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DEPARTMENT OF PLANNING AND LAND USE

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BOARD MINUTES

HISTORIC SITE BOARD

January 24, 2011 Approved April 18, 2011

Time: 6:30 PM

**Location: 5201 Ruffin Road, Suite B,
Planning Commission Board Room**

(NOTE: The minutes are a summary of the HSB meetings. Recordings of the meeting are available upon request. Comments are welcome.)

ADMINISTRATIVE ITEMS

ITEM 1 – ADMINISTRATIVE

A. Board Administrative Matters and General Information

- **Call to Order**

6:31 PM

- **Members Present:**

Carmen Lucas
Jim Royle
Helen Ofield
Margie Warner
Scott Moomjian
Vicki Estrada

Staff Present:

Diane Buell
Donna Beddow

Members Absent: Paul Johnson

Staff Absent: Gail Wright

- **Other General Information:** None

B. Conflict of Interest Declaration: None

C. Approval of Board Minutes

Approval of the July 10, 2010 Board Minutes; Motion by Helen Ofield to approve minutes; 2nd by Vicki Estrada; motion carried (5-0) (0 abstained) (Margie Warner arrived after this vote)

Approval of the October 18, 2010 Board Minutes; Motion by Jim Royle to approve minutes; 2nd by Helen Ofield; motion carried (5-0) (0 abstained) (Margie Warner arrived after this vote)

D. Reports: Julian Survey Update- Donna Beddow stated that there is not enough money for HSB staff to give a presentation in Julian as the funding for the CLG grant has been used already due to extra work requested by the OHP. She stated that perhaps we can pursue this in the future when the economy picks up. Jim Royle also reported that DPW had circulated a revised negative declaration for the Rancho Del Campo project

E. Announcements (refer to agenda)

F. Consent Calendar. None

G. Request for Continuance: None

ITEM 2 – PUBLIC COMMENTS/PRESENTATIONS

A. Public Comment – None

B. Presentation –Leland Potter from the County Assessor's Office discussed how the Assessor evaluates Mills Act contracts for tax assessment values.

Mr. Potter, who works in the Chula Vista appraiser's office, gave a brief explanation for how mills act contracts for tax assessment values are calculated and how they differ from Proposition 13 assessments. The assessment is based on potential income stream (ie what would the property rent for if it were on the open market). He stated that the assessment may change from year to year. For example, between 2009-2010 there was a 1.25% change that resulted in an increase in property taxes for Mills Act contract owners by 15%. Mr. Potter also took questions from HSB members. Jim Royle asked if there was any way that staff could record our information differently to help Mr. Potter with his work and Mr. Potter stated that it would be helpful if a plot plan was marked to show what was considered historic.

C. Presentation- Carmen Lucas presented a video titled "Testimony to the Spirit" that depicts her views about impacts to her ancestral land.

It was discussed that the video should be put on a CD for HSB members and others that may be interested. Donna Beddow stated that she would like to show the video to all DPLU staff at one of our monthly staff meetings.

ITEM 3- 2009-2010 CERTIFIED LOCAL GOVERNMENT (CLG) ANNUAL REPORT

Description: Every year, the State Office of Historic Preservation (OHP) requires that Certified Local Governments (CLG) prepare and submit a summary of all activity conducted during the fiscal year October 1 to September 30. Staff has prepared this report and sent copies to all HSB members for review. The report will be discussed at the meeting, and action taken to recommend approval or to recommend approval with revisions. The report was delivered to OHP on December 22, 2010 as it was due on December 31, 2010 but any revisions will be sent to OHP as a revised version of the report.

Staff Recommendation: Staff recommends that the HSB recommend approval of the CLG report.

Board Action: Motion to approve staff recommendation CLG report by Jim Royle, second by Vicki Estrada; Motion carried 6-0 (0 abstained).

Helen Ofield stated that she had a few more trainings to add to the CLG report which she will send staff via email. Margie Warner stated that she was not absent at the November 16, 2009 meeting. Jim Royle stated that we could add the PRC committee to Page 3 of the report. He also stated that he would like to send an updated resume since the one that HSB staff is using is from when he was originally appointed to the HSB.

ITEM 4- ELECTION OF HSB OFFICERS FOR 2011

Description: Every year the HSB members nominate and elect officers for the new year.

Board Action: Motion to reelect Scott Moomjian as Chairman and Jim Royle as Vice Chairman by Vicki Estrada second by Helen Ofield; Motion carried 6-0 (0 abstained).

Some of the appointment terms of HSB staff have expired but those members will continue to serve until a replacement is appointed and confirmed by the BOS, or they are reappointed.

ITEM 5- 2011 HSB GOALS FOR THE YEAR

Description: Every year the HSB members set goals for the current year.

Board Action: Motion to approve the goals for the current year 2010-2011 by Helen Ofield, second by Margie Warner; Motion carried 6-0 (0 abstained).

Carmen Lucas discussed that she would like there to be a greater focus on added archaeology to the HSB meetings. She hopes that the HSB staff could collaborate with the archaeological community to give presentations on archaeology at our meetings.

ITEM 6- FUTURE AGENDA ITEMS

- Next meeting will take place on April 18, 2011
- No HSB Project Review Committee Meeting(s) currently scheduled

ITEM 7- ADJOURNMENT

8:00 PM

APPROVAL OF BOARD MINUTES:



Chairman, Scott Moomjian

April 18, 2011



Vice-Chairman, Jim Royle

April 18, 2011