Members Present: Frank Hilliker, Janis Shackelford, Brian Sesko, Julie Bugbee, Steve Stockwell, Duane Dubbs, Russ Rodvold
Public Present: 16

1. Chairman F. Hilliker called the meeting to order at 6:00 PM.

2. Open Forum: None

3. Approval of minutes: D. Dubbs made a motion to approve the minutes of October 11, 2017, second by S. Stockwell. The vote was 7-Yes, 0-No, 0-Abstain.

4. Administrative / Announcements: Reappointments needed for F. Hilliker and J. Bugbee

(Agenda items were heard in the following order: 7b, 7a, 5a, 5b, 6a.)

5. Site Plans:
   a. PDS2017-ZAP-17-001 New flag pole located at 9411 Bond Ave. Pole to be 120 ft in height, flag to be 30’ x 60’ max. Flag will be illuminated at night. B. Sesko made a motion to approve, second D. Dubbs. The vote was 6-Yes, 0-No, 1-Abstain (J. Shackelford)

   b. Minor deviation located at 10176 Riverford Rd for a new monument sign. J. Shackelford made a motion to approve, second D. Dubbs. The vote was 7-Yes, 0-No, 0-Abstain.

6. Site Plan Exemption Requests:
   a. Site plan exemption request for Planet Fitness business sign, located at 12419 Woodside Ave. Plans submitted show the business sign on the existing building that was a tan color but is now painted pink (mulberry). Pink color has caused community comments. Applicant presented two sheets, 'Plan A' with the pink building trim and 'Plan B' repainted grey. D. Dubbs made a motion to approve the exemption request as modified on sheet 'Plan B'. Only two main columns can be pink (mulberry) with removal of the color from the remainder of the building. Three windows contain a sign "Welcome to judgment free zone". Total business sign area not to exceed 112 sq. ft. Second by R. Rodvold. The vote was 7-Yes, 0-No, 0-Abstain.

7. Presentation / Discussion:
   a. Maine Ave. Archway Sign Preliminary design presented. Sign design will comply with all County requirements. Will need a height waiver in the future; letters will be backlit; banner for community events; final rendering will be back for review. All members agreed the sign looks excellent.

   b. Rise City Church at 12150 Woodside Ave. Exterior remodel in progress without permits, presented proposed signage with internally illuminated letters. Asked to return with halo-illuminated signage.

8. The meeting was adjourned at 7:25 pm.

Submitted by,
Janis Shackelford, Secretary.