

YTC Administrative Removals (AR) of Youth

1314.1 PROCEDURE

1314.1.1 USE OF EXTENSIVE REHABILITATIVE INTERVENTION

Officers shall exert best efforts to diffuse serious situations before they escalate to a physical intervention or result in a situation requiring administrative removal. Extensive rehabilitation interventions such as supportive counseling, active listening, cognitive behavior therapy, etc., shall be exhausted and used first to redirect youth's behavior. However, in cases where the youth's behavior continues to rapidly escalate to the point that could jeopardize safety and security, assistance from the Crisis Awareness and Response (CARE) Team and/or mental Stabilization Treatment Assessment and Transition (STAT) Team shall be summoned immediately to provide supportive counseling and intervention as needed.

1314.1.2 SITUATIONS THAT MAY REQUIRE ADMINISTRATIVE REMOVAL FROM A HOUSING COTTAGE

Periodically, situations require immediate temporary removal of youth from the housing cottages or other areas within the Youth Transition Campus (YTC) and escorted to a designated area (ex. his/her room, Intake, an empty housing cottage, the Commons, the schoolyard, etc.). Such situations may arise when youth:

- (a) Physically assaults an officer or a staff member
- (b) Physically assaults another youth
- (c) Engages in or solicits riotous acts or behavior
- (d) Engages in the willful and significant destruction of property
- (e) Engages in acts of self-harm
- (f) Refuses a reasonable direct order from an officer
- (g) Needs to be removed for safety and security reasons such as protection from retaliation from other youth

Under the above circumstances, officers are authorized (with Watch Commander approval and supervision) to physically remove any youth for safety and security reasons.

Youth administratively removed to another area must be supervised at all times, and extensive rehabilitative interventions from officers, the CARE Team, and/or STAT shall commence immediately.

1314.1.3 PROCEDURES DURING THE REMOVAL PROCESS

When a decision is made to administratively remove a youth, under the supervision of the Watch Commander, the following shall be followed:

- (a) Officers shall acquire the Watch Commander's approval or their designee (Supervising Probation Officer (SPO), Senior Probation Officer (SrPO)) and have their presence on-site before the administrative removal. During emergencies (riot, multiple fights

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- happening simultaneously or one after another, or other major events), Watch Commander's presence shall be made at the earliest possible time
- (b) Before the administrative removal of a youth, officers shall first secure the area by placing other youths in their cottages/rooms or moving the other youths to a safe area designated by the Watch Commander
 - (c) Officers shall give the youth clear verbal instructions regarding the removal process before proceeding to physically removing youth. Watch Commander shall request "Hold Traffic" from Central Control
 - (d) The administrative removal must be done in a quick but safe manner. Youth shall be allowed to walk upright if they are fully cooperative; however, in situations where youth are not complying with officer directives making it unsafe to proceed, mechanical restraints may be utilized. Mechanical restraints shall only be used as a last resort after officer directives have been blatantly disregarded and other less restrictive approaches have been exhausted to no avail
 - (e) Only the degree, level, and amount of physical force necessary to control the youth and affect the administrative removal is authorized

1314.1.4 RESTRAINTS

Handcuffs are utilized during a removal process where youth are uncooperative or refuse to walk to the designated location area. When applying handcuffs, officers shall ensure that they are securely and appropriately double locked before escorting youth to the relocation area. Additional mechanical restraints may be necessary to transport an uncooperative youth to the relocation area. (See Mechanical Restraint Policy)

1314.1.5 ADMINISTRATIVE REMOVAL DURATION AND REINTEGRATION TO REGULAR PROGRAMMING PARTICIPATION

When the youth has regained composure and is calm, officers and staff shall encourage the youth to talk about what triggered the behavior, the reason for losing control of the situation and discuss options on how to better handle such situations in the future. Once it has been assessed and established that the youth's behavior has been positively redirected, the youth would be allowed to participate and reintegrate back to the regular cottage programming.

If, however, the youth continues to be disruptive or assaultive, the Watch Commander has the discretion to escort the youth to the Intake cottage for the duration of their Room Confinement time (2-4 hours depending on their behavior). After the Room Confinement time, an assessment shall be made to determine if the youth will be allowed to return and reintegrate in regular programming. (See Youth Restriction and Discipline Programs Policy)

1314.1.6 ADMINISTRATIVE TRANSFER

Depending on the severity of the youth's action, an administrative transfer to a more secured facility may be required with Watch Commander's approval.

Youth that exhibits the following behaviors may need to be administratively transferred from YTC to a more secured facility:

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- (a) Youth physically assaults an officer or a staff member
- (b) Numerous and/or physical assaults on another youth resulting in new charges
- (c) Youth organizes and participates in or solicits serious riotous acts or behavior
- (d) Youth engages in acts of self-harm
- (e) Absent Without Leave (AWOL) attempts