

Institutional Services Operations Training Course

Topic: **ISOPS - Policy and Procedure**

Instructional Time: 4-hours

**COURSE DESCRIPTION:**

The course is to orientate new officers on a basic overview of institutional policies and procedures regarding daily schedules, safety checks, group control, group movement, youth status codes, emergency codes, youth rights, searches, incentives/sanctions, and use of force.

**OBJECTIVES:**

- 1) Create a Daily Schedule of a youth in the institution using the three time periods.
- 2) List proper safety welfare check procedures.
- 3) Identify of youth status codes.
- 4) Identify emergency codes and their uses.
- 5) Identify youth's rights within the institutions.
- 6) Identify when searches are to be conducted and the different types of searches.

