Vote: 7-0 / Action: Passes

VI. BOARD ITEMS/REPORTS

- A. Board Member Reports
 - 1. Mark Ferguson reported on his attendance at Liberty High School Olympics. Acknowledged Lynn Dunton and her excellent leadership as the Athletic Director.
 - 2. Lori Briggs reported on her participation with Senior Exhibitions. Acknowledged the professionalism of the event and the excellence of students presentations.
 - 3. Lori Ague reported on her participation in the 2014 Lottery.

VII. ADJOURNMENT

- A. Motion to adjourn meeting at 8:56 pm: Ague / Second - Ferguson / Vote: 7-0 / Action: Passes
- B. Items for future Board Meeting
 - 1. Next scheduled Board Meeting: June 19th 12:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021
 - 2. LFCS Board Members election of officers for 2014/2015 school year.

Respectfully Submitted
Lisa Amorteguy

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

October 15, 2014

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from September 10, 2014 Board Meeting
2. Adopt the October 15, 2014 Agenda

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Executive Director's Report
 - i. Presentation by Jamie Pro

- ii. Presentation by Tara Miller
- iii. Attendance
- iv. Education Programs

b. Chief Financial Officer's

- i. Present cashflow through September, 2014**
- ii. Provide update on the Chase Ave Property**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the September Cashflow

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Former Employee Issue

VIII. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

1. Discussion on student issue

Literacy First Charter School

Minutes of Board of Directors Meeting

September 10th – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. Call to Order** – 5:35PM, Larry Kincaid
- B. Roll Call** – Present Voting Members - Larry Kincaid, Mark Ferguson, Lorri Ague, Lori Briggs, Sal Campos, Brent Watson, Richard Willis Absent - None / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben
- C. Flag Salute**
- D. Approval of Agenda and Approve the Minutes**
 1. Motion to Approve the Consent Agenda, to include the Minutes from June 11th 2014 LFCS Board Meeting, the September 10th Agenda - Kincaid / Second - Ferguson / Vote 7-0 / Action: Passes
 2. Motion to approve agenda- Kincaid / Second - Campos/ Vote 7-0 / Action: Passes

II. COMMUNICATIONS

- A. Visitor petition** - None

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director's Report:** Debbie Beyer
 1. Introduce New Teaching Staff, Added a new Assistant Principal at PA, Added three new staff members, PE, daycare, etc. Stacey Harrell moved to counselor, Troy Beyer- Psych intern & SPED testing, added art classes at all campuses, Thaira Slim moved to Liberty, Linn Dunton has taken on more of a coaching role to extra-curricular activities.
 2. Attendance
 3. Education Programs
 - a. Summer Teams- new report card, writing, senior exhibitions.
 - b. Discussed "GRIT" at high school level- divided up kids with their year-long mentor, did a writing activity on GRIT.
 - c. Kinder moved to half days each Friday, all half- day Fridays, staff will meet all together as well as with teams.
 - d. Enrollment numbers- reviewed by board
 - e. Attendance- Board reviewed report from last year.
 - f. Newsletters- reviewed staff and school
 - g. Parent Teas to happen this year- discussed ways to get parents involved.
- B. Chief Financial Officer:** Jerry Keough
 1. Present Cashflow through August, 2014- Board reviewed and discussed (Vote below)

2. Unaudited year ending report- Board reviewed and discussed (Vote below)
3. Provide Update on the Chase/Jamacha Property- Original plans for Santee property works for Chase Ave property.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the August Cashflow

1. Motion to approve August cashflow - Ague / Second - Willis / Vote: 7-0 / Action: Passes

B. Approve the 2013-14 Unaudited year ending report

2. Motion to approve the 2013-14 Unaudited year ending report-Kincaid/ Second-Willis/ Vote: 6-1 recuse/ Action Passes

V. ITEMNS REMOVED FROM THE CONSENT AGENDA-

NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION

1. Motion to go into closed session at 7:00 - Kincaid / Second - Ferguson / Vote: 7-0 / Action: Passes
2. Motion to end closed session and move to open session - Kincaid / Second - Ferguson / Vote: 7-0 / Action: Passes
3. No action taken by the board

VIII. ADJOURNMENT

- A. Motion to adjourn meeting at 7:30 pm: Kincaid / Second - Ferguson / Vote: 7-0 / Action: Passes

B. Items for future Board Meeting

1. Next scheduled Board Meeting: October 8th 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted
Gail Stroben

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

November 12, 2014

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: _____ Action: _____
Second: _____ Vote: _____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from October 15, 2014 Board Meeting
2. Adopt the November 12, 2014 Agenda

It is recommended that the Board approve Consent Agenda Motion: _____ Action: _____
Second: _____ Vote: _____

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Executive Director's Report
 - i. Steve Robinson Presentation on New HS Assessment Program

- ii. Victor Kempsey Presentation on Emergency Plan
- iii. Attendance
- iv. Education Programs

b. Chief Financial Officer's

- i. Present First Interim Report through October, 2014**
- ii. Present Annual Audit for Approval**
- iii. Provide update on the Chase Ave Property**
- iv. 3% Bonus**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the First Interim Report

It is recommended that the Board approve Agenda Item A	Motion: ___ Action: ___ Second: ___ Vote: ___
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B. Approve the 2013-14 Annual Audit Report

It is recommended that the Board approve Agenda Item B	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

C. Approve 3% Bonus

It is recommended that the Board approve Agenda Item C	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

October 15th – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:31PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Larry Kincaid, Mark Ferguson, Lorri Ague, Lori Briggs, Brent Watson, Richard Willis Absent - Sal Campos / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben
- C. **Flag Salute**
- D. Approval of Agenda and Approve the Minutes
 - 1. Motion to Approve the Consent Agenda, to include the Minutes from September 10, 2014 LFCS Board Meeting, the October 15th Agenda - Kincaid / Second - Ague / Vote 6-0 / Action: Passes
 - 2. Motion to approve agenda- Kincaid / Second - Ague/ Vote 6-0 / Action: Passes

II. COMMUNICATIONS

- A. Visitor petition - None

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director's Report:
 - 1. Presentation by Heather Beyer, English Language Program Coordinator
 - a. Sample CELDT results page that is sent to parents was explained.
 - b. New ELL lingo/ standards introduced, video explanation was shown
 - c. Slide presentation of ELL breakdown at our schools-
 - ~ 25%-66% population growth from start of school to present
 - ~Liberty Academy Kindergarten ELL numbers are equal to the PA this Year for the first time.
 - ~ ELL master plan has been renewed and put to use
 - 2. Presentation by Jamie Pro, Assistant Principal at JA/ Testing Coordinator
 - a. Last year the testing was considered "Field Testing", this year it is the real deal.
 - b. Grades 3-8 & 11 take the Smarter balanced test, as well as the pencil and paper CST/CMA science test for grades 5, 8 & 10
 - c. Test consists of 2 parts: 1. Computer adaptive- multiple choice, (Scantron), and 2. Performance tasks- which are short answer/ critical thinking questions.
 - d. Tests occur when 60-80% of the school year has happened, depending on the grade. So, for us the testing window is from March to May.
 - e. 80 Google Chrome books were purchased last year to accommodate the testing, bringing the total number of Chrome books available for testing to 250.

- f. We are unsure of what the outcome for testing this year will be due to the fact that this is the first year the test will be graded.
- 3. Presentation by Tara Miller
 - a. Christmas Tree Fundraiser- pick up trees on December 6th at Liberty at the winter festival. A percentage of Funds raised goes to grade level activities chosen by the grade levels. (DC, Roar & Snore, etc)
 - b. LCHS website is new!
 - c. HS Leadership Council has been a wonderful, effective program at the HS level.
 - d. HS Olympics are on November 7th.
- 4. Attendance- Reviewed current numbers and ADA Summary
- 5. Education Programs:
 - a. School newsletter was shared, as well as school wide updates- common core, new report cards, new ELL curriculum, etc.
 - b. Parent Connection Tea- will be once a month at different times. A great way to share LFCS vision, documentary, funding, budget, etc. with our families.
 - c. LFCS Foundation- Debbie if pursuing this further, will have more info at the next board meeting.

B. Chief Financial Officer: Jerry Keough

- 1. Present Cashflow through September, 2014- Board reviewed and discussed (Vote below)
- 2. Provide Update on the Chase/Jamacha Property- Soil checks out meaning no dynamite to Jerry's dismay☺, Revision on blueprints have been made, Leo Espelet has volunteered to help with the traffic piece, county planning department meeting will happen, and the seller agreed to the old rate being pushed off.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the August Cashflow

- 1. **Motion to approve September cashflow - Agree / Second - Ferguson / Vote: 6-0 / Action: Passes**

V. ITEMS REMOVED FROM THE CONSENT AGENDA-

NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION

- 1. **Motion to go into closed session at 7:17 - Kincaid / Second - Agree / Vote: 6-0 / Action: Passes**
- 2. **Motion to end closed session and move to open session - Kincaid / Second - Ferguson / Vote: 6-0 / Action: Passes**
- 3. No action taken by the board

VIII. ADJOURNMENT

A. Motion to adjourn meeting at 7:22 pm: Agree / Second - Ferguson / Vote: 6-0 /
Action: Passes

B. Items for future Board Meeting

1. Next scheduled Board Meeting: November 12th 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

January 14, 2015

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda

Motion: _____ Action: _____
Second: _____ Vote: _____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from November 12, 2014 Board Meeting
2. Adopt the January 14, 2014 Agenda

It is recommended that the Board approve Consent Agenda

Motion: _____ Action: _____
Second: _____ Vote: _____

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- i. Linn Dunton Presentation on Athletic Program

- ii. Attendance
- iii. Education Programs
- b. Chief Financial Officer's
 - i. **Provide update on the Chase Ave Property**
 - ii. **Present cashflow**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the December cashflow

It is recommended that the Board approve Agenda Item A	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Employee Issue

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

November 12th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:37PM, Larry Kincaid

Roll Call – Present Voting Members - Larry Kincaid, Mark Ferguson, Lorri Ague, Lori Briggs, Brent Watson, Richard Willis, Sal Campos / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from October 15, 2014 LFCS Board Meeting, the November 12th Agenda - Ague / Second - Ferguson / Vote 7-0 / Action: Passes

Motion to approve agenda- Kincaid / Second - Ague / Vote 6-0 / Action: Passes

COMMUNICATIONS

Visitor comment - None

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

Presentation by Steven Robinson, LCHS Vice Principal, on the new HS assessment program.

a. How are we using data to drive instruction?

~ Placement assessments- used for LA & MA courses, have historically raised CST scores

~The Academy has had a huge impact on CAHSEE scores.

~ Content assessment analysis- teachers use Scantron to analyze and assess tests, then department levels analyze and make goals for student achievement.

~ Writing analysis- Grade level teams review assessments and make goals for future instruction.

~ Classroom Observations and debriefs- Administration observes classroom instruction then meets with the teachers to review and discuss what was observed, and create the next steps for the teacher. (pro gro, training, etc.)

~ This process repeats every 9 weeks.

b. Discussion points following presentation-

~All goals set were met in Language Arts last year using this model.

~This is a sustainable model, as far as we can see. The teachers have buy in- it is not an easy process, but the teachers accept the challenge and agree that it is worth the work.

~Observation of teachers is shared between admin and lead teachers.

~ The new assessment plan was shared with parents at orientation this year.

~ Writing is across the curriculum- grade level and content specific. Content rotates each quarter to a different grade level.

- Presentation by Victor Kempsey, Assistant Principal at Liberty Academy, on the Emergency Plan for LFCS
- a. The plans cover Fire, earthquake, chemical release, lockdown and first aid teams.
 - b. There are 4 color coded pages at the back of each Plan book with quick guides for what do in each emergency.
 - c. Emergency practice drills happen about once a month at each campus.
 - d. At the JA, door hooks have been purchased for use on classroom doors to prevent teachers from going outside to lock their doors in the event a lockdown does occur. Jerry is working on getting these for LA as well. The PA has doors that can be locked open and closed from inside the classroom.
4. Attendance-
- a. HS has the highest attendance of all LFCS schools!
5. Education Programs:
- a. School newsletters were shared
 - b. HS- Homecoming and unity days were last week. The week consisted of community service (320 kids participated), Olympics, alumni night, and the homecoming dance!
 - c. Veteran's Day- students planted flags, Veteran's came out to talk at all campuses, and we had a parade!
 - d. Mother Goose Parade- the parade goes right by the Main St. campus this year, so we are offering \$20 tickets for parking, games, bathroom use, etc.
 - e. We are in the process of getting an official mascot for K-8, like we have for the HS. The new website for K-8 will also be up and running next week.
 - f. 12/6- Christmas tree sales at LA- music, games, trees, food, FUN!!
 - g. CCSA think tank in Sacramento that Debbie attended-
 - Discussion of alternative authorizers for charters. The question was what could we do to find alt. authorizers? Could it be SDCOE?
 - In attendance- county offices, superintendent, admins, etc.
 - 2 yr. process to come up with a way to do this.
 - Discussion with Dr. Ward- Debbie asked what happens if LFCS wants to continue to grow? He thinks things have changed enough to allow this...
 - h. May/June- Homeschool program to be presented to SDCOE.
 - i. Christmas staff luncheon- 12/5 in auditorium of HS at 1pm

Chief Financial Officer: Jerry Keough

Annual Audit- 3 important points of interest- 1. Pg.'s 1 &2- Audit opinion- favorable findings. 2. Pg. 3-Assets- current exceeds liability. 3. P. 30- there were no findings. It was a very clean audit!

Board reviewed and discussed. (Vote below)

Interim report- Board reviewed and discussed. (Vote below)

3% staff bonus- criteria has changed due to CST/ CCSS testing. Board agreed that the bonus is based on school wide goals and achievement, not just CST scores, so bonus will continue to be awarded to all staff.

Provide update on the Chase/ Jamacha property- Met with architects to discuss the plans and baseball field.

a. In the next two weeks- construction costs and the funding piece and a list of neighbors to send out flyers to and meet will be complete.

b. Resolution #1403- Board reviewed and discussed. (Vote below)

ITEMS SCHEDULED FOR ACTION

Approve the Annual Audit

Motion to approve Annual Audit - Briggs / Second - Ferguson / Vote: 7-0 /
Action: Passes

Approve the First Interim Report-

1. Motion to approve The First Interim Report- Ague/ Second- Willis/ Vote: 6-1-
recuse- Watson/ Action: Passes

C. Approval of LFCS Resoloution #1403-

1. Declaration of Official Intent with Respect to Reimbursement of Temporary
Advances made for Capital Expenditures to be made from Subsequent
Borrowings- Kincaid/ Second- Ferguson/ Vote 7-0/ Action: Passes

ITEMS REMOVED FROM THE CONSENT AGENDA-

NONE

BOARD ITEMS/REPORTS

Lori Ague Report- Met with Debbie Beyer to discuss her professional growth. Lori wanted to note that it is a privilege to meet and work with Debbie, and that she is impressed with her creativity in growing the school and meeting people. She really appreciates our CEO & CFO, and all of the hard work they put into our school daily.

Larry Kincaid- Wanted to note that he is pleased to see LFCS reaching so many goals as seen through great training opportunities and staff presentations.

CLOSED SESSION

NONE

ADJOURNMENT

Motion to adjourn meeting at 7:30 pm: Ague / Second - Briggs / Vote: 7-0 / Action:
Passes

Items for future Board Meeting

Next scheduled Board Meeting: Tentatively- December 5th @ 12:15/12:30 pm
at LCHS, 8425 Palm Street, Lemon Grove 91945.

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

February 11, 2015

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda

Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from January 14, 2015 Board Meeting
2. Adopt the February 11, 2015 Agenda

It is recommended that the Board approve Consent Agenda

Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- i. Victor Kempsey Presentation on Rti Program

- ii. Debbie Medicus Presentation on Special Education Program
- iii. Attendance
- iv. Education Programs

- b. Chief Financial Officer's
 - i. **Provide update on the Chase Ave Property**
 - ii. **Present 2nd Interim Report**
 - iii. **Present 2014 tax return**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the 2nd Interim Report

It is recommended that the Board approve Agenda Item A	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

B. Approve 2014 Tax return

It is recommended that the Board approve Agenda Item B	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ___ Action: ___ Second: ___ Vote: ___
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Employee Issue

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

Literacy First Charter School

Minutes of Board of Directors Meeting

January 14th - 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:30PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Larry Kincaid, Mark Ferguson, Lorri Ague
Richard Willis, Sal Campos/ Late: Brent Watson / Absent: Lori Briggs / Non-Voting
Members - Debbie Beyer, Jerry Keough, Gail Stroben
- C. **Flag Salute**
- D. Approval of Agenda and Approve the Minutes
 1. Motion to Approve the Consent Agenda, to include the Minutes from
November 12, 2014 LFCS Board Meeting, the January 14th Agenda - Ague /
Second - Ferguson / Vote 5-0 (Watson late) / Action: Passes
 2. Motion to approve agenda- Ague / Second - Ferguson/ Vote 5-0 (Watson
late) / Action: Passes

II. COMMUNICATIONS

- A. Visitor comment - None

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director's Report:
 1. Presentation by Linn Dunton, LCHS Athletic Director, on the Athletic Program
 - a. Athletes-
 - ~ 11 athletes were published in the UT for academic achievement. New students are submitted quarterly as a way to get athletes recognized in front of peers and the public for all they accomplish.
 - b. Finances-
 - ~Dr. Ryan will be offering \$20 physicals to our athletes and all of the money is being donated back to the program.
 - ~Eric Ferguson is donating banners, stickers, etc. to anyone (parents, coaches, etc.) who is interested.
 - ~Lynes family is a huge contributor, financially, to our athletic programs. We are thankful!
 - ~Booster Club put \$200 toward shirts for coaches last year so they can be more uniform in their dress. This year, the money will go toward jackets for all of the coaches.
 - c. Budget-
 - ~As of this year, coaches give an itemized list of needs, these needs are listed in the budget.

~ A small portion of the budget is given to coaches to use for home games and tournaments.

d. Procedures-

~Last year, the office staff would run off eligibility reports each week for athletes to participate, this year, Synergy has been organized to do this for the coaches to see easily who is eligible to participate.

~Troy Beyer now takes all team photos offering consistency in poses, etc. as well as assuring all teams have photos for the yearbook, and offering parents a variety of poses and items to purchase, if so desired.

e. CIF- All eligibility, clearance, and donation forms are now online.

f. Vision for the future-

~More interaction between HS and JR High coaches.

~More to offer in the different sports.

~ Online evaluation of coaches- starting with basketball this year, parents and others will have the option to vote on the coaches performance.

~Team schedules and scores will be on the LCHS website providing easy reference for parents.

2. Attendance & Enrollment-

a. HS graduation class this year will allow the school to have- more kids, more classes (technology, photo, special ed, etc), and more staff.
Attendance is above 90% at all campuses!

3. Education Programs:

a. School newsletters were shared

b. HS- Student led conferences are this week. Students discuss their goals and performance with their parents.

c. Jog-a-Thon- At the HS this year! 9 busses will shuttle all campuses back and forth for the event.

d. New Bulldog Logo- We will have a contest to name the new bulldog. Stickers, screens, etc. will be put on all campuses.

e. National School Choice Week- Happens next week,. Stickers and goodies will go home to celebrate the week, as well as a dance video the HS students are making for the occasion.

f. Charter Renewal- Our new independent study program is being added to the charter before the renewal. We will submit all paperwork needed by June to open next year.

g. Brian Jones-

- A document on a piece of proposed legislation was delivered to Brian Jones' office today about long term charters. It is proposed that charters that have gone through two renewals, will only have to renew every 10-15 years, not every 5.

h. Parent Connection Meeting- Last year we tried to have a Saturday morning café to a poor turn-out, so this year, we are having meetings at different times with different themes. For example, morning coffee, brown bagged lunch, happy hour, and Saturday morning café, to see which format parents attend the most. At the meeting this past week, the school financial plan was discussed, along with college readiness.

B. Chief Financial Officer: Jerry Keough

1. Provide update on the Chase/ Jamacha property-
 - a. We are one week away from submitting to the county.
 - b. The next step, after submission, is to meet with the neighbors surrounding the school, at little Liberty to pitch the idea of the school and to alleviate fears and address concerns.
2. Present Cashflow was reviewed.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the December Cashflow

1. Motion to approve December Cashflow - Agree / Second - Willis / Vote: 6-0 (Watson present) / Action: Passes

V. ITEMS REMOVED FROM THE CONSENT AGENDA-

NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION

NONE

VIII. ADJOURNMENT

A. Motion to adjourn meeting at 6:59 pm: Agree / Second - Ferguson / Vote: 6-0 / Action: Passes

B. Items for future Board Meeting

1. Next scheduled Board Meeting: February 11th @ 5:30 pm at at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS
1012 E Bradley Ave., El Cajon 92021**

March 11, 2015

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from February 11, 2015 Board Meeting
2. Adopt the March 11, 2015 Agenda

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- i. Stacey Harrell Presentation on Student Counseling

- ii. Nurse Shechet presentation on SB1266
- iii. Attendance
- iv. Education Programs
- v. Health Policy discussion/adoption

b. Chief Financial Officer's

- i. Provide update on the Chase Ave Property**
- ii. Resolution to SELF Insure for Workers Compensation**

IV. ITEMS SCHEDULED FOR ACTION

A. Adopt proposed Health related Policies

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Resolution to authorize CFO to sign SELF Insure Application

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve Resolution to SELF Insure

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

- 1. Discussion-Board Terms

VII. CLOSED SESSION

1. Employee Issue

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Minutes of Board of Directors Meeting
February 11th – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. Call to Order** – 5:33PM, Sal Campos
- B. Roll Call** – Present Voting Members - Mark Ferguson, Lorri Ague Richard Willis, Sal Campos, Lori Briggs, Brent Watson /Late: / Absent: Larry Kincaid / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben
- C. Flag Salute**
- D. Approval of Agenda and Approve the Minutes**
 - 1. Motion to Approve the Consent Agenda, to include the Minutes from January 14, 2014 LFCS Board Meeting, the Agenda - Ague / Second - Willis / Vote 6-0 / Action: Passes
 - 2. Motion to approve February 11, 2015 agenda- Watson / Second - Ferguson/ Vote 6-0 / Action: Passes

II. COMMUNICATIONS

- A.** Visitor comment - None

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director's Report:**
 - 1. Presentation by Victor Kempsey, Liberty Academy Assistant Principal, head of Rti Program
 - a. Rti= Response to Intervention. Program catches struggling students and helps them succeed, also helps teachers in figuring out how to help students.
 - b. Power Point Presentation: Fishing net analogy- the three tiers of the Rti are like fishing nets. Different nets are used to help students at different levels, each more individualized to student needs.
 - 1. Large group Rti- more general, trial of different strategies. Looking for what strategies work best.
 - 2. More intense interventions used- first step in individualizing student needs/ programs.
 - 3. Individualized- final stage before IEP testing
 - c. Rti Future- The process for completing an Rti is changing-
 - 1. Tier 1: Things that are instructional or environmental
 - 2. Tier 2: Targeted intervention
 - 3. Tier 3: Intensive, specific types of intervention
 - All current Rti's are in the Admin folder of Dropbox- organized by: campus, teacher, students on Rti, tier number
- 2. Presentation by Debbie Medicus, LFCS SPED department

- a) There are 106 IEP's at all LFCS campuses, this doesn't include pending students.
 - b) A packet of SPED terms/ definitions was handed out and the numbers of students we have under different titles was discussed.
3. Attendance & Enrollment-
- a. Attendance fell 2% at all campuses due to sickness, however, we are still at 95% attendance!
3. Education Programs:
- a. School newsletters were shared
 - b. PTLC-
 - ~ Earning 4 Learning- we got the 2nd place award and a donation of \$2,000 to the school!
 - ~ Ipads are being installed at all campuses for volunteer sign in, early sign out, etc.
 - ~ PTLC also donated \$10,000 for our new branding as well as the \$2,000 to our SPED department for new Ipads.
 - c) Jog-a-Thon- February 20th, at the HS this year! 9 busses will shuttle all campuses back and forth for the event
 - d) LCHS- last week was "Crush Week" for Valentines Day, students could buy a Crush soda and have it delivered to another student. This was used as a fundraiser. There was also a fashion show at LCHS with 200 people, vendors selling items, and "Sarah's" A La Mesa store dressing the girls. All money raised went toward making pillow case dresses.
 - e) February Activities: Third grade variety shows were a hit! Feb. 27th is the 4th grade art auction.
 - f) March Activities: Fine Arts for the HS is March 6th, as well as the first musical put on by the HS is May 1 & 2 and is called "Putnam County Spelling Bee."
 - g) LCAP- There are 4 types of kids identified by the LCAP- Foster kids, ELL, and Free & Reduced lunch. There are 4 goals of the LCAP, one of our goals will be for our "This is a Community Where" statements to be the goal. We have to show that the four groups get a certain percentage above and beyond what other students are getting.
 - h) Freedom Academy Homeschool Program to be presented to the board by May/ June.
4. Chief Financial Officer: Jerry Keough
- 1. Provide update on the Chase/ Jamacha property-
 - a. We are 60 days behind what the county set for us, but we will be back on track by the next week.
 - 2. 2014 Tax Return, and the Interim Report were reviewed.

IV. ITEMS SCHEDULED FOR ACTION

A. Approve the December Cashflow

1. Motion to approve 2nd Interim Report – Ferguson / Second - Ague / Vote: 5-0 (Watson recuse) / Action: Passes
2. Motion to approve the 2014 Tax Return- Ague/ Second- Ferguson/ Vote: 6-0/ Action Passes

V. ITEMS REMOVED FROM THE CONSENT AGENDA-

NONE

VI. BOARD ITEMS/REPORTS

- A. A letter to Jerry Keough from Brent Watson (SDCOE) was read aloud.

VII. CLOSED SESSION

NONE

VIII. ADJOURNMENT

- A. Motion to adjourn meeting at 6:58 pm: Ague / Second - Ferguson / Vote: 6-0 / Action: Passes
- B. Items for future Board Meeting
 1. Next scheduled Board Meeting: March 11th @ 5:30 pm at at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS
1012 E Bradley Ave., El Cajon 92021**

April 15, 2015

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from March 11, 2015 Board Meeting
2. Approve Minutes from the March 13, 2015 Board Meeting
3. Adopt the April 15, 2015 Agenda

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. Troy Beyer, Academic Counseling
- ii. Attendance
- iii. Education Programs
- iv. Adopt 2015-2016 School Calendar

b. Chief Financial Officer's

- i. Provide update on the Chase Ave Property**
- ii. Discuss Corrections to 2nd Interim Report**
- iii. Budget Preview-Discuss Salary Schedule/Hourly Rate**
- iv. Adopt Audit Objectives**

IV. ITEMS SCHEDULED FOR ACTION

A. Adopt 2015-2016 Audit Objectives

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Adopt 2015-2016 School Calendar

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

- 1. Discussion/Action-Board Terms

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

March 11th – 5:30 PM

I.

OPEN SESSION CALL TO ORDER

- A. Call to Order** – 5:31 PM, Larry Kincaid
- B. Roll Call** – Present Voting Members - Mark Ferguson, Lorri Ague Richard Willis, Larry Kincaid, Lori Briggs, Brent Watson /Late: / Absent: Sal Campos / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben
- C. Flag Salute**
- D. Approval of Agenda and Approve the Minutes**
 1. Motion to Approve the Consent Agenda, to include the Minutes from February 11, 2015 LFCS Board Meeting, the Agenda - Ague / Second - Willis / Vote 6-0 / Action: Passes
 2. Motion to approve March 11, 2015 agenda- Ague / Second - Willis/ Vote 6-0 / Action: Passes

II. COMMUNICATIONS

- A.** Visitor comment - None

III. STAFF REPORTS / DISCUSSION / ACTION

- A.** Executive Director's Report:
 1. Presentation by Dr. Stacey Harrell on student counseling
 - a. Dr. Harrell and out school nurse, Kathy Shechet wrote our schools policy on self injury and suicide.
 - b. Dr. Harrell sees 60 students on a regular (once per week to once a month) basis. She is also available for walk in visits as needed throughout the week.
 - c. Some our school stats regarding counseling:
 - 23 % SPED students, 77% non
 - 85% of meetings are individual, 5% are lunch groups, 8%are walk-ins, and 1% consist of consultations, parent contact and IEP's or other meetings.
 - 70% of her time is spent at LCHS, 15% Junior Academy, 9% Primary Academy, 6% Liberty Academy
 - Overall, her caseload is equal between the genders. There are some disorders that are specific to a certain gender, but overall, they are pretty equal caseload wise.
 - c. Dr. Harrell reviewed:
 1. Suicide policies
 2. Safety contracts
 3. Letter to parents form- as a follow up to suicide assessment.
 4. The re-entry into school policy and paperwork. (On a side note, Dr.

Harrell works with the teachers to help a student coming back to

school from a traumatic incident transition with the least amount of stress possible.)

5. Plan of action
 6. Protocol for staff in regards to these items.
2. Presentation by Kathy Shechet, LFCS school nurse
 - a) Nurse Shechet reviewed her role as our school nurse for all 4 campuses.
We have:
 - 113 students with asthma
 - 12 students with seizures
 - 6 students with cardiac issues (to which she wrote a grant for the school to acquire 5 AED machines, and got it!)
 - 38 students with epi pens
 - 4 insulin dependent student
 - 1 hemophiliac
 - 3 students in remission from cancer
 - 3 students with tourettes
 - b) This year alone, nurse Shechet has completed:
 - 632 vision tests
 - 632 hearing tests
 - 153 color vision tests (kinder only)
 - 153 Stereo acuity tests (kinder only)
 - Staff trainings
 - 46 IEP meetings
 - Nurse Shechet also created the “Think First” program for 7th grade girls a few years back
 3. Treatment Board Policy:
 - Provides injectors
 - Volunteer nurses/ staff members at each site can help anyone who needs an epi pen injection.
 4. Attendance & Enrollment-
 - a. Attendance:, we are still above 95% attendance!
 3. Education Programs:
 - a. School newsletters were shared
 - b. Barnes and Noble Book Fair-
 - ~ We partnered with Rubios, Panda Express and BJ’s for this fundraiser. A percentage of the proceeds from all meals sold goes to our school.
 - ~ Barnes and Noble offers 20% off all books sold.
 - ~ Teacher’s create a wish list of books they would like for their classroom, and parents can buy them.
 - ~Teachers read books to the “audience”, our school choir sings, etc.
 - c) Jog-a-Thon- was a success!! We have raised just under \$40,000 for technology so far!

- d) LCHS- last Friday was the “Fine Arts” night. It was a variety and art show. Open House will be a career fair also. They are also doing their first musical on May 1 & 2 called “Putnam County Spelling Bee.” The CAHSEE is next week. We have had a 90% pass rate in the past.
 - e) At the JA- their musical is Peter Pan and will be performed later this month. The 4th grade art auction raised \$6,000 for the Sacramento trip! 8th grade is in Washington, DC right now.
 - f) At Liberty, the 6th grade classes from all campuses held their Night at the Museum to raise money for 6th grade camp. They raised \$2,000!
 - g) Registration has begun, we have 150 online applications so far. Tours at each campus started this week.
 - h) The material revision for the charter has been submitted to SDCOE.
 - i) Susan Davis visited the Liberty campus this week.
 - j) Future dates: 8th grade graduation- June 17th 6:30pm, Staff luncheon- June 18th 1 pm, HS graduation June 19th 11am.
7. Chief Financial Officer: Jerry Keough
- 1. Provide update on the Chase/ Jamacha property-
 - a. paperwork has been submitted to SDCOE.
 - b. Mark Linman is preparing flyers for the neighbors.
 - c. We recently found out that the land was originally zoned to be a school by Cajon Valley. This is hopefully good news for us!
 - 2. SELF Insure for Workers Compensation-
 - a. Renewing the resolution was discussed.
 - b. Authorizing Jerry Keough to sign all related documentation was also discussed.

IV. ITEMS SCHEDULED FOR ACTION

A. Adopt proposed Anaphylaxis Treatment Board Policy

- 1. Motion to approve Anaphylaxis Treatment Board Policy – Kincaid / Second - Ferguson / Vote: 6-0 / Action: Passes
- 2. Motion to approve the Resolution to Authorize CFO to sign SELF Insure Application- Ague/ Second- Willis/ Vote: 6-0/ Action Passes
- 3. Motion to approve the Resolution to SELF Insure- Ague/ Second- Willis/ Vote: 6-0/ Action Passes

V. ITEMS REMOVED FROM THE CONSENT AGENDA-

NONE

VI. BOARD ITEMS/REPORTS

A. NONE

VII. CLOSED SESSION

1. EMPLOYEE ISSUE

Board Minutes June 11th 2014 Rev. 3/13/2015 4:10 PM

3

Board Minutes June 11th 2014 Rev. 3/13/2015 4:10 PM

4

2. STUDENT ISSUE

3. POLICIES RELATING TO BOTH ISSUES WERE REVIEWED. NO ACTION WAS

TAKEN

I.

ADJOURNMENT

- A. Motion to adjourn meeting at 7:36 pm: Ague / Second - Briggs/ Vote: 6-0 /
Action: Passes
- B. Items for future Board Meeting
 - 1. Section 504 Universal Complaint Policies are being reviewed and will be voted on at the next Board Meeting.
 - 2. Next scheduled Board Meeting: April 8th @ 5:30 pm at at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

Literacy First Charter School

Minutes of Board of Directors Meeting

March 13th – 10:00 AM

OPEN SESSION CALL TO ORDER

Call to Order- 10:00 AM, Larry Kincaid

Roll Call – Present Voting Members - Mark Ferguson, Lorri Ague Richard Willis, Larry Kincaid, Lori Briggs, Brent Watson /Late: / Absent: Sal Campos / Non-Voting Members - Debbie Beyer, Jerry Keough,

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to approve March 13, 2015 agenda- Ferguson / Second - Ague/ Vote 6-0 / Action: Passes

COMMUNICATIONS

Visitor comment - None

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

Consideration and approval of proposed Uniform Complaint Procedures and complaint form and Consideration and approval of proposed Section 504 policy and procedures.

