Procedure 1305

San Diego County Probation Department

Institutional Services Unit Procedure

YTC Youth Movement on the Campus

1305.1 PROCEDURE

1305.1.1 ESCORTING GROUPS

Before beginning the group movement, assemble all involved youth into a line, with one (1) officer at the end of the line, one (1) in the middle (if available), and one (1) at the beginning of the line, which allows for visual observation of the group and each other. Get an accurate count of all youth in the group before you leave the cottage. When departing the cottage, officers must inform Central Control of the group's destination and number of youth in the group when requesting if the route is clear. If the route is not clear, Central Control will inform the cottage to hold the position until it is clear to proceed; this will prevent group movement between cottages from crossing over. When officers are escorting a group, the officer must be behind and off to the side of the group.

1305.1.2 SMALL GROUP MOVEMENT

A small group of less than 3 youth may be unescorted during movement around the campus. A group of 3 or more youth shall be escorted by either 1 or 2 officers during movement or outdoor activities. However, any safety and security concerns shall be considered (such as non-compliant issues or an ongoing security concern). In such cases, the shift leader will be responsible for considering current behaviors of individual youth, peer dynamics, security concerns, when determining which youth to escort or not escort in small groups. The officer will inform Central Control of the destination and the number of youth in the group. The shift leader shall always assume a position between the group and the cottage, thereby enabling him/her to monitor the whole group. If an escape attempt or crisis occurs during such movement, the officer's primary responsibility is with the group. Officers shall not pursue any fleeing youth or respond to a crisis until the group has been secured.

1305.1.3 INDIVIDUAL YOUTH MOVEMENT

When an unescorted youth is transiting through the campus (Clinic, Stabilization Treatment Assessment and Transition (STAT), Court and Visitation), Central Control must be notified of the movement and the destination. Central Control will ensure the path is clear for the youth. If the path is not clear, Central Control will request that the youth be held until the path is clear. No other movement shall occur until the youth has reached his or her destination to prevent any crossover movement from other youth.