



County of San Diego, Planning & Development Services
**NOTICE TO APPLICANTS: SITE PLAN DESIGN
 REVIEW CHECKLIST EXEMPTION- CENTERLINE
 ORDINANCE ACKNOWLEDGEMENT
 ZONING COUNTER**

Discretionary permit review for Site Plan Exemptions by the County of San Diego does not take into account the specific requirements for the Centerline Ordinance. This may require dedication of right-of-way and public road improvements including road widening and installing curb, gutter, and sidewalk along the project frontage, which may impact a site's overall design. The determination of applicability of the Centerline Ordinance is done during Building Division review of a building permit application. If required, the process will add additional time and cost to project processing.

It is the responsibility of the owner and his/her designer to determine whether the project access driveways and public road improvements comply with the County of San Diego Public Road Standards. Driveway spacing, driveway location, the need for traffic control at project access locations, the need for public street lighting, relocation or under-grounding of overhead utilities, fire access requirements, and turning areas are examples of Centerline Ordinance requirements that should be considered at the project's preliminary design stage.

To assist applicants in making these determinations, or if there are any questions regarding the applicability of the Centerline Ordinance to your project, we suggest submitting for a Pre-Intake Assistance meeting (PIA) with a plan check engineer in the Building Division and an engineer in the Land Development Division before filing an application for a discretionary permit. This service is available by appointment for an hourly fee. This service is completely voluntary, provided by the County at the sole discretion of the permit applicant. Applicants desiring this service should email PDSEngineeringPermitCounter@sdcounty.ca.gov.

By my signature below, I acknowledge that I have read and understand this notice.

Owner or Owner's Representative: _____
Signature

Owner or Owner's Representative: _____ Date: _____
Print Name

Project Address or Assessor's Parcel Number (APN):

----- OFFICIAL USE ONLY -----

5510 OVERLAND AVE, SUITE 110, SAN DIEGO, CA 92123
 For any questions, please email us at: PDSZoningPermitCounter@sdcounty.ca.gov
Planning & Development Services