



County of San Diego, Planning & Development Services
Project Planning Division

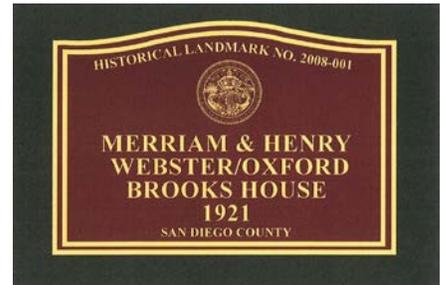
COUNTY OF SAN DIEGO HISTORIC SITE BOARD
HISTORIC PLAQUE POLICY

BACKGROUND

As of 2010, the County of San Diego has over 50 recorded historic properties. Several of the property owners have enquired as to the availability of Historic Plaques (plaques) to be attached to their homes so that the public will be aware of the historic status of the property. Many jurisdictions in California have procedures and/or policies relating to plaques including requirements restricting shape, size, color, information to be included and material. The purpose of this policy is to provide guidance on these matters relating to plaques for historic resources in the unincorporated area of the County of San Diego.

POLICY

1. Plaque shape is to be rectangular with curvilinear top.
2. Plaque size is to be 10" x 15" or 12" x 17".
3. Plaque material is to be bronze.
4. The color of the background is to be dark brown.
5. Information on the plaque is to include:
 - a. Historical Landmark No.;
 - b. County of San Diego Seal;
 - c. The name of the designated resource, consistent with the HSB Resource Naming Policy;
 - d. The date (year) the designated resource was built;
 - e. County of San Diego;
6. Staff must confirm information before the plaque is ordered, to ensure it is correct.
7. The plaque is to be secured with boss and stud method, or any other method that will insure permanence and security. When submitting the proposed plaque to County staff (item 8), include the placement and method of securing the plaque.
8. Installation of plaques should be located on the exterior of the structure, and to the extent possible, visible from a public right-of-way.



9. Businesses may include a replica of the plaque on their business documents, if desired.
10. Upon approval of historical landmarking, the applicant will receive final documents that include the DPLU decision, Landmarking/Mills Act Contract (to be signed and notarized), and a letter detailing the plaque policy and options available to owners of designated historic properties.
11. Should the landmarking of the property for any reason be rescinded, the plaque must be removed from the building and any business documents portraying it must be revised or destroyed. County staff will confirm the removal by a site visit.

Adopted: January 25, 2010

Revised: July 19, 2010