



County of San Diego, Planning & Development Services  
**ENVIRONMENTAL PLAN CHECK**  
**APPLICATION**  
**ZONING DIVISION**

Date: \_\_\_\_\_ Related Project No(s): \_\_\_\_\_

Applicant/Engineer Name: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ Email: \_\_\_\_\_

**TYPE OF REVIEW REQUESTED:**

Substantial Conformance       Other (Please Specify): \_\_\_\_\_

**PDS Plan Check Policy:** To ensure the accuracy of all plans submitted for environmental review, the plans must be reviewed to ensure that all conditions of approval associated with the permit have been met. For this reason over-the-counter approvals are not possible. To expedite the review process, the following materials should accompany the plans when submitted (*check the box to the left if included*):

- Copy of the original plans to be used to establish conformance (e.g., Tentative Map, Grading Plans).
- A copy of the Conditions of Approval that must be completed prior to the approval of the plans being submitted.
- If applicable, any supporting documents that demonstrate relevant conditions of approval have been satisfied (this includes Open Space Easement Dedications).

A time and materials charge will be assessed based on the amount of time required by staff to review the project. Therefore, the less time required of staff to locate original plans or conditions of approval, or research project histories, the less cost there will be for reviewing the project. It is in the best interest of the applicant to submit the material requested above in as much detail as possible.

**Please provide a brief description of the project and/or change(s) that require(s) review; be as thorough as possible (attach additional sheets as necessary):**

**NOTICE:** Coastal sage scrub habitat has been listed by the County of San Diego as a sensitive habitat since the California Gnatcatcher (*Poliioptila californica*) was listed as a threatened species by the Federal government in 1992. All projects that were approved prior to 1992 and impact Coastal Sage Scrub habitat on-site may be required to add additional mitigation measures or obtain a Habitat Loss Permit (HLP).

----- OFFICIAL USE ONLY -----

5510 OVERLAND AVE, SUITE 110, SAN DIEGO, CA 92123  
 For any questions, please email us at: [PDSZoningPermitCounter@sdcounty.ca.gov](mailto:PDSZoningPermitCounter@sdcounty.ca.gov)  
<http://www.sdcounty.ca.gov/pds>