- a. Health Policy discussion and adoption

ITEMS SCHEDULED FOR ACTION

Adopt proposed Anaphylaxis Treatment Board Policy

Motion to approve the Uniform Complaint Policy and Procedures- Ague / Second - Ferguson / Vote: 6-0 / Action: Passes

Motion to approve the Proposed Section 504 Procedures- Ague/ Second- Briggs/ Vote: 6-0/ Action Passes

Motion to approve the Proposed Section 504 Policy- Ague/ Second-Briggs/ Vote: 6-0/ Action Passes

Motion to approve the Proposed Section 504 Placement- Ague/ Second- Briggs/ Vote: 6-0/ Action Passes

ITEMS REMOVED FROM THE CONSENT AGENDA-

NONE

BOARD ITEMS/REPORTS

NONE

CLOSED SESSION

ADJOURNMENT

Motion to adjourn meeting at 10:30 AM: Kincaid / Second - Willis/ Vote: 6-0 / Action: Passes

Items for future Board Meeting

1. Next scheduled Board Meeting: April 8th @ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS
1012 E Bradley Ave., El Cajon 92021**

May 20, 2015

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from April 15, 2015 Board Meeting
2. Adopt the May 20, 2015 Agenda

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- i. Attendance
- ii.

b. Chief Financial Officer's

- i. **Provide update on the Chase Ave Property**
- ii. **Budget Preview**

IV. ITEMS SCHEDULED FOR ACTION

A.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

- 1. Discussion/Action-Board Terms

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Literacy First Charter School

Minutes of Board of Directors Meeting

April 15th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:36 PM, Larry Kincaid

Roll Call – Present Voting Members - Lorri Ague Richard Willis, Larry Kincaid, , Brent Watson /Late: Mark Ferguson / Absent: Lori Briggs, Sal Campos / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from March 11 and March 13 LFCS Board Meeting, the Agenda - Ague / Second - Watson / Vote 4-0 / Action: Passes

Motion to approve April 15, 2015 agenda- Ague / Second - Watson/ Vote 4-0 / Action: Passes

COMMUNICATIONS

Visitor comment - None

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

Presentation by Troy Beyer on academic counseling

- a. Mr. Beyer reviewed the graduation rates of current and past LCHS students. It is projected that the HS will graduate 87% of the seniors currently enrolled, this year.
- b. December graduate on the grid handed out refers to students who work in the summer to finish what classes or credits they need to graduate, having them official complete all coursework in December of the same year instead of June.
- c. Students are coached in three main areas throughout their high school career to help them get ready for post high school life:
 - Connectedness with peers
 - Connectedness with an elder
 - High expectations
- c. This is fulfilled using:
 1. One on one counseling
 2. Gender assemblies, resiliency assemblies, leadership assemblies
 3. Gender groups
 4. For students who don't wish to attend college, their Meyers Briggs test is referred back to in order to help the student find a trade or vision for what to do when they graduate.

Attendance & Enrollment-

- a. Attendance: we are still above 95% attendance!
3. Education Programs:
 - a. School newsletters were shared
 - b. Parent connection "Happy Hour" is May 5th @ 5:30 PM at the Liberty

campus on Main St.

- a) We are rolling out a new school supply opportunity to our families for next year where they order all of the school supplies through a company called EPI and the supplies are sent right to the school/ teacher before school starts.
 - b) LCHS- They are doing their first musical on May 1 & 2 called "Putnam County Spelling Bee."
~Senior exhibitions are May 26-28. Graduation is June 19th at 11 am.
 - c) Debbie, Tara, and Gail went to the California Charter Conference in Sacramento in March. It was a time of learning and exploring, but mostly of affirmation to what we are doing, which is great things! We have decided it's time to toot our own horn and get LFCS recognized in the community as well as the charter movement in the next year- and beyond!
 - d) Matriculation is June 9-11. Graduation is June 17th at 6pm.
 - e) Staff luncheon is June 18th at 1 pm at the JA.
 - f) Debbie is in the midst of formal evaluations on all new staff, as well as staff that have changes assignments or veteran staff that need it.
 - g) The material revision for the charter has been submitted to SDCOE- 3/21 was the public hearing, May 13th is the vote.
 - h) Smarter Balanced Testing starts 4/20 and goes into June.
 - i) Lottery for this year is happening now until early May. The Lottery is May 19th at 4 pm. 17 students left our school this year during Easter break due to moving out of state or country. This is unheard of!
 - j) Our school calendar has been modified: K-8 and the HS will be on the same schedule.
5. Chief Financial Officer: Jerry Keough
1. Provide update on the Chase/ Jamacha property-
 - a. paperwork to SDCOE has been received.
 - b. Mark Linman is preparing flyers for the neighbors.
 2. Audit-
 - a. The audit will look at 5 things:
 1. The organization as a whole
 2. attendance
 3. instructional time
 4. annual financial position
 5. anything else that comes up.
 3. 2nd Interim Report-
 - a. A discrepancy was found in the first report filed, it was fixed and now we are back on track.
 4. 2015-16 Budget:
 - a. In the May board meeting, the budget for salary will be discussed and voted on.

- b. teachers are projected to get a 1% pay raise.
- c. Classified staff are projected to get a 3% raise.

ITEMS SCHEDULED FOR ACTION

Adopt proposed Anaphylaxis Treatment Board Policy

Motion to approve 2015-2016 Audit Objectives – Ferguson / Second - Willis /

Vote: 5-0 / Action: Passes

Motion to approve the 2015-2016 School Calendar- Ague/ Second- Ferguson/

Vote: 5-0/ Action Passes

ITEMS REMOVED FROM THE CONSENT AGENDA-

NONE

BOARD ITEMS/REPORTS

NONE

CLOSED SESSION

1. NONE

ADJOURNMENT

Motion to adjourn meeting at 7:50 pm: Ague / Second - Willis/ Vote: 5-0 / Action:
Passes

Items for future Board Meeting

1. Board Member Terms and Positions reviewed and will be voted on at the next Board Meeting.
2. Next scheduled Board Meeting: May 13th @ 5:30 pm at at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021



June 10, 2015

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from May 20, 2015 Board Meeting
2. Adopt the June 10, 2015 Agenda

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Lead Teacher Common Core Report

- b. Executive Director's Report
 - i. Attendance
 - ii. Programs
 - iii. Present 2015-16 LCAP

- c. Chief Financial Officer's
 - i. Approve 2015-16 Budget Discussion/Action
 - ii. Approve 2015-16 EPA Expenditure Plan
 - iii. Approve Outdoor Education Contract
 - iv. Approve Annual Resolutions
 - v. Provide update on the Chase Ave Property

IV. ITEMS SCHEDULED FOR ACTION

A. Approve 2015-16 LCAP

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve EPA Revenue Expenditure

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve Outdoor Education Contract

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D. Approve Annual Resolutions

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E. Approve 2015-16 Annual Budget

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

1. Discussion/Action-Board Terms
2. Veterans Day

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School
Literacy First Charter School

Minutes of Board of Directors Meeting

Literacy First Charter School
Literacy First Charter School

Minutes of Board of Directors Meeting

May 20th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:31 PM, Larry Kincaid

Roll Call – Present Voting Members – Lori Briggs, Richard Willis, Larry Kincaid , Brent Watson / Absent: Lorri Ague, Sal Campos, Mark Ferguson / Non-Voting Members - Jerry Keough, Jamie Pro

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from April 15

LFCS Board Meeting, the Agenda - Watson / Second - Briggs / Vote 4-0 /

Action: Passes

Motion to approve May 20, 2015 agenda- Watson / Second - Briggs/ Vote 4-0 /

Action: Passes

COMMUNICATIONS

Visitor comment - None

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

Attendance & Enrollment-

a. Attendance: we are still above 95% attendance!

5. Chief Financial Officer: Jerry Keough

1. Provide update on the Chase/ Jamacha property-

a. Plans have changed a little bit from the original plans.

Updated plans and their costs will be brought to the next meeting.

2. 2015-16 Budget:

a. Draft budget handed out and briefly reviewed. Board was asked to review the budget before the next meeting.

b. Speaking of renovation budget- a layout for the student

bathroom's renovation at the JA was handed out to the Board.

ITEMS SCHEDULED FOR ACTION

NONE

ITEMS REMOVED FROM THE CONSENT AGENDA-

NONE

BOARD ITEMS/REPORTS

1. Discussion/Action – Board Terms
 - a. Larry Kincaid would like to defer this conversation until next meeting to be able to discuss Board terms further.

CLOSED SESSION

1. NONE

PUBLIC SESSION

1. Lisa Amorteguy – Calendar item – A request is being made to take Veteran’s Day as a holiday next year as it is not currently listed as a holiday. (See attached information/letter given to the Board) This will be added to a future Board item as a discussion item.

ADJOURNMENT

Motion to adjourn meeting at 6:30 pm: Briggs, Watson/ Second - / Vote: 4-0 / Action: Passes

Items for future Board Meeting

1. For a Board discussion item – Topic brought up in public session by Lisa Amorteguy regarding Veteran’s Day will be discussed in a discussion item.
2. Next scheduled Board Meeting: June 10th @ 5:30 pm at at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Jamie Pro

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021



September 9, 2015

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from June 10, 2015 Board Meeting
2. Adopt the September 9, 2015 Agenda

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. Introduce New Staff**
- ii. Programs**
- iii. Basic Diploma**

b. Chief Financial Officer's

- i. Provide 2015 audit status**
- ii. Provide update on the Chase Ave Property**

IV. ITEMS SCHEDULED FOR ACTION

A.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

June 10th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:37 PM, Larry Kincaid

Roll Call – Present Voting Members - Lorri Ague Richard Willis, Larry Kincaid, Lori Briggs, Sal Campos , Mark Ferguson /Late: / Absent: Brent Watson / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from May 20

Board Meeting - Ague / Second - Campos / Vote 6-0 / Action: Passes

Motion to approve June 10, 2015 agenda- Ague / Second - Campos/

Vote 6-0/ Action: Passes

COMMUNICATIONS

Visitor comment - None

STAFF REPORTS / DISCUSSION / ACTION

Tera Milan- 3rd grade lead teacher common core report:

1. The transition to common core was completed in three stages:
 1. 2013-14- spent time researching data regarding the common core.
 2. Summer 2014- the grade divided into three intensive teams to better understand writing, math, and language arts standards.
 3. 2014-15- the team created rubrics to aide in grading and with report cards. They also adopted supplemental materials for all academics, and created more project based learning units.
2. Scantron test scores over the entire grade went up this year.
3. Smarter Balance (common core state test):
 - a) Took 61/2 hours to complete due to the process being longer and harder overall.
 - b) There was a section where students were expected to type a three paragraph essay in 1 ½ hours. The students practiced their typing skills for this section the entire year.
 - c) Student performance data from the test is not shared with schools r parents at this time. It is not known when the scores will be shared.
 - d) Some of the the lead teachers received an email from CAASP asking for feedback on the test process/ content.

VIII. PUBLIC SESSION:

Motion to modify the Agenda and move to public session- Ague / Second -

Ferguson / Vote 6-0 / Action: Passes

- a) Issue with grading on senior exhibition at Liberty High School: Sylvia Caban, mother of David Caban, and Wendy Siltman, aunt of

Alec Foti, addressed the board regarding the grading on the senior exhibition for 2015.

- b) Both boys received an "A" grade on their projects all year. But didn't pass their final presentation.
- c) Some students were judged on their presentations by parents, others by teachers and administrators. Parents did not feel that this was a fair grading system.
- d) These parents felt misinformed by the process, and out of the loop regarding their student progress this year. They feel that, although they asked numerous times for an update on how their child was doing, no one told them their child's graduation status was in jeopardy.
- e) They would like their children to be given another chance to present their projects.

VII. CLOSED SESSION

1. Board Discussed Graduation Issue

PUBLIC SESSION

III. STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

Attendance & Enrollment-

- a. Attendance dropped across the board for the first time this year due to sickness!

3. Education Programs:

- a. School newsletters were shared
- b. Interviews and demo lessons are happening now.
- a) Freedom Academy informational meeting was held on Monday 6/8. 15 of our own families attended. We plan to advertise ourselves more to gain more families.
- b) Teacher summer teams are forming- the four teams are: evaluations, report cards, training week, and mission/ vision polishing.
- c) LCAP- There are 4 goals that make up the LCAP and assist in understanding it. Teachers trained, academic accountability, parent connected, and students protected. The final document will have funds attached to each goal and will need board approval.
- d) LFCS HR Department will be run by Tara Patterson next year. She will be in charge of employee files, benefits, entrance and exit interviews, etc.

1. Chief Financial Officer: Jerry Keough

1. Provide update on the Chase/ Jamacha property-

- a. Blueprints were modified to now have two school buildings instead of one. One building will have the gym, the office, and some classrooms. The other will have classrooms and bathrooms.
 - b. Some additional costs came with the changes of the plans.
2. 2015-16 Budget-
- a) Changes- increases, decreases and proposed allotments were discussed.
 - b) Revenue- The budget reflects an increase in revenue from the 2014-15 budget.
 - c) Expenditures- were arrived using historical school data and some increases in ADA spending.
3. Annual Budget Resolutions-
- a. checks will be delivered 3 days before pay day.
Debbie, Jerry and Tara can sign checks.
 - b. County office will hold checks of expired credential, but when teacher shows proof of paying credential fee, then their money will be released.
4. Outdoor Education- We now have to sign a contract to go to camp each year, and the board must vote approve the contract. (see below for vote)

ITEMS SCHEDULED FOR ACTION

Approve EPA Revenue Expenditure-

Motion to approve EPA Revenue Expenditure – Ague / Second - Campos /
Vote: 6-0 / Action: Passes

B. Approve Outdoor Education Contract-

Motion to approve the Outdoor Education Contract - Campos/ Second-
Ferguson/ Vote: 6-0/ Action Passes

C. Approve Annual Resolutions-

3. Motion to approve Annual Resolutions - Ague/ Second-
Campos/ Vote: 6-0/ Action Passes

D. Approve 2015-16 Annual Budget-

4. Motion to approve 2015-16 Annual Budget - Kincaid/ Second-
Briggs/ Vote: 6-0/ Action Passes

ITEMS REMOVED FROM THE CONSENT AGENDA-

NONE

BOARD ITEMS/REPORTS

Veteran’s Day – The board discussed the change in the schedule and not having Veteran’s Day off and the plea from the community member at the last meeting.

- a) The board’s view is that they don’t make the school calendar, the administration does. Veteran’s Day is not a holiday it is a day of observance. Many veterans’ want kids to know what sacrifices were made for their freedom, not necessarily just for them to have a day off of school.

Discussion/ Action Board Terms

1. Lori Ague and Mark Ferguson's terms are expiring and Richard Willis is up for renewal. There are no limitations. Brent Watson has confirmed that he will be on the board for another year.

Motion to approve all three positions- Kincaid / Second - Campos /
Vote 3-0 / Action: Passes

ADJOURNMENT

Motion to adjourn meeting at 8:30 pm: Ague / Second - Willis/ Vote: 6-0 / Action:
Passes

Items for future Board Meeting

1. Next scheduled Board Meeting: @ 5:30 pm at at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS
1012 E Bradley Ave., El Cajon 92021**

October 14, 2015

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from September 16, 2015 Board Meeting
2. Approve Minutes from September 9, 2015 Board Meeting
3. Approve the Agenda for the October 14, 2015 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- a. Executive Director's Report
 - i. Attendance**
 - ii. Programs**
 - iii. Foundation Update**
 - iv. Veteran's Day Plan**
 - v. Board Retreat Discussion**

- b. Chief Financial Officer's
 - i. Present Unaudited Financial Report for approval**
 - ii. Provide 2015 audit status**
 - iii. Provide update on the Chase Ave Property**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve 2014 – 15 Unaudited Financial Report.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Staff Update

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

**Literacy First Charter School
Literacy First Charter School**

Minutes of Board of Directors Meeting

September 16th – 8:00 AM

I. OPEN SESSION CALL TO ORDER

- A. Call to Order** – 8:00 AM, Larry Kincaid
- B. Roll Call** – Present Voting Members - Lorri Ague Richard Willis, Larry Kincaid, Lori Briggs, Sal Campos , Mark Ferguson, Brent Watson /Late: / Absent: / Non-Voting Members - Debbie Beyer, Jerry Keough
- C. Flag Salute**
- D. Approval of Agenda and Approve the Minutes**
 - 1. Motion to Approve the Consent Agenda – Kincaid / Second - Ague / Vote 7-0 / Action: Passes
 - 2. Motion to approve September 16th, 2015 agenda- Ferguson / Second - Ague/ Vote 7-0/ Action: Passes

II. COMMUNICATIONS

- A. Visitor comment** - None

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report:**
 - i. Approve: Declaration of Need re: un-credentialed Staff
 - ii. Approve: Establishment of a Foundation
- B. Chief Financial Officer’s Report:**

IV. ITEMS SCHEDULED FOR ACTION-

- 1. Motion to approve Declaration of Need for Certificated Staff- Ague/ Second- Ferguson/ Vote: 5/2/ Action: Passes
- 2. Motion to approve the Establishment of a Foundation- Willis/ Second: Ferguson/ Recuse: Watson/ Vote: 4/3/ Action: Passes

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION- NONE

VIII. PUBLIC SESSION:

IX. ADJOURNMENT

- A. Motion to adjourn meeting at 8:31 am: Ague / Second - Willis/ Vote: 7-0 / Action: Passes**
- B. Items for future Board Meeting**
 - 1. Next scheduled Board Meeting: October 14th @ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

Literacy First Charter School

Minutes of Board of Directors Meeting

September 9th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:40 PM, Larry Kincaid

Roll Call – Present Voting Members - Lorri Ague Richard Willis, Larry Kincaid, Lori Briggs, /Late: / Absent: Sal Campos , Mark Ferguson, Brent Watson / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from June 10 Board Meeting - Briggs / Second - Ague / Vote 4-0 / Action: Passes

Motion to approve September 9th, 2015 agenda- Briggs / Second - Ague/ Vote 4-0/ Action: Passes

COMMUNICATIONS

Visitor comment - None

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

- a. Introduce New Staff: 11 of 14 new teachers were introduced to the board. The three that were not in attendance (Tammy Sanchez, Allie Degrafenreid,, Ginny Valles) will be introduced at the October Board Meeting.
- b. Debbie Beyer went over the common core, SmarterBalanced, test results from last year. LFCS blew all of the schools around us out of the water!
- c. Enrollment: We have added and/or dropped around 80 students so far this year. This is mostly due to families moving out of the area.

In grades 3 and 6- we will be leaving any spots open when a student leaves in an effort to lower class size numbers in the switch from the PA to the JA, and from the LA to the JA in 7th grade.

- d. ELL: We are now calling our English language classes Language Support (LS) in order to accommodate any student who needs language support, not just second language students.
- e. In 7th and 8th grade, we have created a program called "The Bullpen" which is similar to "The Academy" at the high school. This is in an effort to meet each child's needs where they are at, whether high, low or medium.

- f. A basic diploma has been created at the HS. The board will be voting on this additional section in the diploma at a future time.
 - g. The wording and purpose for the senior exhibitions has been clarified so that it is known that our purpose is that every student graduates.
 - h. We have a new school psychologist (Troy Beyer), academic counselor (Danny Sanchez) and a full time athletic director (Linn Dunton).
 - i. PTLC has had a turn-over in leadership and positions. The new president is Cynthia Moseley.
 - j. Our nurse, Kathy Shechet is retiring in October, so we have a variety of people who will fill her shoes.
 - k. We now have an HR department. Tara Patterson has taken on some jobs from both Debbie and Jerry to create her position.
- C. Declaration of Need: Allows staff to work and get paid while clearing their credential. The board will vote on this at the next meeting on Wednesday, September 16th. It is also recommended that we put this in the board agenda each May in order to have it on file each year in case it is needed.
- D. Chief Financial Officer's Report:
- a. 2015 Audit Status: The audit is just about complete at this point. Overall, we don't expect much in the way of findings on their part.
 - b. Update on the Chase Ave. Property: A few items were changed in regards to the HS site. The first being the storm drain and grading being done, the second is that we went from one building to two. These changes fit our needs better than the former layout. Renderings of the HS were also viewed.

ITEMS SCHEDULED FOR ACTION-NONE

ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

BOARD ITEMS/REPORTS

Larry Kincaid has a new email address: Larry@lawofficeslarrykincaid.com

CLOSED SESSION- NONE

PUBLIC SESSION:

ADJOURNMENT

Motion to adjourn meeting at 7:17 pm: Agree / Second - Willis/ Vote: 4-0 / Action: Passes

Items for future Board Meeting

- 2. Next scheduled Board Meeting: September 16th @ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

November 11, 2015

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from October 14, 2015 Board Meeting
2. Approve the Agenda for the November 11, 2015 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. Attendance**
- ii. Programs**
- iii. Veteran's Day Report**

b. Chief Financial Officer's

- i. Present 2014-2015 Audit Report for approval**
- ii. Present First Interim Financial Report for approval**
- iii. Provide update on the Chase Ave Property**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve 2014 – 15 Audit Report.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve the First Interim Report for 2015

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

October 14th – 5:30 PM

I. OPEN SESSION CALL TO ORDER

- A. **Call to Order** – 5:39 PM, Larry Kincaid
- B. **Roll Call** – Present Voting Members - Lorri Ague, Richard Willis, Larry Kincaid, Brent Watson, /Late: / Absent: Sal Campos, Lori Briggs, Mark Ferguson, / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben
- C. **Flag Salute**
- D. Approval of Agenda and Approve the Minutes
 - 1. Motion to Approve the Consent Agenda, to include the Minutes from September 16 Board Meeting - Ague / Second - Willis / Vote 4-0 / Action: Passes
 - 2. Motion to approve September 9th, 2015 agenda- Ague / Second - Willis / Vote 4-0 / Action: Passes
 - 3. Motion to approve October 14th, 2015 agenda- Ague / Second - Willis / Vote 4-0 / Action: Passes

II. COMMUNICATIONS-

- 1. SDCOE letter regarding our school funding reserve was reviewed.

III. STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director's Report:
 - a. Introduce New Staff: The three teachers from the high school that missed the September 16th meeting were in attendance.
 - 1. **Ali Degraffenreed teaches history, science and language arts in the academy.**
 - 2. **Ginny Valles teaches technology to different skill levels.**
 - 3. **Tammy Sanchez teaches Spanish II and reading and fluency in the academy.**
 - b. Attendance and enrollment: attendance is up (90+%) on all campuses, the transition of enrollment has been higher than any other year. We have had over 70 students leave our school. The waiting list has been used more than ever. We have 1651 students total K-12.
 - c. Foundation: clarification, the foundation stands on its own, however, it's only function is to serve LFCS and is only in place because the board made it so. At the next board meeting Debbie will bring any people she proposes to be on the board of the foundation, and is encouraging the board members to do the same.

- d. All board members are asked to be on campus a minimum of 5 hour a year, this is a great time for opportunities to get some hours in: Veteran's Day this year is being done a little differently. There will be parades, flag planting, rotations, and other activities on each campus followed by a celebration at the high school. Students will be bussed over to the high school at 12:30 for the celebration to begin. The La Mesa Rotary club will be cooking for us, we will have a band and a stage for the presentations to the military veterans as well as many other exciting surprises!
- e. Calendar events: The high school unity days are coming up, this includes the Olympics, community service days and guest speakers. The JA Olympics are this Friday, October 16th, as well as Bingo night.
- f. We have had a Quantum Learning professional making her rounds with Mrs. Beyer, observing and coaching our teachers. It has been eye opening and a great way to better our craft.
- g. The board has not had a retreat in years. It is proposed that one be scheduled before the end of the first quarter.
- h. Kathy Shechet, our school nurse, is retiring at the end of October. Should the board have a protocol for retiring teachers/ staff members?

B. Chief Financial Officer's Report:

- a. Unaudited Financial Report: the document was sent to the board ahead of the meeting to give time to review and prepare to vote at tonight's meeting. The document was reviewed and discussed.
- b. 2015 Audit Status: some of the items were not listed correctly- ie. Some of the board member roles were mixed up, as well as a few other minor mistakes. Mr. Keough sent it back for revision and hasn't heard back yet.
- c. Update on the Chase Ave. Property: There isn't much to report. The storm drain report came back, making us a step closer to submitting an application for a major use permit to the SD county planning commission.

IV. ITEMS SCHEDULED FOR ACTION-

- A. Approve 2014-15 Unaudited financial report: Watson / Second- Agree/ Vote: 4-0 / Action: Passes**

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

- A. NONE**

VII. CLOSED SESSION-

- A. -Employee Issue: Motion to enter into closed session: Kincaid / Second - Agree/ Vote: 4-0 / Action: Passes**

VIII. PUBLIC SESSION-

A. reconvene to open session: The meeting was reconvened to open session at 6:57pm.

IX. ADJOURNMENT

- A. Motion to adjourn meeting at 6:57 pm: Ague / Second - Watson/ Vote: 4-0 / Action: Passes
- B. Items for future Board Meeting
 - 1. Next scheduled Board Meeting: November 11th @ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS
1012 E Bradley Ave., El Cajon 92021**

January 13, 2016

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from November 11, 2015 Board Meeting
2. Approve the Agenda for the January 13, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. Attendance**
- ii. Programs**
- iii. Board Terms**
- iv. Military Paid Leave Policy**
- v. Discussion: Years in Teaching Policy**

b. Chief Financial Officer's

- i. Provide update on the Chase Ave Property**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Military Paid Leave Policy

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

November 11th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:39 PM, Larry Kincaid

Roll Call – Present Voting Members - Lorri Ague, Richard Willis, Larry Kincaid, Sal Campos, Lori Briggs, Mark Ferguson, /Late: Brent Watson / Absent:/ Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from October

14 Board Meeting - Ague / Second - Campos / Vote:

Action: Passes

Motion to approve November 11th, 2015 agenda- Ague /

Second - Campos / Vote:

Action: Passes

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	absent
Willis	Favor

COMMUNICATIONS-

Larry Kincaid extended heartfelt “Thank You!” to everyone involved in putting the Veteran’s Day celebration together.

He felt the service was fantastic and it could not have been a better celebration.

STAFF REPORTS / DISCUSSION / ACTION

Executive Director’s Report:

Veteran’s Day Report:

- a. The Veteran’s Day festivities were reviewed. Attendance was very high! 90 % in attendance at the PA, 91% in attendance at the LA & JA, 88% in attendance at the HS. There were less than 120 students absent at all four campuses!
- b. Campus activities: HS- student went through rotations (boot camp, discussion and video with Veterans, military protocol and ranking, cups on wall, cards for wounded warriors). At the PA/JA/LA- there were flag planting ceremonies, assemblies and parades. At the afternoon celebration at the HS, all classified and certified staff members were present and extremely helpful. The truly helped make the day seamless. The LCHS students were a large part of making the day a success also, from the band playing, to the LC president speaking, and the tech club running sound, and the students and teachers jumping in to direct crowds, serve food, and so much more. The day wouldn’t have worked without all of the amazing teachers, staff and students at all of LFCS!

Programs:

- c. Attendance: remains high on all campuses- average of 96- 98 %.
- d. Conferences: The PA piloted student led conferences, similar to what the HS started last year. They were a great success! The entire dynamic of conferences was changed by this and it was wonderful to see students began to take ownership of their learning.
- e. Health Program: LFCS staff is doing the Father Joe's Villages Turkey Trot on Thanksgiving morning. It is a 5K and should be a great time!
- f. 50's Day- 1st grade celebrated the 50th day of school with 50's Day! The teachers dressed up in 1950's attire and used the time to teach students a little history about the era, and ended the day with Root Beer floats!
- g. The HS had Unity Days last week: Olympics, community service, powderpuff football game, and homecoming.
- h. Fundraisers: We have a lot of fundraisers finishing and happening right now: Entertainment Books- over \$30,000 was raised for buses this year! We remain the top selling school in the county! Christmas tree sales: a portion of the proceeds go the specific grade activities (6th grade camp, roar and snore, etc.), 6th grade is selling pies for camp, Volleyball team is selling pancakes, and the running club is selling socks.
- i. Board information: It is recommended that the board have a retreat in January. The Brown Act was discussed.
- j. Thank you Mr. Kincaid: Larry helped out a lot at the Veteran's Day celebration today, and we are very thankful, not only for his service, but for his presence at the celebration today. It was nice to have the support.

B. Chief Financial Officer's Report:

I. 2015 Audit Report:

- a. Key elements were reviewed. Some items were initially flagged, but the report came back with no findings in the end.

2. First Interim Report:

- a. Report was reviewed, and at this point in the year. The text book portion of our budget increased this year due to new curriculum that was purchased, otherwise, we are tracking very well with our budget.

Chase Ave. Property:

- b. The major use permit was approved. Next steps are: letters will be sent to the neighbors surrounding the property notifying them of the intent to build. A response from the city is expected within 4-6

weeks including concerns they have. On our end, there are concerns regarding the lighting on the football field and the capacity in the gym and on the bleachers. These will be addressed. All money spent on the Chase Ave, property so far was reviewed.

ITEMS SCHEDULED FOR ACTION-

Approve 2014-15 Audit Report: Willis / Second- Briggs/ Vote:

Action: Passes

B. Approve the First Interim Report for 2015: Ague/ Second:

Ferguson/ Vote:

Action: Passes

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	absent
Willis	Favor

**ITEMS REMOVED FROM THE CONSENT AGENDA-NONE
BOARD ITEMS/REPORTS**

NONE

CLOSED SESSION-

NONE

PUBLIC SESSION-

A. reconvene to open session: The meeting was reconvened to open session at 6:57pm.

ADJOURNMENT

Motion to adjourn meeting at 6:57 pm: Ague / Second - Ferguson/ Vote:

Action: Passes

Items for future Board Meeting

1. Next scheduled Board Meeting: December 4th, if any issues arise, otherwise, it will be January 9, 2016 @ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	absent
Willis	Favor

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021



February 10, 2016

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from January 13, 2016 Board Meeting
2. Approve the Agenda for the February 10, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. Attendance**
- ii. Programs**
- iii. Board Terms**

b. Chief Financial Officer's

- i. Provide update on the Chase Ave Property**
- ii. Present Second Interim Report**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Second Interim Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

January 13th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:37 PM, Larry Kincaid

Roll Call – Present Voting Members - Lorri Ague, Richard Willis, Larry Kincaid, Brent Watson /Late: / Absent: Sal Campos , Lori Briggs, Mark Ferguson / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from November 11th Board Meeting - Ague / Second -Willis /

Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

Motion to approve January 13th, 2015 agenda- Ague / Second - Willis / Action:

Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

COMMUNICATIONS-

SDCOE report was shared and reviewed

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

First off Debbie Beyer thanked the board members for participating in the board retreat. Then Richard Willis, board member, thanked the admin team for “keeping the vision” as we move forward.

Attendance:

- a. At the PA, sickness caused attendance to dip below 95 %.

II. Programs:

- a. Charter renewal- the charter is up for renewal, and the goal is to submit to our legal team and then the county by the end of the month. We are also revising our Language support and technology plans.
- b. Open Enrollment- It's that time of year again. The enrollment window is as follows: Kindergarten-March 7- April 4; Grades 1-12- April 11- May 6; Reenrollment- May 9-16; The lottery will be held on May 24th.
- c. School tours will be the month of March. PA- Tuesdays, JA- Thursdays
- d. Employee pay scale- This Fall, for those teachers coming to us with 20 years' experience, we are increasing what experience we give them from 9-12 years. We will do a one-time fix for staff that are already established with us and from now on new teachers with the experience will receive 12 years.
- e. A discussion on whether to putting this change in writing is necessary; whether we should make a policy out of it, was brought up. This will be revisited at a later meeting.
- f. Military Leave Policy- LFCS has created a policy where military men and women will get paid when on leave. This policy also allows for spouses to take time off when military spouse comes home. The wording in the policy was changed from military conflict to military service.
- g. High School coaches- We have wonderful coaches this year! They continually go beyond the game and teach character, not just to our students, but to the other teams as well. At the basketball games, the coaches have developed what they like to call 5th Inning, where the teams go into the rec room and the teams hang out and talk. This week they were able to connect with Monarch HS for homeless teens. Our team provided pizza, cupcakes, scarves, drinks, and a team ball to the students of Monarch!

B. Chief Financial Officer's Report:

2. Cash Flow:

- a. The cash flow through December was presented and the board was asked to review it for the next board meeting.

Chase Ave. Property:

- b. We are starting to get comments from the county on what we have sent them so far. The project is moving along on schedule.
- c. Lorri Ague stated that it was very inspirational to see the actual school site with the plans during the board retreat.

- d. The JA flooding was discussed. Mr. Keough reported that the insurance adjuster came out and was given pictures, videos and the lease agreement. The carpet has been measured and that any part that was damaged will be replaced. Concrete was also poured on the outside of the building where the flood occurred to prevent it from happening again.

ITEMS SCHEDULED FOR ACTION-

Approve Military Paid Leave Policy: Ague / Second- Watson/

Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

ITEMS REMOVED FROM THE CONSENT AGENDA-NONE BOARD ITEMS/REPORTS

Board terms- we will review this at the next board meeting.

