

## Certificate of Compliance: Designated Remainder Parcel

EFFECTIVE 7/01/2019	FEES*	INITIAL DEPOSIT*
PDS PLANNING		\$1,876 (V) plus \$250 for each additional lot or part of a lot
STORMWATER		
DEH	**	
SEPTIC/WELL		
SEWER		
PDS TRAILS REVIEW		
VIOLATION FEE ( <i>not included in total</i> )	\$1,000	
<b>INITIAL DEPOSIT &amp; FEE TOTAL</b>		
<b>\$1,876 +</b>		

\* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.

\*\* DEH reviews application and completes review prior to PDS submittal.

Forms are available at: <http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html>, or the links below.

Please follow all notes and instructions carefully to avoid delays in processing.

### PART A:

Each item below must be completed and saved as an electronic PDF file on a USB Flash Drive.

[399S](#) Sewer Availability: **ONE (1)** copy.

[399W](#) Water Availability: **ONE (1)** copy.

[715](#) Project Description: **ONE (1)** copy.

### PART B:

Each item below must be completed, printed on paper, and saved as an electronic PDF file saved on a USB Flash Drive.

[126](#) Acknowledgement of Filing Fees and Deposits: **ONE (1)** copy (*see Note 1*).

[239](#) Plat: **ONE (1)** copy (*see Note 3*).

[346](#) Discretionary Permit Application: **ONE (1)** copy (*see Note 1*).

### PART C:

All items below are for your information. Please do not bring in these items.

[209](#) Defense and Indemnification Agreement FAQs

[248](#) Rules and Regulations Governing Certificate of Compliance

[906](#) Signature Requirements

### NOTES:

#### 1. **IMPORTANT:**

A Registered Property Owner **MUST SUBMIT** a **Signed Letter of Authorization** for an Agent if;

An Authorized Agent signs the PDS-346 form and is not the registered owner of the parcel.

Or, the parcel is owned by two or more registered owners.

Or, not all of the registered owners are signing the PDS-346 form.

Or, the Authorized Agent is not the Financially Responsible Party.

Or, the parcel is owned by a Corporation.

#### **ADDITIONALLY:**

Financially Responsible Party **MUST SIGN** form PDS-126.

Financially Responsible Party **INFORMATION MUST MATCH EXACTLY** on form PDS-126  
Authorized Agent **may sign** form PDS-346 **ONLY IF ATTACHED** to a **Signed Letter of Authorization**.

2. No public notice on Designated Remainder Parcel; public was noticed during the Tentative Parcel Map review.
3. The Plat (Form 239) **MUST be printed on Legal Size Paper** which is 8.5" x 14", or it WILL NOT be accepted.
4. If the parcel is on septic sanitation system and/or well potable water system then Health Department (DEH) Certification is required.
5. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.
6. Your application package must be complete when you bring it in for submittal. The submittal process begins at the main "Check-In" counter on the first floor.
7. **Office Location and Hours:**  
5510 Overland Avenue, Suite 110 (First Floor), San Diego, CA 92123.  
Monday - Friday: **8:00 a.m. to 11:45 a.m.** and **12:30 p.m. to 4:00 p.m.** (Except County Holidays).