

Class: Courtroom Testimony for Probation Officers

Instructional time – 8 hours

1. Welcome and Introductions
2. Objectives
 - a. Student will be able to identify instances when the probation officer could be called into court to provide information.
 - b. Student will be able to identify the principles for appearing in court as a witness and/or when making other oral presentations.
 - c. Student will be able to identify the roles of key courtroom personnel.
 - d. Student will be able to explain how to prepare to make an oral presentation to the court.
 - e. Student will be able to describe the consequences of good and poor performance in court by a probation officer.
 - f. Student will be able to identify the confidentiality issues of appearing in court as a witness and/or when making other oral presentations.
3. Why a Probation Officer may be called to Testify
4. Witnesses
5. Discovery / Evidence
6. Key Figures in the Courtroom
7. Before the Court Date
8. Day of the Court Date
9. Testifying
10. Courtroom Behavior
11. Refreshing Your Memory
12. Speaking Clearly
13. Courtroom Rules
14. Review / Closing / Evaluation