CLOSED SESSION-

NONE

ADJOURNMENT

Motion to adjourn meeting at 6:30 pm: Ague / Second - Watson/

Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

Items for future Board Meeting

- 1. Next scheduled Board Meeting: February 10, 2016@ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stoben

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS
1012 E Bradley Ave., El Cajon 92021**

April 20, 2016

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

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3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from February 10, 2016 Board Meeting
2. Approve the Agenda for the April 20, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. Attendance**
- ii. Programs**
- iii. 2016-2017 Calendar**
- iv. Board Terms**

b. Chief Financial Officer's

- i. Provide update on the Chase Ave Property**
- ii. Auditor Selection**
- iii. Proposed 2016-17 Salary Schedule**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve Auditor Selection

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve 2016-17 Salary Schedule

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve 2016-2017 Calendar

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

February 10th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:34 PM, Larry Kincaid

Roll Call – Present Voting Members – Larry Kincaid, Lorri Ague, Lori Briggs, Brent Watson, Richard Willis /Late: / Absent: Sal Campos , Mark Ferguson / Non-Voting Members - Debbie Beyer, Jerry Keough, Gail Stroben

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from January 13th Board Meeting - Ague / Second - Briggs / Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Favor
Campos	Absent
Watson	Favor
Willis	Favor

Motion to approve February 10th agenda- Ague / Second - Briggs / Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Favor
Campos	Absent
Watson	Favor
Willis	Favor

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

Attendance:

- a. Attendance increased last month and sustained a 95/95%, which is great due to the flu bug that hit all schools!

II. Programs:

- a. LCHS is having 8th grade shadow days right now. As a team, LCHS and LFCS are working to dispel the rumors about the high school by having parent meeting and by sending information out to parents about Liberty high starting in 6th grade.
- b. Three out of our four sports teams are in play-offs at the moment!
- c. Jog-a-thon- K-8 students will be participating in the school-wide jog-a-thon on February 19th at the high school. Shuttles (busses) will begin carting students to the high school at 8am and will go pretty much non-stop until school dismissal at 11:30 am. This activity funds our school-wide technology needs.
- d. Charter Renewal- The charter has been delivered for renewal.
- e. Steve Robinson came to discuss the WASC mid-cycle report. There are four parts to the report:
 - I. Student/ community profile data
 - II. Significant changes and developments
 - III. Ongoing school improvement
 - IV. Progress on critical areas for follow-up/ school wide action plan.

WASC will be on campus on April 7th to review our school.
- f. Testing- Smarter Balanced, AP and Cal. State tests will all be happening in April/May. All tests are online, so, have invested in more computers to accommodate for this.
- g. LCHS- There is a small college in Colorado that offers high school and college credit. Students take our AP classes, but get credit for both. We are looking into it to see if it is a fit for our students, teachers and LCHS as a whole.
- h. Conferences: K-8 student led conferences just happened and were a huge success!
- i. There have been many activities happening since January on our campuses: the 4th grade art auction, 3rd grade variety show, night at the museum, etc. These have all been great community opportunities, as well as such a fun time!

I. Board Terms:

- a. How to set terms and limits, if any, was discussed. Should board members have an evaluation- self or other? Should they be Ad-Hoc? Richard Willis and Lori Briggs will rewrite the board terms and report back to the board.

B. Chief Financial Officer's Report:

1. Chase Ave. Property:

- a. We will review the comments regarding the Chase Ave. property in the next few days and then meet with the county to go over any concerns.

II. Present Second Interim Report:

- b. The second interim report was reviewed and discussed.

ITEMS SCHEDULED FOR ACTION-

Approve Second Interim Report: Ague / Second- Willis/

Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Favor
Campos	Absent
Watson	Favor
Willis	Recuse

**ITEMS REMOVED FROM THE CONSENT AGENDA-NONE
BOARD ITEMS/REPORTS**

NONE

CLOSED SESSION-

NONE

ADJOURNMENT

Motion to adjourn meeting at 6:55 pm: Briggs / Second - Ague/

Action: Passes

Vote:

Kincaid	Favor
Ferguson	Absent
Ague	Favor
Briggs	Favor
Campos	Absent
Watson	Favor
Willis	Favor

Items for future Board Meeting

- 1. Next scheduled Board Meeting: April 13, 2016@ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

May 11, 2016

5:30 P.M.



INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from April 20, 2016 Board Meeting
2. Approve the Agenda for the May 11, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda

Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. Attendance**
- ii. Programs**

- iii. **Present Declaration of Need**
- iv. **Board Terms-Action: Willis to replace Briggs effective June 10, 2016 and Board terms for Kincaid and Campos**

b. Chief Financial Officer's

- i. **Provide update on the Chase Ave Property**
- ii. **Submit 2016-2017 Draft Budget for review and discussion**
- iii. **Present Annual Resolutions for Approval**

IV. ITEMS SCHEDULED FOR ACTION

- A. Approve Willis to replace Briggs effective June 10, 2016**
- B. Approve Board Terms for Kincaid and Campos**

It is recommended that the Board approve Agenda Item B

Motion: ____ Action: ____
 Second: ____ Vote: ____

C. Approve Annual Resolutions for Business Transactions with SDCOE

It is recommended that the Board approve Agenda Item C

Motion: ____ Action: ____
 Second: ____ Vote: ____

D. Approve Declaration of Need

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
 Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
 Second: ____ Vote: ____

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Personnel STRS Compensation Matter

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Literacy First Charter School

Minutes of Board of Directors Meeting

April 20th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:35 PM, Larry Kincaid

Roll Call – Present Voting Members – Larry Kincaid, Lorri Ague, Lori Briggs, Richard Willis, Sal Campos , Mark Ferguson /Late: / Absent: Brent Watson/ Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from February 10th Board Meeting - Willis / Second - Ferguson / Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	Absent
Willis	Favor

NOTE: the following edit needs to be made on the February 10th Minutes—Mr. Watson Recused and Mr. Willis voting in Favor on the Budget agenda item.

Motion to approve April 20th agenda- Willis / Second - Ferguson / Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	Absent
Willis	Favor

COMMUNICATIONS-

A letter form the SD County Board of Education was received regarding our 2nd Interim Report. The letter encouraged the recommendation for having 2 years in reserve before entertaining any new expenditures

A letter of resignation was received from Lori Briggs effective June, 2016. The Board thanked Ms. Briggs for her service and will look to replace her term upon resignation.

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

As part of the CEO's report, the SDCOE letter to affirm the 5-year charter renewal application was distributed and reviewed. The CEO also provided reflection and comments regarding the process and future discussions. The Board affirmed the work of the administration and faculty and staff for their tireless efforts in this process.

I. Attendance:

- a. The attendance reports were distributed and reviewed. The reports indicated the 98/98 % target marks were made.

II. Programs:

- a. All newsletters were distributed and all events were highlighted. The Board was encouraged to be a part of the Patriot Legacy Foundation.
- b. The WASC Mid-Cycle Visit Report for the Liberty High School was distributed and reviewed with the Action Plan elements. Ms. Beyer ensured that there were plans and programs being developed to address these areas of concern.
- c. Testing season is in full swing. A list was distributed with all grade-level testing taking place in May.
- d. A California Sexual Health Education Roundtable document was submitted for Board consideration and development. Ms. Beyer shared information and vision for the curriculum regarding the required policy and our waivers that protect us.
- e. Parent Development meetings and the information that was shared at the last meeting was reviewed along with the goal of getting the parent/family to understand the importance of family dynamics and the child's school success.
- f. Calendar items of upcoming events were highlighted with specific end of the year items for Senior Exhibition and 8th grade matriculation

III. 2016-2017 Calendar

- a. Calendar was presented and action item was voted on. There was a discussion around the rationale for Veterans Day as a holiday rather than a school day.

IV. Board Terms:

- a. For the next agenda Sal Campos and Larry Kincaid's board terms will need to be discussed and
- b. For the next agenda Rich Willis to assume Lori Briggs' term will need to be discussed

B. Chief Financial Officer's Report:

1. Chase Ave. Property:

- a. Mr. Keough presented the various approval processes that are going on. Some last details to review. February or March 2017 is the target date for the hearing on the Major Use Permit. The goal is to push forward as fast as reports and discussions will allow.

2. Auditor Selection:

- a. The Auditors recommendation was presented as an action item by Mr. Keough. After discussion and explanation the vote was taken.

3. Proposed 2016-17 Salary Schedule

- a. The following data was presented in consideration for the proposed 16-17 salary schedule.
 - 1) 2008-2014 no salary raise
 - 2) 2014-2015 3% raise was implemented
 - 3) 2015-2016 1% raise was approved
- b. The proposal was discussed in depth, weighing the pros and cons. After discussion the vote was taken
- c. The Board affirmed the work of the administration on this proposal and appreciated their efforts to maintain a healthy balance of a competitive salary scale while maintaining a strong reserve.

4.

ITEMS SCHEDULED FOR ACTION-

Approve Auditor Selection: Kincaid / Second- Briggs/

Action: Passes Unanimously

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	Absent
Willis	Favor

Approve 2016-2017 Salary Schedule: Kincaid / Second- Ferguson/

Action: Passes Unanimously

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	Absent
Willis	Favor

Approve 2016-27 Calendar: Ague / Second- Campos/

Action: Passes 5-1 in favor

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Against
Campos	Favor
Watson	Absent
Willis	Favor

ITEMS REMOVED FROM BOARD ITEMS/REPORTS

NONE

CLOSED SESSION-

NONE

ADJOURNMENT

THE CONSENT AGENDA-NONE

Motion to adjourn meeting at 6:55 pm: Ague / Second - Ferguson/

Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Briggs	Favor
Campos	Favor
Watson	Absent
Willis	Favor

Items for future Board Meeting

1. Next scheduled Board Meeting: May 8, 2016@ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Lorri Ague, Board Secretary

**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021



June 8, 2016

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from May 11, 2016 Board Meeting
2. Approve the Agenda for the June 8, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- i. Attendance**
- ii. Programs**
- iii. Present LCAP for Public Comment**
- iv. Review and Discuss Employee Contracts**

b. Chief Financial Officer's

- i. Provide update on the Chase Ave Property**
- ii. Submit 2016-2017 Draft Budget for review and discussion**

IV. ITEMS SCHEDULED FOR ACTION

A. A

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. A

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. A

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D. Approve Declaration of Need

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. Personnel STRS Compensation Matter

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

May 11th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:36 PM, Larry Kincaid

Roll Call – Present Voting Members – Larry Kincaid, Brent Watson , Richard Willis, Mark Ferguson /Late: / Absent: Sal Campos, Lorri Ague, Lori Briggs / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from April 20th Board Meeting - Ferguson / Second - Willis / Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Absent
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

Motion to approve May 11th agenda- Willis / Second - Ferguson / Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Absent
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director’s Report:

I. Attendance:

a. LFCS attendance at all campuses remains high.

II. Programs:

- a. All newsletters were distributed and all events were highlighted.
- b. National Charter School Week was last week, along with Teacher appreciation and the start of state testing.
- c. At the high school, we will most likely need to SART a student due to chronic truanancies. One board member would be great to

- have at the meeting. If you are interested, please email Mrs. Beyer.
- d. This year, in support of testing, we are using the theme “Red-y for the test.” There is a special activity each day the grade(s) testing to make them feel important and motivated to do their best.
 - e. Letters of Intent went out to all teachers two week ago. This is the avenue for the teachers to let LFCS know if they are planning to come back for another year. In this process we see who is retiring, and this year we have about 4 teachers/ staff members who are retiring.
 - f. The school lottery for the 2016/17 school year is on May 24th, 4 pm at Liberty Academy. Board members are encouraged to attend.
 - g. Today was the last leadership assembly at the high school. Andy Andrews 7 Decisions is studied in 11th and 12th grade and at this last assembly, the seniors presented their projects. Once the presentations were finished, the remaining time was spent reminiscing on their time at LCHS.
 - h. The Parent Connection lunch is tomorrow, 5/12 at Liberty Academy, 11:30 am. Board members are encouraged to attend, especially if you’ve never been to one.
 - i. Parent Orientation is being structured differently for this next school year. Returning families have been given the re-enrollment paperwork with the emergency contact card. They will be required to take an online orientation with a quiz at the end. They will print out proof of passing the quiz and will then bring it to the office to receive their child’s class assignment. Kinder and new parents will attend the one night orientation at the junior academy and will be given their child’s teacher at the end of the orientation. This orientation will be on Tuesday, August 16th at 6:30 pm.
 - j. Calendar items: High School Graduation is on Saturday, June 18th. The end of the year staff luncheon is June 15th at 1 pm at the Junior Academy. All board members are highly encouraged to attend both. If you cannot, please let Debbie know.

III. Declaration of Need:

- a. Declaration of Need: The board will vote on this tonight. We have estimated needing seven limited assignments for the 2016-17 school year.

IV. Board Terms:

- a. The board voted for Larry Kincaid and Sal Campos to serve one more term on the board.
- b. The board voted for Richard Willis to replace Lori Briggs for another term.

B. Chief Financial Officer’s Report:

1. **Chase Ave. Property:**
 - a. LFCS submitted our plans for the new high school in total to the county about 6 months ago. We have since re-submitted all of the forms the county asked us to change and are waiting to find out when we will be seen at SDCOE.
2. **Draft Budget:**
 - a. The 2016-17 first draft of our school budget was reviewed and explained. A copy of the budget will be emailed to those board members who were not in attendance.
3. **Annual Resolutions:**
 - a. These resolutions state who can pick up items on behalf of LFCS. Debbie Beyer, Jerry Keough and Tara Patterson are the three persons named in the document who are approved to pick up and sign for items on behalf of LFCS.

4.

IV. ITEMS SCHEDULED FOR ACTION-

Approve Richard Willis to Replace Lori Briggs effective June 10, 2016: Ferguson / Second- Watson/ Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Absent
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Abstain

Approve Board Terms for Larry Kincaid and Sal Campos: Ferguson / Second- Watson/ Action: Passes

Kincaid	Abstain
Ferguson	Favor
Ague	Absent
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

Approve Annual Resolutions for Business Transactions with SDCOE: Willis / Second-Ferguson/ Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Absent
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

Approve Declaration of Need: Watson / Second- Ferguson/ Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Absent
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION-

Motion to enter into closed session at 6:34 pm.

- 1. Personnel STRS Compensation Matter

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session: The meeting was reconvened to open session at 6:46 pm.
- b. Public Report on Action Taken in closed session (includes the vote or abstention of every member present.)

Unanimous Approval to Purchase an Annuity: Kincaid / Second- Ferguson/ Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Absent
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

ADJOURNMENT

Motion to adjourn meeting at 6:47 pm: Ferguson / Second – Willis/

Action: Passes

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Absent
Briggs	Absent
Campos	Absent
Watson	Favor
Willis	Favor

Items for future Board Meeting

1. Next scheduled Board Meeting: June 8, 2016@ 5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben, Board Secretary

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS
1012 E Bradley Ave., El Cajon 92021**



June 15, 2016

12:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Lori Briggs	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from June 8, 2016 Board Meeting
2. Approve the Agenda for the June 15, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

b. Chief Financial Officer's

- i. Present Final Draft 2016-2017 Budget for Approval**
- ii. Resent Final 2016-2017 LCAP for Approval**
- iii. Present Employee Contract Format for Approval**
- iv. Present 2016-2017 Sixth Grade Camp Contract for Approval**

IV. ITEMS SCHEDULED FOR ACTION

A. Approve 2016-2017 Final Draft Budget

It is recommended that the Board approve Agenda Item B

Motion: ____ Action: ____
Second: ____ Vote: ____

B. Approve 2016-2017 LCAP

It is recommended that the Board approve Agenda Item C

Motion: ____ Action: ____
Second: ____ Vote: ____

C. Approve Employee Contract Format

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
Second: ____ Vote: ____

D. Approve 6th Grade Camp Contract

It is recommended that the Board approve Agenda Item D

Motion: ____ Action: ____
Second: ____ Vote: ____

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

- 1. Personnel STRS Compensation Matter

VIII. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at

_____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

June 8th – 5:30 PM

OPEN SESSION CALL TO ORDER

Call to Order – 5:40 PM, Larry Kincaid

Roll Call – Present Voting Members – Larry Kincaid, Brent Watson , Richard Willis, Mark Ferguson /Late: / Absent: Sal Campos, Lorri Ague, Lori Briggs / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from May 11th Board Meeting / Second - / Action: No Vote taken

Vote:

Kincaid	
Ferguson	Absent
Ague	
Briggs	Absent
Campos	Absent
Watson	Absent
Willis	

Motion to approve June 8th agenda- / Second - / Action: No Vote Taken

Vote:

Kincaid	
Ferguson	Absent
Ague	
Briggs	Absent
Campos	Absent
Watson	Absent
Willis	

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

I. Attendance:

- a. LCHS senior attendance dropped a bit (due to Senioritis) to 92 %, All other campuses remains at 95 %.

II. Programs:

- a. A fact sheet on LFCS that was put together for a staff meeting was reviewed. Included on the form were: Seniors college choices/ statistics, as well as the fact that LFCS was listed as one of the top schools of 2016 by US news and World Report.
- b. Interviews and demo lessons are happening right now. We have had one round of interviews so far, and the first set of demo lessons should begin next week. We have numerous spots to fill and are actively working to fill them.

III. Present LCAP for Public Comment:

- a. The final LCAP was reviewed- including the four sections- Common core transition plan, teacher PD, engaging parents and safe facilities; updates and specific goals in the document. Specific sections were explained and discussed.

IV. Review and Discuss Employee Contracts:

- a. Employee contracts have a new look to them. Larry Kincaid (board president and lawyer) was sent the new contract to review and had a few comments on the format. He stated that they are subdivided by campus and separated by teacher, assistant principal and the executive officers. The language of the contracts was changed as well. He reviewed the changes with the board and explained them. He also pointed out a few changes he saw that the contracts needed and explained the reasoning behind the changes.
 - a. The board voted for Larry Kincaid and Sal Campos to serve one more term on the board.
 - b. The board voted for Richard Willis to replace Lori Briggs for another term.

B. Chief Financial Officer's Report:

1. Chase Ave. Property:

- a. Mr Keough and Mr. Kempsey met with the Valle De Oro planning group and had a lengthy discussion on traffic with them. The option of an amendment to escrow is available, however, no documents have been seen or reviewed. We can choose to extend escrow until 12/31/16. There will be a \$150,000 increase with \$75,000 deposited into escrow to the seller upon entry into escrow. The first deposit would be 90 days into escrow, the second would be another \$75,000 deposited 90 days after the first deposit. All monies deposited would go against the purchase price.

IV. ITEMS SCHEDULED FOR ACTION-

NONE

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION-

None

VIII. PUBLIC SESSION-

a. Reconvene to Open Session:

ADJOURNMENT

The meeting was concluded at 6:50 pm: / Second - /

Action: No vote taken

Items for future Board Meeting

1. Next scheduled Board Meeting: June 15, 2016@12:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

October 12, 2016

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Yvonne Mena	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from September 14, 2016 Board Meeting
2. Approve the Agenda for the October 12, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- 1. Introduction of a few new staff (those unable to attend the Sept. Mtg.)
- 2. Programs
- 3. Attendance

- b. Chief Financial Officer's Report
 - 1. Present 2015-2016 Audit for Approval
 - 2. Progress Report on Chase Ave. Project

IV. ITEMS SCHEDULED FOR ACTION

A. Approve 2015-2016 Auditor's Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approval

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Authorize:

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

V. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

VI. BOARD ITEMS/REPORTS

VII. CLOSED SESSION

1. None

VIII. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

IX. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

Literacy First Charter School

Minutes of Board of Directors Meeting
September 14th 2016

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:40 PM, Larry Kincaid.

Roll Call – Present Voting Members – Lorri Ague, Sal Campos, Mark Ferguson, Brent Watson, Richard Willis, Yvonne Mena, and Larry Kincaid /Late: / Absent: /
Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Introduction of new staff

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda with the removal of Item D, to include the Minutes from August 10th Board Meeting- Ague/ Second - Mena/ Action: Pass

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Favor
Mena	Favor

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

- a. Video of staff pictures
- b. Programs – Lisa Amorteguy came to discuss the CATS (Coach and Teacher Support) program which is in place to support new teachers on staff.
- c. Attendance – Enrollment numbers
- d. Tara Patterson reported on and shared the new Employee Handbook

B. Chief Financial Officer’s Report:

- a. Present unaudited closing statement. Mr. Keough read a letter from the County Office of Education. Noted that having 96% reserves is commended and noteworthy.

- b. Progress report on Chase Avenue project. City wants a driveway in a different location but that would interfere with the football field. Looking at July 2017 for major use permit.

IV. ITEMS SCHEDULED FOR ACTION

1. APPROVE UNAUDITED CLOSING STATEMENT

Motion to approve the unaudited closing statement – Campos, Second – Ferguson / Action: Pass

Vote:

Kincaid	Favor
Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Recuse
Willis	Favor
Mena	Favor

V. ITEMS REMOVED FROM THE CONSENT AGENDA-CLOSED SESSION REMOVED.

VI. BOARD ITEMS/REPORTS

Larry Kincaid reports that he will be resigning from the Board as of the meeting in October. He is moving out of the state. October will be his last meeting.

VII. CLOSED SESSION-

None

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session:

ADJOURNMENT

The meeting was concluded at 7:53 pm: Ague/ Second – Willis/

Action: Pass

Respectfully Submitted,
 Jamie Pro, Interim Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

November 9, 2016

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Yvonne Mena	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from October 12, 2016 Board Meeting
2. Approve the Agenda for the November 9, 2016 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. Victor Kempsey: **present the emergency plans for board ratification**
2. Attendance
3. Programs

b. Chief Financial Officer's Report

1. Progress Report on Chase Ave. Project (M. Linman, G. Hamann, K. Schimpf)
2. Bond Resolution # 11.2016 -Declaration of Intent to Reimburse Advances Made on the Chase Avenue, High School Building Project
3. Present First Interim Report for discussion and approval

3. ITEMS SCHEDULED FOR ACTION

A. Approve Resolution # 11.2016 Declaration of Intent to Reimburse

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve First Interim Report

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve Emergency Plans

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

- a. Discuss Board Vacancy
- b. Discuss Board President Replacement

6. CLOSED SESSION

- 1. None

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

October 12th 2016

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:45 PM, Sal Campos.

Roll Call – Present Voting Members - Sal Campos, Mark Ferguson, , Richard Willis, and Yvonne Mena/Late: / Absent: Brent Watson, Lorri Ague, and Larry Kincaid / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Introduction of new staff

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda with the removal of Item D, to include the Minutes from September 14th Board Meeting- Sal Campos/ Second – Mark Ferguson / Action: Pass

Vote:

Kincaid	Absent
Ferguson	Favor
Ague	Absent
Campos	Favor
Watson	Absent
Willis	Favor
Mena	Favor

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director's Report:

- a. Introduction of one new staff person
- b. Presentation of the attendance from both September and October
- c. Parent Connection took place in October. There were approximately fifty parents that showed up at the meeting. There

were also two DELAC teas and those had approximately one hundred parents at each of those meetings.

- d. Programs – Unity days are happening at the high school the last week in October. The Olympics at high school is on October 28th and at the JA on October 21st. We have added a new place on our website that highlights the LFCS story.
- e. Amanda Icenhower reported on Freedom Academy. The program went from 2 to 18 students this year. They are partnered with over 40 community businesses.
- f. Recognition of Larry Kincaid’s service on the Board.

B. Chief Financial Officer’s Report:

- a. Presented a draft of the auditor’s report – went over the edits that need to be made. Jerry Keough then went over key points of the audit. Mark Ferguson commended Jerry Keough for a job well-done.
- b. Update on the property purchase. Jerry met with Ziegler Capital Markets last week. When we purchased the building on Johnson we did not have the opportunity to purchase the land it is on. Jerry Keough is strongly suggesting that we purchase the land now from the owners as the opportunity has been presented to us. Richard Willis suggested that another environmental phase one study be done on that property.
Jerry Keough also met with Hamman Construction. He has invited two gentlemen from Hamman and the real estate agent representing us to come and speak at the next board meeting. He wants to provide the board with as much information before moving forward.

IV. ITEMS SCHEDULED FOR ACTION

1. APPROVE 2015-2016 AUDIT

Motion to approve the 2015/2016 Audit with the amendments – Willis, Second – Ferguson / Action: Pass

Vote:

Kincaid	Absent
Ferguson	Favor
Ague	Absent
Campos	Favor
Watson	Absent
Willis	Favor
Mena	Favor

V. ITEMS REMOVED FROM THE CONSENT AGENDA - NONE.

VI. BOARD ITEMS/REPORTS

Richard Willis has received letters from Bryan Jones and Joel Anderson that support charter schools.

VII. CLOSED SESSION-

None

VIII. PUBLIC SESSION-

a. Reconvene to Open Session:

ADJOURNMENT

The meeting was concluded at 7:18 pm: Ferguson/ Second – Willis/

Action: Pass

Respectfully Submitted,
Jamie Pro, Interim Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

January 11, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Yvonne Mena	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from November 29, 2016 Board Meeting
2. Approve the Agenda for the January 11, 2017 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

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III. STAFF REPORTS

a. Executive Director’s Report

1. Attendance
2. Programs
3. Authorization to open a Foundation bank account

b. Chief Financial Officer’s Report

1. Progress Report on Chase Ave Project

.
.

3. ITEMS SCHEDULED FOR ACTION

A. Authorize Executive Director to Establish a Foundation Bank Account

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

- a. Discuss Board Vacancy
- b. Discuss Board President Replacement

6. CLOSED SESSION

- 1. None

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Special Meeting

November 29, 2016

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:36 PM, Sal Campos.

Roll Call – Present Voting Members - Sal Campos, Mark Ferguson, Richard Willis, Lorri Ague and Brent Watson/Late: None / Absent: Yvonne Mena/
Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Introduction of new staff

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from
November 9th, 2016 Board Meeting- Ague/ Second – Willis/ Action: Pass

Vote:

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Favor
Mena	Absent

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director's Report:

- a. Giving Tuesday – Support the Patriot League Foundation
- b. Campaign on the radio for Liberty High starts tomorrow
- c. Discussed CAASPP testing results
- d. Newsletters for high school and K-8

B. Chief Financial Officer's Report:

- a. Board members that were at the last meeting shared information regarding the purchase of the Chase Avenue vacant lot and construction of the new high school that had been shared.

IV. ITEMS SCHEDULED FOR ACTION

1. APPROVE EXTENDING THE ESCROW CLOSURE FROM DECEMBER 2016 TO JUNE 2017 ON THE CHASE AVENUE VACANT LOT - NO ACTION TAKEN ON THIS

2. APPROVE CLOSING ESCROW ON DECEMBER 31, 2016 ON THE CHASE AVENUE VACANT LOT.... LFCS Board approved the purchase of the 7.5 acre parcel currently in escrow located on Chase Ave. near Jamacha Blvd in El Cajon by the currently appointed date of December 30, 2016. In so doing, the Board authorizes Jerry Keough, CFO to execute the purchase and to issue payment into escrow for the balance due to complete the land purchase transaction at the established cost of \$4,850,000. The current balance due is approximately \$4,450,000.

Motion to approve the closing of escrow on the Chase Avenue vacant lot Ferguson - , Second - Ague / Action: Pass

Vote:

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Recuse
Mena	Absent

V. ITEMS REMOVED FROM THE CONSENT AGENDA - NONE.

VI. BOARD ITEMS/REPORTS

- A. DISCUSS BOARD VACANCY
- B. DISCUSS BOARD PRESIDENT REPLACEMENT
- C. BOARD HAS DECIDED TO NOT HAVE ANOTHER MEETING IN DECEMBER

VII. CLOSED SESSION-

None

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session:

IX. ADJOURNMENT

The meeting was concluded at 6:24 pm: Agree / Second – Watson/

Action: Pass

Respectfully Submitted,

Jamie Pro, Interim Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

February 8, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Yvonne Mena	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from January 11, 2017 Board Meeting
2. Approve the Agenda for the February 8, 2017 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. SPED Report by Troy, School Psychologist

- b. Executive Director’s Report
 - 1. Introduce prospective Board Member. See Bio that is included
 - 2. Programs
 - 3. Attendance

- c. Chief Financial Officer’s Report
 - 1. Progress Report on Chase Ave Project
 - 2. Discussion/Approve Charter School Facility Grant New Construction Funding Application Resolution
 - 3. Discussion and directive regarding purchase of LA Ground. Price set at \$3.5M

3. ITEMS SCHEDULED FOR ACTION

A. Approve Resolution to pursue Charter School Facility Grant

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

- a. Discuss Board Vacancy
- b. Discuss Board President Replacement

6. CLOSED SESSION

- 1. None

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

January 11, 2017

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:33 PM, Sal Campos.

Roll Call – Present Voting Members - Sal Campos, Mark Ferguson, Richard Willis, Lorri Ague, Yvonne Mena and Brent Watson/Late: None / Absent: None

Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from November 29th, 2016 Board Meeting- Ague/ Second – Ferguson/ Action:

Pass

Vote:

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Favor
Mena	Favor

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director's Report:

- a. Newsletters for high school and K-8 – Jog a thon is coming up on February 3rd. Father/Daughter dance is that same night.
- b. Parent Connection brown bag lunch is January 12th at noon.
- c. Attendance report
- d. Report on the trip to Texas to visit IDEA Charter school in Texas – the school is big on analyzing and using data.
- e. School of Choice week is coming up.
- f. School registration window is starting in March and continues through May 5th. The lottery will be on May 23rd.
- g. Linn Dunton reported on the athletics department. She is creating a program 5th – 12th grade for the coaches, parents, and student athletes.

B. Chief Financial Officer's Report:

- a. Update on the property of the vacant lot at Chase Avenue property. All went through with the purchase of the property.
- b. Mr. Keough then went through what has been spent on the property up to this point and the cash flow for the remainder of this school year.

IV. ITEMS SCHEDULED FOR ACTION

1. AUTHORIZE THE EXECUTIVE DIRECTOR TO ESTABLISH A BANK ACCOUNT FOR THE FOUNDATION

**Motion to authorize the Executive Director to establish a bank account for the Patriot Legacy Foundation - Ague, Second - Willis / Action: Pass
Vote:**

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Favor
Mena	Favor

V. ITEMS REMOVED FROM THE CONSENT AGENDA - NONE.

VI. BOARD ITEMS/REPORTS

- A. DISCUSS BOARD VACANCY - SAL CAMPOS DOES NOT WANT TO RUSH. HE WANTS TO FIND THE RIGHT PERSON.
- B. DISCUSS BOARD PRESIDENT REPLACEMENT - SAL IS OPEN TO BEING BOARD PRESIDENT TO FINISH LARRY'S TERM WHICH ENDS ON JUNE 30TH.

**VII. CLOSED SESSION-
None**

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session:

IX. ADJOURNMENT

**The meeting was concluded at 6:54 pm: Campos / Second - Ferguson/
Action: Pass**

Respectfully Submitted,
Jamie Pro, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

March 8, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Yvonne Mena	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from February 8, 2017 Board Meeting
2. Approve the Agenda for the March 8, 2017 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- 1. Programs
- 2. Attendance

b. Chief Financial Officer's Report

- 1. Progress Report on Chase Ave Project
- 2. Review and approve the Second Interim Report
- 3. Discussion/directive/action regarding purchase of LA Ground. Price set at \$3.5M

3. ITEMS SCHEDULED FOR ACTION

A. Approve Second Interim Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

a. Discuss/approve Board Candidate Priscilla Schreiber

6. CLOSED SESSION

1. SARB Hearing

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

February 8, 2017

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:40 PM, Sal Campos.

Roll Call – Present Voting Members - Sal Campos, Richard Willis, and Lorri Ague/Late:
Mark Ferguson/ Absent: Yvonne Mena and Brent Watson
Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from January 11th, 2017 Board Meeting- Ague/ Second – Willis/ Action: Pass

Vote:

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Absent
Willis	Favor
Mena	Absent

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

- A. Troy Beyer – School Psychologist – Mr. Beyer spoke of the SPED services and rti services provided to students.
- B. Executive Director’s Report:
 - a. Priscilla Schreiber introduced to Board as someone interested in being on the Board
 - b. Attendance report
 - c. Student totals reviewed
 - d. DELAC meeting to share the high school information with our parents. Working on marketing the high school.
 - e. Jogathon just took place at the high school. This event raises money for our technology program.
 - f. Newsletters from both K-8 and high school.

C. Chief Financial Officer's Report:

- a. Update on Chase Avenue/high school project – Still waiting for the permits.
- b. Presented the opportunity to apply for a Charter School Facility Grant which come from Prop 51. The Board would like to know the time commitment that it will take to apply for this grant. Mr. Keough has asked the Board members to reflect on what has been presented and email him with further questions he can ask experts to get the clarifying answers.
- c. The property owners of Main and Johnson are proposing selling the land for 3.5 million dollars. Mr. Keough has asked the Board to think about the proposal and options of continuing the land lease or selling the property.

IV. ITEMS SCHEDULED FOR ACTION

1. APPROVE RESOLUTION TO PURSUE CHARTER SCHOOL FACILITY GRANT

Motion to Approve Resolution to pursue Proposition 51 Charter School Facility Grant - Ague , Second – Ferguson / Action: Pass

Vote:

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Absent
Willis	Favor
Mena	Absent

V. ITEMS REMOVED FROM THE CONSENT AGENDA - NONE.

VI. BOARD ITEMS/REPORTS

A. DISCUSS BOARD VACANCY

B. DISCUSS BOARD PRESIDENT REPLACEMENT – HOLD OFF UNTIL JUNE

VII. CLOSED SESSION-

None

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session:

IX. ADJOURNMENT

The meeting was concluded at 7:38 pm: Ague / Second Ferguson – /

Action: Pass

Respectfully Submitted,

Jamie Pro, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

April 19, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve Minutes from March 8, 2017 Board Meeting
2. Approve the Agenda for the April 19, 2017 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- 1. Programs
- 2. Attendance

b. Chief Financial Officer's Report

- 1. Progress Report on Chase Ave Project
- 2.
- 3.

3. ITEMS SCHEDULED FOR ACTION

A.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

a. Welcome new Board Member, Priscilla Schreiber

6. CLOSED SESSION

1. Student issues

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

March 8th – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:40 PM, Sal Campos

Roll Call – Present Voting Members –Richard Willis, Lorri Ague, Sal Campos, Mark Ferguson /Late: / Absent: Brent Watson, Yvonne Mena (resigned), Larry Kincaid(empty seat) / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from February 8th Board Meeting Campos/ Second- Ague / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Mena	Resigned
Campos	Approve
Watson	Absent
Willis	Approve

Motion to approve March 8th agenda- Campos / Second - Ague / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Mena	Resigned
Campos	Approve
Watson	Absent
Willis	Approve

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

I. Attendance:

- a. Lori Ague commented how much she likes the new format, of the attendance report. The reports were presented to the board.

