Miscellaneous Permit: Density Bonus Permit			
EFFECTIVE 7/01/2019		FEES*	INITIAL DEPOSIT*
PDS PLANNING			$188 (hourly rate)
ENVIRONMENTAL			
PDS REVIEW TEAMS			$235 (hourly rate)
STORMWATER			
DEH	SEPTIC/WELL	$778	
	SEWER		
PDS TRAILS REVIEW			
VIOLATION FEE *(not included in total)*			
INITIAL DEPOSIT & FEE TOTAL (Average costs appr. $600 - $1,500)			

* **This is not a Discretionary Permit Application.**

** If parts of your project require discretionary review, use our Discretionary Permit Cost Guide to estimate the County portion of your project's cost.

***Initial PDS Environmental Fee. Additional environmental Deposit may be collected if CEQA Exemption does not apply.

Forms are available at: http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html, or the links below.

Please follow all notes and instructions carefully to avoid delays in processing.

PART A:

Each item below must be completed and saved as an electronic PDF file on a USB Flash Drive.

- ---- Plot Plan (see Note 2).
- 305 Ownership Disclosure
- 346 Discretionary Permit Application: **ONE (1)** copy (see Note 1).
- 346DB Supplemental Application for Density Bonus Permit
- 399F Fire Availability
- 399S Sewer Availability
- 399SC School Availability
- 399W Water Availability

PART B:

Each item below must be completed, printed on paper, and saved as an electronic PDF file saved on a USB Flash Drive.

- ---- Plot Plan: **One (1)** copy (see Note 3).
- ---- A detailed project description **(see Note 6).**
- 126 Acknowledgement of Filing Fees and Deposits: **ONE (1)** copy (see Note 1).
- 320 Evidence of Legal Parcel (and any Deeds): **ONE (1)** copy.
- 340 Pro forma for Density Bonus: (only required if applicant requests incentives) **ONE (1)** copy.

PART C:

All items below are for your information. Please do not bring in these items.

- 090 Minimum Plot Plan Information
- 247 Fish and Wildlife Fees

338 Density Bonus FAQ's
Policy G-3: Determination of Legal Parcel

NOTES:

1. **IMPORTANT:**

   A Registered Property Owner **MUST SUBMIT** a **Signed Letter of Authorization** for an Agent if;
   An Authorized Agent signs the PDS-346 form and is not the registered owner of the parcel.
   Or, the parcel is owned by two or more registered owners.
   Or, not all of the registered owners are signing the PDS-346 form.
   Or, the Authorized Agent is not the Financially Responsible Party.
   Or, the parcel is owned by a Corporation.

   ADDITIONALLY:

   Financially Responsible Party **MUST SIGN** form PDS-126.
   Financially Responsible Party **INFORMATION MUST MATCH EXACTLY** on form PDS-126
   Authorized Agent **may sign** form PDS-346 **ONLY IF ATTACHED** to a **Signed Letter of Authorization.**

2. Save each complete Study, Report, Plot Plan, Map, etc., as an electronic PDF file onto ONE (1) USB Flash Drive. Provide only ONE (1) USB Flash Drive. Submit only the requested files. Files CANNOT have any security restrictions or passwords. Please name each PDF file on the USB Flash Drive based on the "Title or Type" of document being submitted (examples: Plot Plan, Resource Protection Study, Grading Plan). Please note: the USB Flash Drive will not be returned.

3. Plot plans are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed (see PDS-090 for minimum plot plan requirements)

4. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.

5. Your application package must be complete when you bring it in for submittal. The submittal process begins at the main "Check-In" counter on the first floor.

6. In order to ensure compliance with the density bonus and other incentives or concessions, the applicant shall provide the following:
   Pursuant to Section 6355 of the Zoning Ordinance (Section 6355.a - d), please indicate what Density Bonus Program/Affordable Housing Program is proposed.
   Additionally, the applicant shall provide the following:
   - A detailed project description,
   - Indicate the existing Zoning and General Plan designation,
   - Indicate the maximum allowed density per GP and/or Zoning,
   - Provide a table with the detailed Density Bonus Calculations,
   - Provide a detailed plot plan showing all existing/proposed structures, parking spaces, landscape areas, open space areas, adjacent streets and easements, setbacks, septic and leach lines, etc. to ensure that the proposed # of units is achievable.

7. **Office Location and Hours:**
   5510 Overland Avenue, Suite 110 (First Floor), San Diego, CA 92123.
   Monday - Friday: 8:00 a.m. to 11:45 a.m. and 12:30 p.m. to 4:00 p.m. (Except County Holidays).