



**County of San Diego, Planning & Development Services**  
**GENERAL PLAN AMENDMENT INITIAL**  
**CONSULTATION MEETING REQUEST**  
**ZONING DIVISION**

A General Plan Amendment Initial Consultation (IC) is intended to identify potential issues which may pose challenges to the approval of a General Plan Amendment. General Plan Amendment IC meetings are optional but highly recommended for any privately initiated General Plan Amendment. [General Plan Amendment Initial Consultation Meetings](#) do not satisfy mandatory [Major Pre-Application Meeting](#) requirements. See Board Policy I-63–General Plan Amendment Initial Review (<http://www.sdcounty.ca.gov/cob/docs/policy/I-63.pdf>) for detailed requirements to initiate review of a General Plan Amendment.

An IC meeting is not to review or submit an application for a discretionary permit. For information on submitting an application for a [Discretionary Permit](#), contact the Planning & Development Services (PDS) Zoning Counter to schedule a submittal appointment, email [PDSZoningPermitCounter@sdcounty.ca.gov](mailto:PDSZoningPermitCounter@sdcounty.ca.gov).

Requestor's Name: \_\_\_\_\_ Requestor's Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Requestor's Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

Are you an Attorney or are you bringing an Attorney to the Initial Consultation Meeting?  Yes  No

Are you an Attorney or are you bringing an Attorney and will legal issues be discussed?  Yes  No

**PAYMENT FOR INITIAL CONSULTATION**

The requestor has the option of paying a fixed fee of \$4,858 or paying the standard IC meeting deposit of \$2,515 in lieu of the fixed fee (refer to [PDS-325 Initial Consultation Meeting Request](#) for cost details). If the IC deposit is paid, the customer will be responsible for all staff time spent on the review at the applicable staff hourly rate. The \$2,515 IC deposit covers approximately 6 hours of staff time. All fees and/or deposits are due when the meeting request is submitted. Checks shall be made payable to the "County of San Diego." Two party checks are not acceptable. Visa and MasterCard are also accepted.

**MEETING REQUEST SUBMITTAL**

Please return this form, [PDS-126](#), and any attachments to PDS Zoning Counter at 5510 Overland Avenue, Suite 110, San Diego, California 92123 or via e-mail to: [Lisa.Robles1@sdcounty.ca.gov](mailto:Lisa.Robles1@sdcounty.ca.gov). The \$4,858 fee can be paid in person or mailed to the address at the bottom of this form, Attn. Lisa Robles. A planner will not be assigned until payment is received. **General Plan Amendment Initial Consultation Meetings generally take place within 30 days from receipt of payment.** The lead planner to whom the IC is assigned will contact the IC requestor generally within 10 working days of receipt of payment to schedule the meeting.

----- PDS STAFF USE ONLY -----

Record ID: \_\_\_\_\_

Student Intern: \_\_\_\_\_

Project Manager: \_\_\_\_\_

Planning Manager: \_\_\_\_\_

----- OFFICIAL USE ONLY -----

**5510 OVERLAND AVE, SUITE 110, SAN DIEGO, CA 92123**  
**For any questions, please email us at: [PDSZoningPermitCounter@sdcounty.ca.gov](mailto:PDSZoningPermitCounter@sdcounty.ca.gov)**  
**<http://www.sdcounty.ca.gov/pds>**





County of San Diego, PDS, Zoning Division
GPA - INITIAL CONSULTATION MEETING REQUEST

Continued

MEETING PURPOSE/PROJECT DESCRIPTION

Explain the purpose of the General Plan Amendment Initial Consultation meeting request with a written description of the proposal, a conceptual plot plan or map that identifies the general location of the proposed land uses, densities, and access points... PLEASE PROVIDE AS MANY DETAILS REGARDING THE PROJECT AND SITE AS POSSIBLE TO ALLOW FOR MORE DETAILED AND CONSTRUCTIVE FEEDBACK. PLEASE PROVIDE AT LEAST FIVE (5) COPIES OF ANY ATTACHMENTS.

LIST APPLICABLE ASSESSOR'S PARCEL NUMBERS

Empty rectangular box for listing applicable assessor's parcel numbers.

DESCRIPTION OF THE REQUEST

Empty rectangular box for describing the request.

GENERAL PLAN AND ZONING INFORMATION: Complete the General Plan and Zoning information below. For property information see the County Map Gallery, PDS Zoning and Property Information at http://gis.co.san-diego.ca.us/ or contact PDS Zoning at PDSZoningPermitCounter@sdcounty.ca.gov. Please duplicate this information if you need to fill out more than one zoning reclassification item.

COMMUNITY OR SUBREGIONAL PLAN: \_\_\_\_\_

EXISTING:

General Plan Regional Category:

\_\_\_\_\_

General Plan Land Use Designation:

\_\_\_\_\_

PROPOSED:

General Plan Regional Category:

\_\_\_\_\_

General Plan Land Use Designation:

\_\_\_\_\_

EXISTING Zoning

Table with columns for Use Regulations, Animal Regulations, Development Regulations (Density, Lot Size, Building Type, etc.), and Special Area Regulations.

PROPOSED Zoning

Table with columns for Use Regulations, Animal Regulations, Development Regulations (Density, Lot Size, Building Type, etc.), and Special Area Regulations.

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