II. Programs:

- a. March always brings a lot of exciting happenings on all campuses!
 - Open registration and tours on each campus the entire month, Formal observations of teachers will begin at the end of the month, LA/PA Olympics, Open houses, Washington DC, school programs at JA/ PA, 4th grade art auction, and spring sports have started.
 - The high school just had their fine arts night, and third grade had their variety shows.
 - Our 2nd annual leadership retreat is coming up at the end of March.
 - Campus newsletters were passed out and reviewed.

III. Steve Robinson, Vice Principal of Liberty Academy:

- a. The marketing for the high school was revamped this year highlighting sports, reaching out to the 6th and 8th grade parents, they split up shadow days and went from 2 days to 4 days, allowing for smaller groups to go at once. An “all call” to the 8th grade parents was done inviting them to Open House.
- b. Graduation rates and the colleges chosen from last year’s senior class was shared, as well as graduation data from years past, a statistical look.
- c. Mr. Robinson explained how “The Academy” at the high school works and how each students needs are met. The Academy meets reading, writing and language arts needs of high school students.
- d. Testing: PSAT and a grid showing testing results over the years was reviewed.
- e. The WASC action plan and what is included in the WASC was presented.
- f. Mark Ferguson complimented the high school on a job well done on implementing the plan and strategy developed by administration for the high school and how well it is working.

B. Chief Financial Officer’s Report:

- a. Progress report on Chase Avenue Property.
- b. Board questions from the last board meeting were answered by Mr. Keough.
- c. Mr. Keough also reviewed budget concerns for next year.
- d. Review of the second interim report. Our budget is healthy. The only changes are the state revenue and that the property tax was higher.
- e. Discussion/ directive/ action regarding purchase of LA ground. Price set at \$3.5 million. The board discussed the past conversations on the purchase of the LA property land as well as

the proposed price for it currently. They also discussed getting a second opinion of comparable land prices.

IV. ITEMS SCHEDULED FOR ACTION-

A. Approve Second interim report.

It is recommended that the Board approve Agenda Item A

Motion: Ferguson / Second - Willis / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Mena	Resigned
Campos	Approve
Watson	Absent
Willis	Approve

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

a. Discuss/approve Board Candidate Priscilla Schreiber

i. Board members discussed her professionalism and how she would make a great addition to the group.

It is recommended that the Board approve Candidate Priscilla Schreiber

Motion: Ague / Second - Ferguson / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Approve
Mena	Resigned
Campos	Approve
Watson	Absent
Willis	Approve

VII. CLOSED SESSION-

SARB Hearing- Cancelled

VIII. PUBLIC SESSION-

a. Reconvene to Open Session:

ADJOURNMENT

The meeting was concluded at 7:31 pm: Motion: Ague/ Second-Willis /

Items for future Board Meeting

1. Next scheduled Board Meeting: April 12, 2017 @5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

May 17, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve Minutes from April 12, 2017 Board Meeting**
- 2. Approve the Agenda for the May 17, 2017 Board Meeting**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

- 1. Programs
- 2. Attendance
- 3. 2017-2018 K-8 and HS S Calendars
- 4. Declaration of Need for Fully Qualified Teachers

b. Chief Financial Officer's Report

- 1. Discuss Appraisal for Main Street Campus
- 2. Water Testing Results
- 3. Chase Ave. HS Campus Report.
- 4. Annual Resolutions
- 5. Introduce 2017-18 Draft Budget

5. ITEMS SCHEDULED FOR ACTION

A. Approve 20117-2018 School Calendars

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve Declaration of Need

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve Annual Resolutions

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

6. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

7. BOARD ITEMS/REPORTS

- a. **Welcome new Board Member, Natalie Schuff as SDCOE placement for retiring appointee, Brent Watson.**

8. CLOSED SESSION

1. **SARB-HS**
2. **HS Student issue update**

9. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

10. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

April 19, 2017

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:32 PM, Sal Campos.

Roll Call – Present Voting Members - Sal Campos, Richard Willis, Brent Watson, Priscilla Schreiber, Mark Ferguson and Lorri Ague/Late: None/ Absent: None
Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from March 18th, 2017 Board Meeting- Ague/ Second – Schreiber/ Action: Pass

Vote:

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Favor
Schreiber	Favor
Kincaid	Open

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director's Report:

- a. Attendance report – back up over 97% for all sites.
- b. Newsletters from both K-8 and high school. – Lots of great events coming up.
- c. Leadership retreat – Team leads, department heads and administration met on a Saturday to reflect on leadership practices and the “why” of what we do.

- d. Ms. Beyer was contacted by an individual who was interested in helping expand Literacy First. They are looking into expanding in the footprint of El Cajon.
- e. There will be a shift in how the high school brings in freshmen and enculturates the incoming new students to the high school.
- f. Over Spring Break, there were two trips that high school students had the opportunity to go on – Costa Rica and East Coast.
- g. Jason Smith – IT – Updated the Board on technology at LFCS – Shared what technology is accessible in the classrooms for students and teachers.
- h. At the end of the month, letters of intent will be going out to staff.

B. Chief Financial Officer’s Report:

- a. We are currently in the process of getting our water tested at all of the sites. Samples will be taken on Friday to do the mandated testing.
- b. Update on the expenditures for the new high school.
- c. Lorri Ague questioned what was happening with the land at the Liberty Academy campus. Mr. Keough has asked a gentleman doing an appraisal on the land to come and present to the Board.
- d. Mr. Keough attended a workshop in Van Nuys. When he was there he spoke with Erin regarding the grant for the high school. Originally they said they would let schools know in July/August whether they qualified for the grant or not, but now they will not be ready to tell schools until January 2018.
- e. Monthly cash flow report shared that is reconciled through the County through March.

IV. ITEMS SCHEDULED FOR ACTION

- 1. NONE

V. ITEMS REMOVED FROM THE CONSENT AGENDA - NONE.

VI. BOARD ITEMS/REPORTS

- A. Welcome new Board Member Priscilla Schreiber

VII. CLOSED SESSION-

MOTION MADE TO MOVE INTO CLOSED SESSION - AGUE; SECOND – FERGUSON

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Favor
Schreiber	Favor
Kincaid	Open

**MOTION MADE TO
AGUE, SECOND – FERGUSON**

MOVE INTO OPEN SESSION –

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Favor
Schreiber	Favor
Kincaid	Open

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session at 7:13 pm
- b. Mr. Watson will be leaving our Board and one of his consultants from the County will be taking his place.

IX. ADJOURNMENT

The meeting was concluded at 7:38 pm: Ague / Second Wilson – /

Action: Pass

Ferguson	Favor
Ague	Favor
Campos	Favor
Watson	Favor
Willis	Favor
Schreiber	Favor
Kincaid	Open

Items for future Board Meeting

- 1. Next scheduled Board Meeting: May 17, 2017 @ 5:30 pm at LFCS Junior Academy 1012 East Bradley Avenue.

Respectfully Submitted,
Jamie Pro, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

June 20, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Larry Kincaid (Seat Vacancy)	_____	_____
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Brent Watson	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve Minutes from May 17, 2017 Board Minutes**
- 2. Approve the Agenda for the June 20, 2017 Board Meeting**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

1. Present 2017-2018 LCAP for Public Comment

2.

b. Chief Financial Officer's Report

1. Present Final Draft 2017-18 Budget for Public Comment

2. Present Education Effectiveness Plan for Public Comment (2016-18)

3. Present EPA Revenue Spending Plan for Public Comment

4. Approve Outdoor Education Contract with SDCOE for Camp Cuyamaca & Floating Labs at Scripps

5.

3. ITEMS SCHEDULED FOR ACTION

A. Approve Outdoor Education Contract

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. NONE

6. CLOSED SESSION

1. NONE

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

April 19, 2017

Literacy First Charter School

Minutes of Board of Directors Meeting

May 17th – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:40 PM, Sal Campos

Roll Call – Present Voting Members –Priscilla Schreiber, Brent Watson, Sal Campos, Mark Ferguson /Late: / Absent: Lorri Ague, Richard Willis , Yvonne Mena (resigned), Larry Kincaid(empty seat) / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from April 12th Board Meeting Schreiber/ Second- Watson / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Absent
Mena	Resigned
Campos	Approve
Watson	Approve
Willis	Approve

Motion to approve May 17th agenda- Schreiber / Second - Watson / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Absent
Mena	Resigned
Campos	Approve
Watson	Approve
Willis	Approve

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director’s Report:

I. Programs:

- a) School Lottery: The lottery is next week. There are 581

students on the lottery list this year. The projected enrollment for next year was reviewed and on the attendance form the 72 students in 9th grade represents the 8th graders that will be going to LCHS. The waiting list number has declined in the past few years. We have a plan for prepping the 8th graders for the HS in a way where they learn the truth about what is offered and don't listen to the rumors.

- b) Calendars: The 2017-2018 school calendars- both staff and students days were presented, reviewed and voted upon. The vote is below.
- c) Parent Connection: The last parent connection of the year will be on May 18th at 5:30, Liberty Academy.
- d) We are increasing some staff members next year to meet the need of our growing needs as a school.

II. Danny Sanchez, Liberty Charter High School:

- Mr. Sanchez passed out two handouts, the 2016 graduating class and the 2017 class. He reviewed and compared the graduation rates of the two years as well as the colleges our students have already been accepted to. He also went through each part of the LFCS values and discussed how the HS in meeting each one.

III. Tara Patterson: Reviewed the declaration of need for the 2017-2018 school year, then it was voted on. See below for the results of the vote.

B. Chief Financial Officer's Report:

- a. Appraisal report: Penn Jones reported on his appraisal of the Main street campus. He discussed that the long term ground lease has another 16 years.
- b. Water Testing Results- all campuses are free and clear!
- c. Chase Ave. Property: We have submitted all necessary paperwork about the storm water draining plan.
- d. Annual Resolutions: The annual resolutions stating who is permitted to sign and pick up documents from the county were voted on. Please see the vote below.
- e. Draft Budget: The draft budget and projected changes to the budget were reviewed and discussed.

IV. ITEMS SCHEDULED FOR ACTION-

A. Approve 2017-2018 School Calendars.

It is recommended that the Board approve Agenda Item A

Motion: Schreiber / Second - Fergusons / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Absent
Mena	Resigned
Campos	Approve
Watson	Approve
Willis	Approve

B. Approve Declaration of Need.

It is recommended that the Board approve Agenda Item B

Motion: Schreiber / Second - Watson / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Absent
Mena	Resigned
Campos	Approve
Watson	Approve
Willis	Approve

C. Approve Annual Resolutions.

It is recommended that the Board approve Agenda Item C

Motion: Ferguson / Second - Schreiber / Action: Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Absent
Mena	Resigned
Campos	Approve
Watson	Approve
Willis	Approve

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

- a. Welcome new Board Member, NatalieSchuff as SDCOE placement for retiring appointee, Brent Watson.

VII. CLOSED SESSION-

Motion to enter into closed session- Schreiber / Second - Ferguson / Action:

Pass

Vote:

Kincaid	Open
Ferguson	Approve
Ague	Absent
Mena	Resigned
Campos	Approve
Watson	Approve
Willis	Approve

- SARB Hearing
- HS Student issue update

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session: The meeting was reconvened to open session at 7:56 pm.
- b. Public record on Action Taken in closed session (includes the vote or abstention of every member present.)
 - There were no votes taken in closed session.

ADJOURNMENT

The meeting was concluded at 7:59 pm: Motion: Schreiber/ Second-Ferguson /

Items for future Board Meeting

1. Next scheduled Board Meeting: June 14, 2017 @5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

November 8, 2017

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____
	Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the November 8, 2017 Board Meeting**
- 2. Approve the Minutes for the Sept. 13, 2017 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____
	Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. LFCS Updates
3. Attendance/Enrollment

b. Chief Financial Officer's Report

- 1. Update on Chase Ave. HS Project
- 2. First Interim Report
- 3.
- 4.
- 5. .

3. ITEMS SCHEDULED FOR ACTION

A. Approve First Interim Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. NONE

6. CLOSED SESSION

1. Legal Action Notification

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

September 13th – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:35 PM, Sal Campos

Roll Call – Present Voting Members –Priscilla Schreiber, Sal Campos, Mark Ferguson, Lorri Ague /Late: / Absent:, Richard Willis, / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from August 21st Board Meeting Schreiber/ Second- Ague / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Motion to approve Spet 13th agenda- Schreiber / Second - Ague / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

Executive Director's Report:

I. Introduction of New Teaching Staff:

- a) This year many new staff members were welcomed aboard the LFCS team! All new staff members were asked to talk a little about themselves and were given time to ask

- questions of the board at the end.
- b) The New School Year Report: Staus reports were given on the student/faculty ration and language support. Our new marketing information was presented, and the school newsletters were shared with the board.
 - c) Attendance and enrollment numbers were reviewed

B. Chief Financial Officer’s Report:

- A. An update on the high school building project was presented. The meetings with the planning committee were reviewed.
- B. The board was updated on the charter grant process.
- C. With the prop 39 grant money we will be replacing the lighting and updating the air conditioning systems schoolwide.

IV. ITEMS SCHEDULED FOR ACTION-

A. Approve EPA Revenue Spending Plan

It is recommended that the Board approve Agenda Item A

Motion: Ferguson / Second - Schreiber / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

B. Approve Education Effectiveness Plan.

It is recommended that the Board approve Agenda Item B

Motion: Schreiber / Second - Ague / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

C. Approve Unaudited Year End Financials.

It is recommended that the Board approve Agenda Item C

Motion: Schreiber / Second - Ferguson / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION- NONE

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session:
- b. Public record on Action Taken in closed session (includes the vote or abstention of every member present.)

ADJOURNMENT

The meeting was concluded at 7:25 pm: Motion: Ferguson/ Second-Ague /

Items for future Board Meeting

1. Next scheduled Board Meeting: October 11, 2017 @5:30 pm at LFCS Junior Academy, 1012 E. Bradley, El Cajon CA 92021

Respectfully Submitted,
Gail Stroben, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St., El Cajon 92020

January 10, 2018

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the December 13, 2017 Board Meeting**
- 2. Approve the Minutes for the November 8, 2017 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. LFCS Updates
3. Attendance/Enrollment

b. Chief Financial Officer's Report

1. Present annual audit year ending June 30, 2017
2. Update on Chase Ave. HS Project
- 3.
- 4.
- 5.

3. ITEMS SCHEDULED FOR ACTION

A. Approve June 30, 2017 annual audit

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. NONE

6. CLOSED SESSION

1. None

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

November 8th – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:31 PM, Sal Campos

Roll Call – Present Voting Members –Priscilla Schreiber, Sal Campos, Mark Ferguson, Lorri Ague, Richard Willis /Late: / Absent: / Non-Voting Members - Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, to include the Minutes from September 13th Board Meeting Ague/ Second- Ferguson / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

Motion to approve November 8th agenda- Ague / Second - Ferguson / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

COMMUNICATIONS-

NONE

STAFF REPORTS / DISCUSSION / ACTION

A. Chief Financial Officer's Report:

A. Chase Avenue Property-

1. We've given the planning commission two building options and are waiting for their approval.
2. We are still planning to go in front of their board to present our plans in the spring.

B. First Interim Report-

1. The report was reviewed in detail for the board's approval. The report must be submitted to the county by December 15th.

B. Executive Director's Report:

- a) Attendance: Our attendance is at 95% present overall, the average amount of students present is 98%.
- b) Newsletters: Veteran's Day- assemblies and parades are happening tomorrow at the PA, LA, and JA. We will have Veteran's come and speak to our students about what they did while serving, along with songs and projects at the different campuses.
- c) The PA is putting on "A Charlie Brown Christmas" this year for our program on December 1st. The program will take place at 6:30 pm at the JA.
- d) Entertainment Books Fundraiser: We raised over \$30,000 this year for busses!
- e) Sports: Our girl's volleyball team is ranked #1 in the county! Playoffs were this Friday night at Canyon Crest. We had two students sign at Petco Park yesterday for national signing day. One was with West Virginia University, the other was with Holy Family University.
- f) Patriot Legacy Educational Foundation: The board has been set and we are currently working on a promotional campaign to inform people about the foundation and raise money. We are planning to host a gala in February and are hard at work thinking about other ways to raise money.
- g) Mother Goose Parade- This event will be using our Main street campus for parking once again this year. We are planning to use this opportunity to let people know about our school and foundation.

1. Testing Update:

- a) Jamie Robinson: LFCS test scores were reviewed from 2014- 2017- 3 years. Scores were compared against ourselves as well as other districts and the state of California for those three years.
- b) Steve Robinson: The high school test scores were also reviewed, as was the historical graduation data and the action plan. These items were presented in depth and the

board had many questions. A discussion about these items was held.

IV. ITEMS SCHEDULED FOR ACTION-

A. Approve First Interim Report.

It is recommended that the Board approve Agenda Item A.

Motion: Willis / Second - Ferguson / Action: Pass

Vote:

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

V. ITEMS REMOVED FROM THE CONSENT AGENDA-NONE

VI. BOARD ITEMS/REPORTS

NONE

VII. CLOSED SESSION-

Entered in at 7:12pm: Motion: Schreiber/ Second-Ague /Action: Pass

VIII. PUBLIC SESSION-

- a. Reconvene to Open Session: 7:35 pm Motion: Ague/ Second-Ferguson /Action: Pass
- b. Public record on Action Taken in closed session (includes the vote or abstention of every member present.): No action was taken during closed session, only information from the Executive Director was given.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

ADJOURNMENT

The meeting was concluded at 7:36 pm: Motion: Ague/ Second-Schreiber /Action: Pass

Items for future Board Meeting

- 1. Next scheduled Board Meeting: December 15th @12:30 pm before LFCS Christmas luncheon.

Respectfully Submitted,
Gail Stroben, Board Secretary





**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St., El Cajon 92020

April 11, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the April 11, 2018 Board Meeting**
- 2. Approve the Minutes for the March 14, 2018 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- 1. LFCS Updates
- 2. Attendance/Enrollment

b. Chief Financial Officer's Report

- 1. Present 990 Tax Return prepared by auditor, Wilkinson/Hadley
- 2. Update on Chase Ave. HS Project
- 3.
- 4.
- 5. .

3. ITEMS SCHEDULED FOR ACTION

A. Approve 990 Tax Return prepared by Wilkinson/Hadley

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. NONE

6. CLOSED SESSION

1. None

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

March 14, 2018 – 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:02 PM, Sal Campos

Roll Call – Present voting Members—Lorri Ague, Richard Willis, and Sal Campos/ Late:/ Absent: Priscilla Schreiber, Mark Ferguson/ Non-Voting Members – Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for March 14, 2018, and Minutes from February 8, 2018 Board Meeting Ague/ Second – Willis / Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Absent

COMMUNICATIONS:

None Presented

STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report:
 - 1. Shared the Attendance Report
 - 2. Shared the Bulldog News and the Liberty High News
 - a. March is a very busy time
 - b. Open Houses on every campus
 - 3. Presented a video and update on the Leo-Droid Team (Robotics Team)
 - 4. Affirmed Active Shooting Training along with an update on student action on the national “Walk-out” Day.
 - a. Mrs. Beyer affirmed all training for various catastrophes
 - 5. Ms. Beyer presented conversation about Charter expansion. She will work toward a strategic plan and keep the board updated.
 - 6. California Charter School Association conference is in San Diego March 26-28. Board members were requested to let Mrs. Beyer know if they are planning to attend.
 - 7. Staff Retreat is planned for the upcoming weekend.

8. Sports teams are participating in Soccer and Basketball CIF Playoffs

B. CFO Report

1. Presented the 3-year Contract with Wilkinson Hadley King & Co. for the annual audit
2. Updated on Chase Ave. HS Project
 - a. It was announced that we did not receive Prop 51 funds.
 - b. Mr. Keough continues to review funding options and will keep the board informed.

IV. ITEMS SCHEDULED FOR ACTION—

- A. Approve the Audit contract

It is recommended that the Board Approve the 3-year Audit Contract with Wilkinson Hadley King & Co.

Motion: Willis / Second – Agree / Action: Unanimously Passed

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Absent

V. CLOSED SESSION--

No Closed Session items

VII. PUBLIC SESSION

NO PUBLIC COMMENT

ADJOURNMENT

The meeting was concluded at 6:34: Motion: Willis/ Second- Agree/ Action: Unanimous passed.

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Absent

Items for future Board Meeting

1. Next scheduled Board Meeting: April 11, 2018 at Liberty Academy 698 W. Main Street, El Cajon, CA 92020
2. No-Tolerance Policy for threats against the campus (i.e. shooting, etc.)
3. Social Media Use Policy needs to be formulated

Respectfully,

Lorri Ague



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St., El Cajon 92020

May 9, 2018

5:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the May 9, 2018 Board Meeting**
- 2. Approve the Minutes for the April 11, 2018 Board Meeting**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. Athletic Director's Report
2. Attendance/Enrollment
3. 2018-19 Employment Updates

b. Chief Financial Officer's Report

1. Present Annual Resolutions for Approval
2. Update on Chase Ave. HS Project
3. S&P Bond Rating
4. Budget in Process
5. .

3. ITEMS SCHEDULED FOR ACTION

A. Approve Annual Resolutions

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. Board Terms Discussion

6. CLOSED SESSION

1. Student Issue

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

April 11, 2018 – 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:04 PM, Sal Campos

Roll Call – Present voting Members—, Richard Willis, and Sal Campos, Priscilla Schreiber Absent:, Mark Ferguson, Lorri Ague. Non-Voting Members – Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for April 11, 2018, and Minutes from March 14, 2018 Board Meeting Willis/ Second – Schreiber / Action: Passed Unanimously

Ferguson	Absent
Ague	Absent
Campos	Approve
Willis	Approve
Schreiber	Approve

COMMUNICATIONS:

None Presented

STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report:
 - 1. Shared the Attendance Report
 - 2. Shared the Bulldog News and the Liberty High News
 - a. Mrs. Beyer spoke about the recent Staff Retreat
 - 3. Presented the LCHS and K-8 2018-19 calendar.

- B. CFO Report
 - 1. Presented 990 Tax Return
 - 2. Update on Chase Ave. HS Project
 - a. Discussed frustrations with Prop 51 Grant process and outcomes.

IV. ITEMS SCHEDULED FOR ACTION—

- A. Approve the 2018-19 calendars for LCHS and LFCS K-8
- B. Approve 2016-17 990 Tax Return

It is recommended that the Board Approve the 2018-19 Calendars for LCHS and LFCS K-8

Motion: Willis / Second – Schreiber/ Action: Unanimously Passed

Ferguson	Absent
Ague	Absent
Campos	Approve
Willis	Approve
Schreiber	Approve

It is recommended that the Board Approve the 2016-17 990 Tax Return.

Motion: Schreiber / Second – Willis/ Action: Unanimously Passed

Ferguson	Absent
Ague	Absent
Campos	Approve
Willis	Approve
Schreiber	Approve

V. CLOSED SESSION--

No Closed Session items

VII. PUBLIC SESSION

PUBLIC COMMENT

Parent read letter that had been emailed to the Administration at LCHS addressing the parent concern: School Climate at LCHS-“Homophobic” bullying.

ADJOURNMENT

The meeting was concluded at 6:10: Motion: Willis/ Second- Schreiber Action: Unanimous passed.

Ferguson	Absent
Ague	Absent
Campos	Approve
Willis	Approve
Schreiber	Approve

Items for future Board Meeting

1. Next scheduled Board Meeting: May 9, 2018 at Liberty Academy 698 W. Main Street, El Cajon, CA 92020

Respectfully,
Jerry Keough



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St., El Cajon 92020

June 13, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the June 13, 2018 Board Meeting**
- 2. Approve the Minutes for the May 9, 2018 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

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III. STAFF REPORTS

a. Executive Director’s Report

1. 2018-19 Employment Updates
2. Attendance/Enrollment
3. Declaration of Need-Qualified Teachers

b. Chief Financial Officer’s Report

1. Contracts for Outdoor Education: Cuyamaca (6th) and Floating Lab (7th)
2. Discuss 2.5% COLA Increase on Hourly and Salary Schedules
3. Present Educator Effectiveness Report for Public Comment
4. 2018-19 Draft Budget: Public Comment Presentation
5. EPA Expenditure Plan: Public Comment Presentation
6. Discuss Certificated Staff Retention Incentive Program

3. ITEMS SCHEDULED FOR ACTION

A. Approve Declaration of Need for 2018-2019 School Year

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve Outdoor Education Contracts for Cuyamaca and the Floating Lab

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. Board Terms Discussion

6. CLOSED SESSION

1. Student Issue

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

May 9, 2018 – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:38 PM, Sal Campos

Roll Call – Present voting Members—Lorri Ague, Mark Ferguson, Priscilla Schreiber, and Sal Campos:/ Absent: Richard Willis/ Non-Voting Members – Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for May 9, 2018, and Minutes from April 11, 2018 Board Meeting Schreiber/ Second – Ague/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

COMMUNICATIONS:

None Presented

STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report:
1. National Charter School Week Presentation
 - a. Presented Charter School Definition
 - b. Reviewed Characteristics of a Charter School
 2. Shared the Bulldog News and the Liberty High News
 - a. May has many different year-end and culminating experiences
 - b. Reminder about Matriculation and Senior Exhibition
 - c. Reminder about Moving Up Ceremony (Wednesday, June 19th @ 6:00 p.m. @ Junior Academy & High School Graduation, Saturday, June 23 @ between 10:00 & 11:00 @ Junior Academy on Bradley)
 3. Parent Prom was introduced – Foundation Fundraising Event on June 9th @ Liberty Academy
 4. Shared the Attendance Report

5. Recapped the professional development activity happening across teaching staff
6. Letters of intent to the Faculty and Staff were sent out. Staffing needs for next year are being considered.
7. Athletic Director Report Presented
 - a. Presented the LFCS Athletic Philosophy and Program accomplishments and achievements
 - b. June 9th is a planned Coach’s Symposium to present LFCS Athletic Philosophy

The Board Members affirmed the Athletic Director’s Report

- B. CFO Report
1. Presented an update on the Planning Commission Hearing for the Chase Property Project. No date has been assigned, but the Board was encouraged to be prepared to attend the meeting when it happens.
 2. BBB -S&P Bond Rating Report was shared and an overview of how this is achieved was presented.
 3. Budget Process was updated:
 - a. Mr. Keough informed the Board of the process and what information we are waiting for
 - b. Plan for Regular June 13th meeting and then a 2nd meeting on June 20th @ 12:30 p.m. at the Junior Academy prior to the yearend luncheon to approve the final budget.

IV. ITEMS SCHEDULED FOR ACTION—

- A. Approve the Annual Resolutions
 It is recommended that the Board Approve the annual Resolutions required:

Motion: Ague/ Second – Ferguson / Action: Unanimously Passed

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Board Term Discussions took place. A review of the members terms and expiration dates were given. Elections for board members will be on the June 13 meeting.

V. CLOSED SESSION--

Motion for closed session was made by Campos/Second-Schreiber/Action: Unanimously Passed.

Ferguson	Approve
Ague	Approve
Campos	Approve

Willis	Absent
Schreiber	Approve

Motion to open closed session was made by Schreiber/Second-Ferguson/Action: Unanimously Passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

No Action was taken during Closed Session.

VII. PUBLIC SESSION

No public comment

ADJOURNMENT

The meeting was concluded at 7:38: Motion: Campos/ Second- Ague/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Items for future Board Meeting

1. Next scheduled Board Meeting: April 11, 2018 at Liberty Academy 698 W. Main Street, El Cajon, CA 92020
2. No-Tolerance Policy for threats against the campus (i.e. shooting, etc.)
3. Social Media Use Policy needs to be formulated

Respectfully,
Lorri Ague



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

June 20, 2018

12:30 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Communications.” “Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director’s office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the June 20, 2018 Board Meeting**
- 2. Approve the Minutes for the June 13, 2018 Board Meeting**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- 1.
- 2.

b. Chief Financial Officer's Report

1. **Present Educator Effectiveness Report for Approval**
2. **2018-19 Draft Budget: Approval**
3. **EPA Expenditure Plan: Approval**
- 4.

3. ITEMS SCHEDULED FOR ACTION

A. Approve Educator Effectiveness Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve 2018-19 Budget

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve EPA Revenue Expenditure Plan

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. **Board Election**
2. **Selection of Board Officers**

6. CLOSED SESSION

1. Student Issue

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

May 9, 2018 – 5:30 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:38 PM, Sal Campos

Roll Call – Present voting Members—Lorri Ague, Mark Ferguson, Priscilla Schreiber, and Sal Campos:/ Absent: Richard Willis/ Non-Voting Members – Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for May 9, 2018, and Minutes from April 11, 2018 Board Meeting Schreiber/ Second – Ague/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

COMMUNICATIONS:

None Presented

STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report:
1. National Charter School Week Presentation
 - a. Presented Charter School Definition
 - b. Reviewed Characteristics of a Charter School
 2. Shared the Bulldog News and the Liberty High News
 - a. May has many different year-end and culminating experiences
 - b. Reminder about Matriculation and Senior Exhibition
 - c. Reminder about Moving Up Ceremony (Wednesday, June 19th @ 6:00 p.m. @ Junior Academy & High School Graduation, Saturday, June 23 @ between 10:00 & 11:00 @ Junior Academy on Bradley)
 3. Parent Prom was introduced – Foundation Fundraising Event on June 9th @ Liberty Academy
 4. Shared the Attendance Report
 5. Recapped the professional development activity happening across teaching staff
 6. Letters of intent to the Faculty and Staff were sent out. Staffing needs for next year are being considered.
 7. Athletic Director Report Presented

- a. Presented the LFCS Athletic Philosophy and Program accomplishments and achievements
- b. June 9th is a planned Coach’s Symposium to present LFCS Athletic Philosophy

The Board Members affirmed the Athletic Director’s Report

B. CFO Report

- 1. Presented an update on the Planning Commission Hearing for the Chase Property Project. No date has been assigned, but the Board was encouraged to be prepared to attend the meeting when it happens.
- 2. BBB -S&P Bond Rating Report was shared and an overview of how this is achieved was presented.
- 3. Budget Process was updated:
 - a. Mr. Keough informed the Board of the process and what information we are waiting for
 - b. Plan for Regular June 13th meeting and then a 2nd meeting on June 20th @ 12:30 p.m. at the Junior Academy prior to the yearend luncheon to approve the final budget.

IV. ITEMS SCHEDULED FOR ACTION—

A. Approve the Annual Resolutions

It is recommended that the Board Approve the annual Resolutions required:

Motion: Ague/ Second – Ferguson / Action: Unanimously Passed

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Board Term Discussions took place. A review of the members terms and expiration dates were given. Elections for board members will be on the June 13 meeting.

V. CLOSED SESSION--

Motion for closed session was made by Campos/Second-Schreiber/Action: Unanimously Passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Motion to open closed session was made by Schreiber/Second-Ferguson/Action: Unanimously Passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

No Action was taken during Closed Session.

VII. PUBLIC SESSION

No public comment

ADJOURNMENT

The meeting was concluded at 7:38: Motion: Campos/ Second- Ague/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Items for future Board Meeting

1. Next scheduled Board Meeting: April 11, 2018 at Liberty Academy 698 W. Main Street, El Cajon, CA 92020
2. No-Tolerance Policy for threats against the campus (i.e. shooting, etc.)
3. Social Media Use Policy needs to be formulated

Respectfully,
Lorri Ague



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave., El Cajon 92021

September 12, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the September 12, 2018 Board Meeting**
- 2. Approve the Minutes for the June 13, 2018 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. Introduction of New Staff

2.

b. Chief Financial Officer's Report

1. Present Unaudited 2017-2018 Financial Report

2. Facilities Report

3.

4.

3. ITEMS SCHEDULED FOR ACTION

A. Approve Unaudited 2017-18 Financial Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. Board Reports

6. CLOSED SESSION

1. **Student Issue**

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:04 PM, Sal Campos

Roll Call – Present voting Members—Lorri Ague, Mark Ferguson, Priscilla Schreiber, Richard Willis, and Sal Campos:/ Absent: None/ Non-Voting Members – Debbie Beyer, Jerry Keough

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for June 13, 2018 and Minutes from May 9, 2018 Board Meeting Ague/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

COMMUNICATIONS:

None Presented

STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report:
1. Shared the Bulldog News and the Liberty High News
 - a. Girls Softball team won CFI Championship
 - b. Reminder about Matriculation
 - c. Reminder about end of the year activities
 - i. Moving Up Ceremony-Tuesday, June 19th @ 6:00 p.m. @ Junior Academy
 - ii. High School Graduation, Saturday, June 23 @ between 11:00 @ Junior Academy on Bradley)
 2. End of the Year Luncheon is planned for June 20th @ 1:00 at the Junior Academy on Bradley
 3. Shared the Attendance Report (still averaging over 95% in all campuses)
 4. Shared graduation data
 - a. Over \$2 million in college scholarships have been offered to Liberty High School graduates
 5. Involved in interviews for the next year

- 6. a. Mentioned particularly Science is a major need.
- 6. High School Principle Report Presented (Mr. Robinson)
 - a. Presented the data from the Academy Program and how it is having a significant positive impact on student achievement.
 - b. Shared multiple pathways that are being explored to improve the College Career Readiness Score for Liberty High School.

The Board Members affirmed the High School Principal’s Report

- B. CFO Report
 - 1. Presented the Educator Effectiveness Report for Public Comment
 - a. The Board received the plan and expense report on these funds. There were no public comments received.
 - 2. Presented the 2018-2019 Draft Budget for Public Comment
 - a. The Board received the preliminary budget with the CFO’s rationale for expected revenue and funding streams. There were no public comments received.
 - 3. Presented the EPA Expenditure Plan for Public Comment:
 - a. The Board received the EPA Revenue and Budget report with explanation and rationale from the CFO. There were no public comments received.
 - 4. Shared the planned COLA increase for hourly and salary schedules
 - 5. Discussed the long-term incentive program for employees
 - a. The Board discussed a variety of rationales for this idea. The goal is to have the data presented with long-term stability rationale for initiating this type of strategy.

