1. Vice-chair S. Stockwell called the meeting to order at 6:05 PM. F. Hilliker arrived 6:07 PM.

2. **Open Forum**: None

3. **Approval of minutes**: D. Dubbs made a motion to approve the minutes of November 8, 2017, second by J. Bugbee. The vote was 7-Yes, 0-No, 0-Abstain.

4. **Administrative / Announcements**: None

(Agenda items were heard in the following order:  7a, 5a.)

5. **Site Plans**:
   a. PDS2017-17-043 Three new industrial buildings located on Marathon PKYY. Buildings are in the Riverway Specific Plan area. Bioswales are now required and are in the road edge landscaping, reducing amount of screening. Cooling tower? - separate installation. Plans will be changing to add a security wall around building C, moving building, adding parking. Trash enclosure color? Will match building. Question if oak trees are appropriate next to the buildings.

   Motion by D. Dubbs to approve the site plan with the following conditions, second B. Sesko.
   1. Add shrubbery along Marathon Parkway.
   2. Trash enclosure color to match main building color.

   The vote was 7-Yes, 0-No, 0-Abstain.

6. **Site Plan Exemption Requests**: None

7. **Presentation / Discussion**:
   a. Remodel Lakeside Playhouse to restaurant/music venue, located on Maine Ave. Proposing to have live music with a restaurant. Will keep existing facade but change out windows, add tables in the front sidewalk with a barrier. Main issue is lack of parking. Plan occupancy of 120, have only 5 handicap parking spaces on site. Proposing to have shared parking on other lots (market on Lakeshore Dr.) with 30 spaces, otherwise use street parking. Asking for support for a 50% reduction in parking requirement.

   Board members - like concept; concern about impact to other business’s parking needs; no divider around front tables; possibly decrease occupancy; investigate another vacant site that has parking.

8. The meeting was adjourned at ~6:50 pm.

Submitted by, Janis Shackelford, Secretary.