



County of San Diego, Planning & Development Services

DEED REVIEW FOR LEGAL LOT VERIFICATION FOR BUILDING PERMITS SUBMITTAL APPLICATION

RECORD ID# _____

PROJECT SITE INFORMATION

Project Site Address: _____

Assessor Parcel Number(s): _____

APPLICANT/CONTACT INFORMATION:

Owner on Application: _____

Mailing Address: _____

E-mail: _____ Phone: _____

Project Contact: _____

Mailing Address: _____

E-mail: _____ Phone: _____

PROJECT INFORMATION:

☐ Yes ☐ No Building permit record ID created, if yes record ID# _____

PROJECT SUBMITTAL CHECKLIST:

- ☐ PDS126 – Acknowledgement of Fees and Deposits
- ☐ Deeds meeting Board of Supervisor Policy G-3
- ☐ Current Vesting Deed/transfer deed for the property (Optional)
- ☐ Deposit of \$500 – Due upon record creation once a complete submittal is provided

APPLICANT ACKNOWLEDGEMENT:

I understand and acknowledge that the documents submitted for review must be compliant with Policy G-3 and verification of legal lot is being reviewed in concurrence with a building permit. Any review of documents completed as part of this process will incur costs to the established trust account for the project. I understand that the initial deposit for this review is \$500 and there is no guarantee that this review will result in the verification of legal lot for this parcel. I further understand that if legal lot cannot be verified, I may need to pursue a more comprehensive review or obtain a Certificate of Compliance before receiving a building permit.

Signature: _____ Date: _____

For more information on the trust account process and cost processing policy, please see PDS-126 (<https://www.sandiegocounty.gov/pds/zoning/formfields/PDS-PLN-126.pdf>) and Board of Supervisors' Policy B-29 ([sandiegocounty.gov/cob/docs/policy/B-29.pdf](https://www.sandiegocounty.gov/cob/docs/policy/B-29.pdf)).

THIS PORTION TO BE COMPLETED BY LAND DEVELOPMENT COUNTER:

☐ Yes ☐ No Does the parcel meet the minimum lot size per zoning?

If no, the submittal must be made at the zoning counter or must be emailed to PDSZoningPermitCounter@sdcounty.ca.gov.

5510 OVERLAND AVE, SUITE 110, SAN DIEGO, CA 92123 • (858) 694-2055

SDCPDS.ORG