

Field Officer Safety

518.1 OFFICER FIELD TRAINING

518.1.1 TRAINING REQUIRED

Prior to conducting field activities, officers must have completed the required departmental training and have the approval of their Division Chief. The required training is included in the applicable Field Training Outline and Checklist.

518.1.2 TRAINING

Field Supervision Officers will receive training in perishable skills and officer safety. The Weapons and Training Unit will provide periodic training on selected subjects including re-arrest procedures, the use of handcuffs, Fourth Waiver searches, and other relevant topics as necessary.

The Field Training Officer(s) (FTOs) and designees will be responsible for training officers on safely conducting field activities in accordance with standards set forth by the Weapons and Training Unit and Field Training Outline

The Field Services Training Unit (FSTU) will maintain training records and update training procedures as needed.

518.1.3 ARMED OFFICER TRAINING

To serve in the capacity of an armed officer, the officer must successfully complete the Safety Academy. Further, the officer shall participate in mandated firearms, use of force, and any other training designated for armed field officers.

518.2 FIELD TRAINING CHECKLIST

518.2.1 CHECKLIST

The Field Services Training Unit will develop and maintain a Field Training Outline and checklist of all required field training and update this form as needed.

518.2.2 FIELD TRAINING COMPLETION REQUIREMENTS

Officers will be required to review the Field Training Outline and complete all training as indicated. The completed checklist must be reviewed by their Field Training Officer, Rangemaster (for armed officers), FSTU Supervisor, Unit Supervisor and Division Chief, or their designee, before an officer is cleared to conduct field activities without restriction. Training requirements are set at minimum standards. Based on the officer's performance and the Field Training Officer's evaluations, additional training may be required.

518.3 PREPARING FOR AND CONDUCTING FIELD VISITS

San Diego County Probation Department

Field Services Procedure Manual

Field Officer Safety

518.3.1 PRIOR TO FIELD VISITS

Prior to conducting a field contact, the officer should attempt to meet with the client in the office and complete a thorough assessment including discussing with the client the expectations and procedures of the officer's actions during field contacts.

518.3.2 PREPARATIONS FOR FIELD ACTIVITIES

Officers should know the purpose of the field visit: what they want to accomplish and what they want to observe. Additionally, prior to any field visit, officers must take common safety factors into consideration. Because community safety and officer safety are of primary importance, additional preparation may be necessary.

518.3.3 EQUIPMENT FOR FIELD OFFICERS

Officers must wear their department-issued safety equipment while conducting field work.

518.4 FIELD ACTIVITIES

Officers are to conduct field work with the staffing and preparation indicated in the chart below. Armed and unarmed officers may conduct field activities together, provided that two or more of the officers are armed. Specific duties or tasks performed must fall within the scope of their field training.

Type and Location of Contact	Minimum Team Size	Minimum Preparation
Collaborative meeting w/ staff at CBO	1	Itinerary
Contact client at structured/neutral location (e.g. schools, community treatment programs)	1	Itinerary
Citing a juvenile -Structured neutral location (e.g. schools, community treatment programs)	1	Itinerary
-Home	2	Itinerary and Field Packet
Client address verification or signature at door without home entry	1	Itinerary and Field Packet
Contact client at sober living	2	Itinerary and Field Packet
Drug test at client's home	2	Itinerary and Field Packet
Home contact	2	Itinerary and Field Packet
4 th waiver search of client's home	2	Itinerary and Field Packet
Field re-arrest (adult/juv.)	2	Itinerary and Field Packet

San Diego County Probation Department

Field Services Procedure Manual

Field Officer Safety

518.4.1 FIELD CONTACT HOURS

Field contacts are generally conducted between 7:00am and 10:00pm, on weekdays or weekends. Field contacts outside these time parameters require Supervisor or Division Chief approval.

518.4.2 FOOT PURSUITS

Foot pursuits are generally prohibited as they are inherently dangerous and can involve unpredictable situations. The exception would be a situation in which the officer believes a foot pursuit is in the best interests of the safety of the community, the individual being pursued, and the officer(s). Officers that engage in a foot pursuit must remain with their partner and maintain radio communication.

518.4.3 RE-ARRESTS

Prior to any re-arrests, officers are to obtain approval from their chain of command. For adult supervision officers, if unable to obtain prior permission, officers are to notify the Supervisor no later than the next working day.

Conducting re-arrests in the field presents a high level of risk to Probation Officers. Consequently, officers are to consider all possible safety concerns and obtain the appropriate number of personnel and required equipment before any re-arrest. As such, unarmed officers should schedule any re-arrests to be conducted in the office if possible. If necessary, unarmed officers may re-arrest in the field with the assistance of a minimum of two armed Probation Officers or a local law enforcement officer.

Armed officers are to conduct re-arrests with another armed Probation Officer(s) or a local law enforcement officer.

518.5 DEFINITIONS

Itinerary - A roster of intended field contacts that includes client names and addresses.

Field packet - A collection of information specific to a client, their current residence and their involvement in the criminal justice system.