NOTE: Board Term Discussions took place. A review of the members terms and expiration dates were given. Elections for board members to replace the even numbered years board seats will be on the June 20 meeting.

IV. ITEMS SCHEDULED FOR ACTION—

A. Declaration of Need for 2018-2019

The CEO presented the needs with rationale to the board. After discussion, a motion to Approve the Declaration of Need Schreiber/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

B. Outdoor Education Contracts for Cuyamaca and the Floating Lab

The CFO presented the needs with rationale to the board. After discussion, a motion to Approve the Outdoor Education Contracts for Cuyamaca and the Floating Lab Willis/ Second – Schreiber / Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

V. CLOSED SESSION--

No closed session was scheduled

VII. PUBLIC SESSION

ADJOURNMENT

The meeting was concluded at 7:20: Motion: Ague/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

Items for future Board Meeting

1. Next scheduled Board Meeting: August 12, 2018 at Liberty Academy 698 W. Main Street, El Cajon, CA 92020
2. No-Tolerance Policy for threats against the campus (i.e. shooting, etc.)
3. Social Media Use Policy needs to be formulated

Respectfully,
Lorri Ague



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main Street

October 9, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the October 9, 2018 Board Meeting**
- 2. Approve the Minutes for the September 12, 2018 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

1. Longevity Proposal
- 2.

- b. Chief Financial Officer's Report
 1. Present 2017-18 Auditor Report for Approval
 - 2.
 - 3.
 - 4.

3. ITEMS SCHEDULED FOR ACTION

A. Approve 2017-2018 Auditor Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1.

6. CLOSED SESSION

1. None

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

September 12, 2018 – 6:07 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 6:07 p.m. – Mark Ferguson

Roll Call – Present voting Members—Lorri Ague, Mark Ferguson, Priscilla Schreiber, Richard Willis:/ Absent: Sal Campos/ Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for September 12, 2018 and Minutes from June 13, 2018 Board Meeting

Motion was made by Schreiber/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Willis	Approve
Schreiber	Approve

COMMUNICATIONS:

None Presented

STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report:
1. Prior to the official meeting – the Board members met the New Staff and Teachers at a Dinner
 2. Local Control & Accountability Plan (LCAP) Summary was presented: the expectations are clearly defined with goals for all categories of classifications of teachers and staff.
 3. Attendance Reports were reviewed
 4. Shared the Teacher Training materials for this year – “Blast from the Past 2018-2019”
 - a. Highlighted the theme
 - b. Highlighted the community building activities
 - c. New Training techniques with Coach Teachers was described

5. Shared the Newsletters and Back to School Night information
- B. CFO Report
1. Presented the 2017-2018 Unaudited Financial Report
 - a. Explained the process and the connection to the County Office of Education and the review from the California Department of Education
 - b. Submitted copies of the Report with highlighted information – specific attention was given to the beginning fund balance and the projected ending fund balance.
 2. Presented a Facilities Update
 - a. Bradley campus – There is a potential to purchase this campus. The next conversation is to look at an appraisal. The other option was to lease the entire campus that would include all the parts of the property that we now use and pieces that we don't use. The goal is to have the information at the next board meeting to decide how best to proceed.
 - b. High School property – all materials are submitted. All staff is writing their reports and the date for the hearing is pending.

IV. ITEMS SCHEDULED FOR ACTION—

A. Approve Unaudited 2017-2018 Financial Report

After discussion, a motion to approve the Unaudited 2017-2018 Report Ague/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Willis	Approve
Schreiber	Approve

V. CLOSED SESSION--

No closed session was scheduled

VII. PUBLIC SESSION

ADJOURNMENT

The meeting was concluded at 7:44 p.m.: Motion: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Absent
Willis	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave

October 10, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the October 10, 2018 Board Meeting**
- 2. Approve the Minutes for the September 12, 2018 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a. Athletic Department Report

a. Executive Director's Report

- 1. New School Year Report
- 2. Student Attendance , Legal Concerns

b. Chief Financial Officer's Report

- 1. Bradley Ave Lease Agreement
- 2. Bradley Property Status.
- 3. HS Property Update
- 4.

3. ITEMS SCHEDULED FOR ACTION

A.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
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B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
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4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. Budget Approval

6. CLOSED SESSION

1. Staff Issue

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

September 12, 2018 – 6:07 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 6:07 p.m. – Mark Ferguson

Roll Call – Present voting Members—Lorri Ague, Mark Ferguson, Priscilla Schreiber, Richard Willis;/ Absent: Sal Campos/ Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for September 12, 2018 and Minutes from June 13, 2018 Board Meeting

Motion was made by Schreiber/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Willis	Approve
Schreiber	Approve

COMMUNICATIONS:

None Presented

STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report:
1. Prior to the official meeting – the Board members met the New Staff and Teachers at a Dinner
 2. Local Control & Accountability Plan (LCAP) Summary was presented: the expectations are clearly defined with goals for all categories of classifications of teachers and staff.
 3. Attendance Reports were reviewed
 4. Shared the Teacher Training materials for this year – “Blast from the Past 2018-2019”

- a. Highlighted the theme
 - b. Highlighted the community building activities
 - c. New Training techniques with Coach Teachers was described
5. Shared the Newsletters and Back to School Night information

B. CFO Report

- 1. Presented the 2017-2018 Unaudited Financial Report
 - a. Explained the process and the connection to the County Office of Education and the review from the California Department of Education
 - b. Submitted copies of the Report with highlighted information – specific attention was given to the beginning fund balance and the projected ending fund balance.
- 2. Presented a Facilities Update
 - a. Bradley campus – There is a potential to purchase this campus. The next conversation is to look at an appraisal. The other option was to lease the entire campus that would include all the parts of the property that we now use and pieces that we don't use. The goal is to have the information at the next board meeting to decide how best to proceed.
 - b. High School property – all materials are submitted. All staff is writing their reports and the date for the hearing is pending.

IV. ITEMS SCHEDULED FOR ACTION—

A. Approve Unaudited 2017-2018 Financial Report

After discussion, a motion to approve the Unaudited 2017-2018 Report Ague/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Willis	Approve
Schreiber	Approve

V. CLOSED SESSION--

No closed session was scheduled

VII. PUBLIC SESSION

ADJOURNMENT

The meeting was concluded at 7:44 p.m.: Motion: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Absent
Willis	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

November 14, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the November 14, 2018 Board Meeting**
- 2. Approve the Minutes for the October 10, 2018 Board Meetings**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a.

a. Executive Director's Report

- 1. Status Report
- 2. Student Attendance

b. Chief Financial Officer's Report

- 1. Staff Stipend Related to Test Scores 3% of prior year wages or 5%
- 2. Bradley Property Status.
- 3. HS Property Update
- 4.

3. ITEMS SCHEDULED FOR ACTION

A. Board to approve a 3% Stipend or 5% Stipend Based on Prior Year Test Scores

It is recommended that the Board select Stipend % Agenda Item A,	Motion: ____ Action: ____
	Second: ____ Vote: ____

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____
	Second: ____ Vote: ____

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____
	Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____
	Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____
	Second: ____ Vote: ____

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. Budget Approval

6. CLOSED SESSION

1. **Staff Issue**

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

October 10, 2018 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:09 p.m. – Sal Campos

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber / Absent: Mark Ferguson, Richard Willis/ Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for October 10, 2018 and Minutes from September 12, 2018 Board Meeting

Motion was made by Schreiber/ Second – Ague/ Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

COMMUNICATIONS:

The Board received a letter from the San Diego County Office Education regarding the 2018-2019 Adopted Budget Approval. Our Fiscal Status in 2018-2019 is projecting an 86.7% reserve.

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. Athletic Director’s Report:

- a. Presented various statistics for the 11 athletic teams (included the numbers of participants, coaches, and other statistics to demonstrate the activities of athletics)
- b. Junior High Teams were able to purchase uniforms for most teams this year
- c. Developing competitive leagues for middle school grades
- d. Block out Cancer Night – This is a volleyball game fundraiser demonstrating the school’s mission and leadership
- e. Character Themes are required by the coaches to teach character inside the athletic program. Inspiration reports were given to encourage the learning outcomes.

- f. CFI Championship plaques were awarded from the 2017-2018 school year for Softball and Volleyball
 - g. Presented the new van and potential wrap ideas for the van.
 - i. The plan to thank the donors was presented
 - h. The middle school and the high school teams are building bridges to unite the athletic teams from both campuses
 - i. Athletic Director joined a council to support other Athletic Directors using this as an opportunity to be an example to others
 - j. Athletic Director was voted on to the CIF Coordinating Council
 - k. Seeking CMAA authorization for Athletic Director Certification this will increase LFCS athletics professionalism.
- 2. New School Year Report
 - a. Newsletters from the campuses were all presented, and all campuses are busy, and activities are well-attended.
 - b. High School college acceptances are already starting to prove on track with last year's results.
 - c. Olympic events are a positive tradition for each campus.
 - 3. Attendance Reports were reviewed
 - 4. Legal Concern regarding illegal citizenship is under review. Future policy will be guided and directed with legal counsel.

B. CFO Report

- 1. Bradley Ave Lease Agreement
The Board was made aware of the timeframes of the current Bradley campus lease.
- 2. Bradley Property Status
The Board took a tour of the church property to consider future opportunity for purchasing additional property to expand resources.
- 3. HS Property Update
Updated information to the traffic study was added to mitigate any negative ramification. This was completed as of October 10th. Other codes have changed that need to have updated information. All of these projects are in process and designed for completion. Presentation materials have been updated.
No potential date for the hearing has been released, but the administration has asked for this information.

IV. ITEMS SCHEDULED FOR ACTION—

No action items were addressed

V. CLOSED SESSION—Staff Issues

Motion was made by Schreiber/ Second – Ague/ Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Motions was made by Ague/Seconded-Schreiber to suspend the close session Action: Passed Unanimously

No action was taken in closed session

VII. PUBLIC SESSION

ADJOURNMENT

The meeting was concluded at 7:30 p.m.: Motion: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
SPECIAL MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E Bradley Ave

October 25, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve the Agenda for the October 25, 2018 Special Board Meeting

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

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III. STAFF REPORTS

1a.

a. Executive Director’s Report

- 1.
- 2.

b. Chief Financial Officer’s Report

1. Bradley Ave Lease Agreement-Status

2. Pepper Drive Property-Purchase Price \$550,000.

3. Board to consider for approval the purchase of the three houses that adjoin the north border of the Bradley Ave. Campus, Real Property:

1. APN: 388-203-11-00; 1025 Pepper Drive;
2. APN: 388-203-22-00; 1045 Pepper Drive;
3. APN: 388-203-10-00; 1025 A Pepper Drive

4.

2. ITEMS SCHEDULED FOR ACTION

A. Approve entering into escrow to purchase property on North Border of the JA.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

4. BOARD ITEMS/REPORTS

1. Budget Approval

5. CLOSED SESSION

1. **Staff Issue**

6. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

7. ADJOURNMENT

The meeting was adjourned at _____.



**AGENDA
SPECIAL MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W. Main St.

October 30, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

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1. Approve the Agenda for the October 30, 2018 Special Board Meeting

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

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III. STAFF REPORTS

1a.

a. Executive Director’s Report

- 1.
- 2.

- b. Chief Financial Officer's Report
 1. Approval of the Long Term Bradley Ave Lease Agreement-
 2. Update on Pepper Drive Property

2. ITEMS SCHEDULED FOR ACTION

A. Approve Bradley Ave Lease Agreement

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

4. BOARD ITEMS/REPORTS

1. Budget Approval

5. CLOSED SESSION

1. Staff Issue

6. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

7. ADJOURNMENT

The meeting was adjourned at _____.



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

December 12, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the December 12, 2018 Board Meeting**
- 2. Approve the Minutes for the November 14, 2018 Board Meetings**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a.

a. Executive Director’s Report

- 1. Status Report**
- 2. Student Attendance**

- b. Chief Financial Officer's Report
 - 1. Approve First Interim Report
 - 2. Approve 2017-2018 Audit
 - 3. HS Property Update
 - 4. JA Campus Report
 - 5. Authorize entering into escrow to purchase the 3 homes on the north end of the Junior Academy-1025, 1025 A, 1045 Pepper Drive
Purchase Price \$550,000.00

3. ITEMS SCHEDULED FOR ACTION

A. Board to Approve First Interim Report

It is recommended that the Board select Stipend % Agenda Item A, Motion: ____ Action: ____ Second: ____ Vote: ____

B. Board to Approve 2017-2018 Audit Report

It is recommended that the Board approve Agenda Item B Motion: ____ Action: ____ Second: ____ Vote: ____

C. Board Approve entering into escrow to purchase the 3 properties located on Pepper Dr.

It is recommended that the Board approve Agenda Item C Motion: ____ Action: ____ Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____ Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____ Second: ____ Vote: ____

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

- 1. Budget Approval

6. CLOSED SESSION

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Regular Meeting Date November 14, 2018

Minutes:

I. PRELIMINARY

Call to order @ 5:07pm

a. ROLL CALL:

Present: M. Ferguson, P. Schreiber, S. Campos and R. Willis Absent: L. Ague

c. FLAG SALUTE

d. ADOPT Consent Agenda & Minutes for October 10, 2018 Board Meeting

a. Motion: P. Schreiber

b. Second: M. Ferguson

c. Passed as presented.

II. Communications: No visitors

III. Staff Reports:

a. Jamie Robinson: California State Test Data (see attached)

b. Steve Robinson: High School Graduation & Test Data (see attached)

c. Steve Robinson: Self-study WASAC Report: (see attached)

d. Steve Robinson: State-Wide Action Plan (see attached)

NOTE: WASAC: April 7th (Sunday) Board Interviews

e. Executive Director's Report:

1. Status Report: K-9 & High school Newsletters

2. Student Attendance

f. Chief Financial Officer's Report:

1. Staff Stipend related to Test Scores

2. Bradley Property Status: R. Willis discussed. Demolition and

3. Environmental test results and associated costs.

Bradley Property : Lease extension signed by LFCS, awaiting
(signatures from Landlord. Landlord to have all Personal

Property off property by week of November 18, 2018.

3. HS Property Update: Awaiting San Diego County Planning Board to put on their calendar for Vote.

IV. SCHEDULES FOR ACTION:

- A. Board to Vote on either 3% or 5% Stipend based on Prior year test scores.

Motion: P. Schreiber, Second. M. Ferguson. Motion Approved

V. BOARD ITEMS/REPORTS:

- a. Discussion to form sub-committee to explore Teacher retention Stipends by their Seniority.

VI. CLOSED SESSION: (7:02 pm- 7:24)

VII. **PUBLIC SESSION:** Reconvene to Open Session @ 7:24pm

VIII. **ADJOURNMENT:** adjourned @ 7:26 pm

Submitted respectfully: Richard Willis, Board Member



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

January 9, 2019

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the January 9, 2019 Board Meeting**
- 2. Approve the Minutes for the December 12, 2018 Board Meetings**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a.

a. Executive Director’s Report

- 1. Status Report**
- 2. Student Attendance**

- b. Chief Financial Officer's Report
 - 1. JA Campus Report
 - 2. HS Property Update
 - 3.
 - 4.
 - 5.

ITEMS SCHEDULED FOR ACTION

A. Board to Approve First Interim Report

It is recommended that the Board select Stipend % Agenda Item A, Motion: ____ Action: ____
Second: ____ Vote: ____

B. Board to Approve 2017-2018 Audit Report

It is recommended that the Board approve Agenda Item B Motion: ____ Action: ____
Second: ____ Vote: ____

C. Board Approve entering into escrow to purchase the 3 properties located on Pepper Dr.

It is recommended that the Board approve Agenda Item C Motion: ____ Action: ____
Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

4. BOARD ITEMS/REPORTS

5. CLOSED SESSION

- a) One item

6. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

7. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

December 12, 2018 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:00 p.m. – Sal Campos

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber, Mark Ferguson, Richard Willis, Sal Campos/ Absent: None/ Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for December 12, 2018 and Minutes from November 14, 2018 Board Meeting

Motion was made by Willis/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. Status Report:
 - a. Newsletters from the campuses were distributed.
 - b. Highlighted the Christmas projects. SO Cal Kids Love Nor Cal Kids and internal families were identified as Christmas programs this year.
 - c. Went to trimester this year so the first reporting cycle was just completed. No data yet to review.
2. Attendance Reports were reviewed: CEO shared that the attendance is down slightly due to reported illness.

B. CFO Report

1. Interim Report: The CFO read the directive behind the interim report with the timelines that the school must meet. The current interim report was presented and discussed. Specific line items were discussed, and clarity was provided.

2. 2017-2018 Audit: The CFO described the 38-page audit and the accompany letter received from Wilkinson Hadley King and Co. LLP. The overall audit was positive with no negative findings.
3. HS Property Update: The CFO shared the communication regarding the County’s CAP checklist to continue the project moving forward. The CAP report has been submitted.
4. JA Campus Report: The CFO shared the lease timeline update. The target date for the lease agreement to be finalized is December 20th. Board member, Rich Willis, joined the report regarding the next steps to determine how best to move forward with the purchase of the Pepper Drive homes (1025, 1025A, 1045 Pepper Drive) and the north end field property associated with the current campus.
5. Escrow Account for north-end JA property and Pepper Drive properties: A Resolution was presented to open escrow for the purchase of properties mentioned in CFO Report item #4.

IV. ITEMS SCHEDULED FOR ACTION—

A. Board to Approve First Interim Report

It was recommended by staff that the Board approve the First Interim Report:

Motion was made by Schreiber/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

B. Board to Approve 2017-2018 Audit Report

It was recommended by staff that the Board approve the Audit received from the Wilkinson Hadley King and Co. LLP

Motion was made by Ferguson/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

C. Board Approve entering into escrow to purchase the 3 properties located on Pepper Dr.

The following resolution was presented by staff and recommended for approval:

Resolution No 1812

Resolution authorizing the funding and entering into escrow on the tree hoes located on Pepper Drive Bordering the Junior Academy on the North.

Whereas, the properties under consideration are currently owned by the Foursquare Church Organization and are offered to Literacy First Charter Schools to purchase for \$550,000.

Whereas, the properties under consideration are currently in use by LFCS as an integral part of the Junior Academy spots field,

Therefore, be it resolved that the Governing Board of LFCS adopts this resolution authorizing staff to enter into escrow the purchase of the three hoes which border the Junior Academy on the North each located on Pepper Drive in El Cajon, CA.

1. APN: 388-203-11-00; 1025 Pepper Drive, Smaller white House Lot (west)
2. APN: 388-203-10-00; 1025A Pepper Drive, Larger White House Lot east)
3. APN: 388-203-2200; 1045 Pepper Drive (Red House)

In so doing the board authorizes Jerry Keough, CFO to execute the purchase and to issue payment into escrow for the initial deposit. The final balance due to complete the real estate purchase transaction at the established cost of \$550,000 will be authorized in a future resolution. Some escrow processing costs may be incurred.

Motion was made by Ferguson/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

V. CLOSED SESSION

None were scheduled

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 6:01 p.m.: Motion to adjourn: Schreiber/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

February 13, 2019

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the February 13, 2019 Board Meeting**
- 2. Approve the Minutes for the January 9, 2019 Board Meetings**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a. **Present School Site Safety Plans**

1b. **Executive Director’s Report**

- 1. Status Report**
- 2. Student Attendance**
- 3. Self Study/Accreditation/WASC Report**
- 4. David Bray use of Campus**

1c. Chief Financial Officer's Report

- 1. JA Campus Report**
- 2. HS Property Update**
- 3. Remove all signers on the MFCU account who are no employees at LFCS.**
- 4.**
- 5.**

ITEMS SCHEDULED FOR ACTION

A. Resolution that removes signers on the MFCU acct., no longer LFCS employees.

It is recommended that the Board select Stipend % Agenda Item A, Motion: ____ Action: ____
Second: ____ Vote: ____

B. Approve LCHS Self Study/Accreditation Report for 2018-19 WASC Visit

It is recommended that the Board approve Agenda Item B Motion: ____ Action: ____
Second: ____ Vote: ____

C. Resolution to approve the Site Safety Plans

It is recommended that the Board approve Agenda Item C Motion: ____ Action: ____
Second: ____ Vote: ____

D. David Bray use of Campus

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

4. BOARD ITEMS/REPORTS

5. CLOSED SESSION

- a) One item

6. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

7. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

December 12, 2018 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:00 p.m. – Sal Campos

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber, Mark Ferguson, Richard Willis, Sal Campos/ Absent: None/ Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for December 12, 2018 and Minutes from November 14, 2018 Board Meeting

Motion was made by Willis/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. Status Report:
 - a. Newsletters from the campuses were distributed.
 - b. Highlighted the Christmas projects. SO Cal Kids Love Nor Cal Kids and internal families were identified as Christmas programs this year.
 - c. Went to trimester this year so the first reporting cycle was just completed. No data yet to review.
2. Attendance Reports were reviewed: CEO shared that the attendance is down slightly due to reported illness.

B. CFO Report

1. Interim Report: The CFO read the directive behind the interim report with the timelines that the school must meet. The current interim report was presented and discussed. Specific line items were discussed, and clarity was provided.
2. 2017-2018 Audit: The CFO described the 38-page audit and the accompany letter received from Wilkinson Hadley King and Co. LLP. The overall audit was positive with no negative findings.
3. HS Property Update: The CFO shared the communication regarding the County’s CAP checklist to continue the project moving forward. The CAP report has been submitted.
4. JA Campus Report: The CFO shared the lease timeline update. The target date for the lease agreement to be finalized is December 20th. Board member, Rich Willis, joined the report regarding the next steps to determine how best to move forward with the purchase of the Pepper Drive homes (1025, 1025A, 1045 Pepper Drive) and the north end field property associated with the current campus.
5. Escrow Account for north-end JA property and Pepper Drive properties: A Resolution was presented to open escrow for the purchase of properties mentioned in CFO Report item #4.

IV. ITEMS SCHEDULED FOR ACTION—

A. Board to Approve First Interim Report

It was recommended by staff that the Board approve the First Interim Report:

Motion was made by Schreiber/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

B. Board to Approve 2017-2018 Audit Report

It was recommended by staff that the Board approve the Audit received from the Wilkinson Hadley King and Co. LLP

Motion was made by Ferguson/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

C. Board Approve entering into escrow to purchase the 3 properties located on Pepper Dr.

The following resolution was presented by staff and recommended for approval:

Resolution No 1812

Resolution authorizing the funding and entering into escrow on the tree hoes located on Pepper Drive Bordering the Junior Academy on the North.

Whereas, the properties under consideration are currently owned by the Foursquare Church Organization and are offered to Literacy First Charter Schools to purchase for \$550,000.

Whereas, the properties under consideration are currently in use by LFCS as an integral part of the Junior Academy spots field,

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1. APN: 388-203-11-00; 1025 Pepper Drive, Smaller white House Lot (west)
2. APN: 388-203-10-00; 1025A Pepper Drive, Larger White House Lot east)
3. APN: 388-203-2200; 1045 Pepper Drive (Red House)

In so doing the board authorizes Jerry Keough, CFO to execute the purchase and to issue payment into escrow for the initial deposit. The final balance due to complete the real estate purchase transaction at the established cost of \$550,000 will be authorized in a future resolution. Some escrow processing costs may be incurred.

Motion was made by Ferguson/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

V. CLOSED SESSION

None were scheduled

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 6:01 p.m.: Motion to adjourn: Schreiber/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

December 12, 2018

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the December 12, 2018 Board Meeting**
- 2. Approve the Minutes for the November 14, 2018 Board Meetings**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a.

a. Executive Director's Report

- 1. Status Report**
- 2. Student Attendance**

- b. Chief Financial Officer's Report
 - 1. Approve First Interim Report
 - 2. Approve 2017-2018 Audit
 - 3. HS Property Update
 - 4. JA Campus Report
 - 5. Authorize entering into escrow to purchase the 3 homes on the north end of the Junior Academy-1025, 1025 A, 1045 Pepper Drive
Purchase Price \$550,000.00

3. ITEMS SCHEDULED FOR ACTION

A. Board to Approve First Interim Report

It is recommended that the Board select Stipend % Agenda Item A, Motion: ____ Action: ____
Second: ____ Vote: ____

B. Board to Approve 2017-2018 Audit Report

It is recommended that the Board approve Agenda Item B Motion: ____ Action: ____
Second: ____ Vote: ____

C. Board Approve entering into escrow to purchase the 3 properties located on Pepper Dr.

It is recommended that the Board approve Agenda Item C Motion: ____ Action: ____
Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

- 1. Budget Approval

6. CLOSED SESSION

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Regular Meeting Date November 14, 2018

Minutes:

I. PRELIMINARY

Call to order @ 5:07pm

a. ROLL CALL:

Present: M. Ferguson, P. Schreiber, S. Campos and R. Willis Absent: L. Ague

c. FLAG SALUTE

d. ADOPT Consent Agenda & Minutes for October 10, 2018 Board Meeting

a. Motion: P. Schreiber

b. Second: M. Ferguson

c. Passed as presented.

II. Communications: No visitors

III. Staff Reports:

a. Jamie Robinson: California State Test Data (see attached)

b. Steve Robinson: High School Graduation & Test Data (see attached)

c. Steve Robinson: Self-study WASAC Report: (see attached)

d. Steve Robinson: State-Wide Action Plan (see attached)

NOTE: WASAC: April 7th (Sunday) Board Interviews

e. Executive Director's Report:

1. Status Report: K-9 & High school Newsletters

2. Student Attendance

f. Chief Financial Officer's Report:

1. Staff Stipend related to Test Scores

2. Bradley Property Status: R. Willis discussed. Demolition and

3. Environmental test results and associated costs.

Bradley Property : Lease extension signed by LFCS, awaiting
(signatures from Landlord. Landlord to have all Personal

Property off property by week of November 18, 2018.

3. HS Property Update: Awaiting San Diego County Planning Board to put on their calendar for Vote.

IV. SCHEDULES FOR ACTION:

- A. Board to Vote on either 3% or 5% Stipend based on Prior year test scores.

Motion: P. Schreiber, Second. M. Ferguson. Motion Approved

V. BOARD ITEMS/REPORTS:

- a. Discussion to form sub-committee to explore Teacher retention Stipends by their Seniority.

VI. CLOSED SESSION: (7:02 pm- 7:24)

VII. **PUBLIC SESSION:** Reconvene to Open Session @ 7:24pm

VIII. **ADJOURNMENT:** adjourned @ 7:26 pm

Submitted respectfully: Richard Willis, Board Member



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

March 13, 2019

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the March 13, 2019 Board Meeting**
- 2. Approve the Minutes for the February 13, 2019 Board Meetings**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a.

1b. **Executive Director’s Report**

- 1. Status Report**
- 2. Student Attendance**

1c. Chief Financial Officer's Report

- 1. Second Interim Report**
- 2. HS Property Update**
- 3. JA Property Update**
- 4. 3 Year Auditor Contract**

ITEMS SCHEDULED FOR ACTION

A. Approve Second Interim Report

It is recommended that the Board select Stipend % Agenda Item A, Motion: ____ Action: ____
Second: ____ Vote: ____

B. Approve 3 year Auditor Contract

It is recommended that the Board approve Agenda Item B Motion: ____ Action: ____
Second: ____ Vote: ____

C.

It is recommended that the Board approve Agenda Item C Motion: ____ Action: ____
Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

**4. BOARD ITEMS/REPORTS
**Staff Longevity Incentive/compensation
Form 700****

5. CLOSED SESSION

- a) Student Items

6. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

7. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

February 13, 2019 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:03 p.m. – Sal Campos

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber, Sal Campos and Mark Ferguson/ Absent: Richard Willis / Non-Voting Members –Jerry Keough and Debbie Beyer

Guests: Victor Kempsey

Dr. Stacey Harrell

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for February 13, 2019 and Minutes from January 9, 2019 Board Meeting

Motion was made by Ferguson/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. The following updates were provided:
 - a. Student Attendance Report was given—the averages reported at the average 95% mark or better at all campuses
 - b. Update on Suicide Prevention Policy (AB2246) was presented by Dr. Stacey Harrell
 - i. Prevention, Intervention and Post-intervention are the key points of the policy.
 - ii. Annual Training for all employees is mandated
 - iii. Training and resources are being provided for parents and families
 - iv. Action plans and steps for how to proceed through the Prevention, Intervention and Post-intervention included in the policy were summarized.
 - c. Update on Comprehensive School Safety Plan was presented by Mr. Victor Kempsey
 - i. The plan demonstrated it meets or exceeds the requirements

- ii. The plan is reviewed annually for approval
- iii. Each campus trains and practices through the specifics of the plan throughout the year with consistent drills.
- d. Presented the Newsletters and highlighted the various activities going on inside and outside the classroom. The athletic competitions and championship games were highlighted as major events for the high school. LFCS is also experiencing an increase distinctiveness with good positive press through social media entity's
- e. Reported on the jogathon progress. Current numbers indicate we are ahead of last year's total.
- f. Presented the idea of external entity's using the facilities during non-school hours.
- g. A report on expansion and growth and the future potential sites was shared.
- h. A brief report was provided on the professional development retreat for the administration and lead teachers
- i. March 7 will be the High School Open House

B. CFO Report

The following updates were provided:

1. JA Campus Report: The CFO provided an update on the house purchases. This project is at a standstill due to conversations taking place at the church. The CFO will stay apprised and keep the Board updated.
2. HS Property Update: The CFO provided an update. He reported on a meeting that took place with the county developers. It was revealed that the issue of greenhouse gas standards being mitigated are challenged. The CFO is working with the developers are working to create some solutions that could be presented to the county for this situation.
3. The subcommittee of the Board is working with the Human Resource Department and CFO to create a proposal for a competitive compensation package for employees. The plan is to have a proposal to the Board by the March meeting.

IV. ITEMS SCHEDULED FOR ACTION—

Resolution was presented to remove signers on the MFCU account who are no longer LFCS employees or needed on the account.

Motion to approve the recommendation was made by Ague/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent needed to leave the meeting
Willis	Absent
Schreiber	Approve

Approve LCHS Self Study/Accreditation Report/Safety Plan/Suicide Prevention Plan for 2018-19

Motion was made by Schreiber/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

V. CLOSED SESSION—

Motion was made by Schreiber/ Second-Ferguson to close the open meeting and open the closed session.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

Motion was made by Ague/ Second-Schreiber to close the closed session and re-open the board meeting.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Absent
Schreiber	Approve

No action was taken during closed session. Information was provided about a previous closed session situation.

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 6:59 p.m.: Motion to adjourn: Ague/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Absent needed to leave the meeting
Willis	Absent

Schreiber	Approve
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Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

April 17, 2019

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the April 10 2019, Board Meeting**
- 2. Approve the Minutes for the March 13, 2019 Board Meeting**
- 3. Approve the minutes from the March 27, 2019 Special Board Mtg.**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- 1a.
- 1b. **Executive Director’s Report**
 - 1. Status Report**
 - 2. Student Attendance**
 - 3. Present 2019-2020 Calendar**

1c. Chief Financial Officer's Report

- 1. Proposed Longevity Stipend**
- 2. HS Property Update**
- 3. JA Property Update**
- 4.**

ITEMS SCHEDULED FOR ACTION

A. Approve 2019-2020 Calendar

It is recommended that the Board select Stipend % Agenda Item A, Motion: ____ Action: ____
Second: ____ Vote: ____

B. Approve Resolution to approve teachers in subjects that are not authorized in a Multiple Subjects Credential.

It is recommended that the Board approve Agenda Item B Motion: ____ Action: ____
Second: ____ Vote: ____

C. Approve Resolution to teach subjects other than major or minor or single subject authorizations.

It is recommended that the Board approve Agenda Item C Motion: ____ Action: ____
Second: ____ Vote: ____

D. Approve proposed staff longevity incentive stipend

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D Motion: ____ Action: ____
Second: ____ Vote: ____

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

6. CLOSED SESSION

a) none

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

March 13, 2019 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:15 p.m. – Sal Campos

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber, Sal Campos Richard Willis and Mark Ferguson/ Absent: None / Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for March 13, 2019 and Minutes from February 13, 2019 Board Meeting

Motion was made by Willis/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. The following updates were provided:

a. **Student Attendance Report** was given—the averages reported at the average 95% mark at all campuses

b. **Charter Schools in California**

i. Provided an update regarding information sessions f\to inform on various California legislation that will have positive and negative impacts on Charter education.

c. **Presented the Newsletters** and highlighted the various activities going on inside and outside the classroom. There are many co-curricular learning activities available for students during and after the school hours.

i. A major replicable project was led by CEO, Beyer with Holly Drive Charter School. Students, faculty, and staff shared time and resources while giving back to the charter community.

- ii. 2019 LFCS Art Show and Auction was highlighted. Board members were invited to attend.
- d. 2019-2020 Registration is opened from March 4-27. The Lottery is scheduled for Tuesday, May 21, 2019 at the Liberty Academy at 4:00
- e. Formal faculty and staff evaluations start within the next 2 weeks. Action steps are being taken to recruit potential future faculty.

B. CFO Report

The following updates were provided:

1. **Second Interim Report:** The report was presented in bullet format. It is on time and presented with the required attachments. Explanation for various line items was provided specifically as it related to special education funds.
2. **3-Year Audit Contract:** The contract from Wilkinson Hadley King and Co LLP was presented for the audit services. Answers were provided regarding the cost of the contract in comparison to past contracts. The CFO provided a positive reference for the audit firm.
3. **JA Campus Report:** The CFO provided an update on the house purchases. Through discovery, there were issues exposed. Conversation regarding these issues are taking place how best to mitigate concerns to move forward with the purchase. Currently, this purchase is holding for more information, and the CFO will return to the Board with recommended next steps.
4. **HS Property Update:** The CFO provided an update. He has met with the planner and personnel from the County Supervisor’s office. Currently, we believe that all information has been received, and we have met all the concerns. We are waiting to hear from staff that they have completed the review and are ready to take the next step toward the planning approvals.
5. **Staff Longevity Incentive/compensation:** A review is taking place of data with the entire budget process. Alternatives are under consideration as to how this can be implemented and continue as a long-term plan.
6. **Form 700:** More information through general counsel will be obtained.

