



County of San Diego, Planning & Development Services
NOTICE OF INTENT TO RECORD A NOTICE OF VIOLATION – REQUEST FOR APPEAL HEARING
CODE COMPLIANCE DIVISION

Name (appellant): _____ Case #: _____

Mailing Address: _____

Telephone Number: _____ Assessor Parcel No. _____

Address of Violation: _____

ALL APPEALS MUST BE RECEIVED OR POSTMARKED WITHIN FOURTEEN (14) DAYS FROM THE ISSUANCE DATE OF THE NOTICE OF INTENT TO RECORD A NOTICE OF VIOLATION. YOU MAY BE HELD RESPONSIBLE FOR ALL ADMINISTRATIVE COSTS INCLUDING REASONABLE ATTORNEY'S FEES. PLEASE SUPPLY 2 SETS OF DOCUMENTS TO SUPPORT YOUR CLAIM, SUCH AS PHOTOS, DIAGRAMS, COPIES OF PERMITS, AND TESTIMONY OF WITNESSES.

ONLY THE FOLLWING ISSUES ARE SUBJECT TO APPEAL:

- 1) Whether the violation exists and is a violation of the County Code or applicable State codes
- 2) Whether the Director afforded the responsible person with due process by adhering to the notification procedures set forth in SDCCRO Section 18.303.

REASON(S) FOR APPEAL: _____

You are entitled to have legal representation at the Appeal Hearing.

My attorney will not be present.

My attorney will be present. Attorney name: _____ Phone: _____

Number of witnesses to appear at the hearing on your behalf: _____

I declare under penalty of perjury that the foregoing statement and information provided by me is correct.

Signature (Appellant): _____ Date: _____

Appellant will be notified of time, date and location of the hearing by first class mail. Drop off or mail completed appeal form and supporting documentation to:

**Planning & Development Services
 5510 Overland Avenue, Suite 110
 San Diego, CA 92123
 ATTN: Code Compliance**

For County Use Only

Date Appeal Received: _____ Received By: _____

Received Via: Mail Personal Delivery Other _____