
Professional Organizations and Activities

933.1 PURPOSE AND SCOPE

Delineates the Department's attitude toward staff membership in professional organizations and participation in related activities.

933.2 APPLICABILITY

Applies to all department staff members.

933.3 POLICY:

The Department supports the activities of professional organizations in the field of corrections when those activities support the Mission of the Probation Department and assist in the attainment of departmental goals.

The Department encourages staff to join professional organizations and actively participate in meetings, leadership roles, workshops, training, and conferences.

933.4 PARTICIPATION:

All employees must obtain prior approval from their supervisor to attend meetings, workshops, training, or otherwise perform any functions for a professional organization during regular work hours.

Periodically, management may determine that it is in the best interest of the Department to assign one or more staff members to represent the Department at conferences or other activities sponsored by professional organizations. In such cases, normal travel, per diem, and registration fee expenses will be reimbursed.

Budgetary and operational considerations may limit the amount and kinds of support which can be authorized for activities related to professional organizations.