IV. ITEMS SCHEDULED FOR ACTION—

The Second Interim Report was presented to the Board with the required attachments and explanations:

Motion to approve the recommendation was made by Willis/ Second--Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

The 3-year Auditors Contract was presented to the Board for renewal:

Motion was made by Schreiber/ Second – Willis/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

V. CLOSED SESSION—

Motion was made by Ferguson/ Second-Willis to close the open meeting and open the closed session.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

Motion was made by Ague/ Second-Ferguson to close the closed session and re-open the board meeting.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

No action or decisions were taken during closed session.

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 7:20 p.m.: Motion to adjourn: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary

Literacy First Charter School

Minutes of Board of Directors Meeting
March 27, 2019 5:15 PM Special Meeting

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:15 p.m. – Sal Campos

Roll Call – Present voting Members—Lorri Ague, Sal Campos Richard Willis, and Priscilla Schreiber/ Absent: Mark Ferguson / Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for March 27, 2019 and the following items:

- **Approve the Agenda for the March 26, 2019 Board Meeting**
- **Approve the Annual Resolutions Designating Authorized Agents**
- **Approve HS Lease Renewal with The Lemon Grove School District**

Motion was made by Willis/ Second – Ague/ Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

C. Executive Director’s Report:

2. The following updates were provided:

- a. **Future Growth** –An update on the potential future expansion in East County was given. The CEO has been considering different properties and if these would be available and affordable for the possibility of opening a new site. The Board affirmed this vision and encouraged launching a timetable that would include the approval process for the material revision needed.
- b. **Resolution for Charter School Support**—There are several Bills in front of CA legislators that impact charters schools. Charter school advocates are reviewing the language and implications while also recommending communication and resolutions that encourage a pro-charter stance. The CEO shared resolution language and the Board

affirmed the direction. The Board asked for formal resolutions to be presented at the April meeting for official adoption.

D. CFO Report

7. The following updates were provided:

- a. JA Property Update – A review of the home purchases in conjunction with the JA Property was presented. The 2 houses located on the large lot at 1025 Pepper Drive are being offered at a purchase price for \$350,000. This would provide for the Soccer/Football Field at the JA property.
- b. The second property discussed is the property located on the 1.2 Acre lot at 1045 Pepper Drive. This property is being offered at a \$750 per month lease. The agreement would allow the school to develop the property. The church as agreed that if the property is never sold at the end of the lease, they church would pay for all improvements. If the property is sold at the end of the lease, the church as agreed to pay 50% of the improvements.

IV. ITEMS SCHEDULED FOR ACTION—

Approve the Purchase of the 2 houses on 1025 Pepper Dr Property and the Lease of 1045 Pepper Dr:

Motion to approve the recommendation was made by Schreiber/second--Willis/ Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Willis	Approve
Schreiber	Approve

V. CLOSED SESSION—

No Closed Session Scheduled

VII. PUBLIC SESSION

Rich Willis announced that he will be retiring from the Board effective March 28, 2019. The Board was disappointed to receive this notice, but graciously accepted it. Mr. Willis has served the Literacy First Charter Schools for over 6 years with integrity and passion. The Board thanked Mr. Willis for his service and shared how much he would be missed.

ADJOURNMENT

The meeting was concluded at 5:40 p.m.: Motion to adjourn: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Absent
Ague	Approve

Campos	Approve
Willis	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
SPECIAL MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

March 27, 2019

5:15 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mr. Richard Willis	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the March 26, 2019 Board Meeting**
- 2. Approve the Annual Resolutions Designating Authorized Agents**
- 3. Approve HS Lease Renewal with The Lemon Grove School District**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- 1a. **Executive Director’s Report**
 - 1. Future Growth**

1b. Chief Financial Officer's Report

1. JA Property Update- Purchase 2 houses on large lot at 1025 Pepper Drive for \$350,000 (Soccer/Football Field)
2. Lease 1.2 Acre lot at 1045 Pepper Drive for \$750 (Wall Ball Court)

ITEMS SCHEDULED FOR ACTION

A. Approve the Purchase of the 2 houses on 1025 Pepper Dr Property and the Lease of 1045 Pepper Dr

It is recommended that the Board select Stipend % Agenda Item A,	Motion: ____ Action: ____
	Second: ____ Vote: ____

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____
	Second: ____ Vote: ____

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____
	Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____
	Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____
	Second: ____ Vote: ____

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

none

6. CLOSED SESSION

a) none

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

May 8, 2019

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the May 8 2019, Board Meeting**
- 2. Approve the Minutes for the April 17, 2019 Special Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a.

1b. **Executive Director’s Report**

- 1. Status Report**
- 2. Student Attendance**

1c. Chief Financial Officer's Report

- 1. 2019-2020 Proposed Salary Schedule**
- 2. HS Property Update**
- 3. JA Property Update**
- 4.**

ITEMS SCHEDULED FOR ACTION

A.

It is recommended that the Board select Stipend % Agenda Item A,	Motion: ____ Action: ____
	Second: ____ Vote: ____

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____
	Second: ____ Vote: ____

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____
	Second: ____ Vote: ____

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____
	Second: ____ Vote: ____

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____
	Second: ____ Vote: ____

3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

4. BOARD ITEMS/REPORTS

5. CLOSED SESSION

- a) none

6. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.
- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

7. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter Schools/Board Meeting Minutes

Location: Liberty Academy 698 W. Main St., El Cajon, CA 92020

Date: April 17, 2019

Time: 5:00 PM

a. Called Meeting called to order by the Board Chair at 5:07PM
to Order

b. Roll Board Members Present: Campos, Ferguson, Schreiber (Absent) Ague
Call

c. Flag Salute

Agenda items

d. Adoption of 4/17/19 Agenda/Minutes of March 13 and March 27th M:Schreiber/2nd: Ferguson All passed unanimously.

II. Communications: One speaker - non-agenda item

III. Staff Reports: 1b) Executive Director Beyer reported the following:

Status Report: (a) Recap of WASC visit to Liberty High: The team finished early and it was noted that by all indications their responses were affirming and positive, (b) Newsletters were provided and various activities inside and outside of the classroom were highlighted, (c) UPCOMING ACTIVITIES for Board participation: Senior Graduation June 22nd JA Campus 11AM, Sr. Exhibition 3rd week in May, Testing window starts May 7th, Matriculation 6/10-6/13 1-5PM at the JA, 8th Grade Moving Up June 19th 6:30PM, Staff Luncheon at 1PM June 19t, PLEF event June 8th at LA at 7PM, (d) report was given regarding the 4/10/19 SAC hearing and SDCOE agenda item dealing with the Charter Killer Legislative Bills. All Bills passed through the Education Committee in SAC and no action by the SDCOE. Both venues had a strong showing in opposition to these Bills, (e) expansion update: NO immediate plans to move forward at this time, (f) The annual Board BBQ will now be a Board hosted Breakfast (dates to follow).

Student Attendance: the averages reported hit the 95% mark at all campuses

1c) Chief Financial Keough's Officer's Report:

Status Report: (1) **Proposed Longevity Stipend**: The CFO created a Draft Longevity Compensation Plan, the schedule outlined the years of service, average annual pay, test target rate, longevity multiplier, longevity % rate, test score bonus, test plus longevity, number of employees and annual cost. This proposal is estimated at an additional \$250K annually. (2) **HS Property**: The CFO is in constant communication with the civil engineer at the County regarding our CAP submittal as the final piece required to move forward. (3) **JA Property**: The CFO reported that there had been issues with vagrants hanging around the white houses. At the CFO's request the Sheriff's department will make sweeps of the area and the Church will have the houses sealed. As per the real estate transactions old agreements are being assessed and ready to move forward in 4-5 weeks and then a push with Christy to do the swap deal. We have a formal lease fo the sports field space.

There was a vote to approve both school calendars M/Ferguson 2nd/Schreiber (Passed 3-0)

Action items	Owner(s)	Deadline	Status
[Action item 1] Approve proposed staff longevity stipend	Board	4/17/19	Approved M/Schreiber 2nd/Ferguson (Passed 3-0)
[Action item 2] Items B and C were withdrawn	CFO		

1.

The meeting was adjourned at 7:05PM

Minutes prepared and submitted by Priscilla Schreiber



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St.

June 12, 2019

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the June 12 2019, Board Meeting**
- 2. Approve the Minutes for the May 8, 2019 Special Board Meeting**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

1a. Declaration Of Need:

1b. Executive Director’s Report

- 1. Status Report**
- 2. Student Attendance**

1c. Chief Financial Officer's Report

- 1. Present LFCS 2019-2020 budget for public hearing and discussion**
- 2. Present 2018-19 EPA spending report**
- 3. Present 2019-20 EPA budget for public hearing and discussion**
- 4. HS Property Update**
- 5. JA Property Update**

ITEMS SCHEDULED FOR ACTION

A. Approve Declaration of Need for 2019-2020 School Year

It is recommended that the Board Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

4. BOARD ITEMS/REPORTS

5. CLOSED SESSION

a) none

6. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

7. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School
Minutes of Board of Directors Meeting
May 8, 2019 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:15 p.m. – Mark Ferguson

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber, and Mark Ferguson/
Absent: Sal Campos / Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for May 8, 2019 and Minutes from April 17, 2019 Board Meeting

Motion was made by Ague/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A.

Executive Director’s Report:

1.

The following updates were provided:

- a. **Student Attendance Report** was given—the averages reported at the average 95% mark at all campuses
- b. **Interviewing Process for 2019-2020 replacements:** Executive Director reported on this process. Letters of intent for next year were sent out. The longevity pay structure and benefit package were explained to the staff as part of the letter of intent process.
- c. **Presented the Newsletters** and highlighted the various activities going on inside and outside the classroom. There are many co-curricular learning activities available for students during and after the school hours.
- d. **National Charter Week Celebration:** The campuses will be celebrating something special each day of the week as we celebrate charter schools.
- e. **Specific Dates for primary events:**
 - i. May 21st Lottery @ 4:00 p.m. @ Main Street Campus
 - ii. May 20-23 Senior Exhibitions @ high school TBD
 - iii. June 8 Patriot Legacy Foundations Gala @ 7:00
 - iv. June 10-13 Matriculations
 - v. June 19 8th Grade Moving Up @ 6:30

- vi. June 19th Staff Lunch @ 1:00 @ JA
- vii. June 22nd High School Graduation @ 11:00
- f. **Danny Sanchez shared the Academic Advising Report:** the current college Scholarships offered to the Class of 2019 is reported at \$2,872,182. Most of the graduates are going to 2- and 4-year colleges. Technical colleges and military are also attracting graduates.

B. CFO Report

The following updates were provided:

1. **2019-2020 Proposed Salary Schedule:** As part of the budget planning, all salary schedules were increased by an approximate 2.5% COLA. This will be finalized with budget approvals in June.
2. **HS Property Update:** The CFO provided an update. Received word that nothing more is needed for the greenhouse gas review. The hope is that the public hearing should be scheduled soon.
3. **JA Campus Report:** The CFO provided an update on the Junior Academy. The final details attached to the purchase agreement was finalized and is now ready for signature. The close of escrow for the properties is scheduled for a June timetable.

IV. ITEMS SCHEDULED FOR ACTION—

No action items:

V. CLOSED SESSION—

No Closed session scheduled.

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 6:34 p.m.: Motion to adjourn: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W Main St. El Cajon 92020

August 7, 2019

5:00 pm P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the August 8, 2018 Board Meeting**
- 2. Approve the Minutes for the June 12 and June 17, 2019 Board Meetings**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- 1.
- 2.

b. Chief Financial Officer's Report

1. **Present Educator Effectiveness Report for Approval**
2. **2018-19 Draft Budget: Approval**
3. **EPA Expenditure Plan: Approval**
- 4.

3. ITEMS SCHEDULED FOR ACTION

A. Approve Educator Effectiveness Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve 2018-19 Budget

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve EPA Revenue Expenditure Plan

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

1. **Board Election**
2. **Selection of Board Officers**

6. CLOSED SESSION

1. Student Issue

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Special Meeting

June 17, 2019 6:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 6:03 p.m. – Mark Ferguson

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber, and Mark Ferguson/ Absent: / Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for June 17, 2019 and Minutes from May 12, 2019 Board Meeting

Motion was made by Schreiber/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. The following updates were provided:
 - a. **Graduation Video and Scholarship tally:** A video presentation was given—over \$3 million in scholarship achieved.
 - b. **LCAP Report:** Presented the final LCAP Report and reported on some of the goals and objectives that were met and others that were under review. It will be posted on the website and sent to the county.

B. CFO Report

The following updates and any comments were provided by CFO:

1. **LFCS 2019-2020 Budget for Public Hearing and Discussion:**
2. **2018-2019 EPA Spending Report:**
3. **2019-2020 EPA Budget:**

IV. ITEMS SCHEDULED FOR ACTION—

Approve 2019-2020 Budget: motion to approve the 2019-2020 Budget was made by Ague/ Second--Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

Approve 2018-2019 EPA Revenue Spending Report: motion to approve the 2018-2019 EPA Revenue Spending Report was made by Schreiber/ Second—Ague/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

Approve EPA 2019-2020 EPA Expenditure Plan: motion to approve the 2019-2020 EPA Expenditure Plan was made by Ague/ Second--Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

Approve 2019-2020 LCAP Report/Plan: motion to approve the 2019-2020 LCAP Report/Plan was made by Schreiber/ Second--Ague/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

V. CLOSED SESSION—

No Closed session scheduled.

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 6:21 p.m.: Motion to adjourn: Ague/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve

Campos	Absent
Schreiber	Approve

Respectfully Submitted,
 Lorri Ague, Board Secretary

Literacy First Charter School

Minutes of Board of Directors Meeting - Regular Meeting
 June 12, 2019 at 698 W. Main St. El Cajon, CA

OPEN SESSION CALLED TO ORDER

Start of Meeting – 5:07 p.m. – Sal Campos

Roll Call – Present voting Members— Sal Campos, Priscilla Schreiber, and Mark Ferguson / Absent - Lorrie Ague/ Non-Voting Members –Jerry Keough (CFO) and Debbie Beyer (Executive Director)

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for June 12, 2019 and the following items:

- Approve the Agenda for the June 12th, 2019 Board Meeting
- Approve the Minutes of the May 8th Special Board Meeting

Motion was made by Ferguson/Seconded by Schreiber

Action: Passed Unanimously

Ferguson	Approve
Campos	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1a. Approve “Declaration of Need’ as provided by the Executive Director: Emergency Permits needed #27 and Limited Assignment Permits needed #30. See attached Declaration for further detail.

1b. The following updates were provided:

1. Status Report: Staffing and structural changes: the current 6th grade classes at the LA campus were moved to the JA campus (putting all 6th grade classes at the JA campus). 4th & 5th grade classes were added at the LA campus. There were 14 new hires, 3-4 new positions added, ie) Spec Ed Specialist, Speech Therapist. Due to a need to focus more on EL it required some restructuring and the opening and hiring of new positions. This will help us to meet our 3-year goal. Campus and Class Highlights: Honors recognitions were handed out at the senior pep rally. It was noted that the class of 2019 has garnered over \$3.9M in scholarship awards. The Moving Up Ceremony will be held at the JA campus on June 19th at 6PM, Staff Luncheon will be held on June 20th at the JA campus at 1PM and Senior graduation will be held at the JA campus on Saturday, June 22nd, at 11AM. Legislative Update: the effort to defeat and/or modify the “killer” Charter Bills remains an ongoing effort with some modifications being made in our favor. The Governor’s Task Force has concluded its recommendations and we now await its affect on the legislation’s decisions and actions. Patriot Legacy Foundation: The annual Parent Prom was cancelled due to the timing of the event in an already packed year-end schedule. Considerations for an alternative event date are being discussed. With the generous contribution of free LFCS logo athletic wear from “Nunes Apparel” the students and staff raised \$8,000 to go towards the purchase of another van, the cost to wrap the van (our advertisement with a rebate pending) and build up the scholarship fund for our seniors. More fundraising with the athletic apparel is planned. The Foundation currently has over \$20K in the treasury. Charter Revision/Update it was discussed that we should update our Charter to include the new HS property address.

2. Student Attendance: Holding at an impressive overall average of 90+%

B. CFO’s Report

1a. The following items were presented for public hearing and discussion. (Note: no public were present)

1. LFCS 2019-2020 budget*
2. LFCS 2018-19 EPA spending report
3. LFCS 2019-20 EPA budget

*Budget Notes:

Revenue - the final 2019-2020 reflects additional ADA revenue. The K-8 program has increased by 56 students (in the K-3) and the Independent Program has a small increase. The projected K-12 enrollment for 2019-20 is 1761. There will be approximately \$800K in SB740 facilities revenue that will be received in 2019-20 as reimbursement for lease costs and renovations. Other Local Revenue shows similar to 18-19 right now. This could increase as those programs resume next year.

Expenditures - The projected expenditures in the 2019-20 final budget were arrived at using historical data and increases in payroll and JA and HS lease costs. Also included in the 2019-20 budget are the certificated staff salary increases due to a 1.5% COLA, a progressive longevity stipend, and doubling of the HS single subject stipend. Funding was budgeted for cost increases for programs and student intervention within the LCAP. The Classified salary schedules received a 1.5% COLA over prior year, as well.

Further notable expenditures include, approximately, a 9% increase in health care costs, Lease costs at the JA increased from \$27K to \$47K and HS increased from \$24K to \$41K. Employer contribution rates increased to STRS-18.13% and PERS-20.73%.

2. Status Report: HS Property update- Finally, finalizing the major-use permit. All signed off on the Climate Action Plan (CAP) and Kevin, the architect, is drawing up an exhibit for the Fire Dept to reflect the fire codes and paths of travel for emergency vehicles.

JA Property update - **2 houses on 1025 Pepper Dr** are now in Escrow. First American Title requires a survey of the property before they can provide an *Extended Title Policy*

IV. ITEMS SCHEDULED FOR ACTION—

Approve the Declaration of Need for the year 2019-20

Motion to approve the recommendation was made by Campos/second by Schreiber/
Action: Passed Unanimously

Ferguson	Approve
Campos	Approve
Schreiber	Approve

V. CLOSED SESSION—

No Closed Session Scheduled

ADJOURNMENT

The meeting was concluded at 6:34 p.m.: Motion to adjourn: Ferguson/ Second- Schreiber/
Action: Unanimously passed.

Ferguson	Approve
Campos	Approve
Schreiber	Approve

Respectfully Submitted,
Priscilla Schreiber, Board Member



**AGENDA
SPECIAL MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

1012 E BRADLEY AVE. El Cajon 92021

August 14, 2019

7:30 pm A.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

1. Approve the Agenda for the August 14, 2018 Board Meeting

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor's Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director's Report

1.

2.

b. Chief Financial Officer’s Report

1.Consider for Approval to Purchase the Junior Academy Campus

2.

3.

4.

2. ITEMS SCHEDULED FOR ACTION

A. Approve Opening Escrow on The Junior Academy Property

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

3. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

4. BOARD ITEMS/REPORTS

5. CLOSED SESSION

1. Student Issue

6. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

7. ADJOURNMENT

The meeting was adjourned at _____.

OPEN SESSION CALL TO ORDER

Start of Meeting – 6:03 p.m. – Mark Ferguson

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber, and Mark Ferguson/ Absent: / Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for June 17, 2019 and Minutes from May 12, 2019 Board Meeting

Motion was made by Schreiber/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. The following updates were provided:
 - a. **Graduation Video and Scholarship tally:** A video presentation was given—over \$3 million in scholarship achieved.
 - b. **LCAP Report:** Presented the final LCAP Report and reported on some of the goals and objectives that were met and others that were under review. It will be posted on the website and sent to the county.

B. CFO Report

The following updates and any comments were provided by CFO:

1. **LFCS 2019-2020 Budget for Public Hearing and Discussion:**
2. **2018-2019 EPA Spending Report:**
3. **2019-2020 EPA Budget:**

IV. ITEMS SCHEDULED FOR ACTION—

Approve 2019-2020 Budget: motion to approve the 2019-2020 Budget was made by Ague/ Second--Ferguson/ Action: Passed Unanimously

Ferguson	Approve
----------	---------

Ague	Approve
Campos	Absent
Schreiber	Approve

Approve 2018-2019 EPA Revenue Spending Report: motion to approve the 2018-2019 EPA Revenue Spending Report was made by Schreiber/ Second—Ague/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

Approve EPA 2019-2020 EPA Expenditure Plan: motion to approve the 2019-2020 EPA Expenditure Plan was made by Ague/ Second--Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

Approve 2019-2020 LCAP Report/Plan: motion to approve the 2019-2020 LCAP Report/Plan was made by Schreiber/ Second--Ague/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

V. CLOSED SESSION—

No Closed session scheduled.

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 6:21 p.m.: Motion to adjourn: Ague/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Absent
Schreiber	Approve

Respectfully Submitted,
 Lorri Ague, Board Secretary

Literacy First Charter School

Minutes of Board of Directors Meeting - Regular Meeting
 June 12, 2019 at 698 W. Main St. El Cajon, CA

OPEN SESSION CALLED TO ORDER

Start of Meeting – 5:07 p.m. – Sal Campos

Roll Call – Present voting Members— Sal Campos, Priscilla Schreiber, and Mark Ferguson / Absent - Lorrie Ague/ Non-Voting Members –Jerry Keough (CFO) and Debbie Beyer (Executive Director)

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for June 12, 2019 and the following items:

- Approve the Agenda for the June 12th, 2019 Board Meeting
- Approve the Minutes of the May 8th Special Board Meeting

Motion was made by Ferguson/Seconded by Schreiber
 Action: Passed Unanimously

Ferguson	Approve
Campos	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1a. Approve “Declaration of Need’ as provided by the Executive Director:

Emergency Permits needed #27 and Limited Assignment Permits needed #30. See attached Declaration for further detail.

1b. The following updates were provided:

1. Status Report: Staffing and structural changes: the current 6th grade classes at the LA campus were moved to the JA campus (putting all 6th grade classes at the JA campus). 4th & 5th grade classes were added at the LA campus. There were 14 new hires, 3-4 new positions added, ie) Spec Ed Specialist, Speech Therapist. Due to a need to focus more on EL it required some restructuring and the opening and hiring of new positions. This will help us to meet our 3-year goal. Campus and Class Highlights: Honors recognitions were handed out at the senior pep rally. It was noted that the class of 2019 has garnered over \$3.9M in scholarship awards. The Moving Up Ceremony will be held at the JA campus on June 19th at 6PM, Staff Luncheon will be held on June 20th at the JA campus at 1PM and Senior graduation will be held at the JA campus on Saturday, June 22nd, at 11AM. Legislative Update: the effort to defeat and/or modify the “killer” Charter Bills remains an ongoing effort with some modifications being made in our favor. The Governor’s Task Force has concluded its recommendations and we now await its affect on the legislation’s decisions and actions. Patriot Legacy Foundation: The annual Parent Prom was cancelled due to the timing of the event in an already packed year-end schedule. Considerations for an alternative event date are being discussed. With the generous contribution of free LFCS logo athletic wear from “Nunes Apparel” the students and staff raised \$8,000 to go towards the purchase of another van, the cost to wrap the van (our advertisement with a rebate pending) and build up the scholarship fund for our seniors. More fundraising with the athletic apparel is planned. The Foundation currently has over \$20K in the treasury. Charter Revision/Update it was discussed that we should update our Charter to include the new HS property address.

2. Student Attendance: Holding at an impressive overall average of 90+%

B. CFO’s Report

1a. The following items were presented for public hearing and discussion. (Note: no public were present)

1. LFCS 2019-2020 budget*
2. LFCS 2018-19 EPA spending report
3. LFCS 2019-20 EPA budget

*Budget Notes:

Revenue - the final 2019-2020 reflects additional ADA revenue. The K-8 program has increased by 56 students (in the K-3) and the Independent Program has a small increase. The projected K-12 enrollment for 2019-20 is 1761. There will be approximately \$800K in SB740 facilities revenue that will be received in 2019-20 as reimbursement for lease costs and renovations. Other Local Revenue shows similar to 18-19 right now. This could increase as those programs resume next year.

Expenditures - The projected expenditures in the 2019-20 final budget were arrived at using

historical data and increases in payroll and JA and HS lease costs. Also included in the 2019-20 budget are the certificated staff salary increases due to a 1.5% COLA, a progressive longevity stipend, and doubling of the HS single subject stipend. Funding was budgeted for cost increases for programs and student intervention within the LCAP. The Classified salary schedules received a 1.5% COLA over prior year, as well.

Further notable expenditures include, approximately, a 9% increase in health care costs, Lease costs at the JA increased from \$27K to \$47K and HS increased from \$24K to \$41K. Employer contribution rates increased to STRS-18.13% and PERS-20.73%.

2. Status Report: HS Property update- Finally, finalizing the major-use permit. All signed off on the Climate Action Plan (CAP) and Kevin, the architect, is drawing up an exhibit for the Fire Dept to reflect the fire codes and paths of travel for emergency vehicles.

JA Property update - **2 houses on 1025 Pepper Dr** are now in Escrow. First American Title requires a survey of the property before they can provide an *Extended Title Policy*

IV. ITEMS SCHEDULED FOR ACTION—

Approve the Declaration of Need for the year 2019-20

Motion to approve the recommendation was made by Campos/second by Schreiber/
Action: Passed Unanimously

Ferguson	Approve
Campos	Approve
Schreiber	Approve

V. CLOSED SESSION—

No Closed Session Scheduled

ADJOURNMENT

The meeting was concluded at 6:34 p.m.: Motion to adjourn: Ferguson/ Second- Schreiber/
Action: Unanimously passed.

Ferguson	Approve
Campos	Approve
Schreiber	Approve

Respectfully Submitted,
Priscilla Schreiber, Board Member



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W. Main St. El Cajon 92020

September 11, 2019

5:30 pm

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the September 11, 2019 Board Meeting**
- 2. Approve the minutes from the August 14, 2019 Board meeting.**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
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II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. HR presentation and report

- 1.
- 2.

b. Chief Financial Officer's Report

1. **Approve Resolution to recover costs paid prior to the close of escrow for the JA property.**
2. **Approve the unaudited actuals (year-end closing statement)**
- 3.
- 4.

3. ITEMS SCHEDULED FOR ACTION

A. Approve the resolution to recover costs paid to purchase the Junior Academy Property that occur prior to the closing of escrow.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve the year-end closing financial statement.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

6. CLOSED SESSION

1. **Student Issue**

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Literacy First Charter School

Minutes of Board of Directors Special Meeting
August 14, 2019 7:30 AM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:16 p.m. – Sal Campos

Roll Call – Present voting Members—Lorri Ague, Priscilla Schreiber, and Sal Campos/ Absent: Mark Ferguson/ Non-Voting Members –Jerry Keough and Debbie Beyer

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for August 14, 2019

Motion was made by Ague/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report:

1. The following updates were provided:
 - a. **None was given**

B. CFO Report

The following updates and any comments were provided by CFO:

1. An update was provided about the approved property purchase (including the 2 houses facing Pepper Drive) as well as an update on the sale of the Church property. Over the summer several conversations took place between the church staff and Literacy First leadership team. The Board was made aware that an \$8.5 million appraisal for the property was received. The church has agreed to sell the entire property for \$8.15 million (this was calculated on the appraised value minus the purchase price of the 2 houses on Pepper Drive).
2. The Board received a resolution from the CFO to open escrow for \$200,000 that included a purchase sale agreement with contingencies that secured the funding

through a Bond initiative that would have a debt services with a payment schedule equivalent with our current lease obligations.

3. The Board asked several questions regarding the long-term stability and sustainability of securing the funds. The CFO was able to demonstrate performa's that would support the funding models.

IV. ITEMS SCHEDULED FOR ACTION—

Approve Opening Escrow on the Junior Academy Property located at 1012 E Bradley Ave, El Cajon, CA 92021: motion to approve the Opening Escrow on the Junior Academy Property located at 1012 E Bradley Ave, El Cajon, CA 92021 was made by Ague/ Second--Schreiber/
Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Schreiber	Approve

V. CLOSED SESSION—

No Closed session scheduled.

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 9:40 a.m.: Motion to adjourn: Ague/ Second- Scheiber/ Action: Unanimously passed.

Ferguson	Absent
Ague	Approve
Campos	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W. Main St. El Cajon 92020

October 9, 2019

5:00 P.M.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the October 9, 2019 Board Meeting**
- 2. Approve minutes from the September 11, 2019 Board Meeting**

It is recommended that the Board approve Consent Agenda	Motion: ____ Action: ____ Second: ____ Vote: ____
---	--

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. Executive Director’s Report

- b. Chief Financial Officer's Report
 - 1. Report Status of Junior Academy Purchase
 - 2. Present for Board Approval Resolutions prepared by LFCS Bond Counsel for the Bradley Campus Purchase
 - 3. Present Year End Closing Statement (ALT Form Unaudited Actuals)
 - 4. Annual Audit Progress Report

3. ITEMS SCHEDULED FOR ACTION

A. Resolution to Issue Bonds for the purchase of the Bradley Ave. Campus.

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Resolution to Adopt the Amended and Restated LLC Operating Agreement

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Resolution to Amend the LLC's Articles of Incorporation

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D. Resolution to Adopt the Written Consent of the Sole Member

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E. Approve Year End Closing Statement

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

6. CLOSED SESSION

1. Student Issue

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School
Literacy First Charter School
Minutes of Board of Directors Meeting

September 11, 2019 5:30 PM
(5:30-6:20 – met the 2019-2020 new teachers and staff)

OPEN SESSION CALL TO ORDER

Start of Meeting – 6:20 p.m. – Sal Campo

Roll Call – Present voting Members—Sal Campos, Lorri Ague, Priscilla Schreiber, and Mark Ferguson/ Absent: None/ Non-Voting Members –Jerry Keough

GUESTS: Gail Stroben and Frances Balko

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for September 11, 2019 and Minutes from August 22, 2019 Board Meeting

Motion was made by Schreiber/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

- A. Executive Director’s Report (provided by Gail Stroben in the absence of CEO, Debbie Beyer):
 - 1. The following updates were provided:
 - a. **Patriot Legacy Education Foundation Gala** update was provided. The date is October 12, 2019 and the All-American Blast is the theme. The Board members sponsored a table.
 - b. **Presented the Newsletters** and highlighted the various activities going on inside and outside the classroom. There are many co-curricular learning activities available for students during and after the school hours.
 - c. **East County Chamber of Commerce 1st Friday** breakfast will be held at Liberty Charter School (Main/Johnson) on November 1, 2019 @ 7:15-9:00.
- B. CFO Report

The following updates were provided:

1. **Resolution to recover cost paid to purchase the Junior Academy Property that occur prior to the closing of escrow:** As a part of the financing package for the purchase of the Bradley property, the Kutakrock bond counsel is making sure that we are financially ready for the bond issuance.
2. **The Year-end Closing Financial Statement:** The CFO provided an update on the year-end closing financial statement. The Board reviewed the data and the information. Questions were answered satisfactorily.
3. **High School Campus Report:** The CFO provided an update on high school. It appears that all studies have been completed and submitted. We are waiting for public hearing dates.

IV. ITEMS SCHEDULED FOR ACTION—

Resolution to recover cost paid to purchase the Junior Academy Property that occur prior to the closing of escrow:

Motion to Approve the Resolution for recovering cost:

Motion was made by Ague/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

The Year-end Closing Financial Statement:

Motion to Approve the Year-end Closing Financial Statement:

Motion was made by Ferguson/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

V. CLOSED SESSION—

No Closed session scheduled.

VII. PUBLIC SESSION

No communication was received

ADJOURNMENT

The meeting was concluded at 7:12 p.m.: Motion to adjourn: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W. Main St. El Cajon 92020

December 11, 2019

5:00 pm

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

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4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the December 11, 2019 Board Meeting**
- 2. Approve the minutes from the November 13, 2019 Board meeting.**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. **Executive Director Report**

- 1. Narcon Policy for Discussion/Action**
- 2. Attendance**
- 3. High School Update**
- 4. K-8 Program Update**
- 5. Staff Update**

- b. Chief Financial Officer's Report
 - 1. **High School Campus Report**
 - 2. **Junior Academy Purchase Report**
 - 3. **Facilities Report**
 - 4.

3. ITEMS SCHEDULED FOR ACTION

A. Accept/Approve Schoolwide Narcon Policy

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B.

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

- A. **Discussion/Consideration: Board Member Vacancy**
Potential Board Member: Lucy Razoogy

6. CLOSED SESSION

1. **None**

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

November 13, 2019 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:10 p.m. – Sal Campo

Roll Call – Present voting Members—Sal Campos, Lorri Ague, Priscilla Schreiber and Mark Ferguson/ Absent: None/ Non-Voting Members –Jerry Keough and Debbie Beyer

GUESTS: Jamie Robinson, Steve Robinson, and Troy Beyer (electronically)

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for November 13, 2019 and Minutes from October 9, 2019 Board Meeting

Motion was made by Ferguson/ Second – Campos/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report

1. Staff Reports:

- a. **Detailed Test Scores Report** for K-8 was provided by Jamie Robinson and the High School by Steve Robinson. An overall report demonstrated test scores compared at the state, local district and cohort comparison. Generally, LFCS is meeting or exceeding the testing areas ahead of the comparative categories. The data from the test scores is being used to develop goals and objectives for the instructional staff.

Improvement areas have been identified and plans for assessment have been constructed.

