Planning & Development Services Building Division

Performance and Workload Report Fiscal Year 2024-25



PERFORMANCE MEASURES

PERMIT CENTER TIME STANDARDS

	FY24-25 Q1	FY24-25 Q2	FY24-25 Q3	FY24-25 Q4	TARGET
Average Counter Wait Times (min)	25	23	24	23	20
Average Counter Transaction Time for Residential Permits (min)	35	35	36	35	30
Average Counter Transaction Time for Commercial Permits (min)	35	35	38	32	40
Average Turn Around Time for First Review of Residential Building Plan Review (workdays)	25	30	32	34	15
Average Turn Around Time for First Review of Commercial Building Plan Review (workdays)	25	30	30	31	20
Average Phone Hold Time (min)	5	5	5	4	10
Maximum Average Lead Time to Obtain a Plan Submittal Appointment (wks.)	0	1	1	1	1
Submittals at the Land Development Counter Delivered to Appropriate Reviewer in 24 Hours (%)	100%	100%	100%	100%	95