2. **Updates on Campus events and activities**
 - a. **Presented the Campus Newsletters** and highlighted the various activities going on inside and outside the classroom. Veteran Day activities were highlighted. The students and teachers and parents celebrated the day with parades, decorations and other activities.
 - b. **Attendance Reports:** The attendance reports were presented. The current averages are above the 95% desired target.
3. **An Announcement regarding the process to pursue a new SELPA provider** was presented. The “2019-2020 Allocation Plan at a Glance” was reviewed and a report was received. After the presentation, the Board provided feedback and asked questions. Encouragement was given to pursue the process and keep the Board updated on the process.
4. **Personnel Update:** A report was provided on personnel changes and updates since the break
5. **Staff Christmas Party** was announced for December 6th @ the High School. More details will be shared via electronic communication.

B. CFO Report

The following updates were provided:

1. **First Interim Report:** Summary of the budget data was presented. The following was provided to explain the Revenue and Expenditures:
 - Revenue:** The projected budget reflects a \$500,000 increase from the revenue that was in the adopted LFCS budget
 - Expenditures:** The projected budget reflects expenditures in line with the updated LFCS budget.
2. **Report on High School Project:** A series of emails was reviewed and explained as to the current process of the project. Currently, it appears that the project is moving forward with no new requirements requested.
3. **Report Status of Junior Academy Purchase:** The Closing Cost statement was presented to demonstrate the final expenses of the purchase of the Bradley campus and the refinance of the Main Street campus. The new debt service is approximately \$80,000 less on the annual budget.
4. **2018-2019 Audit Update:** The CFO affirmed that all information for the audit has been completed and reviewed. We are just waiting for the final report from the auditor.

IV. ITEMS SCHEDULED FOR ACTION—

Adoption of the First Interim Report:

Motion to Approve the First Interim Report

Motion was made by Ferguson/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
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Ague	Approve
Campos	Approve
Schreiber	Approve

V. CLOSED SESSION—

No Closed session scheduled.

VII. PUBLIC SESSION

COMMUNICATION:

The Board received a letter from the San Diego County Office of Education regarding the 2019-2020 Budget Adoption. The letter concluded with an appreciation for LFCS’s fiscal solvency.

FUTURE ITEMS:

Board Member Vacancy: The Board Members were asked to recommend potential candidates for Board Membership

ADJOURNMENT

The meeting was concluded at 6:48 p.m.: Motion to adjourn: Ague/ Second- Schreiber/ Action: Unanimously passed.

Ferguson	Absent*
Ague	Approve
Campos	Approve
Schreiber	Approve

*Board Member Ferguson left the meeting early

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W. Main St. El Cajon 92020

January 8, 2020

5:00 pm

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the January 8, 2020 Board Meeting**
- 2. Approve the minutes from the December 11, 2019 Board meeting.**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

a. **Executive Director Report**

- 1. Staffing Changes**
- 2. Attendance**
- 3. High School Update**
- 4. K-8 Program Update**
- 5.**

- b. Chief Financial Officer's Report
 - 1. High School Campus Report
 - 2. 2018-2019 Audit Review/Action
 - 3.
 - 4.

3. ITEMS SCHEDULED FOR ACTION

A. Accept/Approve 2018-2019 Annual Audit Report

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Consider and Approve Lucy Razoqui as LFCS Board Member

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

- A. **Discussion/Consideration: Board Member Vacancy**
Vote on proposed Board Member: Lucy Razoqui

6. CLOSED SESSION

1. **Student expulsion update.**
2. **Necessary staffing change**

7. PUBLIC SESSION

- a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

- b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting
December 11, 2019 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:05 p.m. – Sal Campo

Roll Call – Present voting Members—Sal Campos, Lorri Ague, Priscilla Schreiber and Mark Ferguson/ Absent: None/ Non-Voting Members –Jerry Keough and Debbie Beyer

GUESTS: None Present

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for December 11, 2019 and Minutes from November 13, 2019 Board Meeting

Motion was made by Schreiber/ Second –Ague/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

COMMUNICATIONS:

None were received

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director’s Report

1. **Updates on Campus events and activities**

- a. **Giving Tuesday Activities** were reported and described. The Patriot Legacy Education Foundation also reported that fund raising efforts are doing well.
- b. **Presented the Campus Newsletters** and highlighted the various activities going on inside and outside the classroom. End of the first Trimester and Parents Conference were highlighted. There are several Christmas activities and end of the semester events taking place at all campuses.
- c. **Cross Country End of the Season Report:** A year-end season Record Book was shared. The team sponsored a year-end banquet for the parents and students to celebrate the season.

- d. **Attendance Reports:** No attendance reports were presented.
- 2. **Narcon Policy and Procedure for Discussion/Action:**
 - a. The Board reviewed the policy provided by the staff regarding opioid antagonist use. Staff have been trained at every campus. The spray has been procured at every campus.
- 3. **Staff Update:**
 - a. A report was provided on personnel changes and updates since the last meeting.
 - b. Administration is in the process of developing a new evaluation tool for teachers.
- 4. **Potential Board Member:**
 - a. A name was presented for membership.
 - b. The Board decided by consensus to extend an invitation to interview the candidate, Lucy Razoqui, at the January meeting.

B. CFO Report

The following updates were provided:

- 1. **Report on High School Project:** All requested information from the county has been submitted. The Case de Oro planning group has received the necessary documentation for their review. LFCS administration will be meeting with the committee at the beginning of January.
 - a. The San Diego Planning Commission meeting will hopefully be scheduled for a spring agenda.
 - b. Architecture renditions of the overall perspective of the project were provided. The images were inspiring and hopeful.
- 2. **Report Status of Junior Academy Purchase:** Escrow has been closed and we now own facility. This planned purchase has reduced facilities costs significantly.
 - a. Next steps are to tear down the “red spook house” on the back of the property.
 - b. The Board requested exploration of the surrounding properties and the 2 houses facing Pepper Drive owned by LFCS.
- 3. **Facilities Report:** The CFO presented a schedule of real estate owed/leased by Literacy First Charter School to support the educational programs. The charter included campus location, square footage/units, total % leased, Security Deposit Tracking, Annual Rent, Monthly Payment, Purchase Price, Annual Debt Service, and Monthly Debt Service.

IV. ITEMS SCHEDULED FOR ACTION—

Adoption of the First Interim Report:

Motion to Approve the Schoolwide Narcon Policy and Procedure

Motion was made by Ferguson/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
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Ague	Approve
Campos	Approve
Schreiber	Approve

V. CLOSED SESSION—

No Closed session scheduled.

VII. PUBLIC SESSION

FUTURE ITEMS:

None were scheduled

ADJOURNMENT

The meeting was concluded at 6:25 p.m.: Motion to adjourn: Ague/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary

**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W. Main St. El Cajon 92020

February 12, 2020

5:00 pm

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mrs. Lucy Razooky	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. **ADOPT CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the February 12, 2020 Board Meeting**
- 2. Approve the minutes from the January 15, 2020 Board meeting.**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

a. **None**

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- 1. Updated Comprehensive Safety Plan presented by AP Victor Kempsey**
- 2. SARC REPORT presented by AP Gail Stroben**

IV. Staff Report

a. **Executive Director Report**

1. Attendance
2. 770 Form Requirements
3. Conflict of Interest Policy
4. K-8 Program Update
5. LCHS Program Updates

b. Chief Financial Officer's Report

1. **Second Interim Financial Report**
- 2.
- 3.
- 4.

3. ITEMS SCHEDULED FOR ACTION

A. Approve Comprehensive School Safety Plan

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. Approve the SARC Report

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C. Approve Second Interim Report

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D. Review and Sign LFCS Conflict of Interest Policy

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

A. Discussion/Consideration: **Board President Report**

6. CLOSED SESSION

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present.

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

January 15, 2020 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:12 p.m. – Sal Campo

Roll Call – Present voting Members—Sal Campos, Priscilla Schreiber, Mark Ferguson, Lorri Ague joined the meeting @ 5:20/ Absent: None/ Non-Voting Members –Jerry Keough and Debbie Beyer

GUESTS: Victor Kempsey, Troy Beyer, and Lucy Razoqui

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for January 15, 2020 and Minutes from December 11, 2019 Board Meeting

Motion was made by Ferguson/ Second –Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Absent for this vote
Campos	Approve
Schreiber	Approve

COMMUNICATIONS:

Letter was received recognizing and commending the decorated achievements of Linn Dunton. The Board of received the letter and offered appreciation and thanks for Athletic Dunton commitment to Literacy First Charter School and athletic leadership.

The Board welcomed Lucy Razoqui, a potential Board appointee. A conversation/interview took place to get to know Ms. Razoqui's abilities, passions, and commitment to Literacy First Charter School.

STAFF REPORTS / DISCUSSION / ACTION

A. Executive Director's Report

1. **Updates on Campus events and activities**

- a. **Presented the Campus Newsletters** and highlighted the various activities going on inside and outside the classroom. School is back in session after the Christmas break with many activities taking place.

2. **SPED Report:**

- a. A lengthy SPED Report was provided by Troy Beyer. Detailed statistics about the student populations and the program offerings was demonstrated. SPED needs overall have increased at all LFCS campuses.

An update was provided on the Eldorado SELPA application. An early February approval is anticipated. The staff demonstrated that they are processing the transition plan once this is received.

The Board also received a report on Troy Beyer's recent credential achievement. The board expressed their appreciation and thanked Mr. Beyer for his dedication to support all our students at LFCS but specifically those with various special education needs.

B. CFO Report

The following updates were provided:

1. **Report on High School Project:** The Board asked for an update on the VOD Planning Meeting. A description was provided by those who were in attendance, and a presentation on the news outlet video that aired on television after the meeting.
2. **2018-2019 Audit Review/Action:** The CFO provided the highlights of the audit. The audit reported no findings and submitted an "unqualified" opinion. The Board received the report and offered appreciation for the leadership and staff's attention to the details, policies, and reporting.

IV. ITEMS SCHEDULED FOR ACTION—

Accept/Approve 2018-2019 Annual Audit Report:

Motion to Accept and Approve the 2018-2019 Annual Audit Report

Motion was made by Ague/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

Approve Lucy Razoqui’s Appointment as a Board Member:

Motion to Approve Lucy Razoqui’s Appointment as a Board Member

Motion was made by Schreiber/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

V. CLOSED SESSION—

Motion to entertain 3 items in closed session was made by Ague/ Second-Campos

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

Motion to Reconvene to Open Session was made by Ague/ Second-Ferguson

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

VII. PUBLIC SESSION – Report on Closed Session items

Item 1: Student Expulsion Hearing

Motion was made to approve a student expulsion recommendation by Ague/ Second-Schreiber

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

Staff will follow through with the necessary communication

Item 2: Necessary Staffing Changes

An update was given regarding necessary staffing changes that were presented after the Christmas break. The necessary communications will be processed by staff.

Item 3: Executive Session

The Board asked the CEO and CFO to exit the meeting. Communication strategies surrounding the new campus were discussed. The CEO and CFO will be informed of decisions and the necessary action steps will be processed by the leadership team and necessary staff.

FUTURE ITEMS:

None were scheduled

ADJOURNMENT

The meeting was concluded at 8:10 p.m.: Motion to adjourn: Ague/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

698 W. Main St. El Cajon 92020

March 11, 2020

5:00 pm

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

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I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mrs. Lucy Razooky	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

d. ADOPT CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the March 11, 2020 Board Meeting**
- 2. Approve the minutes from the February 12, 2020 Board meeting.**

It is recommended that the Board approve Consent Agenda Motion: ____ Action: ____
Second: ____ Vote: ____

II. COMMUNICATIONS

a. None

Visitor’s Petitions, Correspondence: Individual presentation shall be for no more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. STAFF REPORTS

- 1. Review Conflict of Interest Policy. By Board Request, staff to provide a list of potential conflicts in the organization at the next board meeting for review and transparency**
- 2.**

IV. Staff Report

a. **Executive Director Report**

1. Attendance
2. 770 Form Requirements
3. Discussion Item: Conflict of Interest Policy
4. K-8 Program Update
5. LCHS Program Updates

b. Chief Financial Officer's Report

1. Discussion Item: Current sick leave policy and proposed change to the policy for staff at the time of retirement.
- 2.
- 3.
- 4.

3. ITEMS SCHEDULED FOR ACTION

A. Discuss the Conflict of Interest Policy

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

B. By Board Request, staff to provide a list of potential conflicts of interest in the organization at the next board meeting for review and transparency

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

C.

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

D.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

E.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____ Second: ____ Vote: ____
--	--

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

A. Discussion/Consideration:

6. CLOSED SESSION

1. **Update on Employee Status**

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

February 12, 2020 @ 5:00 PM

OPEN SESSION CALL TO ORDER

Start of Meeting – 5:06 p.m. – Sal Campo

Roll Call – Present voting Members—Sal Campos, Priscilla Schreiber, Lucy Razooky, Lorri Ague, and Mark Ferguson joined the meeting at 5:29 / Absent: None/ Non-Voting Members –Jerry Keough and Debbie Beyer

GUESTS: Victor Kempsey and Gail Stroben

Flag Salute

Approval of Agenda and Approve the Minutes

Motion to Approve the Consent Agenda, including Agenda for February 12, 2020 and Minutes from January 15, 2020 Board Meeting

Motion was made by Schreiber/ Second –Ague/ Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Schreiber	Approve
Razooky	Approve

COMMUNICATIONS:

Letter was received recognizing and commending the decorated achievements of Linn Dunton. The Board of received the letter and offered appreciation and thanks for Athletic Dunton commitment to Literacy First Charter School and athletic leadership.

STAFF REPORTS / DISCUSSION / ACTION

A. Staff Reports

1. Updated Comprehensive Safety Plan: Victor Kempsey presented the updated Safety Plan. He shared that the plan is compliant and that parents can get a copy of the plan if they request it. Assignments for required positions have been made with teachers and staff. It is filed with the police department for any necessary actions. Regular training is conducted on all campuses.

2. SARC Report
The School Accountability Report Card (SARC) was presented by Gail Stroben. The highlights of the information were discussed. The report is filed with State Department of Education. The Board questioned some of the state and district data. It appeared to have inaccuracies—this data is given to LFCS by the state.

B. Executive Director’s Report

1. **Updates on Campus events and activities**
 - a. Attendance reports from all campuses were reported and received by the board.
 - b. K-8 Program Updates
Presented the Campus Newsletters and highlighted the various activities going on inside and outside the classroom.
 - Kindergarten “This is President” presentation was highlighted event of the report. Parents and students were very involved and expressed appreciation.
 - c. LCHS Program Updates
Presented the Campus Newsletters and highlighted the various activities going on inside and outside the classroom.
 - A “Human Sex Trafficking” Session will be held for both parents and high school students.
 - Sports team updates were given and the games at Catalina island were highlighted.
 - The Spring Program was announced as “School House Rock”
 - d. El Dorado SELPA Update
 - The CEO updated the Board that the El Dorado SELPA application was approved and that the staff is processing all the necessary paperwork to transition to this the new organization.

C. CFO Report

The following updates were provided:

1. **Second Interim Financial Report**
 - The CFO reviewed an overview of the required financial reporting that LFCS files with the county. These reports also support our bond financing requirements as well. The Second Interim Financial Report was distributed, explained, reviewed, and questions were asked. This data will be used to support budget planning for the next fiscal year. The report indicates that we are financially sound. The CFO anticipates that the Second Interim Financial Report will be accepted positively.
2. **Conflict of Interest**
 - The requirements for the conflict of interest policy were reviewed.

- The Board asked that staff provide a list of potential conflicts in the organization at the next board meeting for review and transparency.

3. **770 Form Requirements**

- The Board asked that staff provide the 770 Form at the next board meeting for Board Member’s review and signature.

IV. ITEMS SCHEDULED FOR ACTION—

Approve Comprehensive School Safety Plans:

Motion to Accept and Approve the Comprehensive School Safety Plan

Motion was made by Schreiber/ Second – Razoogy/ Action: Passed Unanimously

Ferguson	Absent
Ague	Approve
Campos	Approve
Schreiber	Approve
Razoogy	Approve

Approve the SARC Report:

Motion to Approve the SARC Report as presented:

Motion was made by Ague/ Second – Schreiber/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve
Razoogy	Approve

Approve the Second Interim Report:

Motion to Approve the Second Interim Report as presented:

Motion was made by Schreiber/ Second – Ferguson/ Action: Passed Unanimously

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve
Razoogy	Approve

V. BOARD ITEMS/REPORTS

a. Board President Report:

The President of the Board met with the CFO and CEO to put discuss the Maximum Force Action Plan regarding the politics surrounding the approval for the high school

project. This was a request made by the board at the last meeting. Ms. Schreiber will represent the board on this committee. The Board has agreed to have an all-in action plan to support the high school project.

VI. CLOSED SESSION—

Motion to entertain closed session items was made by Campos/ Second-Ague

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve
Razooky	Approve

Motion to Reconvene to Open Session was made by Ague/ Second-Schreiber

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve
Razooky	Approve

VII. PUBLIC SESSION – Report on Closed Session items

No action was taken in closed session, and Staff will follow through with the necessary communication.

FUTURE ITEMS:

Conflict of Interest Policy & 770 Form will be reviewed at next meeting

ADJOURNMENT

The meeting was concluded at 7:02 p.m.: Motion to adjourn: Schreiber/ Second- Ague/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve
Razooky	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary

V. CLOSED SESSION—

Motion to entertain 3 items in closed session was made by Ague/ Second-Campos

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

Motion to Reconvene to Open Session was made by Ague/ Second-Ferguson

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

VII. PUBLIC SESSION – Report on Closed Session items

Item 1: Student Expulsion Hearing

Motion was made to approve a student expulsion recommendation by Ague/ Second-Schreiber

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

Staff will follow through with the necessary communication

Item 2: Necessary Staffing Changes

An update was given regarding necessary staffing changes that were presented after the Christmas break. The necessary communications will be processed by staff.

Item 3: Executive Session

The Board asked the CEO and CFO to exit the meeting. Communication strategies surrounding the new campus were discussed. The CEO and CFO will be informed of decisions and the necessary action steps will be processed by the leadership team and necessary staff.

**FUTURE ITEMS:
None were scheduled**

ADJOURNMENT

The meeting was concluded at 8:10 p.m.: Motion to adjourn: Ague/ Second- Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Schreiber	Approve

Respectfully Submitted,
Lorri Ague, Board Secretary



**AGENDA
REGULAR MEETING**

**BOARD OF DIRECTORS
LITERACY FIRST CHARTER SCHOOLS**

**Meeting via Zoom
and/or
698 W Main St. El Cajon, 92020**

June 10, 2020

5:00 pm

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Literacy First Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Communications." "Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 799 E. Washington Ave., El Cajon, CA 92020

In compliance with the Americans with Disabilities Act (ADA) and upon request, Literacy First Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I. PRELIMINARY

a. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

b. ROLL CALL

	Present	Absent
Mr. Mark Ferguson	_____	_____
Mrs. Lorri Ague	_____	_____
Mrs. Priscilla Schreiber	_____	_____
Mr. Sal Campos	_____	_____
Mrs. Lucy Razooky	_____	_____

c. FLAG SALUTE

It is recommended that the Board approve Agenda	Motion: _____ Action: _____ Second: _____ Vote: _____
---	--

d. **ADOPT CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- 1. Approve the Agenda for the June 10, 2020 Board Meeting**
- 2. Approve the minutes from the May 13, 2020 Board meeting.**

It is recommended that the Board approve Consent Agenda	Motion: _____ Action: _____ Second: _____ Vote: _____
---	--

II. COMMUNICATIONS

a.

III. STAFF REPORTS

- 1. Review Conflict of Interest Policy. By Board Request, staff to provide a list of potential conflicts in the organization at the next board meeting for review and transparency**
- 2. Declaration of Need and Committee on Assignment presentation**

IV. Staff Report

a. **Executive Director Report**

- 1. School Closure**
- 2. 770 Form**
- 3. Discussion/Action Item: Conflict of Interest Policy**
- 4. School Calendar for 2020-2021**

**5. Graduation Ceremony for High School
6. 8th Grade Moving Up**

- b. Chief Financial Officer's Report
 - 1. Cashflow and cash position discussion
 - 2. Budget building for 2020-2021 discussion/review
 - 3.
 - 4.

3. ITEMS SCHEDULED FOR ACTION

A. Discuss and Affirm the LFCS Conflict of Interest Policy

It is recommended that the Board approve Agenda Item A	Motion: ____ Action: ____
	Second: ____ Vote: ____

B. By Board Request, Senior staff to provide a list of potential conflicts of interest in the organization at the next board meeting for review and transparency

It is recommended that the Board approve Agenda Item B	Motion: ____ Action: ____
	Second: ____ Vote: ____

C. Approve Declaration of Need (DON)

It is recommended that the Board approve Agenda Item C	Motion: ____ Action: ____
	Second: ____ Vote: ____

D. Committee on Assignment (COA) Document: to approve Chris Castberg's assignment to teach high school ceramics. Approval by the board will allow Mr. Castberg to continue teaching ceramics in the 2020-2021 school year.

It is recommended that the Board approve Agenda Item D	Motion: ____ Action: ____
	Second: ____ Vote: ____

E. Authorize CFO to seek and negotiate revenue gap remedy

It is recommended that the Board approve Agenda Item E	Motion: ____ Action: ____
	Second: ____ Vote: ____

4. ITEMS REMOVED FROM THE CONSENT AGENDA (if any)

5. BOARD ITEMS/REPORTS

A. Discussion/Consideration:

6. CLOSED SESSION

1.

7. PUBLIC SESSION

a. Reconvene to Open Session: The meeting was reconvened to open session at _____.

b. Public Report on Action Taken in Closed Session (includes the vote or abstention of every member present).

8. ADJOURNMENT

The meeting was adjourned at _____.

Literacy First Charter School

Minutes of Board of Directors Meeting

May 13th, 2020 5:00PM Regular Meeting via Zoom and/or at 698 W Main St. El Cajon, CA 92020

I. PRELIMINARY

a. OPEN SESSION CALL TO ORDER

Start of Meeting - 5:17 p.m. - Sal Campos (Board Chair)

b. ROLL CALL - Present voting Members—Lorri Ague, Sal Campos, Priscilla Schreiber, Mark Ferguson, and Lucy Razooky (arrived slightly after meeting started) / Non-Voting Members -Jerry Keough, Debbie Beyer, and Danny Sanchez, Academic Advisor, Admin, Coach @ LCHS (presenter)

c. FLAG SALUTE

d. ADOPT CONSENT AGENDA

Approval of Agenda and Approve the Minutes:

1. Motion to Approve the Consent Agenda, including Agenda for May 13, 2020
2. Motion to Approve the Minutes from the April 8, 2020 Board Meeting

Motion was made by Ferguson/ Second - Ague/ Action: Passed Unanimously.

Ferguson	Approve
Ague	Approve
Campos	Approve
Razooky	Approve
Schreiber	Approve

II. COMMUNICATIONS:

None were received

III. STAFF REPORTS / DISCUSSION / ACTION

1. The review of the “Conflict of Interest Policy” was tabled again for discussion at a later date. The purpose is to provide a list of potential conflicts in the organization for review and transparency.

a. EXECUTIVE DIRECTORS REPORT:

1. School Closure/Covid19 Related Policy and Program Impact (Still in effect)

B. CHIEF FINANCIAL OFFICER’S REPORT:

1. Discussion: Cash Flow/Cash Position & 2. Discussion: Budget Building for 2020-2021- Currently we have a \$3Mil reserve but need to protect that due to uncertainties and a possible 20% cut in revenue compounded by the prospect of deferring revenue. We are looking to mitigate the 20% cut by setting up a bridge loan (no interest through 2020) with Charter School Capital. Mr. Keough will be attending the School Services Webinar for the May Review review & update. We have a cushion of 4-5 months of \$600K for monthly P/R needs. We may have to consider freezing salaries. The Chase property (\$4Mil) asset might have to be used as collateral to mitigate cash flow shortfalls. **See attached handout Fund 6209 “Charter Schools Enterprise Fund.**

IV. . ITEMS SCHEDULED FOR ACTION

- A. Discuss and Affirm the LFCS Conflict of Interest Policy- No Action (Tabled)
- B. By Board Request - Senior Staff to provide a list of potential conflicts of Interest in the Organization for Review and Transparency. No Action (Tabled)

V. CLOSED SESSION–

No Closed Session Scheduled

ADJOURNMENT

The meeting was concluded at 6:47PM: Motion to adjourn: Campos/ Second-Ferguson/ Action: Unanimously passed.

Ferguson	Approve
Ague	Approve
Campos	Approve
Razooky	Approve
Schreiber	Approve

Respectfully Submitted,
Priscilla Schreiber, Board Member

EXHIBIT N

Marisa Janine-Page

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

----- Forwarded message -----

From: Robinson, Steve <steve.robinson@lfcinc.org>
Date: Tue, Aug 11, 2020 at 4:40 PM
Subject: Meeting with Literacy First Charter Schools
To: SOS 2 <sos2ranchosd@gmail.com>

SOS^2,

On behalf of Literacy First Charter Schools, I want to again thank you for allowing me to participate in the Zoom meeting a few weeks ago concerning the proposed construction of Liberty Charter High School.

I am sorry but we will not be able to meet with you before the September 18 SD County Planning Board meeting. We are consumed with all the COVID related requirements to start school.

I do want you to know that we do hear your concerns, the most significant being meeting CEQA requirements and the additional traffic in an area where you want no more additional traffic within the existing roads and you do not think the proposed additional turn lane will be effective in easing the impact of the additional traffic caused by LCHS. We do understand that you do not want LCHS built on the proposed site under any circumstances as, in your opinion, one more car on Chase is one too many.

I do want to address one significant assumption I heard many times during the Zoom meeting and during the Valle De Oro Planning Commission hearing. Frequently, members of SOS^2 speak as if all high schools are the same, hence no need for another one so close to Valhalla and El Cajon Valley high schools at the cost of adding cars to an already congested traffic situation. LCHS offers a very unique public high school education not offered anywhere else in East County. We are the only 5 day per week, brick and mortar, public, small, comprehensive high school. Parents who cannot afford private school choose us because they want the increased accountability and support of the smaller campus, our unique school culture of respect, responsibility, and integrity, and because their student does not function well on the large campuses of the traditional public high schools like Valhalla. At LCHS, all of our students are known and

are not a number. These are the students who "slip through the cracks" of the traditional large public high schools and middle schools. We serve students who have not been well served in these larger traditional public schools.

I think it will be apparent in the meeting on September 18 that there is not another site available to us within the area we are allowed to have a school and that we have met the CEQA requirements. The traffic is a cost that members of the community will have to endure if the site is built as proposed. Please consider, is the cost of traffic worth the education of many of the neediest students in the El Cajon area? Can a member of the community look a parent and their student in the eye and tell them they cannot have the high school their student needs because you don't want to deal with more traffic? Education is one piece of allowing every person the opportunity to realize the ideals of life, liberty, the pursuit of happiness, and genuine equality regardless of race, gender, religion, or socio-economic status. Moving our country meaningfully toward fulfilling its ideals is not free. Yes, property owners pay property taxes to support education. Is more traffic too much of an additional cost to move the country closer to its ideals and better the opportunities of generations of students not well served in the traditional public high schools in the area? Education is part of improving racial justice in the United States and that does come at a cost. Is traffic a cost this community is unwilling to bear to improve racial justice?

I hope the SOS^2 community will consider these points.

We look forward to a respectful meeting with the County on September 18.

If you have any questions before the September 18 meeting, I will do my best to answer them. Please direct questions to me at this email address as I do not want to send the message that we are closed to any dialogue with you because we cannot meet.

--

Sincerely,

Steve Robinson
Vice Principal
Liberty Charter High School
[8425 Palm Street](#)
[Lemon Grove, CA 91945](#)
p:619.668.2131 f:619.668.2133
A Literacy First Charter Schools School

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--

Michelle Kister 619.490.0006

EXHIBIT O

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EAST COUNTY

East County residents concerned about plan for high school in Rancho San Diego



The San Diego Union-Tribune

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Valle de Oro commission says too many issues with Liberty Charter plan

By KAREN PEARLMAN

JAN. 16, 2020 | 1:10 PM



SPRING VALLEY — A plan by Literacy First Charter Schools to build a new high school on undeveloped land in Rancho San Diego has received tremendous pushback by residents in the Valle de Oro part of East County.

Citing traffic congestion along Chase Avenue near Jamacha Road, where the organization has planned to build Liberty Charter High School since 2014, nearly two dozen residents told the local planning group that makes recommendations to the county that they did not want it to support the charter's request for a permit to build.

At a meeting earlier this month, they said traffic was already at a standstill in the mornings and afternoons with Valhalla High School nearby.

A crowd of nearly 100 attended the meeting, which was held to go over the initial environmental report and documents prepared by the county.

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The Valle de Oro planning group unanimously voted to object to the initial documents. The group will be tasked with looking at the entire scope of the project at its February

meeting and is expected to make a recommendation to the county Planning Commission at that time.

The Planning Commission will decide whether the school can be built; however, its decision could be appealed to the county Board of Supervisors.

In addition to traffic concerns, residents said they were worried about students running across busy Chase Avenue when being dropped off by parents in a hurry, or buying snacks at the convenience store across the street.



A charter school is being planned to be built in this grassy area near where Jamacha Road and Chase Avenue meet in Rancho San Diego. (Karen Pearlman / The San Diego Union-Tribune)

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Financial Advisors: Have You Had to Help Clients With Loss Aversion Behavior? [🔗](#)

By Columbia Threadneedle Investments

Aversion to loss can make investors overly conservative or stagnant.

Several also said they were concerned about nearby liquor stores, a bar, and vaping shop they said would not be appropriate neighbors for the school.

Liberty Charter, which has been operating on Palm Avenue in Lemon Grove since 2012, is looking for a major-use permit to open the charter school for students in grades 9-12. Its lease is expiring in Lemon Grove. The school currently has more than 300 students; at full capacity, the school would serve 450 students and have 33 faculty and staff.

State guidelines say that the school must be located within the confines of the Grossmont Union High School District, according to Mark Linman, a land-use and development consultant representing the charter school, who was at the meeting.

Linman said the school would include a 48,000-square-foot, two-story building that would house 22 classrooms, the administrative office, and a gymnasium. Other on-site amenities would include 161 parking spaces, an outdoor common area and patios, and a sports field located in the eastern portion of the site. Access to the site would be provided by a one-way circulation driveway - two driveways total - connecting to Chase Avenue.

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A traffic impact study done by Liberty Charter shows 585 new daily trips will be added to the area if the school is built. School officials say they will widen Chase Avenue to provide a second eastbound lane and will provide space to accommodate a westbound left-turn lane onto the site.

The project site, with about 800 feet of frontage along Chase, was previously owned by the California Department of Transportation and was intended for future construction of state Route 54, but plans for the highway there were nixed and Caltrans sold the property in 2011. Before Caltrans acquired it, the property was owned by the Cajon Valley Union School District.

One resident warned that if a school wasn't built there, homes might go up instead. San Diego County Land Use Planner Denise Russell said that five to 10 homes could be built in that spot, by right. The land could also be used for civic uses such as fire protection, or for agricultural use. A commercial shopping center is directly east of the site.

Although the county first started looking into the plan by Liberty Charter nearly five years ago, several residents said they hadn't heard about the project until just a few days before the meeting.

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Russell said the county is accepting comments on the project through 4 p.m. Friday. The documents are available online at <https://www.sandiegocounty.gov/pds/ceqa/MUP-15-027.html> and can also be reviewed at the Rancho San Diego Library at 11555 Via Rancho San Diego in El Cajon.

EAST COUNTY

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EL CAJON

Field of (soccer) dreams coming to El Cajon

Sep. 14, 2020

HOME & GARDEN

Get your companion animals prepared for a disaster

Sep. 12, 2020

PUBLIC SAFETY

Valley fire 69 percent contained; evacuation orders, warnings, road closures lifted

Sep. 11, 2020

EL CAJON

Crisis House looking for donors for matching campaign for new property

Sep. 9, 2020

PUBLIC SAFETY

Four-legged critters get assist from Humane Society, county during Valley fire

Sep. 9, 2020

EAST COUNTY

Fire evacuees still at Joan MacQueen Middle School despite Red Cross withdrawal

Sep. 8, 2020

MORE IN THIS SECTION

PUBLIC SAFETY

La Mesa-Spring Valley School District receives \$415K federal violence-prevention grant

The DOJ's Office of Community Oriented Policing Services awarded the money through its School Violence Prevention Program

Sep. 14, 2020

PUBLIC SAFETY

Man carjacked in front of Spring Valley apartment complex by gunman

The carjacker, who was carrying a firearm, took the victim's 2015 Toyota Tundra around 7 a.m. Sunday

Sep. 13, 2020

PUBLIC SAFETY

Homeowners clean up and regroup amid the embers of the Valley fire

Blaze reported to be 79 percent contained as of Saturday evening

Sep. 12, 2020

PUBLIC SAFETY

State proposes placing sexually violent offender in rural East County

Authorities proposing placing Joseph Bocklett, 75, in Jacumba Hot Springs

Sep. 11, 2020

EDUCATION

Chula Vista Elementary approves COVID-19 testing program for students and staff

The testing program is free for the district and voluntary, so students and staff must opt in to participate

Sep. 10, 2020

EAST COUNTY

South/East Happenings, Sept. 10

City councils: Chula Vista, 5 p.m. Tuesday; Coronado, 4 p.m. Tuesday; Imperial Beach, 5 p.m.

Sep. 10, 2020

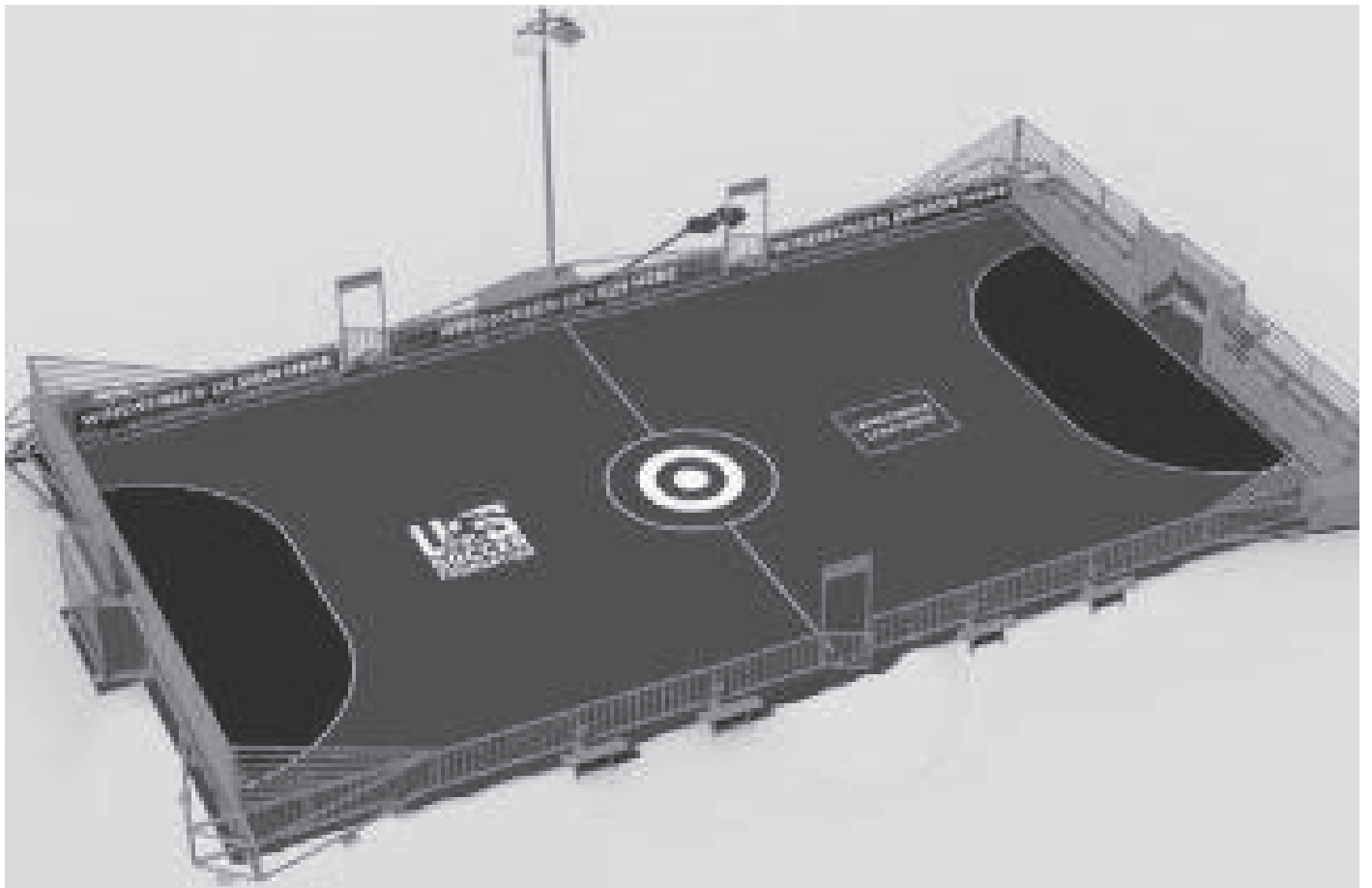
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Sep. 11, 2020

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Sep. 13, 2020

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1 hour ago

NEWS

La Jolla News Nuggets: COVID-19; beach crowds; 'Munk's Map'; more

2 hours ago

FROM OUR COMMUNITY PAPERS

NEWS

Brother of ex-Poway synagogue leader pleads guilty in fraud scheme

Sep. 14, 2020

NEWS

RSF Education Foundation to co-host virtual 'Meet the School Board Candidates' forum Sept. 22

Sep. 14, 2020

NEWS

New UC San Diego Health clinic opens in Carmel Valley

Sep. 14, 2020

OPINION

Our Readers Write: Sea lions, Black's Beach and more

Sep. 7, 2020

EVENTS

Annual Starry Starry Night benefiting Voices for Children is going virtual

Sep. 14, 2020

EVENTS

Annual Starry Starry Night benefiting Voices for Children is going virtual

Sep. 14, 2020

EVENTS

Annual Starry Starry Night benefiting Voices for Children is going virtual

Sep. 14, 2020

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EXHIBIT P

----- Forwarded message -----

From: **Chuck Campbell** <chucamp@cox.net>

Date: Sun, Aug 23, 2020 at 8:37 AM

Subject: Fw: From Paige Oneal(Dulawan) Re: Our new high school... 08/22/2020

To: <sos2ranchosd@gmail.com>

To the SOS2 organization...

I received the letter below from a friend...regarding Liberty Charter

School...

FYI

chuck (resident who lives in close proximity to proposed build site)

Dear

Families:

After

six years in the planning stages, we are one step away from finally realizing our goal of constructing a new Liberty Charter High School in El Cajon. I don't have to tell you what an asset this new school would be to our Literacy First community, providing an opportunity for our families to have the seamless K-12 experience we have always envisioned.

That

final step is approval from the San Diego County Planning Commission at their next meeting on September 18. The Planning Commission has heard plenty from our staff and consultants.

We

have completed several environmental impact studies that range all the way from traffic to archaeology; we have revised our plan under the guidance of the San Diego County Planning and Development Services, as well as several specialty firms including Hamann Companies. Lighting, traffic, noise, environmental impact, and the safety of our families and those of the community have been carefully studied. The results of these studies have yielded several positive, careful revisions to our

plan.

Now,

the Planning Commission needs to hear from you. I hope that you will find time in the coming days to email the Commission and ask them to vote to approve our school. It is essential that the voices of our supporters far outweigh those who oppose the school. The Planning Commission members should have no doubt the overwhelming support the school has among members of our community.

Here

are a few suggestions for crafting your note to the Commission members:

-

Keep

it brief. The members have a lot of detailed information already so now it is about volume of support.

-

Be

clear why you are writing up front. Let them know in the first couple of

sentences that you are writing to ask them to approve Liberty Charter High School.

-

Include

personal anecdotes about why the school is important to you and your family

specifically. The quality of the education, the importance of the new location, the value of your school community are all important messages for the commissioners to hear.

-

Thank

the commissioners for their attention and work regarding our school.

All

correspondence to the commissioners goes to a single email address so one email will reach all seven members. That email is Ann.Jimenez@sdcounty.ca.gov.

Thank

you for your help! Please let me know if you have any questions.

We

are looking forward with great anticipation for our new high school!

~db

--

Debbie

Beyer

**Executive Director
Literacy First**

Charter Schools

--

You received this message because you are subscribed to the Google Groups

"LCHS Parents" group.

To unsubscribe from this group and stop receiving

emails from it, send an email to lchs.parent+unsubscribe@lfcsinc.org.

EXHIBIT Q

EXHIBIT Q - Save Our Students – Safety Over Sorry Membership Roster

No.	First Name	Last Name
1.	Avery	A.
2.	Yousef	Abudayyeh
3.	Janet	Afram
4.	Tobi	Agnew
5.	Gabryan	Aguirre
6.	Dani	Al yonani
7.	Yousif	Al yonani
8.	Basima	Alallo
9.	Nihaya	Alallo
10.	Siourias	Alallo
11.	Waleed	Albashiki
12.	Anna	Alberto
13.	Loleen	Aldga
14.	Brooklyn	Alexander
15.	Faiq	Aljabi
16.	Salwa	Aljabi
17.	Vickie	Aljabi
18.	Vicky	Aljabi
19.	Mahir	Alkatib
20.	Merna	Alkatib
21.	Emily	Allard
22.	Venus	Allen
23.	Hanah	Allo
24.	Nadine	Allo
25.	Samuel	Allo
26.	Sarah	Allo
27.	Hilda	Allos
28.	Khidher	Allos
29.	Leilani	Almanza
30.	Abdulmaseh	Alneri
31.	Naghham	Alnuman
32.	Rafeef	Alnuman
33.	Saad	Alqahtani
34.	Luna	Alvizo
35.	May	Anaya
36.	Colby	Anderson
37.	Kristine	Anderson
38.	Peggy	Anderson
39.	Vanessa	Anderson
40.	Aneeta	Antony
41.	Justine	Aragon
42.	Jaqueline	Arellano
43.	Edith	Arevalo
44.	Raquel	Argueta

No.	First Name	Last Name
45.	Gabriela	Aristizabal
46.	Joana	Ariyamatin
47.	Katelynn	Arriaza
48.	Shamoun	Atran
49.	Faris	Auro
50.	Alex	Avgerinos
51.	Tisa	Avila
52.	Fadi	Awakim
53.	Hadeel	Awakim
54.	Josheph	Awakim
55.	May	Awakim
56.	Alex	Axume
57.	Cher	Ayala
58.	Brittany	Ayers
59.	Nedhal	Ayoub
60.	Nick	B
61.	John	Bagdon
62.	Robert	Bahri
63.	Tamara	Bailey
64.	Matt	Baker
65.	Olivia	Baker
66.	Yolanda	Barcenas-Mendoza
67.	Cesar	Barco
68.	Kristopher	Barnum
69.	Ruby	Baron
70.	Natalie	Barrantes
71.	Bryanna	Barrera
72.	Milton	Barrera
73.	Rachel	Barrett
74.	Tina	Barton
75.	Angel	Bautista
76.	Richard	Becker
77.	Lynn	Beekman
78.	Jerusalem	Belay
79.	Jim	Bell
80.	Jack	Belliveau
81.	Sharon	Bendall
82.	Silvano	Bent
83.	Jerry	Berberet
84.	Noah	Bernier
85.	Jalal	Betti
86.	Maddie	Bibeau
87.	Nicole	Biestek

No.	First Name	Last Name
88.	Evelyn	Bocanegra
89.	Rebecca	Bohnsack
90.	Dejah	Bothwell
91.	Talia	Bouzakis
92.	Diana	Boyd
93.	Freedom	Brandenburg
94.	Elisa	Brandes
95.	Guinda	Breed
96.	Jalil	Brockton
97.	Alyssa	Bronzan
98.	Jeremiah	Brown
99.	Susan	Brownlee
100.	Elizabeth	Brunges
101.	Vi Bui	Bui
102.	Diana	Burdeno
103.	Haley	Burdeno
104.	Alyssa	Burley
105.	Rex	Burnett
106.	Milton	Burrell
107.	Barbara	Buxbaum
108.	Desairee	Byrd
109.	Olivia	Byrom
110.	Elliot	C
111.	Beverly	Cadwell
112.	Venven	Cainw
113.	Nicholas	Cajero
114.	Shane	Caliicoat
115.	Williams	Camacho
116.	Chuck	Campbell
117.	Carlos	Campos
118.	Robin	Cantwell
119.	Dante	Carnessale
120.	Ladd	Carnessale
121.	Terri	Carnessale
122.	Tom	Carnessale
123.	Amanda	Carter
124.	Chris	Carter
125.	David	Carter
126.	Judy	Carter
127.	Terry	Casey
128.	Alexcia	Casillas
129.	Kendall	Casper
130.	Lily	Castro
131.	Sandra	Castro

No.	First Name	Last Name
132.	Alejandro	Cazares
133.	Sergio	Cazares
134.	Lauren	Ceballos
135.	Magdabel	Cerda
136.	Andres	Cervantes
137.	Erika	Chacon
138.	Anthony	Chairez
139.	Kyle	Chakery
140.	Milan	Champagne
141.	Tanya	Charmukly
142.	Sumit	Chawla
143.	Alyson	Chen
144.	Michael	Chiles
145.	Brenda	Choi
146.	Mason	Cisco
147.	Brett	Clapham
148.	Kirstin	Clapham
149.	Kirstin	Clapham
150.	Cadence	Clark
151.	Robert	Clark
152.	Cade	Coker
153.	Amanda	Coniglio
154.	Claire	Conklin
155.	Ryan	Conroy
156.	Rob	Cope
157.	Tim	Couch
158.	Theresa	Couret
159.	Breanna	Cribb
160.	Cameron	Cromer
161.	Reginald	Crumly
162.	Snow	Cruzata
163.	Jordi	Cuautle
164.	M	Cummings
165.	Allison	Dailey
166.	Wasan	Danesh
167.	Precious	Daniels
168.	Greg	Daunoras
169.	Dave	Davidson
170.	Leah	Davidson
171.	Dorothy	Davis
172.	Ginny	Davis
173.	Julian	Davis
174.	Sharon	Davis
175.	Angela	Dawood

No.	First Name	Last Name
176.	Marco	De Jesus
177.	Michael	De La Fuente
178.	Patrick	Demarco
179.	Steve	Dentt
180.	Anthony	Depino
181.	Karen	Depriest
182.	Arlene	Dewhurst
183.	Jeremiah	Diaz
184.	Lady	Diaz
185.	Jeane	Diaz-Conti
186.	Jeanne	Diaz-Conti
187.	MCall	Dillingham
188.	Steve	Dillingham
189.	Vicki	Dillingham
190.	Perla	Dimas
191.	Angela	Dirkes
192.	Gayle	Dirkes
193.	Austin	Dixon
194.	Jacoba	Dolloff
195.	Sergio	Duarte
196.	Alex	Dudley
197.	Taylor	Duke
198.	Layla Dund	Dund
199.	Alondra	Duran
200.	Joyce	Duran
201.	Andrew	Dusty
202.	Landon	Dyches
203.	Sehzana	Dzeloska
204.	Joyce	Edgar
205.	Allison	Edmonds
206.	Danielle	Edmonds
207.	Kim	Edmonds
208.	Tim	Edmonds
209.	Daylon	Edwards
210.	Myah	Eichelsderfer
211.	Terrie	Embrey
212.	Cynthia	English
213.	Mina	Eshaki
214.	Paulie	Eshaki
215.	Raida	Eshaki
216.	Kathryn	Este
217.	Erika	Estrada
218.	Sharon	Etrarca
219.	Aaron	Evans

No.	First Name	Last Name
220.	Bonnie	Everett
221.	Richard	Everett
222.	Elaine	Evins
223.	Arno	Fallahi
224.	Danielle	Falzone
225.	Tanner	Farley
226.	Josey	Farrell
227.	Mark	Feallock
228.	Josan	Feathers
229.	Avery	Feudo
230.	Mia	Filieo
231.	Anna	Findley
232.	Casey	Finley
233.	Matthew	Fisher
234.	Tara	Flannery
235.	Emma	Fletcher
236.	Jeni	Fondaw
237.	Maritza	Fulton
238.	Jennifer	Furlong
239.	Anna	furlong
240.	David	Furlong
241.	David	Furlong
242.	Jennifer	Furlong
243.	Mairim	furlong
244.	Roan	furlong
245.	Daria	Futala
246.	Zoe	G.
247.	Lorraine	Gain
248.	Christie	Gammon
249.	Justin	Gammon
250.	Danica	Garcia
251.	Kim	Garcia
252.	Metzli	Garcia
253.	Natalie	Garcia
254.	Zobeida	García
255.	George	Garity
256.	Danika	Garza
257.	Denise	Garza
258.	Jessica	Garzon
259.	Maher	Gasgous
260.	Makayla	Gathright
261.	Gwen	Gattis
262.	Gabrielle	Geier
263.	Daniel	Gerhart

No.	First Name	Last Name
264.	Patricia	Geroche
265.	Zak	Ghanim
266.	Sarah	Gilani
267.	Kathy	Giles
268.	Kathy	Giles
269.	Tyler	Gillmore
270.	Robyn	Gillmore
271.	Emily	Gilson
272.	Peter	Gilson
273.	Rachael	Goding
274.	Rachel	Golden
275.	Rochelle	Gomez
276.	Henry	Gonzalez
277.	Joshua	Gonzalez
278.	Markus	Gordon
279.	Taleb	Gorgis
280.	Hannah	Gorsching
281.	Alma	Green
282.	Marvin	Green
283.	Julie	Gregory
284.	Khaoula	Grib
285.	James	Grimes
286.	Jada	Grisczenkow
287.	Logan	Groneman
288.	Haiming	Gu
289.	Denis	Guaman
290.	Melanie	Guerrero
291.	Lily	Gumeson
292.	Saavan	Gupta
293.	Macie	H.
294.	Nathan	Hackworth
295.	Christie	Haigh
296.	Nicholas	Haigh
297.	Diane	Hampton
298.	Peter	Hana
299.	Janet	Hanna
300.	Kai	Hardy
301.	Owen	Harleman
302.	Margarita	Haro
303.	Macie	Hirsh
304.	Mackenzie	Harrison
305.	Fatima	Hassan
306.	Tyler	Hassen
307.	Robert	Hatton

No.	First Name	Last Name
308.	Ghada	Hayali
309.	Muna	Hayaly
310.	Nashat	Hayaly
311.	Shamil	Hayaly
312.	Wasan	Hayaly
313.	Hanna	Hayes
314.	Kathleen	Hedberg
315.	Taj	Heinrich
316.	Sage	Henager
317.	Ashwaq	Hermes
318.	Hani	Hermes
319.	John	Hermes
320.	Joyce	Hermes
321.	Mark	Hermes
322.	Omar	Hernandez
323.	Vanessa	Herrera
324.	Karen	Hertel
325.	Bette Heyden	Heyden
326.	Trevor	Hickey
327.	Samar	Hilal
328.	Emily	Holbrook
329.	Nan	Holloway
330.	Dolinda	Holmquist
331.	Ava	Honer
332.	Fiona	Honeysett
333.	Jeremy	Hoolihan
334.	Luke	Horton
335.	Abuhughifa	Hossain
336.	Lynn	Howard
337.	Meixia	Huang
338.	Brandon	Hudson
339.	Leigha	Hudson
340.	Jada	Hudson-Steele
341.	Karen	Hughes
342.	Denise	Hume
343.	Russ	Hunsaker
344.	Pamela	Hunter
345.	Fatimah	Hussain
346.	Edgar	Ibarra
347.	Sam	Ibrahim
348.	Virginia	Ingram
349.	Giovani	Iniguez
350.	Gabe	Itch
351.	Jasmijn	Jaarsma

No.	First Name	Last Name
352.	Rebecca	Jacob
353.	Marisa	Janine-Page
354.	Ayad	Jardaq
355.	Nawaf	Jardaq
356.	Violet	Jefferson
357.	Olivia	Jensen
358.	Ruth	Jenson
359.	Luis	John
360.	Ken	Johns
361.	Gavin	Johnson
362.	Philip	Johnson
363.	Ramsen	Johnson
364.	Byron	Johnston
365.	Reggie	Jones
366.	Santiago	Juárez-Torres
367.	Linda	Jung
368.	Owen	K
369.	Ghazi	Kadri
370.	Adam	Kaluba
371.	Albert	Karam
372.	Raman	Kaur
373.	Claire	Kelly
374.	John	Kenna
375.	Barbara	Kenyaya
376.	Nick	Kenyaya
377.	Greg	Kerecman
378.	Bethany	Kerlin
379.	Raad	Khalaf
380.	Karam	Khalid
381.	Saad	Khalid
382.	Carlos	Khalil
383.	Fadi	Khalil
384.	Fadia	Khalil
385.	Khalil	Khalil
386.	Marah	Kheder
387.	Muzahim	Khider
388.	Madison	Kidd
389.	Mckenzie	Kilbourne
390.	Dorieanne	Killion
391.	Debbie	Kilpela
392.	Jade	Kim
393.	Caleb	Kister
394.	David	Kister
395.	Michelle	Kister

No.	First Name	Last Name
396.	Zoey	Kister
397.	Hayley	Kline
398.	Reece	Klugman
399.	John	Koch
400.	Emmanuel	Koya
401.	Mina	Kraft
402.	Gordon	Krass
403.	Valora	Kreller
404.	Dale	Kriebel
405.	Dale	Kriebel
406.	Marilyn	Kriebel
407.	Marilyn	Kriebel
408.	Cari	Kruithof
409.	Sarah	Kupres
410.	Noor	Kurunji
411.	Greg	Lafave
412.	Nicholas	Laff
413.	Dave	Lanham
414.	Sarah	Lanham
415.	William	Lanham
416.	Delaney	Lanhan
417.	Nick	Lannan
418.	Jasmine Lasseter	Lasseter
419.	Sudan	Laughlin
420.	Marisha	Lavalais
421.	Liz	Lavertu
422.	Robert	Lawless
423.	Carolyn	Lawson
424.	Angela	Le
425.	De	Le
426.	Carolyn	Leason
427.	Sharon	Leer
428.	Carrie	Legerski
429.	Kay	LeMenager
430.	Bob	Leo
431.	Omar	Leon
432.	Jane	Lewis
433.	Tatiana	Lindahl
434.	Jane	LiVigni
435.	David	Lizcano
436.	Angela	Lombardo
437.	Daniel	Lombardo
438.	Jennifer	Lombardo

No.	First Name	Last Name
439.	Shira	London
440.	Byron	Long
441.	Chase	Long
442.	Delia	Lopez
443.	Javier	Lopez
444.	Yuecong	Lou
445.	Sarah	Love
446.	Karen	Lozada
447.	Dominick	Luna
448.	Sonia	Luna
449.	Jadyn	Lynch
450.	Lorri	Lynch
451.	Tenea	M
452.	Hongbo	Ma
453.	Mary	Ma
454.	Olivia	Machado
455.	Laurie	Mack
456.	Trenton	Mack
457.	Troy	Mack
458.	Karam	Magd
459.	Gabriel	Maksymiw
460.	Ari	Maldonado
461.	Aparna	Malyala
462.	Charina	Manalo
463.	Leslie	Mansfield
464.	Richard	Mansfield
465.	Joan	Margulis
466.	Carmen	Marin
467.	Ramzyah	Marqus
468.	Sebastian	Marqus
469.	Maria	Marroquin
470.	Tracy	Marsella
471.	James	Marshall
472.	Alex	Martell
473.	Tyler	Martin
474.	Jimmy	Martinez
475.	Karen	Martinez
476.	Karin	Martinez
477.	Melissa	Martinez
478.	Maclain	Marzano
479.	Julia	Matinez
480.	Ibraheem	Mattee
481.	Michael	Matthews
482.	Tina	Mauck

No.	First Name	Last Name
483.	Diana	Maya
484.	Abigail	Mayfield
485.	Jacqueline	Mayner
486.	Judith	Mcelroy
487.	Lori	McElroy
488.	Roman	McElroy
489.	Kirra	Mcgowin
490.	Kathryn	Mcguire
491.	Ricardo	Mckenzie
492.	Michael	McKinney
493.	Posy	McKinney
494.	Cherie	McKinney-Douma
495.	Rebeca	Mcmillan
496.	Worth	Mcmillen
497.	Sonia	Mcmurray
498.	Bob	McRann
499.	Penny	McRann
500.	Alison	Meloni
501.	Ashlyn	Mendoza
502.	Daniel	Mendoza
503.	William	Mercier
504.	Sterling	Metzger
505.	Geneva	Middlebrook
506.	Athraa	Mikha
507.	Daniel	Mikula
508.	Anaeja	Miller
509.	Herbert	Milley
510.	Justin	Milley
511.	Paulette	Milley
512.	Kiyah	Mims
513.	Olivia	Mims
514.	Saja	Mobarak
515.	Isolina	Mojica
516.	Susan	Montague
517.	Henry	Montalbo
518.	Caleb	Monterroso
519.	Rassa	Mool
520.	Destinie	Morales
521.	Cara	Moreno
522.	Ann	Morey
523.	Gavin	Morier
524.	Cesar	Morillo
525.	Armani	Morse
526.	Charlotte	Moseley

No.	First Name	Last Name
527.	Johsuar	Moya
528.	Michelle	Muns
529.	Aren	Naegeli
530.	Chris	Naegeli
531.	Ean	Naegeli
532.	Rachel	Naegeli
533.	Serene	Nalu
534.	Chrystal	Nasouri
535.	Omar	Nasouri
536.	Raad	Nasouri
537.	Rana	Nasouri
538.	Rasha	Nasouri
539.	Samia	Nasouri
540.	Zaid	Nasouri
541.	Zahra Nasiri	Nekoo
542.	Karen	Neun
543.	Hong Hue Thi	Nguyen
544.	Nguyen	Nguyen
545.	Change	Nix
546.	Adaline	Nolte
547.	Michael	Norleen
548.	Erin	Norr
549.	Brayden	Nudd
550.	Maria Nunez	Nunez
551.	Brandon	O'Hearn
552.	Savion	O'Neil
553.	Brenna	O'Neill
554.	Melinda	Oliver
555.	Michael	Oliver
556.	Adileyni	Olivo
557.	Sebastian	Olmos
558.	Brenda	Ontiveros
559.	Goeffrey	Oram
560.	Juan	Ortiz
561.	Ziyad	Osachi
562.	Dorothy	Osorio
563.	Dongxiao	Ou
564.	Debra	Owen
565.	Nancy	Owens
566.	Liz	Oxley
567.	Nick	P
568.	Dylan	Page
569.	Gordon	Page
570.	Kris	Paige

No.	First Name	Last Name
571.	Hailee	Palomo
572.	Kathryn	Papaleo
573.	Stephen	Papaleo
574.	Tiffany	Pardo
575.	Armando	Paredes
576.	Dale	Parent
577.	Eliana	Park
578.	Kaelyn	Partenza
579.	Vidhi	Patel
580.	Elsa	Patino
581.	Jessica	Patterson
582.	Saba	Paules
583.	Saif	Paules
584.	Riva	Paulos
585.	Tarashawn	Peak
586.	Yup	Pee
587.	Jessica	Perez
588.	Pablo	Perez
589.	Salena	Perez
590.	Mark	Petrara
591.	Sharon	Petrara
592.	Morgan	Phelps
593.	Olivia	Phillips
594.	Kimberly	Pisaneschi
595.	Sara	Pittman
596.	Massara	Polus
597.	Nisreen	Polus
598.	Zena	Polus
599.	Teresa	Porras
600.	Chasity	Porter
601.	Dawson	Porter
602.	Houston	Porter
603.	Jason	Porter
604.	Kaylee	Porter
605.	Sidney	Porter
606.	Samar	Poules
607.	Manar	Pouls
608.	Patrick	Powell
609.	Susan	Powell
610.	Sheri	Price
611.	Tammy	Pullum
612.	Hannah	Qatan
613.	Art	Quesada
614.	Deborah	Quiett

No.	First Name	Last Name
615.	Diego	Quiñones
616.	Eliana	Qumseya
617.	Sandy	Rabban
618.	Faris	Rabie
619.	Hiba	Rafo
620.	Waseem	Rafo
621.	Jessica	Raiz
622.	Diana	Ramirez
623.	Steven	Ramirez
624.	Jorge	Ramos
625.	Shirisha	Rangu
626.	Alethea	Raush
627.	Carolyn	Raush
628.	Randal	Raush
629.	Amber	Ray
630.	Marissa	Ready
631.	Jaida	Reese
632.	Mary	Reno
633.	Abigail	Revilla
634.	Alexis	Reyes
635.	Angel	Reyes
636.	Richard	REYNOLDS
637.	Claudia	Rezek
638.	Sandra	Ricario
639.	Laura	Rice
640.	Suzanne	Richard
641.	Leslie	Rigley
642.	Jermaine	Rihmeek
643.	Belen	Rios
644.	Kaleya	Rivers
645.	Noelle	Robbins
646.	Ian	Robertson
647.	Benito Robles	Robles
648.	Kimberly	Rodgers
649.	Alan	Rodriguez
650.	Arellys	Rodriguez
651.	Carlos	Rodriguez
652.	Chaeli	Rodriguez
653.	Michael	Rodriguez
654.	Sophia	Rodriguez
655.	Madison	Rohrbach
656.	Terrie	Rollins
657.	Nada	Romaya
658.	Thamir	Romaya

No.	First Name	Last Name
659.	Kathy	Rookus
660.	Michael	Rookus
661.	Barbara	Rope
662.	Justin	Roseman
663.	Gregg	Rosner
664.	Frank	Ruffino
665.	Luis	Ruiz
666.	Tarashawn	Rummany
667.	Mike	Rupp
668.	Tasha	S
669.	Noah	Salazar
670.	Ivan	Salcedo
671.	Lara	Salerno
672.	Salem	Sallow
673.	Genevieve	Salmon
674.	Daniel	Samie
675.	Andrew	Sanchez
676.	Joan	Sanchez
677.	Joshua	Sanders
678.	Ivana	Santivanez
679.	Danielle	Sargent
680.	Krissy	Sauls
681.	May	Sawaf
682.	Nameer	Sawaf
683.	Lovely	Saydee
684.	Mitzi	Scott
685.	Alamelu	Sekar
686.	Jorge	Serrano
687.	Eduardo	Servin
688.	Hanah	Shaba
689.	Akani	Shahid
690.	Rowaid	Shalaly
691.	Wei	Shao
692.	Taneikwa	Shaw
693.	Lee	Shealy
694.	Peter	Sheng
695.	Dan	Shoemaker
696.	Linda	Shoemaker
697.	Matt	Shoemaker
698.	Richard	Shoemaker
699.	Taylor	Shoemaker
700.	Javari	Shoop
701.	Sierra	Sibley
702.	Jirjees	Sibu

No.	First Name	Last Name
703.	Mary Kay	Sieckman
704.	Wayne	Sieckman
705.	Sanele	Silangwe
706.	Cody	Siler
707.	Nahida	Simaan
708.	Laree	Simmerman
709.	Brennan	Simonet
710.	Christine	Simonet
711.	Christopher	Simonet
712.	Eric	Simonet
713.	Nicholas	Simonet
714.	Sonia	Singh
715.	Sue	Sisco
716.	Michael	Sitto
717.	Caroline	Smith
718.	Chris	Smith
719.	Trebor	Smith
720.	Brian	Sniffin
721.	Jennifer	Sniffin
722.	Ray	Solano
723.	Kathran	Solomon
724.	Nathan	Sommerfeldt
725.	Sam	Soro
726.	Sandy	Soro
727.	Vally	Soro
728.	Kayla	Staub
729.	Sonia	Stepovich
730.	Gail	Stewart
731.	Joe	Stitt
732.	Bonnie	Stockton
733.	Madison	Stockton
734.	Gordon	Storrs
735.	Gordon	Storrs
736.	Jeanette	Storrs
737.	Jeanette	Storrs
738.	Jeannette	Storrs
739.	Kathleen	Strangman
740.	Kierra	Strickland
741.	Darrell	Strom
742.	Sebastian	Suarez
743.	Tammie	Suhr
744.	Denise	Sullivan
745.	Stephanie	Talbot
746.	Kylie	Tan

No.	First Name	Last Name
747.	Molly	Tavernese
748.	Sajad	Tayefe
749.	Melinda	Taylor
750.	Eveen	Teresa
751.	Lilli	Terning
752.	Aviah	Teuteberg
753.	Abby	Thomason
754.	Jonathan	Thrasher
755.	Eileen	Tierney
756.	Wendy	Tinsley-Becker
757.	Nolan	Tobin
758.	Salwa	Toma
759.	Luay	Tomeka
760.	Annalisa	Tomicic
761.	Basil	Tomina
762.	Bushra	Tomina
763.	Kevin	Tong
764.	Jesse	Torres
765.	Stephany	Torres
766.	Amy	Tran
767.	Kobe	Trent
768.	Latrell	Trueheart
769.	Malcolm	Twentyman
770.	Dylan	Utterback
771.	Uwu	Uwu
772.	Oscar	Valencia
773.	Jenni	Van Tuyl
774.	Kimberly	Vangutman
775.	Kenny	Vanheck
776.	Jill	Vanwieren
777.	Hermine	Vartanian
778.	Diego	Venegas
779.	Greenie	Venegas
780.	Judy	Villaescusa
781.	Eduardo	Villalobos
782.	Erika	Villavicencio
783.	Linda	Vinci-Banks
784.	Mary	Voth
785.	Emberly	Vu
786.	Benny	Vuong
787.	Michael	Wade
788.	Tracy	Wade
789.	William	Waldron
790.	Donnie	Walker

No.	First Name	Last Name
791.	Aubrey	Wall
792.	Diane	Wallace
793.	Meilin	Wang
794.	Zhuzhu	Wang
795.	David	Ward
796.	Joyce	Ward
797.	Nikyla	Washington
798.	Barbara	Weiland
799.	Lorraine	Weinberg
800.	Patricia	Welling
801.	Luke	Wells
802.	Micaela	Whalley
803.	Eric	White
804.	Dane	Wigfall
805.	Mable	Wigfall
806.	Tory	Wigfall
807.	Pete	Wilhelm
808.	Gerald	Wilke
809.	Cameron	Wilkie
810.	Donald	Wilkie
811.	Kate	Wilkie
812.	George	Williams
813.	Honesty	Williams
814.	Jaliya	Williams.
815.	Logan	Wilson
816.	Woody	Wilson
817.	Chris	Winter
818.	Deborah	Wolfe
819.	Sandra	Wood
820.	Brian	Worthington
821.	Jennifer	Wragg
822.	Evan	Wrightsman
823.	Erik	Xie
824.	Yaoyao	Xu
825.	Nad	Yakoub
826.	Abraham	Yniguez
827.	Susan	Yoder
828.	Wendy	Yost
829.	Qays	Younan
830.	C	Young
831.	Quadarius	Young
832.	Salma	Yousif
833.	Katelyn	Yu
834.	Imad	Zakko

No.	First Name	Last Name
835.	Moustafa	Zeidallah
836.	David	Zeman
837.	Sarah	Zeman
838.	Victor	Zeman
839.	Heather	Zerkle
840.	Rena	Zewdie
841.	Benjamin	Zhang
842.	Kaixin	Zhang
843.	Chunfang	Zhao
844.	Xinyi	Zhao
845.	Liya	Zhu
846.	Rema	Zillo
847.	Jan	Zinns
848.	Thomas	Zinns
849.	Yasmin	Zita
850.	Lindo	Zuma
851.	El Cajon Center Inc.	
852.	Embers Nails	
853.	Jamacha Liquor	